



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 13, 2010**
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **RESOLUTION: AMENDMENT OF FY2011 FEE SCHEDULE FOR PARKING LOT RATES (REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR MYERS BY REQUEST
 - B. **ORDINANCE: CHAPTER 166, VEHICLES AND TRAFFIC – PARKING METERS**
SPONSORED BY MAYOR MYERS BY REQUEST
8. **CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **September 22, 2010**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING**
 1. **CHAPTER 166, VEHICLES AND TRAFFIC – PARKING METERS**
SPONSORED BY MAYOR MYERS BY REQUEST
 - B. **ORDINANCES IN THE 3rd READING – None**



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C. RESOLUTIONS

1. **ADOPTION OF TAX INCREMENT FINANCING PROVISIONS**
SPONSORED BY MAYOR MYERS AND DEPUTY MAYOR TREFETHEN
2. **AMENDMENT OF FY2011 FEE SCHEDULE FOR PARKING LOT RATES
(REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR MYERS BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **PARADE – Brian Doucette Scholarship Fund**
2. **PARADE – Kiwanis Club of Dover**
3. **RAFFLE – First Parish Church Congregational, United Church of Christ**
4. **RAFFLE – Greater Dover Chamber of Commerce**
5. **RAFFLE – Our House for Girls**
6. **RAFFLE – Portsmouth Christian Academy**
7. **RAFFLE – Portsmouth Christian Academy**

8. **RESOLUTION: SETTING THE VOTING HOURS FOR THE STATE GENERAL ELECTION**
SPONSORED BY MAYOR MYERS BY REQUEST

9. **RESOLUTION: B10004 CHANGE ORDER IV HYDROGEOLOGICAL SERVICES FOR THE WILLAND POND WELL**
SPONSORED BY MAYOR MYERS BY REQUEST

10. **RESOLUTION: AWARD OF BID B11013 FOR SNOW PLOWING/HAULING SERVICES FOR CITY STREETS AND PARKING LOTS**
SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |



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B. RESOLUTIONS

- 1. ACCEPTANCE OF RELOCATED "OLD ROLLINSFORD ROAD"**
SPONSORED BY MAYOR MYERS BY REQUEST
- 2. ENDORSEMENT OF PLANNING BOARD APPROVAL FOR PROPOSED ROUNDABOUT**
SPONSORED BY DEPUTY MAYOR TREFETHEN
- 3. DISCONTINUANCE OF A PORTION OF OLD ROLLINSFORD ROAD (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2010)**
SPONSORED BY MAYOR MYERS BY REQUEST
- 4. B11022 DREDGE DISPOSAL FACILITY OPERATIONS (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2010)**
SPONSORED BY MAYOR MYERS BY REQUEST

C. ORDINANCES IN 1ST READING – None

- 14. COUNCIL CORRESPONDENCE – None**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURNMENT**



CITY MANAGER'S REPORT



OCTOBER 13, 2010

"All men who have achieved great things have been great dreamers."

Orison Swett Marden

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.
CITY MANAGER**

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Utilities: During the month of September, the Utilities Division worked on a number of projects to help prepare for final paving. Such work included the replacement of a hydrant on Gerrish Road, two water services were changed on Woodman Park Drive, a 2" copper service with a 2" HDPE was replaced on Third Street, and a 12" main was tied onto an 8" main on Silver and Arch Streets. A major shutdown was also required on Central and Locust Streets in order to replace old, non-functioning gates with new gates.

A grant was received from the State of New Hampshire to conduct a leak detection survey on the southern portion of the City. The survey started in the area of Central and Stark Avenues and ended at Wentworth Terrace. The contractor located a total of four leaks, equaling 50 gallons per minute. These leaks were detected on Shamrock Lane, Finch Lane and two on Salem Avenue. An investigation of a loud noise on the water main, found during the leak detection, is currently being conducted in the Stark Avenue/Elliot Park area.

The Utilities Division responded to a 2" leak at the New Meadows apartments on Lilac Lane; the complex performed their own repairs since the leak was not on the City's end. A leak on Hillcrest Drive was discovered and a private contractor was hired by the owner for the repairs. Crews responded to and repaired a leak at the Department of Transportation facility, located off the Spaulding Turnpike. Another leak was reported on Toftree Lane; the necessary repairs required crews to dig up the area and since the curb box could not be located until after excavation, the entire main had to be shut down.

Two new services were tapped for a condex on Mill Street. Approximately 200 hydrants were painted in the downtown/central/southern-end and along Portland Avenue. The hydrants are being painted a solid red, as opposed to red and white, to save on materials and labor.

Quarterly meter readings were conducted during the month of September.

Cleaning bids were sent out for the French Cross Well and Smith Well. A bid went out for one of the furnaces at the Varney Brook Pump Station, as it is approximately 30 years old. Another bid also went out for roof and soffit repairs at the Wentworth Terrace, Mill, Mt. Pleasant, Strafford, Cranbrook, Mast and Crosby sewer pump stations.

Crews started checking water gates before the flushing program begins in October. One mowing cycle was completed around the pump station and wells. The Superintendent met with the City's GIS Technician to begin updating the sewer attribute data in the VUEWorks software.

A water shutdown was conducted on Paul and Wallingford Streets in order for SUR to begin the utility work on the street. A temporary water line was needed in order to install the new sewer main. At the request of the Engineering Division, the drain line and sewer mains were TV'd on School and Ham Streets in order to assess the condition for a new private development in the area.

Streets: During the month of September, the Highway Division continued to fill various potholes throughout the City as needed. Areas around catch basins were also patched-up in preparation for upcoming paving projects. Street sweeping was conducted in the downtown as well as other problem areas. The Hartigan Company out of Vermont was contracted to

begin cleaning half the catch basins throughout the City (the other half having been completed last year). Crews continued mixing and screening bank-run gravel in the pit and stockpiling for upcoming road projects. Several loads of different materials were hauled from Brox in order to restock the bins.

Brush cutting was performed on Tolend Road, Back River at Garrison Road, Oak Street, Roosevelt Avenue, Long Hill Road, Portland Avenue, Martin's Lane and Maglaras Park. Several trees were also trimmed in preparation for street paving. A culvert on Evan's Drive was cleaned out and broken curbing replaced. Drainage ditches were cleaned out on Lowell Avenue, Middle Road, Boston Harbor Road and at the entrance of Gold Post Road. Three catch basins were replaced on Arch Street, one on Rutland Street and basins in front of 57 Oak Street and 6 Atlantic Avenue were repaired. Crews also paved in catch basins along Central Avenue from number 257 through 757. Lawns damaged from catch basin installation on Rutland Street and Arch Street were repaired and re-seeded.

Crews cleaned the area and placed crushed gravel at the train station parking lot for the Rotary's Community Walkway project. Division supervisors met with the state to determine Dover/Somersworth property lines in the area of Old Rochester Road. The lot lines needed to be established since the road is in need of maintenance.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of September, 2010, there were 3 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 8 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

On September 24, 2010, several items from found property were transferred to the City of Dover for the annual auction, which was held on September 25th. The items included a bicycle rack, 19 cell phones, 11 knives, 2 drills, a leaf blower, 28 bicycles, assorted jewelry and assorted electronics among others.

Parking Bureau: The Parking Bureau sent a letter to all Dover residents that have outstanding parking tickets. The letter alerted them that they would not be able to register their cars until all fines had been paid. More than \$1,000 was brought in as a result of the notifications.

Traffic Bureau: The Traffic Bureau continued to coordinate an array of federally funded traffic enforcement grants from the NH Highway Safety Administration. The project period extended through September 15, 2010. From September 1 to 15, Dover Police performed these targeted patrols:

- a. DWI patrols (18 hours)
 - 1. Citywide patrols
 - 2. 25 vehicle stops. Netted 2 DWI arrests during grant patrols, 1 arrest for drug possession. 25 warnings for an array of traffic offenses. 12 total DWI arrests were made for the month.
- b. Speed enforcement patrols (33 hours)
 - 1. Emphasis on Glenwood Avenue, Sixth Street, Cushing Street, Durham Road, Piscataqua Road and Back River Road
 - 2. 93 vehicle stops. 10 speed summonses, 1 summons Operating After Suspension, 2 summonses other motor vehicle offenses, 62 speed warnings and 20 other motor vehicle warnings
- c. Traffic control device enforcement patrols (15 hours)
 - 1. Emphasis on Durham/Mast, Silver/Arch, Central/Washington, Sixth/Chestnut and St. John/Broadway intersections
 - 2. 32 vehicle stops. 1 summons Operating After Suspension, 31 warnings for stop sign or red light violations
- d. Pedestrian safety patrols (21 hours)
 - 1. Emphasis on Durham Road @ Back River Road, Silver @ Arch, lower square and other downtown crosswalks
 - 2. 21 vehicle stops, 11 pedestrians detained. 2 summonses, 26 warnings issued

The Traffic Bureau has initiated a targeted enforcement and awareness program in the Rutland Street neighborhood as part of the NH Department of Transportation's Safe Routes to School grant that was awarded to the City of Dover. While most of the grant award is for infrastructure improvements to improve pedestrian and bicycle safety, law enforcement presence was a small additional component. The Speed Alert radar awareness trailer was deployed within the Woodman Park School's Rutland Street school zone on several occasions, and the Traffic Bureau Administrator while on regular duty has performed targeted enforcement patrols during the morning and afternoon school commutes.

The Traffic Bureau Administrator completed a compilation of data and analysis of traffic measures in the Lexington and Cushing Street neighborhoods, in an effort to determine the effectiveness of the speed table that was installed on Lexington Street. The September 22 report was disseminated to affected city staff, members of the Transportation Advisory Commission, and interested citizens.

Patrol: During the month of September, the Patrol Officers conducted 91 School Zone Directed Patrols. These directed patrols were targeted for traffic enforcement at all the schools in the City, by assigning a Patrol Officer at each school at the beginning and end of the school day. Besides traffic enforcement, the patrols provided enhanced safety for students walking to and from school and for parents dropping off or picking up their children.

Nearly all of the sworn officers have been trained in the use of the TASER. Each officer assigned to Patrol has been issued a TASER. The other sworn officers that have been trained to use the devices will carry them while assigned to patrol duties or unformed details.

Diversion Program: The Diversion Committee met on Thursday, September 30, 2010 to review and update two cases and three new submissions. As of this report, there remain six

active members in the Dover Diversion program. The next meeting scheduled for Thursday, October 21, 2010.

At the time of this report, there were no new cases awaiting the October 21, 2010 meeting. Any new cases will be reviewed at that meeting date, or a date determined by the committee.

Dover Housing Authority: Between September 13 and September 24, 2010, Officer Joslin, the DHA Liaison Officer, attended DARE Officer Training and was certified as a DARE Officer. He also conducted a Neighborhood Watch meeting on September 30, 2010.

In the near future, Officer Joslin will be working with the DHA residents to get them involved in entering a float in the holiday parade. He is also planning to set up safety meetings at Central Towers, Waldron Towers, St. John Apartments and Union Street in the months of November and December. He hopes to include personnel from DHA Maintenance and the Fire Department.

During the month of September the Seymour Osman Community Center began its 2010-2011 after school programming session. The programs have some new faces this year that have joined to help out. Two new AmeriCorps members have begun working with the middle school and elementary school programs. The middle school program started the year with numerous programs to include; Lego Robotics, soccer, basketball, team building, sketching, photography and a Frisbee golf group.

The SOCC attendance has changed its structure to only accept 25 students into the middle school program to keep the staff to student ratio low. The attendance has been averaging 18 students per day.

Community Service Program: The Community Service program tracked 15 active participants in the month of September. Of the 15 juveniles in the program, 6 participated during the month of September. A total of 16 hours of community service work was completed and one member of the Community Service program completed their obligation during the month of September. So far in 2010, 322.5 hours of community service has been completed and 16 members finished their court ordered hours.

Most of the community service work was completed inside the McConnell Center offices in the form of clean up and assistance with administrative items. They also assisted the Dover Chamber of Commerce with cleanup around their offices at 550 Central Avenue.

Police Explorer Program: In the month of September, the explorer post had two meetings. The first meeting, on Wednesday September 1st, was led by Officer Lilyestrom. The meeting focused on proper handcuffing and search techniques.

The second meeting, on Wednesday September 15th, was held at the Dover Fire Department's Liberty North End Fire Station. The explorers were led on a tour of the facility by Firefighter Frank Avellino. Firefighter Avellino explained how the Police and Fire Departments work together to keep the city safe. The explorers asked numerous questions about the different kinds of clothing, training and apparatus that the firefighters use, and were genuinely interested in the topic.

The explorer post attended the Dover High School Open House on Thursday September 16th. The explorers ran a booth with recruitment information for parents, as well as a fingerprint station for any children that needed to be fingerprinted.

The explorer post currently has 9 explorers.

Dover Coalition for Youth: The Coalition for Youth once again hosted alcohol server training presented by the NH Liquor Commission. The training provided 37 local servers with information on current laws and best practices for reducing the harms caused by alcohol.

The Executive Board met and reviewed the closeout of the Drug Free Communities fiscal year and developed plans for the coming year.

Several staff and executive board members continue to receive training and are working towards becoming Certified Prevention Specialists.

On Saturday the 25th, the Coalition worked with the Police Department to host a medication take back program. The program was a part of the National Medication Take-Back coordinated by the US Drug Enforcement Administration. Dover's collection site resulted in 5 large cardboard boxes being filled, about 100 community members disposing of their drugs and 93 lbs. of medication being disposed of. In conjunction with the take back program, the Coalition conducted a media campaign educating parents about the dangers of medication and ways that they can prevent their teens from abusing them.

The Coalition has had informational displays at all of the school open houses in September. Information was provided on how to keep kids drug free and prescription drug lock boxes were raffled off.

Teen Center: For the month of September 2010, the Teen Center saw a total of 618 participants, on 20 days of programming, which yielded an average of just under 31 participants per day.

Some program highlights for the month of SEPTEMBER 2010 included, but were not limited to the following:

- TC Special Event – “Welcome Back BBQ” (9/1)
- TC Snack Special – “Tacos” (9/8)
- TC Classic Program – “MEGA BINGO” (9/16)
- TC Music Event – “Karaoke Jam” (9/17)
- TC Music Event – DoverPalooza – “School’s Back Show” (9/17)
- TC Program Special – “FRISBEE GOLF” (9/22)
- TC Trip! – “Apple Picking” @ McDougal Orchards (9/23)
- TC Snack Special – “Pasta-Fest” (9/28)
- TC Video Game Challenge – “Wii Bowling Tournament” (9/29)

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service in the Downtown and took enforcement action on numerous traffic and City ordinance violations. Specifically, the month’s enforcement action included:

- a. 5 motor vehicle warnings for inspection, failure to yield, and traffic control devices
- b. 4 parking complaints and 2 parking tickets issued.
- c. A total 7 bicycle violation warnings as well as a skateboard violation warning.
- d. 3 warnings for crosswalk violations.

Calls for service included an Assistance call, two calls for suspicious activity and the investigation of an incident involving a vehicle that struck a bicyclist.

In addition, the Downtown Liaison Unit conducted at least 8 foot patrols including the downtown area and the Dover Community Trail.

On September 1st, Officer Caproni represented the Unit as the Downtown Liaison and attended the monthly Dover Community Trail meeting held at City Hall. The trail will run through the downtown and will provide a multi use alternative for residents and travelers. Portions of the trail are completed, but there are sections still under construction. Dover Rotary recently donated a trailhead kiosk for the section located at the Chestnut Street Dover Transportation Center.

On September 2nd, the Downtown Liaison Unit conducted a meet and greet event with the residents of the Covered Bridge Manor. The residents enjoyed meeting the horses and getting to learn more about the unit.

On September 9th, Downtown Liaison Unit was present at Tasker's Funeral Home for the wakes of Robert and Arlene Shaw. Robert was a former police officer for the City of Dover and had worked with many current officers.

The third annual Dover Mounted Police Open House was held on September 12th. This community event was well attended with an estimated 500 people. Families and children were able to sit on Monty, TJ, or Blackjack and take a photo. There was also a hay maze, face painting, prizes hidden in the hay and a popular dunk tank. Local dignitaries supported the event and participated as "dunkees" in the Dunk Tank. These events are crucial to the Downtown Liaison Unit because the proceeds and donations go to care of the horses.

Lynn Corrigan and Hodari Keels of Partnership Horse Training have offered to donate their time and work with TJ, Monty, and Blackjack. Lynn is the Training Consultant to the Worcester, MA County Sheriff's Department Mounted Unit and works with many Mounted Police Units throughout New England. She has been a guest speaker and demonstrator at Rochester Equine Clinic, and a presenter at Equine Affaire in Springfield, MA. Hodari is a Centered Riding Instructor and Mounted Unit Sergeant for the Boston Park Rangers, where he is a horse trainer and riding instructor, preparing both Ranger and mount for patrol in Boston's busy parks.

The Cocheco Valley Humane Society held its annual Paws in the Park event on September 26th. Officer Caproni attended on Monty and led hundreds of people and dogs around the park helping to raise money for their organization.

The Downtown Liaison Unit continued its outreach efforts and hosted Job Shadow events on September 27th and 28th with Dover High School. Students with disabilities were given a tour and learned about possible volunteer opportunities.

On September 30th, Officer Caproni again attended a Dover Community Trail meeting at City Hall to discuss trail development and the upcoming Apple Harvest Day plans.

Animal Control: There were a total of 84 animal related calls for service during the month. Many were handled by dispatchers and patrol officers but at least 21 were handled by the Animal Control Officer. The breakdown of these calls is below:

- a. There were 2 calls involving animal bites.
- b. There were 4 calls involving barking dogs
- c. There were at total of 10 calls for welfare checks on animals
- d. There were a total of 5 calls involving hit, loose, or found animals.

Additionally, the Animal Control Officer fielded more than 100 calls with questions and requests for animal related advice.

Strafford County Regional Accident Reconstruction Team: The Strafford County Regional Accident Reconstruction Team was activated on September 1, 2010 for a fatal crash on Route 75 in Milton. The crash involved a single vehicle into a tree. There were three persons in the vehicle and one person was killed upon being ejected from the car.

Dover PD hosted the team's monthly training meeting at the McConnell Center on September 15.

K9: There were no call outs for Officer Tim Keefe and his K-9s Grinko and Norman in September. K-9 Grinko is on track to becoming Dover PDs first dual purpose dog in October. Dual purpose means that Grinko will be a tracking dog and trained to locate illegal drugs.

Communications: All dispatchers attended a training session with the Dover Fire Department regarding use of the EOC/Smart Board. This 2-hour training class was held at the Liberty North Fire Station.

The 26 new portable radios purchased last month with money received in the Congressionally Selected '10 grant were programmed and assigned to officers in the field. These portable radios replaced the portables that were in service for over eight years.

As part of a state-wide program, 2-Way Communications reprogrammed all department portable and mobile radios to provide for better interoperability with all departments in the state. The reprogramming of all radios in the state was funded by a grant obtained by the State, and allows communications with state and local police agencies previously not available.

Recreation Programs: Pilates & Body Sculpt classes have resumed this month. There is also an additional Saturday Body Sculpt Class available. Also being offered are Yoga and Tai Chi classes, and new this fall are ballet classes for children ages 7-9 and those ages 15 & up.

Registrations are currently being accepted for all basketball programs. Preparations are being made and sponsors are being lined up for these programs as well.

Senior Center Programs: The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Duplicate Bridge, Crafts, Scrabble, Pay Me, and Whist. New activities of Mah Jongg and Garden Club began, as well as service of the first monthly meal.

The Senior Book club meets on the last Tuesday of the month. They are currently planning a book signing with local authors on November 13.

Visiting Nurses were at the Senior Center on September 9 and 23 to perform blood pressure checks.

SCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It has become a popular program.

The Senior Advisory Committee meets the first Friday of each month. 12 seniors attended this meeting.

The DCSC had its popular annual trip to Atlantic City this month. It was sold out months in advance.

The Silver Strummers continue to practice at the center on Wednesday mornings and they are currently booking holiday performances.

Mystery Lunches: 37 attended
Senior Center Lunches: 28
Senior Center Monthly Social: 15

Indoor / Outdoor Pool: The Indoor Pool opened back up after Labor Day weekend after being closed for two weeks for routine maintenance. Early Bird lap swim has been busy as usual but Rec Swim attendance has been fairly quiet, typical for this time of year.

Lesson sign ups are ongoing with most of the classes being filled to capacity. In addition, the Friday Homeschool group will resume in October and there will be an additional 50 children every Friday.

Seacoast Swim Association has resumed their season and practice at the pool on a daily basis. Birthday parties are starting to get very popular with the cold weather that is coming; staff anticipate having between 10 and 15 parties booked for the month of October. Great Bay Masters resumed practice at the Indoor Pool after a wonderful summer swimming at the Jenny Thompson Pool.

The Jenny Thompson pool closed on Labor Day much to the dismay of many swimmers, the winter pool cover has been applied to the pool and the facility is closed up until next Spring.

Rec Swim-ID Pool: 5-10 swimmers daily
Lap Swim-ID Pool: 50-75 swimmers daily

Ice Arena: Youth hockey has started at the Dover Arena with practices and games. Although most of the activity is with Dover Youth Hockey, some outside organizations have also booked practice times - since their local arena is not open. The University of New Hampshire men and women's teams have also had some practices at the arena this past month.

September is also the month that fall and winter programs kick off with adult hockey leagues and youth programs. Larger adult leagues are full and have a waiting list to get on a team.

The Foster Rink opened September 25th with an adult women's hockey tournament. This tournament is new to the arena and was very successful and fun. They will be back next year. Attendance at recreational skating has been consistent and should improve as the colder

weather comes along. Stick practice numbers are lower, since kids are in school and there were no adult stick practices during the week nights in September.

Adult and Youth Stick Practices: 259

Public Library: Approximately 45 people attended the Sylvan Roots concert; 24 attended movies; 158 attended storytimes; and 5 attended Paws for Reading. Total attendance at library programs was 232.

Seacoast Firefighter Academy: The collaborative with the Dover High Regional Career Technical Center continues the first month of the Seacoast Firefighter Academy's Firefighter 1 program is complete. Students learned about a number of topics including, gear, SCBA (self contained breathing apparatus), and incident command, they are about to focus on search and rescue techniques in October that expand on the skills already learned. Firefighter/EMT Mark Rutherford and Firefighter/Paramedic's Frank Avellino, Craig Comeau, and Craig Croteau have been instrumental in teaching the practical hands-on skills needed by these students. There are 20 students from a number of communities as it is a regional program, and all are doing well and giving 110 percent in this unique program.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

The City's Information Technology Director met with the Fire Department two times to review VUEWorks and Treeno and re-configured Service Calls for Inspection Services based on these meetings.

The IT Director has accepted an invitation to speak at Dover Middle School's Career Day in November.

The IT Division worked with the School to resolve issues related to the installation of School Exchange 2010 server, i.e. mail flow from the City to the School. They also assisted the School in troubleshooting WAN issues at Woodman, Horne, and Garrison. The Division updated the School VPN client so that Garrison school can be accessed via IPsec tunnel. IT personnel assisted Dover Middle School in restoring connectivity to their DIVAR unit, for School & Police.

The Department of Planning and Community Development continues to assist the School Department in finalizing its portion of the Capital Improvement's Program. Additionally, the Planning Director continues to work with the Superintendent to review existing land uses surrounding the various schools.

The Planning and Community Development Department assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Picknic Rock
- Cornerstone Commons phase III
- Newington Dover bridge
- Beacon Circle
- Indian Brook/Weeks Crossing traffic lights
- 344-350 Washington Street

- 97 Spruce Lane
- 70 Silver Street
- Riverside Drive
- Crosswalk assessments
- Traffic Signal Coordination
- 104 Henry Law Avenue
- Picard Lane

Planning staff worked with Community Services and Recreation staff on the Rotary Club of Dover's redevelopment of the Park Street Park.

Dover Public Library loaned 71 materials to Dover public schools and borrowed 114 volumes from the schools through the Dovertnet Intraloan System.

Dover Public Library's Assistant Director/System Administer aided the school libraries on five occasions with Dovertnet automation system tasks.

Interlibrary Loans have been a success in forgoing extra purchase costs for Dover. Dover Public Library has sent 246 books to other libraries and other libraries loaned the Dover Library 129 books from their collections.

The recreation facilities such as the Ice Arena, Pools and the McConnell Center create a destination point for many non residents who spend time and money in the local businesses. Recreation administration is working with the Chamber of Commerce to connect with those businesses and do joint promotions.

PLANNING & ZONING

The Planning Director and the City Planners participated in the first five web based professional development seminars on planning innovations and development trends. These webinars focus on the cost of development and innovative planning techniques. These webinars last into the winter.

The Planning Director met with James Howard Kunstler, author of *The Geography of Nowhere* and *The Long Emergency*, among other titles. Kunstler was in New Hampshire promoting a new book. Topics discussed included Form Based Code, public participation and stormwater and erosion and sediment control.

Over the summer, the Planning Director worked with a statewide group to improve Citizen Planner educational opportunities. Modules have been drafted and two Dover Planning Board members have agreed to review the materials and comment on usefulness.

The Community Trail continues to be a focus for the Department of Planning and Community Development. Working with the Rotary Club of Dover, as well as the Community Work Program from Strafford County, clean up of the trail continued building upon the UNH Clean up day held in August. The Rotary Club installed its trail head at the Transportation Center. This trailhead includes a kiosk to provide users with information about the trail system.

The Planning and Community Development continued to oversee the development of the FY12 - 17 Capital Improvements Program. Preliminary project requests were submitted by various departments and reviewed by the Planning Director. The Finance Director is reviewing

costs and developing the financial models for the program. Additionally, Planning staff is developing outreach and education components for the CIP, including a web page, Google map, and a guidebook.

The Planning Director drafted and submitted two additional Economic Revitalization Zone applications to the State of New Hampshire. These two additional zones are intended to assist businesses on Mast Road (gravel pits) and Sixth Street/Venture Drive (Enterprise Park) with re-investment in their properties.

The Planning Director attended the storm water utility feasibility workshop on September 27, 2010. The workshop was held to educate board members on the role land use regulations play in developing storm water infrastructure and the studies and reports requested as part of the permitting process.

CITY GROUNDS – FACILITIES & PARKS

The Facilities, Grounds & Cemeteries crews continued to conduct day-to-day maintenance, clean-up and ground maintenance of municipal buildings. Daily requests for service were handled at the City Hall and Police Department offices. Custodial duties were performed at the PW Facility, train station and City Hall, as well as filling in at the Library as needed. Pinard has recently begun taking over the trash route; there have been some issues requiring F&G crews to pick up specific locations when necessary. The mowing schedule continues for the outside mowing of public turf areas, parks and cemeteries. The athletic fields are also being mowed, groomed and lined on a regular basis throughout the season. Downtown décor streetlight bulbs were also changed as needed.

Many preparations were made for Apple Harvest Day. Picnic tables and trash barrels were collected from the parks and brought to Henry Law Park. Employees also assisted at the Park Street Park, moving equipment around and spreading mulch.

The electrical service for the Server Room air conditioning at City Hall was installed. Facilities crews continued to try to rectify the area leaking water into the Library. New boot brushes were installed at the Public Works Facility and other buildings.

Tree work continued along the Community Trail and other areas as needed. Signs were posted at the request of the Planning Department on the Community Trail. The tower at Garrison Hill Park received some attention in the form of repairs made to boards and stair treads that needed to be replaced. The graffiti is very bad on the tower and arrangements to repaint are being discussed. The vegetation around the base of the tower has been cut back and removed wherever possible. Vandalism and graffiti continue to be an issue around the City park areas as well.

Sign work also continued in the posting of signs for new developments, replacement of existing signs as needed. Employees are working with the Police Department's Traffic Bureau to update parking signs in City lots.

The Jenny Thompson Pool was shut down, the pool cover put on and winterization of the pool is underway.

The new Dog Park at Longhill Park is proving to be very popular during its first full month with dozens of dogs and their owners visiting daily. It is a 23,000 square foot fenced in area

separated into sections for large dogs and smaller dogs. There is fresh water available and shade in most of the park.

Park Street Park renovation passed a major milestone with the installation of a \$39,000 play structure in September. This major piece of equipment was purchased by the Rotary Club as a part of the funds they are donating for the park renovation project.

GENERAL UPDATES

In an effort to ensure the city has flawless communications during any and all emergencies, the "Seacoast Amateur/HAM Radio" operators conducted a training exercise from the City's Emergency Operations Center (EOC). This type of preparation ensures Emergency Management Personnel are prepared during a disaster that may hit our great city.

Members of the Fire Department attended the Regional Emergency Planning meeting to discuss public health emergencies that may arise within the city.

CITY OUTREACH

The Fire Department partnered with the St Thomas Episcopal Church to hold a wonderful 9-11 remembrance service. The service was extremely well attended by present and past members of Dover Fire & Rescue, as well as many citizens of Dover. The department received many positive comments following the touching service.

Fire and Rescue continues to provide valuable fire prevention education throughout the community. This month the department conducted quality fire extinguisher training for local businesses which feature the use of live fire. Only through this type of training will the community be as safe as it can be.

Dover firefighters continue to volunteer to assist the community. Off duty firefighters gathered together to put up a tent at the Chamber of Commerce for one of their events. In addition, a number of firefighters assisted with the Children's Museum updating one of their exhibits.

The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. Planning staff has also participated in the Video Dover Downloads providing information to the public.

Planning staff worked with land owners of property at the following locations on development or redevelopment opportunities:

- Off Central Avenue along the Rollinsford Town line
- Corner of Court Street and Central Avenue
- Corner of Oak Street and Central Avenue
- School Street and Mechanic Street
- Thornwood Lane/Middle Road
- Sixth Street, between Indian Brook Drive and Venture Drive
- Property on 155
- Former Strand Theater
- Temple Israel off Sixth Street

- Dover Point Road between Ivan's Lane and Middle Road
- Arch Street residents to discuss rezoning.
- Property on outer Durham Road
- Picard Lane
- 31 Dover Point Road
- 45 Ash Street

Twenty citizen surveys were mailed out in September, 2010 by the Police Department. One survey was returned. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities. Specifically, ratings were as follows:

Dispatcher rating

Attitude and Helpfulness: Excellent

Skills and Abilities: Excellent

Officer ratings

Attitude and Helpfulness: Excellent

Skills and Abilities: Excellent

The respondents were asked to rate the overall performance of the Police Department. The respondent rated the overall performance as excellent.

The Dover Public Library has 222 Twitter followers and 367 Facebook fans which were updated on a daily basis.

The Recreation Department is well underway in the start up of fall programs and facility use schedules. Recreation has broadened their marketing vehicles to include tri-fold brochures that are targeted to specific programs or facilities. The first two are for the pools and the Senior Center.

NEIGHBORHOODS / GROUP UPDATES

The community was hit by a large three alarm fire on Dover Point Road. Although a large dollar loss, the operation was an extreme success depicted by the successful extinguishment without a single injury. To mitigate a fire of this magnitude without an injury is a tribute to the Fire Department's training program and hard work of everyone involved.

The Friends of Willand Pond met, as did the ad-hoc committee on September 28th. This non-government group meets once a month to review opportunities to promote usage of the pond and stewardship of the pond. The group is continuing to work towards improving the public awareness of the opportunities at the pond.

The newly formed Pool Advisory Committee continues to reach out for other community members to increase involvement in the supportive efforts for the pools that are underway and planned. An organizational meeting was held this month for the group.

ENERGY EFFICIENCY

Johnson Controls (JCI) supervised crews worked in September to install the air conditioners at City Hall. These units are scheduled to be commissioned over the first week in October. The roof top unit for the second floor server room is back ordered and should arrive mid October. The wall units will be installed and piped in during the interim.

The McConnell Center lighting is scheduled to start the first week of October and will be completed by the end of the month. A change order was also signed for the building to change out the last old transformer. The blowers for the WWTP are in discussion between the City and JCI concerning the up charge for the increase in horse power.

The majority of the work has been completed at the Ice Arena. It has been determined that the dehumidification units are not sufficient to remove the excess water from the air and are going to be replaced with larger units. A portable unit is in place during the transition to larger units.

ACKNOWLEDGEMENTS & EVENTS

Friends of the Library donated \$50 in memory of Justine Mullen.

Memorial donations were received in name of Betty Lapoint, which totaled \$100.

Capital Improvement Projects Update

Community Services Department

September, 2010

SIDEWALK IMPROVEMENTS

Current: Work has finished on Ash St. and started on Third and Grove.

Previous: Work has started on Ash St.

COCHECHO RIVER DREDGING

Current: The US Army Corps of Engineers notified city staff that dredging will commence on October 25th. Beginning October 18th the dredge contractor will be performing ledge removal of isolated high spots in the river which should take less than a week. Mobilization of equipment to the off load facility will commence the first week in October. Dredging is expected to be completed by the end of December this year completing the dredge project to a depth of 5.5 feet below low water.

Previous: The US Army Corps of Engineers notified city staff that contract negotiations with dredge contractors have not gone well and that costs to complete dredging are higher. Consequently there is not enough funds available to complete dredging and pay for disposal fees to the City of Dover. The City has notified the ACOE that it does not approve contracting the project with insufficient funding. The ACOE has asked the City if it would approve a contract that would call for dredging the remainder of the river to 5.5 feet at low water rather than 6 feet. The ACOE believes that there are sufficient funds to dredge the river and pay for disposal costs under that scenario. The City is considering that option at this time.

TOLEND LANDFILL REMEDIATION

Current: The 100% Design Report for the Source Control remedy was submitted on September 24 to EPA and NHDES. The report was approved by EPA on September 30th. Construction of the remedy will begin this fall and continue next spring and summer.

Previous: The 75% was submitted on July 15th to EPA and NHDES. The report has been approved by EPA. The 100 % Design Report will be submitted to EPA in mid-September. Once EPA approves the 100% Design the remedy will be bid for construction.

WALLINGFORD ST, PAUL ST, HENRY LAW AVE RECONSTRUCTION

Current: Work has started on Paul and Wallingford. The sewer work is complete and the watermain installation has started. Boxing out the road will start in two weeks.

Previous: Work will start after the holiday weekend.

SEWER INFLOW / INFILTRATION MITIGATION

Current: The lone bid for the I&I construction was rejected. The City will rebid the project this winter in hopes of receiving more responses.

Previous: The I&I project received only one bid response to do the work. City staff and Wright Pierce are reviewing the bid to determine whether to accept the bid or to reject the bid and put the project out for bid over the winter for spring construction.

BRIDGE PROGRAM

Current: The Washington St Bridge deck has been completed. The Fourth St bridge deck was poured on 10.2.10 and is anticipated being open to traffic within two weeks.

Previous: The asphalt has been removed from the Fourth St deck and half the asphalt from the Washington St deck has been removed. The concrete on half the Washington St Bridge has been patched.

BERRY BROOK WATERSHED MANAGEMENT

Current: NHDES has short listed the City for another grant which was submitted for funding to implement additional stormwater Best Management Practices in the Berry Brook watershed. We will be attending the interview on October 22nd.

Previous: NHDES has approved a grant for improvements in the Berry Brook watershed that will improve stormwater quality and encourage infiltration. A tree filter will be installed at the Horne Street school parking lot and a rain garden will be installed at the school accepting roof runoff. The school portion of the project will serve as a demonstration project for the public to view the alternative Best Management practices and encourage watershed residents to adopt similar practices. The grant will also establish a grant program for watershed residents to purchase rain barrels and install rain gardens on their property to reduce stormwater impacts to Berry Brook. The grant will be brought before the City Council for acceptance in September.

STORMWATER UTILITY FEASIBILITY STUDY

Current: The AD HOC Stormwater Utility Committee met on September 13th and 27th. The Committee will meet three more times over the next few months in the process of completing the feasibility study which will look at alternative funding options for the stormwater program including the establishment of a Stormwater Utility. The next meeting is scheduled for October 11th.

Previous: The AD HOC Stormwater Utility Committee met on August 9th to hold its first of five meetings. The Committee will meet four more times over the next 6 months in the process of completing the feasibility study which will look at alternative funding options for the stormwater program including the establishment of a Stormwater Utility. The next meeting is scheduled for September 13th.

Total Permits Issued: September 2010

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-114	LIBERTY MUTUAL INS. CO.	100	LIBERTY WAY	INSTALL ONE LIGHT SWITCH	C	E	24	15000	175
10-191	DOVER SCHOOL DEPARTMEN	25	ALUMNI DRIVE	INSTALL/APPLY BRICK VENEER ON FRE	C	H	12	140000	0
10-250	D'AMICO	453	CENTRAL AVENUE	CHNG OF USE TO NAIL SALON, STE 108	C	3	64	0	50
10-251	CHUNG	42	THIRD STREET	INT. RMDL/RNOVAT BAR AREA	C	6	32	3000	55
10-252	CHINBURG BUILDERS	2	WASHINGTON STREET	TENANT FIT-UP, GRAPHIC DESIGN OFFI	C	23	14	2000	45
10-266	CHINBURG	1	WASHINGTON STREET	RENO. INT. FOR VARIOUS BUSINESS US	C	23	14	44300	475
10-277	ST. JOHNS UNITED METHODIS	28	CATARACT AVENUE	RMV & RPLC/CONST. A ROOF ON A STO	C	14	12	6000	85
10-118	TAYTAV PARTNERS	20	CORNERSTONE DRIVE	CONST. SNGL FMLY DWLNG W/ATT GR	R	13	18-45	119000	1215
10-155	HERON BAY PARTNERS	27	CIELO DRIVE	CONST. A SNGL FMLY DWLLNG W/ATT.	R	H	4-27	120000	1225
10-156	OAK BLUFF REALTY TRUST	136	BOXWOOD LANE	CONST. SNGL FMLY DWLNG W/ATT. GR	R	B	21-23	225000	2275
10-157	HERON BAY PARTNERS	20	CIELO DRIVE	CONST. A SNGL FMLY DWLNG W/ATT. G	R	H	4-20	120000	1225
10-203	MILLER	94	TOLEND ROAD	KITCHEN EXPAN./RENO., INCLUDE WIN	R	G	24-A	5000	75
10-217	WEETE	182	COUNTY FARM ROAD	CONST. A SNGL FMLY DWLNG W/ATT. G	R	C	3	362000	3645
10-234	FOSTER	9	GLENWOOD AVENUE	RENO. KTCHN & BSMNT, SFD	R	36	32C	52000	545
10-236	WRIGHT	14	LINDA AVENUE	EXT. RENO. & CONST. /STORAGE SHED	R	I	82L	3000	55
10-240	DONNELLY	119	PORTLAND AVENUE	CONST. A REAR DECK ADDITION	R	24	130	2000	45
10-243	PATEL	33	EMERALD LANE	FNS BSMT FOR ADD. LIVIN AREA	R	F	22A-2	14000	165
10-244	HOBBS	17	RIVERSIDE DRIVE	RMV. OLD BARN, REPLAC ROOF ON AN	R	1	91	10000	125
10-245	GRAYSTONE BUILDERS, LLC	19	BEACON CIRCLE	CONST. A SNGL FMLY DWLLNG W/ATT.	R	21	5-6	146000	1485
10-247	MOLLEUR	37	MALLARD LANE	FIXED PIER, FLOAT ACCESS TO RIVER	R	N	20-5	26000	285
10-248	MEREDITH	40 1/2	BROADWAY	CONST. A TWO FAMILY DWLNG	R	4	55	105000	1075
10-249	PESKOVITZ	529	SIXTH STREET	CONST. A ONE-STORY SIDE ADDITION	R	A	45-A	40000	425

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-254	ZEMGULIS	9	COTE DRIVE	RENO./REMDL. A KITCHEN	R	L	58T	5000	75
10-255	MCCORMACK	31	SHAWNEE LANE	ENLARGE CLOSET 4 CONV. TO LANDRY	R	A	9P	1000	35
10-256	FADDEN FAMILY TRUST	6	RAINBOW DRIVE	CNST. A STORAGE SHED	R	I	85E	5000	75
10-258	JOYCE	324	DOVER POINT ROAD	CONST. A REAR THREE SEASON PORCH	R	L	118	14000	165
10-259	GILBERTSON	3	BENJAMIN WAY	INSTL SOLAR PANELS ON ROOF	R	I	47-15	18000	205
10-260	HYSON	3	COBBLE HILL DRIVE	CONST. REAR DECK ADD. & INSTL SLD	R	20	114-1	6000	85
10-261	ROBICHAUD	100	SPRUCE LANE	CONST. A SNGL FMLY DWLNG	R	I	83	93000	955
10-263	TORR	197	DURHAM ROAD	DEMO. A SINGLE FAMILY DWELLING	R	H	5	0	50
10-264	HAZEL	43	CATARACT AVENUE	RPR/REPLC INT. AREAS DMGD BY WTR	R	14	5M	28000	305
10-265	MEANS	336	WASHINGTON STREET	INT. RENO./RMDL OF KITCHEN	R	G	10-1	10000	125
10-269	TOLEND ROAD PROPERTIES, L	2	MELODY TERRACE	CNST. SNGL FMLY DWLNG W/ATT. GRG	R	G	24J	129000	1315
10-270	CLOUGH	41	SAMUEL HANSON AVENUE	CONST./INSTALL A STORAGE SHED	R	21	26-29	3300	65
10-271	GRAYSTONE BUILDERS	18	BEACON CIRCLE	CONST. SNGL FMLY DWLNG W/GRGE	U R	21	5-7	146000	1485
10-273	REDDEN GARDENS	107	ADELLE DRIVE	RPR/RPLC WTR DMG IN 3 U NITS	R	I	20-A-	12000	145
10-274	JANETOS	28	WATERLOO CIRCLE	CONST. REAR SCREEN PORCH, DECK &	R	M	76-4	17000	195
10-275	NARDONZZI	21	DOVETAIL LANE	INSTL SKYLIGHTS IN/ON ROOF	R	I	20K	4000	65
10-279	HOGAN	8	BACK ROAD	FNSH ATT. GRGE TO CONV. TO ADD. LIV	R	21	26-53	16000	185
10-281	MCKEARIN	16	WELLINGTON AVENUE	RMV & RPLC/CONST. COLLAPSED R-DE	R	D	10W	5300	85

<u>Permit #</u>	<u>Owner's Last Name</u>	<u>Street #</u>	<u>Street</u>	<u>Description</u>	<u>Type</u>	<u>Map Lot</u>	<u>Construction Value</u>	<u>Fee</u>
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Total Permits Issued: 40

Total Construction Value: \$2,071,900.00

Total Fees Collected: \$20,365.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	2	Commercial	1
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	1	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	0	Renovations	1
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	9	Single Family Dwellings	4
		Total	6

PROJECTS BEFORE DOVER PLANNING BOARD

ID	NAME	LOCATION		Total Units	Units Built*	Units left	SCRD DATE	DATE OF PB APPROVAL **	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	ESTIMATED E STUDENTS	BENCHMARK
	Code	H = Homes	A = Apts.	C = Condos										
	Apartments:													
A	Tamarack at Dover	Old Rochester Rd	C	11	11	0		2/22/2005	P04-62	A		2/22/2009	0	Magnolia Dr
	New Meadows Inc	Knox Marsh Rd	A	120	0	120			P04-04	H	35C			
	PRPC	Mast Road Extenstion	H/C	18	0	18			P04-46	I	3			
	Captial Dr	Washington St	H/C	7	7	0			P04-31	10	41			
	Harvest Dr	Dover Point Rd	H/C	7	7	0			P05-??	K	22			
	Total: Multi-family			163	25	138								
	Subdivisions:													
	Ayer	McKone Ln	H	3	0	3		6/5/2003	P02-67	N	18	6/5/2007		
	Ayer	Falcon Dr	H	5	2	3		2/22/2005	P04-61	N	21	2/22/2009		
	Business Partners Inc	Seaborn Dr.	H	8	8	0		4/11/2003	P02-66	J	2	4/11/2007		
	Captains Landing	Dover Neck Rd.	H	25	24	1	4/21/1999	9/8/1998	P98-37	M	76	4/21/2003		
	Changing Plances	Columbus Ave.	H	20	0	20		8/24/2004	P03-68	G	25/26	8/24/2008		
B	Cornerstone Crossing III	Conerstone Dr	H	18	0	18		7/8/2003	P02-26	B	18	7/8/2007	7.6	Cornerstone
	Emerald Woods	Emerald Ln	H	25	6	19		9/28/2004	P02-01	F	27	9/28/2008		
	Emerald Woods II	Emerald Ln/Viridian Ln	H	37	0	37			P05-10	F	15	0/00/2009		
	Ezra Green's Farm	Littleworth Rd.	H	46	46	0	8/23/2000	6/13/2000	P99-54	F	23A	6/13/2004		
	Goldberg/Tolend Rd Prop.	Columbus Ave/Tolend	H	72	0	72		7/24/2005	P04-36	G	24	7/24/2009		
C	Havenwood Farm at Alden	Boxwood/Wildewood	H	32	0	32		11/23/2004	P04-42	B	21	11/23/2008	16.22	Alden Woods
	Henny	Piscataqua Rd	H	4	4	0		5/7/2003	P03-11	I	128	5/7/2007		
	Krupp	Henry Law Ave.	H	8	8	0		5/25/2004	P04-07	22	41	5/25/2008		
	Lionheart	Littleworth Rd.	H	4	1	3		2/24/2004	P04	G	28-1	2/24/2008		
D	Mccallion	Old Rochester Rd	H	7	0	7		11/??/2005	P05-??	A	32	11/??/2009	1.16	Adler Ln
	Mathes Hill III	Danielle/Spruce Lanes	H	21	20	1	11/5/1999	8/10/1999	P99-31	I	49	11/5/2003		
	Meadow Wood at Dover	Middle Road	H	49	49	0	3/31/2000	11/23/1999	P99-15	K	18	3/31/2004		
	High Point Village	Dover Point Rd	H	13	1	12			P04-60	K	34			
E	Parson's Lane	off Varney	H	7	6	1	8/8/1996	5/9/1995	P95-14	A	36		0.16	Parsons
	River Cove	Back Road	H	6	4	2	8/9/2002	8/8/2002	P02-09	N	20	8/8/2006		
	The Woodlands	Woodland Rd	H	12	12	0		10/7/2003	P03-20	17	95F	10/7/2007		
F	Three Rivers Farm	Three Rivers Farm Rd.	H	6	3	3	4/13/1999	6/9/1999	P99-13	N	2,3,4B,4A	6/9/2003	0.11	Three Rivers
	Waldron Falls	Watson Rd	H	10	0	10		1/11/2005	P04-59	E	37	1/11/2009		
	Weeden	Garrison Rd	H	4	2	2		6/22/2004	P04-25	I	1P	6/22/2008		
G	StoneCroft	Carriage Hill Ln	H	11	0	11				A	16		0.34	Country Estates
H	Westcot/Saunders	Picard Ln	H	17	0	17		11/9/2004	P04-37	A	19	11/9/2008	0.53	Country Estates
	Whittier Hills	Whittier St/Cassily Dr	H	14	6	8		1/30/2004	P03-48	E	69	1/30/2008		
I	Woods	Wysteria Dr	H	5	0	5				N	8-3		0.15	Country Estates
	Total: Single Family			489	202	287								
	TOTAL APPROVED UNITS			652	227	425							26.27	

PROJECTS BEFORE DOVER PLANNING BOARD

NAME	LOCATION	Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**	
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
Paolini	54 Dover Point Road	C	12	5	7	10/6/2009	7/22/2008	Site	P08-15	K	20	10/6/2013	G	3.96
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			132	53	79									17
Subdivisions:														
Labrador Woods	Long Hill Rd	H	9	0	9	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Beacon Circle	Henry Law Ave	H	9	6	3	10/13/2009	5/12/2009	11/13/2009	P08-25	21	5	10/13/2013	G	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	14	0	14	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	1	8	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	19	1	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	4	17	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	7	8	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	7	65	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	3	2	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	23	9	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Watson Rd	H	10	3	7	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	6.29
White Tail	Picard Ln	H	17	8	9	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	18	7	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2009	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			357	127	230									139
TOTAL APPROVED UNITS			489	180	309									156
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	18	30	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	21	42	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			111	39	72									
APPROVED + ELDERLY			600	219	381									156

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
 C:\Documents and Settings\bessette\Local Settings\Temporary Internet Files\OLK46\Subdivision activity.xls

PROJECTS CURRENTLY IN THE PIPELINE

NAME	LOCATION		Total Units	Units Built	Units left	SCRD DATE	DATE OF PB APPROVAL	PLANNING FILE #	MAP	LOT	EXPIRATIO N DATE	SCHOOL
Code	H = Homes	A = Apts.	C = Condos									
Barry Williams	Middle Road	H	13	0	13							
Beacon Circle	Henry Law Ave	H	9	0	9							
<i>Total: Pipeline</i>			<i>22</i>	<i>0</i>	<i>22</i>							
TOTAL UNITS			622	219	403							

* Built or permit issued and unit under construction

** Approved by Planning Board, might not be signed yet.

TRACKING OF FOUR YEAR EXEMPTION STATUS FOR IMPACT FEES

NAME	LOCATION	Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	L0T	PAY OLD SCHOOL IMPACT FEE UNTIL	36 Months to start?	6 Years to complete?	IMPACT FEE DUE AT BP OR CO	
Code	H = Homes	A = Apts.	C = Condos												
Multi-Family:															
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2011	No	Yes	CO
Subdivisions:															
Beacon Circle	Henry Law Ave	H	9	3	6	10/13/2009	5/12/2009	11/13/2009	P08-25	21	5	10/13/2013	No	No	BP
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	1	8	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2014	Yes	Yes	BP
Long Meadow	Gladiola Way	H	20	19	1	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2014	Yes	Yes	BP
Picnic Rock	Back River Rd	H	21	4	17	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2013	Yes	Yes	BP
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2013	Yes	Yes	CO
Pacific Landing	Upper Factory Rd	H	15	7	8	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2013	Yes	Yes	CO
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	5	67	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2012	No	Yes	BP
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2012	No	Yes	CO
Narrows at Tidewater Farm	Wysteria Dr	H	5	3	2	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2011	No	Yes	CO
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2011	No	Yes	CO
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	No	Yes	CO
Elderly:															
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	18	30	7/2/2008	3/13/2007		P06-55	M	4	7/2/2014	Yes	Yes	BP
Arbor Woods	Cielo Dr	H	63	20	43	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2013	Yes	Yes	BP

For projects not on this list, all impact fees shall be collected prior to the issuance of a certificate of occupancy, unless specified at building permit by the Planning Board.

Any project approved after October, 2008 shall be assessed all impact fees in place at the time of building permit application. Fee shall be collected prior to the issuance of a CO, unless specified at building permit by the Planning Board.

Any project not on this list that was approved prior to October, 2008 does not have to pay the updated impact fees until four years after the date of Planning Board signature.

City of Dover

Revenues of Major Funds September 30, 2010

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Uncollected %</u>
REVENUES							
1000 General Fund							
Taxes	\$ 61,224,138.00	\$ 30,003.39	\$ 129,264.21	\$ 61,094,873.79	\$ -	\$ 61,094,873.79	99.8%
Licenses & Permits	4,144,410.00	313,338.76	943,710.23	3,200,699.77	-	3,200,699.77	77.2%
Intergovernmental	2,014,794.00	879.65	188,091.77	1,826,702.23	-	1,826,702.23	90.7%
Charges for Services	3,179,278.00	132,074.78	466,669.99	2,712,608.01	-	2,712,608.01	85.3%
Miscellaneous Revenue	639,133.00	9,927.35	64,441.02	574,691.98	-	574,691.98	89.9%
Education	13,211,005.00	1,226,170.39	1,358,353.61	11,852,651.39	(652.69)	11,853,304.08	89.7%
Operating Transfers In	297,781.00	-	22,658.00	275,123.00	-	275,123.00	92.4%
Sub-total : 1000 General Fund	\$ 84,710,539.00	\$ 1,712,394.32	\$ 3,173,188.83	\$ 81,537,350.17	\$ (652.69)	\$ 81,538,002.86	96.3%
3320 Residential Solid Waste							
Charges for Services	\$ 978,526.00	\$ 75,704.00	\$ 219,706.42	758,819.58	\$ -	\$ 758,819.58	77.5%
Miscellaneous Revenue	-	66.91	75.95	(75.95)	-	(75.95)	0.0%
Sub-total : 3320 Residential Solid Waste	\$ 978,526.00	\$ 75,770.91	\$ 219,782.37	\$ 758,743.63	\$ -	\$ 758,743.63	77.5%
3381 McConnell Center							
Miscellaneous Revenue	\$ 732,602.00	\$ 30,846.05	\$ 120,119.73	\$ 612,482.27	\$ -	\$ 612,482.27	83.6%
Operating Transfers In	84,238.00	10,861.67	32,585.01	51,652.99	-	51,652.99	61.3%
Sub-total : 3381 McConnell Center	\$ 816,840.00	\$ 41,707.72	\$ 152,704.74	\$ 664,135.26	\$ -	\$ 664,135.26	81.3%
5300 Water Fund							
Charges for Services	\$ 4,220,115.00	\$ 139,915.91	\$ 436,560.34	\$ 3,783,554.66	\$ -	\$ 3,783,554.66	89.7%
Miscellaneous Revenue	21,000.00	2,818.07	8,628.63	12,371.37	-	12,371.37	58.9%
Sub-total : 5300 Water Fund	\$ 4,241,115.00	\$ 142,733.98	\$ 445,188.97	\$ 3,795,926.03	\$ -	\$ 3,795,926.03	89.5%
5320 Sewer Fund							
Intergovernmental	\$ 160,285.00	\$ -	\$ 63,328.00	\$ 96,957.00	\$ -	\$ 96,957.00	60.5%
Charges for Services	4,782,325.00	161,644.16	417,240.84	4,365,084.16	-	4,365,084.16	91.3%
Miscellaneous Revenue	32,000.00	2,952.64	9,104.82	22,895.18	-	22,895.18	71.5%
Other Financing Sources	984,919.00	-	-	984,919.00	-	984,919.00	100.0%
Sub-total : 5320 Sewer Fund	\$ 5,959,529.00	\$ 164,596.80	\$ 489,673.66	\$ 5,469,855.34	\$ -	\$ 5,469,855.34	91.8%
Total : REVENUES	\$ 96,706,549.00	\$ 2,137,203.73	\$ 4,480,538.57	\$ 92,226,010.43	\$ (652.69)	\$ 92,226,663.12	95.4%

City of Dover

Expenditures of Major Funds September 30, 2010

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Avail %</u>
EXPENDITURES							
1000 General Fund							
City Council	\$ 345,454.00	\$ 13,357.40	\$ 70,318.83	\$ 275,135.17	\$ 33,478.29	\$ 241,656.88	70.0%
Executive	781,336.00	43,828.02	140,381.20	640,954.80	285,429.45	355,525.35	45.5%
Finance	1,476,839.50	115,422.55	377,627.59	1,099,211.91	754,884.78	344,327.13	23.3%
Planning	435,244.00	32,227.70	104,291.46	330,952.54	221,910.70	109,041.84	25.1%
Misc General Government	1,592,167.94	27,699.68	204,363.88	1,387,804.06	85,498.78	1,302,305.28	81.8%
Police	6,379,419.54	441,363.94	1,515,149.20	4,864,270.34	2,819,585.96	2,044,684.38	32.1%
Fire & Rescue	6,361,648.67	508,429.10	1,640,837.86	4,720,810.81	2,736,738.79	1,984,072.02	31.2%
Community Service Public Works	5,493,922.76	334,645.81	909,657.54	4,584,265.22	2,321,215.38	2,263,049.84	41.2%
Recreation	2,323,919.21	125,459.73	478,253.63	1,845,665.58	395,801.72	1,449,863.86	62.4%
Public Library	1,058,409.63	89,750.15	257,179.74	801,229.89	590,081.20	211,148.69	19.9%
Human Services	707,224.57	68,193.22	167,896.20	539,328.37	142,654.12	396,674.25	56.1%
Debt Service	10,218,408.00	96,835.02	784,906.47	9,433,501.53	-	9,433,501.53	92.3%
Other Financing Sources/Uses	245,213.00	-	-	245,213.00	-	245,213.00	100.0%
School	44,859,523.14	3,084,667.28	5,249,622.41	39,609,900.73	26,269,732.96	13,340,167.77	29.7%
Intergovernmental	7,161,525.00	-	-	7,161,525.00	-	7,161,525.00	100.0%
Sub-total : 1000 General Fund	\$ 89,440,254.96	\$ 4,981,879.60	\$ 11,900,486.01	\$ 77,539,768.95	\$ 36,657,012.13	\$ 40,882,756.82	45.7%
3320 Residential Solid Waste							
Charges for Services							
Community Service Public Works	\$ 1,106,321.00	\$ 62,651.69	\$ 159,733.68	\$ 946,587.32	\$ 709,687.25	\$ 236,900.07	21.4%
Sub-total : 3320 Residential Solid Waste	\$ 1,106,321.00	\$ 62,651.69	\$ 159,733.68	\$ 946,587.32	\$ 709,687.25	\$ 236,900.07	21.4%
3381 McConnell Center							
Community Service Public Works	\$ -	\$ -	\$ 755.39	\$ (755.39)	\$ -	\$ (755.39)	0.0%
Recreation	818,525.00	19,719.46	60,545.29	757,979.71	71,458.81	686,520.90	83.9%
Sub-total : 3381 McConnell Center	\$ 818,525.00	\$ 19,719.46	\$ 61,300.68	\$ 757,224.32	\$ 71,458.81	\$ 685,765.51	83.8%
5300 Water Fund							
Community Service Public Works	\$ 4,252,398.82	\$ 266,623.57	\$ 782,586.77	\$ 3,469,812.05	\$ 607,483.38	\$ 2,862,328.67	67.3%
Sub-total : 5300 Water Fund	\$ 4,252,398.82	\$ 266,623.57	\$ 782,586.77	\$ 3,469,812.05	\$ 607,483.38	\$ 2,862,328.67	67.3%
5320 Sewer Fund							
Community Service Public Works	\$ 5,972,864.11	\$ 337,471.45	\$ 1,188,678.65	\$ 4,784,185.46	\$ 905,157.81	\$ 3,879,027.65	64.9%
Sub-total : 5320 Sewer Fund	\$ 5,972,864.11	\$ 337,471.45	\$ 1,188,678.65	\$ 4,784,185.46	\$ 905,157.81	\$ 3,879,027.65	64.9%
Total : EXPENDITURES	\$ 101,590,363.89	\$ 5,668,345.77	\$ 14,092,785.79	\$ 87,497,578.10	\$ 38,950,799.38	\$ 48,546,778.72	47.8%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
September 30, 2010

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Avail %</u>
Revenue	1,446,367.00	39,239.81	129,041.52	1,317,325.48	0.00	1,317,325.48	91.1
Expenditures	1,103,907.25	44,740.37	178,742.75	925,164.50	166,517.57	758,646.93	68.7
Debt Service							
Principal	228,490.00	0.00	0.00	228,490.00	0.00	228,490.00	100.0
Interest	109,065.42	0.00	0.00	109,065.42	0.00	109,065.42	100.0
	4,904.33	(5,500.56)	(49,701.23)	54,605.56	(166,517.57)	221,123.13	4508.7%



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, and Councilor Weston.

Also present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add a School Board Report; seconded by Councilor Nedelka.

Vote: 9/0.

Deputy Mayor Trefethen moved to add an Appointments Committee Report; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Trefethen moved to add five Raffle permits to the Consent Calendar, to be labeled 13.A.2.a. through 13.A.2.e; seconded by Councilor Hooper.

Vote: 9/0.

Deputy Mayor Trefethen moved to add the Change Order for the Cochecho River Bridge, to be labeled 13.B.3.; seconded by Councilor Weston.

Vote: 9/0.

Councilor Nedelka moved to accept the amended Agenda; seconded by Councilor Cruikshank.

Vote: 9/0.

7. PUBLIC HEARINGS

A. AMENDMENT OF FY2010 FEE SCHEDULE FOR RESIDENTIAL C&D DISPOSAL RATES (REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY COUNCILOR GARRISON AND COUNCILOR HOOPER

David Dinzeo, 24 Birch Drive, Chairperson for the Solid Waste Advisory Committee: He said this Resolution was a result from a recommendation from the Solid Waste Advisory Committee to reduce the minimum fee for construction debris disposal from \$25.00 to \$15.00. He said the higher rate was a disincentive for recycling. He urged the Council to support it.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

B. ESTABLISHING A CAPITAL RESERVE TRUST FUND FOR PARKING SYSTEM'S SURPLUS INCOME

SPONSORED BY MAYOR MYERS BY REQUEST

Edward Bleiler, 28 Isaac Lucas Circle: He read a handout to the Council.

John Leggett, Penny Lane: He said this fund would receive \$200,000 per year. He said it was great for parking, but it wasn't great for the City overall. He said in five years the City will need \$2 million for debt payments. He said trust funds lock the money away and doesn't give the City options when we're in real trouble. He said he didn't believe comments from two weeks ago that it wasn't for a parking garage. He said it was a mistake.

Donald Medbery, 3 Covered Bridge Lane: He said he agreed with the previous speakers. He said these big ticket issues should be discussed during the City Manager meetings. He said the City needs to get more citizens involved.

Kirt Schuman, 30 Cushing Street, Executive Director for the Greater Dover Chamber of Commerce: He urged the Council to support this Resolution to preserve the revenues from the parking system in a dedicated fund. He said it was too early to tell if the solution for parking in Dover is a garage. He said any spending decisions would have to come before the Council.

John Scruton, 99 Sixth Street: He said he was against the trust fund. He said the City should be thinking about what can be done to relieve traffic congestion. He said a parking garage would bring in more traffic and defeats public transit. He said Dover was built before the automobile and is a walking City. He said the study shows that the parking garage funding was \$600,000 short, and that would fall back on the taxpayers. He said it needed to be privately built.

Suzanne Medbery, 3 Covered Bridge Lane: She said the taxpayers paid for the meters. She said they were assured that the revenues would go into the General Fund to repay the taxpayers. She said after that it would be free money and put aside for a garage.

Anthony McManus, 39 Glen Hill Road, Vice Chairperson for the Parking Committee: He urged the Council to support the Resolution. He said this has been a long ongoing process. It began with a study done on the future development, parking, and traffic in the downtown area. He said there were recommendations made that the Council adopted. He said one option was to build a parking garage. He said any change in the parking system would have no cost to the taxpayers. He said the new parking meters were not paid for by taxpayers. He said the surface parking lots are going to be made available to developers, which will no longer be available to the City of Dover. He said the reserve fund addresses the long range planning, so it pays for itself and not come from the taxpayers.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

Jerry Lynch, 26B Lincoln Street: He said he didn't see how the City could do this without taking taxpayers' money. He felt the City didn't need a parking garage.

David Montenegro, 55 Union Street: He said the idea that the parking meters are not taxing the public is absurd. He said any charge is a tax.

Carrie Eisner, Program Director for Dover Main Street: She referred to a survey from the community and the #1 complaint was parking. She urged the Council to support this Resolution.

Robert Cloutier, 11 Shady Lane: He said parking has been in Dover since 1948, with revenues going into the General Fund. He asked how that money is going to be replaced. He was concerned that this will cause the Council to override the tax cap again next year.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

C. ADOPTION OF TAX INCREMENT FINANCING PROVISIONS

(COUNCIL VOTE TO OCCUR ON OCTOBER 13, 2010)

SPONSORED BY MAYOR MYERS AND DEPUTY MAYOR TREFETHEN

Edward Bleiler, 28 Isaac Lucas Circle: He read a handout to the Council.

Donald Medbery, 3 Covered Bridge Lane: He said taxpayers insured financing is a better definition. He said there are many examples of failed TIFs around the country. He referred to Mr. Dickinson and said he was milking the City. He said the taxpayers deserve better.

Anthony McManus, 39 Glen Hill Road: He said the Resolution does not commit the City to any project, but just adds this option on the books. He said there is a great misunderstanding was a TIF offers a community. He referred to successful TIF projects in Concord, Keene, and Newmarket. He recommended that the Council have a workshop to help explain TIFs to the citizens. He urged the Council to take this first step.

Suzanne Medbery, 3 Covered Bridge Lane: She said TIFs are very complex and complicated. She referred to the tax rates over the past few years, and said it has gone up 25%. She spoke about the uncertainties in the future, and that it's not encouraging. She asked what the next few years will bring.

Jerry Lynch, 26B Lincoln Street: He said once the Council starts this project they will not be able to back out of it. He said it was not a good idea, and many people don't agree with it.

Kirt Schuman, 30 Cushing Street, Executive Director for the Greater Dover Chamber of Commerce: He said the Chamber of Commerce supports this legislation. He said the final authority is the Council. He said it is just putting the tool in the toolbox.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

John Leggett, Penny Lane: He said the successful TIFs were completed during periods of rapid real estate appreciation. He asked if there was any research done on slower real estate appreciation. He urged the Council to think about it.

John Scruton, 99 Sixth Street: He discussed how he understood that TIFs use his money to loan out to a business that may or may not survive. He asked when the City Council went into the banking business.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

John Leggett, Penny Lane: He said these issues are long range planning. He said the City will be facing some hard financial decisions in the next 5-10 years. He said the schools were in trouble. He said employers won't come if schools are in trouble.

Edward Bleiler, 28 Isaac Lucas Circle: He read a handout to the Council.

Donald Medbery, 3 Covered Bridge Lane: He said it was easy for the Attorney and the Chamber of Commerce to say the City has to do this and has to do that. He said the #1 thing is education. He said if the City depletes funds and risk tax money, then they are not looking out for what is coming. He said bids in the City are consistently wrong. He said the City needed more competence.

Carrie Eisner, Program Director for Dover Main Street: She urged the Council to support the Main Street City Lights Resolution.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said his report includes activities with the General Legal Counsel and Economic Development.

Councilor Weston referred to page 4/6, and a certain company receiving three years of tax exemption. She asked if that was property tax.

City Manager Joyal said this was an exemption on state profit taxes.

Councilor Weston referred to the public hearing comment that parking meters were paid by taxpayers. She asked about the status of payment.

City Manager Joyal said the City invested several thousand dollars to put in nine meters. He said those meters have generated enough income to pay for their costs, and they have moved on to the next phase and purchased additional meters.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

Councilor Weston asked if the additional meters will be paid for before the excess revenues go into the reserve fund.

City Manager Joyal said that was correct, unless the Council chooses otherwise.

Councilor Weston asked about the TIF district and that it was being created to help the waterfront district.

City Manager Joyal said there have been no discussions about developing a TIF district that would benefit the waterfront developer. He explained TIFs to the Council. He said no project is being targeted at this time. He said the purpose of a TIF is to benefit the community. He said the waterfront development is already in the process of development.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. **September 1, 2010**
- B. **September 8, 2010**

Deputy Mayor Trefethen moved for their approval; seconded by Councilor Weston.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Myers thanked the City Clerk, her staff, and election workers for their work during the NH State Primary election. He attended two meetings in Concord for the Municipal Association discussing the Retirement System. He went over some Council policy positions that were voted on. He said he has done some ribbon cuttings for the Chamber of Commerce. He thanked the Fire and Rescue Department for holding a wonderful 9/11 ceremony. He attended the dunking booth on 9/12, and they raised a lot of money for the Dover Mounted Patrol. He attended a golf tournament that raised a lot of money for Dover Police Charities.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Carrier.

Vote: 9/0.

12. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2nd READING - None**
- B. **ORDINANCES IN THE 3rd READING - None**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

C. RESOLUTIONS

1. AMENDMENT OF FY2010 FEE SCHEDULE FOR RESIDENTIAL C&D DISPOSAL RATES (REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY COUNCILOR GARRISON AND COUNCILOR HOOPER

Councilor Hooper moved for its adoption; seconded by Councilor Garrison.
Councilor Garrison discussed the resolution, which reduces the minimum cost of construction debris for residents to \$15 from \$25.
Councilor Cheney asked how the City will make up the revenue shortfall from this change. City Manager Joyal said they will make adjustments.
Councilor Carrier started a discussion on how a commercial or residential vehicle is identified.
Councilor Nedelka started a discussion about amending the resolution to reduce the rate to \$5 and increasing the per pound fee a penny.
Councilor Garrison said he was willing to table the Resolution to redo the math.
Councilor Nedelka said increasing a penny per pound was \$20,000, and reducing the minimum fee is \$20,000. He said it would be a wash. He made a motion to table until October 13th with additional information from the City Manager. It was not seconded.
Roll Call Vote: 8/1; Passed. Councilor Nedelka was opposed.

2. ESTABLISHING A CAPITAL RESERVE TRUST FUND FOR PARKING SYSTEM'S SURPLUS INCOME
SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Cruikshank.
Deputy Mayor Trefethen explained what this Resolution involved. He said it is not for a parking garage. He suggested that this be tabled so the Council can have a workshop.
Councilor Carrier made a motion to table this Resolution to a workshop; seconded by Deputy Mayor Trefethen.
4/5; Failed. Deputy Mayor Trefethen, Councilors Carrier, Cheney and Weston voted in favor.
Councilor Garrison started a discussion regarding the need to look to the future of parking in the City.
Councilor Cheney said she had three areas of concern: 1. Trust fund. She referred to RSA 31:19. She was concerned with the wording that the funds can only be used for the parking system. She said it should be set up as a special reserve fund. 2. It was a tax. She said all revenues that come into the City belong to the taxpayers. 3. Income tracking is only for six months. She said this was an inappropriate application.
Councilor Weston started a discussion about disbanding the trust fund if it is decided that the City doesn't need a garage or a separate trust fund for parking.
City Manager Joyal said the Council can disband a trust fund and reallocate the funds elsewhere in the budget.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
 Meeting Date: **Wednesday, September 22, 2010**
 Meeting Time: **7:00pm**

Roll Call Vote: 7/2; Passed. Deputy Mayor Trefethen and Councilor Cheney were opposed.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Dover Little Green Football Inc.**
2. **PARADE – Greater Dover Chamber of Commerce**
- 2a. **RAFFLE – Ageless Dreamer**
- 2b. **RAFFLE – Cochecho Arts and Technology Academy**
- 2c. **RAFFLE – Cochecho Valley Humane Society**
- 2d. **RAFFLE – Cornerstone Tax Services LLC**
- 2e. **RAFFLE – Friends of the Park Riverwalk and Public Garden**

3. **RESOLUTION: B11006 SIDEWALK TRACTORS & ATTACHMENTS**
SPONSORED BY MAYOR MYERS BY REQUEST

4. **RESOLUTION: B11010 FOR SEGREGATION AND RECYCLING OF CONSTRUCTION DEBRIS AND DEMOLITION WASTE**
SPONSORED BY MAYOR MYERS BY REQUEST

5. **RESOLUTION: AUTHORIZING THE CITY CLERK TO INCLUDE A DONATION ENVELOPE WITH TAX BILLS**
SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |

Deputy Mayor Trefethen moved for the approval of the Consent Calendar; seconded by Councilor Garrison.

Mayor Myers asked the Council if they had items they would like pulled for further discussion.

Councilor Garrison asked to pull the Appointments Committee Report.

Deputy Mayor Trefethen asked to pull Item 13.A.5.

Councilor Weston asked to pull Item 13.A.3.

Mayor asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0; Passed. Councilor Hooper was not present in the Council Chambers.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

Deputy Mayor Trefethen moved for the approval of Item 13.A.3.; seconded by Councilor Weston. Councilor Weston asked the City Manager how many the City has now. City Manager Joyal said the City had three: model years were 2000, 1999, and 1988. Councilor Weston asked if the City will be able to plow more sidewalks. City Manager Joyal said no more sidewalks can be clear because they don't have the manpower. Roll Call Vote: 8/0; Passed. Councilor Hooper was not present in the Council Chambers.

Deputy Mayor Trefethen moved for the approval of Item 13.A.5.; seconded by Councilor Weston. Deputy Mayor Trefethen started a discussion on the costs for the extra envelopes and if the estimated revenue will cover that cost. City Manager Joyal said they are going out to bid on the envelopes, the mailing service said they would add the envelopes with no extra charge, and they have no idea what the return will be. They just want to try this out on the remaining bills for this year. He said it was completely voluntary. Roll Call Vote: 8/0; Passed. Councilor Hooper was not present in the Council Chambers.

Deputy Mayor Trefethen moved for the approval of the Appointments Committee Report. Councilor Garrison referred to the open spot on the Dover Pool Advisory Committee, and that Ann Fredette said she was interested in filling that position. Mayor Myers said it was discussed, that it was an omission in the draft minutes, and it will be updated.

Deputy Mayor Trefethen listed the recommendations for reappointments for the Council's approval.

- Arena Commission – Martin Sullivan
- Arts Commission – Harvey Turner
Jeffrey Johnson
Jane Hamor
- Board of Health – Betsey Andrews Parker
- Conservation Commission – Alban Lobdel
- Personnel Advisory – Robert Weisner
- DBIDA – Sam Haddadin
- Parking Commission – George Maglaras
Carrie Keech
- Pool Advisory Committee – Ann Fredette moved from an Alternate to Regular position

Deputy Mayor Trefethen said the Parking Commission has implemented staggered terms. Deputy Mayor Trefethen moved for the approval of the Appointments Committee Report and the recommendations brought forward to the Council; seconded by Councilor Weston. Vote: 8/0. Councilor Hooper was not present in the Council Chambers.

Councilor Carrier confirmed that there is an opening on the Recreation Advisory Board.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

B. RESOLUTIONS

1. MAIN STREET HOLIDAY CITY LIGHTS PROJECT SPONSORED BY MAYOR MYERS

Mayor Myers moved for its adoption; seconded by Councilor Cruikshank.
Mayor Myers discussed this Resolution with the Council.
Roll Call Vote: 8/0; Passed. Councilor Hooper was not present in the Council Chambers.

2. AMENDMENT OF FY2011 FEE SCHEDULE FOR PARKING LOT RATES (REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 13, 2010) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved to refer to a public hearing on October 13, 2010;
seconded by Councilor Weston.
Vote: 8/0. Councilor Hooper was not present in the Council Chambers.

3. B10091 – BRIDGES OVER COCHECO RIVER CHANGE ORDER #1 SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Garrison.
City Manager Joyal explained the change order request and the options for repairs to the
Fourth Street Bridge.
Roll Call Vote: 8/0. Councilor Hooper was not present in the Council Chambers.

C. ORDINANCES IN 1ST READING

1. CHAPTER 166, VEHICLES AND TRAFFIC – PARKING METERS (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 13, 2010) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved to refer to a public hearing on October 13, 2010;
seconded by Councilor Cruikshank.
Vote: 8/0. Councilor Hooper was not present in the Council Chambers.

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Garrison said he attended the Strafford County Conversation Event at UNH. He read from a brochure he received from the event to the Council.

Councilor Nedelka said he will not be attending the McConnell Center Advisory Committee meeting, and will not be providing a summary to the Council. He said instead he will be attending the Stormwater Utility Committee meeting.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, September 22, 2010**
Meeting Time: **7:00pm**

16. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.
Vote: 8/0. Councilor Hooper was not present in the Council Chambers.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to change the hours of operation for parking meters in the downtown area.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-37, “Hours of Operation”

a. THE FOLLOWING IS REPEALED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 8:00 A.M. AND 6:00 P.M., EXCEPT ON SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS.

b. THE FOLLOWING IS ADDED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 8:00 A.M. AND 8:00 P.M., EXCEPT ON SUNDAYS AND LEGAL HOLIDAYS.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Meyers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2010.09.22 - 12**
Chapter: Chapter 166, Vehicles and Traffic

ORDINANCE BACKGROUND MATERIAL:

The Parking Commission voted to recommend changing the Hours of Operation for parking meters from the current Monday through Friday 8:00 a.m. - 6:00 p.m. to Monday through Saturday from 8:00 a.m. - 8:00 p.m. There would be no changes for Sundays and holidays.

The current hours of operations for meters were reviewed and recommend for change as another step in the systematic approach to downtown parking. The purpose of this change is to increase available on-street parking for patrons of downtown businesses to meet the current and anticipated demands of increased use in the evening hours and on Saturdays.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2010.09.08 – 123**
Resolution Re: Adoption of Tax Increment Financing Provisions

WHEREAS: RSA 162-K enables municipalities to adopt its provisions to authorize the establishment of Tax Increment Financing (TIF) development districts; and

WHEREAS: TIF districts provide an opportunity for economic development; and

WHEREAS: The addition of TIF districts pursuant to the statute will enhance the attractiveness of the City of Dover for economic development creating a stronger tax base for the citizens of Dover

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The provisions of RSA 162-K permitting the establishment of TIF districts in the City of Dover are adopted by the Dover City Council to promote economic development.

A PUBLIC HEARING IS REQUIRED WITH POSTING FOR SEVEN (7) DAYS IN A NEWSPAPER. NO ACTION MAY BE TAKEN BY THE CITY COUNCIL UNTIL FIFTEEN (15) DAYS AFTER THE PUBLIC HEARING IS CONDUCTED.

I

AUTHORIZATION

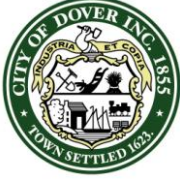
Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers

Deputy Mayor Dean Trefethen

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2010.09.08 – 123**
Resolution Re: Adoption of Tax Increment Financing Provisions

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2010.09.08 – 123**

Resolution Re: Adoption of Tax Increment Financing Provisions

RESOLUTION BACKGROUND MATERIAL:

This resolution is enabling legislation. No specific TIF district is established by this resolution.

Further statutory requirements for establishing specific districts include the adoption of a development plan, creation of a geographic boundary and a tax increment financing plan(s).

The limitations on the establishment of TIF districts are contained in RSA 162-K:5.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R - 2010.09.22 – 128**

Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

WHEREAS: The Dover Parking Commission has reviewed the current parking inventory and usage data for the Belknap Parking Lot, and;

WHEREAS: The Dover Parking Commission has reviewed and amended the Phase II Pay and Display Meter Installation plan, and;

WHEREAS: The Dover Parking Commission has recommended that the Belknap Parking Lot be added to the fee schedule for business permits at \$45/month; and the rate for the Chestnut Street Parking Lot be lowered to \$20/month.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The City Council of the City of Dover authorizes changes to the Police section, p. 10 of the approved FY 2011 Fee Schedule as follows:

Chestnut Street Lot	\$20/Business permit fee
Belknap Street Lot	\$45/Business permit fee

The City Manager recommends that this resolution be adopted.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage. Resolution to be referred to public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R - 2010.09.22 – 128**

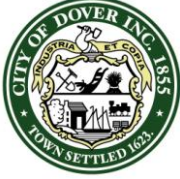
Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

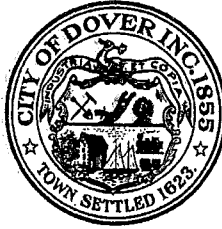
Resolution Number: **R - 2010.09.22 – 128**

Resolution Re: Amendment of FY2011 Fee Schedule for Parking Lot Rates

RESOLUTION BACKGROUND MATERIAL:

The Parking Commission has reviewed the current and anticipated usage rates of the Belknap Parking Lot and voted to recommend adding the lot to the business permit fee schedule.

The Parking Commission has reviewed and amended the Phase II Pay and Display Meter Installation plan and has recommended changing the fee for a monthly business permit for the Chestnut Street Lot from \$45 to \$20. This will allow a lower cost alternative for downtown employees who are willing to use a more distant location.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: BRIAN DOUCETTE SCHOLARSHIP FUND
Federal Tax ID number for Organization: 42-1722314
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political
Contact Person: ANN DOUCETTE / ROB GNIRK Day Time Telephone: (207) 688-5421 - (207) 251-8413
Address: (ROB GNIRK) 35 FOX RIDGE DR. BERWICK, ME 03901 Email Address: PGNIRK@HUSSEYSEATING.COM
Purpose of Permit: SK CHARITY EVENT (SMILE EVERY MILE FOR DOUCE) (MOM'S ON THE RUN COURSE)
Date of Event: OCTOBER 17th Specific Time: RACE BEGINS @ 9:00AM - GOES TO 10:00 (AT THE LATEST)
Location of Event: DOVER HIGH SCHOOL

Prize (s) To Be Awarded:

Amount of Donation: Date of Drawing: Specific Time:
Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Paul R Gnirk Date: 7.6.10

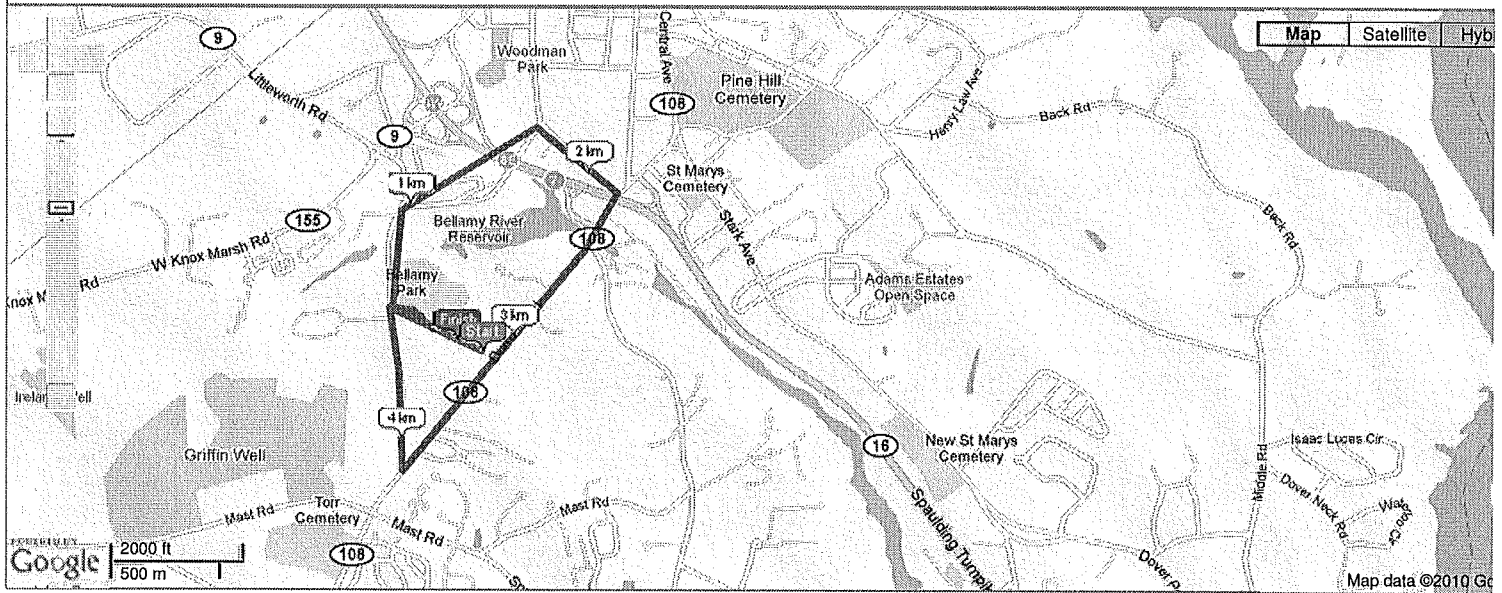
Licensing Board approval [Signature] Date: 10/5/10 Revised 03/17/08

Not yet registered w/ Charitable Trusts but the organization is working on filing the application.
- ok - [Signature]
Route approved by [Signature]

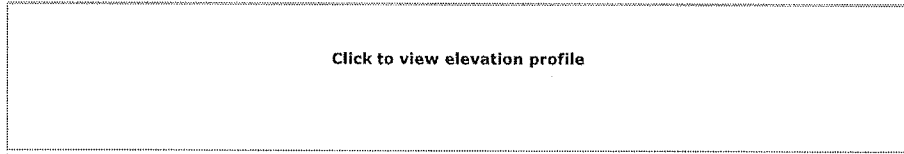


View Route

Name: Mother's Day 5k Run/Walk
Rating: unrated
Distance: 3.11 miles / 5.00 km
Location: Start: Dover High School
 - Dover, NH, US
Attributes: out & back, mostly flat, roads
Description: Fun, fast and mostly flat course...

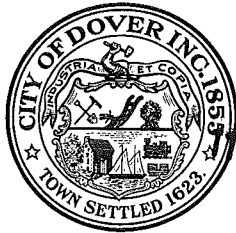


Elevation Profile



Total climb: 0 feet / 0 m
Total elevation change: 0 feet / 0 m

DISCLAIMER: USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk! Added by Nicole Kurr on 1/12



CITY OF DOVER
SEP 28 PM 2:40

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Kiwanis Club of Dover, NH

Federal Tax ID number for Organization: 020194230

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Grover L. Tasker, Sr. Day Time Telephone: 603-742-4961

Address: 621 Central Ave., Dover, NH 03820 Email Address grover@taskerfh.com

Purpose of Permit: Fund raiser for Kiwanis Club

Date of Event: Saturday Oct. 16, 2010 Specific Time: 9:00 a.m. to 11:00 a.m.

Location of Event: Downtown Dover - River Walk

(Raffle Permit only)
Prize (s) To Be Awarded: NO ML

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.**

**** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

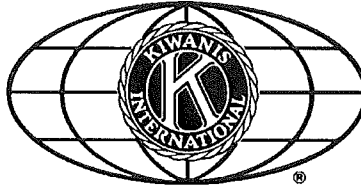
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: (s) Grover L. Tasker, Sr. Date: Sept. 22, 2010

Licensing Board approval [Signature] Date: 9/27/10
Revised 03/17/08

Route ok by PD -

KIWANIS CLUB
of Dover, New Hampshire



621 Central Ave., Dover, NH 03820

**Walking route for the 2010 Kiwanis Walk-A-Thon in Dover, NH
Saturday October 16, 2010**

Proposed walking route is as follows:

Starting on the sidewalk in front of the Cocheco Mills Courtyard on Central Ave.

Cross Central Ave. in crosswalk to corner of First St. and turn left on Central Ave.

Cross the bridge over the river and turn right on the walkway beside the Spinelli office. Follow the walkway down by the river walking toward Chestnut St. – walking behind the Riverview Apartment Building.

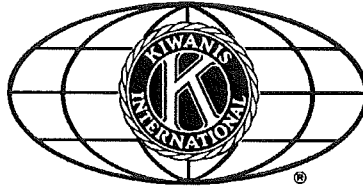
Continue on walkway under Chestnut St. and behind the Cocheco Park Apartment Building and behind Waldron Towers Apartment Building, and go out to Green St., go right to Washington St.

Go right on Washington St. past Capitol Drive and take right on the Bike Route – this crosses the river to the parking lot at the Train Station – at parking lot go to your right out to Chestnut St.

Cross Chestnut St. at First St. to Central Ave. and back to the starting point at Cocheco Mills Court Yard.

THANK YOU FOR YOUR SUPPORT

KIWANIS CLUB
of Dover, New Hampshire



621 Central Ave., Dover, NH 03820

September 17, 2010

City of Dover

RE: Application for a Parade Permit

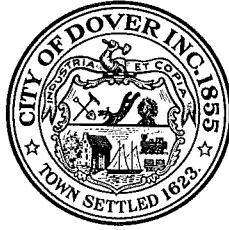
Each year the Dover Kiwanis Club has a walk to raise money for their shoes & boots campaign for the needy children in the Dover area.

Enclosed is our proposed walking route for this years walk on Saturday October 16th . The walk starts about 9:00 a.m. and is finished by 11:00 a.m.

Thank you for your prompt consideration to this application.

A handwritten signature in cursive script that reads 'Grover L. Tasker, Sr.'.

Grover L. Tasker, Sr.
Committee Chair



CITY OF DOVER
11 SEP 28 AM 9:44

APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*

.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: First Parish Church Congregational, United Church of Christ

Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Diane J. Fiske Day Time Telephone: 603-436-2818 (w)

Address: 8 Arrowbrook Rd, Dover Email Address diane.fiske@mc lane.com

Purpose of Permit: QUILT RAFFLE + Goods + Services Raffle - Church Fair

Date of Event: November 20, 2010 Specific Time: 9-3:00

Location of Event: 218 Central Avenue, Dover NH - Church Property

(Raffle Permit only)

Prize (s) To Be Awarded: Handmade QUILT and donated goods + services

Amount of Donation: \$1.00 Date of Drawing: Nov. 20 Specific Time: 2:30

Place of Drawing: First Parish Church - Holiday fair

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

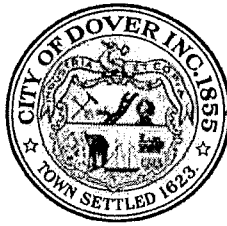
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and -I agree to abide by same.

Signature: Diane J. Fiske Date: 9/22/10

Licensing Board approval [Signature] Date: 10/1/10

Revised 03/17/08



CITY OF DOVER
1 SEP 28 PM 2:40

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*X.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Dover Chamber of Commerce
Federal Tax ID number for Organization: 02-0442 012 5246
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Kirt Schuman Day Time Telephone: 603/742-2218

Address: 550 Central Ave Email Address: kirt@dovernh.org

Purpose of Permit: SHOP DOVER First Promotion - Raffle

Date of Event: Oct - Jan Specific Time: no

Location of Event: _____

(Raffle Permit only)
Prize (s) To Be Awarded: Various Gift Cards

Amount of Donation: Free Date of Drawing: Oct Nov & Dec, Dec 18 Specific Time: no

Place of Drawing: Chamber office

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

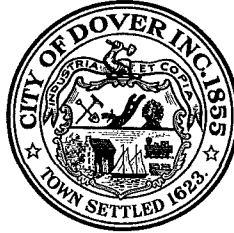
**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 9/22/2010

Licensing Board approval [Signature] Date: 10/1/10
Revised 03/17/08



RECEIVED
DOVER CITY CLERK
DOVER, NH

2010 SEP 13 P 12:57

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: OUR HOUSE FOR GIRLS
 Federal Tax ID number for Organization: 02-0328076
 Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political
 Contact Person: SARSA LAVALLEE Day Time Telephone: 742-2963
 Address: 576 CENTRAL AVE Email Address ourhouseinc@comcast.net
 Purpose of Permit: ANNUAL FUNDRAISER FOR CHARITY
 Date of Event: 10-16-10 Specific Time: 4-9 PM
 Location of Event: COCHETCHO COUNTRY CLUB

 (Raffle Permit only)
 Prize (s) To Be Awarded: \$1000 RAFFLE PRIZE
 Amount of Donation: \$35 ticket Date of Drawing: 10-16-10 Specific Time: 4-9 PM
 Place of Drawing: COCHETCHO COUNTRY CLUB

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

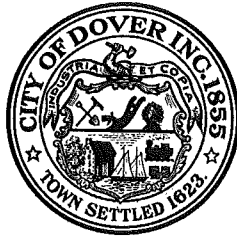
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

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I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Sarsa Lavallee Date: 8-29-10

Licensing Board approval [Signature] Date: 9/16/10
Revised 03/17/08



RECEIVED
DOVER CITY CLERK
DOVER, NH

2010 OCT -5 A 11: 21

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Portsmouth Christian Academy

Federal Tax ID number for Organization: 02-0465448

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Elizabeth Nanda Day Time Telephone: 603.742.3617, Ext. 142

Address: 20 Seaborne Drive Email Address enanda@pcaschool.org

Purpose of Permit: Raffle

Date of Event: March 12, 2011 Specific Time: 8:30 - 1:00

Location of Event: 20 Seaborne Drive, Dover, NH 03820

(Raffle Permit only)
Prize (s) To Be Awarded: Parking Space

Amount of Donation: \$10.00 Date of Drawing: March 12, 2011 Specific Time: 8:30 - 1:00 PM

Place of Drawing: Portsmouth Christian Academy, 20 Seaborne Drive


* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

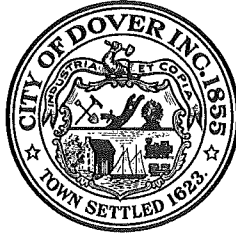
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: E. Nanda Date: 10.4.10

Licensing Board approval  Date: 10/6/10
Revised 03/17/08



RECEIVED
DOVER CITY CLERK
DOVER, NH

2010 OCT -5 A 11: 21

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE* TAG* PARADE** BLOCK PARTY** ROAD TOLL***

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Portsmouth Christian Academy

Federal Tax ID number for Organization: 02-0465448

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Elizabeth Nanda Day Time Telephone: 603.742.3617, Ext. 142

Address: 20 Seaborn Drive Email Address enanda@pcaschool.org

Purpose of Permit: Raffle

Date of Event: March 12, 2011 Specific Time: 7:30 - 9:00

Location of Event: 20 Seaborn Drive, Dover, NH 03820

(Raffle Permit only)

Prize (s) To Be Awarded: Various goods and services

Amount of Donation: .50 Date of Drawing: March 12, 2011 Specific Time: 7:30 - 9:00

Place of Drawing: Portsmouth Christian Academy, 20 Seaborn Drive

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: E. Nanda Date: 10.4.10

Licensing Board approval [Signature] Date: 10/6/10
Revised 03/17/08



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2010-10-13 – 130**
Resolution Re: **SETTING THE VOTING HOURS FOR THE STATE
GENERAL ELECTION**

WHEREAS: The City Council sets the voting hours for the election; and

WHEREAS: The State General Election will be held on November 2, 2010

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The voting hours at all Wards in the City of Dover will be from 8:00 A.M. to 7:00 P.M. for the State Primary Election.

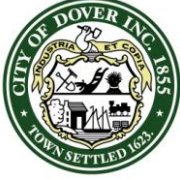
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2010-10-13 – 130**
Resolution Re: **SETTING THE VOTING HOURS FOR THE STATE GENERAL ELECTION**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen, at Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2010-10-13 – 130**

Resolution Re: **SETTING THE VOTING HOURS FOR THE STATE
GENERAL ELECTION**

RESOLUTION BACKGROUND MATERIAL:

In accordance with State RSA's the City Council must set the polling hours in their respective communities.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**

Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

WHEREAS: Sealed requests for proposal #B10004 was requested and received for professional services in the field of Hydrogeological and engineering studies with experience in exploration, development and permitting of public water supply wells. Eight proposals were received on August 5, 2009 and five firms were selected for interviews. The consensus of the evaluating committee was to award to Emery & Garrett Groundwater Inc at a rate of \$21,500.00; and,

WHEREAS: Emery & Garrett identified five phases with multiple tasks in each phase. Council also approved change order I for Phase III at a fee of \$45,000.00. This work was to determine the condition and utility of the abandoned former supply well. The completion of the task determined that the condition and utility of the abandoned former supply well is good; and

WHEREAS: On May 12, 2010 council approved task of Phase III part II at a fee of \$110,000.00. The proposed work is a long term pump test. Dover met with NHDES and is preparing the necessary information to receive permission to move ahead. The long term pump test will provide important information regarding the aquifers response to pumping that would be used in the computer model. The model would then predict how much water would be able to be supplied, and how that rate of pumping would influence the pond level; and

WHEREAS: On June 23, 2010, Change order III was approved by council. Due to drilling difficulties during Task I an increase in the amount of \$10,000 was requested. The vendor also obtained the pump required to perform Phase III in the amount of \$12,030.00 from Layne Christensen Company. The total change was for \$22,030.00; and

WHEREAS: The city is recommending that Emery Garrett proceed with Phase III part III Work scope as attached in the amount of \$128,250.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue change order IV to Emery Garrett Groundwater Inc PO2100151 given the amount of \$128,250.00. The amount of this authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance
5300.1.300.43320.4331.03571.08	Water Exploration	100,000.00	57,362.00
5300.1.300.43320.4331.03571.09	Water Exploration	100,000.00	100,000.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**
Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**

Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department issued an RFQ to identify a consultant who could help the City of Dover evaluate the potential of reestablishing a former public water supply well at Willand Pond. The project could potentially augment the City's water supply capacity and provide control of water levels in Willand Pond that has resulted from changes that have occurred during the last 20 years.

The RFQ requested that qualified firms structure their proposals such that the work tasks are phased and if it became apparent at any point the project was not feasible the work would be terminated.

Eight proposals were received and five consultants were interviewed. Emery and Garrett Groundwater Inc (EGGI) was selected for the project. EGGI identified five phases with multiple tasks within each phase. A purchase order was issued in September to Emery Garrett to perform Phase I, a preliminary assessment of all the available information, and Phase II, the preparation of a computer model of the aquifer.

Emery and Garrett made a detailed presentation in April at a City Council workshop explaining what has been learned to date and defining the details of next steps to be taken. As explained in the workshop, the completion of the initial task of Phase III determined that the condition and utility of the abandoned former supply well is good. A successful step test of the well enables the use of the existing well for the next phase of the project, a long term pump test. We have met with NHDES and are preparing the necessary information to receive permission to move ahead. The long term pump test will provide important information regarding the aquifers response to pumping that would be used in the computer model. The model would then predict how much water would be able to be supplied, and how that rate of pumping would influence the pond level.

The long term pump test began on July 21st and is scheduled to be completed on October 20th. A large amount of water level data from the many monitoring wells and water quality data from the pumping well and pond need to be analyzed and presented in a report that will be submitted to NHDES for the permitting associated with re-establishing the public water supply well at Willand Pond. Nearly 78 million gallons of water will have been pumped from the aquifer around Willand Pond by the end of the pump test on October 20th. The pond level has dropped nearly 5 feet since May. The lack of rain during the summer, evapo-transpiration, and the well pumping are all responsible for this positive development. It is clear at this point that the pumping has had a direct effect on the water level of Willand Pond and that water extraction is a means to control the water level in the pond. Based on the success of the long term pump test, we recommend that Emery and Garrett proceed with the tasks outlined in the Phase III – Pat III Workslope.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**
Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

The tasks in the workscope will provide post pump test field data, explore the potential of a second well site, and prepare a detailed hydrologic report for submittal to NHDES to permit the re-establishment of the public water supply well at Willand Pond. The cost to complete all these tasks is \$128,250.

Bid Information:

B10004 Hydrogeological Services August 5, 2009 @ 2:00pm

Award Information:

A change order will be issued to the Emery and Garrett Groundwater Inc to authorize future expenditures.

Purchasing Information:

Type:	Change Order III	Advertised:	No
Invitations Mailed:	40	Number of Responses:	8 and 1 nb
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	As needed
Recommended Award to:	Emery & Garrett	Fund:	Water
Other Approvals Required:	Yes State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List:

XDD LLC
Dennis Keane
22 Marion Way Unit 3
Stratham NH 03885

Golder Associates
400 Commercial Street
Manchester, NH 03101

S.W. Cole Engineering, Inc.
33 Londonderry Road # 6
Londonderry, NH 03053

John Turner Consulting, Inc.
19 Dover Street
Dover, NH 023820

Great Works Test Boring, Inc.
PO Box 491
Rollinsford, MH 03869

WH Shurtleff Co.
One Runway Road, Suite B
South Portland, ME 04106

Maguire Group, Inc.
110 Corporate Drive, Suite 6
Portsmouth, NH 03802-6619

ATC Associates, Inc.
150 Zachary Road
Manchester, NH 03103

JGI Eastern, Inc.
77 Sundial Avenue
Suite 401 W
Manchester, NH 03103



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**

Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

RW Gillespie & Assoc.
86 Industrial Park Road Suite 4
Saco, ME 04073

Clough Harbour & Assoc.
11 King Court
Keene NH 03431

Stevens Associates
60 Northrp Dr
Brentwood NH 03833

CLD
Park Pl Corprate Center
York ME 03909

Underwood Engineers
25 Vaughan Mall
Portsmouth NH 03801

Roaring Brook Consultants
15 Sewall Rd
So Berwick ME 03908

Tri Tech Engineers
755 Central Ave
Dover NH 03820

Civilworks Inc
PO Box 1166
Dover NH 03820

Appledore Engineering
15 Dye St
Portsmouth NH 03801

Aries Engineering Inc.
Attn: Peter McGlew
46 South Main Street
Concord, NH 03301

Jacques Whitford
27 Congress Street
Portsmouth, NH 03801

Hydro Source Associates
26 Winter Street
Ashland, NH 03217

Exeter Environmental Associates
1 Oak Hill Lane
Exeter, NH 03833

Miller Engineering
100 Sheffield Road
P.O. Box 4776
Manchester, NH 03108

N.E. Environmental Assoc.
P.O. Box 2394
Concord, NH 03302-2394

Aqua Terra Environmental
Consultants, Inc.
P.O. Box 4247
Portsmouth, NH 03802

GeoInsight Inc.
25 Sundial Avenue
Suite 515W
Manchester, NH 03103-7244

Earth Tech
300 Baker Avenue
Concord, MA 01742

ESC Marin
722 Route 3A, Ste #3
Bow, NH 03304

Thomas R. Fargo
14 Cobble Hill Drive
Dover, NH 03820

ENSR International
171 Daniel Webster Highway
Belmont NH 03220

Wright Pierce
135 Commerce Way
Portsmouth, NH 03801

Haley & Aldrich
340 Granite Street
Manchester, NH 03102

Emery & Garrett Groundwater
P. O. Box 1578
Meredith, NH 03253

Weston Solutions, Inc
Attn: Bette Nowack
1 Wall St
Manchester, NH 03101

Ransom Environmental
Attn: Steve Rickenrich
195 Commerce Way Ste D
Portsmouth, NH 03801

Haley & Aldrich
Attn: Jim Griswald
340 Granite St 3rd Fl
Manchester, NH 03102



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2010.10.13 – 131**

Resolution Re: B10004 Change Order IV Hydrogeological Services for the Willand Pond Well

CEI
Attn: Eileen Paniteer
21 Depot St
Merrimack, NH 03054

Aries Engineering Inc.
Attn: Peter McGlew
46 South Main St
Concord, NH 03301

Woodward & Curran
Attn: Greg Cataldo
41 Hutchins Dr
Portland, ME 04102

GZA
380 Harvey Rd
Manchester, NH 03103

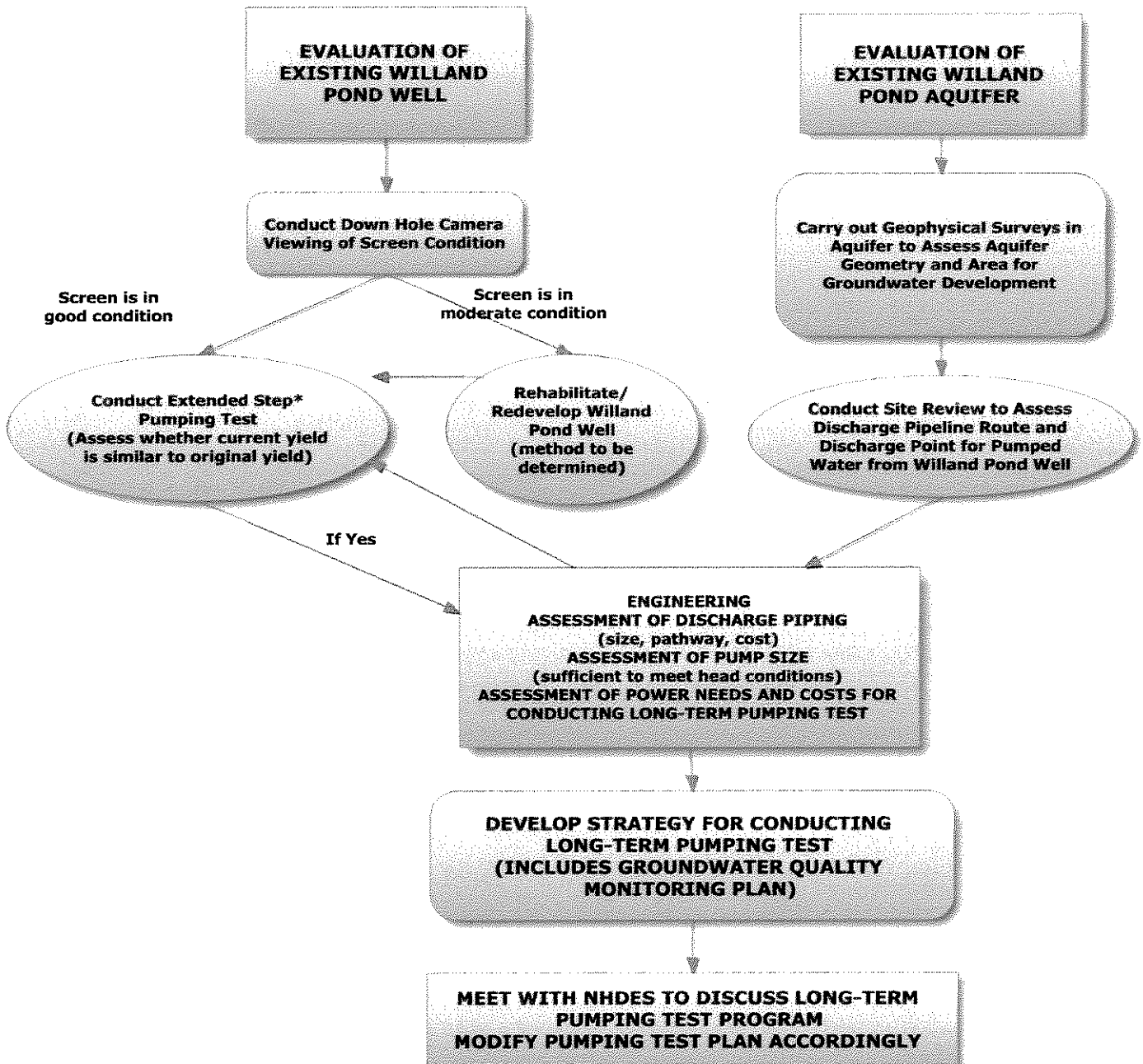
Bid Results & Short listed for Interviews

<i>Vendor</i>	<i>Fee Schedule</i>
Weston & Sampson Engineers Inc 100 International Dr Ste 152 Portsmouth NH 03801	\$35,100.00 Excludes Pumping tests or Laboratory costs
Emery & Garrett Groundwater Inc 56 Main St PO Box 1578 Meredith NH 03253	Phase I \$5,000.00 Phase II \$16,000.00
AECOM Environmental 171 Daniel Webster Hwy Ste 11 Belmont NH 03220	\$58,365.00
Wright Pierce Engineering 230 Commerce Way Ste 302 Portsmouth NH 03801	\$19,400.00
HydroSource Associates 50 Winter St Ashland NH 03217	\$39,750.00
Stantec 5 Dartmouth Dr Ste 101 Auburn NH 03032	
Hoyle Tanner Associates Inc 150 Dow St Manchester NH 03101	
GZA GeoEnvironmental Inc 380 Harvey Rd Manchester NH 03103	
Civil Works Inc Dover NH	No Bid

WILLAND POND WELL INVESTIGATION DOVER, NEW HAMPSHIRE

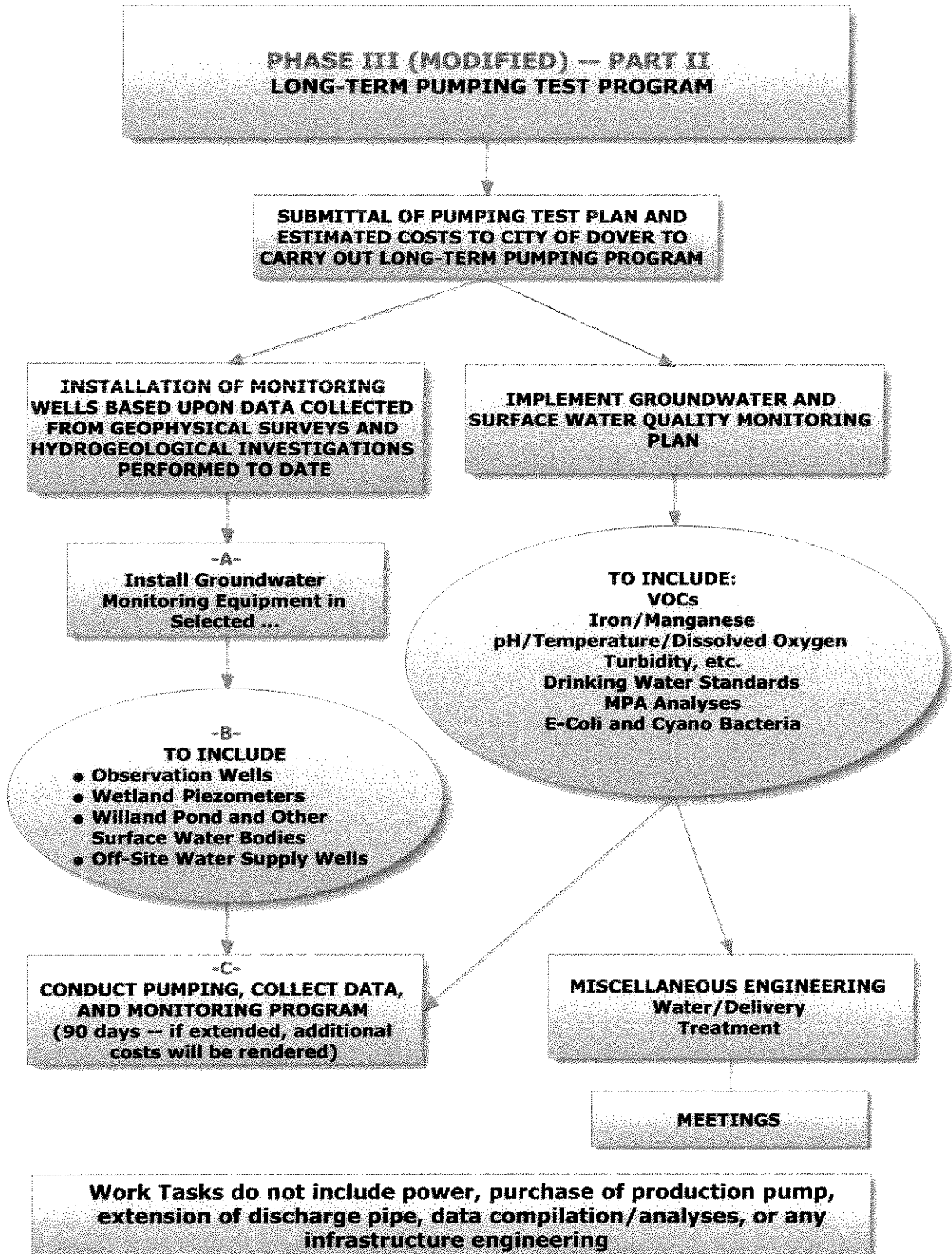
PHASE III (MODIFIED) -- PART I

EVALUATION OF POTENTIAL YIELD OF WILLAND POND WELL ASSESSMENT OF EFFECTIVENESS OF PUMPING WILLAND POND WELL ON WILLAND POND SURFACE WATER LEVELS



Completed 4/20/10

WILLAND POND WELL INVESTIGATION DOVER, NEW HAMPSHIRE



Completed 10/20/10

**WILLAND POND WELL INVESTIGATION
DOVER, NEW HAMPSHIRE**

**PHASE III (MODIFIED) -- PART III
DATA COLLECTION AND ANALYSES**
(Estimated costs to be submitted upon the conclusion of Phase III-Part II)

**A) COMPILE AND EVALUATE
ALL WATER LEVEL DATA
(GROUNDWATER AND SURFACE WATER)**
\$22,500

**B) COMPILE AND EVALUATE ALL
WATER QUALITY DATA
(GROUNDWATER AND SURFACE WATER)**
\$12,500

**E) Conduct Elevation
Survey of All
Monitoring Locations**
\$4,000

**C) Collect Additional Water Level
and Water Quality Data during
Non-Pumping/Recovery Period**
\$5,500

**D) Conduct Preliminary
Blending Review for
Combining Pumped Water
with Treated Water from
Smith & Cummings Wells**
\$4,000

**F) USE DATA TO CALIBRATE GROUNDWATER MODEL --
USE MODEL FOR PREDICTIVE ANALYSES**
**ASSESS EFFECTIVENESS OF PUMPING WILLAND POND WELL ON
LOWERING WILLAND POND WATER LEVELS DURING DIFFERENT
CLIMATOLOGICAL PERIODS AND AT DIFFERENT PUMPING RATES**
\$17,000

**G) Conduct a Borehole Video of Willand Pond
Well after Production Pump is Removed**
\$3,750

**(Optional) I) Install New 8-inch-diameter Test
Well to Assess the Potential for Developing a
New Production Well at a Different Site --
Preliminary Testing for Yield and Quality**
\$38,500

**H) MAKE RECOMMENDATIONS TO PERMIT EXISTING WILLAND POND
WELL "AS IS" AND/OR DEVELOP AND PERMIT A NEW GROUNDWATER
SOURCE(S)**
\$2,500

**J) (IF APPROPRIATE)
PREPARE FINAL HYDROGEOLOGIC REPORT ON THE
WILLAND POND WELL AND SUBMIT TO NHDES
FOR REVIEW AND APPROVAL TO RE-ESTABLISH WELL AS A
PUBLIC WATER SUPPLY IN DOVER**
\$15,000

**K) IF NEW GROUNDWATER SOURCE IS PREFERRED,
PROCEED WITH DEVELOPING AND PERMITTING A
LARGER-DIAMETER WELL AT NEW LOCATION AS
DETERMINED BY PREVIOUS INVESTIGATIONS**
(Price to be submitted at a later date)

TOTAL TASKS A-J = \$89,750
TOTAL TASKS A-J WITH OPTION I = \$128,250



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**
Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

WHEREAS: Sealed bid B11013 was requested and received for Snow Plowing/Hauling Services for City Streets and Parking lots on Sept 29, 2010 at 3:00 p.m.; and

WHEREAS: Responses were received from multiple vendors, as follows, for various prices and equipment at varying hourly rates.

Bob Sherwood Landscape Co.	Dover, NH
Norman Gagnon Construction	Rollinsford, NH
Marshall Rental Center Inc	Kittery ME
Brian Turgeon Excavating	Somersworth, NH
Scott A. Turcotte	Rochester, NH
Tri-State Sealcoating & Paving	Dover, NH
CMI Property Solutions LLC	Hampton NH
Lilac City Lawn LLC	Rochester NH
Elf's Landscaping	Rochester

WHEREAS: There is a sufficient number of vendors listed for snow removal of city parking lots and hauling services but there is an insufficient number of responses for snow removal from city streets. Due to difficulty in locating vendors and equipment suited to the City's snow plowing requirements, "late" Bids are sometimes accepted from the contractors and said equipment at agreed upon rates. Additional qualified vendors may be added as discovered and approved by the Community Services Director for Snow Plowing/Hauling Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Orders to the Vendors identified above given the rates provided September 29, 2010. Additional qualified vendors may be added as discovered and approved by Community Services Director. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43125.4422.00000.00	CS - Contract Snow Plowing	85,000.00	85,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**
Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

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Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**
 Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

RESOLUTION BACKGROUND MATERIAL:

The Community Service Department has found that it is more cost effective to contract out selected areas of its snow and ice removal responsibilities on streets and parking lots. To that end, an annual bid solicitation occurs for these services, and based on proposals received, staff assigns designated lots or areas of responsibility during a snowstorm. This solicitation allows the Community Services Department to better manage and track the costs of clearing school lots, public parking lots and outlying streets. The decision to use or not use certain vendors, or to supplement normal vendor assignments with additional contractual vendors, is determined by the Community Services staff on a storm-by-storm basis according to the severity of the storm. Due to the need for quick mobilization and availability the city needs to have direct interaction with vendors and not go through general contracting services.

Bid Information:

The City of Dover has solicited by sealed bid to identify qualified, reliable snow removal contractors needed to assist City personnel in this necessary winter activity, “as needed”.

Award Information:

Purchase orders will be issued to the multiple vendors for the winter plowing season to be used as needed.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	106	Number of Responses:	8
Warranty:	None	Terms:	Net 30, FOB Dover
Work Bonded:	NA	Contract:	No
Prices will hold for:	April 30, 2011	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Snow Removal
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes/most	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor List

A-1 Environmental Services P.O. Box 19 Moody, Maine 04054	MacKinnon and Sons P O Box 640 Somersworth , NH 03878	Green Grass Lawn Care 2 Wallingford Street Dover, NH 03820
ANA Proscapes Inc PO Box 7422 Milford, NH 03055	Marshall Rental Center, Inc. 56 State Road Kittery, Maine 03904-1520	H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275



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Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

Andrews Construction 8 Deer Ridge Lane Kittery, ME 03904	Matrix, Concrete, Inc. 83 Central Street Farmington, NH 03835	Hissong Development 9 Log Cabin Road Kennebunkport, ME 04046
Atlantic Excavating, LLC 4 Center Drive Dover, NH 03820	McGowan Landscape, LLC 106 Smoke Street Nottingham, NH 03290	Horsley Witten Group, Inc. 90 Route 6A Sandwich, MA 02563
Atlantic Excavating, LLC 4 Center Drive Dover, NH 03820	McGuire LLC 26 Ayers Lane Dover, NH 03820	Invasive Weed & Plant 9 Meadow Lark Lane Epsom, nh 03234
Back and Forth Transport, 11 Hartswood Road Dover, NH 03820	Mick Construction P.O. Box 160 Rollinsford, NH 03869	Jungle Jim's Landscape 2100 Dover Rd Epsom , NH 03234
BC'S GENERAL REUBENS DRIFTWAY HAMPTON, NH 03842	NoPano Construction LLC 14 Colonial Drive Rochester, NH 03839	Landcare Associates Inc. 282 Knox Marsh Rd Madbury, NH 03823
Bob Sherwood Landscape 55 Knox Marsh Road Dover, NH 03820	Norman R Gagnon 126 Goodwin Road Rollinsford, NH 03869	Lawn Dawg 20 Colby Road Litchfield, NH 03052
Bobcat of NH 9 Dover Road Chichester , NH 03258	Northeast Earth Mechanics, 159 Barnstead Road Pittsfield, NH 03263	Lilac City Lawncare, LLC po box 218 Rochester, NH 03866
Brian Turgeon Excavating 237 Green Street Somersworth, N.H.	Northeast Restoration 173 North Road Brentwood, NH 03833	L-n-H Landscape 9 drew Rd. Somersworth, NH 03878
Brown Industrial Group, PO Box 638 Berwick, Maine 03901	Pepler's Lawncare & 6 Landing Way Dover NH 03820	Maher Irrigation PO Box 396 Greenland, NH 03840
burrows excavating llc 223 hare rd milton, nh 03851	Phipps Landscape LLC 589 Silver St Rollinsford, NH 03869	Maine Pest & Turf P.O. Box 1003 Naples, Maine 04055



CITY OF DOVER

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Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**

Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

Chris-Scott Construction 142 Central Ave. Dover, NH 03820	Piscataqua Landscaping 26 Maclellan Lane Eliot, Maine 03903	Mark Carrier Construction, 175 Lincoln Street, U 101 Manchester, NH 03103
CMI Property Solutions, PO Box 1451 Hampton, NH 03843	Profile Properties, LLC 14 Pondview Drive Dover, NH 03820	Martini Northern 299 Hanover St. Portsmouth, NH 03801
Construction Summary Of 734 Chestnut Street Manchester, NH 03104	R&M Paving LLC. 50 Crosby Rd Dover, NH 03825	Millennium Granite 50 quarry rd wells, maine 04090
Dale R. Sprague 35 Page St Somersworth, NH 03878	Randall Construction 572 Wakefield Rd Union, nh 03887	Municipal Pest Mgt Svs 19 Oak terrace Kittery, Maine 03904
DS SABINE LLC 249 Nimble Hill RD Newington , NH 03801	River Valley Dev. Corp. 42 Mallard Lane Dover, NH 03820	NE Environmental, Inc. 10 Ferry Street, Suite 310 Concord, NH 03301
durell enterprises 211 north haverhill road kensington, nh 03833	Rodney Brown, Sr.,Masonry & Building 395 Hubbard Rd	New View Landscaping 20 Pearl St Apt B Dover, NH 03820
Durell Paving,Inc. 508 Sixth St. Dover, N.H. 03820	Sealex P.O. Box 238 Scarborough, Maine 04070	Nobis Engineering, Inc. 18 Chenell Drive Concord, NH 03301
Dyar Sales and Machinery 75 Concord St. North Reading, MA 01864	Sevigny Landcare 142 Central Ave Dover, NH 03820	Oakwoods Lumber, Inc. 310 Oakwoods Rd. North Berwick, ME 03906
E Guimond Construction, 103 Knox Road Bow, Nh 03110	Spencer Trucking 279 Green Street somersworth , N.H. 03878	Phipps Landscape 589 Silver St Rollinsford, N H 03869
Elf's Landscaping, Inc P.O. Box 7266 Rochester, NH 03839	The Dirt Doctors 709 keith Avenue Pembroke, NH 03275	Piscataqua Landscaping 26 Maclellan Lane Eliot, Maine 03903



CITY OF DOVER

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Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**

Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

Four Corners 33 High Street Gilmanton, NH 03237	Trimmers Landscaping PO Box 1068 Windham , NH 03087	Salmon Falls Nursery, Inc. 511 Portland St Berwick, Maine 03901
FRANZOSO Land Stone 6 Reubens Driftway Hampton, NH 03842	Tri-State Sealcoating P.O. Box 162 Dover, NH 03820	Sandy Hill Property 34 Sandy Hill Lane Eliot, ME 03903
G.B.T. TRUCKING L.L.C. 621 PORTLAND ST. ROCHESTER, NH 03867	Verde Environmental p.o. Box 246 Raynam, MA 02767	Seacoast Mowing & Maint 36 Tilton Ave. Kittery, Maine 03904
Gilbert Hardscape 40 Houde Rd Eloit, ME 03903	A.R.P.S. Adam Reeves 58 Estes Rd Rochester, NH 03839	Sevigny Landcare 142 Central Ave Dover, NH 03820
Gil's Trucking LLC 19 Highland street Dover, NH 03820	ArborPro Plant Care 10 Lyons Street Rochester, NH 03867	Spencer Trucking 279 Green Street Somersworth, N.H. 03878
Gordon's Light Trucking 252 Milton Road Rochester, NH 03868	Atlantic Excavating, LLC 4 Center Drive Dover, NH 03820	TFMoran Inc. 48 Constitution Drive Bedford, NH 03110
Gove Construction Services 170 West Road, Suite 10 Portsmouth, NH 03801	BOB MESERVE 2 ELMWOOD AVE DOVER, NH 03820	Louis Berger Group 1001 Elm Street, Suite 203 Manchester, NH 03101
Greater Dover Chamber 550 Central Ave Dover, NH 03820	Boston Co. Athletic Fields P.O. Box 94 South Berwick, ME 03908	Trimmers Landscaping PO Box 1068 Windham , NH 03087
H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275	Burke's Tree Service LLC 116 Salmon Falls Rd. Rochester, NH 03868	Turgeon's Construction Inc. 39 Indigo Hill Rd. Somersworth, NH 03878
Hahnel Bros. Co. P.O. Box 1160 Lewiston, ME 04243	Busby Construction. 9 Pond Lane Atkinson, NH 03811	Wayneslandscaping 159 yorkwoods RD SO. Berwick, ME 03908



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Agenda Item#: 13.A.10.

Resolution Number: **R – 2010-10-13- 132**

Resolution Re: **Award of Bid#B11013 for Snow Plowing/Hauling Services for City Streets and Parking Lots**

J P Towle Construction P O Box 1708 Dover, NH 03821	Careno Construction Co. 270 West Rd Portsmouth, NH 03801	Welch Auto Group Inc 8 Ivans Lane Dover, NH 03820
Jani-King of Boston, Inc. 6 Lincoln Knoll Lane, Burlington, MA 01803	CMA Engineers, Inc. 35 Bow Street Portsmouth, NH 03801	Gilbert Hardscape 40 Houde Rd Eloit, ME 03903
Jungle Jim's Landscape 2100 Dover Rd Epsom , NH 03234	Construction Summary Of 734 Chestnut Street Manchester, NH 03104	Keegan & Son Trucking 314 Rt 153 Middleton, NH 03887
K.C. Paving llc 85 Knox Marsh rd Dover, NH 03820	Cowan 89 Gile Rd. Nottingham, NH 03290	

Bid Results

See attached spreadsheet

B11013 Vendor & Location	Plowing Streets			School Lots				Municipal Parking Lot				Snow Hauling/Sanding		
	Equipment	Plow	Rate	Location	Equipment	Plowing	Sanding	Location	Equipment	Plowing	Sanding	Equipment	Capacity	Rate
Marshall Rental Center 56 State Road Kittery, ME 03904	No Bid			DHS	6 wheel dump 10' plow	43.50	74.50	Durham Rd Fire ***	3/4 pick up with 8' plow	\$43.50	\$74.50	Loader	2 yd	95.00
				Alt. School *	3/4 Ton Pick up 8' plow	43.50	74.50					Skid Steer	1 yd	65.00
				Woodman Pk **	3/4 Ton Pick up 8' plow	43.50	74.50							
				Hornes St School Garrison	1 tn pickup 9' plow 2yd sander 3/4 Ton Pick up 8' plow	43.50 43.50	74.50 74.50	Belknap Lot @ Liq.Str	3/4 pickup w/ 8' plow	43.50	74.50			
				Middle School	1 tn pickup 9' plow 2yd sander	43.50	74.50	Dover Public Lib & McConnell Cntr	1 ton dump w/ 9' plow 2 yd spreader	43.50	74.50			
				All lots preferred				Preferred lot- Durham Road Fire Station, Dover Public Library, City Hall Plaza						
Tri-State Sealcoating & Paving PO Box 162	L8000 6 Wheeler	11"	\$95.00	No Bid				No Bid				10 Wheel Dump 18 Yds		\$65.00
												6 Wheel Dump 6 Yd		\$95.00
Bob Sherwood 55 Knox Marsh Road Dover, NH 03820	10 wheel Dump	16	65.00	No Bid				1 Ton Trucks Plows \$65.00 6 wheel truck plow \$55.00 BobCat 773				Loader 444 JD 3yd		\$95.00
								Perfered lot: Chestnut Street & Train Station				JD 344 Loader 2 1/2 yd		\$95.00
												Sidewalk Svc		\$65.00
												Cat 773 u/a		\$65.00
CMI Property Solutions, LLC PO Box 1451 Hampton, NH 03843	02 F650 Cat Diesel Dump	10'6"	90.00	All Lots	3/4 or 1 Ton w/ 8' Plow & Sander	53.00	55.00	Arena	3/4 or 1 ton PU w/ plow	54.00	55.00	f-650 Dump 10		90.00
								Belknap Lot @ liquor	3/4 or 1 ton PU w/ plow	54.00	55.00	chevy 4500 Dun 7-8 yd		60.00
								Broadway Fire Stn***	3/4 or 1 ton PU w/ plow	54.00	55.00			
									Michigan 175B Front end loader	100.00		Sidewalk Svc		
								North end Fire Stn	3/4 or 1 ton PU w/ plow	54.00	55.00	JD 320 skidstee 72" buckt		68.00
								Dover District Court	3/4 or 1 ton PU w/ plow	54.00	55.00	or 8' Plow		
								First Street Lot	3/4 or 1 ton PU w/ plow	54.00	55.00			
								Portland St Lot	3/4 or 1 ton PU w/ plow	54.00	55.00	JD 7775 Skidste 84" Buckt		68.00
								River Street pkgng***	3/4 or 1 ton PU w/ plow	54.00	55.00	or 8' plow		
								School St Lot	3/4 or 1 ton PU w/ plow	54.00	55.00			
				Any lot				any - can handle up to 8 site						
Lilac City Lawncare, LLC PO Box 218 Rochester, NH 03866	04 Ford F250 03 Ford F350	8' 9"	50.00 50.00	All Lots	04 Ford 250 and 03 Ford 350	50.00	50.00	All Lots	04 Ford 250 and 03 Ford 350	50.00	50.00	Fisher ploycast 1+ yd spreader		\$50.00
								no preference						
Elfs Landscaping Inc PO Box 7266 Rochester, NH 03839	1 1/2 ton Truck 1 ton Truck	9' 9"	68.00 65.00	All Lots	1 ton truck 9' plow	65.00	65.00	Arena	1 ton truck 9' plow	65.00	65.00	1 1/2 ton Truck		\$68.00
								Belknap Lot	1 ton truck 9' plow	65.00	65.00	mustang		\$68.00
								Bellamy Park	1 ton truck 9' plow	65.00	65.00			
								North end Fire Stn	1 ton truck 9' plow	65.00	65.00			
								Dover District Court	1 ton truck 9' plow	65.00	65.00			
				Preferred lots: Any				preferred lots listed above						
Norman R Gagnon Construction LLC 126 Goodwin Road Rollinsford, NH 03869	No Bid			No Bid				No Bid				10 Wheel Truck: 15 yds		\$65.00

B11013	Plowing Streets		School Lots				Municipal Parking Lot				Snow Hauling/Sanding			
Vendor & Location	Equipment	Plow Rate	Location	Equipment	Plowing	Sanding	Location	Equipment	Plowing	Sanding	Equipment	Capacity	Rate	
Scott A Turcotte 30 French Hussey Road Rochester, NH 03867	No Bid		No Bid				Arena	Caterpillar Backhoe w/ 10' plow	\$85.00			416 BackHoe	1.5 cy	75.00
							Belknap/Liquor Store	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Bellamy Park	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Broadway Fire Stn***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							North end Fire Stn	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Butterfield Gym ***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Chestnut St Lot ***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							City Hall (2 Lots) ***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Dover District Court	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Library/McConnell ***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Durham Rd Fire ***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							First Street Lot	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Locust Street***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Orchard Street***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Portland St Lot	Caterpillar Backhoe w/ 10' plow	\$85.00					
							River Street pkgng***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							School St Lot	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Third St Lot***	Caterpillar Backhoe w/ 10' plow	\$85.00					
							Water St							
							Pking/Young St Pk/							
							End of Wash St	Caterpillar Backhoe w/ 10' plow	\$85.00					
								Backhoe with 10' Plow	\$85.00					
								Backhoe with Bucket for Snow Removal	\$75.00					
	Perferred lots: Any available													

To: City Council

From: Dorothea Hooper

Re: School Board Report

The Dover School Board met Monday, Oct. 10, 2010.

There was no one to speak at Citizen's Forum

The Consent Agenda was passed without discussion

Superintendent's Report: Superintendent Briggs-Bader reported that the school year opened more smoothly than ever. Homecoming, led by Ernie Clark, was a smashing success. NCAP testing is this week for grades 3 – 8 and grade 11. Results will be available in January. AYP status will be announced in March. The district received a math grant from Tufts University for teachers in grades 4- 9 to improve their math skills. This is a 5 year 9 million dollar grant! A Seacoast Educational Endowment for Dover's 21st Century Learning is forming a private/public partnership to gain donations for the schools. They are talking about a "Hot Ideas" grant for people who come up with ideas to improve education in some way, Dover High School students will be putting a monthly art show at the McConnell Center.

Committee Reports: The Horne Street School JBC had a site review to talk over fencing and guardrails. Some gym equipment was purchased. The parking lot was inspected. They have a balance of over \$433,900. DALC held a gold fundraiser which did well. The Media Center at the McConnell Center is dealing with wiring.

New Business: Sandy Crossin gave a report on the annual survey of parents of children with EIP's. She reported a dramatic increase in responses but the percentage of those responding was still low. Parents of younger children seem to have a better response rate. Also, the more severe the impairment the better the response. The Pre-school team seemed to rank high in responses.

The board went on to discuss the new tuition rates set for attending Dover schools. With Barrington the high school rate was set at \$10,727. Student tuitions from other districts were about \$14,000. Nottingham tuition came to about \$10,707. The differences are caused by contract agreements with some districts and not others.

The board adopted a budget schedule which they plan to begin a few weeks earlier than usual setting a more aggressive schedule.

The hiring of a Security Consultant for approximately 160 hours and not to exceed \$5,000 was approved.

Bids for computers and snow removal were discussed and approve.

Under items of interest: Support was given for a tag day request made by Athletic Director Wooten to assist a young Nasua high school football player who became injured in practice and is paralyzed from

the neck down and is currently in rehabilitation. All proceeds would be sent to offset his medical expenses.

Dover Pool Advisory Committee updates

October 13, 2010

Updates from the established Advisory Boards:

- 1. Fundraising-** This committee working in conjunction with Marketing to develop a marketing package to be used to solicit donations. They have further developed the monthly events calendar for fundraising efforts. Schedule to happen so far: A Pool-a-thon in January, a swim clinic with Jenny Thompson in May, a summer kick-off pool party in June, a 5k road race in July and a golf tournament in September.
- 2. Marketing-** The committee has developed a market analysis which compares the regional pool facilities to Dover's (see attached) and will be used to develop programs and associated fees in order to be competitive while maximizing revenues. Director Bannon is making progress on standardizing fees for wall space advertising in the pools to maximize revenues through advertising. Fosters is willing to reserve space for pool related articles to be submitted; the committee is developing plans for this. They are developing a Friends Group to keep people informed of the activities and acquire interest in the pools.
- 3. Finance and Budget-** The work on the metrics by the pool staff has been completed and has been used to designate "focus times" where the pools and programs are not being used effectively. Now that these times have been identified, they are working on plans to fill them.
- 4. Pool Staff-** Continuing to create new programs and update existing ones. Year to date comparisons to last year show an increase in usage and membership.

Apple Harvest Day (October 2, 2010)- The Recreation Department had a separate section of their booth this year for the pools. It was a huge success with a constant flow of people stopping in for information. They had sign-up sheets for people to receive regular updates and further develop the Friends of the Pools group. Day passes for the indoor pool were passed out with many being utilized since that day. They held a raffle with prizes for passes to the pool, etc. and have already had the winners redeem their prizes.

General- Key point: You do not have to be a Dover resident to use the pools!!

Schedule change- Next regular meeting scheduled Monday October 18th, 2010. Starting November 1st, regular meetings will be scheduled for the 1st of each month with the subcommittees meeting regularly throughout the month. These meetings will still be held in the 2nd floor meeting room at the indoor pool at 7pm; public is welcome and encouraged to attend.

Respectfully submitted,

Councilor Bill Garrison

**Dover Pool Advisory Committee: market analysis
September, 2010**

	offerings	fees	facilities
Dover (indoor)	adult lap therapy (do-it-yourself) team practice recreation kids' lessons private rental	<u>daily: res/nonres</u> adult \$5/\$10 senior \$3/\$6 youth \$3/\$6 <u>12 punch pass</u> <u>6 mth pass:</u> adult \$95/\$186 yth,sr \$40/\$84 <u>yearly</u> adult \$155/\$310 yth, sr \$70/\$140	6 lanes X 25 yds 1 m spring board limited parking at times
Dover (outdoor)	adult lap team practice recreation kids' lessons		6 lanes X 50 m 1 & 3 m spring boards toilet/showers poor
The Works (indoor)	adult lap recreation aqua fitness	<u>daily fees: n/a</u> <u>monthly:</u> \$28 age 14-25 \$58 single adult \$125 family \$85 sr couple <u>\$175 to join</u> <u>auto payment from credit</u> <u>card or EFT</u> 10% discount if year is paid in full in advance	4 lanes X 25 yds outer lanes narrow, only 1 swimmer water temp 82-84 hrs Mon-Fri 5 a.m. to 10 p.m. hrs Sat & Sun 6 a.m. to 8 p.m. complete fitness center w/ trainers will file paperwork for insurance
Portsmouth (indoor)	aquatic fitness (trainers) adult & senior swim family swim lessons team practice Portsmouth Swim Team (ages 6-19)	<u>daily fees:</u> 3 (res. child) to 10 (nonres adlt) <u>10 pack \$40-70</u> <u>monthly fees:</u> res:\$15 (child) to \$60 (family) nonres: \$20 to \$80 <u>8 lessons:</u> \$30 to \$100 <u>\$25 one-time processing</u> <u>fee</u>	6 lanes X 25 m 1 m spring board fitness center
UNH (indoor)	adult lap recreation kids' lessons private rental	<u>daily:</u> \$5 <u>academic year:</u> adult non-UNH \$150 youth non-UNH \$95 (weekends only)	8 lanes X 25 yds 1, 3 m spring boards parking difficult during day

group rates not available



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.10.13 – 133**

Resolution Re: Acceptance of Relocated “Old Rollinsford Road”

WHEREAS: Wentworth Douglas Hospital and the City of Dover entered into a Development Agreement regarding the acceptance of a new portion to Old Rollinsford Road, and the discontinuance of a portion of Old Rollinsford Road, both of which are involved in the expansion of the physical plant of the hospital; and

WHEREAS: Construction of a new portion of Old Rollinsford Road at the expense of the hospital is complete; and

WHEREAS: Wentworth Douglass Hospital has complied with the provisions of the agreement and the discontinuance of a portion of the old road. Acceptance of a new portion of the road is appropriate at this time according to the provisions of the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

A portion of roadway described on the attached deed is accepted as a city street and shall continue to be named “Old Rollinsford Road”. The City reserves utility easements as described in deeds to be recorded. Additional easements are also accepted from abutting owners.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.10.13 – 133**

Resolution Re: Acceptance of Relocated “Old Rollinsford Road”

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2010.10.13 – 133**

Resolution Re: Acceptance of Relocated “Old Rollinsford Road”

RESOLUTION BACKGROUND MATERIAL:

The City of Dover and Wentworth Douglass Hospital, with the approval of the City Council, entered into a Development Agreement detailing the proper procedures for discontinuance of a portion of Old Rollinsford Road, and the acceptance of a new portion of Old Rollinsford Road. The agreement was entered in conjunction with the expansion of the physical plant of the hospital with the construction of a new bed tower for patients.

Wentworth Douglass Hospital constructed a new access road and seeks acceptance of the road by the City of Dover as a public way. The new road was constructed at the expense of the hospital. The City Engineer has reviewed the specifications of the new road and approves of the acceptance of the road. This resolution is a companion resolution to the resolution on the agenda seeking discontinuance of the old portion of Old Rollinsford Road.

The hospital has complied with the procedures stated in the Development Agreement. The City of Dover is reserving necessary utility easements to be recorded. Easements from abutting owners have been acquired at no cost to the City to complete the package of easements necessary to protect the interests of the City of Dover regarding utilities and utilities structures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2010.10.13 – 134**
Resolution Re: Endorsement of Planning Board Approval for Proposed Roundabout

WHEREAS: On August 10, 2010 NH DOT made a presentation to the Planning board and residents to review the plans and models that have been developed by NH DOT as part of the Newington-Dover bridge project; and

WHEREAS: NH DOT has proposed creating a roundabout to be located at Boston Harbor Road, Spur Road and US RTE 4; and

WHEREAS: This resolution endorses the recommendation made by the Planning Board to support NH DOT for the proposed alternative to the Newington Dover Bridge Project; and

WHEREAS: This design was proposed to lessen the environmental impacts of the Newington-Dover Bridge project, as well as save significant costs for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council hereby endorses the recommendations of the Planning Board, approves the proposed roundabout, and further encourages the following:

1. The State of New Hampshire DOT work with City Staff to improve the proposed striping layout along the Scammel Bridge to be more bicycle and recreational-use friendly.
2. The State of New Hampshire DOT work with City Staff to improve the pedestrian elements of the proposed roundabout within the constraints of the project, to encourage safe crossing options, and to increase vehicular awareness of the pedestrians and bicyclists who use the corridor.
3. The State of New Hampshire DOT work with City Staff to improve overall awareness of pedestrian and cycle access to the intersection, and that motorists need to be more alerted to their presence.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2010.10.13 – 134**
Resolution Re: Endorsement of Planning Board Approval for Proposed Roundabout

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2010.10.13 – 134**
Resolution Re: Endorsement of Planning Board Approval for Proposed Roundabout

RESOLUTION BACKGROUND MATERIAL:

- This resolution endorses the recommendation made by the Planning Board to support the NHDOT for proposed alternative to the Newington Dover Bridge project (roundabout located at Boston Harbor Rd., Spur Rd. and US RTE 4 intersection). This alternative was designed to lessen the environmental impacts of the project as well as save significant costs for the project.
- On August 10, 2010 NHDOT made a presentation to the Planning Board and residents to review the plans and models that have been developed by NHDOT as part of the Newington-Dover bridge project.
- Subsequent to the presentation, staff received four pieces of correspondence, one letter and three emails. The majority of the concerns expressed were in relation to pedestrian safety and bicycle safety.
- The proposed alternative is consistent with generally accepted design guidelines & principles of traffic calming and highway design within the context of this highway segment, decreases the environmental impact to the wetlands in the vicinity, and creates a safer environment for pedestrians, bicyclist and vehicles by slowing traffic down while keeping it moving and creating a less harried and congested transportation network. Additionally, the application of a roundabout at this location eliminates the need for high earthwork for a raised highway, reduces emissions for better air quality (less stop and go), saves fuel, reduces electric consumption (no signals/ controllers), reduces maintenance requirements, and reduces the project cost significantly while producing the aforementioned benefits.
- Additionally, staff has concerns about the original underpass design as it includes high maintenance costs for the City, and it fragments traffic. This option creates a situation where the traveler attempting to get to Dover Point must cross and re-pass the same area through the use of the Spur Road connector and underpass. For those traveling north from Boston Harbor Road towards Route 4, not only must they backtrack under the roadway, they will be forced to merge into a high speed flow as traffic approaches the Scammel Bridge.
- Additional staff concerns include emergency response time to the Dover Point area, increased maintenance costs of the signal & controller, underpass/connector roadway, and environmental concerns.



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2010.10.13 – 135**

Resolution Re: Discontinuance of a portion of Old Rollinsford Road

WHEREAS: Wentworth Douglas Hospital and the City of Dover entered into a Development Agreement regarding the acceptance of a new portion to Old Rollinsford Road, and the discontinuance of a portion of Old Rollinsford Road, both of which are involved in the expansion of the physical plant of the hospital; and

WHEREAS: Construction of a new portion of Old Rollinsford Road at the expense of the hospital is complete; and

WHEREAS: Wentworth Douglass Hospital has complied with the provisions of the agreement and the discontinuance of a portion of the old road. Acceptance of a new portion of the road is appropriate at this time according to the provisions of the agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

A portion of Old Rollinsford Road described in the attached deed no longer needed for public travel is completely discontinued. The City Manager is authorized to sign a deed as attached to convey the land to the hospital pursuant to standard practice.

A PUBLIC HEARING IS REQUIRED WITH NOTICE TO ABUTTERS AND THE TOWN OF ROLLINSFORD

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2010.10.13 – 135**
Resolution Re: Discontinuance of a portion of Old Rollinsford Road

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2010.10.13 – 135**

Resolution Re: Discontinuance of a portion of Old Rollinsford Road

RESOLUTION BACKGROUND MATERIAL:

The City of Dover and Wentworth Douglass Hospital, with the approval of the City Council, entered into a Development Agreement detailing the proper procedures for discontinuance of a portion of Old Rollinsford Road, and the acceptance of a new portion of Old Rollinsford Road. The agreement was entered in conjunction with the expansion of the physical plant of the hospital with the construction of a new bed tower for patients.

Wentworth Douglass Hospital constructed a new access road to the hospital at its own expense and seeks discontinuance of a portion of the old road at this time.

This resolution is a companion resolution to the resolution on the agenda seeking acceptance of a new portion of Old Rollinsford Road and the conveyance of the land to the City of Dover.

A public hearing is scheduled for this discontinuance resolution. Notices have been sent to abutting parties as required by statute.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R - 2010.10.13 – 136**
Resolution Re: B11022 Dredge Disposal Facility Operations

WHEREAS: The City of Dover previously identified through B03071a vendor to construct, operate and close the Cocheco River dredging spoils cell (H. E. Sargent); and

WHEREAS: The US Army Corps of Engineers is performing an authorized federal navigational maintenance dredging project and is currently using Charter Environmental. In an effort to minimize cost and conserve resources, the city requested a price quote via sealed bid B11022 from both HE Sergeant Corp and Charter Environmental. The scope of services consists of dredging of an estimated 4000 CY of sediment and transport to dredge facility. The operations should begin Oct 25, 2010 and end December 2010; and

WHEREAS: The reply with the most favorable rates was submitted by Charter Environmental at the estimated time of seventy (70) days with Mobilization and de-mobilization totaling the amount of \$142,950.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Charter Environmental give the estimated bid amount of \$142,950 and corresponding rates provided 9/28/2010. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Revised Approp.	Available
4325.1.300.43230.4754.03190	Cocheco Dredge Cell-Waterway	4,153,851.00	4,319,851.00	212,831.17

AND, FURTHER BE IT RESOLVED

The City Council appropriates funds as follows:

Estimated Revenue

ACCOUNT	DESCRIPTION	APPROPRIATION	AMEND	REVISED
4325.1.30043230.3410.03190	Cocheco River Dredge Spoils Cell	\$3,853,851.00	\$166,000.00	\$4,019,851.00

Appropriations

ACCOUNT	DESCRIPTION	APPROPRIATION	AMEND	REVISED
4325.1.300.43230.4700.03190	Cocheco River Dredge Spoils Cell	\$4,153,851.00	\$166,000.00	\$4,319,851.00

In accordance with NH Municipal Finance Act, RSA33 and City Charter Provisions C6-6 and C6-14 a PUBLIC HEARING IS REQUIRED for this resolution and must be approved by a 2/3 majority vote of the city council.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R - 2010.10.13 – 136**
Resolution Re: B11022 Dredge Disposal Facility Operations

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R - 2010.10.13 – 136**
Resolution Re: B11022 Dredge Disposal Facility Operations

RESOLUTION BACKGROUND MATERIAL:

The Cochecho River Dredge project has been modified in scope to complete the project with the available funding. The dredge depth has been reduced from providing 6 feet of water at low tide to 5.5 feet of water to navigate in the channel at low tide. The dredging is scheduled to begin on October 25th with minor ledge removal being done the week of October 18th.

In an effort to conserve resources a request for proposals was provided to HE Sargent the company that constructed and operated the dredge cell and Charter Environmental the dredge contractor. It was believed that if the dredge contractor operated the dredge cell there might be potential savings. The cost proposals confirmed that the dredge contractor could indeed operate the dredge cell at a significant cost reduction.

Bid Information:

B11022 Sealed bid request

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	2	Number of Responses:	2
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	Charter Environmental	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R - 2010.10.13 – 136**

Resolution Re: B11022 Dredge Disposal Facility Operations

Results

B11022	Charter Environmental	HE Sargent Corp
Mobilization	7,000.00	2,520.00
12 hr day / weekday rate	1,925.00	4,272.00
12 hr day/ Weekend rate	1,925.00	5,160.00
12 hr day/ Holiday rate	1,925.00	6,048.00
De-Mobilization	1,200.00	2,520.00

Estimated costs for 2010	Charter	HE Sargent
Mobilization	7,000.00	2,520.00
Estimated 70 days @12 hrs	134,750.00	299,040.00
De-mobilization	1,200.00	2,520.00
Estimated total	142,950.00	304,080.00

Vendor Solicitation List:

Charter Environmental
 72 Jonspin Rd
 Wilmington MA 01887

HE Sargent Corp
 PO Box 435
 Stillwater ME 04489