



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Finance Conference Room, City Hall**
Meeting Date: **Tuesday, March 15, 2011**
Meeting Time: **5:30 PM**

Dover Community Trail Committee March 15, 2011

Present: Ken Costello, Michele Alexander, Marcia Gasses, Joe Caproni, Bruce Woodruff, Aviva Grasso, Mark Seymour, Chuck Minor, Tom Fargo, Cheryl Niles, Bryant Hardwick, Jeremy LaRose
Bruce W. provided updates.

- Spaulding Bridge underpass
City pushing NHDOT for decision. City has informed Grantor (DRED) that project is awaiting State sign-off. NHDOT has approved plan but now have returned maintenance agreement back for revisions. State requesting proof of insurance. Planning Dept. working with City insurance carrier and legal to wrap up issues
- Trailhead posters
 - Thad confirmed that rotary will reinstall and will pick up from planning.
- Watson Road Trailhead
 - There is a Developer of project in City in front of Planning Board 3/27/11. Funding of trailhead parking lot construction may be allowed in lieu of required improvements in new development.
- Connection from Whittier Falls Parkway to underpass construction limit
 - City did not get Timberland grant. Timberland impressed by completed work on trail. Timberland liked proposal and suggested City reapply for fall volunteer day after underpass work is completed.

Other updates:

- Mark noted that the Great Bay Trout Unlimited Day will be May 21st. Planning meeting 3/24 at 6:15. Bryant will attend.
- Dover clean up day is April 30th. Trail is cleanup site. Need site leader(s). Joe possible site leader. Michele also volunteered. COAST staff may also be involved in and around transportation center.
- Planning Department has offered two tree identification walks on trail hosted by Gabe. Walks have been well attended.
- Conservation Commission has renewed Cassily Community Garden lease.
- Aviva contacted property owner of site south of Fisher St. to discuss getting an easement. Owner wants to hold off until site development plan is created.
- Aviva contacted Downeast Energy about easement at fourth St. No response. Subsequent to meeting she did receive a response. Ken and Aviva to meet with Downeast Energy on April 1, 2011.
- Aviva noted that we have missed window for Dover High School to build kiosks. Will have to wait until next school year.

General discussion:



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Finance Conference Room, City Hall**
Meeting Date: **Tuesday, March 15, 2011**
Meeting Time: **5:30 PM**

- Aviva asked if trail construction could start from Central Avenue end as easement is in place. Bruce to pull approved site plans and approval documents from file to review easement information.
- Jeremy noted that “Green Commute Week” is May 16-20, 2011. COAST will be doing various advertising campaigns to promote this week and trail will be included in some of these ads. COAST is looking to promote Dover Transportation Center (DTC) as more than just a parking lot for train station. He would like to see some involvement from Trail Committee. Asked if Committee has had any contact with Seacoast Area Bicycle Route (SABR). He mentioned that group is highly organized and would be good promoter of trail.
- Bruce asked if COAST has discussed a better sign for DTC with property owner. COAST is looking into it. Jeremy stated that any new sign would also note trailhead.
- Bruce asked how many times Community Trail connect/cross COAST bus routes.
- Jeremy noted that Trail shows up on Google Maps.
- Ken passed around a conceptual sketch of connection from 4th Street to trail along river. Sketch attached to minutes.

Work Session:

- The Committee discussed potential governance structure of Committee.
 - If Committee becomes 501c3, Mr. McManus has offered to draw up papers.
 - It was noted that Friends of Library is not formally recognized by City Administration.
 - Boston has been successful with Private/Public Partnerships for development and maintenance of parks.
 - Articles of Incorporation should detail how City is involved.
 - Tom has done preliminary research into other NH trail groups. i.e. Pathways to Keene
 - When Fiscal Agents were sought for Trail 501 c 3, no interested entities were indentified.
 - Potential to combine with other groups?
 - Need Board Members, By-laws, etc.
 - Bruce asked Committee to look 5, 10 years into the future. If there is no formal niche for trail to fall into City Structure, who will be looking after the trail? Maintenance will become a factor in the future.
 - Currently decisions are in Planning Department for implementation. Planning and Recreation do not maintain amenities. Community Services maintains all City Parks.
 - Dover has good track record of implementation and abandonment.
 - Can you have two groups? One long range planning group and one focused on maintenance.
 - Currently as a subcommittee of the Planning Board, this Committee has no power.
 - Does committee become a standing group under City Council?
 - Bruce suggested a pros and cons matrix.
 - Additional easements are still required and will need to be done by City.
 - 501 c 3 can do fundraising.
 - 501 c 3 articles can be revised in future if need arises.



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Finance Conference Room, City Hall**
Meeting Date: **Tuesday, March 15, 2011**
Meeting Time: **5:30 PM**

- Does committee become similar to Arena Commission?
 - Aviva and Marcia to talk to City Manager to see if it is okay to discuss options with City Counsel.
 - Jeremy and Michele to form subcommittee to explore matrix of options and pros and cons.
 - Committee needs to develop long range plan.
- Next meeting scheduled for April 14, 2011 @ 5:30 pm.

Meeting adjourned at 6:45pm.



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: 2nd Floor Finance Conference Room, City Hall
 Meeting Date: Tuesday, March 15, 2011
 Meeting Time: 5:30 PM

