



**DOVER
SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE, SCHOOL DISTRICT MEDIA ACCESS CENTER - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 346, 61 Locust Street
Meeting Date: **Monday, October 4, 2010**
Meeting Time: **6:00 p.m.**

NOTE: Audio file is incomplete

Members Present: Parks Christenbury, Dean Trefethen, Audra Lurvey, Sarah Fuller

Members absent: Aviva Grasso, Kirt Schuman

Others Attending: Media Access Coordinator Mike Gillis, Libby Simmons (SAU)

Meeting commenced at 6:15 p.m.

1. Call to Order

Chairman Christenbury called the meeting to order at 6:15p.m.

2. Review and approval of wiring quote from Howard Systems

Mike Gillis presented a quote for wiring at the Media Access Center (RF, data and phone) from Howard Systems in the amount of \$4,620.00. Gillis said Howard Systems is the vendor that wired the McConnell Center initially and was the most familiar with the site. The wiring proposal meets the needs of the City's IT department, as well as the multimedia needs of the Access Center. Howard Systems quote includes all drops for cable, data and phone, including ceiling and floor locations.

Fuller motioned to approve the quote and scope of work, seconded by Lurvey.
Unanimous.

3. Other Business

a. Other matters of interest

Gillis noted that the next meeting was scheduled for Oct. 18, but furniture bids would not be received until Oct. 20. Gillis suggested the JBC meet the next week. The JBC agreed and decided to schedule the meeting for Oct. 25.

4. Set Next Meeting

The next meeting was set for Monday, Oct. 25, at a time and date to be announced.

5. Adjourn

Lurvey motioned to adjourn, Fuller seconded. The meeting adjourned at 6:25 p.m.