



**CITY OF DOVER**

## CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820  
Meeting Date: **Tuesday, October 26, 2010**  
Meeting Time: **7:00 pm**

Attendees. Board Members: Bob Whiting, Bill Knowles, Otis Perry, Grover Tasker, Rob Marggraf, Roland Hofemann and Belinda Labourdette. Cemetery Coordinator: Nancy Gagne. Superintendent: Sharon Lucey.

1. Meeting began at 7:00pm.
2. Meeting was called to order and motion to accept June 15th meeting minutes made by Mr. Whiting and seconded by Mr. Tasker. Motion accepted.
3. Motion to accept August 10th special meeting minutes made by Mr. Whiting and seconded by Mr. Tasker. Motion accepted.
4. Members discussed the pricing for the sale of Lots for personal columbariums. Motion to adopt the rules as written at the special meeting held on August 10<sup>th</sup> made by Mr. Tasker and seconded by Mr. Hofemann. Motion accepted.
5. Motion to accept the Coordinator's Report made by Mrs. Labourdette and seconded by Mr. Whiting. Motion Passed.
6. Mrs. Gagne reported that one of the niche shutters has been engraved on the new Columbarium. The first inurnment went well. The Cemetery provided a curtain and table. The family was pleased with the accommodations. Mrs. Lucey has landscaped around the monument and may look for granite pavers to be placed on the corners of the monument to provide a flat, level surface for the table in the future.
7. Mr. Tasker presented the cemetery pamphlet for final review. The Board agreed that it was ready for printing and suggested a heavier stock paper, possibly semi-gloss be used. Members expressed their appreciation of Mr. Tasker's efforts to put the pamphlet together. Pamphlets will be kept in the Cemetery office for interested parties as well as distributed to the local mortuaries to make them aware of the various burial options available in the cemetery.
8. Mr. Whiting asked if there were any plans to restore any broken monuments in the cemetery. Mrs. Gagne explained that monument repairs are the responsibility the family but with many older monuments identifying who to notify is not feasible. The last count of damaged monuments was conducted by Mr. Wentworth some years back.
9. A member of the Roberts family has expressed an interest in establishing a fund to right the stones at the Roberts family cemetery. This cemetery is currently maintained by the city.
10. Mrs. Lucey reported that a cemetery employee will be monitoring the grounds both nights of the Halloween weekend to avoid vandalism. The police have been notified as well.
11. Motion to adjourn made by Mr. Whiting and seconded by Mr. Knowles.
12. Meeting adjourned 7:45pm.

Respectfully submitted by Mrs. Labourdette