



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Session #7
Meeting Location:	“Green House”, New Castle, NH
Meeting Date:	<b>Saturday, September 18, 2010</b>
Meeting Time:	<b>9:00 A.M. – 1:00 P.M.</b>

A special session (School Board Retreat) of the Dover School Board was called to order on Saturday, September 18, 2010, at 9:10 a.m. in the “Green House”, New Castle, NH.

**A. ROLL CALL:** Present were Carolyn Mebert, Audra Lurvey, Beth Setear, Kenneth Appel, Audra Lurvey, Robert McCrory and Doris Grady. Absent was Matt Mayberry.

Also present were; Superintendent Jean Briggs Badger; Attorney Allan Krans and Paul DeMinico, Facilitator.

**B. RIGHT TO KNOW – Allan Krans**

Dover is a corporation and we embrace the Right to Know Law. 91-A takes the constitutional obligation and puts it into a statue. There is a meeting part and a document part of the statue. Executive Sessions are non-meeting meetings. The documents part of the statue is a huge part of the statue and there are thousands of documents requested by the City every year. The school district also produces thousands of documents, that could be subject to the Right to Know disclosure.

Robert asked about the different attorneys the school district employs. Both city and school use different attorneys for bargaining issues. Carolyn asked about the situation 2 years ago when the City Council reduced the school budget by \$200,000. Allan represented the whole corporation and agreed with the city side of the corporation.

Allan then talked about use of emails. Emails are public documents – there are limited times when emails are not public. Any email to the Superintendent is a public document. Emails from one Board member to another are not public. Sequential emails can easily become public. Asking the question, “*how can we use email and not violate the law,*” is problematic. Ask instead “*how can we be open and transparent?*” Cut emails in half and do twice as much in public session. Meetings cannot be conducted by email. One way informational emails are okay as long as you put on the bottom **DO NOT RESPOND TO THIS EMAIL.**

**C: School Board Rules/Responsibilities – Paul DeMinico**

**Started as 10:10 a.m. with introductions.**

**Discussion of characteristics of an effective Board and an ineffective Board.**

**Discussion of responsibilities of the Board:**

- 1. Policy approval**
- 2. Budget**
- 3. Hiring the Superintendent/support the Superintendent**
- 4. Program approval**

**The group went over the *Decision Making Chart* brought by Paul DeMinico. Jean stated that she appreciated the time the Board took this morning as well as the time Paul took today.**



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**D. ADJOURNMENT:** At 1:15 p.m., Audra Lurvey moved, Beth Setear seconded a motion to adjourn. An oral **VOTE PASSED 6/0.**

Respectfully submitted,  
Beth Setear, Secretary