

MINUTES

Regular Meeting
Dover Housing Authority
April 10, 2007
12:25 p.m.

The Commissioners of the Dover Housing Authority met in regular session on Tuesday, April 10, 2007, at 12:25 p.m. at the Dover Housing Authority office. The Vice Chair called the meeting to order. Those present were: Barbara Caron, Vice Chair; Mark Moeller, Commissioner; John Pike, Commissioner. Also present were: Jack Buckley, Executive Director; Otis Perry, Capital Fund Manager; DHA Liaison Officer Joe Caproni; DHA Liaison Officer Mark Leno; May Glovinski, Deputy Director.

Minutes

The minutes of the regular meeting of March 27, 2007, were presented. Mark Moeller moved, seconded by John Pike, to accept the minutes as presented. All were in favor.

Manifests and Correspondence

The Payroll, Housing, Section 8, Addison Place and Covered Bridge Manor check manifests were presented. Mark Moeller moved, seconded by John Pike, to approve payroll checks numbered 010772 through 010801; housing checks numbered 027940 through 027955 and 027957 through 027973; Section 8 checks numbered 024597 through 024703, and Section 8 Direct Deposit transactions D01370 through D01425; Addison Place checks numbered 002776 through 002777 and 002779 through 002783; and Covered Bridge Manor checks numbered 001532 through 001538.

On a roll call vote:

Aye

Nay

Barbara Caron
Mark Moeller
John Pike

None

Housing check 027956 and Addison Place check 002778 were presented. Mark Moeller moved, seconded by Barbara Caron, to approve the payment of these checks.

On a roll call vote:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Barbara Caron Mark Moeller	None	John Pike

Reports

Mark Moeller moved to accept the following reports as presented, seconded by John Pike:

- o Report of the Executive Director dated April 6, 2007. The Executive Director held a discussion with the Board regarding the status of the negotiations with Dickinson Development.
- o Report of Housing Statistics for the Month of March, 2007. The Commissioners reviewed the monthly housing reports and no action was necessary.
- o Report from DHA Liaison Officer for the Month of March, 2007. Officers Leno and Caproni discussed the report with the Commissioners and no action was necessary.
- o Report of Capital Fund Manager dated April 4, 2007. The Board reviewed and discussed the report with Otis Perry. No action was necessary.
- o Family Self-Sufficiency Program Report dated April, 2007. The Board reviewed and discussed the report. No action was necessary.
- o Financial Reports. No reports this month, as the accountant was not scheduled until later in the month.
- o Policy Review. No policy review this month.

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On a roll call vote to accept the reports as presented:

Aye

Nay

Barbara Caron
John Pike
Mark Moeller

None

Resolutions

Mark Moeller moved, seconded by John Pike, for the adoption of the following resolution:

RESOLUTION NO. 2007-04-10-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Executive Director is authorized to withdraw the sum of \$950.00 in security deposits and \$42.25 in interest, for a total of \$992.25 from TD Banknorth Account No. 9730295791, which is a depository of security deposit funds.

BE IT FURTHER RESOLVED, that the funds withdrawn will be refunded to eligible individuals or applied to appropriate accounts, in accordance with the Dover Housing Authority Security Deposit Policy.

On a roll call vote:

Aye

Nay

Barbara Caron
John Pike
Mark Moeller

None

Mark Moeller moved, seconded by John Pike, for the adoption of the following resolution:

RESOLUTION NO. 2005-04-10-02

PHA Certifications of Compliance with the
PHA Plans and Related Regulations:
Board Resolution to Accompany the Streamlined Annual PHA Plan
form HUD-50076
(See Resolution Book for Text)

On a roll call vote:

Aye

Nay

Barbara Caron
John Pike
Mark Moeller

None

Mark Moeller moved, seconded by John Pike, for the adoption of the following resolution:

RESOLUTION NO. 2007-04-10-03

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that Michele Roucoulet Ryan is hereby authorized to attend the 2007 *New England Resident Service Coordinators, Inc., 9th Annual Conference* in Brewster, Massachusetts, May 8-11, 2007.

BE IT FURTHER RESOLVED, that all expenses in connection with this training conference are hereby approved.

On a roll call vote:

Aye

Nay

Barbara Caron
John Pike
Mark Moeller

None

Miscellaneous

The Commissioners reviewed newspaper articles regarding the waterfront.

Old Business

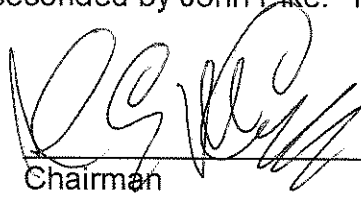
There was no old business.

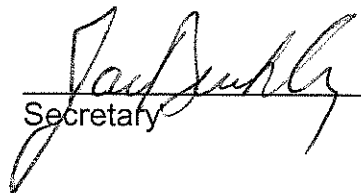
New Business

There was no new business.

Adjournment

Mark Moeller moved for adjournment, seconded by John Pike. The meeting adjourned at 1:00 p.m.

 5/15/07
Chairman Date

 5-17-07
Secretary Date



