



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Finance Conference Room, City Hall**
Meeting Date: **Tuesday, January 25, 2011**
Meeting Time: **6:00 pm**

Dover Community Trail Committee Minutes of January 25, 2011

Present: Ken Costello, Marcia Gasses, Michele Alexander, Joe Caproni, Bruce Woodruff, Aviva Grasso, Chair, Mark Seymour, Tom Fargo, Cheryl Niles, Chuck Miner

Bruce and Michele provided updates

- Parking lot at Watson Road.
 - Construction plans/specs./estimate is complete.
 - Plans have n\been f\reviewed with Community Services. City forces to do work.
 - Original plan was to incorporate parking lot into Watson Road reconstruction project put Road project is delayed. Intent is to do parking lot in Spring 2011 as standalone project. Funding source not determined. \$20-30k estimate for parking lot construction.
- Potential City Subdivision regulation changes
 - City proposing modifications to subdivision regulations that would change requirements for sidewalks in areas of City that do not have existing sidewalks on streets. For developments in these areas, instead of installing sidewalks to nowhere, developers would instead put funds into an account for other pedestrian improvements within City. Trail could be one such improvement.
- Spaulding Bridge underpass
 - All construction documents (drawings/specs.) have been submitted (10/2010) to Turnpike Authority (TA). Awaiting issuance of Encroachment Permit from TA before advertising for bids. Grant for construction funds was renewed late last year and is still viable. Construction would not include connection from underpass to Whittier Falls trail section on east side of Turnpike. Potential wetland permit required for this work. Construction access would be from Watson Road. Encroachment Permit would cover final connection section.
- Lighting Project between Transportation Center and Washington St.
 - Fee Proposal to add three lights and some bollards (at Washington St. end near condos) has been received from Contractor that originally installed the bridge lights. Need City Council approval for sole source procurement. Scheduled to go before City Council in March 2011.
- Swale Work on trail, south of Silver St.
 - Community Service to do swale reconstruction during winter during downtime. To occur in two steps. 1. City's contracted tree service to remove necessary trees. 2. City to reconstruct swales with specialized swale excavator.
- Paving trail from Bridge to Fisher St.
 - Community Services contracted paving company will pave after swales have been constructed. Community Services has budget numbers for work.
- Fisher St to Central Ave.
 - No progress on easements. Ken Costello to general develop estimate for work.
- Trailhead posters



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- New posters have been printed to fix the cut-off issue. Posters need to be installed. Need volunteer to do so. Cases must be unscrewed to install.

Other updates:

- Marcia noted that Measured Progress has offered to maintain (mow) trail from Watson Road to Spaulding Turnpike.

Spring Planning:

- Dover cleanup. Committee wants trail to be one of the cleanup locations like it was last year. Joe to submit request. Cleanup occurs Late April/Early May.
- Pool Advisory Committee road race to occur in June. Race route to include community trail as much as possible. Aviva to contact organizers to get details.
- Great Bay Trout Unlimited Cochecho Clean-up Day is scheduled for May 21, 2011. Planning meetings to start soon. Mark suggested that someone from Community Trail Committee attend meetings. Last year 160 people attended. These year High School students will be involved in addition to Boy Scouts, Open Lands Committee and Children's Museum. It was noted that the Housing Authority Community Center teenagers might be a good source of volunteers to assist in river clean-up.

Other Items:

- It was noted that the berm at the Cassily Property on the east side of Whittier St. is not inviting. Suggestions to open this up were made. Potentially with salvaged concrete pipe or curbing.
- Someone mentioned that the Cassily Property is ripe with Eagle Scout projects.
- It was suggested that the Committee revisit the work plan to identify outstanding projects that can be worked on.
- Now that a lot of the "planning" for the trail has been completed, Bruce wondered if the Trail Committee should be under the umbrella of the Planning Department/Board or should it reside elsewhere. Does the committee become "Friends of the Community Trail"? Become a Standing Committee appointed by the City Council? Or become a subcommittee of the Recreation Advisory Board? The Committee needs to focus on the future amenities of the trail and look for ways to implement. Also, trail maintenance sponsorships (sim. to adopt-a-spot) should be explored.
- It was noted that the Trail needs to be formally accepted/designated as a Park. Bruce noted that since the City stated that it was a park, it is technically a park, but there are still issues with which Department will have final jurisdiction and how that is formalized. Currently Planning Department has jurisdiction of trail and they act as middlemen between other departments that have resources to do the actual work on the Trail. Trail consists of both public and private parcels of land. Aviva will look at getting trail to be incorporated into Parks and Recreation jurisdiction.



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- Other trail opportunities include the Housing Authority property along river. Bruce noted that fence could be moved away from river to gain better access. Joe noted there is currently a network of informal trails along river.
- Next meeting scheduled for February 15, 2011 @ 5:30 pm.

Meeting adjourned at 7:15pm.