



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #11
Meeting Location: City Council Chambers
Meeting Date: **Monday, November 8, 2010**
Meeting Time: **7:00 pm**

Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, November 8, 2010, at 7:10 p.m. in the City Council Chambers.

A. ROLL CALL: Present were Carolyn Mebert, Beth Setear, Kenneth Appel, Doris Grady and Matt Mayberry. Robert McCrory and Audra Lurvey were absent.

Also present were; Superintendent Jean Briggs Badger; Business Administrator, Laurie Verville; Woodman Park School Principal Patrick Boodey; Pupil Personnel Services Director Sandie Crosson, DMS Co-Principal Christine Boston, DHS Principal Debi Migneault, GES Principal Dustin Gray, DTU President Deb Hackett, CAI Director Gary Tirone, WPS Teacher Sheila Madsen, and Preschool Teachers from the District.

B. PLEDGE OF ALLEGIANCE: Doris Grady led the Board in the Pledge of Allegiance.

C. CITIZENS' FORUM: Peter Allen, a resident of Dover one addressed the School Board about the use of Natural Gas in the Dover School District. He discussed the price for fixed amounts of gas for a fixed price. He would like the District to spend less on gas and more on the students.

D. APPROVAL OF MINUTES: Matt Mayberry, moved, Doris Grady seconded, to approve the following minutes:

1. NONPUBLIC SESSION #30, OCTOBER 4, 2010 (PERSONNEL & REAL ESTATE)
2. REGULAR SESSION #10, OCTOBER 4, 2010
3. NONPUBLIC SESSION #31, OCTOBER 25, 2010 (NEGOTIATIONS, PERSONNEL & RETREAT)
4. REGUALR SCHOOL BOARD WORKSHOP, OCTOBER 25, 2010

An oral **VOTE PASSED 5/0.**

Matt Mayberry moved, Doris Grady seconded, to suspend the rules to bring item N.6., Dover District Preschool Program, forward in the agenda. An oral **VOTE PASSED 5/0**

N. 6. DOVER DISTRICT PRESCHOOL: Sandie Crosson presented to the School Board an overview and goals of the Preschool program. She showed a brief video made by the Preschool teachers that highlighted photos of the children and different activities in which they participate. These goals include;

- Provide special education programs to children turning 3 in the least restrictive environment.
- Provide peer models for an enhanced learning environment.



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- Identify children in the community between the ages of 3 and 5 who may be at risk for having a disability.

Children with disabilities are served, including:

- Autism
- Developmental Delay
- Speech and Language Impairments
- Seizure Disorders
- Blind/Hard of Hearing/Deaf
- Medically Fragile
- Attention Issues
- Down Syndrome
- Emotionally Disabled

Also children without disabilities are served, including:

- Typical children from the community
- Typical children from Head Start
- Typical children with articulation delays

What the research says:

- Studies on peer effects show that lower achieving students experience improved performance when sharing the classroom with higher achieving students (Burke and Sass, 2008)
- Studies on classroom size show that smaller classrooms lead to better performance (Kreger, 2003)

Challenges:

- Class size
- Ratio of children with disabilities to children without disabilities
- The severity of needs
- Growth of the program

Ms. Crosson also presented a graph showing the growth of the program. They are very proud of the program and have had great success with children entering kindergarten. Parents also give high marks to the program. Providing education for students without disabilities is good for the program, but it difficult to maintain the mandated size of 12 students in each class. She provided each Board member with a pamphlet on the Preschool Program

E. CONSENT AGENDA

1. Correspondence:
 - a. NH Feline Fanciers, Inc. (Waiver of Rental Time)
2. Resignations/Retirements:
 - a. Laura Sunderland, Art Teacher WPS
 - b. Kelly Sweet, Occupational Therapist GES



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4. Leaves of Absence: None.
5. Nominations:
Sheet 1: Nomination and Election of Teachers (Cortes-Schlapak)
Sheet 2: Nomination and Election of Aides, and other Staff (Bezanker-Vansylyvong)
Sheet 3: Nomination and Election of Coaching Positions (Bennett-Zopf)
Sheet 4: Nomination and Election of Staff (Ring-Tromba)
6. Extended Travel (Student Trips): None.

Matt Mayberry moved, Beth Setear seconded, to approve the consent agenda. An oral **VOTE PASSED 5/0.**

F. SUPERINTENDENT’S REPORT: Ms. Briggs Badger addressed the following items:

1. Thank you to the Dover Fire Dept. for their outstanding Fire Safety Production for all our K – 4 students. The *Three Little Pigs* performance was an absolute delight and drove most effectively some critical safety practices home for students.

SCHOOL Updates

2. GARRISON SCHOOL
 - Over 225 students and their parents participated in “National Walk to School Day” recently.
 - The 3rd and 4th graders spread some Halloween cheer by visiting residents of Bellamy Woods Assisted Living Facility.
3. HORNE STREET SCHOOL
 - Hone St. School was awarded the 2010 Blue Ribbon Award for the extraordinary efforts of their volunteer coordinators by the NH Partners in Education. The 19th Annual Blue Ribbon award was held in Manchester on October 25th - Congratulations to Horne St. on this honor.
4. WOODMAN PARK SCHOOL
 - Woodman is having veterans come in all this week to assist in the morning Pledge of Allegiance for Veteran’s Day observance.
5. DOVER MIDDLE SCHOOL
 - The DMS 7/8 Band and Chorus will be performing with the Dover High School Band and Chorus on Wednesday for the annual Veteran’s Day concert.
 - The DMS annual “stuff a bus” food drive in conjunction with 98.7 The Bay was held this past week. Students surpassed last year’s drive of 1300 items, collecting over 1400 items to donate to local food banks.



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- The DMS PTA is holding their monthly meeting tomorrow at 2:30 pm in the DMS Library. This meeting will include “Cyber bullying” an online seminar by Inside the School, parents are encouraged to attend.
- Also a note of thanks to the DMS PTA who recently concluded their annual Fall Fundraiser. Over \$11,000 was raised and Linda Clemmons did a wonderful job coordinating this fundraiser from start to finish.

6. DOVER HIGH SCHOOL

- Tuesday night, Nov. 9th – **8th Grade Information Night from 7 – 8:30 pm.** Brief power point overview of DHS followed by a student panel (“The Life of a Ninth Grader”). Then parents will have the chance to ask questions of Academic Coordinators, take a tour of the building, or experience the extracurricular offerings.
- On Saturday, November 13th 14 schools from around NH will come to Dover to participate in the Granite State Certamen. Certamen is a fast-paced Latin competition, much like Quiz bowl or Jeopardy. Students compete in teams to answer questions about Latin grammar and translation, Roman culture, and mythology. This is the third year that the Granite State Certamen has been held, but this year the event is happening at Dover High School! There will be almost 200 students competing, including 6 teams of excellent Dover Latin students. The competition runs from 9:30 am until 2:30 pm.
- November 18th – Picture retakes for underclassmen. Also, last chance for seniors to have a Yearbook picture taken. Senior Class group photo will also be taken that morning.
- November 20th – NJROTC Drill
- November 30th – Financial Aid Night at 7 pm.
- M.J. Hippern at Dover High School recently received a 2010-11 Special Olympics Project UNIFY Learning and Leadership Project Funding award! Project funds will be used to enhance curriculum, foster positive school climates, and create leadership opportunities. This funding in the amount of \$2,500(?) to continue her ground breaking work in the area of school climate and inclusion.
- DHS Music Department has had two students selected by audition for the 2011 NHMEH Jazz all state festival: Morgan Chalue will be singing in the jazz choir and Jack Drucker will be playing drums for the Honors Jazz Choir. Six students were also selected for the all NE Band Festival this month.
- Finally the green wave Marching Band won their 4th gold medal in 4 years at the Maine Band Directors Association Championship. Their 5 Start ratings across all categories had them finish in the top spot. Congratulations to Mrs. Boulanger and her talented students!

Matt Mayberry moved, Doris Grady seconded, to accept the Superintendent’s report. An oral **VOTE PASSED 5/0.**

G. STUDENT REPRESENTATIVE REPORT: The student representative to the School Board addressed the following items:



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- Student Council is preparing for 8th Grade Information night.
- Class competition for collecting food for the food drive is going on.
- Smiley's Pizza is donating \$1 for every large pizza and .50C for every small pizza purchased. The money will be donated to the Student Council.
- The Student Council is doing a survey about proper dance etiquette.
- Auditions are taking place for the play being presented by the Drama Club.
- There will be a Veteran's Day concert on Monday night at DHS.
- There was Craft Fair to support the Dover Parent's Music Club on Saturday.
- The DHS football team made the semi-final playoffs.
- The ECO club is hoping the progress reports may be distributed online only and not by paper in the near future. Most students and parents have access to the online version and those who do not, can have them mailed to them.
- The students are concerned that the library is no longer open to students after 3:00. It was previously open until 3:30 pm.

Mr. Mayberry and Superintendent Briggs Badger commented that they would look into this situation and report back to her.

H. COMMITTEE REPORTS:

1. CURRICULUM PLANNING COUNCIL-Progress Report—Ken Appel Reporting: Mr. Appel gave the following report:

Curriculum Director, Gary Tirone presided over the first meeting of the CPC on October 4th which focused on math. Mr. Tirone made it clear that he would keep the committee alert to the challenges that are taking place in education in the 21st Century. Patricia Driscoll discussed the math and focus curriculum that is being piloted in all grade levels from K-6. Math and Focus which employs the Singapore Math is considered being a replacement for Everyday Math in Grades 1-4. Both have strong supporters in the school district. The Math and Focus might allow an easier transition to Middle School. The piloting teachers seem comfortable with it. The recommendation will come in May after the budget is due. If Committee selects this program, there could be budgeting problems because of the new texts and materials that will be needed. Mike Gile, the Academic Coordinator for Math at DHS, presented the Dover High School Math curriculum. It seems well designed to cope with block scheduling and allows students to have sufficient courses for a college preparatory route. Many math teachers at the high school and college level find it troublesome that math is not taken in consecutive semesters. The student would need to be very strong in math to be able to skip a semester and remember the material. This is similar for foreign language study. The student is usually more successful if the course are taken consecutively. Students who will be advantaged by block scheduling are those who could take Advanced Placement Calculus BC with Candace Hall. Her class had a great record of success this year and this will allow them to skip a full year of math, allowing them to progress at a faster rate. With many people dealing with debt and hardship, the non college prep class Consumer Math and the college prep course in Math and Money should be of great value to many students. The School Board should note that adding new courses costs a great



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deal of money for texts and supplies, with the budget for curriculum materials being drastically cut last year, the full implementation of these programs will not be possible. The video Mr. Tirone showed at the last School Board Workshop showed that there will be many technology driven changes in the future and a district that doesn't take advantage of the technology will be leaving students at a considerable disadvantage compared to other districts.

2. HORNE STREET SCHOOL—JBC--Doris Grady Reporting: Mrs. Grady gave the following report:

There are changes happening daily at Horne Street School since the end of the renovation gets closer. There are change orders happening daily and final decisions are being made.

RECORD NOTE: After the November 4th JBC meeting and approved obligations, there is a budget availability balance of \$399,116.23.

Mrs. Grady resigned her position as a School Board representative on the Dover Teachers' Union Negotiating Team effective November 8, 2010 and nominated Matt Mayberry to replace her in that position. She has been on the committee for 2 ½ years. Beth Setear seconded the motion.

Dr. Mebert stated that, on behalf of the School Board, her resignation was accepted with regret, and thanked her for her service. Ms. Briggs Badger also thanked Mrs. Grady for her selfless years of service spending many nights devoted to this committee.
An oral **VOTE PASSED 5/0**.

Matt Mayberry moved, Beth Setear seconded, to pull Policy Change I. a. JEDA Truancy from the agenda. An oral **VOTE PASSED 5/0**
This policy will be added to a future School Board agenda after language is clarified.

I. POLICY CHANGES - PROPOSALS:

b. JICK & JICK-E Pupil Safety and Violence Prevention Policy (Bullying & Cyberbullying):

Mr. Appel commented on a few typographical errors. Page 2, b., last line in the paragraph should read "an" instead of "and". The second error is on page 2, b., at the bottom of the page, should read, "Occurs off school property..." instead of "Occurs off of school property..."

Mr. Appel also commented on the section on Immunity. His belief is that the School District cannot grant it. It is probably granted in a state document.

Dr. Mebert noted that it has been reviewed by lawyers and that it was only the first reading. Mr. Appel doesn't want the reader to believe that "we" can grant immunity. It is granted by another agency. Ms. Briggs Badger stated that the guidelines given by the New Hampshire School Board Association were used when this policy was crafted. They had given a model Bullying



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policy for school districts to use. Christine Boston, Co-Principal of DMS and policy committee member discussed the policy. She explained that the Immunity piece is also part of the law. Mr. Appel suggested that the reference be added to it, to which Ms. Boston agreed. Mr. Mayberry asked if the School Board would receive the actual incident reports of complaints of bullying. Ms. Briggs Badger said that wasn't part of the plan at this time. She could give composite figures in different categories. He stated that would be sufficient. He also stated that he hasn't seen anything regarding punishment. Ms. Boston explained that there are two pieces under new legislation: Discipline and Intervention. There are specifics that require schools to take both into account. The school handbook outlines the disciplinary actions and the severity of the discipline. Mr. Mayberry asked if the policy could reference the disciplinary action or intervention. If a parent were reading the policy, he or she wouldn't know there were any disciplinary consequences. Ms. Boston commented that it is referenced in the policy. Progressive discipline is used at Dover Middle School and it is clearly outlined in the handbook.

Mr. Mayberry commented that this is the only policy on which he has ever received emails. He would like a stronger stance on the School District's part and doesn't think it can be overstated. He would like to see criteria on how it will be investigated and what will happen once it is discovered. He would like "One stop shopping". The parent is the customer and we don't want to make them "work" for the answers to their questions.

Ms. Setear noted that this is the case with many of the district policies. The policy is implemented, but procedures are not attached to them. If they were, the policies would be too lengthy.

Ms. Boston stated that under Ferpa requirements, we can't tell other parents the disciplinary consequences that happened to the student who is bullying. Mr. Mayberry understands the requirements, but commented that as a parent of a student who is bullying, he would want to know the punishment that his child would receive. Alternately, if his child were the victim, he would want to know the punishment the bully would receive.

Ms. Setear commented that the Investigation Report is attached to the back of the policy so they could see what type of information would be filled out if a report were made to the administrator.

Dr. Mebert stated that if there is more than one student involved, they are reviewed separately in a Disciplinary Hearing and the neither knows the consequences that the other receives.

Mr. Mayberry asked if a reference such as, "See Handbook" can be added. Ms. Boston responded that she will speak to the attorney to see how other districts are handling this situation. Mr. Mayberry stated that any reference would be fine, just so that parent's would know to see the handbook for more information.

Mr. Appel suggested that one sentence that says "Disciplinary policies are sent home at the beginning of the year in the Student Handbook" and also informs them as to how to get another copy if needed.



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Ms. Briggs Badger commented that the Student Handbook is online, as well. She stated that at the Teacher Workshop Day in March, Dr. Malcolm Smith would be the keynote speaker and would be presenting to teachers on bullying and could perhaps put information into an easy reference or a more succinct format so that teachers and parents could have at their fingertips. She added that Dover has a “Zero Tolerance” policy.

Ms. Boston felt that a “Quick Guide” would be a useful tool for parents to reference, if they have suspicions that their child is a bully or is being bullied. Ms. Briggs Badger added that Dr. Smith is also an author and the District has copies of a pamphlet that he has written that is available free of charge in each office.

Mrs. Grady asked if there is a policy that refers to adults. There have been many news items lately that deal with acts of harassment of staff and students. The bullying policy only covers students and there are many instances where adults are involved, whether it be online or in person.

Ms. Setear commented that she had the same question when she was reviewing this policy, but found that situations involving adults are under the Harassment policy. (ABAC). Ms. Boston said that this policy is referenced on the Bullying policy.

Ms. Briggs Badger stated that this policy is required by the State and is only meant to be for students.

Matt Mayberry moved, Ken Appel seconded, to table the policy for a second reading at the December 13th Board meeting. An oral **VOTE PASSED 5/0**.

c. EBBD Indoor Air Quality

Beth Setear moved, Matt Mayberry seconded, to table the policy for a second reading at the December 13th Board meeting. An oral **VOTE PASSED 5/0**.

J. POLICY ADOPTIONS: None

K. SUBMISSION AND PAYMENT OF BILLS: Matt Mayberry moved, Beth Setear seconded to direct the Business Administrator to pay manifest #11-E in the amount of \$2,733,117.15. A roll call **VOTE PASSED 5/0**.

L. RESOLUTIONS: none

M. OLD BUSINESS: none

N. NEW BUSINESS:



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1. APPROVE DHS PROGRAM OF STUDIES 2011-2012—Jim Dupille:

Jim Dupille, Dean of Instruction presented the changes in the DHS Program of Studies for 2011-2012. He reviewed the changes which include proposed Advanced Placement Classes including:

- AP European History
- AP French
- AP Government and Politics
- AP Latin: Vergil
- AP Spanish Language

Proposed Southern New Hampshire University in High School classes:

- American Government
- American Studies
- Anatomy and Physiology
- College Prep Biology
- Honors Biology
- British Authors
- Drawing IV
- CP Finite Math
- French IV
- Mythology
- Photography II
- Spanish IV
- College Prep US History
- Honors US History

Other changes to the Program of Studies include:

Added Graduation Checklist (p. 4)

English

- Drop
 - 165 - Critical English Skills
- Add
 - 115 - Freshman Seminar (p. 18)
 - 142 - Applications of English (p. 21)
 - 144 - CP Senior English (p. 22)
 - 159 - The Folk Tale as both History and Legend (p. 25)
 - 160 - Great Books, Both Classic and Contemporary (p. 25)
 - 161 - Memoirs and More (p. 25)
 - 180 - Read 180 / Systems 44 (p. 29)
 - 182 - Unified Dramatics (p. 29)



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Fine Arts

- Edit
 - 230 - Portfolio Preparation (Add Lab Fee) A fee is required for materials and the Scholastic Arts portfolio submission. (p. 32)

Math

- Drop
 - 401, 401 - Essential A + B
 - 403, 404 - Pre-Algebra A + B
 - 407, 408 - CP Algebra I Part A + B 10-12
- Edit
 - 405 - Basic Algebra 1 Recovery (p. 34)
 - 435 - Advanced Algebra Application (p. 36)
 - 463 - AP Calculus AB (p. 37)
 - 464 - AP Calculus BC (p. 37)
- Add
 - 401 - Cord Algebra I (p. 34)
 - 404 - Basic Algebra 1 Grade (p. 34)
 - 410 - Cord Geometry (p. 35)
 - 469 - Everyday Statistics (p. 37)

Music

- Drop
 - 251 - Marching Band
- Edit
 - 250 - Band (includes Marching Band) (p. 39)

Science

- Drop
 - 642 - Modern Physics
- Edit
 - 610-613 - Earth Science (Semester) (p. 42)
 - 614-617 - Physical Science (Semester) (p. 42)
- Add
 - 642 - CP/ Honors Physics II (p. 44)
 - 684 Science Research Seminar (p. 47)

CTC

- Drop
 - 800 - Life Science Technology
 - 810 - Aquaculture and Agriculture
 - Landscape Technology/Horticulture
- Add



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- 800 - Intro to Life Sciences (p. 64) – (replaces Life Science Tech)
- 801 - Intro to Aquaculture and Horticulture (p. 64) (replaces Aquaculture and Agriculture)
- 802 - Animal Science Exploratory (p. 64)
- 811 - Culinary Arts Exploratory (p. 66)
- 839 - Accounting II (p. 72)

Mr. Mayberry asked if the administration was looking at the popularity of the class. If there are one or two students interested, would this class continue? Mr. Dupille responded that if the enrollment is below 12, the class is not run. If this happens for a few years, the course is brought before the School Board to delete it from the Program of Studies.

Dr. Mebert asked why pre-algebra was dropped, since it is typically an important class. Mr. Dupille responded that it is, but pre-algebra is taught at DMS and the courses have been re-sequenced and have stretched core algebra over a year. They are prepared by the end of freshman year to have Algebra I completed and be back on track by sophomore year.

Dr. Mebert also had thought that Advanced Placement classes were not popular and had low enrollment.

Mr. Dupille responded that some of them do not get filled, but for the most part they do receive enough students to continue the course. The hope is that additional courses are added so that the students can add rigor to their transcript.

Ms. Setear asked that in the future, the Program of Studies be sent electronically. The changes are the most important piece what they are approving.

Beth Setear moved, Matt Mayberry seconded, to approve the changes in the DHS Program of Studies for 2011-2012 school year. An oral **VOTE PASSED 5/0**.

2. APPROVE DHS CO-CURRICULAR PROGRAM “CLOSE UP”—Eric Salmonsens:

Eric Salmonsens, Social Studies teacher at DHS and coordinator of the Close Up, Washington, DC program outlined the program for which he would like approval. About 15 students will travel to Washington, DC from April 17th-April 22nd, 2011 to work with a non-profit group, called Close Up. It has been in existence for about 40 years and has helped to educate and inspire young people around the country. It provides students with the opportunity to develop a more complex understanding of our history, teaches students how to become more effective and informed citizens, and encourages students to engage in the public policy issues and debates they are likely to encounter in their high school and college classes. Students will participate in activities including:

- Debating key domestic and foreign policy issues with students from around the country
- Participating in an organized Capitol Hill Day
- Taking part in seminars with Washington insiders
- Visiting monuments and memorials



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- Visiting neighborhood and Embassy study visits
- Visiting college in the DC area
- Earning college credit from University of Virginia
- Making connections for internships in politics and policy down the road.

The cost of the trip will be \$1,409 and the cost of the bus. This includes all activities, entrance fees, hotel, meals, instruction, in-town transportation, night-time security, access to quality medical care, Close Up souvenir, and academic materials.

Ms. Salmonsens state that it is much more that a visit to DC in the spring. Many students are excited about the program and the preparation for the program.

Mr. Mayberry asked if there is financial aid for students. Mr. Salmonsens said that the US Congress offers some financial aid to students, but one of the goals is fundraising by the students. A big component of the program is the civic interaction with the community.

Mr. Mayberry asked if the opportunity for financial assistance was made clear to the student. Mr. Salmonsens responded that they were aware of it. Mr. Mayberry suggested that the republican or democratic parties be approached for funds, also. He also offered to share other ideas for fundraising with Mr. Salmonsens.

Ms. Setear asked if this is an afterschool club and what the grades of the students are. Mr. Salmonsens responded that it is more of an after school program and they are mostly upperclass students, although there are a few sophomores. Many of the students are interested in government and are taking the Government class. They work on academic type projects and it is a little more involved than a typical club. She also confirmed with Mr. Salmonsens that he would like to offer .5 credit for this program.

Dr. Mebert asked if they will be interacting with students from other schools. Mr. Salmonsens responded that they will be rooming with a DHS student and two students from another state. They are combined during the entire week.

Dr. Mebert asked about fundraising and how the proceeds would be distributed. Mr. Salmonsens explained the process, hoping to decrease the total amount owed by each student. The \$300 deposit needs to be paid no later than December 1. This is needed so that he can obtain a count of the number of interested students. Twelve students are needed to make this trip possible. \$100 deposit is requested sometime before December 1st. The \$300 deposit is non-refundable, but the \$100 deposit would be returned to them, in case the trip doesn't work out. Mr. Salmonsens believes there is assistance for the deposit also, but he will verify this with Close Up.

Ms. Setear asked if there has been any investigation of the non-profit group. Mr. Salmonsens confirmed that he has met with the group and they have been around for decades. Dover High School also worked with Close Up many years ago on a similar program.



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Mr. Boodey, a former DHS teacher was involved with the program previously and he recommends it highly. At that time, the program wasn't used for credit, but it was a very good experience for all involved.

Mrs. Grady asked about chaperones and security with this program. Mr. Salmonsens stated that he and another teacher would chaperone on the way to Washington, DC. Once they are there, Close Up provides adult supervision for every part of the trip.

Mrs. Grady would have liked to have time to Google the program and learn a bit more about it. Ms. Briggs Badger reminded her that Mr. Boodey had participated in this program many years ago.

Mrs. Grady asked why the program stopped. Mr. Boodey stated that it was a bit more than ten years ago and stopped because of lack of interest. The format hasn't changed much, but it is well run and well worth it.

Matt Mayberry moved, Doris Grady seconded, to approve the Close Up trip to be held in April of 2011. An oral **VOTE PASSED 5/0**.

3. REDISTRICTING DISCUSSION—Dustin Gray:

Mr. Gray gave an update on the findings of the Redistricting and Restructuring Committee for the Elementary Schools.

The Dover Restructuring and Redistricting Committee has met on 5 occasions from June to present to discuss the future needs of the Dover schools and the best manner in which to meet the needs of all students within the district. The committee is comprised of parents, staff, board members, and administration.

The committee reviewed the current state of the three elementary schools with enrollment and current programming.

The committee debated the concept of redistricting vs. restructuring as the best means to meet the needs of the district. Redistricting is defined as noting a specific area of streets that is designated for one school and shifting their attendance to another school. Restructuring for this conversation is defined as a change of concept in how we deliver services for the students.

Restructuring has no defined look, but could take different forms based on the district's need.

Most models used in the surrounding areas and the one discussed in great detail was the dedication of Garrison School as a K-2 "neighborhood" school and Horne Street as a K-2 "neighborhood" school. Woodman was recommended as a 3-4 school for all students in the district. DMS and DHS would maintain their original intentions, but there was some discussion as to Woodman's capacity to house the 5th grade program in the future if needs of the district changed. This move is not feasible at the current time. A list of the pros and cons of each models were discussed and summarized (appendix A).



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The decision reached was that restructuring model is not feasible to do at this time, but that it should be included as a major consideration in the educational planning of Dover students for the future.

The committee focused its' attention on redistricting with the following criteria in mind.

- 1) That the geographic distance to school should be minimized whenever possible.
- 2) That the populations be equally dispersed by building capacity with similar demographics whenever possible.
- 3) That the immediate changes will allow Garrison to pursue construction changes without major impact on the education of the students.
- 4) That any new lines drawn will allow the flexibility to move fewer students between boundaries and not entire zones to meet the future needs of the district.

Currently right now the committee is reviewing population trends and projections for the Planning Department and NESDEC surveys of the past along with enrollment predictions and the physical limitations of each building. The next meeting is scheduled for the end of this month with a recommendation to be brought to the board by January for a February vote. The new boundaries will need to be in place by the March Kindergarten registration and families impacted will need to be notified by this time in order to plan appropriately for the upcoming year, 2011-2012.

Pros and Cons of Restructuring vs. Redistricting

	Restructuring	Redistricting
Pros	<ul style="list-style-type: none"> • Equalize class size • Potentially lower class size • Reallocate resources • For grades 3-4: Scheduling changes to devote more time to science and technology as well as reintroduce gifted programs • Increased grade level planning time • Equalized Title 1 \$ • SPED Staffing assignments • Consolidation of services and money • Early Interventions in Literacy in Math more easily achieved 	<ul style="list-style-type: none"> • Quicker, immediate solution • Protocols in place from past committees • Impacts fewer groups • Keeps neighborhood school concept



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Cons	<ul style="list-style-type: none"> • Loss of neighborhood schools in K-4. • Staff continuity and shifting of schools would have a large impact • Space needs • Loss of school wide designation for WPS • Bussing challenges • Additional transitions as students would not stay in each building for more than 2 or 3 years 	<ul style="list-style-type: none"> • Does not solve the long term problem • Could impact families (not students) more than once • Does not address true balance in public education • High anxiety and tension for those affected • Could happen again in the future • Staffing imbalances could still exist
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Mr. Mayberry asked when in the future restructuring should take place. If not now, when? He commented that with redistricting there could be some problems with families not wanting to move their children to other schools in the middle of their elementary years. He continued to say that as a realtor he knows that some schools have strong stigmas and parents might not be happy with the change. The parent might not view all elementary schools as equal. There could be lines out the door of parents telling us not to redistrict. Mr. Mayberry said that he might be favoring restructuring because of this. Politically, there might be a large outcry of dissatisfaction for redistricting in Dover. Mr. Gray commented that it had been five years since the Horne Street redistricting and the need is great now to redistrict because of the population size of Garrison School. This will offer short term benefit and the District could possibly restructure when the high school is renovated. Mr. Mayberry noted that what the committee discovered now could be helpful when the decision is finally made to restructure.

Mrs. Grady reiterated that it will be difficult to redistrict. She asked if he had made arrangements to have parent meetings so that they have input. It can't only be the committee, but should be brought to the parents of each building. They can learn problems with specific families and not just streets, involved. Mr. Gray said that there are parent members on the committee from each school and they will be taking information back to their respective parent groups. They have also been careful to look at students whose families might have been dually impacted. These would be the families who were involved in the previous redistricting. Because of the period of time, no student would have been involved in the previous redistricting, but if there is a student who is a third grader, they will do everything they can to make sure the student finishes in the same school.

Mrs. Grady stated that she didn't think it had to be a PTO or PTA meeting, but just an open meeting for all parents in the school to hear what will be happening regarding the redistricting. She said that from past experience, that has worked better than anything.

4. APPROVAL OF STUDENT AND PARENT SURVEY OF THE SCHOOL LUNCH PROGRAM

Ms. Verville discussed and is asking for approval of the surveys copied below:



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DOVER SCHOOL LUNCH PROGRAM SURVEY

Dear Parent,

We hope you'll take a few minutes to share your candid feedback about the school lunch program at your child's school, thereby helping us to better serve you and your child's needs. We're hoping to make some changes around the lunchroom that will help us to better serve your family, but we need to know what changes are most important to you and your child. Thank for your feedback!

The Dover Food Service Team

Which Dover school does your child attend? _____

In which grade is your child? _____

In a typical week, how many times does your child eat school lunch?

0 1 2 3 4 5

In a typical week, how many times does your child eat school breakfast?

0 1 2 3 4 5

Does your child typically purchase a full meal or individual a la carte items?

On a scale from 1 to 4 how would you rate the follow?

1=Poor, 2=Fair, 3=Good, 4=Excellent (No Improvement Needed)

The variety of meals offered: 1 2 3 4

The convenience: 1 2 3 4

The affordability: 1 2 3 4

The quality of meals offered: 1 2 3 4

What changes would make Dover school lunch more appealing to you or your child? *(Check all that apply)*

_____ A greater variety of menu options from week to week.

_____ A greater variety of options at each meal.

_____ Healthier meal options.

_____ A greater quantity of fresh produce.

_____ A larger amount of locally-produced foods.



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_____ A more affordable school lunch.

_____ No improvement is needed.

Which school lunch meals does your child particularly enjoy? _____

What meals does your child enjoy that are not offered at school? _____

Is there any other feedback or information that you would like to share with us? _____

Thank you for completing this survey! Check back on the Dover School District website at <http://www.dover.k12.nh.us> to see survey results and learn about changes taking place in your child's lunchroom.

DOVER SCHOOL LUNCH PROGRAM SURVEY

Dear Student,

We hope you'll take a couple of minutes to give us your feedback about your school lunch program. We're hoping to make some changes around the lunchroom that will help us to better serve you, but we need to know what changes are most important to our students. Help us to make the school lunch program the best it can be—we want to hear from you!

The Dover Foodservice Team

Which Dover school do you attend? _____

Which grade are you in? _____

In a typical week, how many times do you eat school lunch?

0 1 2 3 4 5

Do you typically purchase a full meal or individual items? _____

If you purchase individual items, which items do you buy and why? _____

In a typical week, how many times do you eat school breakfast?

0 1 2 3 4 5



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On a scale from 1 to 4 how would you rate the follow?
1=Poor, 2=Fair, 3=Good, 4=Excellent (No Improvement Needed)

The variety of meals offered:	1	2	3	4
The convenience:	1	2	3	4
The affordability:	1	2	3	4
The quality of meals offered:	1	2	3	4

What changes would make lunch at your school better? *(Check all that apply)*

- A greater variety of menu options from week to week.
- A greater variety of options at each meal.
- Healthier meal options.
- More fresh fruits and vegetables.
- A larger amount of locally-produced foods.
- A more affordable school lunch.
- No improvement is needed.

What are your favorite meals at school? _____

What meals do you like that should be offered for school lunch? _____

** If you attend the Dover High School, please tell us more about the following topics:

In a typical week, how many times do you buy food or drinks from the school store?

0 1 2 3 4 5

What type of products do you usually buy at the school store? _____

What products would you like to see offered at the school store? _____



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Thank you for your feedback! Check back on the Dover School District website at <http://www.dover.k12.nh.us> to see survey results and learn about changes taking place in your school lunchroom.

Ms. Verville has been working with UNH intern Matt Bennan, who has been working with Food Service Director, Mark Covell to generate the surveys (above) that will ask students and parents for feedback on the food service program in the Dover School District. It is a two part survey and will be administered through School Monkey.

Mr. Mayberry asked if anything has been done about the issue of different colored food trays for different paying students. Ms. Verville responded that Mr. Covell has assured her that it had been addressed.

Ms. Setear asked if students, as well as parents would be completing the survey through Survey Monkey. Ms. Verville responded that they have discussed it and have a few options. One would be for the students to complete the survey through Survey Monkey during a technology class. Ideally, they would rather it not be completed on paper, but they definitely want to get the input from students. There is no real timeline for this project, but hope to have it completed within the next two months.

Dr. Mebert commented that if we do this survey through Survey Monkey, it will cost the district money. Ms. Verville noted that it would come from Food Service funds.

Mr. Mayberry asked about parents who do not have a computer or don't know about Survey Monkey. Ms. Verville responded that information would be provided in school newsletters.

Matt Mayberry moved, Ken Appel seconded, to approve the Student and Parent Survey of the School Lunch Program. An oral **VOTE PASSED 5/0**.

5. APPROVE DRAFT OF THE 2011-2012 SCHOOL CALENDAR

Ms. Briggs Badger discussed the proposed 2011-2012 calendar. It is modeled closely after the 2010-2011 school year calendar. She stated that the administrators and neighboring districts have been asked for their input on the draft calendar. She has been asked to move the April vacation so that it is closer to May. Currently, it is the third full week in April and it would be preferable to the Rochester School District and to Dover Athletic Director, Peter Wotton, for the date to be moved to fourth full week. Rochester has targeted the fourth week for their April vacation.

Dr. Mebert stated that we need to take the Career Technical Center into consideration also, since sending schools need to be on the same calendar. We have students from Rochester and Somersworth who attend our CTC and we need to be on the same calendar. Ms. Briggs Badger responded that she has done this, but the major problem is that we are one of the first schools to set the calendar for next year.



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Ms. Setear asked if we can ask Rochester and Somersworth, and necessary districts in Maine when they historically take April Vacation. Ms. Briggs Badger noted that Maine typically takes the third week and Portsmouth and Rochester usually takes the fourth week.

Dr. Mebert asked if they could do a provisional approval until more information is received. Ms. Briggs Badger said that could be done with only the April vacation week in question for future approval. In December, it will be on the agenda for a final approval.

Beth Setear moved, Matt Mayberry seconded, to table the approval the draft of the 2011-2012 school calendar until the December 13th School Board meeting. An oral **VOTE PASSED 5/0**.

6. DOVER DISTRICT PRESCHOOL PROGRAM-SEE ABOVE

7. AWARD BID FOR EMERGENCY LIGHTING REPAIRS/REPLACEMENT: Business Administrator, Laurie Verville requested the Board award the bid for emergency lighting repairs and replacement to Dunwell Electric. The District had been cited earlier in the year by the Fire Department for insufficient lighting and the repair should not be put off any longer.

The low bidder is Dunwell Electric for a total of \$1,016.00 for labor and materials. The high bidder is RMS Electric for \$2,596.00.

Beth Setear moved, Matt Mayberry seconded to award the bid for emergency lighting repairs and replacement to the low bidder, Dunwell Electric. A roll call **VOTE PASSED 5/0**.

8. AWARD BID FOR NATURAL GAS: Business Administrator, Laurie Verville distributed the results from the bid for natural gas that had just been opened at 3:00 today. The bid had been solicited to eight bidders who are all approved by the NH Public Utilities Commission. Metromedia Energy provided a fixed rate of .74/therm; First Choice Energy provided a fixed rate of .755/therm; and Sprague Energy provided a fix rate of .837/therm. She recommends that they award the bid to Metromedia Energy. It is a contract from 12/1-4/30 with that time period having a fixed price of .74/therm. There is a piece of the contract that is called a Swing Load Pricing. If you buy a certain amount and don't use it, a credit will be issued. It is a combination of fixed for the original 10,000 therms and market price for what is used over that amount. Ms. Verville reviewed the contract with City Attorney Allan Krans.

Mr. Mayberry asked if this was consistent with all of the companies. Ms. Verville responded that it is similar with all of the companies. The history was extracted from Northern Utilities, the current supplier.

Ms. Setear asked if we take a risk and consider a variable cost, which is what Mr. Allen had recommended before. Ms. Verville responded that she considered that and explained her process in her memo. She also stated that we have used Metromedia about four years ago.



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Dr. Mebert asked if the history was based on several years of use. Ms. Verville responded that she only used one year due to the difference in climate and the increase in size of Woodman Park School.

Mrs. Grady asked if the location of the company made a difference. Ms. Verville responded that it was not a factor in the decision.

Matt Mayberry moved, Ken Appel seconded, to award the bid for natural gas to Metromedia Energy from Dublin, Ohio. A roll call **VOTE PASSED 5/0.**

O. SCHOOL BOARD MATTERS OF INTEREST: None

P. ADJOURNMENT: Matt Mayberry moved, Ken Appel seconded, to adjourn at 8:45 P.M. An oral **VOTE PASSED 5/0.**

Respectfully Submitted,
Beth Setear, Secretary
BS/ral