



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, January 10, 2011**
Meeting Time: **6:00 pm**

Members Present: Chair Otis Perry, Vice Chair Jay Stephens, Ed Spuler, Marty Coyle

Alternate Member Present: Ted Mortner

Members Absent: Mike Earley, Mark Moeller

Staff Present: Doug Steele, Director of Community Services, Bill Boulanger, Superintendent of Public Works and Utilities, Jennifer Bretz, Recording Secretary

Others Present: Jan Nedelka, Ward 3 City Councilor

1. Call to Order

Meeting was called to order at 6:02 pm.

2. Approval of Agenda

Perry made an adjustment to the agenda. He stated that the City Council passed a rule, last winter, that all boards have to have an election of officers at the first meeting of the new year by written ballot.

Motion: Spuler nominated Perry as Chair and Stephens as Vice Chair.

Vote: U/A by written ballot

3. Approval of Minutes of October 18, 2010

Motion: Stephens made the motion to approve, Coyle seconded.

Vote: U/A

4. User's Forum - None

5. Abatement Requests

A. 75 Emerald Lane – Applicant Absent

Motion: Spuler made the motion to table to next meeting, Coyle seconded.

Vote: U/A

6. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Coyle made the motion to approve the reports, Spuler seconded.

Vote: U/A

D. Stormwater Report

Jan Nedelka, Ward 3 City Councilor, gave a Stormwater Presentation which was presented to City Council. (In file)



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7. New Business

A. WWTP Facilities Plan

Steele stated that back in November 2010, Steele, Dean Peschel, Ray Vermette and Ann Legere interviewed 8 different engineering firms to review their proposals for a facilities plan for the Wastewater Treatment Plant. The Discharge Permit that the City has, expires this year. They selected Wright Pierce Engineers to look at the new draft permit which they are certain is going to be nutrient limitations in the new permit. There will be nitrogen, there's a possibility that there will be phosphorous but they're not expecting any. For the nitrogen limits they are expecting 3mg per liter which is extremely difficult to get to. It could be very costly for the City to upgrade the plant to meet that parameter.

Perry asked if the parameter could be driven due to Great Bay issues.

Steele stated yes. The receiving waters of Great Bay and all the Seacoast communities that have wastewater facilities are in the same vote. Council will be voting on this on January 26. On February 2, there will be a presentation on the nutrient situation at a Council Workshop.

Perry asked what happened to the study that the Regional Planning Commission was doing of a Great Bay consortium to take all of the collective sewer systems and piping it to the Isles of Shoals?

Discussion ensued on this study.

8. Old Business

A. Willand Pond

Boulanger stated that they have ceased pumping at Willand Pond because their 90 day permit has expired. They've extended their contract with Emery & Garrett. They are pounding a new test well on the site to see what quantities they can get out of a new well.

Perry asked if they've received test results back.

Steele stated they haven't received the water quality report yet.

B. North End Pressure Design

Boulanger stated that they've received the 30% design phase on the pipeline. The goal for the City is to get the pipeline work out to bid by February. They are expecting the plans back soon. The tank is progressing as well. The booster station will go out to bid at a later date.

Steele stated when the design is near completion they can have the engineering firm do a presentation to the DUC.

C. Tolend Road Landfill

Boulanger stated they're going to put in a pump station at landfill. They will be pumping from the landfill by way of Glen Hill Road, Covered Bridge and Cornerstone Crossing to the gravity main. The plans are 80% completed. They are waiting for the final review and it will go out to bid.



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Perry asked if anyone at Cornerstone Crossing was still on the common leach fields.

Boulanger stated that they all are. They've provided engineering to get everyone tied into the system but the resident would have to pay for the construction work.

D. DUC Financial Oversight

Steele stated the City Attorney tried to standardize all of the Boards and Commission responsibilities. There was a concern brought up that the financial oversight of the DUC had been taken away. That was not the intent of the City Attorney. Nothing is changing from what the City has ever done for the DUC in the past. We will continue to give out finance reports each month. Stephens had brought up that EPA had a requirement that the DUC would have financial oversight of the sewer utility. He tried to research that requirement. He contacted Art Hoffman, who was the sewer superintendent when the plant was built. He did not have a recollection of that. He contacted Beth Malcolm at DES. She is in DES engineering bureau in charge of the grants management section. She researched back when the WWTP was built. She has been unable to find anything. She contacted EPA in Boston and they have been unable to find any type of language that states that.

Stephens stated that it predates the WWTP. This was done when they ran the sewer from Dover Point up along the river. He had to fill out the reimbursement forms.

Perry stated that he doesn't think it was EPA regulations. He believes that it was HUD regulation for the 701.

Discussion ensued on the financial oversight.

9. Areas of Concern

Mortner asked if the DUC was going to get caught up in the fluoride debate.

Boulanger stated the state has recommended that the City does not stop putting fluoride into the water.

10. Adjournment

Motion: Coyle made the motion to adjourn at 7:51 pm, Spuler seconded.

Vote: U/A