

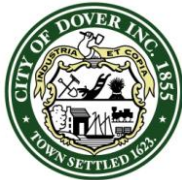


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 6, 2011**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** -- The January meeting was called to order at 4 pm by Chairperson Carol Boc. Attending were Arthur Corte, Michael Egan, Susan Story Galt, Ann Schultz, Asst. Library Director Sandra Erdmann and Library Director Cathleen Beaudoin.
2. **MINUTES ---DECEMBER 2, 2010--** Minutes of the December meeting were approved on a motion made by Michael Egan and seconded by Ann Schultz.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)--** The report of the Library Director for December was approved on a motion made by Susan Galt and seconded by Ann Schultz.
4. **CORRESPONDENCE** -- None
5. **OLD BUSINESS**
 - A. Food for Fines – Waiving .50 in fines for each item a patron donated to the annual City employee & departmental food drive this year, helped the library come in 3rd amongst all City departments. The drive was once again very successful.
 - B. Building repairs: roof, boiler, skylights—Public Works director is getting bids on replacing the casings around the skylights since the flashing has now been fixed on the roof. There has been no further word on the need for a new chimney lining.
 - C. Friends' Tuition Reimbursement program—One staff member has applied for and will get reimbursed for tuition for the course she has completed this fall. The reimbursement will come from the Friends newly established program.
 - D. Library FY'12 budget—Because the City is using a new "budget sense" system they are behind on getting the appropriate personnel figures to department heads, so the library budget proposal is not yet finished.
6. **NEW BUSINESS**
 - A. NHLGC Leadership Institute—Reference Librarian Denise LaFrance was accepted into the Leadership program and will attend 5 day-long sessions throughout the year along with other city and town employees from across New Hampshire.
 - B. Drop-in children's story times (begin Wed. Jan. 12)—The Children's Room staff is trying this new format just on Wednesdays wherein patrons do not have to register ahead of time for story hour. If successful they may pursue making all story times drop-in.



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- C. DEAC Film Series (Feb. 1—Apr. 5)—The Dover Energy Advisory Council will present a series of 5 movies on energy sustainability designed to raise "green" awareness.
- D. AARP Tax Assistance (Feb. 1—Apr. 15)-- The AARP will again be providing free tax assistance at the library during this tax season. They will begin with one longer session on Feb.1 from 9-2 pm, and then continue every Tuesday, Thursday and Saturday from 9-noon. This year appointments can be made ahead by dialing 211.
- E. Sexual harassment training for staff—On January 27, city employees including all library staff will attend this 2 hour workshop.
- F. Baldrige---Striving for Excellence overview—Mrs. Beaudoin will attend this workshop on Jan. 13 for city leaders and department heads to learn about a framework for performance excellence.

7. UPCOMING PROGRAMS

- Mon., Jan. 3: Storytime registration for Session III
- Wed., Jan. 12: Friends' meeting 1pm
- Mon., Jan. 10: Louis Salome "Violence, Veils & Bloodlines" 7pm
- Mon., Jan. 17: Martin Luther King Jr. holiday---library closed
- Tue., Jan. 18: Friends' program: Hetty Startup "Collectors & Collecting" 7pm
- Jan. 8, 15, 22, 29: movies @ 2pm (Shrek forever; Nanny McPhee Returns; Legends of the Guardians: The Owls of Ga'Hoole; Alpha & Omega)

8. ITEMS OF CONCERN – None

9. **ADJOURNMENT--** The meeting was adjourned at 4:30pm on a motion made by Ann Schultz and seconded by Susan Galt.

NEXT MEETING DATE: THURSDAY, FEBRUARY 3, 2011 @ 4:00PM