



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

### MEETING #109A

- A. CALL TO ORDER:** A meeting of the Horne Street School Addition & Renovations Joint Building Committee was called to order on Tuesday, March 22, 2011 at 5:05 p.m. at Horne Street School in the conference room.
- B. ROLL CALL:** Present were Karen Weston, Carolyn Mebert, Robert Carrier, Mark Geuther and Ray Bardwell (by phone). Also present were Jean Briggs Badger, Superintendent; Laurie Verville, Business Administrator; Malcolm Forsman, Principal; John Urdi, Dennis Mires, P.A.; Steve Beaulieu, Clerk of the Works; Keith McBey, BPS; Tim Knowles, UGL Unicco; and Kevin Costello, Citizen. Absent was Rob Garand, Dennis Mires, P.A. Doris Grady arrived at 5:30 p.m.
- C. Public Comments:** Mr. Costello stated the grant was approved and work will be done around April 24<sup>th</sup>. He has the plan with the mark-ups for where they are proposing to do the work. They're still working out the scope and have brought copies. Mr. Costello went over the changes and stated no work is being done near the parking lot. The butterfly garden in the court yard, possible shade garden in front of the school, possible paths from the gym out to the sidewalk to prevent people walking on the grass, the vegetable gardens on the south side of the baseball field, and possibly recapturing the basketball courts by cleaning them up and putting in some hopes and painting 4-squares. They would like to do a nature trail through the woodland and improve the drainage at the playground. There's no drainage for the playground so they would like to put in a couple of pipes that daylight out to Horne Street. He stated the PE teacher would like to build a couple of low element courses for students to work together in putting things together as part of her curriculum. Along with a stone dust path around the tennis course for kids to run around the outside, like a jogging loop with a sit-up and pull-up stations. It's still being looked at because a lot of materials would have to be removed and replaced to do it right. They're putting prices to everything and have to go back and meet with Timberland and prioritize on how to get it done. Ms. Weston asked if they are allowing a certain amount of money or if they know the amount. Mr. Costello stated they have money available but don't know how much it's going to be because it depends on the projects they accepted. Dr. Forsman stated they were talking around \$2,000. Mr. Costello stated that won't go very far and are looking for plant donations from businesses and parents or anyone who can provide plant donations. He contacted Gary Bannon at the Parks Dept. just to ask what the capabilities of the City for materials and the cost from the gravel pit. Ms. Weston said her understanding was they could possibly purchase gravel at cost. Ms. Weston asked if the School Board has accepted it; Mr. Costello said they did on March 14<sup>th</sup> and he also presented it to the Dover Rec Advisory Board so they would know what was going on where some of the areas are park lands. Ms. Weston asked what day this would happen on; Mr. Costello said Earth Day, April 21st. Mr. Knowles stated he could possibly allocate some of his ground staff for additional labor and tractors/equipment. He suggested talking out of the meeting to discuss different resources they could possibly use. Mr. Knowles stated where the school is Integrated Pest Management (IPM); some things they would need to verify is the plantings put around the building. There are certain checklist items they have to follow annually to make sure pests aren't introduced to the school through the plant selections. Mr. Urdi stated according to CHPs for the landscaping they indicated to them there would be no landscaping within 3' of the building and just need to stay away from that. The other item is where he indicated they were going to outfall some perforated pipe; Mr. Urdi questioned having problems with the DPW with one of the manholes or sewers because they didn't want the stuff running out onto Horne Street and asked if they thought it would be a problem. Mr. Costello stated it outfalls now to the swales and eventually goes to the street; the whole site goes that way. Mr. Knowles said one last item was the courtyard where the flower garden is; he would like to make sure there's enough space to get a tractor around to remove snow as needed. Mr. Knowles said they were destroyed this winter by the tractors. He would like to make sure



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

they're all on the same page with the size of the equipment they may need in the future and make sure it's spaced far enough apart. Dr. Mebert asked if he's talked with the teacher's that took the butterfly plants; Mr. Costello said they are on the committee and they will be bringing back the plants that have made it. Mr. Geuther asked if the PTG hopes to complete the plan over and above the day Timberland is here. Mr. Costello stated they haven't had a discussion on it but have thought if they can't get something in the Timberland project to seek other means to do it; i.e. there are other grants available for something like the fitness trail. Ms. Weston asked if he could update them if they meet before April 21<sup>st</sup> and asked about getting a campaign for volunteers; Mr. Costello said they have math night coming up on Thursday and will have a table set up for anyone wanting to volunteer. (RECORD NOTE: Kevin Costello left at 5:27 p.m.) (RECORD NOTE: Doris Grady arrived at 5:30 p.m.)

- D. Approval of Meeting Minutes from March 3, 2011:** Carolyn Mebert moved, Mark Geuther seconded to accept the meeting minutes of March 3, 2011. Mr. Bardwell stated the only correction he had was to remove that he left early in the minutes and he hadn't. Ms. Barrett stated it was taken off completely. Carolyn Mebert moved to accept the minutes as amended, Ray Bardwell seconded. An oral **VOTE PASSED: 5/0**

### Horne Street Elementary School

- E. CIP Financial Report – Horne Street School:** Ms. Verville read into record the total available budget as of March 22, 2011 is \$257,487.21. Mr. Geuther asked what the discrepancy was; Ms. Verville stated it was a reconciling item and Libby did the reconciliation; they closed out the books and did the entry twice on the city side so she had them correct it and the supporting sheet for reconciliation for expenditures and obligations is attached. Ray Bardwell moved, Carolyn Mebert seconded approval of the CIP financial report. An oral **VOTE PASSED: 5/0**
- F. Punch List:** Mr. Beaulieu stated he combined the 5 separate punch lists to this one list and added his comments after walking the building. Items without a highlight are word for word from someone else and he tried to mark what part of the building or room it applied to. The third column that may have an 'x' and are items he's checked and double checked and feels have been completed and are off the list. There are no items eliminated from any of the lists and is the reason why it's so long. This is the latest update and is continually changing as he sees items or BPS has completed items. It includes all comments and items that staff may have asked for that he has to check with BPS to see if it's part of the scope or their plans on what they will do. Just before the meeting they were talking about the partitions in the boys bathrooms; the screens between the urinals and privacy screens by the door there's no way to secure them any better than they already are. They discussed an option and BPS will provide a price for consideration by members. They were installed correctly and the only option is upgrade bracing with a different style of installation. He stated there are around a handful of items Mr. Beaulieu apologized to members for not getting the list to them sooner and stated the only items they haven't seen are what are highlighted in green and are items he picked out. Some of the items have already been completed because BPS's people are working with him to address the issues as they are found. He stated he didn't realize he didn't have anything for the library so Mr. Garand or Mr. Urdi sent him the information yesterday and he needs to add the items to the list. Mr. Bardwell asked Mr. Beaulieu what he thought the time line was for everything to be done at HSS. Mr. McBey stated the majority he's looking at in general 2 weeks and he has some sticker items. He's having problems with Pella, not performance, but just getting product here. Also metal panels for the rear and front of the building a portion of it has shown up and is working on getting the rest of the product here and window treatments have been backordered. He has some issue there but within 3 weeks they should be down to just target issues. Mr. Bardwell said realistically 1 month and it doesn't include the gym floor. Mr. Beaulieu



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

stated he agrees within a month they shouldn't have anything left to do that's not an extra or outstanding issue like the gym floor and doesn't think they should close the door on the issue with the floor. He received today in writing the warranty from Robbins on the floor but he hasn't had the opportunity to read it over. Everything was put in writing with one comment about something he asked for was the full replacement for the full 10 years. Mr. Beaulieu read the last sentence to the members, "It does not cover any free floor replacement referenced in Steve Beaulieu's agenda." He believes they asked for a non pro-rated replacement for the full term and believes that's what they're referencing but where he hasn't had a chance to read it so he can't be sure. He's been working with the person on the window treatments and he was behind 1 week on materials and should have things in on the 27<sup>th</sup> and has scheduled the following 3 days to install. He stated he doesn't have any communication with Pella. Mr. Urdi stated he talked to the rep at Pella just before the meeting and asked why they didn't come during February break and they told him they only had partial materials and not all of it. They're now saying they'll be here April vacation and is supposed to set it up with BPS to replace the handles and fix the upper sash. Mr. McBey stated his only concern is that Pella has been embarrassingly unreliable. They were supposed to do this twice before and never showed and have been tough to get hold of and are unresponsive. Mr. Urdi stated he will call them tomorrow and tell them how people feel. Mr. Bardwell asked if they could make sure they accept the report from Robbins to be acted on after deliberations, because they don't want to accept it. Mr. Beaulieu stated he responded by email to Rick stating they need to review it and will get back to him with questions. He has already put in writing an offer to be here physically in May and July. He's responded to everything they asked for except for the full replacement. Ms. Weston asked it be put on the next agenda just for a form of discussion and review. Ms. Grady said her issue is that Robbins is telling them it'll be fine in the summer but the use of the gym is from September through June, not summer. Mr. Urdi said his understanding is it will get acclimated after a couple of cycles and there'll be enough finish on the floor that it won't be absorbing the elements and it will all come together after a cycle. Mr. Carrier said the cycle was anywhere from 1 to 3 years and in that period of cycle their job is to apply another coat on the floor. His understanding was each year if you put a small coat it would seal the floor when it's stabilized and it would prevent extensive shrinkage. Ms. Grady asked if they had the same issues on shrinkage at GES versus here at HSS. Dr. Mebert stated there was a different finish used at GES and they used the low VOC at HSS. Mr. Bardwell asked if they were supposed to investigate adding a humidifying system as part of the resolution for the problem. Mr. Urdi stated there was discussion but it was never brought forward. Mr. Carrier stated they discussed how to keep the area stabilized which meant installing a system for humidification, but he doesn't believe there was any action taken, just discussion. He feels that initially before a decision was made on the floor not enough homework was done.

Mr. Beaulieu stated he's been working with Mr. Carrier on the base in the bathrooms; the flooring contractor provided a sketch of a potential fix or option for a replacement and after discussing it, all agreed that putting something on top of the floor tile regardless of the trim is going to make an edge for dirt to collect and is not a good detail. Mr. Urdi agreed they need to get a coved base that gets cut into the floor line and thought that was decided on. Mr. Beaulieu said because of a couple irregularities they considered a couple of different details but it's not going to work. Mr. Geuther asked if there was a reason it wasn't done right the first time; Mr. McBey stated he missed the flashing at the corner as it came into the wall and then lost the line of the base and had him rip it out. Mr. Geuther stated it's pretty clear that it needs to be done as specified. Ms. Weston asked if they recommended to him to go back to the specs. Mr. Beaulieu doesn't recall if he specifically told him to go back to the original specs but did tell him that what he presented was not acceptable and needed to come back with another option. Ms. Weston stated that would be for him to tear out one foot around; Mr. Beaulieu stated he's saying a foot but it maybe only 3 rows of tiles, whatever it will take to make it look right because of the spacing. Mr. Geuther stated if he's going to do this during April break he needs to order the materials. Carolyn Mebert



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

moved to have Mr. Beaulieu send an email with the recommendation they go back to the original specifications; Doris Grady seconded. An oral **VOTE PASSED: 6/0**

Mr. Carrier stated he has concerns because whether its 4", 6" or 12" the line of demarcation is less than 1/8" joint is next to impossible not to disturb, chip or loosen the tile next to it. He doesn't want to see an installer do this work and Mr. Beaulieu come in and see 30 chipped tiles all over the place because they couldn't get close enough; he's just concerned. Dr. Mebert stated they want the 18"; Mr. Carrier stated they did but it's going to take a lot of prep.

Mr. Beaulieu stated for the most part everything he's brought up to BPS's superintendent has been addressed, not only professional but immediately. It's been moving forward satisfactorily; they've defined the items that are out of scope that they will be providing prices on. Mr. Geuther suggested putting non-punch items at the end of the list. Mr. Beaulieu stated they are going through the items to identify those not under the scope and he'll separate them from the punch list. Mr. Beaulieu stated he can't see why they wouldn't be able to finish in 2-3 weeks with the exception of a couple of items, like the hardware for the windows is out of his hands. They've agreed to meet again and walk through with the supervisor to go over everything. Mr. Geuther asked if they could within the week communicate back to Ms. Verville by March 29<sup>th</sup> if there are any exceptions to what's on the list; either way, whether you agree or don't agree. Ms. Verville stated she's not going to be in and asked if he could also send it to the superintendent and Ms. Weston. Mr. Carrier asked if anything from the outside was on the list; Mr. Urdi stated not yet. Mr. Knowles stated there are a couple of items his staff has found. Mr. Beaulieu stated there is one item they could cross off now and it's the corner of the envelope and water coming into the building. Dr. Forsman stated it was water and snow coming off the roof. The immediate issue is when the snow builds up and pushes against the screens or windows. Mr. Beaulieu stated he noted several damaged screens but isn't sure if it was because of the snow or construction. Mr. Knowles said he would check with his maintenance supervisor on the damage. Mr. Beaulieu asked if any water entered the area in the corner; Dr. Forsman stated there wasn't. Ms. Grady looked at the list and confirmed there were no new issues with heat. Mr. Urdi stated if they're talking about the room with the 2 windows it's supposed to have some thin tube radiation in there but will have to check on it. Mr. Beaulieu stated there are 3 rooms they are checking to see if it's possible to get heat versus whether it was required to have heat; currently it's the nurse's office that has the issue. Mr. Urdi stated they are working on the issue.

Mr. Beaulieu asked Mr. McBey for any history on the wiring to the exhaust fans; he found out this week that the electrical inspector put a hold on them because of the existing wiring and he doesn't have any details. Mr. McBey stated the wiring is a mess and the plans were replace exhaust fans and there are new exhaust fans up there. He has a price from Longchamps to redo all the wiring and has accepted it; Longchamps is taking care of the wiring. They have met with Jim Maxfield and are aware of what he wants them to do. Mr. Beaulieu asked if he could get the scope of what they are going to because he's not sure what the problem is; Mr. McBey stated he would get him the information. Mr. Beaulieu stated the generator has been resolved by BPS; they relocated the pad, installed the generator, reworked the piping and Mires office has provided revised drawings that eliminate any reference to an emergency generator and noted it is as a standby generator. He's not sure when the switch will be wired and operational; Mr. McBey stated Longchamps has been put on hold by Jim Maxfield until he gets copies of the changes and he just got them. Joe has 3 full size copies that will go to code enforcement tomorrow. Ms. Verville stated there's supposed to be a letter that's generated from the SAU office; Mr. McBey stated they need a letter from the district discussing the intentions of use of the building during power outages. Mr. Knowles asked if the generator was powering up emergency lights on egress or are they wall packs; Mr. McBey stated



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

they are not tied into the generator and are wall packs. Robert Carrier moved, Carolyn Mebert seconded to accept the punch list. An oral **VOTE PASSED: 6/0**

**G. Progress Report – Dennis Mires, The Architects:** Mr. Urdi stated he gave Ms. Verville the as built drawings, O & M (operation & maintenance) manuals for everything except architectural. He talked with Mr. McBey, he has to get whatever changes were made to the walls that were torn down that were supposed to be existing and has to put it on the architectural. As soon as they're all together he'll pass them along and that should finish all the information needed for the operation maintenance manual and as-built drawings, mechanically, electrically, and sprinklers, along with disks for all of them too.

a. Status of CHPs approval: CHPs information was submitted to Ed Murdough on March 15<sup>th</sup> with the exception of the commissioning, which is on-going at this point and is how it was left with Mr. Murdough. He has not heard anything from them at this time. Ms. Weston asked if he requires the commissioning; Mr. Urdi stated it was part of the report and has to be completed after the building is done. It was stated that the commissioning report wasn't included and would be sent as soon as possible. It is currently being worked on and is around a week away from being finalized.

b. Status of Building Commissioning: No discussion.

Carolyn Mebert moved, Robert Carrier seconded to accept the progress report. An oral **VOTE PASSED: 6/0**

**H. Progress Report – Keith McBey, VP of Bonnette, Page & Stone:** Mr. McBey stated the manuals for electrical, mechanical and sprinklers have been submitted and approved by Mr. Urdi and Ms. Verville is in possession of the manuals. Working on the architectural end and that will be another set of manuals with the day-to-day maintenance of the building. The punch list is ongoing and in general they are good and will get Longchamps on the exhaust work. Mr. Beaulieu asked while his people are still in the building if they could set up a time so the Unicco staff and building staff interested in training can learn the systems. Mr. McBey said they can put a schedule together; Mr. Knowles stated he would like to get the maintenance staff involved. Ms. Verville stated she'll make sure the O & M manuals are brought over to facilities so they can look through and make sure they have what they're supposed to have. Mr. McBey stated there are some items that are additional work on the punch list and if he sees something he will prepare a change proposal and send it to the members to analyze at a later date. Mr. Geuther asked if he could flag items. Mr. Beaulieu mentioned the letters for the building. Ms. Verville stated Mr. Garand had brought it up to her last fall to pick out the font and metal and hasn't heard anything and doesn't know why. Dr. Forsman asked about the flag pole and if it was included on the punch list. He was told they were going to replace the old one. Mr. Knowles stated there was a flag pole laying on the ground on the side of the building and thought it was the old one. Mr. McBey stated they have ordered a new pole.

a. CP #54: Exterior Lighting @ Six Classroom Kindergarten Wing for \$3,618.00: Ms. Weston questioned why lights were needed. Dr. Forsman said the lights would go right outside the conference room windows because it's very dark from there to the corner and the area is used a lot. The only lighting in the front is under the entry way. Ms. Weston asked who requested the quote; Mr. Urdi said he believed it was Mr. Bliss. Mr. Bardwell thought Dr. Forsman had requested it awhile back. Dr. Forsman stated it has been a concern of his and isn't sure if that's what generated the quote. Mr. Geuther asked if the old canopy used to have lights; Dr. Forsman stated it did. Carolyn Mebert motioned to approve CP #54 for exterior lighting; Doris Grady seconded. Mr. Bardwell stated they have to make sure there is no spillage of light; Mr. Urdi stated they're the same fixtures as on the others where the cutoff is quite short and it doesn't spread out. Ms. Weston stated the lights will be attached to the building and not a pole. Dr. Forsman asked if there was anything for the parking lot. Mr. McBey said his understanding is 2 lights south side and 2 east side of the new kindergarten.



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

Mr. Geuther asked if the electrical engineer can take a look and see if additional lights are needed. Mr. Bardwell asked the lights be put on a timer so they automatically shut off. Mr. Urdi stated he believes they'll be on the same timer as the rest of the lights. Carolyn Mebert motioned to table CP #54 until they do the light assessment; Doris Grady seconded. An oral **VOTE PASSED: 6/0**

Ms. Brigg Badgers asked if they're doing a light assessment if they can include the parking lot because it is very dark. Mr. Geuther stated he believes if they decide to do the site improvements, it would be part of that project. Ms. Weston asked if Mr. Urdi can have the information for the next meeting; Mr. Urdi stated he'll try where he doesn't know Reno's schedule.

- I. Clerk of the Works:** Mr. Beaulieu stated he didn't have much more. He'll follow-up with Mr. Geuther's request to roll all the items down that are beyond the scope and create a separate document for the members to consider and copy Mr. McBey on it so he can start putting prices together. Ms. Weston asked if he could address the commissioning. Mr. Beaulieu said the engineer, Doug Waite, was out to commission the building; the overall result was it didn't pass his expectations. He would like to get Jim's take on the process where he was present because the overall day seemed to progress well, all questions were answered and everything seemed to be installed; Doug had the balance report in his hand and everything was moving forward and then they hit a brick wall when they couldn't see the systems working properly on the software on the computer controls. Doug made the decision that he felt he wanted to physically check the systems room-by-room; his feeling is there are no issues and everything's working correctly but without seeing it on the computer he wasn't willing to sign off and that's in their best interest. His decision to say no and come back to walk the building room-by-room is the right thing to do and that is pending his schedule. He was hoping to have a student free day between now and April break but that's not the case. He's requested him to do a physical commissioning and wrap up his report either a late shift in the afternoon until 11:00 p.m. or on a Saturday. The systems are in and balanced and he has all the information he needs, the Pro Controls programming wasn't working that day and he wasn't able to see it. He's been working directly with them to make sure all the glitches are out of the system. A few things that will be addressed are access for the facilities office to see the system from the high school or have remote access as with other schools. They talked about having that capability tied into the high school and they've committed to making it happen. Mr. Geuther asked if he was looking for an occupant free or student free day; Mr. Beaulieu said just a student free day because he has to go room-by-room turn up the thermostat to make sure the valves open and physically checking to make sure everything is working properly. Mr. Geuther stated there's an early release day on March 30<sup>th</sup>; Mr. Beaulieu stated he'll follow-up with him because he hasn't heard back from him. The thing that keeps coming up is when they have questions; there is an inconsistency between the control companies; there are 2 separate systems that control the building. There are 2 panels and unorthodox setup and it leads to Siemen's saying he can't fix it because it's Pro Controls and vice versa so there's always a gray area and issue. Mr. Knowles stated 90% of the school is Pro Controls and Siemen's has the old kindergarten, café, kitchen; boiler room. Mr. Carrier asked if it can be resolved. Mr. Beaulieu stated the easiest solution is to have one take over what they don't have. There's research to be done because they're not sure if the components of the Siemen's equipment is compatible with Pro Controls. They may need to just program it in or they may have to physically change valves & relays, sensors. There's some research and quoting that needs to be done; he recommends consolidating the systems in the building under one or the other. Ms. Weston asked if Mr. Knowles had a recommendation. Mr. Knowles stated Pro Controls because his history with Siemen's hasn't been positive. Ms. Weston asked who'd be responsible to investigate about the software and what needs to be done. Mr. Beaulieu said you could possibly approach Pro Controls and ask for a quote to absorb all the components of the building they don't currently control and have them do the research and give a quote for what needs to be done. Ms. Weston asked if the JBC feels strongly about it and said for herself she feels that's something they should



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

consider and ask for a quote; Dr. Mebert and Mr. Carrier agreed. Mr. Carrier asked if Mr. Knowles could take the lead on it. Carolyn Mebert motioned to have Mr. Knowles request a proposal from Pro Controls to marry the system; Robert Carrier seconded. An oral **VOTE PASSED: 6/0**

### J. Approval of Payments:

- a. Invoice #SCH-12101A dated 1/21/11 to Northeast Business Systems for \$4,580.00: Dr. Mebert asked (a) and (b) be combined.
- b. Invoice #SCH-12101B dated 2/11/11 to Northeast Business Systems for \$2,290.00: Mark Geuther moved, Carolyn Mebert seconded approval of payment to Northeast Business Systems for a total of \$6,870. A roll call **VOTE PASSED: 6/0**
- c. Invoice #804511 dated 1/31/11 to BIG Wireless, LLC for \$6,893.96: Carolyn Mebert moved, Mark Geuther seconded approval of payment to BIG Wireless, LLC in the amount of \$6,893.96. A roll call **VOTE PASSED: 6/0**
- d. Invoice #24293 dated 2/11/11 to School Furnishings, Inc. for \$858.60: Mark Geuther moved, Carolyn Mebert seconded approval of payment to School Furnishings in the amount of \$858.60. A roll call **VOTE PASSED: 6/0**

### K. Other Business:

- a. PSNH Rebate: Ms. Verville stated Mr. Beaulieu and she met with the representatives from PSNH earlier today to wrap up and sign the final paperwork. The rebate incentives totaled \$7,797. Mr. Beaulieu went and did an inspection. Mr. Beaulieu said it went well and all the light fixtures they were looking for were there they checked a couple of placards on the circulator pumps on the boilers and every things been installed per the specs and per the information they had. There was an issue with the light fixtures in the conference room were indirect lighting; and asked if he could get from the electrician the model numbers and the information on the ballasts and lamps. The roof top units all he needs is a picture of the placards on the 2 roof top units. When he talked about it he asked about the split systems and he explained what and where they were and showed him on the drawings. He has the information on the model numbers and he's going to try to get more money for them because he wasn't aware they were installed. He thinks it's \$165.00 per ton and there's approximately 6 tons of cooling so there could be another \$500.00-\$600.00 coming their way. Ms. Weston stated the rebate money would be in addition to the financials. Ms. Verville stated it will come in as a check and it'll be treated as a credit towards the expenditures. It'll take about a month or so.

Dr. Forsman asked what they were going to do with the brick wall before they put the plaques back up. Ms. Verville stated some months ago she emailed Mr. Garand about the dedication plaque for the project and asked if Dennis Mires is willing to kick in for that expense. Mr. Urdi stated he's going to say no because of the amount of time and work they're in debt. Ms. Verville stated the plaque would go up on the wall with the other items Dr. Forsman's referring to. Ms. Verville said it was around \$1,500.00 for the one at WPS. Ms. Weston asked Mr. McBey is he'd be willing to pick up the cost. Mr. McBey said he'd work with Mr. Urdi to see if they could figure something out. Ms. Weston asked if a decision was made on how they were going to clean the wall. Mr. Knowles said around the base there's a baseboard stripper that would take off any finish on the bottom 4". Mr. Knowles stated they could probably power wash it and he'll have someone right behind them with an auto scrubber to pickup the excess water. Ms. Briggs Badger said during the April break they're going to try to power wash to clean the brick. Mr. Knowles said the bottom part probably won't be resolved until summer because if they try to strip that bottom course of brick it will migrate onto the floor finish and you want to do it as a system. Mr. Beaulieu said they just put a vinyl base across all the brick when they fixed the floor. Ms. Weston stated it would be nice to get the wall clean before putting the items back



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Horne Street School – Conference Room  
Meeting Date: **Tuesday, March 22, 2011**  
Meeting Time: **5:00 pm**

up. Mr. Beaulieu wanted to address the brick in the gym as well. His first impression was the brick was dusty and dirty but he ran his hand across it and no dust came off on his hand and wasn't sure if it'd been cleaned since the work had been done. He didn't find it physically dirty and agrees it doesn't look bright and clean like new brick but nothing is coming off.

Ms. Weston asked Ms. Verville to address the Blue Water proposal. Ms. Verville stated at the last meeting there were additional names that were provided to her to take a look at the sewer line and to write a request for a quote. She said it's in rough draft form and she'll get it to Mr. Beaulieu to take a look at it where she doesn't have a lot of experience writing specs for sewer lines. She'll get it out sometime this week.

Ms. Weston stated she wasn't sure how many people listened to the school board meeting on Monday night, but Ms. Verville handed in her resignation as of the end of the school year and for her working with her on WPS and HSS she hates to see her go and doesn't know how the school board is going to replace her with the work she does. She feels she was a huge asset to the school department. Mr. Geuther and Mr. Carrier agreed. Mr. Bardwell said he echo's those comments and said to her that if he was a Donald Trump he would hire her in a heart beat for the work that she's done with the budgets for not only the operation of the school district but for the construction budget. It's terrific to have her as a coordinator and liaison between the JBC who has hired the architect, the clerks and so forth and she's done superb.

**L. Schedule next JBC Meeting:** The next JBC meeting is scheduled for Thursday, April 14, 2011 at 5:30 p.m. at Horne Street School in the conference room.

**M. Adjournment:** Ray Bardwell moved, Carolyn Mebert seconded to adjourn at 7:00 p.m. An oral **VOTE PASSED: 4/0**

Respectfully submitted,

*Karen Weston/pm*

Karen Weston, Joint Building Committee Chair  
Joint Building Committee  
KW/pm