



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **AMENDMENT OF FY2010 FEE SCHEDULE FOR RESIDENTIAL C&D DISPOSAL RATES (REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY COUNCILOR GARRISON AND COUNCILOR HOOPER
 - B. **ESTABLISHING A CAPITAL RESERVE TRUST FUND FOR PARKING SYSTEM'S SURPLUS INCOME**
SPONSORED BY MAYOR MYERS BY REQUEST
 - C. **ADOPTION OF TAX INCREMENT FINANCING PROVISIONS (COUNCIL VOTE TO OCCUR ON OCTOBER 13, 2010)**
SPONSORED BY MAYOR MYERS AND DEPUTY MAYOR TREFETHEN
8. **CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **September 1, 2010**
 - B. **September 8, 2010**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING - None**
 - B. **ORDINANCES IN THE 3rd READING – None**



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C. RESOLUTIONS

1. **AMENDMENT OF FY2010 FEE SCHEDULE FOR RESIDENTIAL C&D DISPOSAL RATES (REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY COUNCILOR GARRISON AND COUNCILOR HOOPER
2. **ESTABLISHING A CAPITAL RESERVE TRUST FUND FOR PARKING SYSTEM'S SURPLUS INCOME**
SPONSORED BY MAYOR MYERS BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Dover Little Green Football Inc.**
2. **PARADE – Greater Dover Chamber of Commerce**
3. **RESOLUTION: B11006 SIDEWALK TRACTORS & ATTACHMENTS**
SPONSORED BY MAYOR MYERS BY REQUEST
4. **RESOLUTION: B11010 FOR SEGREGATION AND RECYCLING OF CONSTRUCTION DEBRIS AND DEMOLITION WASTE**
SPONSORED BY MAYOR MYERS BY REQUEST
5. **RESOLUTION: AUTHORIZING THE CITY CLERK TO INCLUDE A DONATION ENVELOPE WITH TAX BILLS**
SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |

B. RESOLUTIONS

1. **MAIN STREET HOLIDAY CITY LIGHTS PROJECT**
SPONSORED BY MAYOR MYERS



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- 2. AMENDMENT OF FY2011 FEE SCHEDULE FOR PARKING LOT RATES
(REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 13, 2010)
SPONSORED BY MAYOR MYERS BY REQUEST**

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, VEHICLES AND TRAFFIC – PARKING METERS
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 13, 2010)
SPONSORED BY MAYOR MYERS BY REQUEST**

- 14. COUNCIL CORRESPONDENCE – None**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURNMENT**



CITY MANAGER'S REPORT



SEPTEMBER 22, 2010

SUBMITTED BY:

J. MICHAEL JOYAL, JR.
CITY MANAGER

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

General Summary of Matters **Office of the City Attorney** Allan Krans

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters (Attorney Peltonen), labor negotiations (Attorney Broth and assistant), cable and telecommunications (Attorney Ciandella), and zoning and assessing matters (Attorney Mitchell/Attorney Whitelaw). There are a small number of other attorneys hired on a variety of smaller matters.

SELECTED MATTERS FOR THE MONTH:

- Assistance to the City Council: drafting/review of resolutions and ordinance revisions; attendance at meetings;
- Assistance to the Community Services Department: enforcement, investment fees;
- Assistance to the Planning Department: cell tower lease;
- Assistance to the Schools: Right to Know request; virtual meeting procedures
- Assistance to the Finance Department: contract reviews and preparations; purchasing matters; insurance litigation matter;
- Assistance to the Recreation Department: review of leases;
- Assistance to the Fire Department: enforcement of Building Code;
- Assistance to the Police: review of litigation matters in NH Supreme Court; parking matters;
- Assistance to the City Manager: review of documents for signature; review of New Hampshire Supreme Court cases; review of litigation; codification of the ordinances project;
- Processing five (5) requests made pursuant to RSA 91-A (47 requests in 2010) regarding a subdivision, contracts, bridge, contractors, and tax list.

The role of the Office of the City Attorney is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of City Attorney is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of the City Attorney is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.

Dover Business & Industrial Development Authority

Economic Development Overview

Dan Barufaldi

1. Sector Review:

Retail: Some continued decline in retail sales in the last month while the consumer confidence index flat lined. Consumers sensed that things may have worsened slightly and elected to save rather than spend in the period. Private sector fear of unemployment sustained as unemployment in Dover increased by 0.2% to 5.2% as national unemployment worsened by 0.1% to 9.6%

Restaurants: Fast food sales flattened even with price cut "specials". Other breakfast and lunch sales continue flat. Dinner sales at higher end restaurants declined slightly.

Hotels/Motels: Sales activity is highly location sensitive, but off significantly. Weekend sales remain below former rates, but show some improvement with pre back to school travel. Our downtown hotel continues to record high occupancy levels, but at slim margins. The Microtel at Weeks Crossing is back in operation under new ownership and was advertising weekend specials recently and their occupancy rates are now flat. Weekday occupancy rates at the other Week's Crossing hotels are off as business travel is reduced by the slow economy and the advent of electronic meetings. Local hotel competition is aggressive.

Services: Financial services are improving significantly as investors indulge in market timing investments in volatile markets. Services connected to project work are off markedly. Travel (seasonal), cleaners, and cleaning services sales remain soft and fragile. Software sales are rising steeply. Educational services continue to grow. Healthcare services continue to grow. Services utilization of temporary help continues to grow. Services related to construction (architects, engineers) continue to decline.

Construction: Some residential construction improvement with a few new projects before the Planning Board recently. A second wave of foreclosures has begun due to the backlog of delinquent mortgages not yet foreclosed upon and the pressure on banks to clear their delinquent mortgages. There will be only a moderate local effect as long as our low local unemployment rate sustains. Commercial activity exists, particularly in building rehab, and condo development, but continues to decline overall. Lower rehab costs for existing and available commercial/ industrial buildings and lack of financing availability make new construction difficult. Inquiries on Enterprise Park land have picked up as more companies are now looking at sites there. Companies waiting on the sidelines now want to get started while low property values and low mortgage rates are still available.

Manufacturing: Routine, high labor content manufacturing has gone offshore and is not coming back. Knowledge based, high tech, high quality and precision niche manufacturing is somewhat stressed but stable with certain sectors in growth mode. Electronic assembly is experiencing an uptick with rush delivery requests common. Volatility of demand remains a problem. Food manufacturing, organic foods production and electronic recycling are showing growth signs locally. New car inventories are still above normal. Car sales, recovering smartly in the first quarter, have fallen off despite discounting. The Toyota recall and lost confidence in the quality and reliability of the brand have had a serious short term effect on their sales across

multiple product lines. This effect has now been overcome in the marketplace, buoyed by heavy rebate programs from all manufacturers. Some moderate bright spots exist at specific brand outlets like Toyota, Ford and VW. GM sales are now beginning to rise smartly while Chrysler enjoyed a sharp percentage increase following a severe loss of market share.

Healthcare: Still in a growth mode, but uninsured unemployed patients are avoiding services unless conditions are painful or life threatening. Medicare/ Medicaid payment uncertainty and the political/economic quandary of healthcare reform/ insurance programs will mitigate some expansion. Doctor and hospital visits are off slightly and emergency room activity is increasing enormously as health insurance is often lost due to unemployment. Passage of the healthcare reform bill has had little effect on day-to-day healthcare so far. The uncertainty of increased healthcare costs on small businesses is stifling any hiring of new employees until it is resolved/ clarified.

Commercial Real Estate Space: A large office space inventory continues to drive prices downward. Lower cost mill space is doing better than higher cost mill office space currently. The WDH Exit 9 Medical Practice Building is now occupied, releasing selected office leased space near the WDH main campus. WDH has removed one floor from their main campus expansion plans. One of our major mills is only 43% occupied and has lost three large tenants to another Dover location with door side parking. Lack of proximate parking remains a serious deterrent. A new company employing 275 is looking to purchase the Cocheco Falls Mill. Another 40,000 sq. ft. tenant is exploring the whole second floor of the Moore Building or space at Goss. A micro brewery is interested in substantial square footage in the Moore building. A sports company (20 employees) from Massachusetts is about to lease 40,000-60,000 sq. ft. on Industrial Park Drive.

2. Local Business Retention Contacts:

Real Estate Agents: Commercial agents contacted all have high inventories, few new build sales, and expect that commercial real estate is still early in its decline cycle, following residential real estate by about 18 months on average. Portsmouth Brokerage houses are expressing increased interest in Dover, have requested presentations on Dover activities, and are moving assets to Dover in anticipation of increased activity here as the economy recovers. Unsold/ unleased discounted commercial property inventories continue to be of interest over new build space.

Developers/Builders: A lot of rehab of leasable office space, manufacturing, and warehouse space is underway, including the Goss Building, Moore Building, Collins & Aikman and Prime Leather. More new office/warehouse leases are being sold at this time, but space is being leased at reduced prices short term to gain longer term commitments.

Mills: AT&T call center space is still not leased to a new tenant. Loss of three significant leased office space tenants to another Dover location has occurred. Lack of on-site parking is a continuing problem. Other mill space has some prospects as a children's restaurant on the ground floor opposite the Children's Museum is still being contemplated. Another Mill now has less than 12,000 sq. ft. unoccupied and has deferred prospects for a baked goods manufacturing operation and a deli/bakery restaurant coffee shop, but is losing a discount retailer.

Downtown: Three spaces are open currently, but several small businesses selling both discretionary and necessary products and services are at risk due to the economic decline, unemployment, unavailability of credit and a lack of curbside parking. DBIDA is working with BFA, SEDC and DRED to explore the possibilities to help these businesses, and is also reviewing business models to uncover opportunities for increased revenues and/or reduced expenses. Credit card companies and banks have cut or eliminated the credit lines traditionally used by small business people to bridge seasonal and/or receivable/payable time lags. Other SBA loan

programs are being accessed, and are now easier to access. A new Fed stimulus program aimed at providing credit to small businesses through the SBA has been announced, but local banks do not have enough details on the program to start lending at this time. Another Federal stimulus program dedicating \$135 million to NH small businesses and administrated through the NH BFA has been announced for businesses in ERZ Districts. This program would make tax exempt bonds available through local banks. Unfortunately, the extremely tight window for application effectively limited the program to projects already to go and excluded refinancing as eligible. Dialogue with the Dover Economic Loan Program Administrator has been initiated for small local businesses needing a startup loan or secondary next step financing. Three applications are in place. One such loan for \$150,000 closed last month. Start up financing through banks is virtually non-existent. A few downtown businesses with limited resources, heavy debt loads, old business models and slow adaptability have now closed. A meeting with Congresswoman Shea-Porter and a local bank has been held to discuss the SBA program changes needed for local banks to get SBA loans to Dover small businesses. Local banks are receiving double messages from the Feds. Public statements from DC exhort local banks to provide more access to credit for small businesses while the Fed regulators raise cash reserve requirements and add application documentation requiring banks to change their loan processing software every two weeks which is a significant expense and training burden. This combination tends to limit the size of the loans of interest to small banks, both at the upper and lower ends of the range.

Unemployment (Non-Seasonalized) NH Employment Security and Labor Market Information Bureau:

Dover: Currently at 5.2%, a 0.2% increase over last month.

Portsmouth: 4.8%

Rochester: 6.3%

Somersworth: 6.5%

Manchester: 6.6%

Concord: 5.3%

New Hampshire: 5.8%

Maine: 7.9%

Massachusetts: 9.1%

Rhode Island: 12.0%

Vermont: 5.7%

New England: 8.8%

U.S.: Currently at 9.7%. U.S. unseasonalized unemployment is expected to continue to hover around 10% through year end.

4. Incentive Activity:

ERZ Districts (3) Progress: Four new businesses so far have moved into ERZ locations in Dover. ERZ District availability has positively influenced four move-in companies to date representing 146-200 jobs. These include 120 at URT Corporation (adding 60 more by mid 2010), 49 at VXI Corporation, and 7 at RKG Consultants. Agility manufacturing and URT Corporation have formally applied for the ERZ tax exemption with DBIDA assistance. Agility has now received 3 years of tax exemption. HEI is currently being assisted to make ERZ applications.

5. Outreach/Attraction:

Enterprise Park: Preliminary interest in Enterprise Park land for a New England distribution hub has faded with a change in the company's wish to build new, and to instead rehab and expand

an existing building. Recent contacts indicate the firm has, for the time being, decided to do nothing. Dover ERZ benefits and owner indemnification offers are still on the table and being considered.

ITACONIX has decided to slow their phased build out in their own building until their hardwood biomass feedstock is tested at scale. They have taken 12,000 sq.ft. of leased space at Pease for a year or so and then will consider building at Enterprise Park. They still prefer a Dover location. We are beginning discussions re another local location with enhanced water supply and cost numbers and they have expressed interest in pursuing that possibility. Their original timetable has extended.

We are working with the agent for the Fosters building and property at Enterprise Park that is up for sale or lease and subdivision of the property for development has been accomplished. Fosters will outsource their printing and distribution functions and move their office staff to their downtown offices in Dover.

A developer looking at an Enterprise Park lot for an 11,000 sq. ft. four unit spec building for office warehouse applications has delayed his build plans for one year and may now consider one of the Fosters property subdivided lots for his building.

The Fosters property at Enterprise Park is for sale and Fosters has applied for and obtained approval of subdivision of the 30.85 acre property that could accommodate three more building pads.

Preliminaries are underway to form an Enterprise Park Tenants Association to handle future public area maintenance and other Park issues and governance. Legal Dept. has now completed a set of draft by-laws and association agreement to facilitate this. Review and approval by the DBIDA Executive Committee is now complete. An Enterprise Park tenant being considered for DBIDA Board membership to help facilitate this process was not appointed and has withdrawn from future consideration for the time being. A dialogue will ensue with the Park tenants to finalize the Association Agreement and by-laws. This process will prove more difficult without an Enterprise Park owner on the DBIDA Board.

Industrial Park Drive: The URT Corporation has leased 80,000 sq. ft. and has added 20,000 more for a total of 100,000 sq. ft. They are about to lease an additional 20,000 sq. ft. in another Industrial Park Drive Building to house their asset management activities. They currently have hired 120 employees and expect to expand to two full shifts and employ 200 by early next year. They are an electronic components recycler with headquarters in Janesville, WI, a large facility in Las Vegas, NV, another in Alabama, and two more about to be located in the SE and SW of the country shortly. The Governor came to Dover to officially open the facility. ERZ status helped their decision to locate in Dover. A local "opening" was held with the Mayor, City Council, City Manager, and DBIDA Board members for a ceremony and plant tour on March 24th.

The Moore Building: VXi, head set designer and distributor, (manufacturing is in China) has moved in and will bring 49 jobs. Since they are coming from Rollinsford, they will have a mix of Dover and other local employees. HE Innovations, LLC is now in the Moore Building with 4 employees and Southside Fitness, LLC is moving into 5,600 sq. ft. in the Moore Building shortly with 2 employees, growing to 4 as classes are set up.

Rt. 1 and Mast Rd.: Mixed use development incorporating a senior facility, 56 unit housing development, a Hannaford market, and possible restaurant. So far zoning and density compliance looks good. A public announcement with on-line plans is now available.

“Design By You” a household design and furnishings company has moved into the former gallery space on Central Ave.

Economic Development Resource Guide: This important outreach tool is now available and distribution to selected venues for use has commenced. Feedback on the quality and usefulness of the piece has been very positive. It will be well used in the Ambassador Program for economic development outreach to relocation candidate companies.

Dover “Teaser” cards: 900 Dover Teaser cards have been designed and printed for use by Dover Ambassadors in attraction/ relocation candidate outreach activities to promote Dover business benefits to a wider audience at a reduced expense. More can be inexpensively printed as needed.

6. Public Activities:

Twenty-five Parking Garage related meetings with developers, finance entities, engineering firms, parking facilities firms re information gathering for eventual RFP issuance conforming to the requirements of the City Manager, the Parking Commission, DBIDA and the City Council.

Kent Creative meetings (3)

DRED Meetings (4):

Tourism Leadership Partner meetings (2)

DBIDA Board meeting

NHCIBOR Quarterly meeting, Bedford, NH

NHCIBOR Marketing meeting, Concord, NH

CIBOR Seacoast Meeting

Monthly Networking Leads Group 2nd Tuesdays

City Council meetings

Office Interiors contact/VXI Loan Program for furniture

UNH/ SMU/MU/ DoverTech Meetings

Development Issues Meeting/Planning

Rotary Presentation

Tourism Partners Meeting

CIBOR Seacoast Marketing Meeting: Pease

Ambassador Program meetings (3)

UNH liaison meeting: Dr. John Carroll, Durham Selectman, Diana Carroll

TRC meetings (3)

SEDC meeting

Kane Realty meeting

TIFF Meeting

Woodman Institute Museum meeting

Agility Mfg. meetings (2)

HEI Meetings (2)

Cocheco Falls Mill meeting with client

Land, Sea, Space Museum Update Meeting

Prospects meetings (3)

Prospects Financial Review Mtgs. (2)

Congresswoman Shea-Porter Meeting with local banks

DoverTech Stakeholders meetings with UNH, MEU, SMEU, NH Center for Technology, Bernstein Shur

Tuttle Farm preservation meetings (4)



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, September 1, 2010**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, and Councilor Weston.

Absent: Councilor Nedelka.

Also present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. ZONING AMENDMENTS

Deputy Mayor Trefethen, as Council representative to the Planning Board, discussed the zoning amendments with the Council. He said the Planning Board has been working on this for over a year, held several public hearings, and made revisions a few times.

Councilor Cheney moved to suspend the rules to add a Citizen's Forum to this time, just for Zoning Amendments, to allow Mr. Huml a chance to speak; seconded by Councilor Carrier. Mayor Myers discussed his opposition to this motion, stating it would set a dangerous precedent.

Vote: 4/4; Failed. Mayor Myers, Deputy Mayor Trefethen, Councilor Cruikshank, and Councilor Garrison were opposed.

Councilor Cheney moved to suspend the rules to add a Citizen's Forum immediately following Item #5, Zoning Amendments; seconded by Deputy Mayor Trefethen.

Vote: 8/0.

City Manager Joyal introduced Steve Bird from the Planning Department, and asked him to give an overview of the amendments to the Council.

Mr. Bird said the zoning amendments involved 10 months of work. He said the Planning Board sent a 1st class mailing to all property owners in Dover explaining the amendments, and held a public hearing on June 22nd. He said the Planning Board voted on June 22nd to adopt the 11 zoning amendments that are on the proposed Ordinance before the Council. He said the City Council will have to discuss if they can waive the 1st class mailing from the Council, prior to the Council's public hearing on these amendments. He gave a PowerPoint Presentation on the amendments to the Council.

Mayor Myers started a discussion on the Council's role at this point.

Mr. Bird said the Council needed to hold a public hearing. He said it would take a 2/3 majority vote for the Council overturn the Planning Board.



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Councilor Hooper started a discussion on customary home occupations, and asked why antique dealer was removed.

Mr. Bird said they felt it was the same as retailer.

Councilor Hooper started a discussion on farm animals in the City, and said she felt they don't belong in the City.

Mr. Bird said it requires 10,000 sq feet of land for each goat or sheep, with a maximum of six. He said it requires 20 sq ft of land for each chicken. He said there were also setback requirements for the fencing. He said it would only be allowed in 7 of the 16 zoning districts, and the property be a single-family or duplex.

Councilor Weston continued the discussion on customary home occupations.

Mr. Bird said new home-based antique businesses would not be allowed, but existing antique businesses would be grandfathered. He said they will be requiring a yearly certification of use to enable the City to keep track of home-based businesses.

Councilor Weston referred to abutters, and asked for clarification on the definition.

Mr. Bird said the definition is from the State RSA, and said they have to use their best judgment as to who is an abutter. He said the City did go further by broadening the condominium requirements.

Councilor Garrison continued the discussion on farm animals, and asked if there would be consensus to have this sent back to the Planning Board for further review.

Councilor Cheney started a discussion on signs and how bright they are.

Mr. Bird said they can now measure the intensity of light from the sign.

Councilor Garrison started a discussion on creating a historic district.

Mr. Bird said the City looked into this in the '80's and the people didn't want the rules and lose control over their own homes. He recommended that a Heritage Commission would work better for the City, because it was an advisory board and not a regulatory board.

Mayor Myers asked if there were consensus on items to send back to the Planning Board.

- Put back antique dealer
Vote: 5/3; Passed. Mayor Myers, Councilor Cruikshank and Councilor Garrison were opposed.
- Remove farm animals
Vote: 2/6; Failed. Councilor Garrison and Councilor Hooper were in favor.

Deputy Mayor Trefethen asked about the procedures if this gets sent back to the Planning Board.

General Legal Counselor Krans said putting back antique dealer was not a significant change and would not require another public hearing by the Planning Board.

CITIZEN'S FORUM – ZONING AMENDMENTS

Ronald Huml, 199 Mast Road: He said an antique shop was not a wholesale or retail business. He spoke about farm animals and how they attract rodents.

Jerry Lynch, 26B Lincoln Street: He said the City was interfering with people's lives. He said he felt the Planning Board should be abolished.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.



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6. ECONOMIC DEVELOPMENT ISSUES

Mayor Myers acknowledged that Commissioner George Bald from the Department of Resources and Economic Development was present.

City Manager Joyal discussed the need to use the limited tools available to the City to entice businesses to Dover. He said two areas the City will be looking at are creating Business Improvement Districts and Development Districts. He asked Economic Development Director Dan Barufaldi to give a presentation on creating Development Districts.

Mr. Barufaldi gave a presentation on the tools he has been using up to this point, with success, and the need to use other tools to entice businesses to Dover and stimulate growth. He discussed Tax Increment Financing (TIF). He said the City needs this type of incentive to entice large corporations to Dover. He said the Council would approve this incentive tool so he could use it, but it wouldn't bind the City. He said the Council would approve each contract for each company.

Councilor Weston asked if there was a defined area in mind to create this development district. Mr. Barufaldi said most of his early discussions with developers and corporations are kept non-public. He said he would bring the proposals to the Council on a case-by-case basis, with the financing spelled out.

Councilor Cheney asked what would happen if the property taxes don't go up.

City Manager Joyal said it would all be in the contract with the developer. He said if the property isn't developed, the City would be covered by surety bonds and assurances that the developer will pay the difference.

Mr. Barufaldi said there were a number of safeguards that can be put in place.

Councilor Cheney discussed her concerns with TIFs.

City Manager Joyal said Councilor Cheney's concerns were noted, and the City had many different ways to structure the development agreement with financial protections.

Mr. Barufaldi gave an overview of benefits to the City doing these types of property developments. He said Dover has missed opportunities because the City didn't have the incentives to offer in negotiations with developers or corporations.

7. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers opened the Citizen's Forum for discussion only on the Economic Development discussion.

Kirt Schuman, Executive Director for the Greater Dover Chamber of Commerce: He said after researching these development tools the Chamber Board has unanimously voted to endorse the adoption of a development district in the City of Dover. He said the City Council has the ultimate authority. He looked forward to the Council making this a reality.



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John Scruton, 99 Sixth Street: He said development has turned into an industry. He said the City needs to decide how much area should be developed. He asked the Council to keep the rural character of Dover.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

8. ADJOURNMENT

Mayor Myers referred to the City Manager's email pressing for a non-public session meeting tonight. He asked for a motion to suspend the rules to adjourn to a non-public session. Councilor Weston moved to suspend the rules to enter into a non-public session; seconded by Deputy Mayor Trefethen.

Roll Call Vote: 8/0.

Councilor Hooper moved to adjourn to a Non-public Session for the purpose of discussion on acquisition, sale or lease of real or personal property; seconded by Deputy Mayor Trefethen.
Vote: 8/0.

Handouts from Mr. Bird and Mr. Barufaldi have been archived with the Minutes.



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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hooper led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, and Councilor Weston.

Also present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Deputy Mayor Trefethen moved to add the Appointments Committee Report; seconded by Councilor Cruikshank.

Vote: 9/0.

Councilor Weston moved to add the Joint Building Committee Report for the Horne Street School; seconded by Councilor Carrier.

Vote: 9/0.

Councilor Weston moved to accept the Agenda with the two amendments; seconded by Councilor Garrison.

Vote: 9/0.

7. PUBLIC HEARINGS

A. REPROGRAMMING OF UNEXPENDED BOND PROCEEDS FROM BELLAMY PARK IMPROVEMENTS PROJECT TO MULTI-USE COMMUNITY TRAIL – NEWINGTON BRANCH PROJECT (REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY COUNCILOR WESTON

Anthony McManus, 39 Glen Hill Road: He urged the Council to support this Resolution. He said most of the work on the Community Trail has been completed by volunteers, but there were areas that needed work. He said the additional money will make a substantial difference in its completion.

Kenneth Costello, 4 Page Avenue, Member of the Community Trails Committee: He asked for the Council's support for this Resolution.



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Meeting Time: **7:00pm**

Kirt Schuman, 30 Cushing Street: He asked the Council to support the reprogramming of these funds to the Community Trail project. He said that as an abutter to the trail he expects his property value to increase.

Peter Markos, 8 Renaud Avenue, Member of the Pool Advisory Committee: He commended the Community Trails Committee for their great work. He said he felt this was a wonderful opportunity. He discussed his intention to set up a Walk Race on the Community Trail to raise funds for the Dover Pools. He thanked the trail's abutters.

Aviva Grasso, 1 Pebble Hill Drive, Chairperson of the Community Trail Committee: She discussed some of the ways the Committee will use the funds: signage for directions and appropriate use. She was cautiously optimistic that the Council would support this Resolution.

Michael Seymour, 12 Hemlock Circle: He said he represented the Community Trail Committee and the Great Bay Trout Unlimited, who use the trail off of Watson Road. He hoped the Council would appropriate the funds to continue the work on the trail.

Brian Hartwood, 149 Portland Avenue, Member of the Community Trail Committee: He seconded the comments made by former speakers.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Edward Bleiler, 28 Isaac Lucas Circle: He spoke about the public hearing schedule for the capital reserve fund for the Parking system and the adoption of the Tax Increment Financing (TIF). He felt these two topics were very important and will attract a lot of attention, and asked that the Council to consider changing the date for the one of the two public hearings. He said he didn't believe Dover needed a parking garage, and said if the merchants want the parking garage then they should pay for it. He said the developer for the waterfront is the only person he believes would benefit from Tax Increment Financing, because he was sure the developer couldn't get financing on the polluted area. He said both of these Resolutions will take tax money away from the citizens of Dover.

Kirt Schuman, 30 Cushing Street, Executive Director of the Greater Dover Chamber of Commerce: He spoke about Items 13.B.1, 13.B.3., and 13.B.4. He urged the Council to support these Resolutions.

Donald Medbery, 3 Covered Bridge Lane: He discussed the TIF Resolution. He said they were just a big tax break. He said Dover doesn't need incentives to bait companies. He said the City needs to educate the people about TIFs, and what it will do or not do for the community.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 8, 2010**
Meeting Time: **7:00pm**

Jerry Lynch, 26B Lincoln Street: He said her was concerned with the persistence of the Chamber of Commerce in trying to get a hold of taxpayers' money.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he had two items he wished to bring forward to the Council: 1. He reappointed Tom Hardiman to the Personnel Advisory Board. 2. He appointed City Engineer Dave White to the Planning Board, replacing Community Services Director Doug Steele. Councilor Hooper referred to the submitted City Manager's Report, and said she was happy to see the interaction with other committees, especially the School Board. She said she was also impressed with the quality and quantity of the City's volunteers.

Councilor Cheney asked for an update on the Fourth Street Bridge.

City Manager Joyal explained the additional work needed to complete the renovations to the Fourth Street Bridge.

Mayor Myers started a discussion regarding the air conditioning work being completed by Johnson Controls, and getting a bid on other areas in City Hall that weren't part of the plan.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. August 25, 2010

Deputy Mayor Trefethen moved to approve the Minutes; seconded by Councilor Hooper.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Myers said the dog park is officially opened. He attended a Local Government Center board meeting, where they continue to work on a number of issues. He said on Saturday, the Dover Fire and Rescue Department is having a 9/11 Remembrance Ceremony at the St. Thomas Episcopal Church. He said on Sunday, the Dover Mounted Police is having an open house. He said on Tuesday, September 14th the New Hampshire State Primary will be held from 8:00 am to 7:00 pm.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Carrier.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING - None

B. ORDINANCES IN THE 3rd READING - None



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 8, 2010**
Meeting Time: **7:00pm**

C. RESOLUTIONS

1. REPROGRAMMING OF UNEXPENDED BOND PROCEEDS FROM BELLAMY PARK IMPROVEMENTS PROJECT TO MULTI-USE COMMUNITY TRAIL – NEWINGTON BRANCH PROJECT (REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY COUNCILOR WESTON

Councilor Weston moved for its adoption; seconded by Councilor Garrison. Councilor Weston said this money is leftover funds in the CIP. She discussed the Community Trail's growth since the 1990s and its funding up to this point. She explained the areas where the reprogrammed funds may be used. Councilor Cheney started a discussion on what else this money could be used for. City Manager Joyal said it is recommended that the remaining bond proceeds be reprogrammed for other similar projects; recreation, park, or trail projects. He said it could be used to pay down the principal, but that could involve arbitrage issues. Councilor Carrier asked if there was a plan for the use of these funds. Planning Director Parker said the Community Trail Advisory Committee has been discussing priorities; the area between the Transportation Center and Fisher Street, signage, security cameras and landscaping. City Manager Joyal mapped out the trail to the Council. Mr. Parker said there are work plans available on the City's website. Mayor Myers asked about the 200+ UNH students who volunteered two weeks ago. Mr. Parker said the UNH students removed railroad ties, removed brush and trees, and a lot of hard work. Councilor Garrison said the gravel was nice, but asked if there were plans to pave the trail to encourage bicycling. Mr. Parker said paving was in the plans, especially in the urban portion. Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Benevolent Protective Order of Elks, Dover Lodge #184**
2. **RAFFLE – Dover Share Fund**
3. **RAFFLE – Parish of the Assumption – Parish Raffle**
4. **RAFFLE – Parish of the Assumption – Apple Day Harvest Raffle**
5. **RAFFLE – Susan G. Komen for The Cure**
6. **TAG – Dover Little Green Cheer**

7. **RESOLUTION: WARD 6 SUPERVISOR OF THE CHECKLIST**
SPONSORED BY MAYOR MYERS BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
 Meeting Date: **Wednesday, September 8, 2010**
 Meeting Time: **7:00pm**

8. RESOLUTION: AUTHORIZATION TO ACCEPT BERRY BROOK WATERSHED MANAGEMENT PLAN GRANT
 SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |

Deputy Mayor Trefethen moved for the approval of the Consent Calendar; seconded by Councilor Garrison.

Mayor Myers asked the Council if they had any items they wish pulled for further discussion. Councilor Garrison asked to pull the Pool Advisory Committee Report.

Deputy Mayor Trefethen asked to pull the Appointments Committee Report.

Mayor Myers asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Trefethen said the Appointments Committee met on September 1st to review vacancies and discussed reappointments. He said there are a large number of vacancies: Arena Commission, Arts Commission, Conservation Commission, Ethics Commission, Open Lands Committee, Pool Advisory Committee, Solid Waste Advisory Committee, Trustees of the Trust Fund, Dover Utilities Commission, Zoning Board of Adjustments, and Willand Pond Advisory Committee. He said the applications to volunteer should be passed into the Clerk's office.

Councilor Carrier said he believed there was also a vacancy on the Recreation Advisory Board. Councilor Weston moved to accept the Appointments Committee Report; seconded by Councilor Cheney.

Vote: 9/0.

Councilor Garrison discussed the Pool Advisory Committee Report. He said the committee is very committed.

Councilor Nedelka moved to accept the Pool Advisory Committee Report; seconded by Councilor Cruikshank.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 8, 2010**
Meeting Time: **7:00pm**

B. RESOLUTIONS

1. POLICY OF LOCAL PURCHASING SPONSORED BY MAYOR MYERS

Mayor Myers moved for its adoption; seconded by Councilor Cruikshank. Mayor Myers said this Resolution is to educate and encourage local businesses to get involved in the bidding process with the City. He said it does not give them any breaks or competitive advantage, but gives them the opportunity to learn about the bidding process. Vote: 9/0.

2. AMENDMENT OF FY2010 FEE SCHEDULE FOR RESIDENTIAL C&D DISPOSAL RATES (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 22, 2010) SPONSORED BY COUNCILOR GARRISON AND COUNCILOR HOOPER

Deputy Mayor Trefethen moved to refer this Resolution to a public hearing on September 22, 2010; seconded by Councilor Garrison. Vote: 9/0.

3. ESTABLISHING A CAPITAL RESERVE TRUST FUND FOR PARKING SYSTEM'S SURPLUS INCOME (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 22, 2010) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved to refer this Resolution to a public hearing on September 22, 2010; seconded by Councilor Garrison.

Councilor Cheney moved to amend the date of the public hearing to October 13, 2010; seconded by Councilor Weston.

Mayor Myers started a discussion on whether or not to change the date of the public hearing.

Deputy Mayor Trefethen asked if it was time sensitive.

City Manager Joyal said they wanted to get the trust fund in place during the 1st fiscal quarter, before October 1st.

Mayor Myers asked for a vote on changing the date of the public hearing to October 13, 2010.

Vote: 2/7; Failed. Councilors Cheney and Weston voted in favor.

Mayor Myers asked for a vote on the original motion.

Vote: 7/2; Passed. Councilors Cheney and Weston were opposed.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 8, 2010**
Meeting Time: **7:00pm**

**4. ADOPTION OF TAX INCREMENT FINANCING PROVISIONS
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 22, 2010)
SPONSORED BY MAYOR MYERS AND DEPUTY MAYOR TREFETHEN**

Deputy Mayor Trefethen moved to refer this Resolution to a public hearing on September 22, 2010; seconded by Councilor Cruikshank.

Councilor Cheney moved to amend the date of the public hearing to October 13, 2010; seconded by Councilor Weston.

Vote: 2/7; Failed. Councilors Cheney and Weston voted in favor.

Mayor Myers asked for a vote on the original motion.

Vote: 7/2; Passed. Councilors Cheney and Weston were opposed.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Garrison reminded the citizens that Dover's Hazardous Waste Day is September 18th.

16. ADJOURNMENT

Councilor Cruikshank moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2010.09.08 – 121**

Resolution Re: Amendment of FY2010 Fee Schedule for Residential C&D Disposal Rates

WHEREAS: The Solid Waste Advisory Committee has discussed the impact of the recent disposal rate increase for residential construction debris disposal from a \$5.00 minimum charge to a \$25.00 minimum charge, and;

WHEREAS: The objective of the Solid Waste Advisory Committee is to promote recycling and the use of the Recycling Center, the \$25.00 residential fee is too high and a disincentive for residents to use the Recycling Center, and;

WHEREAS: The Solid Waste Advisory Committee has recommended that the residential construction debris disposal rate be reduced from a \$25.00 minimum charge to a \$15.00 minimum charge.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The City Council of the City of Dover authorizes changes to the Community Services section, p. 21 of the approved FY 2011 Fee Schedule as follows:

Construction & Debris Bin \$.11/pound-Non Residential/Commercial, \$.08/pound-residential, \$25.00 Minimum Fee Commercial, \$15.00 Minimum Fee Residential.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor William Garrison
Councilor Dorothea Hooper

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage. Resolution to be referred to public hearing.

Document Created by: Community
Services

Document Posted on: September 17,
2010

r2010.09.02_fy11_fee_schedule_residential_construction_debris_reduction

Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2010.09.08 – 121**
Resolution Re: Amendment of FY2010 Fee Schedule for Residential C&D Disposal Rates

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2010.09.08 – 121**

Resolution Re: Amendment of FY2010 Fee Schedule for Residential C&D
Disposal Rates

RESOLUTION BACKGROUND MATERIAL:

During the FY11 budget process the city council voted to raise the minimum charge at the Recycling Center for construction debris disposal from a \$5.00 minimum to a \$25.00 minimum for both residents and contractors. Since the rate has been increased city staff has received numerous complaints from residents stating the fee is too high and a detriment for proper disposal of items at the Recycling Center. The higher fee also promotes illegal dumping of materials throughout the city.

The Solid Waste Advisory Committee recommended at their August meeting that the city council reduce the minimum fee for residents from \$25.00 to \$15.00 and the minimum fee for contractors remain at \$25.00.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2010.09.08 – 122**
Resolution Re: Establishing a Capital Reserve Trust Fund for Parking System's Surplus Income

- WHEREAS: The City of Dover operates a parking activity fund with the purpose of collecting parking fees and fines and paying operating expenses for those activities, and;
- WHEREAS: The City has established a Parking Commission to advise the council on parking issues including the management of the fund, and;
- WHEREAS: The Parking Activity Fund periodically experiences surplus income and with the installation of the new parking meter system that surplus should grow, and;
- WHEREAS: Part of the Parking Commission's responsibilities is planning for future parking needs, and;
- WHEREAS: Future parking needs will require capital investment by the City, and;
- WHEREAS: In order to preserve funds for future capital investment for parking needs, a separate reserve fund is required.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

In accordance with RSA 34:1 effective October 1, 2010, a trust fund is established entitled "Parking Capital Reserve Fund". The fund shall receive, on a quarterly basis, ninety percent (90%) of all surplus income over expenditures derived from revenues from parking fees, parking fines and parking meters. The principal and interest of the fund shall be expended only for the purpose of capital improvements to the city parking system identified as a project(s) within the City's Capital Improvement Program adopted by the Planning Board and City Council. The City Manager is designated as the agent authorized to expend trust fund principal and interest, only after approval of the City Council by majority vote. The trust fund shall be held by the Board of Trustees of the Trust Funds, separate from City funds.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

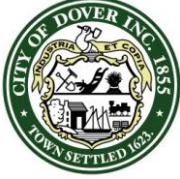
Resolution Number: **R – 2010.09.08 – 122**
Resolution Re: Establishing a Capital Reserve Trust Fund for Parking System's Surplus Income

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2010.09.08 – 122**
Resolution Re: Establishing a Capital Reserve Trust Fund for Parking System's Surplus Income

RESOLUTION BACKGROUND MATERIAL:

This resolution will establish a Capital Reserve Fund from excess revenues each quarter from parking activities. Income is received from meter income, fines and the issuing of parking permits.

This fund will allow for planned capital improvements to reinvest in the parking system to include but are not limited to additional meters and/or a parking facility. Several studies commissioned by the City of Dover over the years including: The Rizzo Study from 2005; the Lansing Melbourne Downtown Parking Facility and Management Study from 2008; and the Downtown Parking Facility & System Report created by the Dover Parking Facility Ad Hoc Steering Committee all recommend the segregation of parking revenue and a long term plan to fund a parking facility. In addition, the 2007 Dover Master Plan Survey conducted by UNH reported strong public support for the building of a parking facility.



CITY OF DOVER
10 SEP -2 PM 12:40

APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Little Green Football Inc

Federal Tax ID number for Organization: 20-418 2629

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: David Akridge Day Time Telephone: 603-781-4453

Address: 38 Watson Rd Email Address DAkridgeoh@aol.com

Purpose of Permit: Cash Calendar

Date of Event: Oct 1 - Oct 31 Specific Time: Daily Drawings

Location of Event: DHS Parking lot

(Raffle Permit only)
Prize (s) To Be Awarded: 1,000 in total.

Amount of Donation: 5:00 Date of Drawing: Daily Specific Time: _____

Place of Drawing: DHS Alt School Parking lot

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

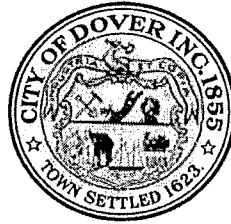
***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 8/31/10

Licensing Board approval [Signature] Date: 9/17/10

okay currently registered with AG's office - ds
Revised 03/17/08



**APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

RAFFLE*.....TAG*.....**PARADE****.....BLOCK PARTY**.....ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Dover Chamber of Commerce

Federal Tax ID number for Organization: 002-0127246

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Kirt Schuman Day Time Telephone: 603/742-2218

Address: 550 Central Ave Email Address: Kirt@cdovenh.org

Purpose of Permit: Road Race

Date of Event: 10/2/2010 Specific Time: 8:30 to 9:30 AM

Location of Event: See Map

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html;

**** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

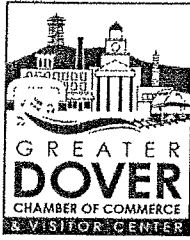
*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 8/31/2010

Licensing Board approval [Signature] Date: 9/7/10
Revised 03/17/08

Approved by police. [Signature]



Greater Dover Chamber of Commerce & Visitor Center

August 31, 2010

Dover City Council
City Clerks Office
288 Central Avenue
Dover, NH 03820

Dover City Council:

I am writing on behalf of the greater Dover Chamber of Commerce 2010 Apple Harvest Day Committee to request a parade permit for the running of the Apple Harvest Day 5k.

The event will be held in conjunction with Apple Harvest Day and will take place at 8:30am on Saturday, October 2, 2010. We are excited as this will be the first race to utilize the new Mary & Tommy Makem Bridge.

We've been working with the Traffic Bureau of the Police Department, who supports this request. The race route is attached.

Please contact me at 742-2218 if you require any additional information about the event.

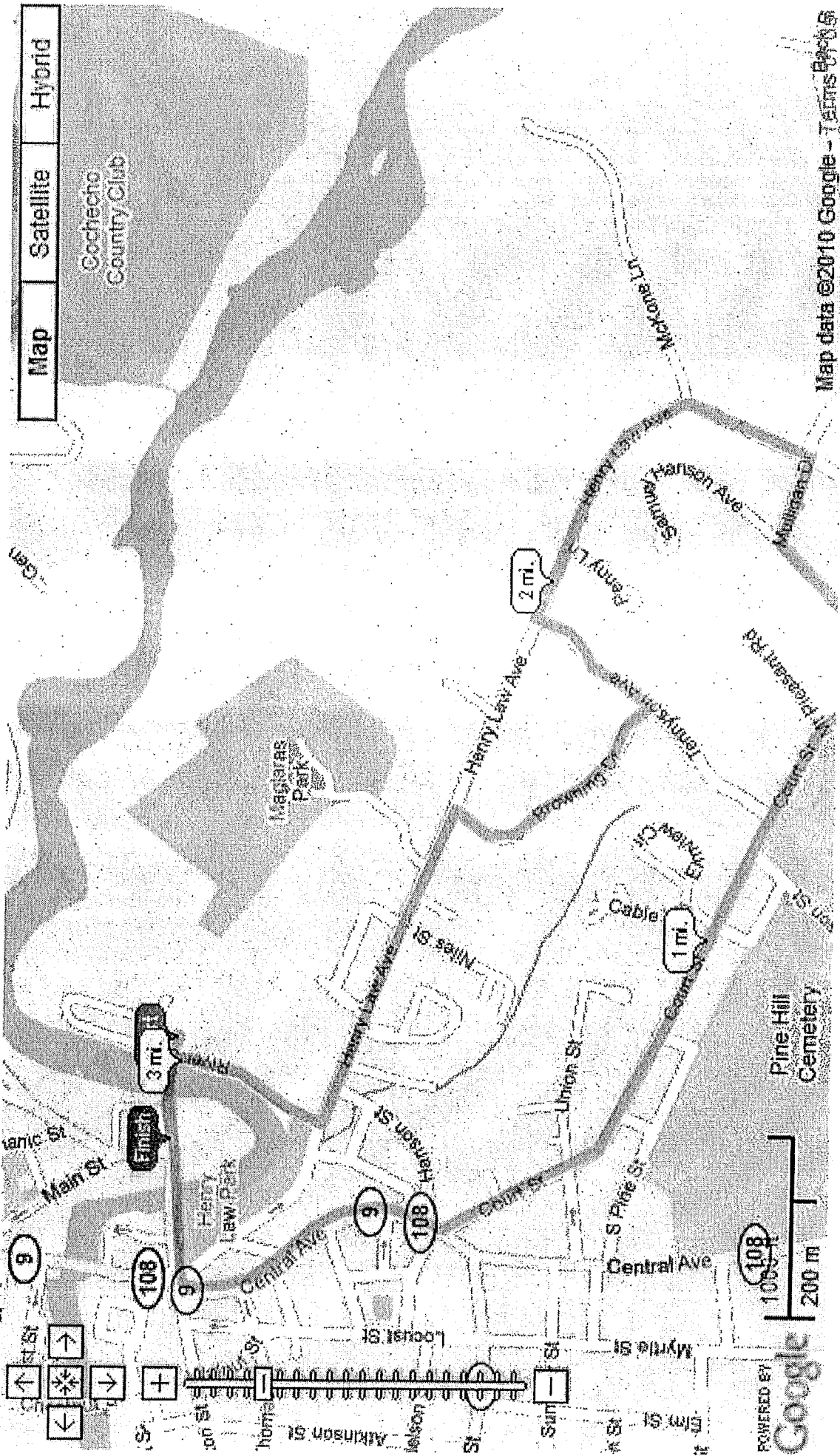
Sincerely,

Kirt Schuman
Executive Director

CC: Sgt. Marn Speidel, Traffic Bureau

Event Underwriters







CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**
Resolution Re: B11006 Sidewalk Tractors & Attachments

WHEREAS: Bid B11006 was requested and received for the purchase of two each, sidewalk tractors, Snow Blower, power angle V plow, Dump Cart and Sander on August 26, 2010 at 2:00 pm; and,

WHEREAS: Seven bid replies and three no bids were received with low bid meeting specifications being submitted by Northland Holder at the rate of \$97,710 each set for a total purchase price of \$195,420.00. We also inquired about trading in old units we currently have but decided to keep them.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Northland Holder given the bid amount of \$97,710 each set for total of \$195,420.00 provided 8/26/2010. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4011.1.300.43121.4743.03110.11	CIP Heavy Equipment	200,000.00	200,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**

Resolution Re: B11006 Sidewalk Tractors & Attachments

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**
Resolution Re: B11006 Sidewalk Tractors & Attachments

RESOLUTION BACKGROUND MATERIAL:

Bid B11006 was requested and received for two of each (Sidewalk Tractor, Snow Blower, Power Angle V plow, Dump cart and Sander) on August 17, 2010 at 2:00. Low bid meeting specifications was submitted by Northland Holder at the rate of \$97,710 per each unit set which consists of the above.

Award Information:

A purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase order	Advertised:	Yes
Invitations Mailed:	50	Number of Responses:	7 and 3 no bid
Warranty:	Meets Specifications	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until shipped	Estimated Delivery:	30 days
Recommended Award to:	Northland Holder	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**

Resolution Re: B11006 Sidewalk Tractors & Attachments

Vendor List

A.H. Harris & Sons Inc 255 West Rd Portsmouth, NH 03801	EAST COAST LUMBER P O BOX 530 EAST HAMPSTEAD, NH	New England Restrooms, PO Box 555 North Reading, MA 01864
American Flagging and 11 industrial way Salem, NH 03079	Epsom Tool Rental LLC PO Box 37 Epsom, NH 03234	Parts Associates, Inc. 12 Moore Road Gilmanton Iron Works, NH
Anderson Equipment Co 1645 Candia Road Manchester, NH 03109	Fastenal 165 Industrial Park Drive Dover, NH 03820	Perry Supply 370 north washington North Attleboro, Ma 02760
Arnold. T Clement Co Inc. P.O. Box 1575 Rochester, NH 03867	Fire Master Fire Equipment 2049 E Division Springfield, MO 65803	Phoenix Precast Products 77 Regional Drive Concord, NH 03301
ATTLANTIC BROOM C 345 JOHN QUINCY RD TAUNTON, MA 02780	G.B.T. TRUCKING LLC 621 PORTLAND ST. ROCHESTER, NH 03867-	Pike Industries 650 Peverly Hill Rd Portsmouth, NH 03801
Axis Business Solutions 53 B Green Street Portsmouth, NH 03801	H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275	POOL & ELECTRICAL 1250 E. FRANCIS ST ONTARIO, CA 91761
Barrie Miller's Well PO Box 23 Hillsborough, NH 03244	Jordan Equipment Co. 744 Clough Mill Rd. Pembroke, NH 03275	R.C. HAZELTON CO. P.O. BOX 5088 MANCHESTER , NH
Beauregard Equipment Inc. 231 Sheep Davis Rd. Concord, NH 03301	Keystone Precision 455 Fortune Blvd Milford, MA 01757	Scherbon Consolidated Inc. 40 Haverhill Road Amesbury, Ma. 01913
Bobcat of New Hampshire 9 Dover Rd. Chichester, N.H. 03258	LACAL EQUIPMENT PO BOX 757 JACKSON Cnt, OHIO	Seabrook Truck Center inc PO Box 2750 Seabrook, NH 03874
C.N. Wood Co., Inc. 200 Merrimac St Woburn, MA 01801	LIDDELL BROTHERS 600 INDUSTRIAL DRIVE HALIFAX, MA 02338	Sealex P.O. Box 238 Scarborough, me 04070



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**

Resolution Re: B11006 Sidewalk Tractors & Attachments

C.N. Wood Co.Inc 200 Merrimac St Woburn , MA 01801	Mackinnon and Sons P O Box 640 Somersworth, NH 03878	Spk Steel Fabrication P.O. box 608 Fitchburg, MA 01420
CED 151 Portland Ave Dover, NH 03820	Mass Crane and Hoist 72 Progress Avenue Tyngsboro, MA 01879	TBEI 52182 Ember Rd Lake Crystal, MN 56055
Centilla Corp. 37 Industrial Drive Exeter, NH 03833	MESSER TRUCK EQU 170 WARREN AVE WESTBROOK, ME. 04092	Traffic Parts, Inc. P.O. Box 837 Spring, TX 77383
Chadwick-BaRoss Inc. 237 Sheep Davis Road Concord, NH 03301	Middleton Building Supply 58 Old Rochetsre Rd Dover, NH 03820	UNITED RENTALS 40 WILLOW STREET MANCHESTER, NH03103
D & L Thomas Equipment PO Box 200 Spofford, NH 03462	Mobile Mini 108 Newburyport Turnpike Newbury, MA 01951	Windward Compliance PO Box 2632 Concord, NH 03302
E.J. Prescott, Inc. 210 Sheep Davis Road Concord, NH 03301	New England Barricade Co. P.O. Box 372 Newmarket, NH 03857	Wood's Crw Corp Of N.H. 1401 Hooksett Road Hooksett, N.H. 03106
E.W. SLEEPER P.O. BOX 2468 CONCORD , NH 03302		Wood's Crw Corp of NH 1401 Hooksett Road Hooksett, NH 03106



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2010.09.22 – 124**

Resolution Re: B11006 Sidewalk Tractors & Attachments

RESULTS

B11006 Sidewalk Tractor Pricing per EACH	Tractor	Snow blower	V Plow	Dump cart	Sander	total ea	Trade In 1999 Holder	Trade In mower	Trade In 1988 C500	total ea less trade in	Lead Time
Northland Holder 284 Ricker Hill Rd Turner ME 04282 Holder C4.80	79,180	5,730	5,630	2,950	4,220	97,710	(2,000)	(500)	(1,000)	94,210	30 days
HP Fairfield LLC 94 Sheep Davis Rd Pembroke NH 03275 Trackless MT6-demo	82,736	8,340	5,250	6,850	5,665	108,841	(2,500)	(1,000)	(1,500)	103,841	less than 30 days
MB Tractor & Equip 10 Bittern Ln Tilton NH 03276 McLean MV	83,787	6,479	5,856	NA	4,286	100,408	-	-	-	100,408	45-60
HP Fairfield LLC 94 Sheep Davis Rd Pembroke NH 03275 Trackless MT6 new	86,340	8,340	5,250	6,850	5,665	112,445	(2,500)	(1,000)	(1,500)	107,445	Less than 30 days
Dyar Sales & Mach 75 Concord St No Reading MA MB MSV	106,150	7,970	5,172	6,250	5,720	131,262	(8,000)	(2,500)	(1,000)	119,762	60-90 days
Dyar Sales & Mach 75 Concord St No Reading MA Unit 18	95,546					95,546				95,546	
Dyar Sales & Mach 75 Concord St No Reading MA Unit 10	105,000					105,000				105,000	
EW Sleeper	No Bid										
Messer Truck	No Bid										
BobCat of NH	No Bid										



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2010-09-22 – 125**
Resolution Re: **B11010 for Segregation and Recycling of Construction Debris and Demolition Waste**

WHEREAS: Sealed bid B11010 was requested and received for the segregation and recycling of construction debris and demolition waste on September 8, 2010 at 2:00 p.m; and

WHEREAS: Responses received from four vendors were reviewed and evaluated with the bid deemed most advantageous being submitted by Aggregate Recycling Corp. in the amount of \$69.00 per ton; and

WHEREAS Following considerations for travel costs and other operations factors by the Community Services Waste Recycling Division, it is the recommendation to award the project to Aggregate Recycling Corp. at \$69.00 per ton for an estimated 1000 tons with estimated annual expenditures expected to be \$69,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a Purchase Order to Aggregate Recycling Corp of Eliot ME given the bid amount of \$69,000.00 and corresponding rate of \$69.00 per ton provided September 8, 2010. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000-43240-4421-0000-00-30	CS Recycling Mgmt Waste Disposal	94,210.00	92,960.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2010-09-22 – 125**
Resolution Re: **B11010 for Segregation and Recycling of Construction Debris and Demolition Waste**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2010-09-22 – 125**
Resolution Re: **B11010 for Segregation and Recycling of Construction Debris and Demolition Waste**

RESOLUTION BACKGROUND MATERIAL:

The Community Service Department has identified several companies that provide segregation and recycling of construction debris and demolition waste services. The city has moved away from sending construction debris waste to landfills and toward recycling as much of this material as possible. The city generates approximately 1000 tons of debris annually and has two dumpsters that it will fill and haul to Aggregate Recycling in Eliot ME for segregation and recycling. Other vendors, a further distance from the City, submitted a response with lower rates and a cost analysis was done by City Personnel to determine the most advantageous bid reply. The analysis included fuel cost and wages for time to travel. Aggregate Recycling Corporation is the closest distance from the Mast Rd Recycling facility in Dover and therefore, saving wear and tear on the vehicle, as well as gas, oil and tires and employee hourly wages.

Bid Information:

The City of Dover has solicited by sealed bid to identify qualified, reliable vendor needed for the segregation and recycling of construction debris and demolition waste disposal

Award Information:

A purchase order will be issued to Aggregate Recycling Corp to be used as needed.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	29	Number of Responses:	4
Warranty:	None	Terms:	Net 30, FOB Dover
Work Bonded:	NA	Contract:	No
Prices will hold for:	One year	Estimated Delivery:	As needed
Recommended Award to:	ARC	Fund:	Recy management
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2010-09-22 – 125**
Resolution Re: **B11010 for Segregation and Recycling of Construction Debris and Demolition Waste**

Vendor List

Aggregate Recycling Corporation PO Box 363 Eliot, ME 03903	Dorado 658 Long John Rd Rye, NH 03870	Pinard Waste Systems, Inc Po Box 5048 Manchester, NH 03108-5048
AmeriTech Environmental Svs PO Box 539 Eliot, ME 03903	Ecomaine 64 Blueberry Road Portland ,ME 04102	Rehrig Pacific Company 1738 West 20th Street Erie, PA 16502
Bestway Disposal Services PO Box 460 Epping, NH 03042	Environmental Resource 87 Lowell Rd Salem NH 00378	Resource Management, Inc. 1171 NH RT 175 Holderness, NH 03245
Casella Recycling 24 Bunker Hill Industrial Park Charlestown, MA 02129	GeoInsight, Inc. 25 Sundial Ave Ste 515W Manchester, NH 03103	Safety-Kleen Systems, Inc PO Box 1242 Schenectady, NY 12301
Casella Waste Management State Street, Suite 202 Concord, NH 03301	Greater Dover Chamber 550 Central Ave Dover, NH 03820	Seacoast Waste Services, LLC P.O. Box 826 Moody, Maine 04054
Complete Recycling Solutions 1075 Airport Road Fall River, MA 02720	M-R Wood Recycling P.O. Box 423 Derry, NH 03038	The Dirt Doctors 709 Keith Avenue Pembroke, NH 03275
Conigliaro Industries 701 Waverly Street Framingham, MA 01720	New England Organics 135 Presumpscot St #1 Portland, ME 04103	Troiano Waste Services, Inc. P O Box 3541 Portland, Me 04104-3541
Construction Summary Of NH 734 Chestnut Street Manchester, NH 03104	Northeast Record Retention, 101 west River Rd. Hooksett, NH 03106	Verde Environmental Contracting Verde NA, LLC p.o. Box 246 Raynam, Ma 02767
Corcoran Environmental Inc. 9 High Street Kennebunk, ME 04043	NRRA 2101 Dover Road Route 4 Epsom, NH 03234	Waste Management of NH Inc 4 Liberty Lane West Hampton, NH 03842
Cousineaus Forest Products PO Box 2130 Henniker, NH 03242		Work Waste 10 Twin Bridge Road Unit 1-A Merrimack, NH 03054



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2010-09-22 – 125**
Resolution Re: **B11010 for Segregation and Recycling of Construction
Debris and Demolition Waste**

Bid Results

<u>Vendor</u>	<u>Price Per Ton</u>
K.T.I. Bio Fuels, Inc 38 Alfred Plourde Pkwy Lewiston, ME 04240	\$ 65.00
Errco Recycling 270 Exeter Road Epping NH 03042	\$ 67.00
Aggregate Recycling Corp 434 Dow Hwy Eliot ME 03903	\$ 69.00
Seacoast Waste Services PO Box 826 Moody ME 04054	\$ 90/Ton + \$180.00/per Haul

No Subcontractors Listed on Any Reply's



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2010.09.22 – 126**
Resolution Re: Authorizing the City Clerk to Include a Donation Envelope with Tax Bills

- WHEREAS: A request to develop a donation mechanism for the general fund and specific events has been made requiring a mailing of donation envelopes with a tax bill and/or water and sewer billing cycle; and
- WHEREAS: The donation envelopes will have pre-printed items for residents to select and donate to if they choose; and
- WHEREAS: A six month trial of mailing donation envelopes to residents will be undertaken; and
- WHEREAS: In order to facilitate a donation program, the City Council is required to authorize the mailing of donation envelopes with any other city mailing pursuant to RSA 76:11.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to RSA 76:11, the City Manager is authorized to include a donation envelope in future city mailings of tax bills and water/sewer bills to taxpayers.

Financing

Account	Description	Appropriation	Balance	Charge
xxxx-xxxxxx				
				Total

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2010.09.22 – 126**

Resolution Re: Authorizing the City Clerk to Include a Donation Envelope with Tax Bills

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2010.09.22 – 126**

Resolution Re: Authorizing the City Clerk to Include a Donation Envelope
with Tax Bills

RESOLUTION BACKGROUND MATERIAL:

As communities across the country are faced with the reality of increasingly scarce resources and limited tax dollars to support essential municipal services, voluntary contributions from Dover citizens and business owners will help to support the continuation of programs and services exclusively benefiting our Dover community. A separate donation envelope allowing a voluntary contribution to support a service and/or program may be included in mailings of tax bills with City Council authorization. Any voluntary contributions received via this donation program will be utilized for the purchase of supplies, materials and/or equipment (non-personnel costs) in support of the community service/program indicated by the resident/business-owner.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.09.22 – 127**
Resolution Re: **Dover Main Street Holiday City Lights Program**

- WHEREAS: The Dover Main Street program in conjunction with Greater Dover Chamber of Commerce is undertaking an initiative with local property owners to install and maintain holiday lights along the streets and public spaces throughout the downtown; and
- WHEREAS: The City of Dover has budgeted funds for a limited number of holiday lights and decorations to be installed and operated in the downtown area each year; and
- WHEREAS: Through a coordinated public/private effort, the community will realize a more attractive and inviting holiday lighting experience;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to formalize a partnership with and contribute the previously budgeted funds of \$2,000 for holiday lighting to the Dover Main Street Holiday City Lights program.

Financing

Account	Description	Appropriation	Balance	Charge
1000-43180-4652	F&G Maint Supplies - Improv o/t buildings	35,004	31,326	2,000
			Total	

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.09.22 – 127**
Resolution Re: Dover Main Street Holiday City Lights Program

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.09.22 – 127**

Resolution Re: Dover Main Street Holiday City Lights Program

RESOLUTION BACKGROUND MATERIAL:

A collaborative effort is underway to make enhancements to the Holiday Lighting program in 2010. This effort is lead by the Chamber and Main Street with participation from nearly a dozen residents, organizations, city representatives and business owners. A committee has been tasked with the logistical planning and fundraising to improve the lighting - first in the downtown, then to the rest of the City.

To ensure the City's holiday lighting is coordinated and included as part of this program, this resolution authorizes the City Manager to join with this public/private initiative and contribute the funds previously budgeted for holiday lighting in support of the effort.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2010.09.22 – 128**

Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

WHEREAS: The Dover Parking Commission has reviewed the current parking inventory and usage data for the Belknap Parking Lot, and;

WHEREAS: The Dover Parking Commission has reviewed and amended the Phase II Pay and Display Meter Installation plan, and;

WHEREAS: The Dover Parking Commission has recommended that the Belknap Parking Lot be added to the fee schedule for business permits at \$45/month; and the rate for the Chestnut Street Parking Lot be lowered to \$20/month.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The City Council of the City of Dover authorizes changes to the Police section, p. 10 of the approved FY 2011 Fee Schedule as follows:

Chestnut Street Lot	\$20/Business permit fee
Belknap Street Lot	\$45/Business permit fee

The City Manager recommends that this resolution be adopted.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage. Resolution to be referred to public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2010.09.22 – 128**

Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2010.09.22 - 128**

Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

RESOLUTION BACKGROUND MATERIAL:

The Parking Commission has reviewed the current and anticipated usage rates of the Belknap Parking Lot and voted to recommend adding the lot to the business permit fee schedule.

The Parking Commission has reviewed and amended the Phase II Pay and Display Meter Installation plan and has recommended changing the fee for a monthly business permit for the Chestnut Street Lot from \$45 to \$20. This will allow a lower cost alternative for downtown employees who are willing to use a more distant location.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to change the hours of operation for parking meters in the downtown area.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-37, “Hours of Operation”

a. THE FOLLOWING IS REPEALED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 8:00 A.M. AND 6:00 P.M., EXCEPT ON SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS.

b. THE FOLLOWING IS ADDED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 8:00 A.M. AND 8:00 P.M., EXCEPT ON SUNDAYS AND LEGAL HOLIDAYS.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Meyers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

ORDINANCE BACKGROUND MATERIAL:

The Parking Commission voted to recommend changing the Hours of Operation for parking meters from the current Monday through Friday 8:00 a.m. - 6:00 p.m. to Monday through Saturday from 8:00 a.m. - 8:00 p.m. There would be no changes for Sundays and holidays.

The current hours of operations for meters were reviewed and recommend for change as another step in the systematic approach to downtown parking. The purpose of this change is to increase available on-street parking for patrons of downtown businesses to meet the current and anticipated demands of increased use in the evening hours and on Saturdays.