



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 7, 2011**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** -- The April meeting was called to order at 4 pm by Chairperson Carol Boc. Attending were Susan Story Galt, Ann Schultz, Asst. Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Arthur Corte and Michael Egan were absent.
2. **MINUTES ---MARCH 3, 2011--** Minutes of the March meeting were approved on a motion made by Susan Galt and seconded by Ann Schultz.
3. **REPORT OF THE LIBRARY DIRECTOR (MARCH)--** The report of the Library Director for February was approved on a motion made by Ann Schultz and seconded by Susan Galt.
4. **CORRESPONDENCE—** The NHLTA newsletter was received along with a notice of changes in their bylaws.
5. **OLD BUSINESS**
 - A. Building repairs: skylights, H/C lift, flooded toilet damage—Two contractors have looked at the skylight problems in an effort to come up with a solution to the leakages. The handicapped lift in the Children’s Room needed a minor switch repair before it passed the annual inspection at the end of the month. 500 books were removed from shelves in an area flooded by leakage from an overflowing toilet one floor above. 146 of the books were damaged beyond repair; insurance will pay the \$3,000 to replace them, as well as pay for carpet cleaning and ceiling repair.
 - B. Library FY’12 budget –The budget presented to the City Manager at the beginning of March represents a level funded budget. Although costs increased in some areas they were offset by a \$20,000 reduction in personnel due to a retirement. The budget goes to the Council on April 13, with the library presentation set for May 4.
 - C. Teen patrons—Teen behavioral problems are still cropping up with the advent of “new” groups of teens showing up every now and then. One small group was discovered smoking pot in the Historical Room, but hastily departed before anything could be done. They haven’t been seen in the building since.
 - D. Library Parking Lot recommendations—A suggestion for a 3 hour time limit in this lot is being taken under advisement by the parking committee. Also in the works is the availability of an all-day pass for those needing longer in the library or the McConnell Center. The goal is to prevent local business employees from using this lot for all day parking.



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- E. eNewsletters—Since the library newsletters are now available by email, subscriptions are up to 113.
- F. Nook promotion-- A nook eReader will be raffled off to someone picked from all those who check out a downloadable audio or ebook during National Library Week, April 10-16. The Barnes & Noble eReader prize was purchased and donated by the Friends.
- G. Arbitration hearing—A hearing is scheduled for April 20 to deliberate the case of a former employee wanting to get paid for accrued vacation days above the City's cap of 6 weeks, since there is no union contract language covering instances of termination.

6. NEW BUSINESS

- A. Library Anywhere mobile app—Now available to smart phone users is a brand new app allowing access to libraries nationwide. The Dover Library is one of the libraries now available to all.
- B. Annual election of officers—Susan Galt nominated Carol Boc for the position of Chair. The nomination was seconded by Ann Schultz. After discussion the motion was amended to nominate the current slate of officers. The vote was unanimous resulting in Carol Boc continuing as Chair, and Michael Egan as Vice Chair.
- C. NHLA spring Conference May 5-6—The annual conference will be held in Manchester.
- D. Adoption of revised Internet policies—Revisions were made to the Internet policies originally adopted in 2006, with the revised policies adopted by a unanimous vote.
- E. Letter to Friends –This item of new business was added to the meeting agenda by Chair Carol Boc in an effort to finalize a formal letter of appreciation from the Trustees to the Friends for all they do for the Library. The draft will be sent to Board members for approval via email this week and given to the Friends at their meeting mid-April.

7. UPCOMING PROGRAMS

Tue, Apr 5: Green movie (DEAC): *Dirt* 6:30pm
Sat. Apr 2 & Tue Apr 19: Paws for Reading (10:30am and 6:30pm)
April 10-16: National Library Week: 8th Poetry contest, 3rd Peeps contest, Nook raffle
Mon Apr 11: 3rd Teddy Bear Sleepover, 6:30pm



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Tue Apr 12: College Planning Workshop, 6pm

Wed. Apr 13: Friends of the Library meeting, 1pm

Tue., Apr 19: Friends program "A Water Garden to Love" 7pm

Apr 2,9,16,23,30: movies @ 2pm (Tangled; Yogi Bear; Narnia: Voyage of the Dawn Treader; Harry Potter & the Deathly Hallows; Gulliver's Travels)

8. ITEMS OF CONCERN -- ARTHUR CORTE WILL NOT ASK FOR REAPPOINTMENT. HE HAS SERVED 15 YEARS ON THE BOARD.
9. **ADJOURNMENT--** The meeting was adjourned at 5:02 pm on a motion made by Susan Galt and seconded by Ann Schultz.

NEXT MEETING DATE: THURSDAY, MAY 5, 2011 @ 4:00PM