



**CITY OF DOVER**

## SOLID WASTE ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820  
Meeting Date: **Thursday, November 18, 2010**  
Meeting Time: **6:00 PM**

**MEMBERS PRESENT:** Dave Dinzeo – Chairman, Doug Kemp, Doug DeDe, Judy Mettee, Joe Nicolella, Bill Garrison – Council Representative, Gary Gilmore

**MEMBERS ABSENT:** Ed McCabe

**STAFF PRESENT:** Todd Cormier – Solid Waste Assistant, Meghan Moisan – Secretary

Chairman Dinzeo called the meeting to order at 6:02 PM

**1. Approval of Minutes:** The minutes for the August 19, 2010 meeting were reviewed.

**Motion:** Mettee made a motion to accept the minutes.

**Second:** Nicolella seconded the motion.

**Vote:** U/A.

**2. Monthly Update:** Financial reports along with the current fund balance are still unavailable. Dinzeo stated he was informed reports should be available this January after the new financial system is set up and running.

**A. Fee Schedule Review –** Dinzeo distributed the FY11 Adopted Fee Schedule for Solid Waste, which was found on the City's website. Members reviewed the schedule and discussed the possibility of raising certain fees, such as Freon and Bulky tags. When asked about the Freon extraction process, Cormier stated the Solid Waste staff used to perform this themselves but have been forced to contract the services out since the elimination of a position at the center has left them with limited time and resources. Members discussed increasing funds in order to hire an additional person back at the center. Dinzeo set a goal to review the fees at the next meeting.

Counselor Garrison reminded the members that the minimum fee for residents to dump construction debris at the center was decreased from \$25 per load to \$15 per load.

### **3. Recycling Center**

**A. Yard Waste –** Cormier stated this past Saturday, November 13<sup>th</sup>, was the busiest he's seen since he's worked at the center. A combination of the center being closed the Thursday prior (in observance of Veteran's Day) and the nice weather brought an unusually large number of residents to the center. Despite having 4 employees working, vehicles were still almost backed up to Route 108. Cormier stated they had to make accommodations for the leaves/yard debris by moving around cans and ended up hauling ten 40-yard containers. Members discussed the

possibility of adding Sunday hours around Veteran's Day in the future but decided to address it ahead of time next year, if necessary.

Garrison asked Cormier how the reduction down to 2 employees at the center has affected things. Cormier stated the biggest problem, besides being short-handed at the center, was being less responsive to outside issues, such as illegal dumping or trash violations. Members agreed it would be beneficial to have funds go into an account strictly for recycling as opposed to the general fund. Members brought up the intention of the fees collected from the town of Madbury were supposed to help fund additional personnel at the center, which currently is added to the general fund.

Garrison mentioned he would like suggestions from the members to add to his report for the council. A general consensus from the members was to suggest a reserve account for the Recycling Center to purchase needed items, such as new cans. Garrison said he would like to look at the volume of materials handled at the center over the past few years. Cormier stated they do keep a log book of everything hauled out.

#### **4. Curbside Collection:**

**A. Curbside Leaf Pickup** – The curbside leaf collection is still ongoing, therefore, no tonnage results are available yet. Cormier stated things appear to be going well so far.

**5. Old Business:** Dinzeo stated the Operating Rules were submitted and will go before the council at January 2011 meeting.

#### **6. New Business**

##### **A. Selection of Chair and Vice Chair at the January 20, 2011 meeting.**

Mettee inquired if Pinard has conducted any educational training in the schools, as outlined in their contract. Cormier stated he didn't believe they had yet.

At the City Clerk's request, a member profile sheet was sent around for the members to update their information for the website.

#### **7. Adjournment:**

**Motion:** DeDe made a motion to adjourn at 6:43 PM.

**Second:** Gilmore seconded the motion.

**Vote:** U/A.

**Next Meeting:** The next meeting is scheduled for January 20, 2011.