



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 4, 2010**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** -- The November meeting was called to order at 4 pm by Chairperson Carol Boc. Attending were Arthur Corte, Michael Egan, Susan Story Galt, Ann Schultz, and Asst. Library Director Sandra Erdmann. Library Director Cathleen Beaudoin was absent.
2. **MINUTES ---OCTOBER 7, 2010--** Minutes of the October meeting were approved on a motion made by Ann Schultz and seconded by Susan Galt.
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER)--** The report of the Library Director for October was approved on a motion made by Michael Egan and seconded by Ann Schultz.
4. **CORRESPONDENCE** -- None
5. **OLD BUSINESS**
 - A. Print Management system—Asst. Library Director Sandy Erdmann explained the ups and downs that went into setting up the new central print system for the public, extending the roll out time from what should have been a couple of weeks to a couple of months. She is optimistic that the bugs have been worked out and the new system would be totally in place by mid November. It will be a self-service kiosk for the public to pay for and print out their own documents.
 - B. Building repairs: roof, boiler—"Drip kits" are in place above the ceiling tiles to help direct rain water to buckets for collection. The leak problems are still not solved. Most of the adjustments needed to meet inspection codes in the boiler room have been made.
 - C. Booksale – Sales for the first 3 days of the sale totaled \$3500. It is expected that sales will reach \$5,000 by the end of the sale which lasts another 10 days.
6. **NEW BUSINESS**
 - A. Festival of Trees December 3—Dover Main Street is sponsoring this new event in the City Hall auditorium where decorated trees will be on exhibit for the public to bid on and take home. The Friends of the Library donated the money to buy a tree for the library staff to decorate and donate. The tree's theme will be "Hogwarts Holiday", and staff is very busy making decorations.
 - B. Dancing with the Dover Stars March 2011—Mrs. Beaudoin has agreed to be a "celebrity" participant in this fundraising event. Participants will be paired with professional dance teachers and begin training in January.
 - C. Freegal music subscription—The library is contemplating adding this downloadable music program to its services for the public. For an annual



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subscription fee of around \$5,000, each patron would be able to download three music selections a week for a year. The library would then reduce the size of its in house music cd collection and still be able to offer the public a wide variety of music.

7. UPCOMING PROGRAMS

Mon. Nov. 1: Storytime registration for Session II
Thu. Nov. 11: library closed for Veterans Day holiday
Booksale continues through November 13
Mon. Nov. 15: Rosemary Herbert "Front Page Teaser", 7pm
Tues. Nov. 16: Friends program: "Life Cycle of Loons" slideshow 7pm
Thu, Fri. Nov. 25-26: library closed for Thanksgiving holiday
Nov. 13, 20, 27: movies @ 2pm (Toy Story 3; Oceans; Tinker Bell & the Great Fairy Rescue)

8. **ITEMS OF CONCERN**—Board members extended their condolences on the passing of Mrs. Beaudoin's mother.

9. **ADJOURNMENT**-- The meeting was adjourned at 4:25pm on a motion made by Arthur Corte and seconded by Ann Schultz.

NEXT MEETING DATE: THURSDAY, DECEMBER 2, 2010 @ 4:00PM