



**CITY OF DOVER**

## DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall Second Floor Conference Room  
288 Central Avenue, Dover, NH 03820  
Meeting Date: **Monday, November 22, 2010**  
Meeting Time: 8:30 am

**Members Present:** Charles Reynolds, Jack Buckley, Otis Perry, Carrie Keech, Anthony McManus

**Others Present:** Bill Simons (Parking Manager), Dan Barufaldi (Economic Development Director),  
Kirt Schuman (Chamber of Commerce)

**Members Not Present:** George Maglaras

Motion was made to approve the October 22, 2010 minutes by Otis Perry and was seconded by Anthony McManus. All members were in favor.

### NOTES

Bill Simons passed along a Dover resident's request that the Parking Commission look into increasing the number of handicapped spaces in the downtown. The committee noted that vehicles displaying a handicapped placard or registration plate could park in any space without adhering to time limits or needing to pay a parking meter. Adding dedicated handicapped parking spaces would reduce the current parking inventory for the general public. No action was taken on this request.

The committee requested that a preliminary budget for FY12 be available for the next meeting.

Dan Barufaldi indicated that RFP's were done on the First/Third/Orchard and School Street lots soil testing project. A pre bid meeting will be held on November 30, 2010 and all bids are to be submitted by December 15, 2010.

### Staff Updates

Bill Simons indicated that he is still looking into retaining a collections agency to track down unpaid fines. Concerns were brought up about the contract. Bill Simons will address each concern and report back to Commission if needed.

After some discussion it was decided that a 20% discount rate would be recommended to the City Council on the meter tokens. Motion was made by Jack Buckley and was seconded by Otis Perry. All members were in favor. Bill Simons will create a resolution to amend the fee schedule to accommodate this recommendation.

There was some discussion about the possibility of having a Smartcard (pre-paid credit card) or a Transponder EZ pass (deducts minutes) available to those for parking. It was decided that material on these items would be presented at a future meeting.

### New Items

Bill Simons suggested establishing an on-street parking permit program to increase permit parking capacity while taking advantage of underused two hour zones. He was asked to bring back to the next meeting more details on the proposal.



**CITY OF DOVER**

## DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall Second Floor Conference Room  
288 Central Avenue, Dover, NH 03820  
Meeting Date: **Monday, November 22, 2010**  
Meeting Time: 8:30 am

Motion was made by Jack Buckley to end the meeting and it was seconded by Anthony McManus. All members present were in favor.