



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall Second Floor Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: **Friday, October 22, 2010**
Meeting Time: 8:30 am

Members Present: George Maglaras, Jack Buckley, Otis Perry, Carrie Keech,

Others Present: Bill Simons (Parking Manager), Gary Bannon (Recreation Department),
Kirt Schuman (Chamber of Commerce)

Members Not Present: Charles Reynolds, Anthony McManus

Motion was made to approve September 24th minutes by George Maglaras and was seconded by Otis Perry. All members were in favor.

NOTES

Gary Bannon attended the September parking meeting to voice his concerns over citizens using the McConnell Center parking lot when the parking meters are implemented. After some discussion, the possibility of implementing two hour time restrictions in the parking lot for patrons was discussed. Otis Perry agreed that once the parking meters are in place that a closer eye should be kept on the McConnell Center parking lot.

Motion was made by Jack Buckley to hold off on any action at the McConnell Center until the new meters are in place and operating. Carrie Keech seconded the motion. All members were in favor.

Staff Updates

There was discussion about scofflaws. Bill Simons indicated that since letters went out to all scofflaws with a Dover address over \$2700 has been generated. There was discussion about sending similar letters to out of town scofflaws.

Bill Simons indicated that he is still looking into retaining a collections agency to track down unpaid fines as well and will report at the next scheduled meeting.

Bill Simons indicated that there will be a slight delay in the delivery of the parking meters. The bases for the meters will be installed starting Monday, October 25th. All meters are scheduled to be installed the week before Christmas and turned on January 3, 2011.

Bill Simons had a sample of the signs that will be posted on the pole above all parking meters. The signs are light-solar powered and he will be ordering 300 signs at a price of \$5/\$6 dollars each. George Maglaras suggested looking into pricing at the prison for signs before an actual order is made.

After some discussion, it was decided that Parkeon should calibrate its software to accept two types of tokens, a 25 cent version and a 50 cent version. It was decided that 25 cent tokens would be purchased only at this time. Tokens will currently be sold at Dover City Hall and the Chamber of Commerce with a limit of \$40 worth of tokens. The actual institution of a token program will be decided at a future meeting.

Bill Simons inquired about having the tokens customized for Dover. All members were in favor and Otis Perry will be looking into a possible design on the coins and will report back to the members at the next scheduled meeting.



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There was discussion about the Shuffle ordinance. To date there are several areas around city hall where there is no control of the shuffle ordinance. Bill Simons would prefer to implement a policy of parking for two hours and then leaving the immediate area for two hours. Jack Buckley suggested that this discussion be held at a later date so as to find out what the needs are for area businesses and their employees as far as parking.

There was discussion about the long term parking needs of One Washington Center. Currently the City has a tenant-at-will lease with One Washington Center for 100 spaces on River Street. These spaces will convert to the waterfront development once that begins. The owners would like to invest in the property but the financial backers were concerned about the current contract with the City. Commission members were in support of finding alternative locations. Bill Simons will report back to Commission with suggestions.

Motion was made by George Maglaras to end the October 22, 2010 Parking Commission meeting and it was seconded by Carrie Keech. All members present were in favor.

Next regular meeting is scheduled for November 12, 2010.