



**CITY OF DOVER**

## TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall Auditorium  
Meeting Date: **Monday, December 13, 2010**  
Meeting Time: **6:00 pm**

### 1. ROLL CALL

The Chair called the meeting to order at 6:02 P.M.

**Members Present:** Karen Weston (Chair), Jack Flick, John Scruton, Dennis Munson, Peter Schmidt, Marn Speidel (Police), Bruce Woodruff (Planning), Ben Clark (Community Services).

**Members Absent:** None

### 2. OLD BUSINESS

#### A. Review/Approval of minutes from prior meetings

Speidel stated that there are no prepared minutes available; to be reviewed at a later date.

#### B. Crosswalk request, intersection of Henry Law Avenue and River Street

Speidel explained that staff had not yet formulated a recommendation for this request. Moved by Schmidt, seconded by Munson, to table to a future date. All in favor.

#### C. 2011 Land use regulation review, per request of Planning Director

Woodruff gave an overview of the memorandum, dated October 25, 2010 from the Planning Director. Discussion ensued. Suggestions for possible land use regulations that could be reviewed included:

- \* Establish maximum parking limitations, in addition or in lieu of, minimums (Woodruff).
- \* Stormwater run-off issues – need for shoulders, not curbs and sidewalks (Scruton)
- \* Traffic control at peak for commercial establishments (Flick)
- \* Traffic calming devices in planning of residential developments (Flick)
- \* Overutilization of sidewalk tip-downs (Scruton)
- \* Bicycle facilities (Woodruff)
- \* Use of pervious pavement (Weston)

Schmidt moved, seconded by Flick, to have the Planning Department representative draw up more specific language on these discussion points and forward to the Planning Director for consideration in the 2011 Land Use Regulation process.

### 3. NEW BUSINESS

#### A. Crosswalk request, intersection of Court Street and Union Street

Speidel gave overview of Union Court resident request as detailed in correspondence with Councilor Garrison. Discussion ensued. Woodruff noted that this is a proposed mid-block crossing and that it fails to meet several criteria in the City's Crosswalk Policy and Standards. Speidel concurred. Clark concurred. Schmidt moved,



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seconded by Flick, to recommend no crosswalk be installed. Motion passed 8-0. Speidel to follow up by contacting the requesting citizen.

### **B. Approval of 2011 meeting dates**

Woodruff referred to a handout detailing the projected monthly meeting dates for 2011. All meeting dates scheduled for the 4<sup>th</sup> Monday of the month, except for December (12/19/2011). Discussion.

### **C. Appointment of Commission Chair for 2011**

Councilor Weston was nominated for the position. No other nominations were made. Motion passed 8-0 to nominate Weston for chair.

### **D. Appointment of Vice-Chair and Clerk**

Councilor Weston appointed Flick as Vice-Chair and Munson as Clerk.

## **4. MEMBER COMMENTS**

Schmidt suggested that the committee consider alternate members. Speidel noted that by the recent adoption of an amended version of Administrative Code Chapter 5, the COAST representative (Schmidt) had been eliminated from the committee. Speidel gave overview of the ordinance revision proposed by the TAC to return the COAST representative. Woodruff stated that COAST officials were prepared to designate a staff representative to the TAC. Schmidt stated that a role as an alternate would better suit him due to his various conflicting commitments. Discussion. Schmidt moved, seconded by Flick, to add two alternate positions to the draft ordinance revision to be forwarded to the City Council. Motion passed 8-0. Speidel to add language and follow up with the Legal Division for review.

## **5. SCHEDULE NEXT MEETING**

January 24, 2011 @ 6:00 P.M. in first floor conference room.

## **6. ADJOURN**

Motion was made and seconded, all in favor, to adjourn at 7:15 PM.