



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, March 23, 2011**
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS – None**
8. **CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. **CITY MANAGER’S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **March 2, 2011 – Workshop**
 - B. **March 9, 2011 – Regular Session**
 - C. **March 9, 2011 – Workshop**
11. **MAYOR’S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING – None**
 - B. **ORDINANCES IN THE 3rd READING – None**
 - C. **RESOLUTIONS – None**
13. **NEW BUSINESS**
 - A. **CONSENT CALENDAR**
 1. **PARADE – Avis Goodwin Community Health Center**
 2. **PARADE – Portsmouth Christian Academy at Dover**
 3. **RAFFLE – Strafford Rivers Conservancy**



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- 4. RESOLUTION: B05022 AWARD OF CONTRACT EXTENSION FOR COMSTAR AMBULANCE BILLING SERVICES**
SPONSORED BY MAYOR MYERS BY REQUEST
- 5. RESOLUTION: BID B11048 HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR MYERS BY REQUEST
- 6. RESOLUTION: BID B11049 PAVEMENT MARKINGS LONG LINE REFLECTORIZED**
SPONSORED BY MAYOR MYERS BY REQUEST
- 7. RESOLUTION: CASSILY COMMUNITY GARDEN LICENSE**
SPONSORED BY MAYOR MYERS BY REQUEST
- 8. RESOLUTION: GRUBB ELLIS MCCONNELL CENTER LISTING AGREEMENT**
SPONSORED BY MAYOR MYERS BY REQUEST
- 9. RESOLUTION: PSNH TOLEND ROAD EASEMENT**
SPONSORED BY MAYOR MYERS BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 1. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission – Update Presentation |
| 7. Solid Waste Advisory Commission | |

B. RESOLUTIONS

- 1. DOVER TEACHER UNION CONTRACT**
SPONSORED BY MAYOR MYERS BY REQUEST
- 2. RESOLUTION: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**
SPONSORED BY MAYOR MYERS BY REQUEST
- 3. DONATION OF LAND TO CITY IN AREA OF TOLEND LANDFILL**
SPONSORED BY MAYOR MYERS BY REQUEST
- 4. TRANSFER OF CHAPEL STREET PARKING LOT TO THE DOVER HOUSING AUTHORITY**
SPONSORED BY MAYOR MYERS BY REQUEST



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C. ORDINANCES IN 1ST READING – None

- 14. COUNCIL CORRESPONDENCE – None**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURNMENT**



CITY MANAGER'S REPORT



MARCH 23, 2011

SUBMITTED BY:

J. MICHAEL JOYAL, JR.
CITY MANAGER

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

Dover Business & Industrial Development Authority

Economic Development Overview

Dan Barufaldi

1. Sector Review:

Retail: Retail sales experienced the annual post holiday decline and in the last month, the effect of a series of snowstorms as well. The effect of holiday spending on cash and credit reserves is still being felt also. Unemployment and fear of unemployment remains a spending deterrent as unemployment rates hovered minimally above and below projected levels although overall employment continued in decline. Dover unemployment decreased slightly from 4.6% to 4.4% as national unemployment decreased to 9.1% from 9.3% versus the previous month.

Restaurants: Fast food sales are up moderately due to price cut “specials. Other breakfast and lunch sales continue at slightly reduced levels. Dinner sales at higher end restaurants were buoyed somewhat by the holidays, but have since declined. Some hours of opening have been cut.

Hotels/Motels: Sales activity is highly location sensitive, but off markedly. Weekend sales remain scarce as winter weather sets in. Our downtown hotel continues to record high occupancy levels, but at slim margins.

Services: Financial services continue to improve. Services connected to project work are off markedly. Travel (seasonal), cleaners, and cleaning services sales remain off, but are now stabilizing. Software sales are rising steeply. Educational and healthcare services continue to grow.

Construction: Some residential construction improvement is evident. Commercial activity exists, particularly in building rehab, but continues to be focused on bargain hunting. Lower rehab costs for existing commercial/ industrial buildings and lack of financing availability continues to make new construction scarce. Construction financing is beginning to loosen up, but with higher down payment and balance sheet requirements, and higher interest rates offered.

Manufacturing: Remains in decline even as inventories are depleted. Electronic assembly is experiencing an uptick with rush delivery requests common. Food manufacturing and electronic recycling are showing moderate growth signs locally. New car inventories are still above normal, and likely to remain so in the short term as the weather mitigates against car sales despite low cost lease rates offered. Some moderate bright spots exist at specific brand outlets like Ford, GM, Hyundai and VW.

Healthcare: Still in a growth mode, but uninsured unemployed patients are slowing that growth. Medicare/ Medicaid payment uncertainty and the political/economic quandary of healthcare reform/ insurance programs and resistance to rising medical care costs will delay some expansion. Doctor and hospital visits are off and emergency room activity is exploding as health insurance is often lost due to unemployment.

Commercial Real Estate Space: A large office space inventory continues to drive prices downward. Lower cost mill space is doing better than higher cost mill office space currently. The WDH Exit 9 Medical Practice Building is now fully occupied, releasing office leased space near the WDH main campus that has not been refilled. WDH has removed one floor from their main campus expansion plans. One of our major mill spaces is only 49% occupied and has lost two large tenants to another Dover location with door side parking. Lack of proximate parking remains a serious deterrent. We are working with the Coheco Falls Mill to use Coast busses to reduce their parking lot shuttle costs.

2. Local Business Retention Contacts:

Real Estate Agents: Commercial agents contacted all have high inventories, few sales, and expect that commercial real estate is still in its decline cycle, following residential real estate by about 18 months on average. Recent flurry of interest in our Enterprise Park parcels by two firms one a UNH spin off, and another Massachusetts company that will look at leased space for a year or two until they get a building built at Enterprise Park. The others have either postponed any move to conserve cash in a slow and uncertain economy or are looking for less expensive approaches through rehabbing existing older buildings or buying a foreclosed property. One Crosby Rd. business has their condominium property up for sale or lease due to reduced sales revenues being experienced.

Developers/Builders: A lot of rehab of leasable office space, manufacturing, and warehouse space is underway, including the Goss Building, Moore Building, Collins & Aikman and Prime Leather. More new office/warehouse leases are being sold at this time, but space is being leased at reduced prices to gain long term commitments.

Mills: AT&T call center space is still not leased to a new tenant. Loss of two significant leased office space tenants to another Dover location has occurred. Lack of on-site parking is a continuing problem. Other mill space has been taken as a children's toy store on the ground floor opposite the Children's Museum.

Another Mill now has less than 12,000 sq. ft. unoccupied and has prospects for a baked goods manufacturing operation and a deli/bakery restaurant coffee shop. The move in has been extended and a new partnership formed with additional capital needed to attract needed financing. This has delayed occupancy. This space will now be used as an event hall with a commercial kitchen to be installed.

Downtown: A bar owner with two locations in Portsmouth is looking at Dover and the Barn Tavern in particular for a third location. A farm/nursery store is looking at a move to leased space in Dover after a sale of currently owned property. Three downtown lease spaces are open currently, but with several small businesses selling discretionary rather than necessary products and services at risk due to the unavailability of credit and a lack of curbside parking. DBIDA is working with SEDC and DRED to explore the possibilities to help these businesses, and is also reviewing their business models with them to uncover opportunities for increased revenues and/or reduced expenses. Credit card companies and banks have cut or eliminated the credit lines traditionally used by small business people to bridge seasonal and/or receivable/payable time lags. Other SBA loan programs are being accessed, as these are now more available through local/ regional banks and are more likely to be able to respond in time. A new Fed stimulus program aimed at providing credit to small businesses through the SBA has been announced, and local banks finally have enough details on the program to start lending at this time. Dialogue with the Dover Economic Loan Program Administrator has been initiated. A few downtown businesses with limited resources, heavy debt loads, old business

models and adaptability have now closed. These small retail businesses that have been hanging on waiting for the economy to improve are running out of cash and credit reserves.

3. Unemployment:

Dover: Currently at 4.4%
Portsmouth: 4.3%
Rochester: 5.5%
Somersworth: 5.3%
Manchester: 5.9%
Concord: 4.8%
New Hampshire: 5.3%
Maine: 7.5%
Massachusetts: 8.0%
Rhode Island: 10.9%
Vermont: 5.6%
New England: 8.0%
U.S.: Currently at 9.1%.

4. Incentive Activity:

ERZ Districts (5) Progress: Four new businesses so far have moved into ERZ locations in Dover. ERZ District availability has positively influenced four move-in companies to date representing just under 200 jobs. Two new ERZ Districts on Sixth Street (including Enterprise Park) and Mast Road have passed all application requirements from the State and have been approved.

5. Outreach/Attraction:

Enterprise Park: Two companies are currently putting their paperwork together and exploring building designs and costs for 25,000 and 40,000 sq. ft. buildings, respectively in the Park. Dover ERZ benefits are being considered along with the lease-to-buy incentive.

Goss Building: A new wind turbine assembly company is scheduled to move into the Goss Building shortly. Employment numbers are not yet set, but 20-25 employees is the most recent estimate.

Industrial Park Drive: A Wilmington, MA ski sports company awaiting a final air quality test approval by DES to execute a lease for 55,000 sq. ft. at 16 Industrial Park Drive has now pulled out and will relocate in Haverill, MA despite terms of the lease being approved by the parties. The building failed the heated air quality test and the company exceeded its time window deadline for the move and could not extend its move date.

Crosby Road Industrial Park: A Massachusetts company contemplating a new build in Enterprise Park is looking at two locations on Crosby Road as an interim Dover location as their Enterprise Park property is being built. A paving company is looking to lease or sell their Crosby Rd. location property.

6. Public Activities:

Regional Business outreach Mtg. DRED
ITACONIX Mtg./ Enterprise Park
Ribbon Cutting Meetings (3)
Hazardous Mitigation Planning Mtgs. (3)
Skyhaven Marketing Committee Mtg.
Skyhaven Advisory Board
Stormwater Advisory Committee Mtgs. (2)

Business NH Advertising Meeting, Seacoast Alliance
Parking Commission Meetings (2)
Government Affairs Committee Meeting-Chamber
Kent Creative Quarterly newspaper meetings (3)
DRED Meeting: ERZ District Applications
Tourism Leadership Partner meeting (2)
DBIDA Board meeting
NHCIBOR Quarterly meeting, Bedford, NH
Hospitality Industry/Tourism Meeting
Monthly Networking Leads Group 2nd Tuesdays
City Council meetings
Office Interiors contact
ITACONIX Presentation UNH
Development Issues Meetings/Planning
TRC Meetings (2)
CIBOR Seacoast Marketing Meeting: Pease
Parking Lot Bid Meetings (3)
Master Plan Meetings/ Planning
Master Plan Presentation/ Planning Board
Land, Sea, Space Center Meeting
Strafford Regional Planning Meetings
Dover Economic Forecast Breakfast
NH Economic Trends Seminar
Mill parking/Coast Bus line Meeting
Fairpoint Meeting
Citizen/Business of the Year awards Banquet
Master Plan Economic Development Meeting/ Fosters
Taste of Dover
Legislative Reception
DBIDA Chair Meeting
PCA Campus Walk
Chamber Parking Meeting Prep
Merchants Parking Issues Meeting

City of Dover, NH
Enterprise Park
Analysis of Debt Service Coverage

Description	Total Actual	Fiscal Year								Fiscal Year					Fiscal Year				
		94	95	96	97	98	99	00	01	02	03	04	05	06	07	08	09	10	11
Assessed Values	NA	192,500	2,235,500	3,094,100	5,201,200	6,500,300	8,842,800	9,400,400	10,225,360	12,892,450	14,320,200	14,320,200	15,224,600	15,603,500	18,622,500	20,017,400	20,962,800	19,609,400	19,609,800
Tax Rate / \$1,000 of Value	NA	27.15	28.15	28.20	28.70	28.65	29.22	28.56	28.48	22.36	20.86	19.88	18.18	19.42	18.72	19.63	21.10	23.33	23.75
Gross Taxes Assessed	4,867,571	5,226	62,929	87,254	149,274	186,234	258,387	268,475	291,218	288,275	298,719	284,686	276,783	303,020	348,613	392,942	442,315	457,487	465,733
Less Abatements	(9,640)	-	(1,343)	-	(8,297)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Taxes Assessed	4,857,931	5,226	61,587	87,254	140,977	186,234	258,387	268,475	291,218	288,275	298,719	284,686	276,783	303,020	348,613	392,942	442,315	457,487	465,733
Less Net Debt Service	(3,335,838)	-	-	(30,155)	(173,388)	(304,885)	(293,128)	(267,437)	(257,856)	(243,406)	(234,087)	(224,768)	(215,449)	(206,131)	(196,812)	(187,477)	(178,093)	(168,605)	(154,163)
Project Taxes Exceed (Short)																			
Debt Service Coverage	1,522,093	5,226	61,587	57,099	(32,411)	(118,651)	(34,741)	1,039	33,363	44,870	64,632	59,917	61,334	96,889	151,801	205,465	264,222	288,882	311,570

Office of General Legal Counsel

Summary of Matters

Allan Krans

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments.

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters(Attorney Peltonen) and labor negotiations(Attorney Broth).There are a small number of other attorneys hired on a variety of smaller matters.

SELECTED MATTERS FOR THE MONTH

- Assistance to the City Council: drafting/review of resolutions and ordinance revisions; attendance at meetings;
- Assistance to the Community Services Department: enforcement, water and sewer liens; water drainage project;
- Assistance to the Planning Department: enforcement actions involving zoning violations; assistance for re-zoning efforts; compliance with Planning Board subdivision requirements;
- Assistance to the Schools: contractual matter; Right to Know matter;
- Assistance to the Finance Department: contract reviews and preparations; purchasing matters; lien recording matter;
- Assistance to the Recreation Department: review of leases;
- Assistance to the Police: review of litigation matters in NH Supreme Court; parking matters;
- Assistance to the City Manager: review of documents for signature; review of New Hampshire Supreme Court cases; review of litigation; codification of the ordinances project; training of Ethics Commission members; review of rules of committees.

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of General Legal Counsel is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of General Legal Counsel is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, March 2, 2011**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Absent: Deputy Mayor Trefethen

Also present: City Manager Joyal, General Legal Counsel and City Clerk Lavertu.

5. MASTER PLAN UPDATES

Master Plan Updates has been rescheduled to March 9, 2011, to follow Regular Session.

6. ECONOMIC DEVELOPMENT ACTIVITY

Dover Business and Industrial Development Authority Members Present (DBIDA):

Chairperson Timothy Dargan, Vice-Chairperson Peter Hamblett, Matt Silvia, Sam Haddadin, Steve Wyrsh, Marc Weinstein, and Dover Economic Development Director Dan Barifaldi.

Mr. Dargan gave introductory comments to the Council stating the City needs to budget for Economic Development. He spoke about the progress of the Economic Development Director. He introduced Economic Development Director Dan Barifaldi, who would speak about the Economic Development addendum to the Master Plan regarding Land Use Analysis.

Mr. Barifaldi gave an Economic Development overview presentation to the Council.

Councilor Hooper asked where the City is with the Land, Sea and Space Center.

Mr. Barifaldi said they are still in the initial exploration phase.

Councilor Hooper asked Mr. Barifaldi to explain the ambassador program.

Mr. Barifaldi explained the process to have ambassadors reach potential companies that are in the position to relocate to Dover.

Councilor Weston asked about the status of the parking garage public/private partnerships.

Mr. Barifaldi said the interim report has been completed and is being reviewed the City's engineer and environmental consultant.

Councilor Garrison started a discussion regarding feedback from potential companies looking to come to Dover.

Councilor Cheney asked about making the Economic Development Director position permanent.

Mr. Barifaldi spoke about making the position permanent instead of renewing it every three years.



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Mayor Myers said he has been a member of DBIDA for approximately 12 years and spoke about the history of the committee and the New Hampshire advantages. He spoke about the community's input and DBIDA's commitment regarding the addendum that has been created for the Master Plan.

7. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers, seeing no one wishes to speak, closed the Citizen's Forum.

8. ADJOURNMENT

Councilor Weston moved to adjourn; seconded by Councilor Hooper.
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
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Meeting Date: **Wednesday, March 9, 2011**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Also present: City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add a second School Board Report; seconded by Councilor Nedelka.
Vote: 9/0.

Deputy Mayor Trefethen moved to removed Item 13.B.2.

Councilor Nedelka moved to approve the Agenda as amended; seconded by Councilor Cruikshank.

Vote: 9/0.

7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Ronald Huml, 199 Mast Road: He discussed the Dover Teachers' Contract and the City's Budget. He asked the Council to vote no on the Teachers' contract. He recommended level funding.

Glen Grasso, 1 Pebble Hill Drive: He thanked the Council for approving Phase III of the parking plan, and spoke in favor of the whole plan. He said it was the right thing to do.

Donald Medbery, 3 Covered Bridge Lane: He asked for prayers for Jerry Lynch, who recently suffered from a stroke.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal discussed the emergency \$15,000 purchase order for temporary pumps and \$3,600 for restoring the existing pumps at the St. Charles Street Pump Station.

Deputy Mayor Trefethen asked about the situation being reported to the EPA or DES.

City Manager Joyal said it was reported immediately.

Mayor Myers spoke about the financial pages and his hope that it will show remaining balances once the new financial software conversions are completed.

City Manager Joyal referred to Page 26, which showed unexpended balances to date.

Councilor Cheney asked about ice on the vents at the indoor pool and if it has been resolved.

City Manager Joyal discussed their options and the research being completed on whether it was a maintenance or installation issue.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. February 16, 2011

B. February 23, 2011

Councilor Cheney referred to Page 3/3 of the February 16, 2011 Minutes, and moved that her statement be amended to remove "the State"; seconded by Councilor Hooper.

Vote: 9/0.

Councilor Weston moved to accept the Minutes as amended; seconded by Councilor Garrison.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Myers said he has done several ribbon cuttings for the Greater Dover Chamber of Commerce for new businesses and new members. He attended a meeting at the Local Government Center, where discussions were held on several legislative issues and setting the insurance rates. He held his Coffee with the Mayor session at the Café on the Corner. He thanked the restaurants for participating in the Fat Tuesday fundraising events, where proceeds will support the fireworks.

Councilor Garrison started a discussion on insurance rates and if Dover has a healthy group.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Cruikshank.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None



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C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **PARADE – Fundraiser to Raise Money for S. Kozlowski/K. Hughes to walk the 3-day Boston Breast Cancer Walk**
2. **PARADE – Rochester Runners Club**
3. **RAFFLE – Maine Coast Runners Flyball Team**
4. **TAG – Dover Baseball Inc.**

COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board: 3/1/2011 & 3/8/2011 | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 5. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission |
| 7. Solid Waste Advisory Commission | |

Deputy Mayor Trefethen moved for the approval of the Consent Calendar; seconded by Councilor Garrison.

Mayor Myers asked the Council if they had items they would like pulled for further discussion.

Councilor Hooper asked to pull the March 8, 2011 School Board Report.

Mayor Myers asked for a vote on the remaining items of the Consent Calendar.

Vote: 9/0.

Councilor Hooper gave an overview of the March 8, 2011 School Board Report.

Councilor Garrison asked how much the tax rate would increase for each \$1 million increase in the budget.

City Manager Joyal said he would research it and get back to the Council.

Deputy Mayor Trefethen moved to accept the March 8, 2011 School Board Report; seconded by Councilor Cheney.

Vote: 9/0.

B. RESOLUTIONS

1. **SUPPORT FOR REGIONALIZATION EFFORTS LED BY STRAFFORD COUNTY SPONSORED BY MAYOR MYERS**

Mayor Myers moved for its approval; seconded by Councilor Weston.



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Mayor Myers gave some background information to the Council. He introduced County Commissioner George Maglaras, County Administrator Rick Bower, and Carrie Lover. He also reminded the Council that Councilor Cheney was also a County Commissioner. Commissioner Maglaras spoke to the Council regarding regionalization efforts. He said they have contacted 13 communities in the past week, and six have already responded favorably. He said with these economic times they need to establish a cheaper way to do business.

Councilor Cheney said her research shows that the three cities are not willing to regionalize dispatch. She said she wanted the City's Resolution to look like the generic resolution that was sent out to the other towns. She moved to amend the Resolution to say "The City of Dover explore and participate..."; seconded by Councilor Weston. Deputy Mayor Trefethen discussed the differences in governing towns and cities. He said the City Manager is authorized to direct his staff, and the Council cannot. He said he would not support the amendment.

Mayor Myers said he didn't know who the City of Dover was, who would represent each area being researched. He said he was comfortable with directing the City Manager to send the appropriate staff to participate. He said he would not support the amendment.

Councilor Nedelka said he would not support the amendment.

Councilor Weston asked Councilor Cheney who would be doing the action.

Councilor Cheney said it could be volunteers recommended by the City Manager, and report to the Council.

Mayor Myers said Councilor Cheney's position as County Commissioner is perfect to keep the Council abreast of what is happening.

Councilor Carrier said the language is fine the way it is for the City of Dover.

Vote: 1/8; Failed. Councilor Cheney voted in favor.

Mayor Myers said this doesn't stop the City from opting out of participating in a regionalization effort.

Commissioner Maglaras explained that at this point they would be collecting data on expenditures from cities and towns, and that will be used in their research to find out if it makes sense to regionalize any of these services.

Councilor Cheney said there are some towns and cities who will not adopt this Resolution, and moved to add "Now, therefore, this Resolution shall expire on March 9, 2012."; seconded by Councilor Weston.

Councilor Weston asked how long this will take, and if an expiration date should be considered.

City Manager Joyal said it will take a couple years, and he didn't recommend an expiration date.

Vote: 1/8; Failed. Councilor Cheney voted in favor.

Councilor Hooper moved to move the question; seconded by Deputy Mayor Trefethen.

Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.

Mayor Myers asked for a vote on the original Resolution.

Vote: 8/1; Passed. Councilor Cheney was opposed.



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2. ADDITIONAL MCCONNELL CENTER LEASE WITH DOVER ADULT LEARNING CENTER SPONSORED BY MAYOR MYERS BY REQUEST

Item was removed.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

Deputy Mayor Trefethen moved to accept and file Mr. Bamford's letter; seconded by Councilor Cruikshank.

Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Garrison asked the City Manager for an update on the increase in the tax rate per million increases in the budget.

City Manager Joyal said it was \$0.39 to \$0.40.

Deputy Mayor Trefethen spoke about the Parking Commission's verbal report to the Council, and the wish for other committees to do verbal reports. He said the Council may need to make a policy decision on this issue.

Councilor Cheney said the public wants a dedicated workshop on parking.

Councilor Weston discussed Mr. Huml's comments regarding the School's Budget, and asked the citizen's to wait until the School has finalized their budget.

Mayor Myers spoke about Senate Bill 133 – Pole Tax Exemption and said it has passed, and will be sent to the House.

16. ADJOURNMENT

Councilor Weston moved to adjourn to Workshop Session; seconded by Councilor Hooper.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, March 9, 2011**
Meeting Time: **Immediately following Regular Session**

1. CALL TO ORDER

2. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Also present: City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

3. MASTER PLAN UPDATES

Mayor Myers introduced City Planner Steve Bird and Planning Board Chairperson Marcia Gasses.

Ms. Gasses gave an overview of the Master Plan process.

Mr. Bird gave a PowerPoint presentation on the Master Plan to the Council.

Councilor Hooper referred to Page 4 and asked about putting in bicycle lanes.

Mr. Bird said the transportation chapter needs updating. He said bicycle lanes have been constructed with federal and state grant money.

Councilor Hooper started a discussion on restrictions in a historic housing district.

Mr. Bird discussed using the Master Plan as whole and not particular phrases. He said it is not regulations or rules.

4. CITIZEN'S FORUM

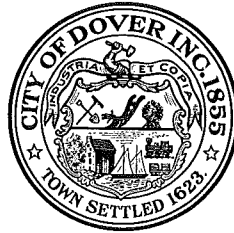
Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Myers, seeing no one wishing to speak, closed the Citizen's Forum.

5. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



RECEIVED
DOVER CITY CLERK
DOVER, NH

2011 MAR 10 A 11:03

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Avis Goodwin Community Health Center
Federal Tax ID number for Organization: 02-0304203
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Sherry Trask Day Time Telephone: 603-749-2346

Address: 652F Central Ave. Dover Email Address: strask@agchc.org

Purpose of Permit: Fathers Day 5K Race

Date of Event: June 19, 2011 Specific Time: 8:30 am

Location of Event: Dover

(Raffle Permit only)
Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 3-8-11

Licensing Board approval [Signature] Date: 3/14/11
Revised 03/17/08

MapMyRun.com - Map your Runs, Running Routes, Calculating Distances, and More. - Microsoft Internet Explorer provided by Google

http://www.mapmyrun.com/create_new

File Edit View Favorites Tools Help

Favorites Suggested Sites CAD Search CrimeWeb Search Docu tron Free Hotmail MNI search My Reports Web Slice Gallery

MapMyRun.com - Map your Runs, Running Routes. C...

Save Route New Route Tools Settings Help

Jump To: Dover, NH GO > Street Map

3.08 mi View Notes

undo loop center clear out & back

Show Elevation Follow Roads

Markers Please Select more markers

Need Banner Ads? Jpg? anim gif? flash? rich media? Get seen.. call us today! www.rockriverlabs.com Ads by Google

Map data ©2010 Google - Terms of Use

Google search the map Search

Internet 100%

Avis Goodwin
Community Health Center 

March 8, 2011

City of Dover
Office of City Clerk
Attn: Dover City Counsel, Michael Joyal
288 Central Ave.
Dover NH 03820

Dear City Counsel,

Enclosed is an application for our Fathers Day 5K Road Race permit, and a copy of the race route. We have been in contact with the Dover Police Department's Traffic Bureau for review of the race route. We expect to hire two police officers, and provide other volunteers for assistance with traffic control.

Please let us know if there are any other items we need to address.

Sincerely,



Sherry Trask
Director of Administration and Employee Benefits
Avis Goodwin Community Health Center
652 F Central Avenue, Dover, NH 03820
P (603) 749-2346 ext. 570 (Direct 516-2570)
gmail@agchc.org
www.avisgoodwinchc.org

652F Central Avenue • Dover, New Hampshire 03820
(603) 749-2346 • Fax (603) 953-0066

Funding for these services is provided in part through
New Hampshire Department of Health and Human Services.

United  Way

RECEIVED
DOVER CITY CLERK
DOVER, NH



2011 MAR -2 A 10: 52

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Potsmouth Christian Academy at Dover

Federal Tax ID number for Organization: 020465448

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Scott Young Day Time Telephone: 603-742-3617

Address: 20 Seaborn Drive Email Address: syoung@pcaschod.org

Purpose of Permit: Parade Route

Date of Event: 04/08/11 Specific Time: 9:00 - 12:00

Location of Event: Route begins and ends on campus of PCA (map included)

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

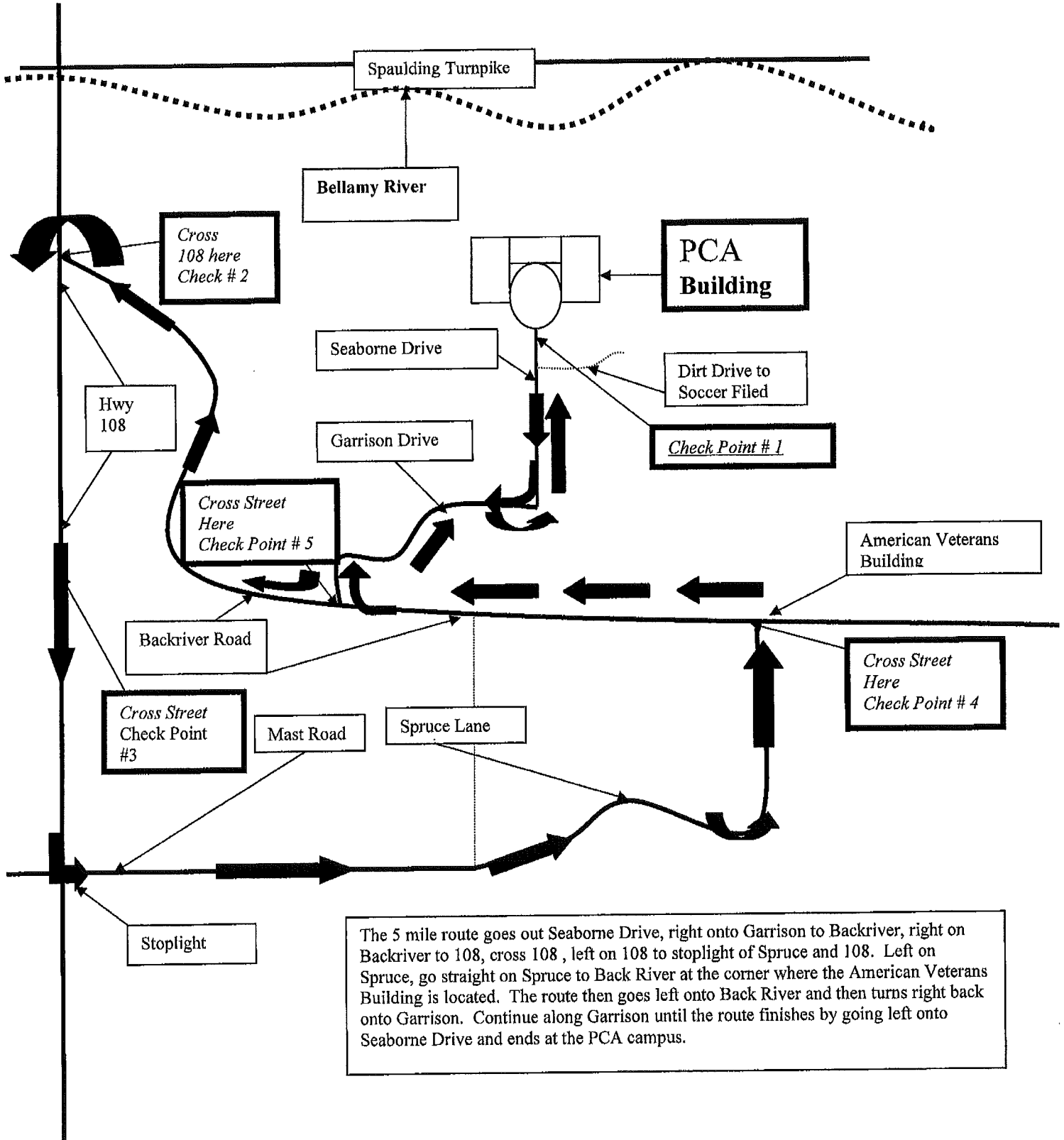
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Scott Young Date: 03/02/11

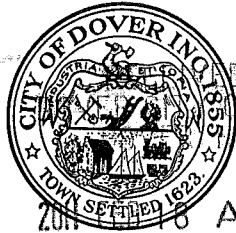
Licensing Board approval: [Signature] Date: 3/4/11
Revised 03/17/08

**Portsmouth Christian Academy at Dover
McGuinness Walk Route
April 8, 2011**

Rev 3/02/11



The 5 mile route goes out Seaborne Drive, right onto Garrison to Backriver, right on Backriver to 108, cross 108 , left on 108 to stoplight of Spruce and 108. Left on Spruce, go straight on Spruce to Back River at the corner where the American Veterans Building is located. The route then goes left onto Back River and then turns right back onto Garrison. Continue along Garrison until the route finishes by going left onto Seaborne Drive and ends at the PCA campus.



CLERK

JUN 17 10 A 11: 04

APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: STRAFFORD RIVERS CONSERVANCY

Federal Tax ID number for Organization: 02-0430387

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: ANN BOUDREAU Day Time Telephone: 603-516-0772

Address: PO Box 623 DOVER, NH 03821 Email Address ANNABOUDREAU@COMCAST.NET

Purpose of Permit: RAFFLE FOR A FUNDRAISER

Date of Event: 5/7/11 Specific Time: NONE

Location of Event: RIVERMILL AT DOVER LANDING DOVER, NH

(Raffle Permit only)

Prize (s) To Be Awarded: PLANE TICKETS / HOTEL STAY / DINNER

Amount of Donation: \$25 Date of Drawing: 5/7/11 Specific Time: -

Place of Drawing: RIVERMILL AT DOVER LANDING DOVER, NH

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and, I agree to abide by same.

Signature: Kevin McEneaney Date: 2/17/11
KEVIN MCEANEAY

Licensing Board approval [Signature] Date: 2/4/11
Revised 03/17/08



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.03.23 – 30**
Resolution Re: B05022 Award of Contract Extension for Comstar
Ambulance Billing Services

WHEREAS: Requests for Proposal B05022 were issued and received for Ambulance Billing and Collection Services on October 7, 2004; and

WHEREAS: The proposal response deemed most advantageous to the City was submitted by Comstar of Rowley, MA with compensation for services rendered at 7% of receivables collected and has remained at this rate since; and

WHEREAS: Said 7% will be netted out against revenues received for ambulances services provided and actual collections. Comstar is offering one (1) year agreement extension at same rates and services it has provided for the last six 6 years.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per 3-40 I of the Dover Purchasing Code the Competitive Bid Procedure may be waived by a majority vote of the city council. The Purchasing Agent is hereby authorized to issue a Purchase Order to Comstar of Rowley, MA for year one of Ambulance Billing and Collection Services to be funded by charging collection expenses against ambulance revenue.

Financing

Account	Description	Appropriation	Balance
1000.1.220.42210.3425.00.0000	F&R Admin Ambl Svs	825,000.00	164,852.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.03.23 – 30**
Resolution Re: B05022 Award of Contract Extension for Comstar
Ambulance Billing Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.03.23 – 30**
Resolution Re: B05022 Award of Contract Extension for Comstar
Ambulance Billing Services

RESOLUTION BACKGROUND MATERIAL:

The City of Dover Fire & Rescue contracted with Comstar Ambulance Billing Service six years ago to submit ambulance billing on our behalf to insurance companies, Medicare, Medicaid and clients. We chose Comstar after a comprehensive search of several companies that provide this service. We found Comstar has a stellar record of tailoring their services to the individual municipality's requests for level of service. Comstar was willing to accept our practice of having all actual money and checks go through the city's lockbox banking system so they never actually have access to the funds, they only receive photocopies of the payments. Additionally, Comstar staff is exceedingly committed to staying on top of the vastly changing laws regarding ambulance billing and has offered resources that we as a department would not have access to.

Comstar has upgraded their computer system to transfer new billing information electronically which has improved the timeliness of our bills being submitted to insurance companies. They continually keep us updated of opportunities to capture more of the insurance dollars by keeping our rates as advantageous as possible.

We have had absolutely no citizen complaints about Comstar Billing Services. We have received calls commenting on how quickly, professionally and personably the Comstar staff has resolved minor issues for our citizens.

Comstar bills us monthly for 7% of the funds received by Dover Fire & Rescue that month, which constituted the low bid six years ago, and has not changed. To date this year, we have paid Comstar \$29,514.26, which was 7% of monies received for ambulance billing. There are dozens of municipalities in our area using Comstar Billing Service, which also helps in capturing the maximum amount of paramedic intercept dollars.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	1 yr	Estimated Delivery:	As needed
Recommended Award to:	Comstar	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.03.23 – 31**

Resolution Re: **Bid B11048 Hand Pavement Markings**

WHEREAS: Sealed bid # B11048 was requested and received for Hand Pavement Markings services on March 8, 2011 at 2:00 PM; and

WHEREAS: The normal working hours for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and

WHEREAS: Two bid replies were received and low bid meeting specification was submitted by Hi-Way Safety Systems Inc of Rockland MA for a total of \$52,403.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems Inc of Rockland Ma given the bid amount of \$52,403.00 and corresponding rates provided 03/8/11. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4432.00000	street Maintenance Imp/ot bld	\$143,417.00	\$95,675.15

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

Document Created by: Purchasing
Document Posted on: March 18, 2011

Hand Pavement markings short line
Page 1 of 5



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.03.23 – 31**

Resolution Re: **Bid B11048 Hand Pavement Markings**

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.03.23 – 31**

Resolution Re: **Bid B11048 Hand Pavement Markings**

RESOLUTION BACKGROUND MATERIAL:

There are numerous locations and parking lots with varying spaces throughout the city where pavement marking services are required. The project is carefully monitored by and work is verified by a representative of the Dover Engineering Division. The project is divided into two phases. The first phase represents the initial application of all specified markings as described in the “Specifications of Pavement Markings” outline in bid #B11048 and shall be completed no later than May 27, 2011. The second phase is comprised of a second application to the cross walks and stop bars scheduled to be undertaken between September 1, 2011 and October 1, 2011. Total contract completion by December 1, 2011.

Bid Information:

Sealed bid # B11048 was requested and received for hand pavement markings on March 8, 2011 at 2:00 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	42	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	Yes
Prices will hold for:	2011 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety Systems Inc	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.03.23 – 31**

Resolution Re: **Bid B11048 Hand Pavement Markings**

Vendor Solicitation List:

American flag & Traffic 11 Industrial way Salem , NH 03079	Jamco Excavators, LLC 84 Exeter Road South Hampton, NH 03827	ProLine Pavement 53 Fieldstone Dr. Dover, NH 03820
Bedford Pavement Maint PO Box 10475 Bedford, NH 03110	JGE Enterprises, Inc. 24 Eastman Avenue, Ste C4 Bedford, NH 03110-6703	S.U.R. Construction PO Box 720 Rochester, NH 03867
Bell & Flynn, Inc. 69 Bunker Hill Ave Stratham, NH 03885	K.C. Paving llc 85 Knox Marsh rd Dover, NH 03820	Safety Marking, Inc. 460 Bostwick Avenue Bridgeport, CT 06605
Brox Industries, Inc. 1471 Methuen St. Dracut, MA 01826	L&D Safety Marking Corp. 115 Industrial Lane - Berlin Barre, Vermont 05641	Sealex P.O. Box 238 Scarborough, Maine 04070
Busby Construction Co 9 Pond Lane Atkinson, NH 03811	lcg limited p.o.box 587 barrington, n.h. 03825	Trimmers Landscaping PO Box 1068 Londonderry, NH 03053
Construction Summary Of NH 734 Chestnut Street Manchester, NH 03104	Lilac City Sealcoating and Paving LLC 5 Woodlawn Road Rochester, NH 03867	Tri-State Sealcoating and Paving, Inc. P.O. Box 162 Dover, NH 03820
Continental Paving, Inc. 1 Continental Drive Londonderry, NH 030539	Mark Carrier Construction 175 Lincoln Street, U 101 Manchester, NH 03103	U.S. Pavement Services Inc 39 Industrial Parkway Woburn, MA 01801
DS SABINE LLC 249 Nimble Hill RD Newington, NH 03801	Mark-A-Lot, Inc 299 Centre Street Holbrook, MA 02343	Waynes Landscaping 124loop rd Searsport, Maine 04974
durell enterprises 211 north haverhill road kensington, nh 03833	Markings Inc. 30 Riverside Dr. Pembroke, MA 02359	Greater Dover Chamber 550 Central Ave Dover, NH 03820
Durell Paving, Inc. 508 Sixth St. Dover, N.H. 03820	Martini Northern 299 Hanover St. Portsmouth, NH 03801	Hi-Way Safety Systems Inc 9 Rockview Way Rockland, MA 02370



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.03.23 – 31**

Resolution Re: **Bid B11048 Hand Pavement Markings**

Dyar Sales and Machinery 75 Concord St. North Reading, Ma 01864	Matrix, Concrete, Inc. 83 Central Street Farmington, NH 03835	NNEFS, LLC 711 Piper Hill Road Stewartstown, NH 03576
Four Corners 33 High Street Gilmanton, NH 03237	New England Sealcoating 120 Industrial Park Road Hingham, Ma 02043	Pike Industries 650 Peverly Hill Rd. Portsmouth, NH 03801
Frank Whitcome Constr P. O. BOX 1000 Walpole, NH 03608	NH Blacktop Sealers, Inc. 58 Priscilla Lane Auburn, NH 03032	Precision Paving LLC Leeanna Drive Barrington, NH 03825
FRANZOSO Land Stone Snow & Ice 6 Reubens Driftway Hampton, NH 03842	NICOM Coatings Corporation 140 Industrial Lane Barre, Vermont 05641	Graybar 80 Pepsi Road Manchester, NH 03109

Results #B11048 Hand Pavement Markings

<i>Vendor</i>	<i>Total \$</i>
HI-Way Safety Systems Inc 9 Rockview Way Rockland MA 02370	\$52,403.00
Markings Inc 30 Riverside Dr Pembroke NMA 02359	\$54,553.60



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.03.23 – 32**
Resolution Re: **Bid B11049 Pavement Markings Long Line ReflectORIZED**

WHEREAS: Sealed bid # B11049 was requested and received for ReflectORIZED Pavement Long Line Services on March 8, 2011 at 2:30 PM EST; and

WHEREAS: The normal working hours for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and

WHEREAS: Two bid replies were received and low bid meeting specification was submitted by Hi-Way Safety Systems Inc, of Rockland MA in the amount of \$32,340.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems, Inc given the bid amount of \$32,340.00 and corresponding rates provided 03/8/11. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance post B11048
1000.1.330.43121.4432.0000	Street Maintenance Imp/ot bld	\$143,417.00	\$43,272.15

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.03.23 – 32**
Resolution Re: **Bid B11049 Pavement Markings Long Line ReflectORIZED**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.03.23 – 32**
Resolution Re: **Bid B11049 Pavement Markings Long Line ReflectORIZED**

RESOLUTION BACKGROUND MATERIAL:

Estimated linear footage throughout the city where center line, reflectORIZED, pavement marking services are required is approximately 980,000 linear feet. The project is divided into two phases. The first phase represents the interim completion date for the majority of the 980,000 linear feet services and shall be completed by May 27, 2011. The second phase is comprised of the balance of the services to be completed no later than December 31, 2011

Bid Information:

Sealed bid # B11049 was requested and received for ReflectORIZED pavement line on March 8, 2011 at 2:30 PM EST.

Award Information:

A purchase order will be issued to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	42	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	no
Prices will hold for:	2011 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety Systems	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.03.23 – 32**

Resolution Re: **Bid B11049 Pavement Markings Long Line
Reflectorized**

Vendor Solicitation List:

American flag & Traffic 11 Industrial way Salem , NH 03079	Jamco Excavators, LLC 84 Exeter Road South Hampton, NH 03827	ProLine Pavement 53 Fieldstone Dr. Dover, NH 03820
Bedford Pavement Maint PO Box 10475 Bedford, NH 03110	JGE Enterprises, Inc. 24 Eastman Avenue, Ste C4 Bedford, NH 03110-6703	S.U.R. Construction PO Box 720 Rochester, NH 03867
Bell & Flynn, Inc. 69 Bunker Hill Ave Stratham, NH 03885	K.C. Paving llc 85 Knox Marsh rd Dover, NH 03820	Safety Marking, Inc. 460 Bostwick Avenue Bridgeport, CT 06605
Brox Industries, Inc. 1471 Methuen St. Dracut, MA 01826	L&D Safety Marking Corp. 115 Industrial Lane - Berlin Barre, Vermont 05641	Sealex P.O. Box 238 Scarborough, Maine 04070
Busby Construction Co 9 Pond Lane Atkinson, NH 03811	lcg limited p.o.box 587 barrington, n.h. 03825	Trimmers Landscaping PO Box 1068 Londonderry, NH 03053
Construction Summary Of NH 734 Chestnut Street Manchester, NH 03104	Lilac City Sealcoating and Paving LLC 5 Woodlawn Road Rochester, NH 03867	Tri-State Sealcoating and Paving, Inc. P.O. Box 162 Dover, NH 03820
Continental Paving, Inc. 1 Continental Drive Londonderry, NH 030539	Mark Carrier Construction 175 Lincoln Street, U 101 Manchester, NH 03103	U.S. Pavement Services Inc 39 Industrial Parkway Woburn, MA 01801
DS SABINE LLC 249 Nimble Hill RD Newington, NH 03801	Mark-A-Lot, Inc 299 Centre Street Holbrook, MA 02343	Waynes Landscaping 124loop rd Searsport, Maine 04974
durell enterprises 211 north haverhill road kensington, nh 03833	Markings Inc. 30 Riverside Dr. Pembroke, MA 02359	Greater Dover Chamber 550 Central Ave Dover, NH 03820
Durell Paving, Inc. 508 Sixth St. Dover, N.H. 03820	Martini Northern 299 Hanover St. Portsmouth, NH 03801	Hi-Way Safety Systems Inc 9 Rockview Way Rockland, MA 02370



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.03.23 – 32**
 Resolution Re: **Bid B11049 Pavement Markings Long Line ReflectORIZED**

Dyar Sales and Machinery 75 Concord St. North Reading, Ma 01864	Matrix, Concrete, Inc. 83 Central Street Farmington, NH 03835	NNEFS, LLC 711 Piper Hill Road Stewartstown, NH 03576
Four Corners 33 High Street Gilmanton, NH 03237	New England Sealcoating 120 Industrial Park Road Hingham, Ma 02043	Pike Industries 650 Peverly Hill Rd. Portsmouth, NH 03801
Frank Whitcome Constr P. O. BOX 1000 Walpole, NH 03608	NH Blacktop Sealers, Inc. 58 Priscilla Lane Auburn, NH 03032	Precision Paving LLC Leeanna Drive Barrington, NH 03825
FRANZOSO Land Stone Snow & Ice 6 Reubens Driftway Hampton, NH 03842	NICOM Coatings Corporation 140 Industrial Lane Barre, Vermont 05641	Graybar 80 Pepsi Road Manchester, NH 03109

Results #B11049 REFLECTORIZED PAVEMENT LINE SERVICES

<i>Vendor</i>	<i>Total \$</i>
Hi-Way Safety Systems Inc 9 Rockview Way Rockland MA 02370	\$32,340.00 Franklin Paint Company/ Waterbourne
Markings Inc 30 Riverside DR Pembroke MA 02359	\$34,790.00 NH DOT Waterbourne



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

- WHEREAS: Interested citizens have created a Community Garden on the city owned parcel of land known as the Cassily parcel off Sixth Street and Whittier Street; and
- WHEREAS: Coordination and cooperation with the neighbors resulted in a positive experience during the past growing season;
- NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to sign a License for gardeners for the 2011 and 2012 growing seasons for use of the Cassily parcel, said license to be consistent with the language contained in the Background of this resolution

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

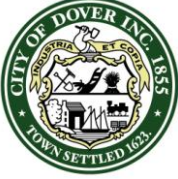
Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

RESOLUTION BACKGROUND MATERIAL:

COMMUNITY GARDEN LICENSE

NOW COME the **CITY OF DOVER**, a municipal corporation, 288 Central Avenue, Dover New Hampshire 03820 and the **CASSILY COMMUNITY GARDEN STEWARDS (hereinafter called the “Garden Stewards”)**, a not for profit group (contact person: Eric Kelsey) who for valuable consideration agree as follows:

1. **Purpose.** This license pertains to the use of city land for the development of a community garden on the parcel of City owned land known as the Cassily parcel located off Sixth Street in the City of Dover. In exchange for the good faith efforts of the Garden Stewards to create and manage a community garden for the use of citizens, pursuant to established rules and regulations, and to grow garden plants and vegetables on a non-profit basis, the City of Dover agrees to permit the use of city owned land by the members of the Cassily Community Garden Stewards for the 2011 growing season. All citizens shall sign the waiver.
2. **Scope of the License.** The Garden Stewards shall have use of one-half (1/2) acre of land for the establishment of a community garden on the Cassily parcel. In addition, the Garden Stewards may construct and maintain a shed in the Beckwith Park parking lot for storage of garden equipment and materials.
3. **Cooperation with the Neighbors and the City of Dover:** The Garden Stewards shall cooperate with the neighbors to understand and positively address the concerns of the neighbors. The contact for the neighbors shall be Michael Busby of 5 Autumn Street. The following conditions to the license shall apply:
 - a. Access to the garden area shall occur only from the Beckwith Park parking lot.
 - b. Access to the garden area shall not occur using Autumn Street unless expressly authorized by the neighborhood contact person in advance on a case by case basis with reasonable notice.
 - c. Neighbors shall be encouraged to join and to participate in the community garden.
 - d. Neighbors shall be notified in writing of any meetings before governmental bodies including the City Council and the Conservation Commission with a minimum of forty-eight (48) hours notice.
 - e. The Garden Stewards shall comply with all requirements of the Dover Conservation Commission.
 - f. The community garden shall only be used during daylight hours.
 - g. Reasonable efforts shall be used to keep noise levels to levels associated with gardening.
 - h. Mowing and maintenance shall be conducted to discourage the use of Autumn Street as an access point for the community garden.
 - i. The Garden Stewards shall maintain the access trail.
 - j. The Garden Stewards shall develop, publish and distribute in hardcopy and electronic form rules and regulations for the use of the community garden. A hardcopy copy should be available in the Planning Department and the Legal Division. An electronic copy shall be available on the City webpage.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

4. **Term.** The term of the license shall be the growing seasons for 2011 and 2012 ending on December 10th of each growing season. The start of the growing season shall be on March 15th of each year.
5. **Termination.** This license may be revoked or amended by the City of Dover with seven (7) days notice, or immediately for cause. All gardeners waive all rights to compensation in the event of a revocation of the license.
6. **Applicable law.** The law of the State of New Hampshire shall govern this agreement.

Cassily Community Garden Stewards

Eric Kelsey, Contact person

Date

CITY OF DOVER

Michael Joyal, City Manager

Date

APPROVED BY THE DOVER CITY COUNCIL on _____



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

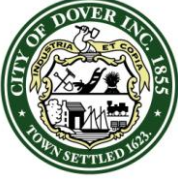
COMMUNITY GARDEN USER RELEASE OF LIABILITY

NOW COME the CITY OF DOVER, a municipal corporation, 288 Central Avenue, Dover New Hampshire 03820 and **THE UNDERSIGNED USER OF THE DOVER COMMUNITY GARDEN (hereinafter called “gardener”)** who for valuable consideration agree as follows:

1. The City of Dover agrees to allow the **UNDERSIGNED GARDENER** to use City owned land located off Whittier Street known as the “Cassily parcel” for the sole purpose of gardening. This license is intended to pertain to a portion of the Cassily parcel known as the Dover Community Garden subject to the following conditions unless expressly waived in writing by the Dover City Manager:
 - a. No use of pesticides or other chemicals on the property
 - b. No removal of dirt or other soils from the property
 - c. No importation of soils or other foreign materials to the property
 - d. No use of motorized or mechanized equipment on the property
 - e. No use of, or construction of, buildings or structures on the property
 - f. Compliance with all requirements of the Dover Conservation Commission
 - g. Compliance with all the rules and regulations of the Dover Community Garden.

All gardeners agree to maintain their names, current addresses and contact information on file with the organizers of the Dover Community Garden for the duration of the growing season. Only gardeners who sign this agreement are permitted to use the Dover Community Garden. **This license expires on December 10, 2012.**

2. **IMPORTANT: The gardener uses the property at his/her own risk understanding the risk of all injury, serious injury and possible death due to the activities of gardening. The gardener releases the City of Dover from liability for these risks. Specifically, the gardener recognizes the health risk of exposure to the sun, wind, rain, lightning and other elements of weather including but not limited to dehydration. The gardener acknowledges the risk of infection, bites and attacks by insects, birds and other animals. Specifically, the gardener acknowledges the risk of contracting the triple E virus. Gardeners are responsible for the actions, health and well being of family members and guests at all times.**
3. The gardener agrees to defend, indemnify and hold harmless the City of Dover, a municipal corporation, its respective successors and assigns, and each of its employees, councilors, officers, members, managers, and contractors (“Indemnified Parties”) from and against any claim, liabilities or losses due to negligence, breach of obligations or warranties except losses caused by the gross negligence or willful misconduct of the City of Dover arising from:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2011.03.23 – 33**
Resolution Re: Cassily Community Garden License

- (a) any bodily injury, property damage, accident, fire, loss, theft or other casualty to or involving the gardener his/her agents, employees, contractors or consultants or her property involving the use of the Dover Community Garden.
- (b) any breach by the gardener of his/her obligations regarding the use of the Dover Community Garden. The obligations of the gardener to indemnify, defend and hold harmless the City of Dover and other Indemnified Parties shall survive the expiration of this Agreement and shall continue to and until the last to occur of (i) the last date permitted by law for the bringing of any claim or action with respect to which indemnification may be claimed or (ii) the date on which all claims or actions for which indemnification may be claimed are fully and finally resolved and, if applicable, with respect to each such claim and action, any compromise thereof or judgment or award thereon is paid in full by the gardener and the City of Dover and other Indemnified Parties are reimbursed for any amounts paid and compromised thereof or upon a judgment or award thereon and in defense of such action or claim. The Indemnified Parties shall notify the gardener in writing within thirty (30) days upon receipt of any claim, or upon learning of any threatened or alleged claim that the indemnified Parties believe is subject to indemnification under this agreement and for which they seek indemnification hereunder. The gardener shall provide a defense to the Indemnified Parties with counsel reasonably acceptable to the Indemnified Parties. The Indemnified Parties shall cooperate with the gardener in defending any claims for which indemnification is sought and make available witnesses, documents and materials as may be reasonably necessary for the defense of the indemnified matter.

Gardener : I HAVE READ AND UNDERSTOOD THIS AGREEMENT.

Name

Date

Address

Print name



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**
Resolution Re: Grubb Ellis McConnell Center Listing Agreement

WHEREAS: Grubb Ellis is a real estate broker firm; and

WHEREAS: The City requires real estate services to acquire tenants for the McConnell Center; and

WHEREAS: The McConnell Center Advisory Committee recommends this action.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to sign a listing agreement with Grubb Ellis with provisions as consistent with the Listing Agreement attached to the Background of this resolution.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**
Resolution Re: Grubb Ellis McConnell Center Listing Agreement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**
Resolution Re: Grubb Ellis McConnell Center Listing Agreement

RESOLUTION BACKGROUND MATERIAL:

EXCLUSIVE LISTING AGREEMENT FOR LEASING OF PROPERTY IN NEW HAMPSHIRE

_____, 2011

1. In consideration of the listing for lease of the real property hereinafter described ("the Property") and Broker's agreement to use its best efforts to effect a lease or leases of same, the undersigned ("Owner") hereby grants to Broker the exclusive right to negotiate a lease or leases of the Property for a period commencing **April 1, 2011** and ending midnight, **October 31, 2011** ("the Term"). The lease(s) shall be on the following terms: **\$6.50, triple net** or any other price and terms acceptable to the Owner. Owner will accept an initial lease term of from one (1) year minimum up to ten (10) years.

The Property is situated in the City of Dover, County of Strafford, State of New Hampshire and is further described as various offices in the McConnell Community Center, 61 Locust Street (see attached list).

2. Owner agrees to pay Broker a leasing commission in accordance with the Broker's Schedule of Sale and Lease Commissions ("the Schedule"), a copy of which is executed by Owner, attached hereto and made a part hereof. This commission shall be earned and paid for services rendered if, during the Term: (a) All or any portion of the property is leased to a tenant (by Broker, Owner or anyone else) who is ready, willing and able to lease the Property on the terms above stated, or on any other terms agreeable to Owner; (b) Any contract for the lease of all or any portion of the Property is entered into by Owner. Any lease executed as a result of a direct referral from Owner or from one of the existing tenants in the Property will result in Broker receiving 50% of its normal commission for said lease. **Excluded from this Agreement is Easter Seals if it leases Suite 333 within sixty (60) days from the date of this Agreement.**

3. Owner further agrees that Owner shall pay Broker the aforementioned commission if, within one hundred eighty (180) days after the expiration of the Term, the Property or any portion thereof is leased or negotiations continue, resume or commence and thereafter continue, whether within the one hundred eighty (180) days or not, leading to the execution of a lease with any person or entity with whom Broker has negotiated (either directly or through another broker or agent) or to whom the Property has been submitted prior to the expiration of the Term in an effort to effect a lease of the Property. Broker agrees to submit a list of such persons or entities to Owner no later than fifteen (15) days following the expiration of the Term provided, however, if a written offer has been submitted, it shall not be necessary to include the offeror's name on the list. Owner represents that, if the Property has been listed with another broker, there are no exclusions which carry forward to this Agreement.

4. It is understood that it is illegal for either Owner or Broker to refuse to show or lease the Property to any person because of race, color, religion, national origin, sex, marital status or physical disability.

5. Owner agrees to cooperate with Broker in effecting a lease or leases of the Property and to immediately refer to Broker all inquiries of anyone interested in the Property. All negotiations are to be through Broker. Broker is authorized to require and accept a deposit with any offer to lease or purchase, and to represent to prospective lessees and purchasers that Owner will not accept offers unless accompanied by a deposit. Broker is further authorized to advertise the Property and to place a sign(s) on the Property if, in Broker's and Owner's mutual opinion, this would facilitate leasing the Property. Owner authorizes Broker to place information about the Property on the Internet



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**

Resolution Re: Grubb Ellis McConnell Center Listing Agreement

and/or in any Multiple Listing Services/Information Exchange Services of which Broker is a member or has access to as a commercial real estate firm.

6. Owner agrees to disclose to Broker and to prospective tenants any and all information which Owner has regarding the condition of the Property including, but not limited to, the presence and location of asbestos, radon, PCB transformers, other toxic, hazardous or contaminated substances, and underground storage tanks in, on, or about the Property.

7. Owner acknowledges that Broker may have the opportunity to represent prospective tenants and consents to discuss such potential dual representation (“agency”) if it arises during the Term.

8. Owner authorizes Broker to release data including, but not limited to, asking price, time on market, lease price and terms, and parties to the transaction for statistical purposes only.

9. Broker agrees to cooperate with subagents, buyer/tenant agents and non-agents, and agrees to share its commission 50% with any such duly licensed agency.

10. Owner hereby agrees to allow Broker, when requested by other agents, buyers or tenants, to disclose the existence of single or multiple offers on the Property.

11. Owner agrees that Broker will not identify Owner when entering this property in the REALTOR® Multiple Listing Service (“Innovia”) and the Owner’s name shall be entered simply as “On File.”

12. This Agreement constitutes the entire agreement between Owner and Broker and supersedes all prior discussions, negotiations and agreements, whether oral or written. No amendment, alteration or withdrawal of this Agreement shall be valid or binding unless made in writing and signed by both Owner and Broker. Any purported amendment, modification or withdrawal which is oral shall be void and of no effect whatsoever. This Agreement shall be binding on the heirs, successors and assigns of the parties.

The undersigned Owner states that it is the legal owner of the Property, is legally empowered to enter into this Agreement, and hereby acknowledges receipt of a copy of this Agreement and the Schedule.

Owner: City of Dover



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**
Resolution Re: Grubb Ellis McConnell Center Listing Agreement

FEE SCHEDULE

LEASING

Commercial or industrial space lease:

1 year lease or less	- 10.0% of lease value
2 year lease	- 6.0% of lease value
3 year lease	- 5.5% of lease value
4 year lease	- 5.0% of lease value
5 year lease	- 4.5% of lease value
6+ year lease	- 3.5% of lease value

1. EXAMPLE OF FULL FEE COMMISSION: 1,108 s.f. (Room 239) x 6.50/s.f. (base rent) x 10 years (term) = \$72,020 total base rent x 3.5% = \$2,520.70 commission.

2. EXAMPLE OF 50% FEE COMMISSION: 939 s.f. (Room 333) x 6.50/s.f. (base rent) x 5 years (term) = \$30,517.50 total base rent x 2.75% (half fee) = \$839.23 commission.

TAXES AND UTILITIES CHARGES PAYABLE BY TENANT: On net leases where taxes, common area charges and utilities are treated as separate items from base rent and as such are billed annually (or as charges are received by Landlord) these items will not be included as part of the rent for purposes of computing leasing fees. Any increases in the base rent which are fixed by the terms of the lease and which can be calculated to a specific dollar amount at the commencement of the lease term shall be added into the total dollar value of the lease for the purpose of computing the amount of the leasing fee due.

OPTION(S) TO RENEW, EXTEND LEASE, OCCUPY ADDITIONAL SPACE, OR CANCEL: If a lease for which a commission is payable hereunder contains an option(s) to expand and a tenant is renewed or extended whether by virtue of such option or otherwise, the Owner shall pay a leasing commission in accordance with the provisions of this Schedule on the additional base rental to be paid, calculated at the commission rate applicable hereunder to the years of the lease in which the additional base rental is payable. Said commission shall be earned and payable at the time the additional space is occupied, as applicable. If a lease contains an option by the Owner or tenant to cancel the lease, the commission will be payable as if the lease were fully performed.

PAYMENT OF FEES: Fees on leases are due and payable at signing of lease. Payment of leasing commissions due under this agreement shall be payable from money received from tenants, including but not limited to earnest money held in Broker's escrow, rent payments and security deposits. In accordance therewith, Owner agrees that it will not execute any lease for which a commission is payable unless such lease requires the tenant to pay a minimum of one month's (average) rent and the security deposit to Grubb & Ellis| Northern New England escrow account when the tenant signs the lease. Any balance unpaid after ten days from due date will bear interest at the highest rate allowable by New Hampshire law, and reasonable attorney's fees will be included if collection of balances owed is required.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.03.23 – 34**

Resolution Re: **Grubb Ellis McConnell Center Listing Agreement**

MCCONNELL CENTER Real Estate Marketing Agreement Space available for lease as of 03-03-11

Room	Sq. Ft.	Name	Status
239	1,108	Unfinished	Available
246	768	Seacoast Hospice	Finished/available
333	939	Community Action	Finished/available 8/1/11
Total	2,815		

G:\Clients\City of Dover\McConnell Community Center\Space Available for Lease



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2011.03.23 – 35**
Resolution Re: PSNH Tolend Road Easement

WHEREAS: Public Service Company of New Hampshire has requested a distribution easement required for the area of the City's landfill property located off Tolend Road;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to sign the Easement Deed consistent with the language contained in the Background of this resolution

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2011.03.23 – 35**
Resolution Re: PSNH Tolend Road Easement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2011.03.23 – 35**
Resolution Re: PSNH Tolend Road Easement

RESOLUTION BACKGROUND MATERIAL:

EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS that the City of Dover of **288** Central Avenue, Dover, New Hampshire **03820**, (hereinafter called the Grantor(s)), for consideration paid, grant(s) to PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE (PSNH), a corporation duly established by law, with a mailing address of P.O. Box 330, in Manchester, in the County of Hillsborough, in the State of New Hampshire, 03105, and NORTHERN NEW ENGLAND TELEPHONE OPERATIONS, LLC d/b/a FairPoint Communications - NNE, a limited liability company organized under the laws of the State of Delaware, having a place of business at 100 Gay Street, Manchester, New Hampshire 03103 (hereinafter called the Grantee(s)), and their successors and assigns forever as tenants in common, with QUITCLAIM covenants, the RIGHT and EASEMENT to lay, install, construct, reconstruct, operate, maintain, repair, replace, patrol and remove above/underground lines which may consist of wires, cables, pipes, ducts, conduits, manholes, and such testing terminals, transformers and foundations and enclosures for the same, vaults, pedestals, repeaters, markers, poles, and towers together with foundations, crossarms, braces, anchors, guys, grounds and other equipment, for transmitting electric current and/or communications and intelligence, and to do the necessary cutting and trimming of trees and brush, over, under and across land owned by the Grantor(s) off **Tolend Road** in Dover, County of **Strafford**, State of New Hampshire, more fully described in deeds recorded in the **Strafford** County Registry of Deeds, Book 1578, Pages **468** and **469**.

Said easement will be located within the following described limits:

Beginning at a point on the Grantor's northeasterly boundary at Tolend Road, said point being across from PSNH pole numbered 4/175X, thence extending above and/or underground in various directions as may be requested by the Grantor, its successors or assigns, to properly serve the premises now or in the future, to include but not limited to poles numbered 4/175X1 and 175X2. The final location of the easement shall be determined by the location of the facilities as installed.

The width of this easement shall be 20 feet; 10 feet either side of the center line of the distribution lines as constructed. This easement grants the right for guying/anchoring facilities outside the 20 foot strip, together with the right to lay, install, construct, reconstruct, operate, maintain, repair, replace and remove any service cables and related equipment extending to any buildings or structures on said land in order to provide electric or telephone service and/or communications and intelligence thereto. This



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2011.03.23 – 35**
Resolution Re: PSNH Tolend Road Easement

conveyance shall include the right of access from other land of the Grantor(s) for all purposes in connection with the exercise of the within granted easement; the right to excavate, trench, and backfill by men or machines and temporarily to place excavated earth and other material on adjacent land, provided that the land shall be restored by the Grantee(s) to substantially the condition in which it was immediately prior to such excavation, trenching, and backfilling; the right to go upon adjoining land when working on said lines and associated equipment; and the right to install temporary aboveground lines for temporary periods over and across said land of the Grantor(s) to provide continuity of service thereon when only underground line rights are requested.

The Grantor(s) for itself and its heirs, executors, administrators, successors and assigns, covenant(s) and agree(s) that it will not erect or maintain, or permit to be erected or maintained, any building or structure of any kind or nature upon the land over said easement and that it will not plant or permit to be planted any trees over said easement.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.03.09 – 36**
Resolution Re: Dover Teachers Union Contract

WHEREAS: This Dover School Board and representatives of the Dover Teachers' Union have been involved in negotiations for a collective bargaining agreement to supercede the Agreement which expired on August 31, 2009; and

WHEREAS: That the Dover School Board and the Dover Teachers' Union reached a tentative agreement as to the terms and conditions of a revised bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Dover School Board is hereby authorized to execute a four (4) year Collective Bargaining Agreement commencing September 1, 2009 through August 31, 2013 with the Dover Teachers' Union.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.03.09 – 36**
Resolution Re: Dover Teachers Union Contract

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.03.09 – 36**
Resolution Re: Dover Teachers Union Contract

RESOLUTION BACKGROUND MATERIAL:

The Dover School District participated in negotiations with the Dover Teachers' Union. Discussions started on October 14, 2008 bringing the contract to this point. There are 332 part time and full time teachers in the Dover School District. This number includes teachers paid from all funding sources. The numbers below are approximate since the number could vary due to retirements, resignations and new hires.

The summary of local costs is as follows:

Dover School District—DTU (Dover Teachers' Union) Tentative Agreement Cost Summary

DTU	Salary Increase	Disability	FICA	NH Retirement	Cost of Contract
FY10 Actual	\$0	\$0	\$0	\$0	\$0
FY11 Actual	\$0	\$0	\$0	\$0	\$0
FY12 Estimate	\$101,000	\$212	\$7,727	\$9,160	\$118,099
FY13 Estimate	\$211,700	\$441	\$16,196	\$19,200	\$247,537
Total	\$312,700	\$653	\$23,923	\$28,360	\$365,636

This figure represents:

- FY12--\$1,000 stipend for teachers at the top step (101 teachers at top of step)
- FY13--\$1,000 stipend for teachers at the top step and the addition of \$1,000 to the base wage at top step only. (103 teachers and 3 nurse at the top of step only.) Nurses without a bachelor's degree, earn 90% of a Bachelor's degree.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.03.23 - 37**

Resolution Re: Community Development Block Grant (CDBG)

WHEREAS: The House of Representatives Appropriations Committee has recommended that nearly 63 percent of the Community Development Block Grant (CDBG) money -- currently \$4 billion and used to benefit low- and moderate-income residents -- be cut from this year's spending. President Barack Obama's proposed budget also calls for a 7.5 percent reduction next year; and

WHEREAS: The City receives funding from the block grant allocation annually, and has since the late 1970s. Dover is an entitlement community, one of five in New Hampshire.

NOW , THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Mayor is authorized to sign a letter to the U.S. House of Representatives in support of CDBG, consistent with the language contained in the Background of this resolution.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.03.23 - 37**

Resolution Re: Community Development Block Grant (CDBG)

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.03.23 - 37**

Resolution Re: Community Development Block Grant (CDBG)

RESOLUTION BACKGROUND MATERIAL:

March 23, 2011

The Honorable Frank Guinta

U.S. House of Representatives

1223 Longworth House Office Building

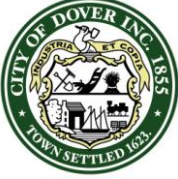
Washington, DC 20515

Dear Representative Guinta:

I am writing to express the City of Dover's strong support for the Community Development Block Grant (CDBG) program and to urge you to vote "No" on bills or amendments that would cut funding for this important program.

CDBG provides much needed funding to support Dover's community and economic development projects and initiatives, many of which are aimed at job creation and efforts to support economic growth to lift us out of the current national economic downturn. The CDBG Program is the only federal program that gives communities discretion on where the actual need is for their community and how to allocate resources for that need. In the past Dover has used CDBG funding on projects such as:

- In the 1990s, through the CDBG appropriation, the City of Dover was able to fund expansion of a local health club. We provided a company called Play Fit LLC with a \$50,000 loan to purchase new equipment and move to a larger location in Dover. That company has now grown to 400 locations as of last month. It operates in 40 states and has made the Inc. 500 list of the nation's fastest growing companies. Today, we know that company as Planet Fitness.
- The CDBG program was instrumental in renovating a closed school building into a multi use public services building. Many local human service agencies operate in the building providing a range of services needed by the low income and elderly. Some of the building occupants include subsidized day care, adult education, family support services, Community Action, human services, Easter Seals and a senior center to name a few.
- With assistance of the Block Grant, the Dover has been able to renovate and rebuild homeless shelters and fund transitional housing units for families trying to get back on their feet.
- The CDBG Program has enabled the City to reach many milestones in it's Goal Statement of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.
 - Specific objectives in our Goal Statement include:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.03.23 - 37**

Resolution Re: Community Development Block Grant (CDBG)

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.

Thank you for your consideration of this request. We look forward to working closely with you to maintain maximum funding for this vital program for the remainder of this federal fiscal year and next.

Sincerely,

Scott Myers
Mayor



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.03.23 – 38**

Resolution Re: **Donation of Land to City in Area of Tolend Landfill**

WHEREAS: St. John's United Methodist Church has offered to donate two parcels of land located on Tolend Road and Old Green Hill Road in Dover to the City of Dover; and

WHEREAS: The City of Dover will accept a Quitclaim Deed from St. John's United Methodist Church

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to accept the aforementioned two parcels of land as described in the Quitclaim Deed contained in the Background of this resolution and to execute all documents associated with the donation.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.03.23 – 38**

Resolution Re: **Donation of Land to City in Area of Tolend Landfill**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.03.23 – 38**

Resolution Re: **Donation of Land to City in Area of Tolend Landfill**

RESOLUTION BACKGROUND MATERIAL:

QUITCLAIM DEED

THAT ST. JOHN’S UNITED METHODIST CHURCH OF DOVER (having a mailing address of 28 Cataract Avenue, Dover, County of Strafford, State of New Hampshire 03820) (hereinafter referred to as the Grantor, which word where the context requires includes the plural and shall, unless the context clearly indicates otherwise, includes the Grantor’s executors, administrators, legal representatives, devisees, heirs, successors and assigns),

for consideration paid, with QUITCLAIM covenants, grants to

THE CITY OF DOVER, a municipal corporation, 288 Central Avenue, City of Dover, County of Strafford, State of New Hampshire (hereinafter referred to as the Grantee, which shall, unless the context clearly indicates otherwise, include the Grantee’s successors and assigns),

Two (2) certain tracts or parcels of land, located in the City of Dover, County of Strafford and State of New Hampshire, being more particularly described as follows:

Parcel One

A certain tract or parcel of land situate in the City of Dover in said County of Strafford and State of New Hampshire, bounded and described as follows:

A certain piece or parcel of land situate on the Old Green Hill Road, so-called, in said Dover and indexed on the Dover, New Hampshire assessment maps for the year 1951 as parcel C-15 and containing one (1) acre, more or less. Reference is also hereby made to the tax deed of Edgar Bois to said City of Dover dated June 10, 1963 and recorded in Strafford County Records Book 617, Page 353. Also see deed City of Dover to Russell Newell, Jr. recorded in Book 828 and Page 153 and deed Russell D. Newell, Jr. to Russell D. Newell, Jr. and Russell D. Newell, Sr. recorded in Book 828 and Page 155.

Parcel Two

A certain tract or parcel of land situate in the City of Dover in said County of Strafford and State of New Hampshire, bounded and described as follows:

A certain piece or parcel of land situate on the Tolend Road, so-called, in said Dover and indexed on the Dover, New Hampshire assessment maps for the year 1951 as parcel C-17 and containing three and one-half (3.5) acres, more or less. Reference is also hereby made to the tax deed of Edgar Bois to



CITY OF DOVER

CITY OF DOVER - RESOLUTION

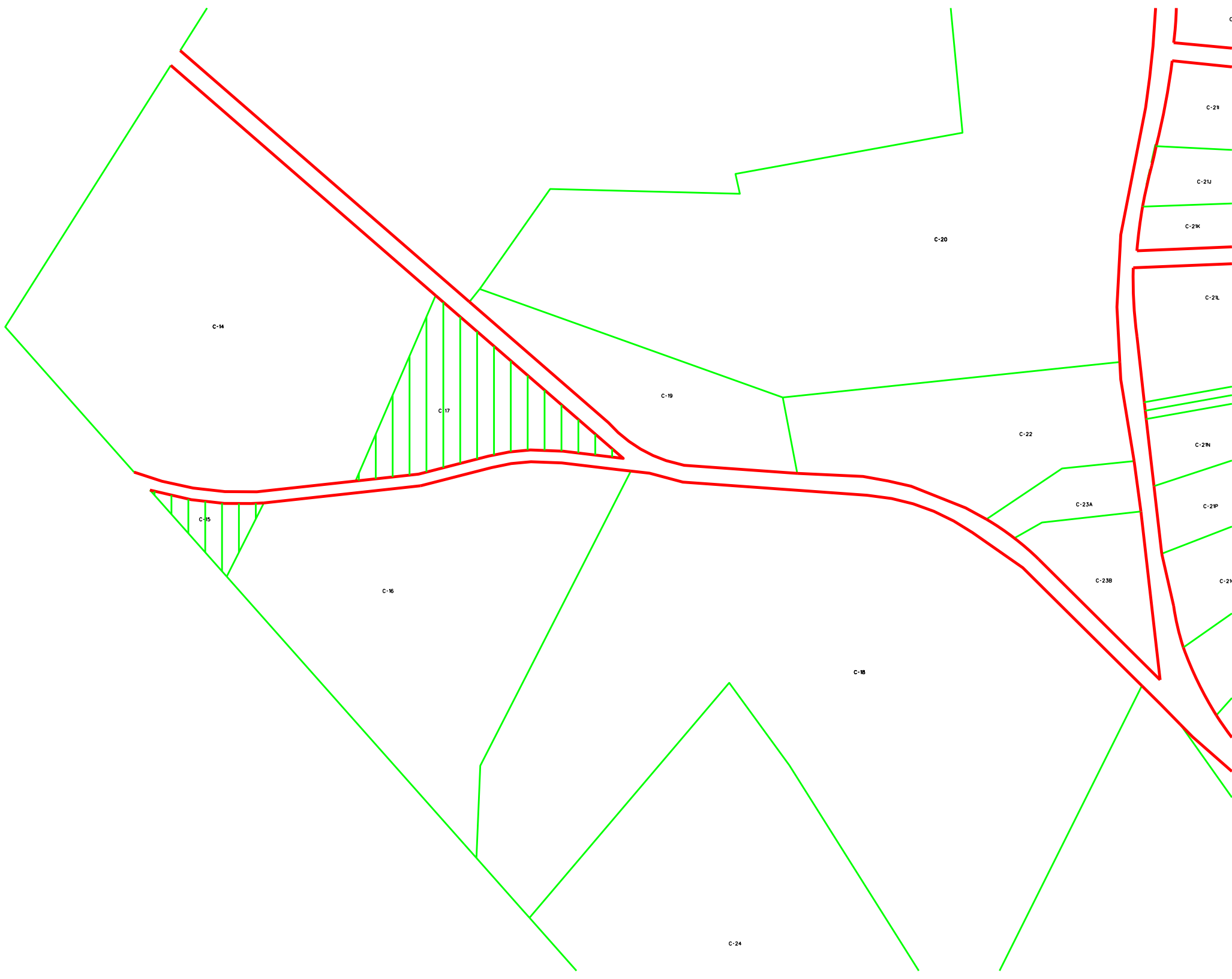
Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.03.23 – 38**

Resolution Re: **Donation of Land to City in Area of Tolend Landfill**

said City of Dover dated June 10, 1953 and recorded in Strafford County Records, Book 617, Page 369. Also see deed City of Dover to Russell Newell, Jr. recorded in Book 828, Page 154. Also see deed Russell D. Newell, Jr. to Russell D. Newell, Jr. and Russell D. Newell, Sr. recorded in Book 828, Page 155.

Meaning and intending to describe and convey a portion of the premises conveyed to St. John's United Methodist Church of Dover by Warranty Deed of Ronald B. Newell, successor Trustee of the RUSSELL D. NEWELL REVOCABLE TRUST OF 2007 dated August 10, 2007, recorded in the Strafford County Registry of Deeds at Book 3723, Page 0524.



C-14

C-15

C-16

C-17

C-19

C-18

C-20

C-22

C-23A

C-23B

C-24

C-2H

C-2I

C-2J

C-2K

C-2L

C-2M

C-2N

C-2O

C-2P

C-2Q



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.03.23 - 39**
Resolution Re: Transfer of Chapel Street Parking Lot to the Dover Housing Authority

WHEREAS: In accordance with an agreement established in 1983, the Dover Housing Authority has maintained and exclusively utilized a small parking lot owned by the City of Dover on Chapel Street for the housing units within the St. John's Church building; and

WHEREAS: The Dover Housing Authority has acquired an adjoining piece of property and is requesting to transfer ownership of the City property to formally consolidate the parcels for additional parking needs of the senior citizens residing in the St John's property;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to sign a deed for the Chapel Street property to the Dover Housing Authority and to execute all documents associated with **this transfer**.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.03.23 - 39**
Resolution Re: Transfer of Chapel Street Parking Lot to the Dover Housing Authority

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.03.23 - 39**
Resolution Re: Transfer of Chapel Street Parking Lot to the Dover Housing Authority

RESOLUTION BACKGROUND MATERIAL:

QUITCLAIM DEED

THE CITY OF DOVER, a municipal corporation with a principal mailing address of 288 Central Avenue, Dover, County of Strafford, State of New Hampshire 03820, its successors and assigns,

for consideration paid, grant to THE DOVER HOUSING AUTHORITY, a municipal corporation duly established and organized under the laws of the State of New Hampshire, 62 Whittier Street, Dover, Strafford County, New Hampshire, with *quitclaim covenants*

A certain tract or parcel of land, with the buildings thereon, situate in Dover, Strafford County and State of New Hampshire, on the Northerly side of Portland Avenue (formerly called Chapel Street) so-called, being Nos. 24-26-28 Portland Avenue (also being Lot No. 58 on Assessor's Tax Map No. 24).

Beginning on said Portland Avenue at the Southeasterly corner of land of St. John's Methodist Church, and thence running in an Easterly direction, by said Portland Avenue, one hundred thirteen and one-tenth (113.1) feet, more or less, to the Southwesterly corner of land of Aurore Gagnon; thence turning and running about North 05° 38' West, by said Gagnon land, one hundred twenty-seven and two-tenths (127.2) feet, more or less, to land now or formerly of Bridget Breen; thence turning and running in a Westerly direction, by said Breen land, fifteen feet nine inches (15' 9"), more or less, to the Waldron Cemetery, so-called; thence turning and running in a Southwesterly direction eighty-seven and five-tenths (87.5) feet, more or less, and thence turning to the right and running still in a Southwesterly direction seventy-four and eight-tenths (74.8) feet, more or less—both of said last two courses being by said Waldron Cemetery—to said St. John's Methodist Church land; and thence turning and running in a Southerly direction, by said Church's land thirty-nine (39) feet, more or less, to the point of beginning.

Meaning and intending to convey the same premises conveyed to The City of Dover by Quitclaim Deed of Andrew E. Janetos, George E. Janetos, Lewis E. Janetos, Paul E. Janetos, George A. Bandouveres, Donald Johansen and Anna Matvas dated April 26, 1969 and recorded at the Strafford County Registry of Deeds at Book 857, Page 13.

This is a non-contractual conveyance and not subject to tax stamps.

Signed this _____ day of _____, 2011.

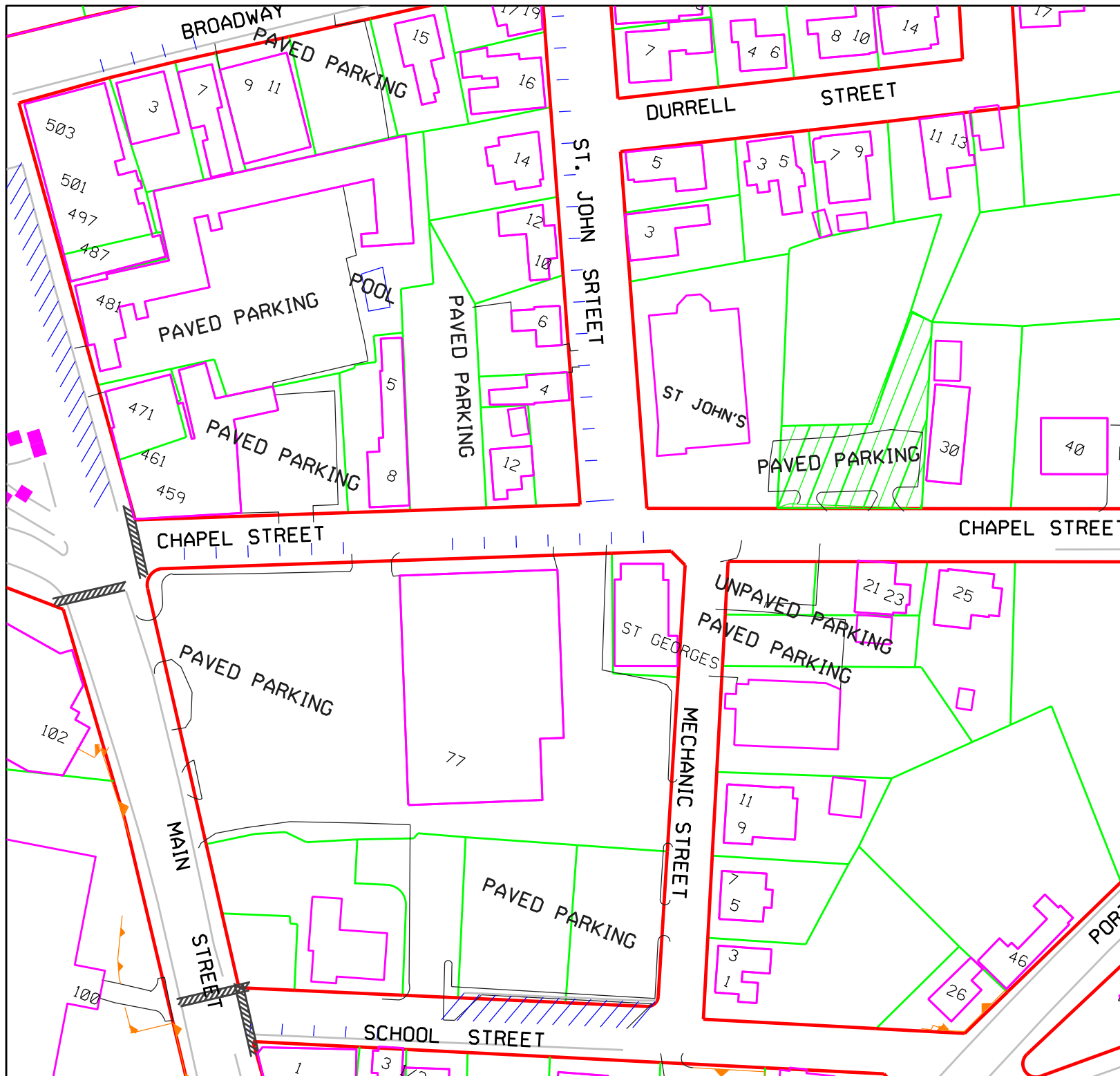
CITY OF DOVER, NH

J. Michael Joyal, City Manager

STATE OF NEW HAMPSHIRE
Strafford, ss.

The foregoing Quitclaim Deed was acknowledged before me this _____ day of _____, 2011 by J. Michael Joyal, Duly Authorized.

Notary Public/Justice of the Peace



SCALE: 1" = 100'