



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, November 10, 2010**
Meeting Time: **7:00pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS – None**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS - None**
- 8. CITIZEN'S FORUM**
Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. October 27, 2010**
- 11. MAYOR'S REPORT**
- 12. UNFINISHED BUSINESS**
 - A. ORDINANCES IN THE 2nd READING**
 - 1. CHAPTER 170 – UPDATING THE DOVER ZONING ORDINANCE
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 8, 2010)
SPONSORED BY DEPUTY MAYOR TREFETHEN**
 - B. ORDINANCES IN THE 3rd READING – None**
 - C. RESOLUTIONS**
- 13. NEW BUSINESS**
 - A. CONSENT CALENDAR**
 - 1. PARADE – Saint Mary Academy**
 - 2. RAFFLE – Great Bay Figure Skating Club**
 - 3. RAFFLE – Great Bay Figure Skating Club**



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4. RESOLUTION: HOLIDAY PARADE STREET CLOSURES

SPONSORED BY MAYOR MYERS BY REQUEST

**5. RESOLUTION: AWARD OF BLANKET PURCHASE ORDER TO FISHER
AUTOMOTIVE FOR AUTOMOTIVE PARTS AND SUPPLIES**

SPONSORED BY MAYOR MYERS BY REQUEST

**6. RESOLUTION: AWARD OF BLANKET PURCHASE ORDER TO SULLIVAN TIRE
CO. FOR TIRES AND MISCELLANEOUS RELATED SUPPLIES**

SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |

B. RESOLUTIONS

**1. ADOPTION OF STREET AND SIDEWALK PAVEMENT MANAGEMENT
POLICY**

SPONSORED BY MAYOR MYERS BY REQUEST

**2. PROFESSIONAL SERVICES CONTRACT FOR ENVIRONMENTAL CONSULTING
SERVICES – PESCHEL CONSULTING, LLC**

SPONSORED BY MAYOR MYERS BY REQUEST

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY MANAGER'S REPORT



NOVEMBER 10, 2010

*"This nation will remain the land of the free only so long as it is
the home of the brave." ~Elmer Davis*

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.
CITY MANAGER**

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Utilities: The main focus of the Utilities Division for the month of October was the unidirectional flushing program. This was carried out by one to two employees checking access to gate valves during the day and as gates were found that needed cleaning, the sewer jet was used to clean them out. The night crew worked from 7:00 pm until 5:00 am, Sunday through Thursday. Crews isolated areas to clean each line individually, working from the reservoir's tank on Abbey Sawyer Memorial Highway outwards to the farthest end of the system. Crews were able to flush all hydrants which have approximately 150 miles of water main.

The remaining day crew worked on Union Street, from Court Street to just past Federal Street, and installed five hundred feet of 8" ductile iron main. The main replaced the old 6" cast iron main. This portion of Union Street is slated for paving and new sidewalks to be installed and completed next year. The sewer was replaced in the late 1970's and does not need to be upgraded.

The new furnace for Varney Brook Pump Station went out to bid and was awarded to Bud Kelsall Plumbing. This will replace the existing 30 year-old unit. Seven roofs also went out to bid and were awarded for the Wentworth Terrace, Mast Road, Crosby Road, Strafford Road, Cranbrook and Mount Pleasant Pump Stations.

Streets: Community Services presented a workshop to the City Council on the development of a Street and Sidewalk Policy. The policy would accept the City's use of the MicroPaver Program for street improvement recommendations, accept the City's sidewalk repair and expansion strategies, and acknowledge both the general fund and capital improvement funds are required for sustaining these infrastructures. A resolution to accept this policy will go before the council in November.

During the month of October, the Highway Division continued to fill various potholes throughout the City as needed. The patch truck also filled in the several areas around the catch basins after replacement. Brush cutting was performed on Upper Factory Road, Nye Lane, Glen Hill Road, Old Dover Point Road and Mill Street.

Beginning early last month, the catch basin cleaning project was completed during the last week in October, with over 1,250 basins cleaned out. Additional cleaning was also performed during rain storms where debris blocked the grates. Crews made repairs to catch basins on Webb Place and Arbor Drive and replaced two basins on Grove Street, which also required repairs to the collapsed pipes. Two drain frame and grates were replaced with high-flow grates near the Fourth Street Bridge to prevent water from flooding onto the bridge. An under drain was installed on Middle Road to avert water from coming up through the roadway. Debris was removed from the side of the road and in the culvert ends on Rabbit Road to improve with drainage. Two new pieces of granite curbing (curb-cut) were installed on Washington by Fourth Street in the hollow to correct flooding issues.

Crews worked on Old Garrison Road reconstructing the roadway and removing ditch materials, asphalt and sub base, replacing it with 450 feet of stabilization fabric, 230 yards of bank run gravel and 200 yards of 1 ½ crushed gravel. Bank run gravel was hauled to repair the roadway up to the dredge cell off River Street in preparation for the upcoming dredge hauling.

The paving projects are underway and the following streets have been completed: Crestview Court, Crestview Drive, New Rochester Road, Northway Circle, Oak Hill Drive, Pinecrest Lane, Redden Street, Redden Street Ext., West Concord Street and the Folsom Street lot. City crews hauled off excess reclaim materials to the Mast Road pit and mixed with bank run gravels. Equipment and operators have been busy mixing gravels and loading vehicles in preparation for various projects. Employees also assisted in hauling and moving around materials to finish the ongoing project at the Park Street playground.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of October, there were 3 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 11 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

During the Month of October members of the Special Investigations Unit conducted an investigation into a robbery at the Rite aid Pharmacy located at 865 Central Avenue. This was the third reported pharmacy robbery since July 2010 in Dover. During the course of this investigation detectives were able to identify a suspect and locate crucial evidence linking the suspect to all three Dover Robberies as well as other pharmacy robberies in Maine. The suspect has been arrested and is in custody pending court proceedings.

Parking Bureau: The Parking Bureau is continuing its efforts to collect unpaid parking fines. One program prohibits residents that owe fines from registering their vehicle in the City Clerk's office. That program has brought in \$2,870 since its July 1 inception. The bureau has also sent out letters notifying residents of the program and that they should take care of any fines before trying to register a vehicle. These letters have generated \$3,295 in income on their own. Next month, letters will be sent to residents in another jurisdiction to see how effective an expansion of the notification could be.

Phase II parking meter bases were installed at the end of October while tokens, lighting and improved signage were also selected. The meters are expected to be installed at the end of December and activated in January.

Traffic Bureau: The Traffic Bureau coordinated all traffic control particulars and police personnel assignments for the Greater Dover Chamber of Commerce's annual Apple Harvest Day and second annual Apple Harvest 5K road race on Saturday, October 2. This included advance deployment of cones, barricades, and signs to facilitate temporary parking restrictions and safe traffic flow. This is the Chamber's largest fundraiser and one of Dover's most highly attended community events.

Sergeant Speidel, The Traffic Bureau Administrator, completed the New Hampshire Police Standards and Training Council's requisite training requirements for operation of a LIDAR

(Light Detection and Ranging) speed enforcement system, which included supplemental prerequisite coursework in the RADAR operation. The Dover Police Department will purchase a LIDAR device with grant funding to enhance its traffic enforcement capabilities. LIDAR, which has become a more common law enforcement tool on limited access highways, will improve the agency's speed enforcement capabilities especially on multi-lane roadways such as Indian Brook Drive and Central Avenue.

On October 8th, Sergeant Speidel and other Dover officers participated in a joint initiative with New Hampshire State Police dubbed "Operation Safe Commute". This program is a traffic enforcement initiative targeting commuter travel in all parts of the state on a specific date and time. The goal is collaboration with law enforcement colleagues in each area of the State to coordinate efforts and target aggressive driving violations that cause accidents and dangerous incidents during commuting hours. Targeted areas in Strafford County included Dover's Route 16 corridor. Additional patrols as part of this statewide initiative are planned.

On October 17th, Sergeant Speidel coordinated traffic logistics for the second annual "Smile Every Mile for Douce" 5K, a fundraiser for the Brian Doucette Scholarship Fund. This 5K race started and ended at the Dover High School. On the same date, the Police Department also provided registration security and traffic control for the annual Making Strides Against Breast Cancer walk that started and ended at Henry Law Park.

During the week of October 25, the Sergeant Speidel attended a weeklong course for certification as a Child Passenger Safety Technician. The course is coordinated by the Injury Prevention Center at Dartmouth-Hitchcock Medical Center. Due to the complexity of Child Passenger Safety, the National Highway Traffic Safety Administration (NHTSA) has created a standardized course for technical specialists.

The certification is for a two-year period and recertification requires technicians to keep up to date in this changing technical field. The intent is for the Police Department's Traffic Bureau Administrator to serve as a resource for the community in performing child passenger safety checkups, either individually by appointment or at organized community events. After November 1, new parents, grandparents or other citizens who transport young children may contact the Police Department to make an appointment for a free child safety seat inspection of their vehicle.

Patrol: During the month of October, patrol officers continued to conduct School Zone Patrols. These directed patrols were targeted for traffic enforcement at all the schools in the city, by assigning a patrol officer at each school at the beginning and end of the school day. Besides traffic enforcement, the patrols provided enhanced safety for students walking to and from school and for parents dropping off or picking up their children.

Diversion Program: The Diversion Committee met on Thursday, October 21, 2010 to review two update cases and three new submissions. The Diversion Committee released one member, who successfully completed his Diversion contract.

As of this report, there remain five active members in the Dover Diversion program and the next meeting is scheduled for Thursday, November 18, 2010.

At the time of this report, there are no new cases awaiting the November 18, 2010 meeting. Any new cases will be next reviewed at that meeting date, or a date determined by the committee.

Dover Housing Authority: During the month of October, Officer Joslin began teaching DARE to at least thirty 5th grade students. He is also working with Mark Leno, the Resident Service Coordinator for the Dover Housing Authority (DHA), and the DHA residents to plan and construct a float for the upcoming holiday parade. A well attended meeting was held and they began working on the parade float.

Officer Joslin, along with several other officers, conducted a warrant sweep that included several current and former residents of the Dover Housing Authority. The arrests were for warrants related to drug sales. This effort was in conjunction with the NH Attorney General's Drug Task Force and the Dover Police Department's Special Investigation Unit.

Officer Joslin has been working with the residents of Waldron and Central Towers in an effort to introduce himself to them and to listen to their concerns. There will be follow-up meetings in an ongoing effort to address any problems or issues that the residents are having. He is also educating the residents about general safety issues.

During the month of October the Seymour Osman Community Center (SOCC) continued its first eight week session of after school programming. The programming has been split into four, eight week sessions, which will last the entire school year. Each session is set up to have different programs offered to engage the students and promote teamwork, effective communication, and overall health.

The middle school program has started to prepare its Lego Robotics team for their initial competition in November. The basketball program continues to meet each week developing the skills of the students and preparing them for upcoming games against the Rochester Youth Safe Haven (RYSH) and the Somersworth 21st Century Program.

On October 21st, the SOCC held its annual Lights On Event in Henry Law Park. The event was to promote after school programming and its benefits to the community. The event was open to the public and displayed different works of art from the SOCC, Rochester Youth Safe Haven (RYSH) and Farmington / Milton after school programs. The kids from the SOCC also performed on the Rotary Arts Pavilion stage with "Junk to Funk" a musical ensemble that uses items like trash cans, metal signs, PVC pipes and pots to create the sound in place of typical instruments.

There were two events held at the SOCC this month. The community breakfast was held on the 23rd and the community dinner was held on the 27th. Each meal was well attended by both residents of the DHA and other citizens from the community.

The SOCC attendance has been averaging 18 students per day.

Community Service Program: The Community Service program tracked 19 active participants in the month of October. Of the 19 juveniles in the program, 9 participated during the month of October. A total of 30 hours of community service work was completed with no members of the CS program completing their obligation during the month of October. So far in 2010, 352.5 hours of community service have been completed and 16 members finished their court ordered hours.

Most of the community service work was in the form of trash pickup in the Tolend Road area.

Police Explorer Program: In the month of October the Explorer Post had two meetings. The first meeting on Wednesday October 6th was led by Officer Lilyestrom. The meeting introduced slow building search techniques. The explorers practiced searching in the Teen Center while it was empty.

The second meeting was also led by Officer Lilyestrom. The explorers discussed R.S.A. 627:5, Physical Force in Law Enforcement. Different situations were discussed that challenged the explorers to decide what level of force would be authorized.

The explorers attended Apple Harvest Day on October 2, 2010. There was recruitment information for parents as well as a fingerprint station for children.

The Explorer Post attended the Seymour Osman Community Center's annual Lights On Event on Thursday the 21st. The explorers ran a booth with recruitment information for parents, as well as a fingerprint station for children.

There has been a recent influx of new applicants to the post. The members started to attend meetings on the 6th and attended the meeting on the 20th as well. The Explorer Post currently has 7 explorers and there are 5 background checks in progress.

Dover Coalition for Youth: On October 1, 2010, Coalition Coordinator Vicki Hebert presented the trends in teen drug use to all of the managers at Walmart. She focused on what employees can do and what adults in the community can do to prevent drug abuse. The presentation was a part of Walmart's Safety Education Month.

The Coalition once again had a display at Apple Harvest Day. The display focused on the dangers of prescription drug abuse.

The Coalition continues to work with the Dover Survey Committee. The committee is in the process of preparing to implement the Center for Disease Controls Youth Risk Behavior Survey in the spring of 2011. The survey will allow us to collect important data on trends in youth behaviors and it will meet the reporting requirements for the Drug Free Communities grant.

The Executive Board met on October 20th to review of the previous year's accomplishments and to begin to set goals and priorities for the coming year.

Youth to Youth: During October, students from Youth to Youth had 3 opportunities to travel to other communities to help other youth groups in those communities. Dover's advice and training is very sought after by communities who want their youth to be an active and positive part of the local effort to prevent drug abuse. Three students traveled to Jonesboro, Arkansas and provided 2 days of training to over 200 high school and middle school students. The students also provided training to a group of local police officials and the community coalition.

Earlier in October, students traveled to Mascoma Valley, NH to provide a day of training on how to present to audiences and how to make radio spots on alcohol abuse.

On October 27th, seven students provided a day of training to high school students at a conference in Addison County, VT. The training focused on how to make videos on underage drinking.

In each case, the hosting community covered the travel expenses for providing the training. Opportunities such as this allow the Dover students to sharpen their advanced presentation skills, meet other students, and learn about the problems in the areas they visit.

Teen Center: The Teen Center calendar for October 2010 consisted of educational and social programming for our youth participants.

For the month of October 2010 the Teen Center saw a total of 740 participants, on 21 days of programming, which yielded an average of just over 35 participants per day (the actual average was 35.2). This is the single highest average for any month since October 2006.

Some program highlights for the month of October 2010 included, but were not limited to the following:

TC Movie Afternoon – “IRON MAN 2” (10/1)
TC Snack Special – “Tacos” (10/5)
TC Trip! – “UNH Women’s Soccer Game” (10/14)
TC Special Trip! – “Canobie Lake Park’s Screemfest” (10/22)
TC Program Special – “Pumpkin Carving & Decorating” (10/26)
TC Event Special – “Halloween Havoc Costume Party” (10/28)
TC Music Event – DoverPalooza – “Halloween Howl Show” (10/29)

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service in the downtown area and took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

5 Parking tickets
2 Bicycle violation warnings
5 Motor Vehicle warnings for inspection
8 Crosswalk violation warnings
1 Motor Vehicle warning for speed
2 Motor Vehicle warnings for stop sign
1 Motor Vehicle warning for possession of license
3 Motor Vehicle warnings for one way
1 Motor Vehicle assistance call
6 Motor Vehicle warnings for traffic control device
2 Motor Vehicle warning for failure to yield to pedestrian
1 Motor Vehicle summons for unregistered vehicle
1 Arrest-Electronic Bench Warrant result of Public Peace checkup
4 Public Peace warnings
5 Trespass warnings
2 Dog at large warnings
7 Assistance reports
1 Missing Person Assistance
1 Found Property
1 Motor Vehicle warning for unattended vehicle
1 Welfare of a child warning

In addition to the above enforcement action which took place over the various patrol shifts during the month, the Downtown Liaison Unit was involved in the following events and appearances:

- ★ On October 1st, Lynn Corrigan and Hodari Keels of Partnership Horse Training continued to donate training sessions not only for the officers and mounts, but also the volunteers. They offered group training on ground handling techniques for approximately ten of the volunteers. Lynn is the Training Consultant to the Worcester, MA County Sheriff's Department Mounted Unit and works with many Mounted Police Units throughout New England. She has been a guest speaker and demonstrator at Rochester Equine Clinic and a presenter at Equine Affaire in Springfield, MA. Hodari is a Centered Riding Instructor and Mounted Unit Sgt. for the Boston Park Rangers, where he is a horse trainer and riding instructor preparing both Ranger and mount for patrol in Boston.
- ★ On October 2nd, The Downtown Liaison Unit attended Dover's largest annual event, Apple Harvest Day. Thousands of people filled the downtown and hundreds came by to meet the officers and their mounts, TJ and Monty. Later that day, Officer Caproni and Officer Murch attended the Dover High School Homecoming football game. The pre-game ceremony honored veterans, military and alumni. The Unit participated in the "Salute to Veterans and Active Military" during the National Anthem.
- ★ On October 7th, the Downtown Liaison Unit continued its community outreach efforts by providing volunteer opportunities for adults with disabilities. Officer Caproni conducted training with a new volunteer from Living Innovations. The volunteers and community support continue to be an integral part of the Unit.
- ★ On October 8th, Officer Murch and Officer Lilyestrom joined Mayor Myers and led a group of Woodman Park Elementary School students in a "Walk to School" event.
- ★ On October 13th the Downtown Liaison Unit gave a tour of the stables to "Live and Learn" pre-school. The children enjoyed meeting the horses and getting to learn more about the Downtown Liaison Unit.
- ★ On October 13th, Project 54 visited the stables to retrofit the handheld computers that are being donated to the unit. The collaboration with Project 54 should allow the officers to maintain rein control and make the transfer of contact information safer and more efficient.
- ★ On October 16th, Officer Caproni assisted the participants of the Kiwanis "walk-a-thon" with traffic control across Central Avenue. On October 17th, Officer Caproni and Officer Murch joined walkers at Henry Law Park for the annual Breast Cancer "walk-a-thon". The Downtown Liaison Unit led the start of the popular event which drew hundreds of supporters and survivors.
- ★ On October 21st, Officer Caproni attended the annual "Lights On" event at Henry Law Park. This event celebrates after-school programming across the country and was attended by many local families. The Seymour Osman Community Center and the New Hampshire Children's Museum were major participants for the event.

Animal Control: In October, there were several calls involving dogs including 6 found dogs returned to owners or taken to Cochecho Valley Humane Society, 5 nuisance calls (barking, loose and a dog defecating on someone's property), 2 dog bites, and 1 dog hit by a car and deceased. There were also calls on other animals including a sick fox and injured gulls. Additionally, a total of \$175 in fines assessed for dogs at large and a dog bite.

The Animal Control Officer(ACO), Kathy Ladisheff, is currently working on the 2010 unlicensed dog list, consisting of approximately 200 unlicensed dogs. The ACO will first contact the owners of the unlicensed dogs as a courtesy, and will issue a summons to those that fail to license their dog as required.

In October, there were a total of 87 calls for service involving animals.

Strafford County Regional Accident Reconstruction Team: The Strafford County Regional Accident Reconstruction Team was activated on October 3rd for a fatal crash on Route 202 in Barrington. Sergeant Collopy of the Dover PD assisted in this single vehicle crash in which the operator was killed.

The team was activated on October 18th, for a fatal crash on Route 125 in Barrington. Sergeant Speidel of the Dover PD assisted in this accident investigation involving a passenger car and large truck. The operator of the vehicle was killed instantly in the crash.

K9: Both Norman and Grinko have been continuing their training at the NH Police K9 Academy. Most of the formal training has been focused on Grinko. Officer Keefe has been continuing to train Norman in narcotics on his own, as he is a certified USPCA narcotic dog trainer. Officer Keefe has spent approximately 15 hours of training with Norman in October. The training has consisted of following narcotics: cocaine, crack cocaine, heroin, crystal meth, ecstasy, and marijuana. Although Norman is getting old his nose has shown little scent detection loss.

Officer Keefe and Norman participated in the Touch a Truck event held on October 9th at the Moose Lodge in Dover. The police K9 car was on display and Norman was with the vehicle. Children of all ages from toddlers to juveniles were at the event and had a chance to sit in the police car with Norman. Norman was great at the event as kids gathered around him to pet him and meet him.

On October 16th, Officer Keefe and Grinko took part in their first Iron Dog Competition, held at the Pease International Tradeport. The event is a 1.5 mile obstacle course that has to be run with the dog and handler side by side. The course features several low crawl areas, several agility obstacles, a water crossing, a trailer pull, target shooting, a rock carry, an 8 foot fence climb and woods run. The entire course had to be completed by the handler and the dog working as a team. Officer Keefe and Grinko completed the difficult course and placed 4th. The competition was a great learning experience for both dog and trainer.

On October 11th and 18th, Officer Keefe and Grinko participated in group obedience training in downtown Portsmouth. The dogs were walked through the downtown and stopped at Prescott Park and completed the K9 obedience routine in front of citizens in the park.

Communications: Twenty-Three citizen surveys were mailed out in October, 2010. Three surveys were returned. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities. Specifically, ratings were as follows:

Dispatcher rating
Attitude and Helpfulness
1 Excellent

1 Good
1 Fair

Skills and Abilities
1 Excellent
1 Good
1 Fair

Officer ratings
Attitude and Helpfulness
2 Excellent
1 No response

Skills and Abilities
2 Excellent
1 No response

The respondents were asked to rate the overall performance of the Police Department. The two respondents rated the overall performance as excellent; one respondent gave a rating of good.

The survey asked for suggestions as to how the officer could have improved our service with the cases. One respondent wrote that the call was not an emergency and the overall service was what was expected. The survey asked for additional comments or suggestions for improvements. There were no additional comments or suggestions. The survey also asked them to describe any concerns or suggestions. One respondent had significant concerns over the drug related issues around town.

Recreation Programs: The Recreation Department is working on the planning and registrations for winter programs and facility use schedules.

Sign-ups have begun and are ongoing for many basketball leagues, from Lil' Shots (K-2nd graders) through the 50+ Men's League. Many youth basketball programs opened registration to non-residents that attend a Dover school on November 1st. All programs still have openings available. Those that signed up before October 31st saved \$10 on basketball registrations.

The 18+ Men's basketball league began scrimmages on October 17th, and continued on Sundays throughout October. The league is currently full and will begin games on November 18th.

Lil' Kickers soccer program for 4 & 5 year olds has been running at the McConnell Center on Saturdays and the second session ran from October 9th through October 30th. Both time slots were full.

Pilates & Body Sculpt classes wrapped up the first session and will begin the next session on November 1st. Tai Chi began a session on October 7th and will continue into November. Yoga wrapped up their first session of the fall with a full class. The new ballet classes for kids and adults had a successful first session and will continue with new sessions in November. Recreation has also hired an instructor for Zumba® and Zumbatomic® classes that will begin in November.

Senior Center Programs: McConnell Center common areas continue to be a popular venue for organizations, meetings, workshops, classes, and special events.

The Dover Community Senior Center (DCSC) manned a booth at Apple Harvest Day to hand out flyers and information about the center. Over \$200 was raised via raffles.

52 people received the flu shot at the DCSC on October 13th.

The Dover Community Senior Center continues the recurring daily activities of Bingo, Bridge, Cribbage, Duplicate Bridge, Crafts, Poker, Scrabble, Kitty Whist, Pay Me, and Whist.

The Senior Book club meets 11am – Noon on the last Tuesday of the month and has grown to over 20 members.

Visiting Nurses were at the Senior Center on October 14th and 28th to perform blood pressure checks.

SCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It has become a popular program.

The Senior Advisory Committee meets the first Friday of each month. 12 seniors as well as one city councilor attended October's meeting.

The DCSC had a trip to Mohegan sun with 36 on the bus.

The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings. Gerry Smith has made a large group from his former students and they are currently booking holiday performances.

Mystery Lunches: 41 attended
Senior Center Monthly Social: 23
Flu Shots: 52

Indoor / Outdoor Pool: The month of October brought about the beginning of fall swim lessons with 93% of all available spots being filled. Lessons will come to an end the weekend of November 6th.

Seacoast Swimming continues to practice during the afternoon hours and is hard at work preparing for their upcoming meets. Therapy swim has seen a recent surge in activity as MSAD #'s 35 and 60 use our pool bringing in as many as 20 swimmers every week. Great Bay Masters are still practicing at the Indoor Pool with as many as 25 swimmers per practice. Homeschool meets on Fridays through this month, normally bringing in 40 children for swim lessons and Rec Swim. Finally, Mighty Seals commenced their season with practice beginning on October 10th, they will be preparing throughout the winter for their spring swim meet that will take place in mid April.

The Making Strides against Breast Cancer Walk was held at Henry Law Park this year with over 600 walkers raising more than \$70,000 for their cause. The organization loved the venue and has already made reservations for next year's event.

Apple Harvest Day took place at the beginning of October with record crowds flooding the streets of downtown Dover. The Dover Pool Advisory Committee hosted a booth while also having a raffle. Raffle items ranged from generous donations from local businesses as well as 3

month pool memberships. \$350 was raised from the effort as well as great advertising and community involvement.

Rec Swim-ID Pool: 10-15 swimmers daily
Lap Swim-ID Pool: 75-100 swimmers daily

Ice Arena: With the colder weather upon us, more people are thinking about skating as public skating and stick practice attendance start to increase. The Dover Youth Hockey association is in full swing with the start up of the Dover house league. Also, The University of New Hampshire club team has started practices and games. This brings some new excitement to the arena with a very high level of play and teams from all around the Northeast section of the country.

Northwest Passage, a group of disabled hockey players, has become a steady customer of the arena this season with practices and some games scheduled this season. The Dover Arena adult leagues are running smoothly with full rosters and waiting lists to get on a team.

Attendance at recreational skating, stick practices and rock night have all improved this month and we expect those numbers to increase as the weather gets colder. The total attendance for recreational public skating was 404 skaters with twice as many youth skaters as adults.

Adult and Youth Stick Practices: 342

Public Library: 40 people attended "Silver Lake Summers" performance; 43 attended movies; 232 attended storytimes. Total attendance at library programs is 315.

Seacoast Firefighter Academy: The High School Community Technical Center - Seacoast Firefighter Academy continues. All 20 students are doing well and it appears to be a great collaborative between the High School, Dover Fire & Rescue, and various State of NH Agencies that are involved. It is hard to believe that the school year is almost 25% complete, which means these students are 25% along toward the goal of a State of NH Firefighter 1 certification, which is the entry certification needed before being able to work as a firefighter.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

- ◆ An upgrade of all department radios was complete this month. This grant funded upgrade was part of the Statewide Communication Interoperability Plan for the State of New Hampshire. In addition to this upgrade, the Fire Department also switched to narrowband. This change over will be mandated in the future by the FCC. We now comply with that future mandate keeping us ahead of the curve.
- ◆ Dover Public Library loaned 68 materials to Dover public schools and borrowed 108 volumes from the schools through the Dovertnet Intraloan System. Regarding Interlibrary Loans, Dover Public Library sent 198 books to other libraries, while other libraries loaned Dover library 84 books from their collections, thereby foregoing extra purchase costs for Dover for these borrowed items.

- ◆ The Information Technology Director met with counterparts in Durham & Newmarket, NH to share challenges / learnings. The IT Division continues to assist the School Department to resolve issues related to installation of School Exchange 2010 server and authentication pop-ups on Police subnet. They also continue to assist the School Department in troubleshooting WAN issues, most specifically at Garrison Elementary.
- ◆ The Department of Planning and Community Development continues to assist the School Department in finalizing its portion of the Capital Improvement's Program. Additionally, the Planning Director continues to work with the Superintendent to review existing land uses surrounding the various schools.
- ◆ Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:
 - Picnic Rock
 - Cornerstone Commons phase III
 - Newington Dover bridge
 - Beacon Circle
 - Indian Brook/Weeks Crossing traffic lights
 - 344-350 Washington Street
 - 129 Silver Street
 - Crosswalk assessments
 - Traffic Signal Coordination
 - 150 Henry Law Avenue
 - Picard Lane
 - Bill Dube Ford/Toyota
 - Dover Auto World
- ◆ Planning staff worked with the Fire and Rescue Department on the updated Hazardous Mitigation Plan.
- ◆ The Planning Department worked with land owners of property at the following locations on development or redevelopment opportunities:
 - Off Central Avenue along the Rollinsford Town line
 - Reviewing the previous efforts on creating an historic district
 - School Street and Mechanic Street
 - Thornwood Lane/Middle Road
 - Sixth Street, between Indian Brook Drive and Venture Drive
 - Temple Israel off Sixth Street
 - Arch Street residents to discuss rezoning.
 - Picard Lane
 - Ceilo Drive
 - Parcel on Dover and Park Streets
 - Former Strand Theater
- ◆ The Director of Human Resources has started participating in the School District labor negotiations.

PLANNING & ZONING

The Planning Director and the City Planners participated in three web based professional development seminars on planning innovations and development trends. These webinars focused on crafting clear agreements with developers. These webinars last into the winter.

The Planning Director was a featured speaker at the Northern New England Chapter of the American Planning Association conference the first week in October. The session was a primer on Form Based Code, and the director spoke on Dover's experience and on cultivating public participation in rezoning efforts.

In addition to speaking at the NNECAPA conference, the Director of Planning as well as the two City Planners attended the two day conference. The focus on the conference was on sustainability. Sessions included both energy efficient planning initiatives as well as how the state, federal, and local governments can work together to improve energy efficiency through transportation improvements.

The Community Trail continues to be a focus for the Department of Planning and Community Development. The Department continues, through the work of Intern Michele Alexander, to coordinate efforts by the Community Work Program from Strafford County to clean up of the trail. Brush removal and drainage clean up has been underway. Additionally, the City received quotes for the planting of the final landscaping along Belknap Street. There will be a grand opening of the trail on November 13th at 9:30 am. The event will include an official walk of the urban portion of the trail and a dedication of the Rotary Club installed trail head.

The Planning and Community Development continued to oversee the development of the FY12 - 17 Capital Improvements Program. Preliminary project requests were submitted by various departments and reviewed by the Planning Director. The Finance Director is reviewing costs and developing the financial models for the program. Additionally, planning staff is developing outreach and education components for the CIP, including a web page, Google map, and a guidebook. Finally, planning staff is working with the Media Services Coordinator to develop a video presentation of the CIP for the joint Planning Board/City Council workshop on November 10, 2010.

The Planning Director drafted and submitted two additional Economic Revitalization Zone applications to the State of New Hampshire. These two additional zones are intended to assist businesses on Mast Road (gravel pits) and Sixth Street/Venture Drive (Enterprise Park) with re-investment in their properties.

The Planning and Community Development worked on organizing and reviewing for accuracy and clarity, the City's impact fees. This was done in conjunction with work on the Capital Improvements Program. These fees may be used to offset costs borne by the City for investment in infrastructure.

CITY GROUNDS – FACILITIES & PARKS

The Longhill Park Dog Park went through its third month of operations and is very popular. It is a 23,000 square foot fenced in area separated into sections for large dogs and smaller dogs. There is fresh water available and shade in most of the park.

Park Street Park renovation passed a major milestone with the installation of a \$39,000 play structure in September and the planting of 13 trees in October. The funding for the capital improvements for this project came from the Dover Rotary Club.

The outside mowing schedule continued for the outside mowing of public turf areas, parks and cemeteries. The athletic fields continue to be mowed, groomed and lined on a regular basis throughout the season. Pine Hill Cemetery and the public turf areas were mowed for the last time this season. Leaf pick began, starting in the Pine Hill Cemetery.

Tree work continued along the Community Trail and other areas as needed. Signs were posted at the request of the Planning Department on the Community Trail. The path to the tower at Garrison Hill Park was leveled and graveled. The graffiti is very bad on the tower and arrangements to repaint will be made. Vandalism and graffiti continue to be an issue around various other City park areas as well.

Sign work continued in the posting of signs for new developments as well as replacement of existing signs as needed. Employees are working with the Police Department's Traffic Bureau to update parking signs in the City lots.

Apple Harvest Day was celebrated downtown and Facility and Grounds crews made necessary preparations. Picnic tables and trash barrels were picked up from Henry Law Park and brought back to the parks. The Longhill Dog Park was opened to the public. The Jenny Thompson Pool was shut down for the winter. Benches were assembled for the Park Street Park and crews continued to assist with preparations in making the park ready for public use, such as moving around equipment and spreading mulch.

GENERAL UPDATES

- ❖ The entire Fire Department recognized Cancer Awareness by wearing pink uniform shirts for a week. The program is called, "We Care Enough to Wear Pink." The department coupled the pink shirt public awareness program, with an in house cancer awareness/prevention training program, provided to all department firefighters. This is extremely important, with the high rate of cancer among firefighters due to their exposure to toxins and carcinogens.
- ❖ October has been an unusually busy month for emergency response as Fire & Rescue has experienced a 10% increase in calls compared to October 2009.
- ❖ The Fire Department continues to provide one of a kind leadership training as all Fire & Rescue Officer's attended a fire ground leadership program conducted by the one of the Nation's top instructors on fire ground safety and leadership. The department teamed up with the Seacoast Fire Chief's Association to host a full day fire ground safety seminar. This program was attended by the entire command staff, along with numerous off-duty firefighters. The program looked at case studies of fire incidents in our country where firefighters were hurt or killed, with the emphasis of learning from those case studies, so that incident managers could manage similar incidents without experiencing employee injuries or deaths.
- ❖ The City's Inspection Services Division of the Fire Department continues to stay well educated and up to date as employees attended numerous seminars and statewide meetings. These included the International Association of Electrical Inspectors meeting;

Fire Stop Inspection Training, NH Seacoast Code Officials meeting; International Mechanical and Plumbing code update classes.

- ❖ All department firefighters participated in an extensive nutrition program presented by the Local Government Center. This program is part of the department's comprehensive wellness program.
- ❖ Department Paramedics attended a 48 hour refresher program. The refresher is required to keep their National Registry of Paramedics Certification and State of NH Ambulance Licenses. In addition to this 48 hour refresher, each paramedic must also complete an additional 48 hours of continuing education over a two year period.
- ❖ All members of the City's newly established Fire Investigation Team attended a 24 hour comprehensive fire investigation program.
- ❖ Fire Department training focused on the "Emergency Vehicle Only Connector" road that is now open allowing access to Wentworth Terrace and the Hilton Park Boat Launch park area...even when the General Sullivan bridges are blocked. This access is critical as the access road from the Newick's Restaurant side of Dover Point Road/Hilton Park and under the Spaulding is closed for many months during the construction of the new Spaulding bridge system to Newington. The Suppression Shifts also focused on pumping evolutions before the cold weather sets in as freezing weather adds a large layer of logistics to this type of training.
- ❖ In an effort to ensure the City has flawless communications during any and all emergencies, the "Seacoast Amateur/HAM Radio" operators conducted a training exercise from the City's Emergency Operations Center (EOC). This type of preparation ensures emergency management personnel are prepared during a disaster.
- ❖ The Media Center in the McConnell Center is currently being wired by Howard Systems.

CITY OUTREACH

- The Community Services Director spoke at the Dover Rotary this month and discussed the operation of the Community Services Department.
- Community Services hosted the Citizens Leadership Academy on Saturday, October 16th. The citizens reviewed the entire operations and budgeting of the Community Services Department and then had a bus tour of various divisions and projects. The tour included the Pierre Bouchard Community Services Building, the city gravel pit on Mast Road, Griffin Well and Treatment Plant, Recycling Center, North End Water Tower site, Willand Pond, River Street Pump Station, Wastewater Treatment Facility, and Pine Hill Cemetery. The bus was donated by C&J Trailways.
- The Fire Department hosted approximately 20 daycare groups during the month of October, bringing hundreds of daycare age children to visit the North End Fire Station, see the emergency vehicles, and learn more about the services provided.
- The SAFE Trailer visited all public and private elementary schools delivering critical messages on how to escape from a smoke filled or burning home, the importance of having a home escape plan, as well as lighter/match and candle safety.

- The department hosted a very informative class on bed bug infestations. The program was extremely well attended, with about forty residents in attendance. Bed bugs are an increasing problem throughout NH. Public education is a key component in dealing with this health risk.
- The SAFE Trailer and a fire engine were on display at the Apple Harvest Festival and the department was able educate hundreds of citizens of all ages.
- A large percentage of Fire & Rescue members volunteered to provide hamburgers, hot dogs and popcorn to raise money for their association. As busy as the food booth was, firefighters still found time to interact with the public and answer many fire safety questions.
- The North End Station played host to the City's Leadership Academy program. During this session, participants had the opportunity to hear more about police and fire operations as well as view life saving equipment.
- The Library Director gave a presentation about the library for attendees of the Citizens' Leadership Academy.
- The Public Library has 237 Twitter followers and 403 Facebook fans to spread information to daily.
- The Information Technology Department produces website updates, and produces the weekly Dover Download for current subscribers.
- The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. Planning staff has also participated in the Video Dover Downloads providing information to the public. During the month of October, four blog posts were drafted, including 2 on sustainability, one on Master Plans and one on the Dover FastTrans program.
- The Director of Planning and Community Development spoke at the Workforce Housing Coalition of the Great Seacoast's quarterly Housing Happy Hour. This talk focused on combining affordable housing and mixed use/infill developments, and was hosted by Centrix Bank in Dover. There were many Dover residents in attendance.
- The Director of Planning and Community Development spoke at the Citizen's Leadership Academy on October 21, 2010. The topic was how the department facilitates growth and development within the City working with residents to establish the community character. The Director also attended the graduation a week later.
- Finally, this month the Department of Planning and Community Development sent out over 50 letters to new homeowners congratulating them on their purchase, as well as informing them of the current zoning for their property and alerting them to the various methods the department uses to inform and update the public. These letters are sent to homeowners quarterly.

NEIGHBORHOODS / GROUP UPDATES

The Friends of Willand Pond met, as did the ad-hoc Committee on October 26th. This non-government group meets once a month to review opportunities to promote usage of the pond and stewardship of the pond. The group is continuing to work towards improving the public awareness of the opportunities at the pond. The Department of Planning and Community Development continues to tweet and post on Facebook the weekly water elevation for Willand Pond. Overall, there has been a lowering of the water level by approximately 5 feet since April.

ENERGY EFFICIENCY

A new water tower for the Arena was approved by the City Council. Funds are being transferred from the Recreation Department's natural gas line to capital improvements. The old tower is leaking and does not have the extra storage capacity necessary due to the energy saving measures implemented at the Arena. The old tower ran water consistently through the piping system and the improvements don't require the water running constantly creating a reservoir of water. This reservoir is located adjacent to a transformer being replaced so until this issue is addressed, the transformer cannot be replaced. Lighting work with the State of NH Energy Efficiency and Conservation Block Grant (EECBG) funds is continuing at the McConnell Center with the project nearly 2/3 completed. The City is meeting in early November with Johnson Controls to discuss the Waste Water Treatment Plant blower increase in size and decrease in energy efficiency issues that have arisen from AECOM's design of the blowers.

Training for the thermostats connecting the air conditioning units in City Hall has been scheduled for the first week of November.

ACKNOWLEDGEMENTS & EVENTS

After completing a comprehensive training seminar in Michigan, Captain Duquette took the last of three exams to complete the Emergency Vehicle Technicians Certification process. In conjunction with being certified as a Master Heavy Duty Truck Technician from the ASE, he is now certified as a Master Fire Apparatus Technician from the EVT Commission.

The Print Management Station for public printing has been installed at the Public Library. This project was funded by the Gates Foundation grant and Friends of the Dover Public Library.

Capital Improvement Projects Update

Community Services Department

October, 2010

SIDEWALK IMPROVEMENTS

Current: Work has finished on Third St and Grove St and will start on Union St.

Previous: Work has finished on Ash St. and started on Third and Grove.

COCHECHO RIVER DREDGING

Current: Dredging began on October 25 and is anticipated to be completed on December 31.

Previous: The US Army Corps of Engineers notified city staff that dredging will commence on October 25th. Beginning October 18th the dredge contractor will be performing ledge removal of isolated high spots in the river which should take less than a week. Mobilization of equipment to the off load facility will commence the first week in October. Dredging is expected to be completed by the end of December this year completing the dredge project to a depth of 5.5 feet below low water.

WALLINGFORD ST, PAUL ST, HENRY LAW AVE RECONSTRUCTION

Current: All utilities have been installed. The road gravels have been installed and base paving will be done the second week of November.

Previous: Work has started on Paul and Wallingford. The sewer work is complete and the watermain installation has started. Boxing out the road will start in two weeks.

BRIDGE PROGRAM

Current: The Washington St and Fourth St Bridge decks have been completed and are open.

Previous: The Washington St Bridge deck has been completed. The Fourth St bridge deck was poured on 10.2.10 and is anticipated being open to traffic within two weeks.

BERRY BROOK WATERSHED MANAGEMENT

Current: We were selected for funding based on the interview conducted on October 22nd. A contract is being drafted for NHDES and City Council review.

Previous: NHDES has short listed the City for another grant which was submitted for funding to implement additional stormwater Best Management Practices in the Berry Brook watershed. We will be attending the interview on October 22nd.

WILLAND POND

Current: The long term pump test ended successfully on October 21. The City Council approved the next phase of the project which includes analysis of all the collected data from the pump test and preparation of a report and the drilling and testing of a second potential well location to provide additional water supply.

STORMWATER AD HOC

Current: The committee met in October to review projected future budget needs and available strategies to fund the storm water program. The next meeting is scheduled for November 8th.

Total Permits Issued: October 2010

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-283	DOUBLE DIAMOND, LLC	277	LOCUST STREET	INT. RENO. OF OFFICE SPACE	C	15	21, 22	180000	1825
10-287	GREAT CLIPS	855	CENTRAL AVENUE	INT. RENO. TO CONVERT TO A HAIR SA	C	38	6A4	34000	365
10-298	WENTWORTH DOUGLASS HOS	789	CENTRAL AVENUE	CONST./INSTALL CNCRT PD 4 MOBILE	C	37	I	22400	255
10-304	KILTY	421	CENTRAL AVENUE	RENO./REPR INTERIOR OF A BAR/REST.	C	3	67	15000	175
10-299	CITY OF DOVER	22A	ISAAC LUCAS CIRCLE	FOR REPAIRS/RENO. TO A PUMP STATIO	I	h	58	4100	0
08-162	THORNWOOD COMMONS OVE	3	SONIA DRIVE	CNST. SNGL FMLY DWLNG W/ATT. GRG	R	M	4-21	200000	2025
10-119	DODD	11	LENNON DRIVE	CONST. A SNGL FMLY DWLNG W/ATT. G	R	E	35-J	200000	2025
10-141	GLADIOLA LANE DEVELOPME	22A	GLADIOLA WAY	CONST. SNGL FMLY DWLNG W/ATT. GR	R	A	28-20	183000	1855
10-246	GRAYSTONE BUILDERS, INC.	9	BEACON CIRCLE	CONST.SNGL FMLY DWLLNG W/ATT. GR	R	21	5-3	152000	1545
10-262	HEARD	1	AUSTIN DRIVE	CONST. A FRONT DECK ADD.	R	O	80F	4300	75
10-267	FORDS LANDING CONDOS	0	FORDS LANDING DRIVE	RPLC DECKS #16, 27, 54 & 59	R	I	3B16,	11000	135
10-268	HERON BAY PARTNERS	21	CIELO DRIVE	CONST. A SNGL-FMLY DWLNG W/ATT. G	R	H	4-21	120000	1225
10-280	HERON BAY PARTNERS	20	CIELO DRIVE	FNSH PORTION OF BSMNT FOR ADD. LI	R	H	4-20	15000	175
10-282	WORMSTEAD	23	COUNTY FARM CROSS ROAD	REMOV. REAR ADD. & DECK, CONST. A	R	B	8-B	40000	425
10-284	CHRISTIAN	40	ATKINSON STREET	RMV. & RPLC/CONST. SIDE PORCH ADD.	R	9	64	2000	45
10-286	MACDONALD	17	TENNYSON AVENUE	RMV & RPLC FRNT PRECAST CONCRET	R	21	61	2700	55
10-288	MORIN	21	FOREST STREET	RMV.&RPLC. /CONST. A SIDE PORCH AD	R	24	89	12000	145
10-289	TOLEND ROAD PROPERTIES L	4	MELODY TERRACE	CONST. A SNGL FMLY DWLNG W/ATT. G	R	G	24J/15	128000	1305
10-290	CHARLES PAKRER TRUSTEE	36	FORDS LANDING DRIVE	FIN. ATTIC SPACE FOR ADD. LVI. SPACE	R	I	3-B-3	7000	100
10-292	KISH	18	WALLACE DRIVE	FIN. PORTION OF ATTIC FOR ADD. LIV S	R	G	27-5	5100	85
10-293	DUISBERG	169	MOUNT VERNON STREET	REPAIR/REPLACE FLR SYSTEM OF FRON	R	29	31	7000	95
10-295	MORIN	335	TOLEND ROAD	CONST. AN ACCESSORY STRUCTURE (A	R	C	49	4000	65

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-296	GRANT	24	MORNINGSIDE DRIVE	CONST. A REAR ONE-STORY ADDITION	R	I	75-L	14000	165
10-297	MURPHY	171	SPUR ROAD	CONST. NEW ROOF & 2ND FLR BDROOM	R	L	45G	27000	295
10-301	HOOGEVEEN	89	BOXWOOD LANE	CONST./INSTALL AN INGROUND SWIMMR		B	21-9	24000	265
10-302	IKEGAMI	181	GARRISON ROAD	CONST. ACCESSORY STRUCTURE DET.	R	I	82	22000	245
10-305	HUNT	24	EAST WATSON STREET	CONST. REAR DECK ADDITION	R	19	54	3600	65
10-306	HUSTON	7	SAMUEL HANSON AVENUE	CONST. A FRONT FARMERS PORCH ADD	R	21	26B	9000	115
10-307	REICH	44	DOVER POINT ROAD	UNITS C & D, DENTAL OFFICE	R	K	24-B-	19000	215
10-308	SOBTI	84	CENTRAL AVENUE	REMOV. & REPLC A STROAGE BLDG ROOF	R	15	77	10000	125
10-311	BEAUREGARD	30	SULLIVAN DRIVE	INSTALL A REAR BULKHEAD ADD.	R	D	5-14	4200	65

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
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Total Permits Issued: 31

Total Construction Value: \$1,481,400.00

Total Fees Collected: \$15,555.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	2	Commercial	1
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	0	Renovations	2
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	6	Single Family Dwellings	5
		Total	8

PROJECTS BEFORE DOVER PLANNING BOARD

ID	NAME	LOCATION		Total Units	Units Built*	Units left	SCRD DATE	DATE OF PB APPROVAL **	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	ESTIMATED E STUDENTS	BENCHMARK
	Code	H = Homes	A = Apts.	C = Condos										
	Apartments:													
A	Tamarack at Dover	Old Rochester Rd	C	11	11	0		2/22/2005	P04-62	A		2/22/2009	0	Magnolia Dr
	New Meadows Inc	Knox Marsh Rd	A	120	0	120			P04-04	H	35C			
	PRPC	Mast Road Extention	H/C	18	0	18			P04-46	I	3			
	Capitol Dr	Washington St	H/C	7	7	0			P04-31	10	41			
	Harvest Dr	Dover Point Rd	H/C	7	7	0			P05-??	K	22			
	Total: Multi-family			163	25	138								
	Subdivisions:													
	Ayer	McKone Ln	H	3	0	3		6/5/2003	P02-67	N	18	6/5/2007		
	Ayer	Falcon Dr	H	5	2	3		2/22/2005	P04-61	N	21	2/22/2009		
	Business Partners Inc	Seaborn Dr.	H	8	8	0		4/11/2003	P02-66	J	2	4/11/2007		
	Captains Landing	Dover Neck Rd.	H	25	24	1	4/21/1999	9/8/1998	P98-37	M	76	4/21/2003		
	Changing Plances	Columbus Ave.	H	20	0	20		8/24/2004	P03-68	G	25/26	8/24/2008		
B	Cornerstone Crossing III	Conerstone Dr	H	18	0	18		7/8/2003	P02-26	B	18	7/8/2007	7.6	Cornerstone
	Emerald Woods	Emerald Ln	H	25	6	19		9/28/2004	P02-01	F	27	9/28/2008		
	Emerald Woods II	Emerald Ln/Viridian Ln	H	37	0	37			P05-10	F	15	0/00/2009		
	Ezra Green's Farm	Littleworth Rd.	H	46	46	0	8/23/2000	6/13/2000	P99-54	F	23A	6/13/2004		
	Goldberg/Tolend Rd Prop.	Columbus Ave/Tolend	H	72	0	72		7/24/2005	P04-36	G	24	7/24/2009		
C	Havenwood Farm at Alden	Boxwood/Wildewood	H	32	0	32		11/23/2004	P04-42	B	21	11/23/2008	16.22	Alden Woods
	Henny	Piscataqua Rd	H	4	4	0		5/7/2003	P03-11	I	128	5/7/2007		
	Krupp	Henry Law Ave.	H	8	8	0		5/25/2004	P04-07	22	41	5/25/2008		
	Lionheart	Littleworth Rd.	H	4	1	3		2/24/2004	P04	G	28-1	2/24/2008		
D	Mccallion	Old Rochester Rd	H	7	0	7		11/??/2005	P05-??	A	32	11/??/2009	1.16	Adler Ln
	Mathes Hill III	Danielle/Spruce Lanes	H	21	20	1	11/5/1999	8/10/1999	P99-31	I	49	11/5/2003		
	Meadow Wood at Dover	Middle Road	H	49	49	0	3/31/2000	11/23/1999	P99-15	K	18	3/31/2004		
	High Point Village	Dover Point Rd	H	13	1	12			P04-60	K	34			
E	Parson's Lane	off Varney	H	7	6	1	8/8/1996	5/9/1995	P95-14	A	36		0.16	Parsons
	River Cove	Back Road	H	6	4	2	8/9/2002	8/8/2002	P02-09	N	20	8/8/2006		
	The Woodlands	Woodland Rd	H	12	12	0		10/7/2003	P03-20	17	95F	10/7/2007		
F	Three Rivers Farm	Three Rivers Farm Rd.	H	6	3	3	4/13/1999	6/9/1999	P99-13	N	2,3,4B,4A	6/9/2003	0.11	Three Rivers
	Waldron Falls	Watson Rd	H	10	0	10		1/11/2005	P04-59	E	37	1/11/2009		
	Weeden	Garrison Rd	H	4	2	2		6/22/2004	P04-25	I	1P	6/22/2008		
G	StoneCroft	Carriage Hill Ln	H	11	0	11				A	16		0.34	Country Estates
H	Westcot/Saunders	Picard Ln	H	17	0	17		11/9/2004	P04-37	A	19	11/9/2008	0.53	Country Estates
	Whittier Hills	Whittier St/Cassily Dr	H	14	6	8		1/30/2004	P03-48	E	69	1/30/2008		
I	Woods	Wysteria Dr	H	5	0	5				N	8-3		0.15	Country Estates
	Total: Single Family			489	202	287								
	TOTAL APPROVED UNITS			652	227	425							26.27	

PROJECTS BEFORE DOVER PLANNING BOARD

NAME	LOCATION		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
Multi-Family:														
Market Square Condominiums	46 Dover Point Road	C	6	6	0	5/29/2009	5/12/2009		P09-08	K	23	5/29/2013	G	1.98
Paolini	54 Dover Point Road	C	12	5	7		7/22/2008		P08-15	K	20		G	3.96
Cedar Cove	Regent Dr	A	62	62	0	5/29/2008	4/22/2008	6/19/2008	P07-64	E	66	5/29/2012	W	20.46
Summit Land	Fifth St	A	8	8	0	4/7/2008	4/22/2008	Site	P08-10	5	16	4/7/2012	H	2.64
Temple Associates	Washington St	A	15	15	0	3/4/2008	10/23/2007	5/14/2008	P06-03	2	14	3/4/2012	W	4.95
Bamford	Third St	A	20	0	20	9/12/2007	8/14/2007	Site	P06-37	6	46	9/12/2011	H	2.2
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
PRPC	Roseanne Dr	H/C	18	18	0	2/2/2006	9/13/2005	5/23/2006	P04-46	I	3	2/2/2010	G	5.94
Total: Multi-family			123	96	7									34
Subdivisions:														
Labrador Woods	Long Hill Rd	H	9	0	9		5/25/2010		P10-19	A	51-9		H	3.33
Beacon Circle	Henry Law Ave	H	9	7	2	10/13/2010	5/12/2009	11/13/2009	P08-25	21	5	10/13/2013	G	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	14	0	14	4/2/2008	10/23/2007		P07-39	L	89G	4/21/2012	G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	1	8	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	4	17	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	7	8	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	7	65	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	4	1	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
Duffy Drive	Middle Rd	H	3	3	0	10/24/2005	10/11/2005	10/25/2005	P05-24	M	101	10/24/2009	G	1.11
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	23	9	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Ayer	Falcon Dr	H	5	5	0	5/24/2005	2/22/2005	6/8/2005	P04-61	N	21	5/24/2009	G	1.85
Waldron Falls	Watson Rd	H	10	3	7	3/30/2005	1/11/2005	4/7/2005	P04-59	E	37	3/30/2009	W	6.29
White Tail	Picard Ln	H	17	8	9	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	19	6	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2009	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			347	132	215									135
TOTAL APPROVED UNITS			470	228	222									169
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	20	28	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	21	42	2/20/2007	1/9/2007	2/20/2007	P06-24	H	4	2/20/2011	W	
Dover Retirement Cottages	Back River Rd	C	48	0	48	8/4/2006	2/28/2006	Site	P05-48	I	56	8/4/2010	Living	
Total: Elderly			159	41	118									
APPROVED + ELDERLY			629	269	340									169

PO Date	PO No.	Vendor Name	Amount	DAC
10/22/2010	201104199	RESOURCE MANAGEMENT INC	\$5,000.00	Community Services Department
10/1/2010	201103330	ODAY LAW OFFICE, P.L.L.C.	\$5,000.00	Executive
10/6/2010	201103605	BROX INDUSTRIES, INC.	\$5,068.81	Community Services Department
10/6/2010	201103484	PUBLIC SERVICE CO OF NH-CITY	\$5,320.87	City Finance Office
10/25/2010	201104232	BROX INDUSTRIES, INC.	\$5,771.38	Community Services Department
10/6/2010	201103486	PUBLIC SERVICE CO OF NH-CITY	\$5,826.30	City Finance Office
10/29/2010	201104476	BRIAN TURGEON EXCAVATI NG	\$5,850.00	Community Services Department
10/29/2010	201104482	JAMES F. ONEIL, III	\$6,000.00	Community Services Department
10/29/2010	201104478	JORDAN EQUIPMENT CO.	\$6,275.00	Community Services Department
10/13/2010	201103739	EXXON MOBIL FLEET SERVICES	\$6,500.19	Police
10/20/2010	201104103	PUBLIC SERVICE CO OF NH-CITY	\$6,894.86	City Finance Office
10/6/2010	201103487	PUBLIC SERVICE CO OF NH-CITY	\$7,157.92	City Finance Office
10/27/2010	201104380	BORDEN REMINGTON	\$7,274.55	Community Services Department
10/25/2010	201104235	BROX INDUSTRIES, INC.	\$7,376.18	Community Services Department
10/13/2010	201103768	ORR & RENO PROFESSIONAL ASSOCIATES	\$8,203.00	Executive
10/14/2010	201103818	EXXON MOBIL FLEET SERVICES	\$8,246.88	Community Services Department
10/6/2010	201103481	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$8,287.56	Community Services Department
10/29/2010	201104483	BUD KELSALL PLUMBING & HEATING	\$8,700.00	Community Services Department
10/29/2010	201104494	SHEEHAN, PHINNEY, BASS & GREEN	\$11,767.53	Executive
10/6/2010	201103482	FOX TOURS	\$11,874.05	Recreation
10/20/2010	201104100	BAYRING COMMUNICATIONS	\$12,079.39	City Finance Office
10/27/2010	201104382	SUR CONSTRUCTION, INC.	\$13,900.18	Community Services Department
10/6/2010	201103488	PUBLIC SERVICE CO OF NH-CITY	\$14,691.79	City Finance Office
10/29/2010	201104481	STREAMLINE MAINTENANCE GROUP, LLC.	\$17,280.00	Community Services Department
10/8/2010	201103638	LAYNE CHRISTENSEN COMPANY	\$19,800.00	Community Services Department
10/1/2010	201103328	CARLTON, PAULINE J	\$20,000.00	Executive
10/25/2010	201104202	TRAN BROTHERS CONSTRUCTION	\$21,139.00	Police
10/6/2010	201103485	PUBLIC SERVICE CO OF NH-CITY	\$28,027.84	City Finance Office
10/25/2010	201104239	TRI-STATE SEALCOATING & PAVING, INC.	\$48,863.00	Community Services Department
10/27/2010	201104381	PUBLIC SERVICE CO OF NH-CITY	\$49,807.08	City Finance Office
10/14/2010	201103816	COAST	\$118,905.00	Executive

City of Dover

Bid Solicitation Report

For October 2010

11/1/2010

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By		Fund	Function/Division	
Community Services					Sale of TWO Suplus Cars
B11026	10/05/2010	10/28/2010			
Police					REBID Safe routes to school grant gift card prizes
Q11-006B	10/06/2010	10/14/2010			
Recreation					Marketing & Commercial Real Estate Services for McConnell community Center
B11025	10/07/2010	10/26/2010			
Total for					
Grand Total All Departments					

City of Dover

Expenditures of Major Funds October 31, 2010 (General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Avail %</u>
EXPENDITURES							
1000 General Fund							
City Council	\$ 345,454.00	\$ 55,092.15	\$ 125,410.98	\$ 220,043.02	\$ 112,238.23	\$ 107,804.79	31.2%
Executive	781,336.00	51,767.77	192,350.49	588,985.51	249,495.74	339,489.77	43.4%
Finance	1,476,839.50	123,755.17	501,546.30	975,293.20	658,860.84	316,432.36	21.4%
Planning	435,244.00	38,699.94	143,077.16	292,166.84	192,237.66	99,929.18	23.0%
Misc General Government	1,592,167.94	41,300.97	245,664.85	1,346,503.09	76,394.44	1,270,108.65	79.8%
Police	6,379,419.54	556,314.45	2,072,140.65	4,307,278.89	2,471,942.76	1,835,336.13	28.8%
Fire & Rescue	6,361,648.67	628,322.14	2,269,277.04	4,092,371.63	2,465,582.88	1,626,788.75	25.6%
Community Service Public Works	5,503,902.76	470,964.98	1,381,570.92	4,122,331.84	2,042,335.55	2,079,996.29	37.8%
Recreation	2,323,919.21	182,022.38	661,547.16	1,662,372.05	325,271.55	1,337,100.50	57.5%
Public Library	1,058,409.63	95,515.31	353,013.18	705,396.45	493,674.64	211,721.81	20.0%
Human Services	707,224.57	72,699.47	240,660.37	466,564.20	114,796.55	351,767.65	49.7%
Debt Service	10,218,408.00	148,263.64	933,170.11	9,285,237.89	-	9,285,237.89	90.9%
Other Financing Sources/Uses	245,213.00	-	-	245,213.00	-	245,213.00	100.0%
School	40,796,682.34	4,824,253.37	10,074,633.67	30,722,048.67	23,832,473.28	6,889,575.39	16.9%
Intergovernmental	7,161,525.00	-	-	7,161,525.00	-	7,161,525.00	100.0%
Sub-total : 1000 General Fund	\$ 85,387,394.16	\$ 7,288,971.74	\$ 19,194,062.88	\$ 66,193,331.28	\$ 33,035,304.12	\$ 33,158,027.16	38.8%
3320 Residential Solid Waste							
Charges for Services							
Community Service Public Works	\$ 1,106,321.00	\$ 63,830.68	\$ 223,564.36	\$ 882,756.64	\$ 648,125.82	\$ 234,630.82	21.2%
Sub-total : 3320 Residential Solid Waste	\$ 1,106,321.00	\$ 63,830.68	\$ 223,564.36	\$ 882,756.64	\$ 648,125.82	\$ 234,630.82	21.2%
3381 McConnell Center							
Community Service Public Works	\$ -	\$ -	\$ 755.39	\$ (755.39)	\$ -	\$ (755.39)	0.0%
Recreation	818,525.00	20,984.83	81,971.47	736,553.53	62,138.86	674,414.67	82.4%
Sub-total : 3381 McConnell Center	\$ 818,525.00	\$ 20,984.83	\$ 82,726.86	\$ 735,798.14	\$ 62,138.86	\$ 673,659.28	82.3%
5300 Water Fund							
Community Service Public Works	\$ 4,252,398.82	\$ 305,766.16	\$ 1,088,352.93	\$ 3,164,045.89	\$ 516,539.84	\$ 2,647,506.05	62.3%
Sub-total : 5300 Water Fund	\$ 4,252,398.82	\$ 305,766.16	\$ 1,088,352.93	\$ 3,164,045.89	\$ 516,539.84	\$ 2,647,506.05	62.3%
5320 Sewer Fund							
Community Service Public Works	\$ 5,972,864.11	\$ 461,698.08	\$ 1,650,457.41	\$ 4,322,406.70	\$ 775,672.15	\$ 3,546,734.55	59.4%
Sub-total : 5320 Sewer Fund	\$ 5,972,864.11	\$ 461,698.08	\$ 1,650,457.41	\$ 4,322,406.70	\$ 775,672.15	\$ 3,546,734.55	59.4%
Total : EXPENDITURES	\$ 97,537,503.09	\$ 8,141,251.49	\$ 22,239,164.44	\$ 75,298,338.65	\$ 35,037,780.79	\$ 40,260,557.86	41.3%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) October 31, 2010

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Avail %</u>
Revenue	1,446,367.00	153,341.38	307,155.98	1,139,211.02	0.00	1,139,211.02	78.8
Expenditures	1,103,907.25	92,649.31	271,955.08	831,952.17	127,665.73	704,286.44	63.8
Debt Service							
Principal	228,490.00	0.00	0.00	228,490.00	0.00	228,490.00	100.0
Interest	109,065.42	0.00	0.00	109,065.42	0.00	109,065.42	100.0
	4,904.33	60,692.07	35,200.90	(30,296.57)	(127,665.73)	97,369.16	1985.4%

City of Dover

Revenues of Major Funds October 31, 2010

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	<u>Uncollected %</u>
REVENUES							
1000 General Fund							
Taxes	\$ 61,224,138.00	\$ 78,782.21	\$ 1,864,060.82	\$ 59,360,077.18	\$ -	\$ 59,360,077.18	97.0%
Licenses & Permits	4,144,410.00	341,339.29	1,324,807.02	2,819,602.98	-	2,819,602.98	68.0%
Intergovernmental	2,014,794.00	182,429.70	413,318.47	1,601,475.53	-	1,601,475.53	79.5%
Charges for Services	3,179,278.00	272,700.69	796,056.18	2,383,221.82	-	2,383,221.82	75.0%
Miscellaneous Revenue	639,133.00	21,330.06	105,598.11	533,534.89	-	533,534.89	83.5%
Education	13,211,005.00	1,275,270.72	2,633,624.33	10,577,380.67	-	10,577,380.67	80.1%
Operating Transfers In	297,781.00	-	22,658.00	275,123.00	-	275,123.00	92.4%
Sub-total : 1000 General Fund	\$ 84,710,539.00	\$ 2,171,852.67	\$ 7,160,122.93	\$ 77,550,416.07	\$ -	\$ 77,550,416.07	91.5%
3320 Residential Solid Waste							
Charges for Services	\$ 978,526.00	\$ 68,296.44	\$ 297,232.01	\$ 681,293.99	\$ -	\$ 681,293.99	69.6%
Miscellaneous Revenue	-	-	56.04	(56.04)	-	(56.04)	0.0%
Sub-total : 3320 Residential Solid Waste	\$ 978,526.00	\$ 68,296.44	\$ 297,288.05	\$ 681,237.95	\$ -	\$ 681,237.95	69.6%
3381 McConnell Center							
Miscellaneous Revenue	\$ 732,602.00	\$ 57,475.56	\$ 229,226.38	\$ 503,375.62	\$ -	\$ 503,375.62	68.7%
Operating Transfers In	84,238.00	10,861.67	43,446.68	40,791.32	-	40,791.32	48.4%
Sub-total : 3381 McConnell Center	\$ 816,840.00	\$ 68,337.23	\$ 272,673.06	\$ 544,166.94	\$ -	\$ 544,166.94	66.6%
5300 Water Fund							
Charges for Services	\$ 4,220,115.00	\$ 991,176.94	\$ 1,429,264.72	\$ 2,790,850.28	\$ -	\$ 2,790,850.28	66.1%
Miscellaneous Revenue	21,000.00	1,537.63	9,887.16	11,112.84	-	11,112.84	52.9%
Sub-total : 5300 Water Fund	\$ 4,241,115.00	\$ 992,714.57	\$ 1,439,151.88	\$ 2,801,963.12	\$ -	\$ 2,801,963.12	66.1%
5320 Sewer Fund							
Intergovernmental	\$ 160,285.00	\$ -	\$ 63,328.00	\$ 96,957.00	\$ -	\$ 96,957.00	60.5%
Charges for Services	4,782,325.00	858,100.71	1,341,708.28	3,440,616.72	-	3,440,616.72	71.9%
Miscellaneous Revenue	32,000.00	1,817.65	9,789.81	22,210.19	-	22,210.19	69.4%
Other Financing Sources	984,919.00	-	-	984,919.00	-	984,919.00	100.0%
Sub-total : 5320 Sewer Fund	\$ 5,959,529.00	\$ 859,918.36	\$ 1,414,826.09	\$ 4,544,702.91	\$ -	\$ 4,544,702.91	76.3%
Total : REVENUES	\$ 96,706,549.00	\$ 4,161,119.27	\$ 10,584,062.01	\$ 86,122,486.99	\$ -	\$ 86,122,486.99	89.1%



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 27, 2010**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cruikshank led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Deputy Mayor Trefethen arrived at 7:12.

Also present: City Manager Joyal and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Weston.

Vote: 8/0.

Councilor Cruikshank moved to accept the amended Agenda; seconded by Councilor Nedelka.

Vote: 8/0.

7. PUBLIC HEARINGS

A. DISCONTINUANCE OF A PORTION OF OLD ROLLINSFORD ROAD

SPONSORED BY MAYOR MYERS BY REQUEST

Malcolm McNeill, Representative for Wentworth-Douglass Hospital: He said Wentworth-Douglass Hospital was the proponent for the discontinuance of Old Rollinsford Road. He discussed the reasons for moving the road to the south was to ensure the expansion of the hospital. He said all conditions have been met with no cost to the City. The City maintains the necessary utility easements. He said this was a discontinuance, but with a replacement that will not have an adverse effect on abutters. He said Wentworth-Douglass Hospital is asking for the Council to approve the discontinuance of the roadway and acceptance of the new roadway.

Robert Fisher, 23 Hillcrest Drive: He discussed the history of the roads around Wentworth-Douglass Hospital. He said just beyond the road is the Garrison Ski area, and he suggested that the City seek federal funds to put the ski lift back up. He said concerns about the cost of insurance could be eased because New Hampshire law provides that nothing can be recovered for a downhill ski accident. Another option would be to continue to the road into Rollinsford, which would alleviate traffic on Oak Street and Central Avenue.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 27, 2010**
Meeting Time: **7:00pm**

Harvey J. Lynch, 26B Lincoln Street: He asked any Councilors who have any relatives working for Wentworth-Douglass Hospital to recuse from voting on the Resolution.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

**B. B11022 DREDGE DISPOSAL FACILITY OPERATIONS
(REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR MYERS BY REQUEST**

Mayor Myers, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Sharon Reynolds, 34B Court Street, a Friend of the Dover Public Library: She discussed the Library Book Sale.

Edward Bleiler, 28 Isaac Lucas Circle: He discussed the purchase of the water tower for the Dover Ice Arena, and the need to go out to bid on the project. He referred to the Foster's Daily Democrat article that surveyed the overall health of businesses in Dover, and disagreed with its finding for the need for Downtown parking.

Robert Fisher, 23 Hillcrest Drive: He responded to City Manager Joyal's comments regarding his statements at the last regular City Council meeting on October 13, 2010. He spoke about the bonding process. He said he is not seeing justification for expenditures during the year, because he didn't consider them emergencies.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal discussed two items not in his report: 1. The green envelope for donations, which will be included in the water bills and tax bills. 2. He said the tax rate has not been set, because they are waiting to get an appointment with the Department of Revenue Administration (DRA). He said the due date for the tax bill will be adjusted to allow time for the taxpayers to return their payment.

Deputy Mayor Trefethen asked about updates to assessments, which usually is sent out in early fall.

City Manager Joyal said a mailing was sent out two weeks ago to properties with a change in value. He said the list is posted on the website.

Councilor Nedelka referred to the Economic Development Director's report, and asked about meetings concerning the Tuttle property.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 27, 2010**
Meeting Time: **7:00pm**

City Manager Joyal said there has been some effort to find another agricultural reuse for the property by nonprofit groups with access to grants.

Councilor Weston moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. October 6, 2010 – Workshop Session

B. October 13, 2010 – Regular Session

Deputy Mayor Trefethen moved to accept the Minutes; seconded by Councilor Garrison.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Myers discussed the City Council meeting schedule. He attended the plaque hanging ceremony at the Portsmouth Naval Shipyard for the USS Oklahoma City. He did several ribbons cuttings for the Greater Dover Chamber of Commerce. He attended the Municipal Advisory Committee meeting last week. He reminded everyone to vote on November 2nd, polling hours are 8:00 am to 7:00 pm. He will be hosting his "Coffee with the Mayor" at Café on the Corner on Saturday, October 30th, 9:00 am to 11:00 am.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Hooper.
Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. ACCEPTANCE OF RELOCATED "OLD ROLLINSFORD ROAD"

SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Cruikshank.
City Manager Joyal discussed the development agreement with Wentworth-Douglass Hospital.

Councilor Weston discussed her concerns on traffic congestions in this corridor.

Roll Call Vote: 8/1; Passed. Councilor Weston was opposed.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 27, 2010**
Meeting Time: **7:00pm**

2. DISCONTINUANCE OF A PORTION OF OLD ROLLINSFORD ROAD SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Garrison.
Councilor Nedelka referred to the Public Hearing comment regarding relatives working for the Wentworth-Douglass Hospital. He said his wife is an independent contractor at the hospital, but does not work for the hospital. He will not be recusing himself from the vote.
Roll Call Vote: 8/1; Passed. Councilor Weston was opposed.

3. B11022 DREDGE DISPOSAL FACILITY OPERATIONS (REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Weston.
Mayor Myers discussed the completion of this project and closing the dredge cell.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. TAG – Newmarket High School Interact Club**
- 2. B08100 CHANGE ORDER I – ENERGY EFFICIENCY PERFORMANCE
CONTRACT WITH JOHNSON CONTROLS
SPONSORED BY MAYOR MYERS BY REQUEST**

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street |
| 4. Recreation Advisory Committee | 10. Joint Building Committee – Media Access |
| 5. McConnell Center Advisory Committee | 11. Legislative Liaison |
| 6. Arts Commission | 12. Pool Advisory Committee |

Deputy Mayor Trefethen moved for the approval of the Consent Calendar; seconded by Councilor Weston.

Mayor Myers asked the Council if they had any items they would like pulled for further discussion.
Councilor Hooper asked to pull the School Board Report.

Deputy Mayor Trefethen asked to pull 13.A.2.

Mayor Myers asked for a vote on the remaining item on the Consent Calendar.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, October 27, 2010**
Meeting Time: **7:00pm**

Deputy Mayor Trefethen moved for the approval of 13.A.2.; seconded by Councilor Weston.
Deputy Mayor Trefethen asked about the source of the funds to pay for this equipment.
City Manager Joyal said the City has realized additional savings in the natural gas account for the Arena as a result of the new compressors. He said they were addressing it now because it failed and needed to be replaced. He said the new equipment will provide even more energy efficiency.
Councilor Weston asked why it wasn't put out to bid.
City Manager Joyal said Johnson Controls' price was consistent with the manufacturer.
Councilor Weston asked if it will become part of the contract.
City Manager Joyal said it will not become part of the Energy Efficiency Performance contract.
Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.

Councilor Hooper discussed the School Board Report with the Council.
Councilor Weston moved to accept the School Board Report; seconded by Councilor Cheney.
Vote: 9/0.

B. RESOLUTIONS – None

C. ORDINANCES IN 1ST READING

1. CHAPTER 170 – UPDATING THE DOVER ZONING ORDINANCE (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 10, 2010) SPONSORED BY DEPUTY MAYOR TREFETHEN

Deputy Mayor Trefethen moved to refer to a public hearing on November 10, 2010 and waiving the mailing; seconded by Councilor Cruikshank.
Vote: 9/0.

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Nedelka pleaded with the public for volunteers for tax preparations at the Senior Center.
Councilor Cheney discussed registering to vote at the polling place on November 2nd.
City Clerk Lavertu said that was correct.
Councilor Cheney referred to the changes to the Zoning Ordinance and asked about crossing out the word "religion". She said she did some research and discussed the Religious Land Use and Institutionalized Persons Act (RLUIPA).
City Manager Joyal said he would have the General Legal Counsel address this issue.
Deputy Mayor Trefethen said the Ordinance cannot be amended, but could be sent back to the Planning Board to amend it.

16. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.
Vote: 9/0.



CITY OF DOVER

CITY OF DOVER – ORDINANCE APPROVED BY PLANNING BOARD ON JUNE 22, 2010

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2010.10.27- 13**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, by updating the code to reflect changes in the community, and in land use regulations.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-3 “Purpose”, by revising as follows:

“This chapter is an element of the Dover Comprehensive Development Plan and is designed to promote the health, safety, ~~morals~~ and the general welfare of Dover's residents by serving to facilitate the adequate provision of transportation, water, sewer, schools, parks and other public requirements; to encourage the maintenance of Dover's economic and aesthetic quality of life; and to encourage the most appropriate use of land throughout the City of Dover.”

3. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-6 “Definitions”, to add new definitions and revise existing definitions to read as follows:

“**ABUTTER** means:

1. Any person whose property is located in New Hampshire and adjoins or is directly across the STREET or stream from the land under consideration.
2. For the purposes of receiving testimony only, and not for purposes of notification, the term "abutter" shall include any person **or entity** who is able to demonstrate that his land will be directly affected by the proposal under consideration.
3. In the case of an abutting property being under a condominium or other collective form of ownership, the term "abutter" means the officers of the collective or association, as defined in RSA 356-B: 3, XXIII. ~~B.~~ **Additionally, the individual owners of units within the association, which are located within two hundred (200) feet of the common property line shall be notified only by first class mail.**
4. For purposes of notification and receiving testimony, abutter means all affected towns and the regional planning commission in the case of a development having regional impact, as determined by the Board.
5. **For purposes of notification, abutter ownership information for LOTS located in Dover, shall be obtained through the City's Tax Assessment Office"**

AND

“**CIVIC BUILDING** means a BUILDING operated by not-for-profit organizations dedicated to arts, culture, ~~religion~~, education, recreation, government, transit, and municipal parking, or for use approved by the legislative body.”



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AND

“CONSERVATION LOT means a LOT created solely for the purpose of land conservation. The CONSERVATION LOT must contain no less than fifty percent (50%) developable uplands, but will have no DEVELOPMENT RIGHTS. The CONSERVATION LOT may be owned by a private, nonprofit organization, which has as its purpose the preservation of OPEN SPACE, or dedicated to a public entity. CONSERVATION LOTS must meet the required minimum LOT size and SETBACKS. CONSERVATION LOTS do not need to meet the minimum FRONTAGE requirements. CONSERVATION LOTS must be created following the regulations outlined in Chapter 155, Subdivision of Land.”

AND

“CUSTOMARY HOME OCCUPATION - An occupation carried on a secondary use in a DWELLING UNIT or accessory BUILDING by the occupant of such unit. For the use of a dwelling or accessory BUILDING in any Residential District for a "home occupation," the following conditions shall apply:

1. "Home occupation" shall include not more than one (1) of the following uses, provided that such uses are clearly incidental and secondary residential purposes; dressmaker, artist, arts and crafts, writer, teacher, provided that not more than eight (8) pupils simultaneously occupy the BUILDING, musician, antique dealer, ~~ha~~**irdresser**, lawyer, doctor, photographer, dentist, architect, engineer or practitioner of any other profession or similar occupation which may be unobtrusively pursued in a residential area.
2. No more than one (1) nonresident shall be employed therein.
3. The use is carried on strictly by the occupant of the PRINCIPAL BUILDING. **[Amended 08-01-90 by Ord. No. 8-90]**
4. No more than twenty-five percent (25%) of the existing net FLOOR AREA of the principal and any accessory BUILDINGS not to exceed six hundred (600) square feet is devoted to such use.
5. There shall be no display of goods or wares visible from the STREET.
6. No advertising on the premises other than a small ~~non-electric~~ **non-illuminated** SIGN not to exceed two (2) square feet in area and carrying only the occupant's name and his occupation.
7. The BUILDINGS or premises occupied shall not be rendered objectionable or detrimental to the residential character of the NEIGHBORHOOD because of the exterior appearance, traffic emission of odor, gas, smoke, dust, noise, electrical disturbance, **light emissions**, or in any other way. In a MULTI-FAMILY DWELLING, the use shall in no way become objectionable or detrimental to any residential use within the multifamily STRUCTURE.
8. Any such BUILDING shall include no feature of design not customary in BUILDINGS for residential use. ~~Such uses as clinics, bakeries, gift shops, tearooms, tourist homes, massage, animal hospitals, KENNELS~~ **The following uses, by nature of the investment or operation, have a potential to rapidly increase beyond the limits specified above for home occupations and impair the use, value and quiet enjoyment of adjacent residential properties. Therefore, uses such as Retail, Clinic,**



CITY OF DOVER

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Landscaping, Freight, Trucking or Shipping, Painting of Vehicles, Trailers and Boats, Restaurants, Caterers or Bakeries, Taxi Service, Tool or Equipment Rental, Veterinary hospital or KENNEL and others of a similar nature shall not be considered as home occupations-

9. A minimum of two (2) off-STREET PARKING SPACES shall be provided. All driveways to be used in connection with such occupations shall conform to the city's Driveway Ordinance*.
10. Not more than one (1) commercial vehicle in connection with such home occupation shall be stored on the premises.
11. A certificate of use for the proposed use is issued by the Zoning Administrator verifying conformance with the preceding standards. **Said certificate shall be renewed annually. [Amended 12-09-09 by Ord. No. 2009-09.09-15]"**

AND

“FARM ANIMALS FOR FAMILY USE means animals commonly raised or kept by a family for non-commercial purposes on a LOT containing a one or two family dwelling. Includes chickens, sheep or goats totaling six (6) or fewer, but does not include roosters.”

AND

“LIVESTOCK, POULTRY AND SWINE means animals that are commonly raised or kept in an agricultural setting, including, but not limited to, chickens, roosters, turkeys, ducks, pigs, sheep, goats, horses, cows, cattle, llamas, emus, ostriches, donkeys, mules, buffalo, bison, alpacas, elk, deer and reindeer; provided, however, that chickens, sheep or goats, totaling six (6) or fewer, shall not be considered to be included.”

4. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-7, Establishment of districts to read as follows:

“A. Districts:

The City of Dover is hereby divided into the following districts:

Residential

R-40	Rural Residential District
R-20	Low-Density Residential District
R-12	Medium-Density Residential District
RM-SU	Suburban Density Multi-residential District
RM-U	Urban Density Multi-residential District

Nonresidential

*** Editor's Note: See Ch. 92, Driveways.**



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B-1 NEIGHBORHOOD Business District
B-3 Thoroughfare Business District
B-4 HOTEL/Retail District
B-5 ~~Commercial/Retail~~ Gateway District
I-1 Restricted Industrial District
I-2 Rural Restricted Industrial District
I-4 Assembly and Office
ETP Executive and Technology Park

Mixed -Use

O Office District
CBD Central Business District
CWD Cochecho Waterfront District

Overriding

CD Conservation District
URD Urban Renewal District
RRD Riverfront Residential Overlay District
GWP Groundwater Protection District
HWD Hazardous Waste Landfill District
RCM Residential-Commercial Mixed Use
SRD Scenic Road Overlay District
TDR TRANSFER OF DEVELOPMENT RIGHTS
TEL Telecommunications Facilities
WPD Wetland Protection District

B. District Purpose Statements:

1) RESIDENTIAL DISTRICTS

The residential districts are intended to provide a wide range of residential units to provide the citizens of Dover with a balance of housing choices, with varying housing types, densities and costs. The goal is to preserve and create city NEIGHBORHOODS that are safe and promote harmonious development.

a) Rural Residential District (R-40)

The purpose of this residential district is to provide for conventional single-family NEIGHBORHOODS in the more rural areas of the city. These areas have larger LOT sizes (1+ acres) and the homes are most likely served by on-site septic systems and wells, but there are some portions of the district that have municipal sewer and water. New subdivisions are designed as OPEN SPACE developments with reduced LOT sizes allowed in return for the permanent preservation of OPEN SPACE. Agriculture and farming are promoted in this district. Some non-residential uses that are compatible with single-family homes are permitted, including churches, hospitals, elementary schools, high schools and CHILD CARE FACILITIES.

b) Low-Density Residential District (R-20)



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The purpose of this residential district is to provide for conventional single-family **NEIGHBORHOODS** on **LOTS** not less than 20,000 square feet. The homes in this district are likely served by municipal sewer and water, but there are some areas that still have on-site septic systems and wells. These districts are located near major roadways. The development of parcels with at least 15 acres can be done as **OPEN SPACE** subdivisions. Agriculture and farming are promoted in this district. Some non-residential uses that are compatible with single-family homes are permitted, including churches, elementary schools, high schools and **CHILD CARE FACILITIES**.

c) Medium-Density Residential District (R-12)

The purpose of this residential district is to provide for conventional single-family **NEIGHBORHOODS** on **LOTS** not less than 12,000 square feet. The homes in this district are almost all served by municipal sewer and water. Many of the **NEIGHBORHOODS** surrounding the elementary schools are in this district and have a **SIDEWALK** system that is conducive to children walking to school. The development of parcels with at least five acres can be done as **OPEN SPACE** subdivisions. Some non-residential uses that are compatible with single-family homes are permitted, including churches, elementary schools, high schools, colleges and **CHILD CARE FACILITIES**.

d) Suburban Density Multi-residential District (RM-SU)

The purpose of this residential district is to provide an environment suitable for a variety of moderate density housing types, including **SINGLE-FAMILY**, two family, 3-4 family and **MULTI-FAMILY DWELLINGS**. These districts are suburban **NEIGHBORHOODS** located along major roadways outside of the center of the city. The homes in this district are almost all served by municipal sewer and water. Some non-residential uses that are compatible with residences are permitted, including churches, elementary schools, high schools, and **CHILD CARE FACILITIES**.

e) Urban Density Multi-residential District (RM-U)

The purpose of this residential district is to provide an environment suitable for a variety of moderate/high density housing types, including **SINGLE-FAMILY**, two family, and 3-4 family dwellings. These districts are urban **NEIGHBORHOODS** located close to the downtown area and contain many historic homes that are built close to the **SIDEWALKS** and **STREETS**. The homes in this district are all served by municipal sewer and water. Some non-residential uses that are compatible with residences are permitted, including churches, funeral parlors, elementary schools, high schools, and **CHILD CARE FACILITIES**.

2) NONRESIDENTIAL DISTRICTS

The nonresidential districts are intended to provide suitable areas for commercial, service, retail, office and industrial developments, to provide employment opportunities for citizens of Dover and the region, to enhance property values, and expand the tax base. Development that uses land efficiently and has high quality design is encouraged.

a) NEIGHBORHOOD Business District (B-1)



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The purpose of this business district is to provide small sites for commercial use in or near dense residential **NEIGHBORHOODS** without having significant impact upon residential uses. The district encourages traditional small scale retail and service uses that are convenient for the nearby residents. Development is intended to be pedestrian-oriented and compatible with the scale of the residential uses.

b) Thoroughfare Business District (B-3)

The purpose of this business district is to provide an environment that encourages efficient and attractive automobile oriented commercial development along major highways outside of the downtown. The 20,000 square foot minimum LOT size encourages moderately sized commercial uses. The district provides economic development opportunities for a mix of land uses, including retail sales, personal services, restaurants, automobile sales, **HOTELS**, offices, banks, and theaters. Other commercial uses and **MULTI-FAMILY DWELLINGS** are allowed by special exception.

c) HOTEL/Retail District (B-4)

The purpose of this business district is to provide an environment that encourages efficient and attractive commercial development on a larger scale along major highways outside of the downtown. The minimum LOT size of five acres encourages larger commercial development. The district provides economic development opportunities for a mix of land uses, including retail sales, personal services, restaurants, **HOTELS**, offices, banks, and theaters.

d) Gateway District (B-5)

The purpose of this business district is to provide an environment that encourages efficient and attractive commercial development along major highways that are gateways to the city. The minimum LOT size of 20,000 square feet encourages a mix of various sized commercial uses. The district provides economic development opportunities for a mix of land uses, including retail sales, personal services, restaurants, **GAS STATIONS**, automobile sales, **HOTELS**, offices, banks, and theaters.

e) Restricted Industrial District (I-1)

The purpose of this industrial district is to provide appropriate locations for manufacturing, assembly, fabrication, packaging, distribution, storage, warehousing, wholesaling and shipping activities that expand the economic base of the city and provide employment opportunities. These areas tend to be smaller sites closer to the downtown area containing older buildings that have historically been used for industrial and business uses. The smaller minimum LOT size of 40,000 square feet also encourages business uses such as **PUBLISHING**, **HOTELS**, **GAS STATIONS**, car sales, offices, and personal services. The close proximity of these areas to older residential **NEIGHBORHOODS** requires careful consideration of impacts on adjacent uses in other districts.

In 2009 the zoning for this district was amended to allow for the redevelopment of this industrial property in a more flexible and context sensitive method. The district



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encourages mixed residential and commercial uses that complement one another and create a sense of community between the mixed uses.

f) Rural Restricted Industrial District (I-2)

The purpose of this industrial district is to provide appropriate locations for manufacturing, assembly, fabrication, packaging, distribution, storage, **WAREHOUSING, WHOLESALING** and shipping activities that expand the economic base of the city and provide employment opportunities. This area is the location of one of the first industrial parks in the city, located off Littleworth Road and Knox Marsh Road in a more rural area. The smaller minimum LOT size of 20,000 square feet also encourages business uses such as **PUBLISHING, HOTELS, GAS STATIONS**, restaurants, car sales, offices, and personal services.

g) Assembly and Office (I-4)

The purpose of this industrial district is to provide appropriate locations for manufacturing, assembly, fabrication, packaging, distribution, laboratory, testing facility, **WAREHOUSING, WHOLESALING, PUBLISHING** and shipping activities that expand the economic base of the city and provide employment opportunities. These areas are located along major collector roads away from the downtown area. The newest industrial park developed by the city is located in this district. The minimum LOT size in this district is five acres, which encourages larger industrial users.

h) Executive and Technology Park (ETP)

The purpose of this executive and technology district is to provide appropriate locations for large-scale high technology, research, professional office, and clean manufacturing uses that need large sites and high aesthetic standards. The general character of the district is intended to be a campus or park-like setting that encourages creative design and innovation is site planning and development, while protecting the natural resources. In this district the minimum LOT size is three acres and there is no **FRONTAGE** requirement, which encourages larger users in campus settings. Some of the city's largest employers are located in this district. This district includes special design standards for **BUILDINGS, parking LOTS** and landscaping.

3) MIXED –USE DISTRICTS

The mixed use districts are intended to provide suitable areas for a mixture of urban **NEIGHBORHOODS** containing residential, commercial, service, retail, and office uses. The mixed use development is intended to create a sense of community between the mixed uses and facilitate the economical and efficient use of land. The districts are intended to provide housing and employment opportunities for citizens of Dover and the region, to enhance property values, and expand the tax base. Development that uses land efficiently and has high quality design is encouraged.

a) Office District (O)

The purpose of this office district is to provide appropriate locations for a mixture of residential and offices uses along higher volume **STREETS**. The remaining large historic homes are no longer suitable for single family residential due to the high traffic. This



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district is a transition area between the more commercial areas and the urban residential areas on the side streets. Residential uses up to four dwelling units per structure are permitted, along with commercial uses such as offices, banks, funeral parlors, churches, schools, hospitals, **NURSING HOMES and CONGREGATE CARE FACILITIES**. The density for residential uses is about eight units per acre and in new buildings residential is only allowed on the second floor or higher.

b) Central Business District (CBD)

The purpose of this district is to provide the appropriate locations for context sensitive zoning. The form based code in this district is intended to foster a vital main street both for itself and for its adjacent **NEIGHBORHOODS** through a lively mix of uses—with shop fronts, **SIDEWALK** cafes, and other commercial uses at street level, overlooked by canopy shade trees, upper story residences and offices. The district has an increased emphasis on the form and placement of structures and a decreased emphasis on the function(s) contained within them.

c) Cochecho Waterfront District (CWD)

The purpose of this mixed use district is to provide appropriate locations for a mixture of residential and commercial uses on the waterfront parcels along the downtown portion of the Cochecho River. This district has very flexible dimensional requirements, with no minimum **LOT** size, **FRONTAGE** or **SETBACK** requirements and a density of 43 dwelling units per acre. Several water related land uses are permitted in the district, including **MARINAS, WATERBORNE PASSENGER TRANSPORTATION FACILITIES** and **WATER RELATED EDUCATION AND RESOURCE CENTERS**. The architecture of the waterfront areas should encourage the development of marine, history or tourism related land uses and activities, which take advantage of the unique characteristics of the waterfront as well as its central location and proximity to historic areas.

4) OVERRIDING DISTRICTS

The purpose of the overriding districts is to provide an additional layer of land use regulation or protection is certain sensitive areas of the city. The requirements of these overlay districts are in addition to the underlying zoning districts. Most of the districts are intended to protect environmentally sensitive areas. For specific purpose statements review the text of each overriding district.”

5. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Article Chapter 170-12 “Applicability of Tables of Use and Dimensional Regulations By District”, by revising the Permitted Use Tables for the R-40, R-20, and R-12 Districts by adding the following new use:

“CONSERVATION LOT”



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6. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Article Chapter 170-12 “Applicability of Tables of Use and Dimensional Regulations By District”, by revising the Permitted Use Tables for the I-4 District by adding the following new use:

“EXCAVATION”

AND

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Article Chapter 170-12 “Applicability of Tables of Use and Dimensional Regulations By District”, by revising the Permitted Use Table for the R-40 District by replacing the term “Gravel Pit (12)” with “EXCAVATION (12)”.

7. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Article Chapter 170-12 “Applicability of Tables of Use and Dimensional Regulations By District”, by revising the Permitted Use Table for the R-40 District by deleting “Drive-In Theater” as a permitted use and by revising the Permitted Use Table for the B-4 District by adding “Drive-In Theater” as a permitted use.

8. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-12, Applicability of Tables of Use and Dimensional Regulations by District, by revising the Permitted Uses Tables for the Rural Residential (R-40), Low Density Residential (R-20), Medium Density Residential (R-12), Suburban Density Multi-Residential (RM-SU), Urban Density Multi-Residential (RM-U), Neighborhood Business (B-1), and Office (O) Districts, by adding the following new permitted use:

“FARM ANIMALS FOR FAMILY USE, for non-commercial purposes, on LOTS containing a one or two family dwelling (#)

(15) Use is allowed on the portion of the lot that is behind the principal structure, provided the following standards are met: Chickens: No more than six (6) chickens and no roosters, with three (3) square feet of chicken coop and twenty (20) square feet of a fenced enclosure yard per chicken; all coops and enclosures shall be twenty (20) feet from any property line. Sheep or goats: one animal per 10,000 square feet of LOT area, with a maximum of six (6) animals; ten (10) square feet of shelter and thirty (30) square feet of a fenced enclosure yard per animal; all shelters and enclosures shall be thirty (30) feet from any property line.”

[# use next footnote number in sequence for each district]



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9. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-12, Applicability of Tables of Use and Dimensional Regulations by District, as follows:

Revise the Permitted Uses Tables for the Urban Density Multi-Residential (RM-U) and Office (O) Districts, by adding the following new Special Exception:

“RETAIL STORE (See Over)

Retail Store

A Retail Store shall be subject to the following regulations:

- A. The store shall contribute to a NEIGHBORHOOD feel and be pedestrian friendly.**
- B. The store shall be no larger than 2,000 square feet.**
- C. No more than half of the required parking necessary shall be on-site parking, which shall be screened from abutting residential LOTS.**
- D. Any loading or unloading of products shall not disrupt neighbors or traffic flow.**
- E. The proposed use shall be compatible with the surrounding NEIGHBORHOOD.**
- F. Hours of operation shall be limited to 6 am to 9 pm Sunday – Thursday, and 6 am to 10 pm Friday and Saturday.”**

10. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-12, Applicability of Tables of Use and Dimensional Regulations by District, as follows:

Revise the Permitted Uses Tables for the Central Business District (CBD) by renaming the “Commercial” subdistrict to “General” and removing the Freestanding sign as an allowed sign in all subdistricts.

11. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-32 “Sign Review and Regulations” subsection D) 5) to read as follows:

“5) The illumination of any SIGN shall be nonflashing. Spot- or floodlights shall be arranged so that the direct rays of light do not shine or reflect directly into adjacent properties or the line of vision of a motorist.

- a) FLASHING SIGNS are prohibited.**
- b) Illuminance of the sign face shall not exceed the following standards:**
 - i. External illumination: 50 foot-candles as measured on the sign face.**
 - ii. Internal illumination: 5,000 nits (candelas per square meter) during daylight hours, and 500 nits between dusk and dawn, as measured at the sign’s face.**
 - iii. Direct illumination: 5,000 nits during daylight hours, and 500 nits between dusk and dawn, as measured at the sign’s face.”**



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AND

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-32, Sign Review and Regulations, Subsection L to read as follows:

“Elections SIGNS. Elections SIGNS are permitted as follows:

- 1) The provisions of this section are in addition to the political SIGN controls established under Chapter 70 of the New Hampshire Revised Statutes Annotated, as amended.
- 2) Elections SIGNS are permitted no sooner than thirty (30) days prior to a primary or regular election and must be removed within ten (10) days of the closing of the polls.
- 3) Elections SIGNS shall not be affixed in any manner to public property (City-owned) ~~nor within STREET RIGHTS OF WAY~~, nor to utility poles and fixtures, nor painted, pasted or affixed in any manner that prohibits quick and complete removal.
 - (a) ***As per RSA 664:17, election SIGNS are permitted within the public RIGHT OF WAY but not within the edge of pavement, with the consent of the owner of the land over which the RIGHT OF WAY passes. Signage shall not obstruct the safe flow of traffic, vehicular or otherwise.***
- 4) The person whose name appears on each political SIGN as required by Chapter 70 of the New Hampshire Revised Statutes Annotated, as amended, is responsible for the placement, distribution and removal of political SIGNS in conformance with the requirements of this Zoning Ordinance.
- 5) No SIGN in any district, ~~other than the Central Business District~~, shall be larger than ~~four (4) feet by four (4) feet or a total SQUARE footage of sixteen (16) square feet.~~
- 6) Any candidate failing to comply with the above requirements shall be subject to a fine not to exceed fifty dollars (\$50.00) per SIGN violation.”

12. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising Chapter 170-33, FENCE review and regulations, Subsection A to read as follows:

“A. FENCE HEIGHTS. No person, ~~firm, corporation or other organization~~ **entity** shall erect or cause to be erected a FENCE exceeding ~~six (6)~~ **three (3) feet in HEIGHT between the RIGHT OF WAY and a parallel line with the front of the house closest to the RIGHT OF WAY. FENCES may be up to eight (8) feet in HEIGHT from said parallel line with the front of the house, around both sides and around the REAR YARD. HEIGHT is measured** from ground level.”



CITY OF DOVER

CITY OF DOVER – ORDINANCE APPROVED BY PLANNING BOARD ON JUNE 22, 2010

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2010.10.27- 13**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170

13. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Dean Trefethen, Deputy Mayor
Planning Board Representative

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER – ORDINANCE APPROVED BY PLANNING BOARD ON JUNE 22, 2010

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2010.10.27- 13**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170

ORDINANCE BACKGROUND MATERIAL:

These zoning amendments were drafted after the Planning staff and Planning Board reached out to other land use boards as well as the public looking for areas of the zoning ordinance that should be reviewed. During its January 2010 goal setting workshop, the Planning Board selected from the requested areas of review, those which it would focus on.

Over the winter and spring of 2010, the Board and staff reviewed and drafted amendments for the zoning code. Additionally, the Planning Board held workshops on the amendments on:

January 12, 2010

February 9, 2010

February 23, 2010

March 9, 2010

April 6, 2010

May 25, 2010

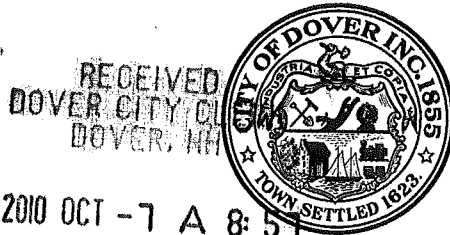
The amendments were discussed at regular meetings on:

April 27, 2010

May 11, 2010

At the May 25, 2010 meeting the Board posted the amendments, after which the Planning Board sent a 1st class mailing to all property owners in Dover explaining the amendments, and held a public hearing on June 22, 2010. The Board voted on June 22 to adopt the 11 zoning amendments that are on the proposed Ordinance before the Council.

A workshop was held with the City Council on September 1, 2010, and a question posed to the Board regarding antiques dealers was sent back to the Planning Board. The Board discussed and agreed, informally, to remove that item from the list of amendments at its September 14th workshop. The Board will formally vote to remove it on September 28th.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**.....X..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Saint Mary Academy
Federal Tax ID number for Organization: 02-0342967
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Stephanie Bolduc Day Time Telephone: 343-2184

Address: 222 Central Ave, Dover NH Email Address: cloverholidayparade@gmail.com

Purpose of Permit: 2010 Dover Holiday Parade

Date of Event: 11-28-10 Specific Time: 2:45pm

Location of Event: Sixth street to Central Ave South to Care Pharmacy

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

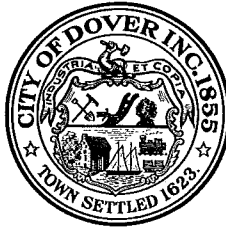
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Stephanie Bolduc Date: 10/7/10

Licensing Board approval [Signature] Date: 10/22/10
Revised 03/17/08



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*^X.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Great Bay figure Skating Club

Federal Tax ID number for Organization: 23-7430844

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Robin Sullivan Day Time Telephone: 749-2600 x.32204

Address: 19 Granger Dr. Lee NH Email Address: rsullivan@comcast.net

Purpose of Permit: Raffle of a Turkey & sale of raffle ticket from now until drawing.

Date of Event: 11/20/2010 Specific Time: 11:AM

Location of Event: Dover Arena

(Raffle Permit only)

Prize (s) To Be Awarded: Turkey

Amount of Donation: ? Turkey \$20. Date of Drawing: 11/20/2010 Specific Time: 11:AM

Place of Drawing: Dover Ice Arena

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

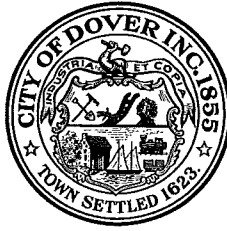
***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Robin O Sullivan Date: 11/14/2010

Licensing Board approval AT Date: 10/22/10
Revised 03/17/08



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RECEIVED
DOVER CITY CLERK
DOVER, NH
2010 OCT 15 P 1:16

RAFFLE*^X.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL**.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Great Bay Figure Skating Club

Federal Tax ID number for Organization: 23-7430844

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Robin Sullivan Day Time Telephone: 749-2600 x.32201

Address: 19 Branger Dr. Lee NH Email Address: RSullivan@comcast.net

Purpose of Permit: SD/SD Raffle

Date of Event: 12/4/2010 Specific Time: 11: AM

Location of Event: Dover Arena 110 Portland Ave. Dover NH

(Raffle Permit only)

Prize (s) To Be Awarded: 50% of proceeds

Amount of Donation: _____ Date of Drawing: 12/4/2010 Specific Time: 11: AM

Place of Drawing: Dover Arena 110 Portland Ave. Dover NH

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at _____

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Robin P. Sullivan Date: 10/15/2010

Licensing Board approval [Signature] Date: 10/22/10

Revised 03/17/08



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.4.

Resolution Number: **R - 2010.11.10 - 138**
Resolution Re: Holiday Parade Street Closures

- WHEREAS: The annual Holiday Parade is an important community event which attracts citizens and visitors from other communities to downtown Dover; and
- WHEREAS: The parade is typically held on the Sunday immediately following Thanksgiving and will be held this year on November 28, 2010 at 2:45 PM.; and
- WHEREAS: The parade route will be held on Central Avenue and requires closure of several streets near the start to accommodate staging of parade entrants; and
- WHEREAS: The sponsor of this event, St. Mary Academy, has submitted a parade permit application that has been approved by the Dover Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

A portion of Sixth Street (Horne Street to Central Avenue), Maple Street, Grove Street, Mt Vernon and Milk Streets will be closed to vehicular traffic beginning at 12:00 PM, and a portion of Central Avenue from Sixth Street to Stark Avenue will be closed beginning at 2:45 PM.

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Scott Myers By request
Approved as to Legal Form:	Allan B. Krans, Sr. General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.4.

Resolution Number: **R - 2010.11.10 - 138**
Resolution Re: Holiday Parade Street Closures

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.4.

Resolution Number: **R - 2010.11.10 - 138**

Resolution Re: Holiday Parade Street Closures

RESOLUTION BACKGROUND MATERIAL:

Saint Mary Academy is again organizing the annual Holiday Parade, having assuming the responsibility from the Benevolent Protective Order of Elks two years ago. The event has always been held on the Sunday following Thanksgiving and brings several thousand citizens to the downtown area. The parade route extends along Central Avenue from its start at Sixth Street to its end at CARE Pharmacy. The staging area for the parade requires the closure of a portion of Sixth Street and connecting neighborhood streets for a few hours before the parade begins. The Dover Police Department works closely with parade organizers to ensure that neighborhood residents near the staging area are notified and that temporary parking restrictions and traffic diversions are posted.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.5.

Resolution Number: **R - 2010.11.10 - 139**

Resolution Re: Award of Blanket Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

WHEREAS: There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different automotive supplies. Fisher Auto Parts aka Robbins Automotive of Dover, NH is such a vendor with whom the City does a significant amount of business and the annual expenditure may exceed the \$25,000 threshold amount that requires City Council approval; and

WHEREAS: Fisher Auto Parts offers a discount off "jobber" pricing in the amount of 20% with a prompt pay discount of 2%. The City has been very pleased with the availability and quality of parts, the service and the pricing structure offered by this vendor; and

WHEREAS: Fisher Auto Parts. has offered to extend their current discounted pricing schedule for another one (1) year period of time through September 30, 2011 and it seems to be financially prudent for the City to take advantage of this offer.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per Dover Purchasing Regulations 3-29B; The purchasing agent may, with approval by City Manager waive bidding procedure when purchasing through State of NH or at State bid prices.

The Purchasing Agent is hereby authorized to issue a Blanket Purchase Order to Fisher Auto Parts of Dover, NH for miscellaneous automotive parts and supplies at a discounted rate of 20% and 2% for prompt pay. This authorization shall be limited so as not to exceed available funding

Financing

Account	Description	Appropriation	Balance 10.26.2010
xxxx.x.xxx.xxxxx.4654.xxxxx.xx.xx	Maint Supplies Vechicles	\$186,272.00	\$170,473.84

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.5.

Resolution Number: **R - 2010.11.10 - 139**

Resolution Re: Award of Blanket Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.5.

Resolution Number: **R - 2010.11.10 - 139**

Resolution Re: Award of Blanket Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

RESOLUTION BACKGROUND MATERIAL:

There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different automotive supplies. Fisher Automotive of Dover, NH is such a vendor with the State of NH and with whom the City does a significant amount of business. Total for FY10 was \$50,127.71. The annual expenditure exceeds the \$25,000 threshold amount that requires City Council approval. Fisher Auto Parts offers a discount off "jobber" pricing in the amount of 20% with a prompt pay discount of 2% to the city. The City had been very pleased with the availability and quality of parts, the service and the pricing structure offered by Robbins Auto Parts, Inc and wishes to continue with their current discounted pricing schedule for another one (1) year period of time through September 30, 2011.

Bid Information:

The State of New Hampshire solicits bids from qualified vendors for different types of vehicle parts and accessories to be acquired on an "as needed" basis and any municipality can "piggy back" on those same contracts with special contract pricing once a vendor or vendors is / are identified.

Award Information:

A purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes/state 855073
Prices will hold for:	September 30, 2011	Estimated Delivery:	As needed
Recommended Award to:	Fisher Auto Parts aka Robbins Auto Parks	Fund:	Various
Other Approvals Required:	State NH	References Checked:	Satisfactory
Previously Worked for City:	yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.6.

Resolution Number: **R – 2010.11.10 – 140**

Resolution Re: Award of Blanket Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

WHEREAS: The City of Dover has a fleet of approximately 150 vehicles, to include cars, trucks and certain mobile equipment which are maintained by the Fleet Maintenance Division of the Community Services Department; and

WHEREAS: Tires and related accessories replacement for the various vehicles is an on-going process, as needed and required depending upon specific vehicle usage and the total annual tire and accessories replacement acquisition costs will vary depending upon circumstances; and

WHEREAS: There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different manufacturers and types of tires and related accessories, Contract #216083 with varying discounts from the Manufacturers Government Sales/Price List; and

WHEREAS: Sullivan Tire Company of Dover, NH is such a vendor with the State NH and with whom the City does a significant amount of business. The annual expenditure may exceed the \$25,000 threshold amount that requires City Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per Dover Purchasing Regulations 3-29B; The purchasing agent may, with approval by City Manager waive bidding procedure when purchasing through State of NH or at State bid prices.

The Purchasing Agent is hereby authorized to issue a Blanket Purchase Order to Sullivan Tire Company, Dover, NH for Tires and Miscellaneous related supplies as needed. This authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance as of 10.26.2010
6310.1.550.49200.4895.00000.	Internal Cost of sales	169,240.00	155,567.93
xxxx.x.xxx.xxxxx.4654.xxxxx.xx.xx	Maint. Supplies Vehicles	186,272.00	170,473.84

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.6.

Resolution Number: **R – 2010.11.10 – 140**

Resolution Re: Award of Blanket Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.A.6.

Resolution Number: **R – 2010.11.10 – 140**
Resolution Re: Award of Blanket Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

RESOLUTION BACKGROUND MATERIAL:

The City of Dover has a fleet of approximately 150 vehicles, to include cars, trucks and certain mobile equipment which are maintained by the Fleet Maintenance Division of the Community Services Department. Tires and related accessories replacement for the various vehicles is an on-going process, as needed and required depending upon specific vehicle usage and the total annual tire and accessories replacement acquisition costs will vary depending upon circumstances. There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different manufacturers and types of tires and related accessories. Sullivan Tire Company of Dover, NH is such a vendor with the State NH and with whom the City does a significant amount of business. Total expenditures for FY2010 were \$47,458.38. The annual expenditures may exceed the \$25,000 threshold amount that requires City Council approval.

Bid Information:

The State of New Hampshire solicits bids from qualified vendors for different types of vehicle tires / accessories to be acquired on an “as needed” basis and any municipality can “piggy back” on those same contracts with special contract pricing once a vendor or vendors is / are identified.

Award Information:

A purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase Order	Advertised:	NO
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes/state 216083
Prices will hold for:	September 30, 2011	Estimated Delivery:	As needed
Recommended Award to:	Sullivan Tire	Fund:	Various
Other Approvals Required:	State NH	References Checked:	Satisfactory
Previously Worked for City:	yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater

Dover Pool Advisory Committee updates

November 10, 2010

Updates from the established Advisory Boards:

1. **Fundraising/Marketing-** Fundraising and marketing have combined forces. They continue to work on developing a marketing package to be used to solicit donations. A member has a connection to receive volunteered grant writing that could potentially be used to fund the Jenny Thompson pool covers and/or bath house updates. They continue to build the Friends Group to keep people informed of the activities and to promote interest in the pools.
They have secured the following fundraising events for 2011:
Pool-a-thon and “Dover Swims” week of January 24th – All swimmers from all of the groups will be encouraged to seek pledges. This is an opportunity to promote swimming and the awareness of the pools by getting people of all ages involved.
Swim Clinic with Jenny Thompson, Saturday June 25th- She has followed up on her commitment to support fundraising efforts for the pools. This is a one day clinic and is expected to be a huge success.
“Dover Runs for Dover Swims” 5k road/Community Trail Race, Sunday June 26th. This is a great opportunity to promote community awareness of the Trail as well as the pools and is expected to be an annual event.
Summer kick-off of the J.T. Outdoor Pool, July 2nd- great opportunity to build awareness and goodwill of the pools.
2. **Budget and Finance-** They are planning a workshop with the City Council in January 2011 to report on progress, projected revenues and to have a general discussion.
3. **Pool Staff-** Continuing to create new programs and update existing ones as well as fill the “focus times” of minimal usage that was previously reported. Year to date comparisons to last year continue to show an increase in usage and membership. Revenue to date is showing a 10% increase. Recreation Director Bannon is continuing the plan for developing and promoting advertising space at the pool facilities to generate revenues. Also, he continues the work on securing regular space in Foster’s for pool-related stories.

General- The DPAC logo has been adopted. Please see attached.

Next regular meeting scheduled Monday December 6, 2010 and to be held in the 2nd floor meeting room at the indoor pool at 7pm; public is welcome and encouraged to attend.

Respectfully submitted,

Councilor Bill Garrison

DOVER



SWIMS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.1.

Resolution Number: **R – 2010.11.10 – 141**

Resolution Re: Adoption of Street and Sidewalk Pavement Management Policy

WHEREAS: The Community Services Department has been utilizing best practice pavement management techniques along with a well-developed sidewalk management program in properly maintaining the community's network of streets and sidewalks given the funding resources available from year to year; and

WHEREAS: The Pavement and Sidewalk Management Programs that have been developed and remain in use by the Community Services Department provide a responsible and widely accepted means for evaluating, prioritizing and determining the most efficient use of limited capital funds in preserving and maximizing the community's prior investments in streets and sidewalks; and,

WHEREAS: A sustained level of funding and consistent means of allocating funds based upon objective analysis and priorities is required to minimize costs over the long term and maximize the life expectancies of both the street and sidewalk infrastructures.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City formally adopts as policy the current Pavement and Sidewalk Management Programs as the basis for evaluating and determining the respective repair strategies and maintenance priorities for streets and sidewalks throughout the City.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers,
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.1.

Resolution Number: **R – 2010.11.10 – 141**

Resolution Re: Adoption of Street and Sidewalk Pavement Management Policy

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.1.

Resolution Number: **R – 2010.11.10 – 141**

Resolution Re: Adoption of Street and Sidewalk Pavement Management Policy

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department has been utilizing best practice pavement management techniques since the early 1990's. These pavement management techniques involve a regular evaluation of pavement conditions to guide the planning for pavement repairs and maintenance with the goal of maximizing the value and life of the pavement network throughout the community. In support of its pavement evaluation and planning efforts, the Community Services Department is using a well-recognized set of standards and analysis for its Pavement Management Program in order to recommend repair strategies and establish priorities based upon available funding.

The overall Pavement Management Program involves one third of the city's streets being evaluated annually by a trained technician and the data derived from that evaluation input into a computerized application. A resulting PCI (Pavement Condition Index) is established for each road segment in the community providing a means for numerically ranking all streets. The PCI list is reviewed by a licensed engineer and the condition of utilities and sidewalks are taken into consideration as well as available funding when determining if a street should be repaired in a particular year or not. Streets and sidewalks that are determined to have extensive utility and street repairs are recommended to be stand alone projects that are scheduled into the Capital Improvement Program.

In conjunction with its pavement management system, the Community Services Department has also developed and is utilizing a Sidewalk Management Program. This program was developed by in house staff in 1997 and, similar to the standards supporting the Pavement Management Program, includes an inventory of all sidewalks including material, dimensions, curb or no curb, grass strip or no grass strip, and condition. Sidewalk repairs are determined based upon the data collected and evaluated as part of this program. Priority areas for sidewalk repairs and construction remain those sidewalks surrounding schools, hospitals, parks, elderly housing areas, and the downtown urban core. Expansion of sidewalks in conjunction with new development have been determined in accordance with the City's Site and Subdivision Regulations 155-46 Sidewalks. The Master plan also guides the determination of sidewalk repairs and expansions by encouraging looping of existing sidewalks to enable more pedestrian traffic as well as safety for pedestrians.

The purpose of this resolution is to establish as formal policy the current Pavement and Sidewalk Management Programs as the basis for evaluating and determining the respective repair strategies and maintenance priorities to be used throughout the City.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.2.

Resolution Number: **R - 2010.11.10 – 142**

Resolution Re: Professional Services Contract for Environmental
Consulting Services – Peschel Consulting, LLC

WHEREAS: The City has received notice of retirement of a knowledgeable long-time employee who has been involved in sensitive and technical environmental projects for the City of Dover for a substantial period of time; and

WHEREAS: The City continues to require expert advice and service on major environmental projects and other related matters involving the City of Dover which can be procured in the form of consulting services from an outside consulting firm; and

WHEREAS: The immediate and long-term interests of the City in environmental matters will be best served with the acquisition of consulting services that can be provided by the former employee on a transitional basis to take advantage of his experience and knowledge.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to sign and enter into a contractual relationship with Peschel Consulting LLC pursuant to the terms and provisions of the agreement attached to this resolution.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.2.

Resolution Number: **R - 2010.11.10 – 142**

Resolution Re: Professional Services Contract for Environmental
Consulting Services – Peschel Consulting, LLC

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #: 13.B.2.

Resolution Number: **R - 2010.11.10 – 142**

Resolution Re: Professional Services Contract for Environmental
Consulting Services – Peschel Consulting, LLC

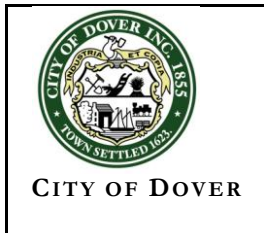
RESOLUTION BACKGROUND MATERIAL:

Environmental matters involving the City of Dover create complex challenges and liabilities for the City. Institutional knowledge, experience and expertise in state and federal regulations and scientific knowledge are required to protect the interests of the City of Dover.

The City has received a notice of retirement from a key employee knowledgeable and directly engaged in ongoing environmental matters. With the employee's retirement, a transition has become necessary to close out several major multi-million dollar environmental projects. Sufficient time and flexibility will be required as part of a transition to not only close out projects but also analyze the most cost effective means for the City to replace the current functions of the employee. A variety of environmental matters being addressed by the retiree remain active and pending.

Upon leaving employment and to aid in the transition needed by the City, the retiree has offered to provide ongoing consulting services to the City. By doing so, the City will not only benefit from the efficiencies and effectiveness associated with the retiree's accumulated knowledge and existing professional relationships but will also realize a net budgeted savings exceeding \$30,000 over the course of the estimated transition period. This savings results from the elimination of employer benefit costs that would otherwise be incurred with the potential recruitment of a qualified replacement employee hired at a lower wage rate or, in the alternative, contracting with other environmental firms given rates ranging from a minimum of \$54/hour as previously quoted to the City.

For the reasons noted above, the interests of the City will be best served by contracting for environmental consulting services with Peschel Consulting, LLC.

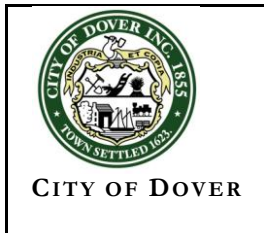


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ENVIRONMENTAL PROJECTS CONSULTING AGREEMENT

NOW COME the **CITY OF DOVER**, a municipal corporation, 288 Central Avenue, Dover New Hampshire 03820 and **Peschel Consulting Group, LLC (“Vendor”) 84 Silver Street, Apartment A** Dover, New Hampshire 03820 who for valuable consideration agree as follows:

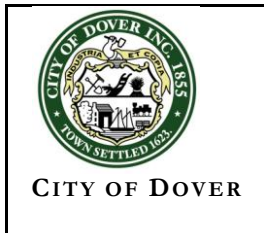
1. **Purpose.** This agreement is for as-needed on-call consulting services for environmental matters.
2. **Scope of Services.** The Vendor shall provide consulting services involving State and Federal compliance regulations on environmental matters for the City of Dover New Hampshire including, but not limited to, the Tolend Road landfill closure, dredging, wastewater, storm water and water supply.
 - a. The parties shall establish a specific scope of work from December 1, 2010 through June 30, 2011 attached as Exhibit A. In subsequent fiscal years, the parties shall mutually agree on a list of environmental projects and tasks for the subsequent year by June 30 of each year. Said list shall be appended to, and incorporated into this agreement as Exhibit B
 - b. The services of the Peschel Consulting Group, LLC shall conform to the standards of environmental professionals performing similar services under similar circumstances in the industry. The services shall comply with all applicable federal, state and local laws and regulations.
3. **Changes in the Scope of Services.** Changes to the Scope of Services shall be made in writing by mutual agreement prior to the performance of the work contained in the proposed change. No waiver of the requirement for written change orders shall result or be presumed based upon the prior actions of the parties during the term of this agreement.
4. **Contract Documents.** The Contract Documents shall consist of:
 - i. Environmental Projects Consulting Agreement
 - ii. Exhibit A: Scope of Work December 1, 2010 through June 30, 2011.
 - iii. Exhibit B: Scope of Work for succeeding years



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iv. General Liability Policy

5. **Term.** The term of this agreement shall commence on December 1, 2010 and end on June 30, 2014.
6. **Cost and Payment.** The City of Dover shall pay the Vendor at an initial annual rate of Eighty-five thousand one hundred dollars in the following monthly amounts:
 - a. **December 1, 2010 through June 30, 2011:** \$7,091.66 per month for seven (7) months at an annual rate of \$85,100
 - b. **July 1, 2011 through June 30, 2012:** \$7,268.96 per month at an annual rate of \$87,227.50 (this amount includes an increase over the previous annual rate in the amount of 2.5%)
 - c. **July 1, 2012 through June 30, 2013:** \$7,450 per month at an annual rate of \$89,408.19 (this amount includes an increase over the previous annual rate in the amount of 2.5%)
 - d. **July 1, 2013 through June 30, 2014:** \$7,674.20 per month at an annual rate of 92,090.44
 - e. (this amount includes an increase over the previous annual rate in the amount of 3.0%)
7. **Invoices and Payment.** The Vendor shall submit invoices on a monthly basis detailing the work performed for the previous month. Payment shall be made to the Vendor within twenty (20) days of the date of the receipt of the invoice. The City of Dover shall reimburse the Vendor for travel expenses including mileage incurred in the performance of the services provided in this agreement upon the submission of receipts and supporting documentation. Travel shall be calculated using the Vendor's Dover business address. Failure of the Vendor to provide a request for travel expenses within thirty (30) days of incurring the expense shall constitute a waiver of reimbursement.
8. **Independent Contractor:** The Vendor is an independent contractor providing consulting services on environmental matters for the City of Dover. The Vendor shall be responsible for paying all insurances, taxes, fees and levies imposed by State and Federal governments. The Vendor shall control the means and manner of performance of the services under this agreement including but not limited to the days and hours of work. There shall be no limitations or restrictions on the clients of the Vendor in the absence of a conflict of interest as determined in the sole discretion of the Vendor after disclosure to the City of Dover. The Vendor shall have access to the records and files of the City of Dover on an as-needed basis subject to the advance approval of the Community Services Director.



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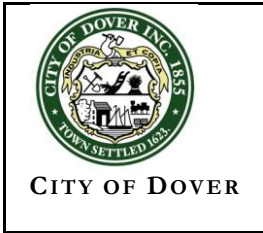
9. Insurance.

- a. The Vendor shall secure and maintain for the duration of this agreement a General Liability Insurance policy or policies at no cost to the City of Dover. The coverage of said insurance policy shall be in the amount of One Million Dollars (\$1,000,000). An insurance certificate shall be supplied to the City of Dover. The City of Dover shall be named as an additional insured. A condition of the insurance coverage shall be thirty (30) day notice to the City of Dover upon cancellation.
- b. The Vendor shall secure and maintain for the duration of this agreement Automobile Liability Insurance covering the operation of all motor vehicles, including those hired and borrowed, used by the Vendor in connection with this agreement at no cost to the City of Dover. The coverage of said insurance policy shall be in the amount of Five Hundred Thousand dollars (\$500,000) for all damages arising out of bodily injuries to or death of one person and subject to that limit for each person, a total limit of One Million dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of two or more person in any one accident or occurrence. An insurance certificate shall be supplied to the City of Dover
- c. The Vendor shall maintain statutory Workers' Compensation insurance coverage for all of its employees at the project as required by the State of New Hampshire.
- d. The Vendor shall require all subcontractors to purchase and supply proof of insurance policies in like types, amounts and provisions as required in this agreement by the Vendor.

10. **Indemnification.** To the fullest extent permitted by law, the Vendor agrees to indemnify and hold harmless the City of Dover from any claims, losses, damages or expense (including reasonable attorneys' fees) arising out of the death or, injuries, or damages to any person, or damage or destruction of any property, in connection with the Vendor's services under this agreement to the extent caused by the negligent acts, errors, or omissions of the Vendor or its officers, directors, employees, agents or independent professional associates, or any of them.

11. **Ownership of documents.** The City of Dover shall own all documents generated by the Vendor during the course of this agreement. No property of the City of Dover shall be removed from the City of Dover by the Vendor without prior written consent of the Community Services Director.

12. **Dispute resolution.** Both parties are entitled to all available legal and equitable



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remedies within the jurisdiction of the courts of the State of New Hampshire.
Venue shall be Strafford County.

13. **Termination.** Either party may terminate this agreement with or without cause upon providing ninety (90) days written notice. This agreement shall automatically terminate if sufficient funds for payments under the terms of this agreement are not appropriated in the annual city budget.
14. **Binding.** This agreement shall be binding upon all parties, their heirs, executors, administrators, successors and assigns.
15. **Severability.** If any of the terms and conditions of this agreement shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this agreement to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision.
16. **Applicable law.** The law of the State of New Hampshire shall govern this agreement.

Peschel Consulting Group, LLC.

Managing Member
Duly Authorized

Date

CITY OF DOVER

Michael Joyal, City Manager

Date