



CITY OF DOVER

JOINT FISCAL COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, November 17, 2010**
Meeting Time: **7:00 PM**

Present: Mayor Myers, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka, and Councilor Weston, School Board Chairperson Carolyn Mebert, School Board Vice Chairperson Audra Lurvey, School Board Secretary Beth Setear, and School Board Members Kenneth Appel, Doris Grady, and Robert McCrory.

School Board Member Matthew Mayberry arrived at 7:12 pm.

Absent: Deputy Mayor Trefethen.

Also Present: Planning Director Parker, General Legal Counsel Krans, City Clerk Lavertu, Superintendent Briggs Badger, and School Business Administrator Verville.

Councilor Weston led the Pledge of Allegiance.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

A. July 7, 2010

Councilor Garrison moved for the approval of the Minutes; seconded by Councilor Nedelka.
Vote: 14/0.

3. CAPITAL IMPROVEMENT PROGRAM (CIP) DISCUSSION: OPPORTUNITY FOR SCHOOL TO INTRODUCE PROJECTS AND ANSWER QUESTIONS

Superintendent Briggs Badger gave a presentation on School Projects in the CIP. She requested that the Garrison Elementary School project borrow \$6.9 million over three years and use \$600,000 from impact fees, instead of borrowing the full \$7.5 million over 2 years. She said by spreading this amount over three years it would equal the amount of debt being retired, resulting in a zero tax impact. She requested that the High School project be pushed back another year, 2015, because it better aligns with the CTC money that may become available from the State. She said they are also lowering the request from \$60 million to \$40 million, because a lot of the improvements have already been completed.

A PowerPoint presentation on the renovations for the Garrison Elementary School was shown. Councilor Hooper started a discussion regarding the required increased classroom size, and the feasibility of the plan to keep the existing footprint for the school.

Councilor Hooper started a new discussion regarding hazardous materials in the building that need to be removed.

A PowerPoint presentation on the renovations for the High School was shown.

Councilor Weston asked what the impact would be if Barrington students leave the Dover district.

Superintendent Briggs Badger said the Barrington contract expires in 2014, which is before the project will start. She said Nottingham's contract is due to expire in 2016.

Councilor Hooper started a discussion regarding air conditioning and air quality needs in the inner classrooms that don't have windows.



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Mayor Myers asked if they have factored in the additional costs of temporarily moving students, and changes in busing.

Superintendent Briggs Badger said it was factored into the contingency section. The PowerPoint presentation continued with the six-year plan for the CIP.

4. GENERAL BUDGET GUIDANCE DISCUSSION

Mayor Myers started the discussion with the issue that the City has no idea what the State will be doing on a number of issues, because of the new legislature.

Mr. Mayberry asked that they get in touch with the new legislature and express the City's and School's needs.

Mayor Myers said they do invite the State Representatives to come to the Council meetings, and suggested the School Board do the same.

Mr. Mayberry requested that the State Representatives also come to the Council podium with issues too.

Councilor Nedelka asked if there was a plan to have a more detailed School budget.

Superintendent Briggs Badger said the plan was to have a much more detailed budget showing where the money is being spent.

Mayor Myers said the most recent CPIU number is 1.7%, which ties into the tax cap. He discussed some prior Councilor's beliefs that new debt equal what is being retired. He said when the original bond was taken out 10-20 years ago it bought a whole lot more stuff. He agreed that they still needed to be frugal and conservative, but he wasn't personal wed to the belief that the new debt equal what is being retired.

5. UPDATES FROM SUPERINTENDENT BRIGGS BADGER AND CITY MANAGER JOYAL: APPROACH FOR PUBLIC DIALOGUE SESSIONS ON HIGH SCHOOL RENOVATION/CONSTRUCTION

Superintendent Briggs Badger spoke on behalf of herself and City Manager Joyal, who was absent. She said they spoke with Michelle Holt-Shannon, who participated in "Portsmouth Listens," to explore the possibility of replicating the effort here in Dover. She said they plan to have informational sessions to discuss the current conditions of the Dover High School, present and future needs, and to gather input from the public. She spoke about the display set up during Homecoming regarding the high school renovations and asked the public how they saw the high school, past, present, and future.

6 OVERVIEW OF SHARED RESOURCES FOR CITY & SCHOOL: POTENTIAL AREAS FOR ADDITIONAL COST SAVING AND/OR BUDGET AND TAX RELIEF

Mayor Myers used the example of the new financial software that will be used by both the City and School.

Ms. Verville referred to what she called a brag sheet, which listed areas where the City and School work together on projects.

Councilor Cheney referred to the City's capital outlay increasing by a high percentage, and asked to see the School's capital outlay percentage over the new few years.



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Ms. Verville said she would get that to the Council.
School Board Chair Mebert asked about buying supplies in bulk, such as paper and bathroom products.
Ms. Verville said they will be examining that further.
School Board Chair Mebert started a discussion about having one payroll officer for both City and School.
Councilor Garrison discussed sharing staff and products at the Public and School Libraries.

7. OTHER BUSINESS

None.
Mayor Myers opened a Citizen's Forum. No one spoke.

8. ADJOURN

Ms. Lurvey moved to adjourn; seconded by Mr. Mayberry.
Vote: 15/0.

Presentations and handouts will be archived with the Minutes.