



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday, December 16, 2008**
 Meeting Time: **7:00 pm**

Meeting called to order at 7:00 PM at the Sam Allen Conference Room.

Commission Member	Title	12/16/08	11/18/08	10/21/08	9/16/08	8/19/08	7/15/08
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager		X	X	X	X	X
Dean Trefethen	Counselor Liaison			X		X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X	X	X
Jan Nedelka	Commission Member	X	X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Marty Sullivan	Commission Member	X			X	X	
Gary Gilmore	Commission Member						
Larry Raiche	Alternate Commission Member	X	X	X		X	
Ray Pasquale	Program/Marketing Manager	X	X				

- I. Approval of the minutes:** Commissioner also would like to request program time versus marketing time and revenue generated by marketing efforts. Also they would like to amend the October's financial statement to read due to clear inaccuracies in the finance numbers as well as formatting issues. Motion was to amend the November's minutes was made by Ron Huml seconded by Jan Nedelka.
- II. Financial Statement:** The arena is posting revenues of \$134,517 for November with \$128,392 in expenses. Motion to not accept the financial statement was made by Ron Huml, seconded by Larry Raiche; due to clear inaccuracies in the finance numbers as presented.
- III. Initial Budget Review:** With the help of Pat, Ray and Lisa worked on putting the actual numbers for revenue side and any changes in programs. Commissioners look over the numbers in the budget and discussed it.
- IV. Recreation Director's Report:** Motion to accept the Recreation Director's report was made by Jan Nedelka, seconded by Marty Sullivan.
- V. Program and Marketing Manager's Report:** Talked about the split 70% of my time has been on the programs and 30% on marketing. Marketing will be done next year before the start of the season. Working on renewing the following dasher ads, Dennis Munson, Salmon Falls Credit Union, Microtel, Salmon Fall Healthcare, Lafesta. Hampton Inn, Comfort Inn and Homewood Suite they have combined the companies together and they have renewed and also purchased a lobby ad. New dasher ad customers that are interested are Stuart Frye, Bram Hepburn, and a dentist in Eliot. Motion to accept the Arena Program Marketing Manager was made by Ron Huml, seconded by Jan Nedelka.
- VI. Other Business:** NONE

With no further business to discuss, motion to adjourn the meeting was made by Ron Huml, seconded by Jan Nedelka. The meeting was adjourned at 9:05PM.

Next meeting is set for January 20, 2008 at 7 p.m.

Submitted by: Lisa Berry
ARENA SECRETARY



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