

MINUTES

Regular Meeting
Dover Housing Authority
January 24, 2008
12:15 p.m.

The Commissioners of the Dover Housing Authority met in regular session on Thursday, January 24, 2008, at 12:15 p.m. at the Dover Housing Authority office. The Vice Chair called the meeting to order.

Roll Call

Barbara Caron, Vice Chair
Mark Moeller, Commissioner
John Pike, Commissioner
Marjorie Briand, Commissioner

Also present were: Jack Buckley, Executive Director; May Glovinski, Deputy Director.

Minutes

The minutes of the regular meeting of December 18, 2007, were presented. Mark Moeller moved, seconded by Marjorie Briand, to accept the minutes as presented.

On a roll call vote:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mark Moeller John Pike Marjorie Briand	None	Barbara Caron (due to absence from December meeting)

Manifests and Correspondence

The Payroll, Housing, Section 8, Addison Place and Covered Bridge Manor check manifests were presented. Marjorie Briand moved, seconded by Mark Moeller to approve payroll checks numbered 011340 through 011395; housing checks numbered 028828 through 028916; Section 8 checks numbered 025654 through 025777, and Section 8 Direct Deposit transactions D01898 through D01956; Addison Place checks

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numbered 002962 through 002978; Covered Bridge Manor checks numbered 001678 through 001696.

On a roll call vote:

Aye

Nay

Barbara Caron
Mark Moeller
Marjorie Briand
John Pike

None

Reports

Mark Moeller moved to accept the following reports as presented, seconded by John Pike:

- o Report of the Executive Director dated January 22, 2008. The Executive updated the Board regarding the status of the waterfront development project. The Executive Director also asked the Board to support the Dover Fire and Rescue Children's Fire Safety Festival once again. Mark Moeller moved, seconded by John Pike, to authorize a \$500 donation to the 2008 Dover Fire and Rescue Children's Fire Safety Festival. All were in favor.
- o Report of Housing Statistics for the Month of December, 2007. The Commissioners reviewed the monthly housing statistics.
- o Reports from DHA Liaison Officer for the Months of November and December, 2007. The monthly reports were reviewed by the Board.
- o Report of Capital Fund Manager dated January 9, 2008. The Board reviewed the report.
- o Senior Supportive Services Coordinator Report for the Month of January. The Board reviewed and discussed the report.

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- o Family Self-Sufficiency Program Report dated January 2008. The Board reviewed the report.
- o Financial Reports. The budget comparisons through November 30, 2007, for all projects, were presented and reviewed by the Board.
- o Policy Review. None this month.

On a roll call vote to accept the reports as presented:

Aye

Nay

Barbara Caron
Mark Moeller
Marjorie Briand
John Pike

None

Resolutions

Mark Moeller moved, seconded by Marjorie Briand, for the adoption of the following resolution:

RESOLUTION NO. 2008-01-24-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Executive Director is authorized to withdraw the sum of \$400.00 in security deposits and \$27.91 in interest, for a total of \$427.91 from TD Banknorth Account No. 9730295791, which is a depository of security deposit funds.

BE IT FURTHER RESOLVED, that the funds withdrawn will be refunded to eligible individuals or applied to appropriate accounts, in accordance with the Dover Housing Authority Security Deposit Policy.

On a roll call vote:

Aye

Nay

Barbara Caron
Mark Moeller
Marjorie Briand
John Pike

None

Mark Moeller moved, seconded by Marjorie Briand, for the adoption of the following resolution:

RESOLUTION NO. 2008-01-24-02

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Final Performance and Evaluation Report for the Capital Fund Program Grant No. NH36P00350104 is hereby approved.

On a roll call vote:

Aye

Nay

Barbara Caron
Mark Moeller
Marjorie Briand
John Pike

None

Miscellaneous

None.

Old Business

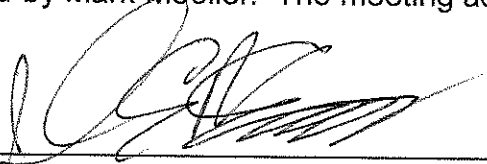
There was no old business.

New Business

There was no new business.

Adjournment

John Pike moved for adjournment, seconded by Mark Moeller. The meeting adjourned at 12:40 p.m.



Chairman 3/18/08
Date



Secretary 3-28-08
Date

