



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall Second Floor Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: **Friday, August 27, 2010**
Meeting Time: 8:30 am

Members Present: Charles Reynolds, Jack Buckley, Otis Perry, Carrie Keech

Others Present: Bill Simons (Parking Manager), Dan Barufaldi (Economic Development Director)

Members Not Present: George Maglaras, Anthony McManus

Motion was made to approve August 6th minutes by Otis Perry and was seconded by Jack Buckley. All members were in favor.

NOTES

Dan Barufaldi updated the commission on the testing of the First, Third, and Fourth Street lots. Once he gets direction from the council, Requests for Proposal for site survey's/boring/geotechnical analysis of city owned property that would include potential parking facility locations will be going out. He expects the process to begin in approximately two weeks. The city has also applied for a TIGER 2 grant which will help facilitate the building of a hotel/conference center/parking garage at the current train station parking lot. Dan met with Department of Transportation representatives who indicated initial positive response to the idea.

Bill Simons presented a draft resolution to establish a Capital Reserve Fund for excess parking funds. Otis Perry made a motion to submit the resolution to the City Council and it was seconded by Jack Buckley. All members were in favor.

Staff Updates

The Parking Manager requested that the Belknap Street Lot be added to the city fee schedule to allow a limited number of business parking permits. Otis Perry made a motion to approve this plan and it was seconded by Jack Buckley. All members present were in favor.

There was a general discussion of the length of maximum time for on-street meters. Bill Simons indicated that three hours seemed to be a sufficient time to be allowed. Otis Perry inquired how that would affect PEO staffing. Bill Simons indicated that they have no current plans to increase staffing and that the PEO's would include the outer limits of the downtown that may be affected by the installation of the meters. The Commission recommends that the Parking Bureau only enforce the meters and not continue to chalk the tires in meter zones. A motion to adopt three hour maximums for on-street meters was made by Carrie Keech and seconded by Otis Perry. All members present were in favor.

1) Meters were authorized for the following locations with 3 hour maximums:

- Central (4th-St. Thomas) both sides
- Main Street
- Washington Street (Chestnut easterly)
- Third Street (Central-Chestnut)
- First Street (beside Earcraft)
- School Street
- 2nd Street
- Chapel Street



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Broadway

First Street spaces adjacent to the parking lot and the Third and First Street Parking Lots will be unlimited time meters and permits.

2) The maximum number of hours allowed for the meters in the following locations was changed from 4 hours to unlimited:

Orchard Street Lot
Belknap Lot

3) The Chestnut Lot was authorized for a combined \$20 permit and 2-hr timed parking lot.

A motion was made by Otis Perry to adopt items 1, 2 & 3 above was seconded by Carrie Keech. All members present were in favor.

Other Issues:

There was a discussion on strengthening the shuffling ordinance. Bill Simons will bring back some suggestions to the next meeting.

4) Discussion on meter times and enforcement was held and it was recommended to be Monday through Saturday from 8 am to 8pm.

A discussion was held on the possibility of lower costs of permits for merchants. After discussion it was decided that there will be no change to permit fees for merchants.

5) A discussion was held on the minimum payment that should be made for the meter and it was decided that twenty-five cents would be the minimum payment allowed.

6) A discussion was held and it was agreed by all that all thirty minute parking areas downtown will be eliminated.

7) Meter tickets purchased in parking lots will be valid in any lot, not for on-street locations. Meter tickets purchased on-street will be valid in any lot or other on-street location.

Items 4, 5, 6 & 7 above were motioned for acceptance by Perry, seconded by Keech. All members were in favor.

Some area merchants have inquired about the possibility of purchasing tokens in advance for the local meters. Bill Simons is looking into the cost analysis of this request.

There was discussion about the task of having part of the parking receipt available to the merchant for reimbursement to customers as well as the token option.

A meeting was scheduled for September 3, 2010 with area merchants to hear their concerns reference the Phase II meter installation plan.



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Next regular meeting is scheduled for September 24, 2010.