



STEARNS & WHEELER^{LLC}
Environmental Engineers & Scientists

MEETING MINUTES

TOWN OF DOVER, NH
STORMWATER UTILITY FEASIBILITY STUDY

Stakeholder Meeting 1
Dover Department of Public Works
August 9, 2010 at 6:30 PM

Attendees:

Dean Peschel
Bill Boulanger
Alan Krans
Jan Nedelka, Committee Chair
Dot Hooper, Committee Vice Chair
Gary Green
Jay Stephens
Chris Nash
Ray Bardwell
Dennis Ciotti
Dana Lynch
Chad Kageleiry
Rick Schaefer
Alyson Watson
Anastasia Rudenko

Copies to:

All Attendees
File

1. Introductions were made by committee members.
2. Dean Peschel provided a brief history of stormwater management in Dover, NH.
3. Alan Krans briefed the committee on its legal obligations through four points:
 - a. The legal division is available to assist the committee through its undertaking.
 - b. Suggested operating guidelines were handed out. It was stressed that all meetings have to be held in open session and that minutes must be kept of the meetings.
 - c. Ethics rules were discussed, including conflict of interest and potential for bribery.
 - d. Appropriate uses of email were discussed. It was noted that voting over email is prohibited.
4. Rick Schaefer gave an overview presentation explaining the need for stormwater funding. It was clarified that the purpose of the stakeholder committee was to determine a funding source that

would allow the City of Dover to comply with its NPDES permit and meet its ongoing and future needs.

5. The next stakeholder meeting was scheduled for September 13th at 6:30 pm. Subsequent meetings will be scheduled tentatively for the second Monday of every month.
6. Governing Procedures and Ground Rules were discussed. It was noted that there are no committee alternates and members are to notify Jan Nedelka/Dot Hooper if they will be unable to attend a meeting. The following changes were also made.
 - a. It was decided to not include a 'neutral' option in committee votes.
 - b. Questions from the public will be scheduled at the beginning of the subsequent meetings.
7. Study Goals and Objectives discussion raised elements of development requirements and master planning relevant to Stormwater system performance.
8. Meeting was adjourned.

These minutes are an overview of all pertinent discussions that took place at this meeting. Should anyone take exception to any portion herein, notify this office in writing within ten (10) days of receipt or these minutes shall stand as written.



City of Dover, NH Municipal Stormwater Feasibility Study

Stakeholder Workshop #1
August 9, 2010



Agenda



- ▶ Welcome and Introductions
- ▶ Address from City Attorney
- ▶ Overview Presentation
- ▶ Governing Procedures and Ground Rules
- ▶ Meeting Scheduling
- ▶ Brainstorming: Study Goals and Objectives
- ▶ Next Steps and Action Items
- ▶ Public Comment



Feasibility Study Overview



- ▶ Stormwater Impacts
- ▶ Regulatory Approaches
- ▶ Current Management Approach
- ▶ Future Issues and Needs
- ▶ Funding Options
- ▶ Stormwater Utility Feasibility Study
- ▶ Role of the Stakeholder Committee
- ▶ Planning for our next workshop



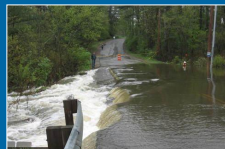
Stormwater Impacts Our Waters and Our Quality of Life



Water Quality and Flooding Impacts in and Around Dover



- ▶ Flooding
 - Basements
 - Willand Pond
- ▶ Water quality impairments
 - Cocheco River
 - Salmon Falls River
 - Bellamy River
 - Upper & Lower Piscataqua River
 - Lower Little Bay
 - Great Bay



How Are We Managing Stormwater Today?



What is a stormwater utility?



- ▶ Similar to a water or wastewater utility
- ▶ Funds collected are dedicated to addressing stormwater issues
- ▶ Rates based on use of the stormwater system

Similar to Pay-As-You-Throw Program



What to consider



- ▶ Evaluate alternatives to fund the program
 - Sufficient to cover costs
 - Stable / dependable from year-to-year
 - Legal and defensible
 - Easy to understand and implement
 - Fair to Dover's residents

Grant from NH Department of Environmental Services:

Determine whether a new stormwater utility is the most appropriate option for Dover



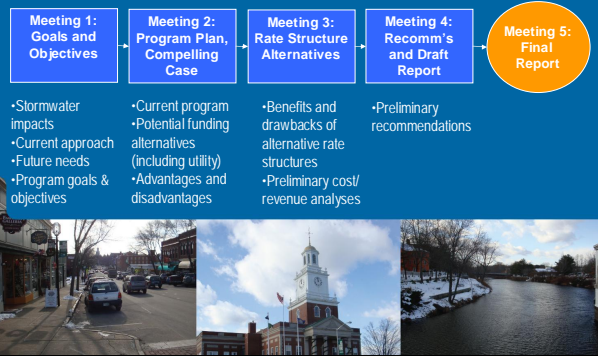
Questions the Feasibility Study will answer



- ▶ What major stormwater-related issues do we face?
- ▶ What are we doing now, and what will we need to do in the future?
- ▶ What would it cost?
- ▶ How would we pay for it?
- ▶ How would it be implemented?



Stormwater Utility Feasibility Study Process



Mission



Together with City staff and stakeholders, develop a *prioritized stormwater program* with *sufficient and defensible funding* that is *broadly supported*.



Our next workshops



- ▶ Agenda
- ▶ Materials for Preparation
- ▶ Communications between Meetings
- ▶ Scheduling
- ▶ Action Items
- ▶ Suggestions?

