



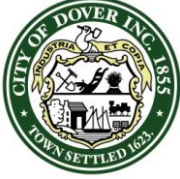
CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, May 11, 2010**
Meeting Time: **7:00 PM**

Attendees: Board Members: Bill Knowles, Otis Perry, Grover Tasker, Rob Marggraf, and Belinda Labourdette.
Cemetery Coordinator: Nancy Gagne. Excused: Roland Hofemann and Bob Whiting

1. Meeting began at 7:03pm.
2. Meeting was called to order and motion to accept April 13th meeting minutes made by Mr. Marggraf and seconded by Mr. Perry. Motion accepted.
3. Mrs. Gagne presented the Coordinator's report. The cemetery will be ready for Memorial Day but it will be a push. The inmates will be assisting for the week of the 17th.
4. Mr. Tasker commented that the fencing along the Roberts family cemetery on Dover Point Road looked much improved. The Community Services Department did a very nice job rebuilding it.
5. Mr. Marggraf was unable to do research on accommodation fees but committed to have some information for the June meeting. Mr. Tasker reported that that the Catholic cemeteries in Somersworth and Rochester have such fees.
6. Mike Gillis, the city's media coordinator, was not contacted about publicizing the columbarium. Mr. Tasker, Mr. Marggraf and Mrs. Labourdette will work to put something together to submit to Foster's so that it can coincide with Memorial Day and the increased visibility that the cemetery receives.
7. Mrs. Labourdette suggested that a brochure for all burial options be created for Pine Hill Cemetery. This would include the information about the columbarium but include information on the standard burial lots.
8. Mrs. Gagne presented a request for a new monument, a personal columbarium that would hold two urns. The Board reviewed the picture provided and discussed how to incorporate into the cemetery plans. Mrs. Gagne suggested areas near the current section for cremated remains. The marker is such that it would fit on the current 5x5 plot for two cremation burials required to place a slant monument. Members discussed the possibility of utilizing areas where there is ledge and it is not possible to dig deeply. Mrs. Gagne was asked to consult with the city engineer to see how the monument would be effected by frost without a the four foot deep foundation that is recommended. Mr. Tasker reported that there are personal columbarium monuments built to accommodate four urns. Members discussed assigning an accommodation fee for such instances to protect the revenue for the cemetery and utilize the space effectively.
9. Mr. Perry noted that personal items had been removed from graves throughout the cemetery. Mrs. Gagne reported that the crew had removed all materials that are restricted by the rules but kept many items at the office so that they could be claimed. The cleanup was announced on WTSN and the local public access station but only after the cleanup. Most people have been understanding when the rule was explained and the need to mow efficiently to get ready for Memorial Day.
10. The light on the flags in the Veteran's Circle was replaced with a conventional light for expedience. Suggested that this lighting be considered within the energy audit that is being conducted by Johnson Controls. They are currently working out of an office in City Hall.
11. Motion to adjourn made by Mr. Tasker and seconded by Mr. Marggraf.
12. Meeting adjourned at 7:42pm.



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, May 11, 2010**
Meeting Time: **7:00 PM**

Respectfully submitted by Mrs. Labourdette