



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH 03820  
Meeting Date: Monday, March 7, 2011  
Meeting Time: **7:00 pm**

### DRAFT

members present: Dick Arnold, Dawn Haines, Tim Paiva, Suzanne Petersen

city employees present: Gary Bannon, Bill Garrison

absent: Mick Arsenault, Peter Markos, Sue Medbery, Phil Read

Meeting was called to order at 7:00 p.m.

#### **Approval of minutes from February 7, 2011**

On page 3, Tim requested that the minutes be changed to reflect that SSA will donate the use of the score board at the outdoor pool, but that ownership of the board will remain with SSA.

Motion to amend the minutes was made by Tim. Dick seconded. Four votes in favor.

Motion to accept the minutes as amended was made by Tim. Seconded by Dawn. Four votes in favor.

**Citizens' forum:** n/a

#### **Reports:**

##### Gary:

Budget update: No flags in budget, budget probably will be level funded. Rec. Dept. as whole is currently slightly below budget from last year, but health care costs will be going up, so no net change. Budget for both pools for 2010 was \$320,000; for 2011 budget is \$252,000. For 2012, budget will probably be between \$225,000 and \$240,000.

Heyliger Award, youth recreation program recognition: Each youth rec. area nominates a volunteer to receive special recognition. Of all those recognized, one will be chosen to receive the Volunteer of the Year Award. The recipient for the aquatic program this year is Ann Fredette. The awards dinner will take place on March 24th. The dinner is paid for by donations, with no cost to the city.

Congratulations, Ann, and thank you!

Sauna: Gary received a letter from a patron asking if repairs were paid for by a fundraising effort, would it be re-opened for use. There has been no decision yet. Given the costs to repair and operate it, the committee suggested the response be based on whether the sauna holds any potential to generate revenue, which is unlikely.

Swim lessons: Gary received a letter from a mother and comments from the mayor regarding the possibility of offering more swim lessons at a better variety of times. Gary and Mick will meet with the mother Friday, March 11 at 9:00 a.m. Committee members are welcome to attend.



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH 03820  
Meeting Date: Monday, March 7, 2011  
Meeting Time: **7:00 pm**

Swim lessons are full. The model being used is recommended by the Red Cross which indicates that more repetition of lessons in a shorter time frame has a better outcome.

### Fundraising/marketing:

Swim clinic planners are making good progress. They would like to request more timely communications from Gary and Mick. They would also like to know when the city's pool website will be up and running. Reservations for now are going through SSA.

SSA's golf tournament has a date and place, but little action besides that at this time.

No update available for the 5K road race. Dawn will contact Peter for follow-up.

The next Pool-a-Thon should be run in the fall, not January. Apple Harvest will be a good time to get people's attention.

Suzanne requested committee input with articles for the newsletter. Bill suggested that he might tackle an article or seek help for an article from physical therapists. Tim has an article that he has used with SSA and is willing to share.

With two vacancies on the committee, Suzanne suggested we try hard to get a teenager on board, if only as a youth liaison.

### Long-range planning:

There are "interested parties" making inquiries, otherwise, minimal movement since last time.

### Budget and finance:

Bill has no information on increasing fundraising request from the city council. Dick would like to request conservative requests if fundraising is increased. Gary has retained the \$50,000 in the 2012 budget, but \$35,000 to \$40,000 is more realistic. The council understands that the \$50,000 is "soft". The council will open budget discussions in May; DPAC needs to discuss goals in April/May.

### **Pool-a-Thon**

Final income is just about \$15,000. Hooray! For the record, Tim sent Ann an e-mail asking her to reconsider her resignation, but she is not open to that.

### **Grant application update:**

Dawn reported that DPAC cannot be considered for a Ronald McDonald grant. Their rules stipulate that the receiving party must have possession and management of the facility. DPAC is not a registered non-profit, and neither SSA nor Great Bay Masters has possession and management of the pools.

The UNH grant writing class is not a good match for DPAC's needs. Dawn will meet with the instructor for advice, however. Suzanne cautioned Dawn about using UNH facilities or having any UNH affiliation, as the university routinely takes a hefty percentage of any grant received.



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH 03820  
Meeting Date: Monday, March 7, 2011  
Meeting Time: **7:00 pm**

Dawn will pursue a Hannaford grant through SSA for pool covers for the outdoor pool. Grants to repair the bathhouse could be complicated.

### **Workshop with council**

Dick congratulated all on a good team effort. He noted that Suzanne did well.

Bill noted that presenters did a good job; presentations were well prepared and concise.

Suzanne felt that the council seemed relieved and that they had made a good decision in creating the DPAC and keeping the pools open.

There was a consensus that the committee should do this annually, before budget planning.

### **New/other business, matters of concern:**

Gary announced that \$185,000 has been set aside for the outdoor pool bathhouse. The project will probably start in the fall after the pool closes. The call for design-and-build bids needs to go out soon. He envisions that the office wall will come down, the roof will be removed, a second floor will be build to house the office, storage, and observation deck, the building footprint will be expanded toward Route 4 and locker rooms will be given more space, bathrooms will be on the front of the building, and the roof will be sloped toward Route 4 to accommodate a pool cover when appropriate. Bill announced that the city council is now fully aware of the condition of the bathhouse and agrees that significant improvements are needed.

### **Adjournment:**

Tim made a motion to adjourn. Dick seconded. Meeting was adjourned at 8:20.