



**CITY OF DOVER**

## DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers – 288 Central Avenue Dover NH 03820  
Meeting Date: **Tuesday, February 08, 2011**  
Meeting Time: **7:00 pm**

**Members Present:** Marcia Gasses (Chair), Frank Torr (Vice Chair), Don Andolina, John Swartzendruber, Linda Merullo, Ron Cole, Dean Trefethen, Dave White, Lee Skinner (Alternate)

**Members Not Present:** Tom Clark, Gary Green (Alternate), Jake Forget (Alternate)

**Staff Present:** Christopher Parker (Planning Director), Steven Bird (City Planner), Michele Alexander (Sustainability Coordinator)

*The Chair called the meeting to order at 7:00 pm.*

### 1. THE DEVELOPMENT OF A COMPREHENSIVE SUSTAINABILITY PLAN FOR DOVER.

M.Alexander introduced herself and the idea of a sustainability plan to the Board. M.Alexander discussed the efforts and framework that have taken place prior to her coming onboard, and discussed the goals and objectives of the plan. Additionally, she discussed the interaction planned with City employees, and with the Community, through the Energy Advisory Committee, and finally she discussed the resources she plans to use to complete the project.

C.Parker discussed the origins of the project, and discussed the City Council and City Manager's inclusion of sustainability as a goal for this Council and an expectation of the City Manager.

### 2. DISCUSSION/REVIEW OF THE CONSERVATION LANDS AUDIT AND ONLINE INVENTORY AS PREPARED BY KANE & INGRAHAM CONSERVATION CONSULTANTS UNDER THE PISCATAQUA REGION ESTUARIES PARTNERSHIP (PREP) GRANT PROGRAM.

S.Bird discussed the history of the Open Lands Committee, and the origin of the project. He discussed the PREP grant that was used to fund the project as well as the funding for the local match (Conservation Funds and Staff time). Additionally, S.Bird discussed:

- Project methodology
- Goals and objectives
- Acreage of preserved/conserved land (3,098 out of approximately 15,000)
- Discussed the spectrum of land in preservation/conservation
- Outcomes/uses of this data.

Discussion focused on conservation efforts and the utilization of the data.

### 3. STAFF COMMENTS

C.Parker spoke to the intention of holding workshops.

### 4. COMMITTEE REPORTS

M.Gasses appointed Lee Skinner, Sam Chouinard and John Valyo to the Conservation & Open Space Steering Committee, with L.Skinner as chair.

### 5. ADJOURNMENT

**Motion:** L.Merullo motioned to adjourn the meeting at 7:36 pm. L.Skinner seconded. Vote: Unanimous approval.