



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 27, 2011**
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS – None**
 - A. **FISCAL YEAR 2012 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM (SCHOOL PORTION ONLY)**
SPONSORED BY MAYOR MYERS BY REQUEST
 - B. **AMENDMENT OF FY2011 FEE SCHEDULE TO ESTABLISH MOBILE PARKING METER SYSTEM RATES (REQUIRES A 2/3 MAJORITY COUNCIL VOTE)**
SPONSORED BY MAYOR MYERS BY REQUEST
 - C. **ORDINANCE CHAPTER 166 - PARKING HOURS OF OPERATION**
SPONSORED BY MAYOR MYERS BY REQUEST
8. **CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **March 30, 2011 – Workshop**
 - B. **April 13, 2011 – Regular Meeting**
11. **MAYOR'S REPORT**



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. **ORDINANCE CHAPTER 166 - PARKING HOURS OF OPERATION**
SPONSORED BY MAYOR MYERS BY REQUEST

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. **AMENDMENT OF FY2011 FEE SCHEDULE TO ESTABLISH MOBILE PARKING METER SYSTEM RATES (REQUIRES A 2/3 MAJORITY COUNCIL VOTE)**
SPONSORED BY MAYOR MYERS BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Cocheco Arts and Technology Academy**
2. **RAFFLE & BLOCK PARTY – Dover Main Street**
3. **TAG – Susan G. Komen 3-day for the Cure – May 21, 2011**
4. **TAG – Susan G. Komen 3-day for the Cure – May 28, 2011**
5. **TAG – USA Lady Mavericks**
6. **PARADE – Triangle Club**

7. **RESOLUTION: B10004 AWARD OF ADDITIONAL SCOPE OF HYDROGEOLOGICAL SERVICES FOR THE WILLAND POND WELL**
SPONSORED BY MAYOR MYERS BY REQUEST

8. **RESOLUTION: B11057 WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR MYERS BY REQUEST

9. **RESOLUTION: B11058 SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR MYERS BY REQUEST

10. **RESOLUTION: B11062 ASPHALT TRENCH PATCHING SERVICES**
SPONSORED BY MAYOR MYERS BY REQUEST

11. **RESOLUTION: B11063 TRAFFIC CONTROL FLAGGING**
SPONSORED BY MAYOR MYERS BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
2. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Joint Building Committee – Horne Street
10. Joint Building Committee – Media Access
11. Legislative Liaison
12. Pool Advisory Committee
13. Parking Commission

B. RESOLUTIONS

1. **GOODWIN RECYCLING CENTER: MADBURY AGREEMENT**
SPONSORED BY COUNCILOR GARRISON
2. **ADOPTION OF FINANCIAL POLICIES FOR THE MUNICIPAL CORPORATION**
SPONSORED BY MAYOR MYERS
3. **ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2012 CDBG ENTITLEMENT FUNDS**
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 11, 2011)
SPONSORED BY MAYOR MYERS BY REQUEST

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

A. LETTER FROM ANTHONY McMANUS – received April 21, 2011

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY MANAGER'S REPORT



APRIL 27, 2011

"Individual commitment to a group effort – that is what makes a team work, a company work, a society work, a civilization work."

Vince Lombardi

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.
CITY MANAGER**

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Utilities: Utilities crews spent a great deal of time responding to a major malfunction experienced at the Charles Street Pump Station after excessive rain flow and snow melt caused the dry side of the station to flood, submerging all three motors. The shutdown of the motors caused the system to back up and overflow onto Mill Street and into the Bellamy River. Bypass pumping equipment was rented through a private company and the wastewater was still being handled eight hours after the initial incident. The motors had to be removed and sent out for repairs. Within three days, the staff had the station running without the use of the bypass pumping unit. Staff is still investigating why the station flooded. One of the main issues found was the lag pump did not pump so the City asked the pump vendor, Gorman Rupp, as well as an outside engineering firm, Wright Pierce, to look into the issue. Reprogramming was completed at the station to allow the third pump to come on if needed.

On the same morning as the pump station flooding, the City did bypass at the River Street and Mill Street Pump Stations for a short time. The heavy rains, in addition to inflow and infiltration issues, are still causing heavy flows. On March 8th, the Mill Street Pump Station lost a bearing on pump #1 and had to be sent out for repairs; the process took about one week and is back in operation.

A new motor was installed at the Ireland Well after it was found to be leaking oil. The Bouchard Well is near completion for cleaning. A 2-inch line was found to be leaking at Pizza Hut located on Central Avenue, and has been repaired.

Streets: During the month of March, the Highway Division responded to and cleaned up after three storm events. Salting and sanding was performed on icy roads and snow was removed from the downtown as well as several locations throughout the City. Crews also continued to fill various potholes as needed and picked up a load of hot top from a plant in Massachusetts for a project. The trucks and sanders were cleaned due to the heavy use of salt and sand. Crews finished making repairs to mailboxes damaged during winter storm operations. Heavy rains caused flooding in many spots, requiring several hundred sand bags to be filled and placed in various areas. Catch basins were cleaned out and debris removed to allow for proper drainage and ease flooding. Crews assisted the Utilities Division when the Charles/Mill Street Pump Station flooded out, causing the pumps to fail.

Street sweeping operations began in the downtown as well as the areas to be striped, and will then continue on to the rest of the City streets. When available, a truck was sent ahead of the sweeper to remove large debris along the path (such as trash or tree limbs) to help speed the process.

Catch basins were repaired in front of Central Avenue where the brick work under the frames had eroded. Employees reorganized the structure yard, located behind the Public Works Facility, and put away stock to prep for the busy season ahead.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of March, 2011, there were 3 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 17 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

The trial of State v. Dianna Saunders, which began on February 7th, concluded on March 7th. Saunders, who was tried related to the 2008 killing of Dover resident David King, was convicted of the crimes of Accomplice to First Degree Murder, Accessory to Murder, Theft by Misapplication of Property and Theft by Unauthorized Taking. Saunders was sentenced to life imprisonment without the possibility of parole plus 60 years. Throughout the month of February and into the first week of March, several investigators assigned to the Special Investigations Bureau testified and assisted with the prosecution.

Parking Bureau: The Parking Bureau is continuing efforts to collect unpaid parking tickets. One program prohibits residents that owe fines from registering their vehicle in the City Clerk's office. The Bureau also sent out letters notifying residents of the program and that they should take care of any fines before trying to register a vehicle. These new programs have generated more than \$13,120 in income since their inception.

Parking Manager Bill Simons attended a meeting of the McConnell Tenants Committee to discuss their parking needs as the parking lot capacity is more and more frequently being exceeded. He also attended a staff meeting of the Dover Adult Learning Center to discuss the parking needs for their staff and students.

Parking Manager Bill Simons attended Coffee with the Mayor to answer citizens' questions about the parking program and heard feedback from the attendees.

A second meeting with downtown merchants took place on March 10th to discuss the parking program and new meter system. Several suggestions were obtained from the merchants to adjust the meter program which were brought to the Parking Commission.

Mid-March, an initial 15 minute enforcement window for the parking meters was acknowledged and communicated. This was met with widespread support from downtown merchants, visitors and patrons.

Based on sales, the Parking Token Program could be qualified as a success. Since rolling out in mid January, over 25,000 tokens have been sold. Instituting a mobile parking meter program (iPark) is now in progress to enhance payment options for drivers.

The Parking Manager has surveyed merchants to see if a change in the hours of operation for the meters would benefit the overall parking program. The results were presented to the Parking Commission on April 4th.

The Parking Bureau is looking into getting better rates for credit card charges on meter income.

Traffic Bureau: The Traffic Bureau Administrator, Sgt. Speidel, performed 7 child passenger seat inspections during the month of March. All checks were by appointment or walk-ins to the department. Each safety check involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Each safety check takes approximately one hour. Sgt. Speidel is a nationally certified Child Passenger Safety technician, and the police department provides this service free of charge.

Sgt. Speidel attended training in the month of March in the following areas:

- 1) Intoxilyzer 5000 (breath test) recertification
- 2) Child Passenger Safety technical update, NH Fire Academy (Concord, NH)
- 3) Traffic Signal Theory and Operation, Electric Light Company (Cape Neddick, ME)

Other City staff from the signal management work group also attended the training session on traffic signal operations. The City, assisted by its consultant Sebago Technics, Inc., is proceeding with an initiative to update and synchronize all of its traffic signal controllers in order to maximize traffic flow and efficiency. The MarcNX program will allow City officials to monitor and maintain each of its signals by a remote connection.

In response to concerns from abutters to a proposed residential subdivision on Gulf Road, and as the Police Department's staff representative to the Planning Technical Review Committee, Sgt. Speidel coordinated an independent review of sight distance and other factors at the proposed site driveway. Sgt. Speidel was assisted by other members of the Strafford County Regional Accident Reconstruction Team. The findings were reported to the Planning Department.

Sgt. Speidel continues to perform targeted enforcement patrols during before or after-school hours in the Rutland Street area. This is part of ongoing efforts related to the Safe Routes to School grant awarded to the City for the Woodman Park Elementary School neighborhood.

In response to citizen concerns, enhanced traffic directed patrols were scheduled to address speed violations on Sixth Street and Stark Avenue.

Patrol: Sgt. Mark Collopy, as part of his training as a new patrol supervisor, attended a two week school at the Roger Williams University Justice System & Training Institute in Portsmouth, Rhode Island. Entitled Command Training Series: First Line Supervisor Course, the 10-day course provides contemporary, relevant concepts of management and leadership to the role of the first line supervisor.

On March 21, Captain Raiche took part in a Security Assessment at the Strafford County Court Building which was conducted by NH Homeland Security officials. This was done as part of a state wide assessment of County Court Rooms.

In March, targeted enforcement patrols, also called Directed Patrols, were continued at the intersection of Route 108 (Durham Road) and Mast Roads as a result of citizens' complaints that vehicles are not stopping for the red light. The Traffic Bureau Commander identified that the duration of the yellow on Route 108 was slightly shorter than what would be considered standard, and worked with a representative of Facilities and Grounds to extend the duration of the yellow light. This should allow more time for drivers to anticipate that the light will be turning red.

Diversion Program: The Diversion Committee met on Thursday, March 24, 2011 to review two current cases. The Diversion Committee had no new releases. As of this report, there remain three active members in the Dover Diversion program with the next meeting scheduled for Thursday, April 28, 2011.

At the time of this report, there were no new cases awaiting the April 28, 2011 meeting. Any additional new cases will be next reviewed at that meeting date, or a date determined by the committee.

Dover Housing Authority: In March, Officer Joslin attended specialized training in the area of investigating elder abuse and also attended specialized training in the area of juveniles with mental health issues.

During the month of March, the Seymour Osman Community Center concluded its third, eight week session of after school programming. The basketball program played its final basketball games against the Rochester Youth Safe Haven, Somersworth Youth Safe Haven and Dover Teen Center. The SOCC team has played very well and grew as a team throughout the 2011 season.

There was a community breakfast and dinner held on the 26th and 30th respectively. The community dinner saw a sharp increase in the number of attendees with more than 110 community members enjoying the dinner on Wednesday evening.

The SOCC middle school students were led on a field trip to the UNH Browne Center on March 28th. The students were part of the program that assists UNH students with being certified as outdoor educational leaders. While at the Browne Center, the SOCC students enjoyed all of the various activities planned by the UNH students.

On Wednesday March 30th, the DMS students had an early release day from school. Fifteen students were transported to The Works Fitness club for an afternoon of swimming in their indoor aquatics center.

Community Service Program: The Community Service program tracked 15 active participants in the month of March. Of the 15 juveniles in the program, 11 participated during the month of March. A total of 36 hours of community service work was completed with no members of the CS program completing their obligation during the month of March. In 2011, 80 hours of community service has been completed and 2 members finished their court ordered hours.

Most of the community service was completed in the form of trash pick-up in the downtown area.

Police Explorer Program: In the month of March the Explorer Post had two meetings. The first meeting was on Wednesday March 2nd, was led by Officer Lilyestrom and covered drill and ceremony, along with traffic control and direction. The explorers were briefed on the proper way to control traffic while stationed on secondary road closures. The explorers are utilized by the city to assist with numerous large scale events every year that require traffic to be routed around a designated area such as during road races and parades.

The second meeting, on Wednesday March 16th, was led by Officer Lilyestrom and covered motor vehicle stops. The newest explorers were exposed to the proper technique used while executing a motor vehicle stop. The senior explorers were required to perform their mock vehicle stop while another explorer acted as the offending driver as Officer Lilyestrom observed and critiqued their performance. They were assessed in areas such as officer safety, positioning of the cruiser, use of the phonetic alphabet and radio ten-codes.

The Explorer Post currently has nine explorers and there is one new applicant who is in the process of completing the application. There were no extra events attended by the Explorer Post.

Dover Coalition for Youth: Student Surveys were conducted March 9th for students in grades 7 through 12. Over 2,000 students were asked questions about a variety of risky behaviors. The data will be available in the fall and will help with determining program successes, identifying needs and applying for additional grant funding.

On March 29th the Coalition met with the new outreach coordinator at Pain Care. With seven locations across the state, Pain Care is the leading medical practice in NH dedicated exclusively to pain management. The meeting resulted in the center agreeing to talk to patients during their intake appointment about securing their meds and preventing youth from having access to prescription drugs. They also agreed to help promote a drug take back event and host trainings for law enforcement and medical primary care providers.

Youth to Youth: Dover Youth to Youth has been awarded a federal grant designed to help selected prevention programs evaluate their impact and prepare them to share their successes with other jurisdictions throughout the country. The award was made through the Center for the Application of Prevention Technologies, on behalf of the US Substance Abuse and Mental Health Services Administration (SAMHSA). Dover Youth to Youth will use the \$30,000 award over the next 12 months to strengthen the evaluation of its drug prevention program with the intent of having Y2Y accepted onto the National Register of Evidenced Based Programs. Its placement on this list that allows easy access to other communities looking for a prevention program with documented prior success.

In 2010 Youth to Youth was one of only 50 drug prevention programs selected nationwide to participate in Service to Science.

Two years ago, in anticipation of this evaluation process, Y2Y consolidated all of its projects, lesson plans, media and other materials into a comprehensive training manual called the "Y2Y Toolkit". Since that time, over 40 communities have requested a Toolkit to use as a blueprint to design their own youth programs. Locally, the Toolkit has been used to help start new Youth to Youth groups in Rochester, Somersworth, Strafford, Farmington, and at Coe Brown Academy.

Dover Youth to Youth member Paige Niler, 16, of Dover, has been named the East Regional Youth Advocate of the Year for her leadership in the fight against tobacco. The award was announced by the Washington DC-based Campaign for Tobacco-Free Kids.

She will receive a \$2,500 scholarship for college, a \$500 grant for Youth to Youth to use on local tobacco prevention, and she will be honored at a gala in the nation's capital on May 18, 2011.

Paige Niler is a sophomore at Dover High School and a five-year member of Dover Youth to Youth. She is currently a team leader within the group and has traveled across the country leading presentations at state and local youth summits, as well as at national conferences. Niler has been involved in tobacco control in a variety of ways, including community-based awareness projects, media campaigns, and policy initiatives.

This award marks the sixth time since 2000 that a student from Dover Youth to Youth has been honored by the Campaign for Tobacco Free Kids, far surpassing any other youth group in the country.

Teen Center: For the month of March, 2011 the Teen Center saw a total of 968 participants, on 23 days of programming which yielded an average of 42 participants per day. This is a record high for the Dover Teen Center, in terms of total participants served, as well as daily average for a month's time.

Some program highlights for the month of March, 2011 included, but were not limited to the following:

- TC Tournament – "Wii Bowling" (3/2)
- TC Movie Afternoon – "Knight & Day" (3/4)

- TC Snack Special – “Pancakes” (3/7)
- TC Special Event – “Teacher Workshop Supah Fun Day” (3/18)
- TC Sports Event – “TC Pride” Basketball vs. SOCC @ Woodman Park (3/24)
- TC Music Event – “DoverPalooza – Spring Fever Show” (3/25)
- TC Special Event – “Early Release Fun Day” (3/30)
- TC Snack Special – “Chicken & Cheese Burritos” (3/31)

We now focus on April 2011, and the April calendar will be full of events for our participants, including an action-packed April Vacation Program.

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the Community Trail. They took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

- 6 Motor Vehicle warnings for traffic control device
- 1 Motor Vehicle assistance
- 2 Motor Vehicle warning for failure to yield
- 1 Motor Vehicle accident
- 1 Motor Vehicle warning for inspection
- 1 Motor Vehicle warning for stop sign
- 1 Suspicious Activity call for service
- 1 Criminal Mischief arrest
- 1 Trespass warning
- 1 Disturbance
- 1 Involuntary Emergency Admission
- 2 Bicycle violation warnings
- 26 Crosswalk violation warnings
- 1 Found Property

In addition to the above enforcement action which took place over the various patrol shifts during the month, the Downtown Liaison Unit participated in the following:

1. On March 3rd, The Downtown Liaison Unit exercised the horses at New England Equine (NEE) located on Members Way in Dover. NEE donated the use of their covered round pen which has proven beneficial during bad weather.
2. On March 7th, Officer Lilyestrom visited the Woodman Park School and handed out police sticker badges to the students.
3. On March 10th, the local pre-school, Bunnies and Blocks, toured the stables and met the horses.
4. On March 15th, Officer Caproni attended the Dover Community Trail meeting as the Police Liaison.

5. On March 17th, in addition to patrolling, the Downtown Liaison Unit handed out parking coins to downtown patrons that were celebrating St. Patrick's Day.
6. On March 23rd, Maple Suites Retirement Living conducted a fundraiser dinner for the Downtown Liaison Unit. Residents enjoyed a great dinner and got an opportunity to meet Chief Colarusso, Captain Raiche, Officer Murch and Officer Caproni as well as mounts TJ and Monty. The dinner raised just over \$800.00 for the unit.
7. On March 27th, The Downtown Liaison Unit participated in Manchester NH's St. Patrick's Day parade.

Animal Control: In the month of March, the Dover Police received 89 calls for service dealing with an animal. Of those 89 animal calls, Animal Control Officer Kathy Ladisheff handled 47 of them.

Following is a breakdown of the types of calls handled by the ACO in March:

- 8 welfare checks
- 5 missing animal calls
- 11 loose dog calls
- 8 found animals
- 5 deceased cats taken to CVHS. (they were hit by cars)
- 4 barking dog complaints
- 1 regarding people not picking up after their dogs
- 1 call about a squirrel in someone's house
- 1 call about a horse lying down
- 1 assistance call to help an owner catch their cat
- 2 calls regarding a deer carcass at the Bellamy Game Preserve

In addition to the calls for service, ACO Ladisheff received 71 voicemail messages from residents seeking assistance or providing information. Many of the messages required some type of action by the ACO.

ACO Ladisheff investigated an unusual incident when she received a call that there was a deceased deer at the Bellamy Game Preserve on Old Garrison Rd. ACO Ladisheff located the deer in the parking lot of the game preserve and found that it had been gutted. In the area of the deer was a trash bag of the deer's entrails. NH Fish & Game was notified and a Conservation Officer responded. After examining the deer the Conservation Officer stated that someone had gutted the deer and removed several choice sections of meat and left the rest behind. The Officer felt that the deer had been struck and killed by a car, then taken to the Game Preserve to gut it. There was no evidence that the animal had been shot. NH Fish & Game investigated a second similar incident at the Bellamy Game Preserve later in the month and they continue to look into the matter.

Strafford County Regional Accident Reconstruction Team: The Strafford County Regional Accident Reconstruction Team held its monthly meeting at the Strafford Police Department. There were no callouts for the month of March, 2011.

K9: In March, Officer Keefe and K9 Grinko were activated for the following:

- On the 13th, Grinko was used to for a track at a burglary at the Dover Veterinary Hospital on Route 108
- On the 20th, Grinko tracked a call for a prowler on New York Street. He tracked the suspect to a residence on Ham Street.

Officer Keefe and his two K9s Grinko and Norman continue to train every Monday.

Communications: On March 2, 2011, the Dover Fire Department and the Dispatch Center handled a gas leak reported just off the Spaulding Turnpike. The investigation caused the Turnpike be shut down in both directions.

Also on March 2, the telephones in the Communications Center, as well as the entire building went down for approximately 20 minutes. This was caused by a malfunction with the Bayring lines. The 911 lines continued to work as they are provided by Fairpoint.

Communications Center Supervisor Barbara Wentworth has been working with a couple of vendors for estimates on a replacement phone system for dispatch. Since the City is also seeking bids for a new city-wide phone system, Supervisor Wentworth has provided the special requirements for dispatch in the RFP and will wait for the return of those bids to make a decision on how to proceed.

Recreation Programs: The girls and boys 5th & 6th grade all-star basketball teams continued practicing and competing in tournaments. The girls and boys participated in the Rochester and Marshwood tournaments.

The 18+, 35+, and 50+ Men's Basketball leagues finished out their regular seasons and most are done their playoffs. The Seacoast Women's Basketball League wrapped up their double elimination playoffs.

Adult fitness classes continue to be very popular, with new sessions of Tai Chi, Yoga, Pilates, Zumba® and BodySculpt being held in the dance studio. The next session for all these classes will begin in April. Saturday Zumba® and Zumbatomic® classes have been added in the gym to accommodate more people.

Senior Center Programs: The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Crafts, Scrabble, Pay Me, and Whist. The Senior Book club meets on the last Tuesday of the month, the craft group meets in the activity room of the center every Monday and Spanish is held on Friday mornings.

On March 12, 2011 The DCSC hosted Dancing with the Dover Stars at Dover High School to a standing-room-only crowd. Seniors Alice Clark, Paul Rousseau, and Bill Voye starred at the show and many seniors volunteered to make the night a success.

10 Self-Guided Day Trippers toured the McConnell Center and Foster's Daily Democrat on Monday March 28. Members traveled to Atlantic City and the Boston Flower Show in March.

DCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays.

Monthly Social: 27
Mystery Lunches: 44
Senior Advisory Board Meeting: 8
Dancing with the Dover Stars Fundraising Meeting: 18

Indoor / Outdoor Pool: The month of March brought on the end of the short course season for Seacoast swimming, they will begin their next season in April. Hydrofitness continues on a weekly basis, drawing as many as 15 swimmers every class time. Pool attendance has been steady, lap swimming continues to be crowded on a daily basis and Rec swim has seen an increase since the after school time period became available when High School Swimming ended.

Spring Session of swim lessons started in March with 103 children enjoying learn to swim program. A few more Sunday hours were filled throughout the month with a Triathlon group as well as a Kayak group renting time every Sunday.

The Masters Swim program continues to draw approximately 30 swimmers to their practice times.

The Mighty Seals are working hard to prepare for their swim meet that will take place here at the Indoor Pool in April; they continue to practice every Sunday.

Adult Lap Swim: 75-90 swimmers daily
Rec Swim: 10-20 swimmers daily
Pool Rentals: 5 Birthday Parties

Ice Arena: Weekend public events have been scheduled at the Dover Arena with the end of youth and high school hockey season and the changing weather. Evening events such as hockey leagues and programs are still quite busy and fill the weekday evening hours. Recreational public skating continued at a seasonal level and stick practices have continued to be busy.

Adult and Youth Stick Practices: 379

Public Library: Attendance at special library programs totaled 578. Of the 578, there were 24 storytimes with 297 in attendance, 7 movies with 180, Paws for Reading with 3; class visit of 20; author (Michele Albion) talk with 40 in attendance, the "Firefighting during WWII" program had 23 and Cub Scouts tour of Cocheco Mills had 15 in attendance.

Seacoast Firefighter Academy: The High School CTC - Seacoast Firefighter Academy continues with planning in the works for next year's programs. If funding exists in the School Department for 2011 - 2012, then in addition to the first year program there will be a second year program focusing on advanced firefighting topics and the National Registry of EMT's certification.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

The Information Technology Director worked with the Schools to create a telecommunication bid. The Director also assisted the School Department's vendor with Schoolnet public wireless work.

The Fire Department and Police Department assisted the county and State of NH Office of Emergency Management with a Facility Information and Analysis Center (IAC) survey. This survey is explained below and grants may be available to address some of the issues at the county courthouse.

The NH Department of Safety, Information and Analysis Center (IAC) is the coordination point for the State's Critical Infrastructure Protection (CIP) Program and coordinates closely with local, state, federal and private sectors. NH has identified 19 Critical Infrastructure/Key Resource (CI/KR) Sectors, adding a category for Special Events to the 18 federally identified CI/KR Sectors. In order to assist in the protection of these CI/KR assets that have been identified, the NH IAC utilizes the US Department of Homeland Security's Automated Critical Asset Management System (ACAMS). ACAMS is a secure, online database and database management platform that allows for the collection and management of C/IKR asset data; the cataloguing, screening and sorting of this data; the production of tailored infrastructure reports; and the development of a variety of pre- and post-incident response plans useful to strategic and operational planners and tactical commanders.

ACAMS Program Benefits:

- No cost to the state and local community to support infrastructure protection efforts.
- Scalable and exportable to fit the specific needs of the user community and recognizes resource limitations.
- Work to improve the resiliency of and harden critical infrastructure.
- Improve response capability with access to this data during disasters.
- Continue to build relationships between state and local public safety.
- Build better working relationship with the private sector.
- Identify assets that may be at increased risk or impact consequence.
- Gain a better understanding of the "interconnectedness" between various CI/KR sectors.
- Apply CI/KR assessment skills to infrastructure that meets local criteria

There is a 7-minute promotional video available for download from: www.dhs.gov/acams that promotes the benefits of utilizing ACAMS if anyone is interested.

Due to the unusual and extremely high amount of disability leave that Fire & Rescue is currently experiencing, the Deputy Chief of Operations has moved to shift for the immediate future, saving 42 hours per week of overtime costs.

The Department of Planning and Community Development also continued to work with School Department staff on the development of future Safe Routes to School grant applications. This program would enhance crosswalks, sidewalks and signage as well as educate students and parents on the value of walking to school.

The Planning and Community Development Department worked with the Workforce Housing Coalition, Dover Main Street and the Dover Chamber of Commerce to set up the showing of the film *The Next American Dream* on infill development with a discussion to follow at the Dover Brickhouse for March 1. Over thirty (30) people attended the event and a future one is being planned for May. In addition to showing the film, the department obtained a copy for reuse among community members for the Public Library.

The Planning and Community Development Department assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Newington Dover bridge
- Picard Lane
- The Village at Thornwood Commons
- Gladiola Way
- Naser Jewelers

Planning worked with the Community Services and Finance Departments on collecting fees associated with the land use change tax that is assessed when a property is developed, if it had been in Current Use prior to development.

Planning staff continues to work with Economic Development and Community Services to assist the vendor selected to perform the survey and geotechnical/environmental work on four parking lots (Orchard, First, Third and School Streets).

Planning staff worked with land owners of property at the following locations on development or redevelopment opportunities:

- Sixth Street, between Indian Brook Drive and Venture Drive
- Arch Street residents to discuss rezoning.
- Appaloosa Drive
- Technical Review for 287 Gulf Road
- Technical Review for Chapel Street property
- Littleworth Road property interested in a farm stand
- Downtown property for a potential farmers market.
- Grapevine Drive
- Danbury Court

- 35 Dover Point Road
- Industrial Park Drive
- Cochecho Street
- Washington Street
- Basils Place

Dover Public Library's Assistant Director aided the school libraries on 5 occasions with Dovertnet automation system tasks.

Public Library newsletters can now be sent electronically to email subscribers. 101 patrons registered for this service in its first month.

PLANNING & ZONING

March 28th was the first of the quarterly illegal sign sweeps that the Department of Planning and Community Development held. The sweep conducted by the Zoning Administrator and Planning Director, collected 24 illegal signs. These signs were collected from utility poles and the Right of Way. Collected signs will be held until the owner pays an associated fine per sign and may have the sign returned.

CITY GROUNDS – FACILITIES & PARKS

Facilities and Grounds Crews continued to handle daily requests for service at the City Hall and Police Department offices as well as day-to-day maintenance, clean-up and ground maintenance of municipal buildings. Emergency tree work was also conducted throughout the City as needed.

Issues with the Indoor Pool's new de-humidifier have hopefully been resolved. On cold days, the air temperature on the pool deck was lower than it should have been and crews were unable to make the adjustments to keep the area warm. The contractor was able to locate two inoperative sensors and fixed settings that appeared to have been changed.

Tennis courts were cleaned and nets hung, with the exception of the court on Long Hill Road, which was still snow covered with ice underneath. The clean-up of the islands in the Orchard Street parking lot began, although a fair amount of snow remains in some areas at this time. Employees worked on refurbishing the historical markers placed around town; work included replacing ruined pictures, resealing Plexiglas, sanding and staining the frames and repainting the support posts.

Employees continued working with ADI to create an inventory of maintenance items to be covered under a service contract which will be developed and put out to bid. Data collection and the updating of databases regarding City equipment continued.

Sign work continued in the posting of signs for new developments and the replacement of existing signs. Christmas lights were removed from the trees around Franklin Plaza and by 400 Central Avenue. Downtown décor streetlight bulbs were also changed as needed.

With the warmer weather on the way, the Park Street Park project will start up with cleanups and landscaping work. The dog Park will also host a spring work day in the next month.

The preparations for the renovations of the Bathhouse at the Jenny Thompson Pool will begin with bid preparations in the next month. The process of opening the pool for the season will begin in April.

GENERAL UPDATES

The Information Technology Division set up the online Dover Dollars Budget Survey and the Media Access Coordinator assisted with the Budget Revealed seminar for the public.

In addition to all internal support tickets being worked on, the IT Division has continued to manage the new financial software conversion meetings and assisting the Finance Department in their efforts to phase into RevenueSense.

The switch by Fire & Rescue to the new pager vendor UCOM has finished. Initial reports are that complaints concerning missed pages by employees are down with the switch and customer service by UCOM as compared to the prior vendor is greatly improved for Fire & Rescue. This switch should save some budget monies directly, as well as savings in soft costs as Fire & Rescue employee time managing complaints and customer service issues is reduced with the better customer service UCOM is showing so far.

Fire & Rescue shift trainings were held this month on the newly revised State of NH Emergency Medical Protocols. These protocols are the legal expectation on emergency medical patient care in the State of NH and is the "playbook" that all of our employees must follow during emergency medical requests for service.

Work continued in the North End Fire Station EOC/Training Room finishing the redesign of the wiring and network connections of the SMART Boards and projectors after the addition of another SMART Board and projector. This work has been done by various members of the staff and suppression shifts around other duties, saving the City substantial dollars in outside labor costs. The final few items on the project list should be completed in April.

The Director of Planning and Community Development met with a UNH Student performing a case study of the City of Dover's implementation of the Form Based Code zoning in downtown Dover. Additionally, the Director met with a representative from the City of Montpelier, Vermont, which is looking to implement the code, to discuss the process and obstacles we faced in Dover.

The Director of Planning and Community Development put a proposal into the New Hampshire Planners Association to speak at the group's spring conference. Selection of topics will occur in the month of April. Additionally, the Office of Energy and Planning requested that the Director speak at its spring conference on implementing the Master Plan. This conference will occur in June.

The Planning Office was a sponsor with The New Hampshire Institute of Agriculture and Forestry (NHIAF) and Tuttle Farm for Tuttlefest, a winter farming festival held March 19th, 2011. Staff attended the event from noon to six PM, manning a booth to promote Sustainability Planning Initiatives.

Library staff attended eBooks training seminar presented by State Library personnel.

CITY OUTREACH

The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. The Department of Planning and Community Development has 101 Facebook (City of Dover NH Planning) friends and 194 followers on Twitter @DoverNHPlanning).

Various representatives of the Planning Department have also participated in the Video Dover Downloads providing information to the public. This month's video Dover Downloads focused on illegal sign removal, the green movie series, Community Development Block Grant applications, regulation changes, the launch of Sustainable Dover, progress on the Open Space Master Plan and the upcoming gravel pit permit approval process.

During the month of March, six (6) Planning blog posts were drafted, including one detailing census results, electronic distribution of planning materials (plans, notes, minutes etc), an update on traffic light coordination occurring, one about experiencing planning in Florida, one on spring cleaning, including sign removal, and one on February's staff report. In addition to the blog post, the Planning Department reviewed and updated its web page (www.dover.nh.gov/planhome.htm).

The Director of Planning and Community Development presented projects and activities that are occurring in Dover to the Rotary Club of Dover, on March 30th. That same day, the Director also spoke to soon to be graduates from the University of Southern Maine's masters in Community Planning program about planning trends, and the value of a career in the public sector.

The Department of Planning and Community Development assisted to promote the Dover Energy Action Committee film series "Green Moves" at the Dover Library through flyers posted, blog posting, facebook posts, promotion on Dover Download, press release distributed and posting the flyer of information on Channel 22.

The Planning Department promoted the Dover Community Trail's third tree identification walk on the trail arranged through a collaboration with a UNH forestry graduate student.

March 21st saw the debut of the Sustainable Dover facebook page and web page on the City's web site (<http://www.dover.nh.gov/sustainability.htm>). These two web resources will document the activities the Department of Planning and Community Development is undertaking to promote sustainability in the municipal organization as

well as the community itself. From the web page, residents can track progress, review reports and offer feedback on areas the staff can review and incorporate into the overall plan.

The library has 314 Twitter followers @DPLNH and 469 Facebook fans at facebook.com/DoverPLNH, which it uses to broadcast various announcements such as upcoming programs and vacancy announcements.

Fifteen citizen surveys were mailed out in March, 2011 by the Police Department. Two surveys were returned this month. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities. Specifically, ratings were as follows:

Dispatcher rating:

Attitude and Helpfulness

1 Excellent

1 No Contact

Skills and Abilities

1 Excellent

1 No Contact

Officer ratings:

Attitude and Helpfulness

2 Excellent

Skills and Abilities

2 Excellent

ENERGY EFFICIENCY & SUSTAINABILITY

The blower order for the Waste Water Treatment Facility was finalized and a shipping estimate of June was given to the City. Johnson Controls (JCI) submitted a proposed lighting change for the McConnell Center which they thought could mostly be covered by a rebate from PSNH. The change order for the water tower at the arena was completed. This will allow the overflow tank on the chiller to be removed and the remaining transformers to be replaced at the facility.

JCI is working with the Inspections Division for final sign off on the permit required items that JCI installed. Once Inspections signs off on the items, a notice of substantial completion can be issued to JCI.

The Department of Planning and Community Development was notified that the City of Dover has been chosen by the EPA as a beta site for new sustainability initiatives. This technical service grant, awarded to 32 out of over 350 applicants nationwide, will allow the City to review regulations to ensure that they are encouraging sustainable/green practices.

ACKNOWLEDGEMENTS & EVENTS

Friends of the Library contributed \$711 to the library in March, purchasing new children's change purses for Children's Room (\$462), renewing passes to the Canterbury Shaker Museum (\$100) and purchasing a Nook eReader (\$149) for a National Library Week giveaway.

The Friends Irish Booksale (March 14-19) netted \$220.

Office of General Legal Counsel Allan Krans

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments.

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters (Attorney Peltonen) and labor negotiations (Attorney Broth). There are a small number of other attorneys hired on a variety of smaller matters.

SELECTED MATTERS FOR THE MONTH

Assistance to the City Council: drafting/review of resolutions and ordinance revisions; attendance at meetings;

Assistance to the Community Services Department: outstanding bill; sewer extension; enforcement, water and sewer liens; water drainage project; sewer easement; tree waivers;

Assistance to the Planning Department: enforcement actions involving zoning violations; assistance for re-zoning efforts; compliance with Planning Board subdivision requirements; license community garden; regional grants;

Assistance to the Schools: lease question;

Assistance to the Finance Department: contract reviews and preparations; purchasing matters; lien recording matter; current use; confidentiality provisions in contracts; slip and fall litigation response;

Assistance to the Recreation Department: luminaries; listing agreement;

Assistance to the Police: review of litigation matters in NH Supreme Court; contract; parking;

Assistance to the City Manager: review of documents for signature; review of New Hampshire Supreme Court cases; review of litigation; codification of the ordinances project; DBIDA matter; review of rules of committees.

During the first quarter of the calendar year, 88 New Matters opened; 50 Documents were reviewed and 6 requests were handled pursuant to RSA 91-A.

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of General Legal Counsel is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of General Legal Counsel is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.

Dover Business & Industrial Development Authority
Economic Development
Daniel Barufaldi

Sector Review:

Retail: Retail sales experienced the annual post holiday decline and the effect of a series of snowstorms as well. The effect of holiday spending on cash and credit reserves is still being felt also. Unemployment and fear of unemployment remains a spending deterrent as unemployment rates hovered minimally above and below projected levels although overall employment increased slightly. Dover unemployment decreased slightly from 4.6% to 4.4% as national unemployment decreased to 8.9% from 9.1% versus the previous month.

Restaurants: Fast food sales are up moderately. Other breakfast and lunch sales continue at slightly improved levels. Dinner sales at higher end restaurants were buoyed somewhat by the holidays, but have since flattened. Some hours of opening have been cut.

Hotels/Motels: Sales activity is highly location sensitive and weekend sales remain scarce as winter weather effects remain. Our downtown hotel continues to record high occupancy levels, but at slim margins.

Services: Financial services continue to improve. Services connected to project work are off markedly. Foreign travel has been hit by the soft U.S. dollar versus most currencies. Cleaners and cleaning services sales remain soft, but are now stabilizing. Software sales are rising steeply. Educational and healthcare services continue to grow.

Construction: Some residential construction improvement is evident. Commercial activity exists, particularly in building rehab, but continues to be focused on bargain hunting. Lower rehab costs for existing commercial/ industrial buildings and lack of financing availability continues to make new construction scarce. Construction financing is beginning to loosen up, but with higher down payment and balance sheet requirements and slightly higher interest rates offered.

Manufacturing: Remains in decline even as inventories are depleted. Electronic assembly is experiencing an uptick with rush delivery requests common. Food manufacturing and electronic recycling are showing moderate growth signs locally. New car inventories are still above normal, and likely to remain so in the short term as the weather mitigates against car sales despite low cost lease rates offered. Some moderate bright spots exist at specific brand outlets like Ford, GM, Hyundai, and VW. Toyota is beginning to experience tight inventories as the Japanese plants are closed due to the natural and nuclear disasters in Japan.

Healthcare: Still in a growth mode, but uninsured unemployed patients are slowing that growth. Medicare/ Medicaid payment uncertainty and the political/economic quandary of healthcare reform/ insurance programs and resistance to rising medical care costs will delay some expansion. Doctor and hospital visits are off and emergency room activity is exploding as health insurance is often lost due to unemployment.

Commercial Real Estate Space: A large unused office space inventory continues to drive prices downward. Lower cost mill space is doing better than higher cost mill office space currently. The WDH Exit 9 Medical Practice Building is now fully occupied, releasing office leased space near the WDH main campus that has not been filled. WDH has removed one floor from their main campus expansion plans. One of our major mill spaces is only 49% occupied and has lost two large tenants to another Dover location with door side parking. Lack of proximate parking remains a serious deterrent. We are working with the Cocheco Falls Mill to use Coast busses to reduce their parking lot shuttle costs as well as more permanent parking solutions.

Local Business Retention Contacts:

Real Estate Agents: Commercial agents contacted all have high inventories, but improving sales, and expect that commercial real estate, long in decline, is showing some signs of improvement, following residential real estate by about 18 months on average. Recent flurry of interest in our Enterprise Park parcels by two firms, one a UNH spin off, and another Massachusetts company that will look at leased space for a year or two until they get a building built at Enterprise Park. The others have either postponed any move to conserve cash in a slow and uncertain economy or are looking for less expensive approaches through rehabbing existing older buildings or buying a foreclosed property. One Crosby Rd. business has their condominium property up for sale or lease due to reduced sales revenues being experienced.

Developers/Builders: A lot of rehab of leasable office space, manufacturing, and warehouse space is underway, including the Goss Building, Moore Building, Collins & Aikman and Prime Leather. More new office/warehouse leases are being sold at this time, but space is being leased at reduced prices to gain long term commitments. A new 100,000 sq. ft. distribution center building is being contemplated by a current resident Dover company.

Mills: AT&T call center space is still not leased to a new tenant. Loss of two significant leased office space tenants to another Dover location has occurred. Lack of on-site parking is a continuing problem. Other mill space has been taken as a children's toy store on the ground floor opposite the Children's Museum.

Another Mill now has less than 12,000 sq. ft open. This space will now be used as an event hall with a commercial kitchen to be installed.

Downtown: A bar owner with two locations in Massachusetts is moving into the Barn Tavern in Dover for a third location. A farm/nursery store is looking at a move to leased space in Dover after a sale of currently owned property. Two downtown lease spaces are currently open; another is now newly occupied by an architectural/ design firm. Several small businesses selling discretionary rather than necessary products and services are at risk due to the unavailability of credit and a lack of curbside parking. The new downtown metered parking deployment is expected to free up curbside spots for business customers. DBIDA is working with SEDC and DRED to explore the possibilities to help these businesses, and is also reviewing their business models with them to uncover opportunities for increased revenues and/or reduced expenses. Credit card companies and banks have cut or eliminated the credit lines traditionally used by small business people to bridge seasonal and/or receivable/payable time lags. Other SBA loan programs are being accessed, as these are now more available through local/ regional banks and are more likely to be able to respond in time. A new Fed stimulus program aimed at providing credit to small businesses through the SBA has been announced, and local banks finally have enough details on the program to start lending at this time. Dialogue with the Dover Economic Loan Program Administrator has been ongoing. A few downtown businesses with limited resources, heavy debt loads, old business models and low adaptability have now closed. Small retail businesses that have been hanging on waiting for the economy to improve are in danger of running out of cash and credit reserves despite the slight lift in economic activity.

Unemployment:

Dover: Currently at 4.4%
Portsmouth: 4.3%
Rochester: 5.5%
Somersworth: 5.3%
Manchester: 5.9%
Concord: 4.8%
New Hampshire: 5.3%
Maine: 7.5%
Massachusetts: 8.0%
Rhode Island: 10.9%
Vermont: 5.6%
New England: 8.0%
U.S.: Currently at 8.9%.

Incentive Activity:

ERZ Districts (5) Progress: Four new businesses so far have moved into ERZ locations in Dover. ERZ District availability has positively influenced four move-in companies to date representing just under 200 jobs. Two new ERZ Districts on Sixth Street (including Enterprise Park) and Mast Road have passed all application requirements from the State and have been approved.

Outreach/Attraction:

Enterprise Park: Two companies are currently putting their paperwork together and exploring building designs and costs for 25,000 and 40,000 sq. ft. buildings, respectively in the Park. Dover ERZ benefits are being considered along with the lease-to-buy incentive.

Goss Building: A new wind turbine assembly company (Goss) is scheduled to move into the Goss Building shortly. Employment numbers are not yet set, but 20-25 employees is the most recent estimate.

Industrial Park Drive: Leased space at 117 Industrial Park Dr. is being considered by a Massachusetts firm in the alternative energy field. 48,000 sq. ft. , 25 employees.

Crosby Road Industrial Park: Three commercial condo's (10-14 Crosby Rd.) are being considered by two small businesses. A paving company is looking to lease or sell their Crosby Rd. location building and property.

Public Activities:

Regional Business outreach Mtg. DRED
Business meeting/ Enterprise Park
Hazardous Mitigation Planning Mtgs. (3)
Skyhaven Marketing Committee Mtg.
Skyhaven Advisory Board
BusinessNH Advertising Meeting, Seacoast Alliance
Parking Commission Meetings (2).
Government Affairs Committee Meeting-Chamber
Quarterly newspaper meetings (3)
DRED Meeting: ERZ District Applications
Tourism Leadership Partner meeting (2)
DBIDA Board meeting
NHCIBOR Quarterly meeting, Bedford, NH
Hospitality Industry/Tourism Meeting
Monthly Networking Leads Group 2nd Tuesdays
City Council meetings
Office Interiors contact
Development Issues Meetings/Planning
TRC Meetings (2)
CIBOR Seacoast Marketing Meeting: Pease
Parking Lot Bid Meetings (3)
Master Plan Meetings/ Planning
Master Plan Presentation/ Planning Board
Land, Sea, Space Center Meeting
Strafford Regional Planning Meetings
Dover Economic Forecast Breakfast
NH Economic Trends Seminar
Mill parking/Coast Bus line Meeting
Citizen/Business of the Year awards Banquet
Master Plan Economic Development Meeting/ Fosters
Taste of Dover
Legislative Reception
DBIDA Chair Meeting
PCA Campus Walk
Chamber Parking Meeting
Merchants Parking Issues Meeting
Waterfront Development/LSS meeting

Capital Improvement Projects Update

Community Services Department

March 2011

TOLEND LANDFILL REMEDIATION

Current: Construction on Phase I is complete. Contracts are being negotiated with Sargent Corp. for the landfill remediation Phase II and with SUR for the construction of the sewer line conveyance. Construction should begin on both contracts in April or May.

Previous: Construction on Phase I of the approved remedy is nearly complete. The construction of the extraction system (Phase II) will commence this spring. Bids for Phase II are being reviewed for selection of a contractor. The final plans and specifications of the sewer force main which will carry the extracted water to the existing City sewer line are completed. Construction of the sewer line will begin this spring.

SEWER INFLOW / INFILTRATION MITIGATION

Current: SUR was the low bidder and awarded the project. The work is scheduled to take place in April during the school vacation so as not to conflict with school activities at Woodman Park School.

Previous: The I&I project proposals were received on February 1st. A contractor will be recommended for selection at the March 9th Council meeting. The work is scheduled to take place in April during the school vacation so as not to conflict with school activities at Woodman Park School.

BERRY BROOK WATERSHED MANAGEMENT

Current: Planning has begun on the work associated with the successful Berry Brook grant projects while the formal grant approvals work its way through the approval process at the State. We anticipate the design and permitting to be accomplished through the spring and summer with construction beginning in the fall of 2011. A resolution to accept the grant from NHDES will be on the Agenda for City Council approval on April 13th.

Previous: The City has been selected for a grant from NHDES to complete work in the Berry Brook watershed. An additional grant for Berry Brook has been selected for funding where the UNH Stormwater Center and the City of Dover partnered and received \$400,000 for wetland and stream restoration work along Berry Brook. This brings us to a total of 3 grants for nearly \$700,000 in funding for the implementation of the Berry Brook Watershed Management Plan during 2010. The bulk of the work will occur in 2011.

RE-ESTABLISHMENT OF WILLAND POND WELL

Current: Emery and Garrett the consultant for the project made a presentation to the City Council on March 30th of the results of the long term pump test. The recommendations included that the City should proceed to obtain permits to operate the former water supply well and a second proposed supply well which could produce 600 gallons per minute of additional public supply. The wells would also provide a means to control water levels in Willand Pond. The potential additional supply at Willand Pond is the last available sand and gravel aquifer deposit in the City capable of such productivity and will be an asset as Dover grows in the future. Emery and Garrett will submit a scope of work to permit the wells for City Council consideration.

Previous: The long term pump test concluded on October 21st. Water levels in the monitoring wells are being tracked for 30 days after the pumping stopped. Emery and Garrett the consultant on the project is analyzing the data, and updating the groundwater computer model with the new data. Additionally an 8 inch test well is scheduled to be installed in December which could potentially be a second production well. A report is expected to be completed and submitted in February which will give a summary of the pump test and the results provided by the model as to the capacity of the aquifer to provide sufficient drinking water for the City of Dover and ability to regulate the water level of Willand Pond.

WASTEWATER TREATMENT PLANT FACILITIES PLAN

Current: The facility plan is under way.

Previous: A presentation was made on February 2nd at City Council workshop which explained the dynamics at play in the NPDES wastewater permit process particularly relative to nutrients in Great Bay. The presentation included a description of the issues at hand, the WWTP facility planning process, the potential costs to meet nutrient limits, and question that remain unanswered relative to the nutrient criteria established by NHDES.

FY11 Storm Management Summary Report

Date	Condition	Accumulation in "s	Total O/T hrs	Total O/T Cost	Contractor Cost	Salt Ton	Salt Cost	Sand Yard	Sand Cost	Salt Brine	Brine Cost	Total Storm Cost
11/27/2010	Icy Roads	0	20.75	\$ 644.02	\$ -	7.2	\$ 402.62	19.75	\$ 408.83	\$ -	\$ -	\$ 1,455.47
12/12/2010	Icy Roads; rain	0	37	\$ 1,150.24	\$ 330.00	11	\$ 615.12	56.5	\$ 1,169.55	\$ -	\$ -	\$ 3,264.91
12/20/2010	Dry snow	0.5	38.6	\$ 1,219.22	\$ 330.00	143.5	\$ 8,024.52	3	\$ 62.10	5000	\$ 365.00	\$ 10,000.84
12/23/2010	Wet snow	0.8	48.6	\$ 1,421.44	\$ 360.00	120	\$ 6,710.40	9	\$ 186.30	\$ -	\$ -	\$ 8,678.14
12/26/2010	Dry snow	8	423.2	\$ 13,217.55	\$ 685.00	130.5	\$ 7,297.56	176.5	\$ 3,653.55	\$ -	\$ -	\$ 24,853.66
12/28/2010	Downtown Cleanup	0	78.1	\$ 2,365.27	\$ 3,382.00	4	\$ 223.68	\$ -	\$ -	\$ -	\$ -	\$ 5,970.95
1/9/2011	Dry snow	0.5	48.3	\$ 1,441.63	\$ 165.00	134.5	\$ 7,521.24	31	\$ 641.70	3000	\$ 219.00	\$ 9,988.57
1/12/2011	Wet snow	17	391.85	\$ 11,839.50	\$ 5,356.50	260.5	\$ 14,567.16	144.5	\$ 2,991.15	\$ -	\$ -	\$ 34,754.31
1/13/2011	Downtown Cleanup	0	138.1	\$ 4,172.96	\$ 2,871.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,044.46
1/18/2011	Wet snow	7	347.65	\$ 10,582.72	\$ 3,339.00	232.5	\$ 13,001.40	348	\$ 7,203.60	\$ -	\$ -	\$ 34,126.72
1/19/2011	Wet snow/Icey Rds	1	116.9	\$ 3,620.17	\$ 615.00	205.5	\$ 11,491.56	36	\$ 745.20	\$ -	\$ -	\$ 16,471.93
1/21/2011	Dry snow	10	300.1	\$ 8,723.85	\$ 4,016.00	251	\$ 14,035.92	190	\$ 3,933.00	\$ -	\$ -	\$ 30,708.77
1/23/2011	Snow Removal	0	106.7	\$ 3,390.61	\$ 1,409.00	0	\$ -	21	\$ 434.70	\$ -	\$ -	\$ 5,234.31
1/16/2011	Wet snow	5	241.6	\$ 7,748.93	\$ 2,046.00	216	\$ 12,078.72	95	\$ 1,966.50	\$ -	\$ -	\$ 23,840.15
1/25/2011	Dry snow	2	60.2	\$ 1,874.28	\$ -	106	\$ 5,927.52	115.5	\$ 2,390.85	\$ -	\$ -	\$ 10,192.65
1/31/2011	Snow Removal	0	0	\$ -	\$ 1,600.00	0	\$ -	0	\$ -	\$ -	\$ -	\$ 1,600.00
2/1/2011	Dry snow	5	205.7	\$ 5,959.44	\$ 2,479.50	173.5	\$ 9,702.12	206.5	\$ 4,274.55	\$ -	\$ -	\$ 22,415.61
2/2/2011	Wet snow	8	317.4	\$ 9,732.07	\$ 3,487.50	203	\$ 11,351.76	260.5	\$ 5,392.35	\$ -	\$ -	\$ 29,963.68
2/3/2011	Downtown Cleanup	0	99.5	\$ 2,663.92	\$ 3,530.00	0	\$ -	35	\$ 724.50	\$ -	\$ -	\$ 6,918.42
2/5/2011	Sleet/freezing rain/icy roads	0.5	100.05	\$ 2,962.44	\$ 330.00	36	\$ 2,013.12	256.5	\$ 5,309.55	\$ -	\$ -	\$ 10,615.11
2/6/2011	Public Works Facility Roof	0	107.85	\$ 3,237.37	\$ 1,293.50	0	\$ -	0	\$ -	\$ -	\$ -	\$ 4,530.87
2/8/2011	Wet Snow	3	69.9	\$ 2,151.48	\$ 1,573.25	213.5	\$ 11,938.92	54.5	\$ 1,128.15	\$ -	\$ -	\$ 16,791.80
2/21/2011	Wet Snow	3	61.6	\$ 1,998.18	\$ 360.00	139.5	\$ 7,800.84	30.5	\$ 631.35	\$ -	\$ -	\$ 10,790.37
2/25/2011	Dry snow	4	260.95	\$ 7,882.31	\$ 4,158.50	254.5	\$ 14,231.64	217	\$ 4,491.90	\$ -	\$ -	\$ 30,764.35
2/27/2011	Snow	6	361.65	\$ 9,961.03	\$ 2,125.00	181	\$ 10,121.52	143.5	\$ 2,970.45	\$ -	\$ -	\$ 25,178.00
3/1/2011	Snow Removal	0	24.4	\$ 696.40	\$ 1,120.00	0	\$ -	0	\$ -	0	\$ -	\$ 1,816.40
3/1/2011	Icey Roads	0	105.1	\$ 3,431.12	\$ 755.00	0	\$ -	157.5	\$ 3,260.25	\$ -	\$ -	\$ 7,446.37
3/2/2011	Snow Removal	0	76.4	\$ 2,416.55	\$ 525.00	0	\$ -	4	\$ 82.80	\$ -	\$ -	\$ 3,024.35
3/21/2011	Wet Snow/Rain	1	66.04	\$ 1,990.56	\$ -	132.5	\$ 7,409.40	3	\$ 62.10	\$ -	\$ -	\$ 9,462.06
3/25/2011	Icy Roads	0	40	\$ 1,287.28	\$ -	92.5	\$ 5,172.60	6	\$ 124.20	0	\$ -	\$ 6,584.08
		81.5	4294.19	\$ 129,782.54	\$ 48,242.25	3248.2	\$ 181,639.34	1928	\$ 54,239.18	8000	\$ 584.00	\$ 414,487.31
Total FY11											\$	414,487.31

Total Permits Issued: March 2011

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-362	CITY OF DOVER	288	CENTRAL AVENUE	7 PUMP STATION ROOF REPAIRS	C			20000	0
11/038	CITY OF DOVER	150	PORTLAND AVENUE	PICNIC SHELTER	C	26	2	10000	0
11-014	WENTWORTH-DOUGLASS HOS	789	CENTRAL AVENUE	UTILITY PLANT EXTENSION	C	37	1	864000	8665
11-026	SOJOURN PROPERTY MGMT	501	CENTRAL AVENUE	INTERIOR RENOVATIONS, APT B & C	C	3	60	25000	275
11-028	SACO RIVEER CELLULAR - VE	304	LONG HILL ROAD	RPLC ANTENNAS ON EXTNG TELE. TOW	C	A	128	10000	125
11-031	WASHINGTON STREET MILL L	1	WASHINGTON STREET	INSTALL ELEVATOR	C	23	14	169000	1715
11-033	FAST DOGS REALTY LLC	432	SIXTH STREET	CONST./INSTALL A FOUND. FOR A DOG	C	E	32	25000	275
11-046	COCHECO PARK PRES. ASSOC	40	CHESTNUT STREET	AFTER FIRE REPAIRS	C	2	54	200000	2025
11-032	JEWETT	30	CROSBY ROAD	UNIT 13, INT. TENANT IMPRVMENTS & C	I	G	31-3	7000	95
11-034	PUBLIC SERVICE OF NH	75	COCHECO STREET	REPLMNT OF EQUIPMENT IN SUBSTATI	I	24	132	30000	325
11-050	CAGNEY	32	CROSBY ROAD	UNTI 10, LIGHT INDUSTRIAL (POWER CO I		G	31-3	0	25
08-160	CHANGING PLACES	7	SONIA DRIVE	SINGLE FAMILY DWELLING W/ ATT GAR	R	M	4-19	160000	1625
10-373	MALONE	321	DOVER POINT ROAD	NEW SINGLE FAMILY W/ ATT GARAGE	R	L	58-B	150000	1525
11-003	FRENCH	59	COURT STREET	CNST. RPLACMNT FRNT/SDE PRCH ADD	R	19	20	45000	475
11-012	GELLAR	18	WESTWOOD CIRCLE	RENOVATE KITCHEN	R	F	18-H	28000	305
11-020	RIVER VALLEY DEVELOPMEN	7	PATRIOT DRIVE	CHANGE OF USE- OFFICE TO RETAIL	R	K	23	1000	35
11-021	SNOW	24	CONIFER COMMONS	RENOVATE AFTER FIRE	R	E	19-3	160000	1625
11-022	SCHERF	45	SAMUEL HANSON AVENUE	ADD NEW BATH	R	21	26-14	22000	235
11-023	HERON BAY PARTNERS	18	CIELO DRIVE	SINGLE FAMILY DWELLING W/ ATT GAR	R	H	4-0-18	130000	1325
11-024	FORBES	14	PACIFIC DRIVE	CONST. SNGL FMLY DWLNG W/ATT. GR	R	E	50-3	150000	1525
11-027	SPEAR	8	HORNE STREET	RMV./RPLC. A SIDE DECK ADDITION	R	35	3	5000	75
11-030	NICHOLS	432	SIXTH STREET	RENO./RPR TWO FAMILY DWELLING	R	E	32	56000	585

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
11-035	HARMON	36	FRENCH CROSS ROAD	RENOVATIONS	R	F	12B	40000	425
11-041	HAWKINS	62	HILL STREET	RENOVATIONS	R	27	120	27000	295
11-043	TOLEND ROAD PROPERTIES, L	8	MELODY TERRACE	CONST. A SNGL FMLY DWLNG W/GRGE	R	g	24-j-1	129000	1315
11-044	RAFFERTY	18	PONDVIEW DRIVE	CNST. A REAR STRGE ADD. ONTO ATT.	R	I	51-A-	8600	115

Total Permits Issued: 26

Total Construction Value: \$2,471,600.00

Total Fees Collected: \$25,010.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	3	Commercial	1
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	2	Industrial	0
Multi Family	0	Renovations	1
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	5	Single Family Dwellings	3
		Total	0

PLANNING BOARD APPROVED PROJECTS

NAME	LOCATION		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
Multi-Family:														
Sherman School	School Street	C	48	0	48		10/26/2010	Site	P10-39	3	10		G	7.68
Paolini	54 Dover Point Road	C	12	12	0	10/6/2009	7/22/2008	Site	P08-15	K	20	10/6/2013	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			132	60	72									15
Subdivisions:														
Labrador Woods	Long Hill Rd	H	9	0	9	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Beacon Circle	Henry Law Ave	H	9	9	0	10/13/2009	5/12/2009	11/13/2009	P08-25	21	5	10/13/2013	G	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	14	0	14	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	8	7	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	11	61	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	3	2	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	23	9	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Watson Rd	H	10	5	5	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	6.29
White Tail	Picard Ln	H	17	10	7	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	18	7	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			357	144	213									139
TOTAL APPROVED UNITS			489	204	285									154
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	18	30	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	20	43	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			111	38	73									
APPROVED + ELDERLY			600	242	358									154

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
 C:\Documents and Settings\bessettec\Local Settings\Temporary Internet Files\Content.Outlook\K74J5R4B\Subdivisions.xls

City of Dover

Bid Solicitation Report

For March 2011

4/7/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Fire				Blinds/ Shades for Liberty North end Fire Station	
B11056	03/01/2011	03/30/2011			
Recreation				Arena Concession Food and Snacks	
B11050	03/15/2011	03/29/2011			
Community Services				Misc Sewer Drain Supplies & Accessories	
B11058	03/15/2011	04/04/2011			
Community Services				Misc Water Dept Supplies and Accessories	
B11057	03/15/2011	04/04/2011			

City of Dover
Bid Solicitation Report
For March 2011

4/7/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Executive				Telecommunications Services	
B11047	03/15/2011	03/31/2011			
Community Services				Construction Equipment Rentals	
B11044	03/17/2011	03/31/2011			
Recreation				Sale of Fitness Equipment~Smith Machine / Roman Chair	
B11059	03/18/2011	04/06/2011			
Community Services				Precast Concrete	
B11060	03/22/2011	04/05/2011			
Police				Police Clothing & Equipment	
B11061	03/21/2011	04/18/2011			

City of Dover

Bid Solicitation Report

For March 2011

4/7/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Plastic Recycling Bins	
B11064	03/22/2011	04/12/2011			
Recreation				Dover Recreation Transportation Services	
B11067	03/22/2011	04/25/2011			
Community Services-Cemet				Grave Excavation Services	
B11066	03/24/2011	04/11/2011			
Recreation				Portable Toilet Rental & Cleaning Services	
Q11-024	03/28/2011	04/11/2011			
Community Services WWTF				Sludge Dewatering Upgrad	
B11038	03/28/2011	04/28/2011			

City of Dover

Bid Solicitation Report

For March 2011

4/7/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Compaction Testing	
Q11-023	03/29/2011	04/13/2011			
Community Service				Traffic Control Flagging Services	
B11063	03/31/2011	04/12/2011			

Total for

Grand Total All Departments

PO Date	PO No.	Vendor Name	Amount	DAC
3/29/2011	201109629	PORTLAND GLASS CO	\$5,475.00	Community Services Department
3/15/2011	201109140	SEVERINO TRUCKING CO., INC	\$5,577.00	Community Services Department
3/10/2011	201108925	STATE OF NH-DOT	\$6,275.12	Police
3/7/2011	201108769	JOHN HOADLEY AND SONS, INC.	\$6,366.00	Community Services Department
3/22/2011	201109409	MESSER TRUCK EQUIPMENT	\$6,370.00	Community Services Department
3/4/2011	201108677	UNITIL NH	\$6,855.76	City Finance Office
3/30/2011	201109648	PUBLIC SERVICE CO OF NH-CITY	\$7,639.79	City Finance Office
3/7/2011	201108716	PUBLIC SERVICE CO OF NH-CITY	\$7,660.90	City Finance Office
3/7/2011	201108718	PUBLIC SERVICE CO OF NH-CITY	\$8,015.83	City Finance Office
3/7/2011	201108767	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$8,587.69	Community Services Department
3/14/2011	201109044	ELLIOT HOSPITAL-CITY	\$9,060.00	Fire and Rescue
3/2/2011	201108605	PARKEON	\$11,250.00	Police
3/23/2011	201109439	BAYRING COMMUNICATIONS	\$11,921.08	City Finance Office
3/1/2011	201108590	NOV MONOFLO	\$13,205.48	Community Services Department
3/16/2011	201109240	DELL MARKETING L.P.	\$13,339.24	Police
3/10/2011	201108919	CCMSI	\$13,490.32	Executive
3/7/2011	201108705	GODWIN PUMPS OF AMERICA, INC.	\$15,000.00	Community Services Department
3/7/2011	201108717	PUBLIC SERVICE CO OF NH-CITY	\$16,405.71	City Finance Office
3/8/2011	201108839	STATE OF NH-DOT	\$18,323.92	Community Services Department
3/29/2011	201109626	SUR CONSTRUCTION, INC.	\$18,645.61	Community Services Department
3/25/2011	201109508	UNIFUND, LLC	\$21,316.00	City Finance Office
3/16/2011	201109242	SANTA BUCKLEY ENERGY-CITY	\$24,700.49	City Finance Office
3/8/2011	201108772	JSI RESEARCH & TRAINING INSTITUTE, INC.	\$27,097.38	Police
3/7/2011	201108715	PUBLIC SERVICE CO OF NH-CITY	\$28,695.13	City Finance Office
3/30/2011	201109646	PUBLIC SERVICE CO OF NH-CITY	\$47,303.27	City Finance Office

City of Dover

Revenues of Major Funds March 31, 2011

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 61,445,202	\$ 28,208	\$ 63,275,862	103.0%	\$ (1,830,660)	\$ -	\$ (1,830,660)	-3.0%
Licenses & Permits	\$ 4,094,410	\$ 438,960	\$ 3,323,183	81.0%	\$ 771,228	\$ -	\$ 771,228	18.8%
Intergovernmental	\$ 2,013,349	\$ 2,611	\$ 1,848,614	92.0%	\$ 164,735	\$ -	\$ 164,735	8.2%
Charges for Services	\$ 3,179,278	\$ 198,847	\$ 2,368,420	74.0%	\$ 810,858	\$ -	\$ 810,858	25.5%
Miscellaneous Revenue	\$ 389,133	\$ 45,882	\$ 263,691	68.0%	\$ 125,442	\$ -	\$ 125,442	32.2%
Education	\$ 13,211,005	\$ 701,186	\$ 8,276,652	63.0%	\$ 4,934,353	\$ -	\$ 4,934,353	37.4%
Operating Transfers In	\$ 297,781	\$ -	\$ 72,658	24.0%	\$ 225,123	\$ -	\$ 225,123	75.6%
Sub-total : 1000 General Fund	\$ 84,630,158	\$ 1,415,694	\$ 79,429,080		\$ 5,201,078	\$ -	\$ 5,201,078	6.1%
3320 Residential Solid Waste								
Charges for Services	\$ 978,526	\$ 78,039	\$ 669,599	68.0%	\$ 308,927	\$ -	\$ 308,927	31.6%
Miscellaneous Revenue	\$ -	\$ 3	\$ 59	0.0%	\$ (59)	\$ -	\$ (59)	0.0%
Sub-total : 3320 Residential Solid Waste	\$ 978,526	\$ 78,042	\$ 669,658		\$ 308,868	\$ -	\$ 308,868	31.6%
3381 McConnell Center								
Miscellaneous Revenue	\$ 732,602	\$ 55,761	\$ 498,119	68.0%	\$ 234,483	\$ -	\$ 234,483	32.0%
Operating Transfers In	\$ 84,238	\$ 10,862	\$ 112,321	133.0%	\$ (28,083)	\$ -	\$ (28,083)	-33.3%
Sub-total : 3381 McConnell Center	\$ 816,840	\$ 66,623	\$ 610,440		\$ 206,400	\$ -	\$ 206,400	25.3%
5300 Water Fund								
Charges for Services	\$ 4,220,115	\$ 244,079	\$ 2,581,753	61.0%	\$ 1,638,362	\$ -	\$ 1,638,362	38.8%
Miscellaneous Revenue	\$ 21,000	\$ 6,079	\$ 25,337	121.0%	\$ (4,337)	\$ -	\$ (4,337)	-20.7%
Sub-total : 5300 Water Fund	\$ 4,241,115	\$ 250,158	\$ 2,607,090		\$ 1,634,025	\$ -	\$ 1,634,025	38.5%
5320 Sewer Fund								
Intergovernmental	\$ 160,285	\$ -	\$ 109,631	68.0%	\$ 50,654	\$ -	\$ 50,654	31.6%
Charges for Services	\$ 4,782,325	\$ 294,579	\$ 2,611,802	55.0%	\$ 2,170,523	\$ -	\$ 2,170,523	45.4%
Miscellaneous Revenue	\$ 32,000	\$ 6,350	\$ 25,967	81.0%	\$ 6,033	\$ -	\$ 6,033	18.9%
Other Financing Sources	\$ 984,919	\$ -	\$ 1,019,374	103.0%	\$ (34,455)	\$ -	\$ (34,455)	-3.5%
Sub-total : 5320 Sewer Fund	\$ 5,959,529	\$ 300,928	\$ 3,766,775		\$ 2,192,754	\$ -	\$ 2,192,754	36.8%
Total : REVENUES	\$ 96,626,168	\$ 2,111,445	\$ 87,083,043	90.0%	\$ 9,543,125	\$ -	\$ 9,543,125	9.9%

City of Dover

Expenditures of Major Funds

March 31, 2011

(General Fund Includes County, School and Debt Service)

EXPENDITURES	Budget	Range To Date	Year To Date	% Expended Year To Date	Budget Balance	Encumbrance	Budget Available	% Available
1000 General Fund								
City Council	\$ 345,454	\$ 13,832	\$ 234,743	68.0%	\$ 110,711	\$ 67,830	\$ 42,882	12.4%
Executive	\$ 792,952	\$ 41,602	\$ 579,416	73.0%	\$ 213,536	\$ 101,632	\$ 111,904	14.1%
Finance	\$ 1,465,224	\$ 97,260	\$ 1,065,380	73.0%	\$ 399,844	\$ 299,158	\$ 100,686	6.9%
Planning	\$ 435,244	\$ 32,959	\$ 325,704	75.0%	\$ 109,540	\$ 79,209	\$ 30,331	7.0%
Misc General Government	\$ 1,640,041	\$ 22,324	\$ 426,257	26.0%	\$ 1,213,784	\$ 47,600	\$ 1,166,185	71.1%
Police	\$ 6,389,698	\$ 430,424	\$ 4,576,602	72.0%	\$ 1,813,097	\$ 1,077,961	\$ 735,136	11.5%
Fire & Rescue	\$ 6,370,282	\$ 511,069	\$ 5,064,103	79.0%	\$ 1,306,179	\$ 921,639	\$ 384,539	6.0%
Community Service Public Works	\$ 6,548,882	\$ 413,277	\$ 3,907,063	60.0%	\$ 2,641,819	\$ 918,381	\$ 1,723,439	26.3%
Recreation	\$ 2,327,253	\$ 180,095	\$ 1,545,493	66.0%	\$ 781,760	\$ 178,336	\$ 603,423	25.9%
Public Library	\$ 1,070,571	\$ 74,793	\$ 771,713	72.0%	\$ 298,857	\$ 182,471	\$ 116,387	10.9%
Human Services	\$ 707,225	\$ 62,074	\$ 571,002	81.0%	\$ 136,223	\$ 60,676	\$ 75,547	10.7%
Debt Service	\$ 10,218,408	\$ -	\$ 4,018,594	39.0%	\$ 6,199,814	\$ 6,035,160	\$ 164,655	1.6%
Other Financing Sources/Uses	\$ 245,213	\$ -	\$ 245,213	100.0%	\$ -	\$ -	\$ -	0.0%
School	\$ 40,796,682	\$ 3,444,047	\$ 25,703,969	63.0%	\$ 15,092,714	\$ 14,495,019	\$ 597,695	1.5%
Intergovernmental	\$ 7,033,271	\$ -	\$ 7,033,271	100.0%	\$ -	\$ -	\$ -	0.0%
Sub-total : 1000 General Fund	\$ 86,386,399	\$ 5,323,756	\$ 56,068,521	64.9%	\$ 30,317,878	\$ 24,465,069	\$ 5,852,809	6.8%
3320 Residential Solid Waste								
Charges for Services								
Community Service Public Works	\$ 1,106,321	\$ 55,163	\$ 556,429	50.0%	\$ 549,892	\$ 327,052	\$ 222,840	20.1%
Sub-total : 3320 Residential Solid Waste	\$ 1,106,321	\$ 55,163	\$ 556,429	50.3%	\$ 549,892	\$ 327,052	\$ 222,840	20.1%
3381 McConnell Center								
Community Service Public Works	\$ -	\$ -	\$ 755	0.0%	\$ (755)	\$ -	\$ (755)	0.0%
Recreation	\$ 818,525	\$ 30,238	\$ 308,293	38.0%	\$ 510,232	\$ 352,656	\$ 157,577	19.3%
Sub-total : 3381 McConnell Center	\$ 818,525	\$ 30,238	\$ 309,048	37.8%	\$ 509,477	\$ 352,656	\$ 156,822	19.2%
5300 Water Fund								
Community Service Public Works	\$ 4,297,381	\$ 258,937	\$ 3,080,302	72.0%	\$ 1,217,079	\$ 479,109	\$ 737,970	17.2%
Sub-total : 5300 Water Fund	\$ 4,297,381	\$ 258,937	\$ 3,080,302	71.7%	\$ 1,217,079	\$ 479,109	\$ 737,970	17.2%
5320 Sewer Fund								
Community Service Public Works	\$ 5,999,235	\$ 356,415	\$ 4,193,831	70.0%	\$ 1,805,404	\$ 594,127	\$ 1,211,278	20.2%
Sub-total : 5320 Sewer Fund	\$ 5,999,235	\$ 356,415	\$ 4,193,831	69.9%	\$ 1,805,404	\$ 594,127	\$ 1,211,278	20.2%
Total : EXPENDITURES	\$ 98,607,861	\$ 6,024,508	\$ 64,208,130	65.1%	\$ 34,399,731	\$ 26,218,013	\$ 8,181,718	8.3%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
March 31, 2011

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,446,367	79,778	1,076,636	74.4	369,731	0	369,731	25.6
Expenditures	1,103,907	89,179	703,274	63.7	400,634	88,583	312,050	28.3
Debt Service								
Principal	228,490	0	0	-	228,490	0	228,490	100.0
Interest	109,065	43,892	43,892	40.2	65,174	0	65,174	59.8
	4,904	(53,293)	329,471	6,718.0	(324,567)	(88,583)	(235,983)	-4811.7%



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, March 30, 2011**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Carrier led the pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Also present: City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

5. NORTHEND WATER SUPPLY OPTIONS AND WILLAND POND WATER UPDATE

(The Ad-Hoc Willand Pond Committee and Friends of Willand Pond Group have been invited to attend and also participate in Q&A following the presentation)

Mayor Myers invited Dean Peschel, the City's consultant on environmental projects, to start the presentation.

Mr. Peschel gave an overview of the Willand Pond water level problems. He introduced James Emery and John Brooks of Emery & Garrett Groundwater, Inc.

Mr. Garrett gave a PowerPoint presentation to the Council and Members of the Ad-Hoc Willand Pond Committee.

Mayor Myers asked the time period that the City would have to pump to draw the water level down; March to October?

Mr. Garrett said it would depend on the precipitation and the water level of the pond.

Mayor Myers asked about using the water as part of the City's supply, and asked if it could be pumped 365 days a year, or if it would be seasonal.

Mr. Garrett said they could see pumping it 8 hours per day all year at about 400 gallons per minute. He said the City could pump at a higher rate in the spring to bring the water level down, and then lower it during the rest of the year. He said it would depend on the City's needs.

Ms. Jean Hausman, 14 Strafford Road: She asked what the level of the pond is now.

Mr. Turner said it was over 190.

Ms. Hausman said the City has come a long way and the pumping is important.

Mr. Emery said the City needs to come up with a water level that is desirable.

Ms. Melissa Aho, 25 Shanney Lane: She encouraged the City to continue to help the people in her neighborhood. She has had two sump pumps running non-stop all winter to keep water out of her basement. She asked where the water being pumped was going.

Mr. Garrett said the water was pumped into a wetlands area, which flows into the Cochecho River.

Mr. Harvey Turner, 4 Robbins Street: He spoke about the presentation and the huge amount of water and pressure. He said it all makes more sense to him.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, March 30, 2011**
Meeting Time: **7:00 pm**

Ms. Cheri Bartlett, 14 Apache Street: She asked how many monitoring wells were put in the residential neighborhoods.

Mr. Garrett said there were no monitoring wells on Apache Street.

Ms. Bartlett said a foot of water is a lot of water when you're having problems it helps a great deal.

Richard Callaghan, 32 Horne Street: He said they are not just concerned about the water level, but the condition of the water. He spoke about the treatment of the milfoil.

Mr. Emery said the issue of the milfoil will need to be worked out, and they need to meet with DES.

Mr. Garrett continued his PowerPoint presentation about water supply options.

Councilor Carrier discussed the water impact from the construction in the area, and asked if there were other options for the City than constantly pumping the water.

Mr. Garrett said the construction impacted the surface flow of the water, but not the ground water.

Councilor Nedelka started a discussion regarding the amount and length of time for pumping. Deputy Mayor Trefethen started a discussion about the lifespan of the current well and the timeline for obtaining drinking water permits. Deputy Mayor Trefethen asked what the City can do now for the pond level.

Mr. Garrett said the City could go back to the DES to renew the ground water discharge permit, because the equipment is still all there.

Councilor Weston asked about Somersworth wanting to use the water for their supply.

Mr. Garrett said the State of NH has a first come first serve policy with permitting. He said if Somersworth wanted to tap into the well also, they would have to prove that it's the only place for them to get it and will not adversely affect Dover.

Councilor Garrison referred to the slide depicting a 400' radius area, and asked what it areas mean.

Mr. Garrett said it showed the sanitary protection areas.

Councilor Garrison said the new well would involve private land, and asked if it would prohibit the owner from developing the land.

Mr. Garrett said it would prohibit development of the land. He said it would require an easement from the owner, or the actual purchase of the land.

Mayor Myers asked about the estimated expenses for pumping the water while they are constructing the well.

Mr. Peschel said he would get back to the Council with those estimates.

Mayor Myers started a discussion about the quality of the water and if it is comparable to water in New Hampshire, or if it would cost more to treat the water than another potential water supply. He asked if this was in the CIP.

City Manager Joyal said it was in the CIP under water exploration.

Mayor Myers asked for a ballpark figure on the costs for a second well and refurbishing the existing well.

Mr. Garrett said the permit to continuing pumping would be around \$25,000. He said the permit for the second well would be about \$175,000 plus the construction of the well. He said a rough estimate of \$1 million for the pipeline. He said \$1 - \$2 million for the whole project.

Councilor Cruikshank asked if there was any grant money available.

Mr. Peschel said that would have to be explored.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, March 30, 2011**
Meeting Time: **7:00 pm**

Mr. Peschel talked about the protective radius. He said no one would be able to use the parking spaces that were created 10 years ago. He said the boat launch and other parking is outside the protective radius and they could continue to use it.

Mr. Callaghan continued the discussion on parking and asked about having one well for discharge and one for drinking use.

Mr. Turner discussed whether or not the City needed the water supply and if they needed to control the level of the water in the pond.

Ms. Hausman asked how many parking spaces will be lost.

Mr. Peschel said it was 15-20 spaces.

Ms. Hausman mentioned other places to park, and said the lost parking spaces weren't an issue. She said the City has a chance to solve the water problem in these neighborhoods. She proposed to the Council that the water level needs to be at 185-187 feet on December 1st, which would allow for the levels to go up to 188 in the spring.

Councilor Weston asked what the plan is now.

City Manager Joyal said there was no plan for additional pumping. He said they can look at the costs to activate pumps and renewing the discharge permit.

Mayor Myers asked if there was a consensus of the Council to direct the City Manager to research the costs to keep the pumps going for a two-year timeline.

There was consensus.

Councilor Cheney asked about the parking spaces being grandfathered and wouldn't affect the parking. She also asked about the 4-wheeler trails.

Mr. Peschel said it would be grandfathered, but the 400' radius is a good idea. He said it would be a gamble with the water supply. He said the 4-wheeler trails were approved trails.

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Jean Hausman, 14 Strafford Road: She appreciated all the help from the Council, and urged them to continue their support.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Trefethen led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Also present: City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Myers presented a proclamation to the Dover Boys Hockey Team.

6. APPROVAL OF AGENDA

Councilor Hooper moved to add two School Board Reports; seconded by Councilor Nedelka.
Vote: 9/0.

Deputy Mayor Trefethen moved to add an Appointments Committee Report; seconded by Councilor Nedelka.

Vote: 9/0.

Councilor Cruikshank moved to approve the Agenda as amended; seconded by Councilor Nedelka.

Vote: 9/0.

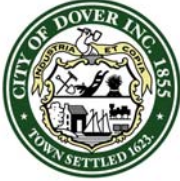
7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

James Schulte, 8 Towle Avenue: He said the citizens trust the Council to do their job and adopt a responsible budget on behalf of the City. He asked why the City needs to spend money on a search for a new Fire Chief when there are several qualified people within the department.

Tim DeKorne, Vice-Chairperson of Dover Main Street: He spoke about the Marketing Program Dover Main Street has been working on with the City Manager and the Economic Development Director. He spoke about the increased involvement from local businesses and they want a more constructive enhancement of the City.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

Edward Bleiler, 28 Isaac Lucas Circle: He formally offered \$1,000 for the covered pedestrian bridge, because he felt it was an important asset and should remain in the City. He said it was his desire that the 2012 budget reflect a decrease in taxes and said the City needs to collect the \$3 million owed in past due property taxes. He referred to the new Economic Action of Dover newspaper, put out by DBIDA, and spoke about the City selling parking lots, and said it would force the City into building a parking garage. He referred to the article that the City was assisting Tuttle Farm in being open and viable, and asked why when they owe back taxes. He referred to the resolution regarding allocating \$3,000 of parking funds to assist Downtown marketing, and asked why the parking funds were being used for this when the City has said the parking funds can only be used for parking projects.

David Scott, 220 Back Road: He seconded Mr. Schulte's comments on wasting money and the City should seriously consider Mr. Driscoll as Fire Chief. He spoke about the economy and the Council's big job concerning the budget. He said the taxpayers cannot pay any more, and that the budget should come in lower than the current year.

Robert Fisher, 600 Central Avenue: He said his budget has a zero percent increase. He said he also agreed with Mr. Schulte to promote from within the Fire Department.

Donald Medbery, 3 Covered Bridge Lane: He said he didn't believe in spending money to find a replacement for the Fire Chief, because Mr. Driscoll is a qualified person. He said the \$3,000 from parking should be used for parking as agreed. He mentioned that the Dover Tea Party will be having a discussion in front of City Hall at noon on Friday. He said the Council should be looking at the budget with a jaundice eye.

Perry Plummer, 48 Varney Road: He said this was his last meeting coming before the Council as Fire Chief. He thanked the Council for their hard work and support of the Fire Department. He thanked the Firefighters and citizens.

Tom Lamy, 9 Deepwood Drive: He spoke about the Dover Tea Party gathering on Friday, April 15th, at noon, in front of Dover City Hall. He reiterated several comments from other speakers. He felt the Council would be fiscally responsible in hiring a new fire chief. He didn't understand the \$3,000 from the parking fund, but did feel it was suspect. He said he felt the City could do a lot better by coming in 5% under last year's budget.

Michelle Holt-Shannon, 14 Florence Street: She thanked the Council for their work, and she expected reasonable choices on the budget. She said she attended the Budget Reveal Workshop and recommended everyone to watch it online. She said people are still scared right now, but jobs and wages are back up. She said the citizens problems are not wasteful City government and services. New Hampshire is consistently listed as one of the best places to live in the U.S. She asked the Council to think long term and not short term.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

9. CITY MANAGER'S REPORT – FY2012 PROPOSED BUDGET PRESENTATION

City Manager Joyal discussed the process for hiring a new Fire Chief. He said the only costs are the ads in the newspapers and food for the evaluators.

City Manager Joyal gave a PowerPoint presentation on the Fiscal Year 2012 Budget to the Council.

Mayor Myers went over the budget process and tentative schedule. He said there will be ten opportunities for the public to address the Council.

Mayor Myers said Mr. Bleiler has offered to purchase the pedestrian bridge for \$1,000, and asked the City Manager about the expense of moving the bridge.

City Manager Joyal said there were no funds to relocate the bridge in the budget. He has spoken with Mr. Bleiler about purchasing the bridge, and was also informed that Mr. Bleiler and Mr. Medbery plan to form a fundraising committee. He said the City is looking for the best offer for the bridge, which included moving the bridge to a place where it will be used. He said he has received offers from the Town of Sunapee and the City of Manchester.

Councilor Nedelka asked about the parking lots being up for sale.

City Manager Joyal said the City is researching public/private partnerships for parking solutions.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. March 16, 2011 – Special Meeting
- B. March 16, 2011 – Workshop
- C. March 23, 2011 – Regular Session

Deputy Mayor Trefethen moved to the approval of the Minutes; seconded by Councilor Hooper.

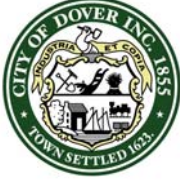
Vote: 8/1; passed. Councilor Cheney was opposed.

11. MAYOR'S REPORT

Mayor Myers said he attended a business open house at One Washington Center. He attended the Heylinger Awards at the Loyal Order of the Moose. He attended the raising of the Greek Flag on Greeks' Independence Day. He attended the Business After Hours event hosted by the Greater Dover Chamber of Commerce at the Weathervane. He attended the New Hampshire Retirement System informational presentation. He attended the Dover Business and Industrial Development Authority meeting, where they continue to work on a number of initiatives. He attended the Municipal Advisory Committee meeting. He held two public sessions for the Ad-Hoc Financial Policy Review Committee, and recommendations will be brought before the Council at the next regular session.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

1. RAFFLE – American Legion – Dover Post 8, drawing June, 2011
2. RAFFLE – American Legion – Dover Post 8, drawing July, 2011
3. RAFFLE – American Legion – Dover Post 8, drawing September, 2011
4. RAFFLE – Dover High School Soccer Booster
5. PARADE – American Cancer Society's Making Strides Against Breast Cancer
6. PARADE – Baby Rachel Legacy Walk/Run
7. PARADE – Children's Museum of New Hampshire
8. PARADE – Dover Day Care Learning Center
9. PARADE – Dover Knights of Columbus, Our Lady of the Rosary Council #807

10. RESOLUTION: B11044 AWARD OF BID FOR CONSTRUCTION EQUIPMENT RENTAL

SPONSORED BY MAYOR MYERS BY REQUEST

11. RESOLUTION: B11045 AWARD OF BID FOR SAND & GRAVEL PRODUCTS

SPONSORED BY MAYOR MYERS BY REQUEST

12. RESOLUTION: B11054 AWARD OF BID FOR ENGINEERING SERVICES FOR THE MAST ROAD & SPRUCE LANE SIDEWALK & DRAINAGE PROJECT

SPONSORED BY MAYOR MYERS BY REQUEST

13. RESOLUTION: CLASS OF 1948 SCHOLARSHIP FUNDS

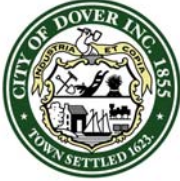
SPONSORED BY MAYOR MYERS BY REQUEST

14. AUTHORIZATION TO ACCEPT BERRY BROOK WATERSHED MANAGEMENT PLAN GRANT

SPONSORED BY MAYOR MYERS BY REQUEST

15. EcoMEDIA DOVER AGREEMENT

SPONSORED BY MAYOR MYERS BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
 Meeting Date: **Wednesday, April 13, 2011**
 Meeting Time: **7:00pm**

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board (2) | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 1. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission |
| 7. Solid Waste Advisory Commission | |

Deputy Mayor Trefethen moved for the approval of the Consent Calendar; seconded by Council Garrison.

Mayor Myers asked the Council if they had any items they would like pulled for further discussion. Councilor Hooper asked to pull both School Board reports.

Deputy Mayor Trefethen asked to pull 13.A.12 and the Appointments Committee Report.

Mayor Myers asked for a Roll Call Vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Trefethen moved for the approval of Item 13.A.12.; seconded by Councilor Weston. Deputy Mayor Trefethen gave an overview of the project and the challenges that the City may be facing with right of ways, drain easements, and trees. He said they won't know the impact until the engineering study has been completed.

Roll Call Vote: 9/0.

Councilor Hooper gave an overview of her School Board Reports.

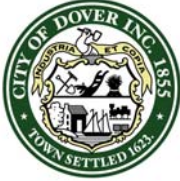
Councilor Weston moved to accept the School Board Reports; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Trefethen gave an overview of his Appointments Committee Report. He listed openings for boards and commissions. He gave the following recommendations for appointments and reappointments:

Reappointments:

- Arts Commission – Kim Schuman, regular member
- Cemetery Board – Belinda Labourdette and William Knowles, regular members
- DBIDA – Marc Weinstein, regular member
- Planning Board – Frank Torr, regular member
- Solid Waste Advisory Commission – Joseph Nicolella and David Dinzeo, regular members
- Zoning Board of Adjustment – Chris Prior and James Kelley, regular members
- Conservation Commission – Bill McCann, regular member
- Ethics Commission – Dana Lariviere and Herman Stolzenberg, regular members



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

Appointments:

- Conservation Commission – Lauren Jacoby, current alternate member to regular member
Ronald Hebert, alternate member
- Recreation Board – Norm Francassa, regular member
- Transportation Advisory Committee – Jeremiah LaRose, regular member and COAST rep.
- Dover Utilities Commission – Ted Mortner, current alternate member to regular member
Dennis Munson, alternate member
- Planning Board – Lee Skinner, current alternate member to regular member
Dennis Ciotti, alternate member

Deputy Mayor Trefethen moved to accept the recommendations of the Appointments Committee; seconded by Councilor Hooper.

Vote: 9/0.

Councilor Cheney asked for a point of order. She asked to pull Item 13.A.15. for further discussion.

Councilor Cheney made a motion to waive the rules to reconsider Item 13.A.15.; seconded by Councilor Garrison.

Vote: 9/0.

Councilor Cheney made a motion to reconsider Item 13.A.15.; seconded by Councilor Weston.

Vote: 9/0

Deputy Mayor Trefethen moved to approve Item 13.A.15.; seconded by Councilor Cheney.

Councilor Cheney asked for clarification on the agreement.

Planning Director Chris Parker gave an overview of the agreement to the Council.

Roll Call Vote: 9/0.

B. RESOLUTIONS

1. ARCH STREET REZONING REQUEST FOR REHEARING SPONSORED BY DEPUTY MAYOR TREFETHEN

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Garrison.

Deputy Mayor Trefethen gave an overview on this issue and why it was brought before the Council again.

Deputy Mayor Trefethen moved to amend the Resolution to state: "Now, Therefore, be it resolved by the Dover City Council that the request for rehearing for the zoning changes on Arch Street is denied;" seconded by Councilor Hooper.

Vote: 9/0.

Mayor Myers asked for a roll call vote on the amended Resolution.

Roll Call Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

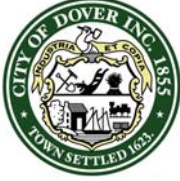
2. RESOLUTION: ALLOCATE UP TO \$3,000 OF PARKING ACTIVITY FUNDS FOR PARTICIPATION IN THE COOPERATIVE MARKETING OF DOVER DOWNTOWN SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Nedelka. Councilor Weston recused herself from the vote on this Resolution. Councilor Cheney started a discussion regarding where the funds were coming from, and what the money would be used for. City Manager Joyal said the rationale behind using parking funds is to attract customers for the businesses, and will also increase use of the parking meters. Roll Call Vote: 5/3; Passed. Councilors Cheney, Garrison and Hooper were opposed.

3. AMENDMENT OF FY2011 FEE SCHEDULE TO ESTABLISH MOBILE PARKING METER SYSTEM RATES (REQUIRES A 2/3 MAJORITY COUNCIL VOTE) (TO BE REFERRED TO PUBLIC HEARING ON APRIL 27, 2011) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved to refer to a public hearing on April 27, 2011; seconded by Councilor Cruikshank. Councilor Nedelka moved to amend the Resolution language next to "mobile parking meter" to change it from "at cost and includes \$10.00 worth of parking fees," to "at cost and includes \$15.00 worth of parking fees;" seconded by Deputy Mayor Trefethen. Councilor Cheney said it should include the change of \$10.00 to \$15.00 in the Whereas. Vote: 2/7; Failed. Councilors Cheney and Nedelka voted in favor. Councilor Nedelka moved to amend the Resolution by striking all three lines about mobile parking meter reloading fees; seconded by Councilor Cheney.

Councilor Carrier moved to suspend the rules to continue past 10:30 pm in order to complete the Agenda; seconded by Councilor Cruikshank. Roll Call Vote: 8/1; Passed. Deputy Mayor Trefethen was opposed. Mayor Myers asked for a vote on the amendment. Vote: 7/2; Passed. Mayor Myers and Councilor Garrison were opposed. Deputy Mayor Trefethen moved to refer the amended Resolution to a public hearing on April 27, 2011; seconded by Councilor Carrier. Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, April 13, 2011**
Meeting Time: **7:00pm**

**4. FISCAL YEAR 2012 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM
(SCHOOL DEPARTMENT'S PORTION OF THE BUDGET TO BE REFERRED TO A PUBLIC HEARING ON APRIL 27, 2011)
(CITY'S PORTION OF THE BUDGET TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2011)
SPONSORED BY MAYOR MYERS BY REQUEST**

Deputy Mayor Trefethen moved to refer the School Department's portion of the budget to a public hearing to be held on April 27, 2011, refer the City's portion of the budget to a public hearing to be held on May 25, 2011, and to substitute as a whole an updated Resolution with actual figures; seconded by Councilor Nedelka.

Vote: 9/0.

C. ORDINANCES IN 1ST READING

**1. ORDINANCE CHAPTER 166 - PARKING HOURS OF OPERATION
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 27, 2011)
SPONSORED BY MAYOR MYERS BY REQUEST**

Deputy Mayor Trefethen moved to refer to a public hearing on April 27, 2011; seconded by Councilor Nedelka.

Councilor Cheney moved to amend the Ordinance to change the timeframe from 9:00 am to 6:00 pm; seconded by Councilor Cruikshank.

Vote: 1/8; Failed. Councilor Cheney voted in favor.

Mayor Myers asked for a vote to refer to a public hearing.

Vote: 9/0.

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Cheney started a discussion about parking lots being sold, and she will not support it if it comes before the Council. She also spoke about using taxpayer funds for parking, and said she will not support it.

Mayor Myers clarified Councilor Cheney's comments about taxpayer funds being used for parking. He said DBIDA and Dover Main Street made the decision to contribute to the Downtown marketing program, and it was not voted on by the Council. He spoke about the private/public partnership initiatives and parking lots being sold and agreement that parking spaces will not be lost.

Councilor Nedelka spoke about the free tax program at the Dover Public Library.

16. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2011.04.13 – 5**
Chapter: 166

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to change the hours of operation for parking meters in the downtown area.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-37, “Hours of Operation”

a. THE FOLLOWING IS REPEALED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 8:00 A.M. AND 6:00 P.M., EXCEPT ON SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS.

b. THE FOLLOWING IS ADDED:

PARKING METERS SHALL BE IN OPERATION DAILY BETWEEN THE HOURS OF 9:00 A.M. AND 7:00 P.M., EXCEPT ON SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2011.04.13 – 5**
Chapter: 166

DOCUMENT HISTORY:

First Reading Date: 2011.04.13	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS: Motion to refer to public hearing by Deputy Mayor Trefethen; seconded by Councilor Nedelka. Motion to amend to 6 pm by Councilor Cheney; seconded by Councilor Cruikshank

Vote: 1/8 with Councilor Cheney in favor

Vote to refer to PH : 9/0

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:
Ordinance Title: **O – 2011.04.13 – 5**
Chapter: 166

ORDINANCE BACKGROUND MATERIAL:

After Phase II of the parking meter installation program, there were a significant number of comments from the merchants about adjusting the hours of operation.

The Parking Manager solicited input by e-mail (included below) from 76 merchants with 36 replying. The following results were noted:

Only downtown business owners or managers were recorded (one per location).

<u>Hours</u>	<u># responding</u>	<u>% responding</u>
8-4	1	3%
8-5	1	3%
8-6 (current)	9	25%
8-8	3	8%
9-5	3	8%
9-6	6	17%
9-7	6	17%
9-8	3	8%
10-8	1	3%
10-9	1	3%
11-7	2	6%

All bars/restaurants that answered preferred to keep the current ending time of 6 pm.

The Parking Commission held a hearing on April 4, 2011 and recommend changing the hours of operation for parking meters from the current Monday through Friday 8:00 a.m. - 6:00 p.m. to Monday through Friday from 9:00 a.m. - 7:00 p.m. There would still be no changes for Saturdays, Sundays and holidays.

Dear Downtown Business Owners/Managers;

During the meetings we hosted with the merchants, through e-mails and conversations, I have noted interest in adjusting the hours of operations for the meters.

Currently the hours of operation are 8 am to 6 pm. If you feel we should adjust the times, please let me know. So far I have heard 8-7, 9-7, 8-8, and 9-8. Also, if you prefer the current hours, let me know as well.

I am hoping to bring the information to the Parking Commission at their next meeting on April 4th.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2011.04.13 – 48**

Resolution Re: Amendment of FY 2011 Fee Schedule to Establish Mobile Parking Meter System Rates

WHEREAS: The City of Dover has metered parking in the downtown, and;

WHEREAS: The Parking Commission held several hearings and the Parking Manager has noted strong support for the inclusion of a mobile parking meter system in conjunction with the city's paid parking program, and;

WHEREAS: The Dover Parking Commission at their April 4th, 2011 meeting recommended that the ePark mobile parking meter program be adopted and that the mobile parking device be sold at cost and include \$10 worth of parking fees as an incentive to purchase the system.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council of the City of Dover authorizes changes to the Police section, p. 10 of the approved FY 2011 Fee Schedule as follows:

Mobile Parking Meter

At Cost and include \$10 worth of parking fees

The City Manager recommends that this resolution be adopted.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage. Resolutions to be referred to public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2011.04.13 – 48**
Resolution Re: Amendment of FY 2011 Fee Schedule to Establish Mobile Parking Meter System Rates

DOCUMENT HISTORY:

First Reading Date: 2011.04.13	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS: motion to move the resolution to public hearing by Deputy Mayor Trefethen; seconded by Councilor Cruikshank. Motion by Councilor Nedelka to amend resolution to fee of \$15.00; seconded by Deputy Mayor Trefethen.

Vote: 2/7 with Councilor Cheney and Councilor Nedelka in favor

Motion to amend resolution to strike all language around reload fees; seconded by Councilor Cheney

Vote: 7/2 with Councilor Garrison and Mayor Myers opposed

Motion to move to public hearing as amended by Deputy Mayor Trefethen; seconded by Councilor Carrier

Vote 9/0

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2011.04.13 – 48**

Resolution Re: Amendment of FY 2011 Fee Schedule to Establish Mobile Parking Meter System Rates

RESOLUTION BACKGROUND MATERIAL:

In response to public input to include a mobile parking meter system in conjunction with the city's paid parking program, the Parking Manager evaluated the available products and programs. The ePark Systems, Inc. was recommended by the Parking Commission for its ease of use and future compatibility with systems in other NH municipalities. Both Portsmouth and Manchester use the ePark system and it is well received.

The mobile parking device will afford drivers the convenience of not having to go to the on-street parking meter as well as pay only for the actual minutes they are using the parking space.

There is a one year warranty on all units. If the purchaser would like to return their meter within 90 days of purchase, they will receive a full refund.

In the event that a customer reports a lost, stolen or damaged device, ePark will replace the unit one time without any additional fee.

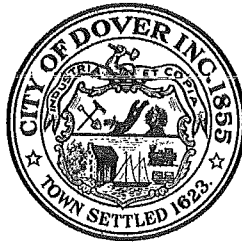
The current cost to the city of a device would be \$20.

In addition, there is a reload fee to the city as noted below:

Reload Level	Consumer Fee	City Fee
\$25.00	\$2.50	\$2.50
\$50.00	\$3.50	\$4.00
\$100.00	\$5.00	\$5.00

There is a planned multi-jurisdictional version anticipated to roll out in this winter. ePark will exchange the current device for those wanting the multi-jurisdictional version on a sliding scale based on the number of times a consumer reloads the fees. Four reloads equates to a free exchange. Three reloads equates to a 75% discount. Two reloads equates to a 50% discount and one reload equates to a 25% discount. There is no time frame in which the reloads must be accomplished.

There is an additional cost borne by the city to initiate the program, capped at \$3,000, for web site development which allows for on-line reloading of parking fees and maintenance of the system.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Cochecho Arts and Technology Academy
Federal Tax ID number for Organization: 20-1223676
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Melissa Doucette Day Time Telephone: 603-312-9933

Address: CATA 1 Washington Center, 4th Fl. Email Address: mdoucette@cochechoarts.org

Purpose of Permit: we would like to hold a raffle/auction event to raise money for CATA

Date of Event: May 6, 2011 Specific Time: 6-9 pm

Location of Event: Rivermill function Hall Picker Building 2 Washington St.

Prize (s) To Be Awarded: 50/50 (cash) merchandise; gift cert. donated by parents and local businesses

Amount of Donation: unknown Date of Drawing: May 6th Specific Time: 6-9 pm

Place of Drawing: Rivermill Function Hall, Picker Building, 2 Washington St.

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

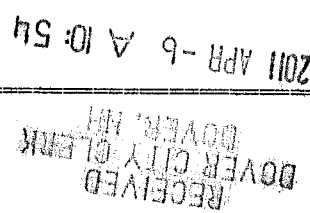
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

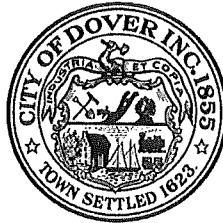
***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Melissa S Doucette Date: 6 April 2011

Licensing Board approval [Signature] Date: 4/11/11





APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*X.....TAG*.....PARADE**X... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Main Street

Federal Tax ID number for Organization: 02-0509406

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: CARRIE FISHER Day Time Telephone: 603-740-2435

Address: 288 Central Ave, Dover Email Address director@dovermainstreet.org

Purpose of Permit: Raffle + Block Party : Seacoast Irish Festival

Date of Event: June 11, 2011 Specific Time: 12:00 pm - 9:00 pm

Location of Event: Rotary Arts Pavilion Henry Law Park

(Raffle Permit only)
Prize (s) To Be Awarded: Assorted Prizes

Amount of Donation: Varied Date of Drawing: June 11, 2011 Specific Time: Throughout Day

Place of Drawing: Rotary Arts Pavilion

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

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I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 4.5.11

Licensing Board approval [Signature] Date: 4/8/11
Revised 03/17/08

OK - AFC

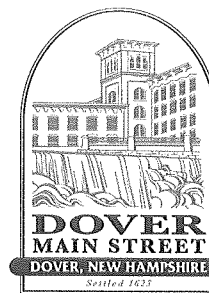
Dover Main Street

Mail: 288 Central Ave

Location: 100 Main Street, Suite 150 Cocheco Mills
Dover, NH 03820

Phone: 603-740-6435

email: director@dovermainstreet.org



April 5, 2011

J. Michael Joyal
City Manager
City of Dover
288 Central Avenue
Dover, NH 03820

RE: Permitting for Seacoast Irish Festival

Dear Mike,

Please find the attached raffle and block party permits for the Seacoast Irish Festival for inclusion on an upcoming Council Consent Calendar.

This year, on June 11th, Dover Main Street is coordinating with the Dover Chamber of Commerce for a days worth of activities at the Rotary Arts Pavilion from noon to 9pm.

For the safety of participants and to accommodate the anticipated crowds and vendors, we are requesting that Henry Law Avenue, from Central Ave to William Street be closed to vehicles and parking for the duration of the activities on Saturday, June 11th from 8am to 9pm.

These requests are being coordinated and approved in conjunction with the Recreation Department, Dover Fire and the Dover Police Department.

Please let me know if you have any questions.

Sincerely,

Carrie Eisner,
Program Director
Dover Main Street

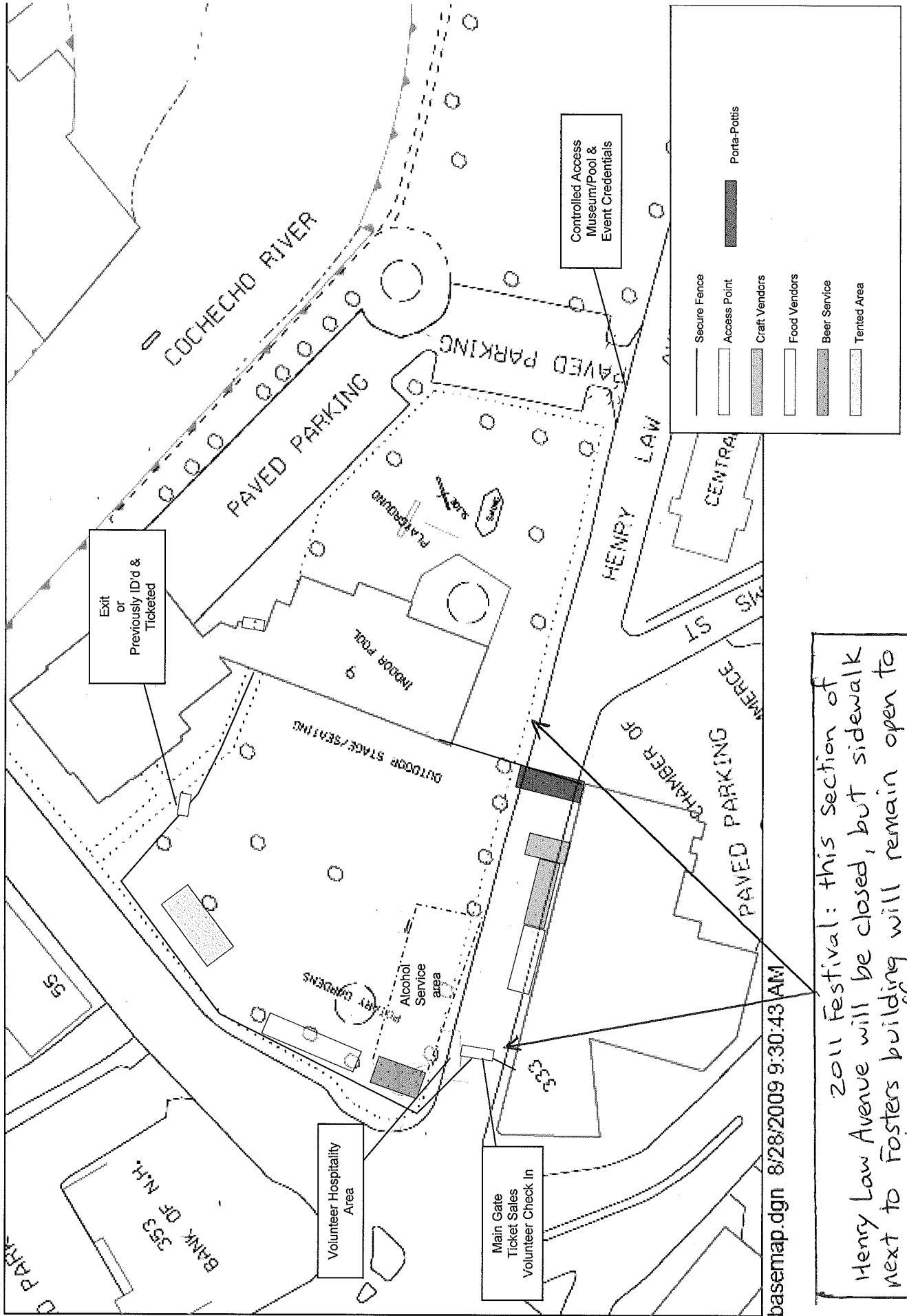


Thank you for supporting Downtown Dover!

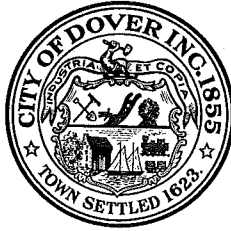
www.dovermainstreet.org

Preserve the past, promote the present & facilitate the future.

Seacoast Irish Festival Site Layout



2011 Festival: this section of Henry Law Avenue will be closed, but sidewalk next to Fosters building will remain open to thru pedestrian traffic.



RECEIVED
DOVER CITY CLERK
DOVER, NH

2011 MAR 31 A 11:36

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE* TAG* *X* PARADE** BLOCK PARTY** ROAD TOLL***

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Susan G Komen 3-Day for the Cure
Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Cindy Tilton Day Time Telephone: 603-475 2214

Address: 27 Bunker Lane Email Address cindy.tilton@gm41.com

Purpose of Permit: Fundraising

Date of Event: 5/21/2011 Specific Time: 9:30-6:00pm

Location of Event: NH State Liquor Store

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

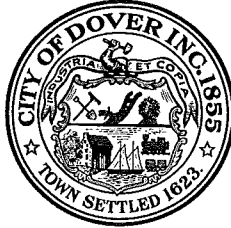
**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 3/31/2011

Licensing Board approval [Signature] Date: 4/11/11
Revised 03/17/08



RECEIVED
DOVER CITY CLERK
DOVER, NH

2011 MAR 31 A 11:36

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*^X.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: 3-Day For the Cure Susan G Komen

Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Cindy Tilton Day Time Telephone: 603-475-2214

Address: 27 Bunker Lane Email Address cindytilton@gmail.com

Purpose of Permit: Fundraising

Date of Event: 5/28/2011 Specific Time: 8-5

Location of Event: Shaws

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

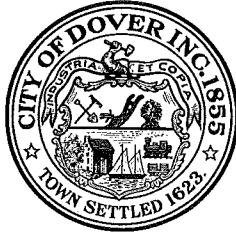
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Signature: [Signature] Date: 3/31/2011

Licensing Board approval [Signature] Date: 4/11/11
Revised 03/17/08



all public.
won't make
next cc meeting.
back from po 4/18
@

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: USA Lady Mavericks
Federal Tax ID number for Organization: 270342060
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Bonnie Leighton Day Time Telephone: 603-957-1172

Address: 2 Landing Way Dover Email Address Tombong@comcast.net

Purpose of Permit: Tagging

Date of Event: April 22-23 Specific Time: April 23 8-8

Location of Event: Various location in Dover: Dunkin Donuts, Store 24, Smiley's
Newcomers, Walgreens, Shaw's

(Raffle Permit only)
Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

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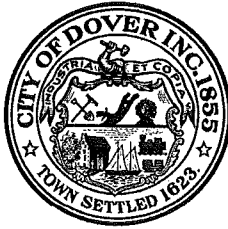
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Bonnie Leighton Date: 3/21/11

Licensing Board approval [Signature] Date: 4/15/11

Revised 03/17/08

RECEIVED
DOVER CITY CLERK
DOVER, NH



CITY OF DOVER
11 APR 12 PM 12:56

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: TRIANGLE CLUB

Federal Tax ID number for Organization: 22-2533853

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: MIKE LILLY Day Time Telephone: 603 315 8766

Address: PO BOX 592, 120 BROADWAY Email Address MPLILLY@AOL.COM

Purpose of Permit: 5K ROAD RACE

Date of Event: JUNE 4, 2011 Specific Time: 9:00 AM

Location of Event: LIBERTY MUTUAL

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

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I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: *Mike Lilly* Date: 4-12-2011

Licensing Board approval *[Signature]* Date: 4/14/11
Revised 03/17/08

Approved by PD
[Signature]



Become a member

View Route

Name: 2nd Annual Spirit of Recovery 5K Run/Walk

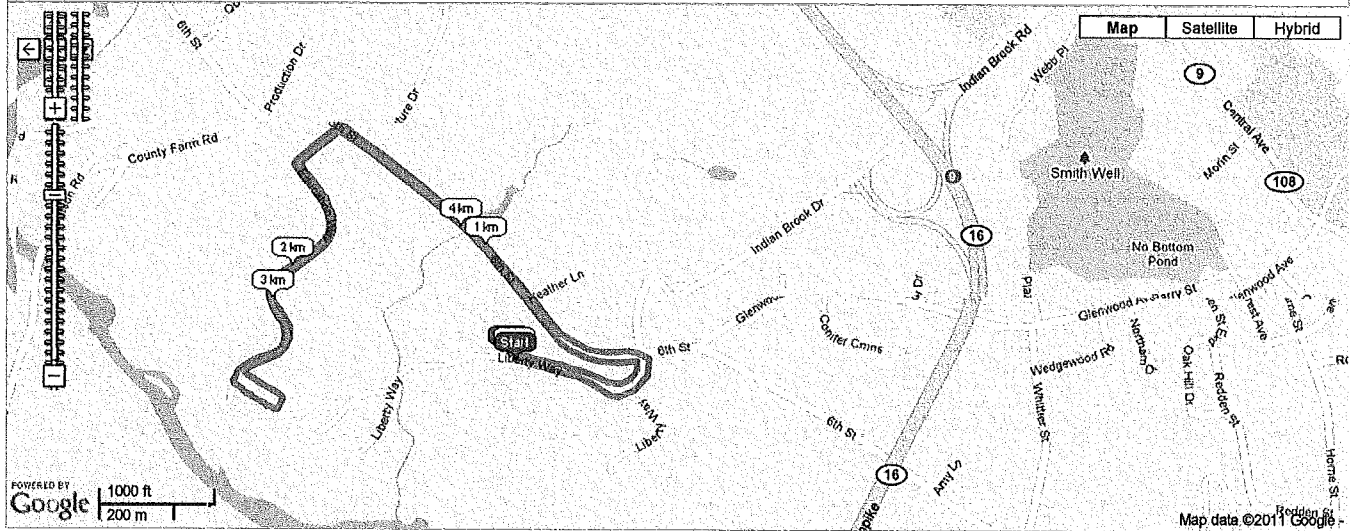
Rating: unrated

Distance: 3.12 miles / 5.01 km

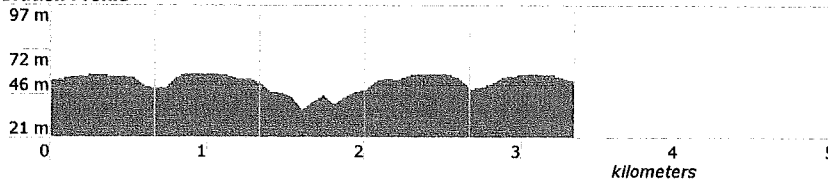
Location: Start: Liberty Mutual
- Dover, NH, US

Attributes: out & back, mixed flat & hills, roads

Description: Beautiful scenic tour through the Measured Progress campus. Start at Liberty Mutual, Left on Sixth street, Left on Education Way, Loop through lower parking area of Measured Progress, Right on Education Way, Right on Sixth Street, Right to return to Liberty Mutual



Elevation Profile



Total climb: 163 feet / 50 m

Total elevation change: 327 feet / 100 m

Added by Mike Lilly on 3/10/2011

DISCLAIMER: USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!



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- Employment & Internships
- Organizational Directory
- Annual Report
- Event Sanctions
- Memberships
- Course Certification

News

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- Social Media
- Stats
- Records
- Top-Marks Lists
- Committees
- Hall of Fame

Sports

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- Cross Country
- Road Running
- Race Walking
- Mountain / Ultra / Trail

Groups

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- Masters Athletes
- Elite Athletes
- Athlete Alumni
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- Officials
- Athlete Representatives
- Event Directors
- Media

Events

- Search the Calendar
- Team USA Events
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Customer Service

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- Club Memberships
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- Contact Us
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

WHEREAS: Sealed requests for proposal #B10004 was requested and received for professional services in the field of Hydrogeological and engineering studies 8 proposals were received on 8/5/09 and 5 firms were interviewed. The award went to Emery & Garrett Groundwater Inc; and,

WHEREAS: Emery & Garrett outlines the next steps to secure the water supply are to apply for permits for existing and new well. The existing well cost is estimated at \$25,000 and new well is estimated at \$175,000. In addition, continued pumping and monitoring of existing well thru April 2012 in the amount of \$25,000 and a pilot study-dewatering task in the amount of \$3,500 along with a temporary groundwater discharge permit from NHDES @ no cost.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue purchase order to Emery & Garrett Groundwater Inc PO2100151 given the amount of \$228,500.00. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4331.03571.10	Water Exploration	100,000.00	45,144.67
5300.1.300.43320.4331.03571.11	Water Exploration	100,000.00	100,000.00
5300.1.300.43320.4757.03574.05	water Wellhead Protection	100,000.00	100,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department issued an RFQ to identify a consultant who could help the City of Dover evaluate the potential of reestablishing a former public water supply well at Willand Pond. The project could potentially augment the City's water supply capacity and provide control of water levels in Willand Pond that has resulted from changes that have occurred during the last 20 years.

The RFQ requested that qualified firms structure their proposals such that the work tasks are phased and if it became apparent at any point the project was not feasible the work would be terminated.

Eight proposals were received and five consultants were interviewed. Emery and Garrett Groundwater Inc (EGGI) was selected for the project. EGGI identified five phases with multiple tasks within each phase. A purchase order was issued in September 2009 to EGGI to perform Phase I, a preliminary assessment of all the available information, and Phase II, the preparation of a computer model of the aquifer.

Emery and Garrett made a detailed presentation in April 2010 at a City Council workshop explaining what has been learned to date and defining the details of next steps to be taken. As explained in the workshop, the completion of the initial task of Phase III determined that the condition and utility of the abandoned former supply well is good. The proposed work included a long term pump test (90 days) which provided important information regarding the aquifer's response to pumping and was input into the computer model. The model can predict how much water will be able to be supplied, and how that rate of pumping would influence the pond level under various annual weather conditions. The City Council approved the amended work scope in April 2010.

The long term pump test began on July 21st and finished on October 20th. An extensive amount of water level data from many monitoring wells along with water quality data from the pumping well and pond needed to be analyzed and compiled in a report that will be submitted to NHDES for the permitting associated with re-establishing the public water supply well at Willand Pond. Nearly 78 million gallons of water was pumped from the aquifer around Willand Pond. The pond level dropped nearly 5 feet between May and October. The lack of rain during the summer, evapo-transpiration, and the well pumping are all responsible for this positive development. It is clear at this point that the pumping has had a direct effect on the water level of Willand Pond and that water extraction is a means to control the water level in the pond. Based on the success of the long term pump test, EGGI was authorized to proceed with the tasks outlined in the Phase III – Part III Work scope. The tasks in that work scope included the collection of post pump test field data, the drilling of a potential second well at the site, and the preparation a detailed hydrologic report for submittal to NHDES to permit the re-establishment of the public water supply at Willand Pond.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

Emery and Garrett made another presentation before the City Council on March 30, 2011 to explain the details of the pump test, and the potential that the Willand Pond aquifer has to provide additional water supply to the City of Dover. Based on the favorable results from the pump test EGGI outlined the next steps to secure the water supply which is to apply for permits for the existing well and the newly drilled well. The existing well is estimated to cost \$25,000 to permit the well through NHDES, while the new well will require permitting under the NHDES Large Groundwater Withdrawal Rules and cost an estimated \$175,000.

In addition to the well permitting, it is also important to be able to pump the existing well on an interim basis to control the level of Willand Pond. To that end EGGI has submitted a temporary surface water discharge permit application on the City's behalf at no charge. It is advisable that should pumping be activated in 2011 that water levels in the monitoring wells be measured to obtain additional data to better understand the aquifer response to pumping under various climatic conditions. The monitoring is estimated to cost \$25,000.

Bid Information:

B10004 Hydrogeological Services August 5, 2009 @ 2:00pm

Award Information:

A Purchase order will be issued to the Emery and Garrett Groundwater Inc to authorize \$228,500.00 expenditures.

Purchasing Information:

Type:	Additional Scope V	Advertised:	No
Invitations Mailed:	40	Number of Responses:	8 and 1 nb
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	As needed
Recommended Award to:	Emery & Garrett	Fund:	Water
Other Approvals Required:	Yes State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

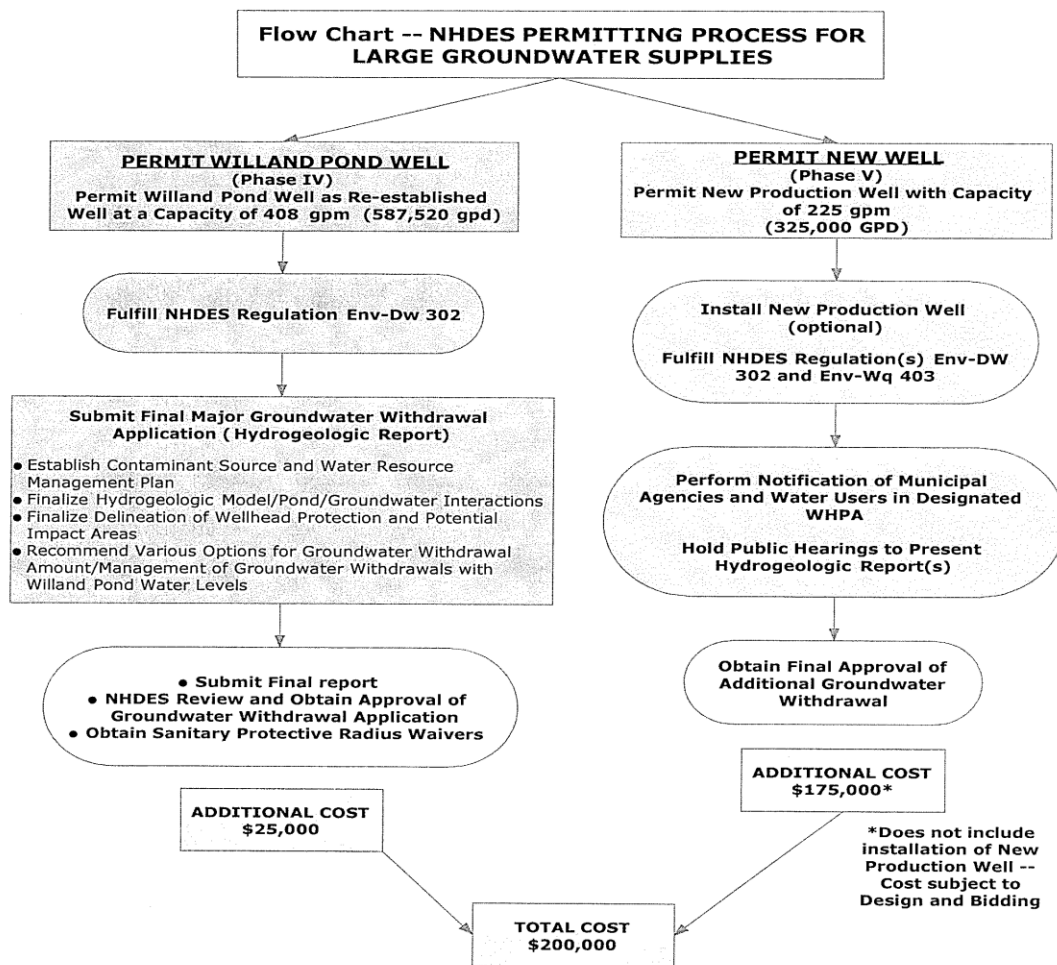
Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

"NEXT STEPS" - PHASES IV & V (Permitting)

WILLAND POND WELL INVESTIGATION





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.04.27 - 50**

Resolution Re: B10004 Award of Additional Scope of Hydrogeological Services for the Willand Pond Well

PHASE VI

Continued temporary pumping of Willand Pond Well and assessment of potential to dewater and/or lower groundwater levels in local neighborhoods who are experiencing flooding of residential basements

Task 1 -- Assess possibility to pipe pumped water from the Willand Pond Well to artificially recharge the Smith and Cummings well field.

This will include a preliminary fatal flaw assessment from both an engineering and permitting perspective, as well as providing an overall estimated cost to proceed with artificial recharge (includes meeting with NHDES, if needed).

Estimated Cost Task 1: \$2,850CITY NOT DOING THIS TASK....

Task 2 -- Pilot study – dewatering

EGGI will conduct a brief pilot study in a selected neighborhood to determine if on-site pumping of an existing well will serve to help lower the local groundwater table. This would involve conducting a series of brief pumping tests, monitoring of nearby observation wells, and assessment of the potential for effectively dewatering local groundwater levels.

Estimated Cost Task 2: \$3,500.

1 Does not include purchase of sump pump (to be purchased directly by the City of Dover upon recommendation of EGGI).

Task 3 -- A) Obtain temporary groundwater discharge permit from NHDES

EGGI will fill in all application paperwork and submit to NHDES for review and approval of a temporary groundwater discharge permit for the Willand Pond Well.

Estimated Cost Task 3A: \$0

B) Monitor a select number of observation wells near existing neighborhoods, wetlands, and Willand Pond for the time period extending from May 2011 through April 2012.

Concurrent with the groundwater monitoring program, attempts will be made to lower the level of Willand Pond to a desirable elevation established by the City (possibly at 187 feet ASL).

Includes one presentation/meeting with City Council.

Estimated Cost Task 3B: \$25,000 per year



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

- WHEREAS: Sealed bids # B11057 were requested and received for Water Drain Supplies on April 4, 2011 at 2:00 PM EST.; and
- WHEREAS: Rates will hold for one year and vendors providing low bid on the item will be utilized, as needed, depending upon their different types of product; and
- WHEREAS: The bids meeting specifications were submitted for 678 different types of products with varying rates from eight vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in back ground section, as needed, given the rates provided 4/4/2011. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Bal 4/18/11
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg	324,615.00	112,735.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

RESOLUTION BACKGROUND MATERIAL:

The bids were submitted in varying amounts for 678 different products by the following vendors:

Hydraflo Inc	Beaumont TX
Ti-Sales	Sudbury MA
EJ Prescott	Concord NH
John Hoadly & Sons	Rockland MA
Ferguson Water Works	Raymond NH
Stiles Company	Norwood MA
Vellano Brothers Inc	Raymond NH
The Pipe Connection	Ashland NH

Bid Information:

Sealed bids # B11057 were requested and received for Water Drain Supplies on April 4, 2011 at 2:00 PM EST

Award Information:

Purchase Orders will be issued as needed to various vendors' at lowest rates submitted on Bid #B11057 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	84	Number of Responses:	8
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr unless otherwise noted by vendor	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

Vendor Solicitation List:

American Sign Brackets P.O. Box 690 Green Forest, AR 72638	Rocal, Inc 3186 CR 550 Frankfort, Ohio 45628	Phoenix Precast Products 77 Regional Drive Concord, NH 03301
ATTLANTIC BROOM CO. 345 JOHN QUINCY ADAMS TAUNTON, MA 02780	TAPCO 5100 W. Brown Deer Road Milwaukee, WI 53223	Pike Industries, Inc. 650 Peverly Hill Road Portsmouth, NH 03801
Centilla Corporation 37 Industrial Drive Exeter, NH 03833	The Pipe Connection, LLC. P.O. Box 472 Ashland, NH 03217	Plourde Sand & Gravel Co PO Box 220 Suncook, NH 03275
Clow Valve Company 125 Main Street #61 Newmarket, NH 03857	Ti-SALES INC. 36 Hudson Road Sudbury, MA 01776	PMSI 259 Southwest Cutoff Millbury, MA 01527
Cohen Steel Supply 10 Basin Street Concord, NH 03302	WATER WORKS SUPPLY 71 ROCKINGHAM ROAD LONDONDERRY, NH 03053	Pool & Electrical Products 1250 E. FRANCIS ST ONTARIO, CA 91761
E.J. Prescott, Inc. 210 Sheep Davis Road Concord, NH 03301	Aggregate Industries PO BOX 1448 Raymond, NH 03077	Protection One Technology Drive Londonderry, NH 03053
Fastenal 165 Industrial Park Drive Dover, NH 03820	AH Harris & Sons 255 West Road Portsmouth, NH 03801	R.G. Tombs Door Co., Inc. 38 West River Rd. Hooksett, NH 03106
Ferguson Waterworks 1 Chester Road Raymond, NH 03077	Arnold. T Clement Co Inc. P.O. Box 1575 Rochester, NH 03867	Reliable Equipment, LLC PO Box 5647 Manchester, NH 03108
Graybar 80 Pepsi Road Manchester, NH 03109	BC'S GENERAL CONST 6 REUBENS DRIFTWAY HAMPTON, NH 03842	RICCI LUMBER 105 BARTLETT ST PORTSMOUTH, NH 03801
Greater Dover Chamber 550 Central Ave Dover, NH 03820	Brox Industries, Inc. 1471 Methuen St. Dracut, MA 01826	Royal Window & Door LLC 210 West Road, Suite 6 Portsmouth, NH 03801



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275	CED 151 Portland Ave Dover, NH 03820	S.D. IRELAND CONCRETE 193 INDUSTRIAL AVE WILLISTON, VT 05495
Hydraflo, Inc. 1030 Milam St. Beaumont, Texas 77701	D & L Thomas Equipment PO Box 200 Spofford, NH 03462	Salmon Falls Woodworks 38A Littleworth Rd Dover, NH 03820
Ibis Signs 496 Pittsburgh Rd Butler, PA 16002	Donovan Equipment 6 Enterprise Drive Londonderry, NH 03053	Seacoast Redimix Concrete PO Box 480 Winnisquam, NH 03289
Metalcraft, Inc. P.O. Box 1468 Mason City, Iowa 50401	Door Services, Inc. P.O. Box 8772 Portland, ME 04104	Sealex P.O. Box 238 Scarborough, maine 04070
New England Barricade Co. P.O. Box 372 Newmarket, NH 03857	EAST COAST LUMBER P O BOX 530 EAST HAMPSTEAD, NH	Shea NE Concrete Products PO Box 807 Amesbury, MA 01913
Perma-Line Corporation PO Box 4515 Brockton, ME 02303	Fastenal 165 Industrial Park Drive Dover, NH 03820	Spk Steel Fabrication P.O. box 608 Fitchburg, MA 01420
Ralph L Osgood Inc. 144 Grissom Lane Claremont , NH 03743	Ferguson Waterworks 1 Chester Road Raymond, NH 03077	Stiles Company, Inc. 922 Pleasant Street Norwood, MA 02062
NorthEast Electrical Dist 36 Littleworth Rd Dover, NH 03820	Genest Precast 238 Country Club Rd Sanford , ME 04073	Super Floorz 19 Lafayette Rd Hampton, NH 03842
Northland Holder Inc. 284 Ricker Hill Road Turner, Maine 04282	George R. Roberts Co 192 Biddeford Rd Alfred, ME 04002	The Dirt Doctors 709 Keith Ave Pembroke, NH 03275
Oakwoods Lumber, Inc. 310 Oakwoods Rd. North Berwick, ME 03906	Hi-Way Safety Systems, Inc. 9 Rockview Way Rockland, MA 02370	The Pipe Connection, LLC. P.O. Box 472 Ashland, NH 03217



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2011.04.27 – 51**
Resolution Re: **B11057 Water Drain Supplies**

Otto Environmental Systems 12700 General Drive Charlotte, NC 28273	Hydraflo, Inc. 1030 Milam St. Beaumont, Texas 77701	Ti-SALES INC. 36 Hudson Road Sudbury, MA 01776
Overhead Door Co. 210 West Road #4 Portsmouth, NH 03801	Infinite Imaging 903 Central Avenue, Suite 4 Dover, NH 03820	Tri City Masonry Inc. 384 route 108 Somersworth, NH 03878
Parts Associates, Inc. 12 Moore Road Gilmanton Iron Works, NH	ISCO Industries LLC 49 Cobbler Drive Fitchburg, MA 01420	UNITED RENTALS 40 WILLOW STREET MANCHESTER, NH 03103
Perma-Line Corporation PO Box 4515 Brockton, ME 02303	John Hoadley and Sons Inc 672 Union Street Rockland, MA 02370	United Site Services Northeast PO Box 9131 Foxborough, MA 02035
Perry Supply 370 north washington North Attleboro, Ma 02760	KAMCO SUPPLY CORP 19 Independence Dr LONDONDERRY, NH 03053	VELLANO BROS INC. 309 ROUTE 27 RAYMOND, NH 03077
Phoenix Pecast Products 77 Regional Drive Concord, NH 03246	New England Positioning 58 Chenell Drive Concord, NH 03301	WATER WORKS SUPPLY 71 ROCKINGHAM ROAD LONDONDERRY, NH 03053
Michie Corp. P.O.Box 870 Henniker, N.H. 03242	MADONA AND MICHAEL 47 MAGNOLIA ST MALDEN, MA 02148	Winter Equipment Company 1900 Joseph Lloyd Parkway Willoughby, Ohio 44094
Middleton Building Supply 58 Old Rochetsre Rd Dover, NH 03820	LIDDELL BROTHERS INC 600 INDUSTRIAL DRIVE HALIFAX, MA 02338	lcg limited p.o.box 587 barrington, nh 03825

Bid results are contained in online agenda materials

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost							
					each	each	each	each	each	each	each	each
					FERGUSON	HYDRAFLO	Ti-SALES INC	EJ Prescott	VELLANO BROS	PIPE CONNECT	STILES CO	HOADLEY
	SERVICE BRASS & FITTINGS											
1	ADAPTER, female iron pipe X compression	3/4"	EA	48	NB	no bid	9.40	8.45	9.22	8.73	8.40	9.94
2	ADAPTER, female iron pipe X compression	3/4" c x 1" t	EA	12	NB	no bid	11.19	10.07	nb	10.39	9.90	11.62
3	ADAPTER, female iron pipe X compression	1"	EA	36	NB	no bid	12.76	11.46	13.14	11.85	11.41	14.22
4	ADAPTER, female iron pipe X compression	1" c x 3/4" t	EA	36	NB	no bid	11.07	9.96	nb	10.28	10.00	11.50
5	ADAPTER, female iron pipe X compression	1" c x 1 1/4" t	EA	2	NB	no bid	13.68	12.30	nb	14.21	16.27	17.09
6	ADAPTER, female iron pipe X compression	1 1/4"	EA	2	NB	no bid	21.30	19.13	20.51	19.77	19.04	22.08
7	ADAPTER, female iron pipe X compression	1 1/2"	EA	2	NB	no bid	33.91	30.48	32.64	31.49	30.33	35.18
8	ADAPTER, female iron pipe X compression	2"	EA	6	NB	no bid	40.38	36.29	39.00	37.50	36.15	41.92
9	ADAPTER, male iron pipe X compression	3/4"	EA	48	NB	no bid	8.95	8.03	8.61	8.31	8.00	9.28
10	ADAPTER, male iron pipe X compression	3/4" t x 1" c	EA	6	NB	no bid	9.90	8.77	nb	9.19	8.85	9.59
11	ADAPTER, male iron pipe X compression	1"	EA	24	NB	no bid	10.59	9.52	10.56	9.83	9.46	10.96
12	ADAPTER, male iron pipe X compression	1" t x 3/4" c	EA	6	NB	no bid	9.76	8.89	nb	9.06	8.73	10.10
13	ADAPTER, male iron pipe X compression	1 1/4"	EA	2	NB	no bid	18.50	16.63	17.82	17.18	16.55	19.22
14	ADAPTER, male iron pipe X compression	1 1/2"	EA	2	NB	no bid	26.50	23.83	26.00	24.61	23.70	27.51
15	ADAPTER, male iron pipe X compression	2"	EA	6	NB	no bid	38.63	34.72	37.00	35.88	34.55	40.08
16	ADAPTER, male iron pipe X swedge	1"	EA	2	NB	no bid	12.00	10.21	nb	10.54	10.15	8.70
17	ADAPTER, male iron pipe X swedge	3/4"	EA	2	NB	no bid	7.85	7.14	nb	7.39	7.11	6.10
18	BARBED NIPPLES, brass barbed X male iron pipe	3/4"	EA	6	NB	no bid	5.05	7.95	nb	4.69	no bid	4.35
19	BARBED NIPPLES, brass barbed X male iron pipe	1"	EA	6	NB	no bid	8.27	7.42	nb	7.68	no bid	7.13
20	BARBED NIPPLES, brass barbed X male iron pipe	1 1/4"	EA	2	NB	no bid	12.56	9.78	nb	11.66	no bid	10.82
21	BARBED NIPPLES, brass barbed X male iron pipe	1 1/2"	EA	2	NB	no bid	12.21	16.87	nb	11.34	no bid	10.52
22	BARBED NIPPLES, brass barbed X male iron pipe	2"	EA	6	NB	no bid	12.92	21.65	nb	12.00	no bid	15.40
28	90° BEND, brass elbow	3/4"	EA	100	NB	no bid	5.12	3.82	nb	NO BID	2.82	6.15
29	90° BEND, brass elbow	1"	EA	36	NB	no bid	8.32	5.85	nb	NO BID	4.34	10.01
30	90° BEND, brass elbow	1 1/4"	EA	2	NB	no bid	13.44	9.33	nb	NO BID	6.91	16.17
31	90° BEND, brass elbow	1 1/2"	EA	2	NB	no bid	16.64	11.68	nb	NO BID	8.62	20.02
32	90° BEND, brass elbow	2"	EA	12	NB	no bid	26.85	18.97	nb	NO BID	14.04	32.31
33	90° BEND, brass, reducing elbow	3/4" x 1/2"	EA	36	NB	no bid	5.12	4.17	nb	NO BID	3.08	8.78
34	90° BEND, brass, reducing elbow	1" x 1/2"	EA	12	NB	no bid	8.32	7.32	nb	NO BID	5.41	15.39
35	90° BEND, brass, reducing elbow	1" x 3/4"	EA	36	NB	no bid	8.32	7.32	nb	NO BID	5.41	15.39
36	90° BEND, brass, reducing elbow	1 1/2" x 3/4"	EA	2	NB	no bid	23.87	17.45	nb	NO BID	10.67	29.81
38	COPPER, type K, 60' roll	3/4"	FT	1500	NB	no bid	No Bid	10.25	5.33	NO BID	4.75	NB
39	COPPER, type K, 60' roll	1"	FT	600	NB	no bid	No Bid	13.35	7.25	NO BID	6.22	NB
40	COPPER, type K, 40' roll	1 1/2"	FT	40	NB	no bid	No Bid	22.25	12.59	NO BID	10.75	NB
41	COPPER, type K, 40' roll	2"	FT	40	NB	no bid	No Bid	35.85	19.67	NO BID	18.71	NB
42	CORPORATION, ball valve, CC X compression	3/4"	EA	60	NB	no bid	28.84	25.91	27.00	26.78	25.79	29.29
43	CORPORATION, ball valve, CC X compression	1"	EA	18	NB	no bid	37.92	34.09	34.00	35.22	33.91	38.53
44	CORPORATION, ball valve, CC X compression	1 1/4"	EA	0	NB	no bid	74.20	77.98	nb	68.91	66.36	NB
45	CORPORATION, ball valve, CC X compression	1 1/2"	EA	0	NB	no bid	77.71	69.86	80.00	72.18	69.50	78.94

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
46	CORPORATION, ball valve, CC X compression	2"	EA	6	NB	no bid	128.53	115.54	115.00	119.37	114.95	130.56
47	CORPORATION, ball valve, CC X female ipt	3/4"	EA	6	NB	no bid	23.69	21.28	nb	22.00	29.60	24.06
48	CORPORATION, ball valve, CC X female ipt	1"	EA	6	NB	no bid	31.95	28.72	nb	29.67	35.75	35.03
49	CORPORATION, ball valve, CC X female ipt	1 1/4"	EA	0	NB	no bid	70.76	n/b	nb	65.72	45.95	NB
50	CORPORATION, ball valve, CC X female ipt	1 1/2"	EA	0	NB	no bid	75.19	67.60	nb	69.83	75.23	76.34
51	CORPORATION, ball valve, CC X male ipt	2"	EA	12	NB	no bid	121.62	n/b	nb	112.96	119.26	123.50
52	CORPORATION, ball valve, IPT X compression	3/4"	EA	6	NB	no bid	28.84	25.91	28.00	26.78	25.79	29.29
53	CORPORATION, ball valve, IPT X compression	1"	EA	6	NB	no bid	37.92	34.09	26.00	35.22	33.91	38.53
54	CORPORATION, ball valve, IPT X compression	1 1/4"	EA	0	NB	no bid	74.20	77.98	nb	68.91	66.36	NB
55	CORPORATION, ball valve, IPT X compression	1 1/2"	EA	0	NB	no bid	77.71	69.86	80.00	72.18	69.50	78.94
56	CORPORATION, ball valve, IPT X compression	2"	EA	1	NB	no bid	128.53	115.54	118.00	119.37	114.95	130.56
57	CURB STOP, ball valve, compression X compression	3/4"	EA	100	NB	no bid	39.48	35.49	37.00	36.67	33.95	41.49
58	CURB STOP, ball valve, compression X compression	1"	EA	50	NB	no bid	59.35	53.35	55.00	55.12	51.04	62.36
59	CURB STOP, ball valve, compression X compression	1 1/2"	EA	2	NB	no bid	129.84	116.72	120.00	120.59	111.66	128.85
60	CURB STOP, ball valve, compression X compression	2"	EA	12	NB	no bid	182.54	164.09	177.00	169.54	156.98	191.74
61	CURB BOX, ERIE style w/ 30" rod	5' - 6'	EA	125	NB	no bid	31.80	31.48	39.50	39.79	no bid	45.67
62	CURB BOX EXT, ERIE style	12"	EA	48	NB	no bid	No Bid	16.43	18.00	17.63	no bid	22.49
63	CURB BOX EXT, ERIE style	6"	EA	48	NB	no bid	No Bid	12.86	17.00	16.28	no bid	20.77
64	CURB BOX REPAIR CAP, ERIE w/screw		EA	60	NB	no bid	No Bid	6.70	8.60	8.79	no bid	11.22
65	CURB BOX REPLACEMENT CAP, ERIE style		EA	60	NB	no bid	6.35	5.57	9.00	8.43	no bid	10.76
66	CURB BOX ENLARGED BASE, ERIE style	2"	EA	18	NB	no bid	No Bid	25.13	20.00	15.20	no bid	19.38
67	METER RESETTER, C-horn style, standard meter size, male iron pipe	5/8"	EA	6	NB	no bid	38.10	36.76	nb	35.37	38.50	NB
68	METER RESETTER, C-horn style, standard meter size, male iron pipe	3/4"	EA	6	NB	no bid	45.39	42.85	nb	42.15	44.45	NB
69	METER RESETTER, C-horn style, standard meter size, male iron pipe	1"	EA	6	NB	no bid	70.87	67.11	nb	65.80	68.26	NB
70	METER CONNECTORS, swivel nut X MIP thread 5/8"	5/8"	EA	300	NB	no bid	5.11	4.61	nb	6.81	4.57	5.10
71	METER CONNECTORS, swivel nut X MIP thread 3/4"	3/4"	EA	200	NB	no bid	5.81	5.22	nb	5.39	5.19	5.63
72	METER CONNECTORS, swivel nut X MIP thread 1"	1"	EA	60	NB	no bid	8.95	8.03	nb	8.31	8.00	8.66
73	NIPPLE, brass	3/4" x 1 1/2"	EA	150	NB	no bid	2.19	2.27	2.92	NO BID	3.92	2.38
74	NIPPLE, brass	3/4" x 2"	EA	50	NB	no bid	2.58	2.88	3.42	NO BID	4.93	2.82
75	NIPPLE, brass	3/4" x 2 1/2"	EA	50	NB	no bid	3.00	3.33	3.97	NO BID	5.72	3.27
76	NIPPLE, brass	3/4" x 3"	EA	25	NB	no bid	3.45	3.85	4.58	NO BID	6.59	3.77
77	NIPPLE, brass	3/4" x 3 1/2"	EA	12	NB	no bid	3.88	4.30	5.13	NO BID	7.40	4.23
78	NIPPLE, brass	3/4" x 4"	EA	12	NB	no bid	4.50	4.98	6.00	NO BID	8.60	4.92
79	NIPPLE, brass	3/4" x 4 1/2"	EA	12	NB	no bid	4.90	5.45	6.48	NO BID	9.36	5.35
80	NIPPLE, brass	3/4" x 5"	EA	12	NB	no bid	5.41	6.02	7.17	NO BID	10.33	5.90
81	NIPPLE, brass	3/4" x 5 1/2"	EA	12	NB	no bid	5.91	6.53	7.82	NO BID	11.29	6.45

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
82	NIPPLE, <i>brass</i>	3/4" x 6"	EA	12	NB	no bid	6.58	7.30	8.72	NO BID	12.56	7.18
83	NIPPLE, <i>brass</i>	1" x 1 1/2"	EA	36	NB	no bid	3.02	3.37	4.93	NO BID	no bid	3.30
84	NIPPLE, <i>brass</i>	1" x 2"	EA	50	NB	no bid	3.73	4.15	4.93	NO BID	7.12	4.07
85	NIPPLE, <i>brass</i>	1" x 2 1/2"	EA	50	NB	no bid	4.35	4.83	5.77	NO BID	8.31	4.75
86	NIPPLE, <i>brass</i>	1" x 3"	EA	25	NB	no bid	5.01	5.57	6.63	NO BID	9.57	5.47
87	NIPPLE, <i>brass</i>	1" x 3 1/2"	EA	6	NB	no bid	5.80	6.47	7.68	NO BID	11.08	6.33
88	NIPPLE, <i>brass</i>	1" x 4"	EA	6	NB	no bid	6.52	7.25	8.63	NO BID	12.46	7.12
89	NIPPLE, <i>brass</i>	1" x 4 1/2"	EA	6	NB	no bid	7.27	8.10	9.63	NO BID	13.89	7.94
90	NIPPLE, <i>brass</i>	1" x 5"	EA	12	NB	no bid	8.04	8.93	10.65	NO BID	15.36	8.78
91	NIPPLE, <i>brass</i>	1" x 5 1/2"	EA	12	NB	no bid	8.81	9.77	11.67	NO BID	16.83	9.62
92	NIPPLE, <i>brass</i>	1" x 6"	EA	12	NB	no bid	9.60	10.67	12.75	NO BID	18.34	10.48
93	NIPPLE, <i>brass</i>	1 1/4" x 1 1/2"	EA	2	NB	no bid	4.56	5.05	6.90	NO BID	no bid	4.98
94	NIPPLE, <i>brass</i>	1 1/4" x 2"	EA	2	NB	no bid	5.21	5.80	6.90	NO BID	9.95	5.68
95	NIPPLE, <i>brass</i>	1 1/4" x 2 1/2"	EA	2	NB	no bid	5.89	6.53	7.80	NO BID	11.25	6.43
96	NIPPLE, <i>brass</i>	1 1/4" x 3"	EA	2	NB	no bid	6.97	7.73	9.50	NO BID	13.31	7.61
97	NIPPLE, <i>brass</i>	1 1/4" x 3 1/2"	EA	2	NB	no bid	8.15	9.05	11.00	NO BID	15.58	8.90
98	NIPPLE, <i>brass</i>	1 1/4" x 4"	EA	2	NB	no bid	9.18	10.17	12.00	NO BID	17.53	10.02
99	NIPPLE, <i>brass</i>	1 1/4" x 4 1/2"	EA	2	NB	no bid	10.16	11.28	14.00	NO BID	19.41	11.09
100	NIPPLE, <i>brass</i>	1 1/4" x 5"	EA	2	NB	no bid	11.20	12.42	15.00	NO BID	21.41	12.23
101	NIPPLE, <i>brass</i>	1 1/4" x 5 1/2"	EA	2	NB	no bid	12.25	13.62	16.30	NO BID	23.42	13.38
102	NIPPLE, <i>brass</i>	1 1/4" x 6"	EA	2	NB	no bid	13.38	14.85	18.00	NO BID	25.58	14.62
103	NIPPLE, <i>brass</i>	1 1/2" x 1 3/4"	EA	2	NB	no bid	5.93	6.62	8.50	NO BID	no bid	6.47
104	NIPPLE, <i>brass</i>	1 1/2" x 2"	EA	2	NB	no bid	6.38	7.07	10.50	NO BID	12.19	6.96
105	NIPPLE, <i>brass</i>	1 1/2" x 2 1/2"	EA	2	NB	no bid	7.64	8.48	10.50	NO BID	14.60	8.34
106	NIPPLE, <i>brass</i>	1 1/2" x 3"	EA	2	NB	no bid	8.78	9.75	12.00	NO BID	16.78	9.59
107	NIPPLE, <i>brass</i>	1 1/2" x 3 1/2"	EA	2	NB	no bid	10.08	11.18	15.00	NO BID	19.26	11.01
108	NIPPLE, <i>brass</i>	1 1/2" x 4"	EA	2	NB	no bid	11.43	12.70	15.17	NO BID	21.85	12.49
109	NIPPLE, <i>brass</i>	1 1/2" x 4 1/2"	EA	2	NB	no bid	12.85	14.28	18.00	NO BID	24.55	14.03
110	NIPPLE, <i>brass</i>	1 1/2" x 5"	EA	2	NB	no bid	14.22	15.78	19.00	NO BID	27.17	15.52
111	NIPPLE, <i>brass</i>	1 1/2" x 5 1/2"	EA	2	NB	no bid	15.55	17.23	21.00	NO BID	29.72	16.95
112	NIPPLE, <i>brass</i>	1 1/2" x 6"	EA	2	NB	no bid	16.89	18.73	23.00	NO BID	32.28	18.45
113	NIPPLE, <i>brass</i>	2" x 2"	EA	12	NB	no bid	9.02	10.05	14.00	NO BID	17.24	9.85
114	NIPPLE, <i>brass</i>	2" x 2 1/2"	EA	12	NB	no bid	9.74	10.82	15.00	NO BID	18.62	10.64
115	NIPPLE, <i>brass</i>	2" x 3"	EA	6	NB	no bid	11.24	12.45	15.00	NO BID	21.49	12.28
116	NIPPLE, <i>brass</i>	2" x 3 1/2"	EA	6	NB	no bid	12.94	14.38	18.00	NO BID	24.74	14.13
117	NIPPLE, <i>brass</i>	2" x 4"	EA	6	NB	no bid	14.71	16.32	20.00	NO BID	28.11	16.06
118	NIPPLE, <i>brass</i>	2" x 4 1/2"	EA	6	NB	no bid	16.40	18.22	24.00	NO BID	31.34	17.91
119	NIPPLE, <i>brass</i>	2" x 5"	EA	6	NB	no bid	18.18	20.22	25.00	NO BID	34.75	19.86
120	NIPPLE, <i>brass</i>	2" x 5 1/2"	EA	6	NB	no bid	19.94	22.17	27.00	NO BID	38.12	21.78
121	NIPPLE, <i>brass</i>	2" x 6"	EA	6	NB	no bid	21.71	24.10	30.00	NO BID	41.50	23.72
122	PLASTIC, <i>CTS 200 psi, 100' roll</i>	3/4"	FT	500	NB	no bid	0.26	0.30	0.30	NO BID	0.45	0.26
123	PLASTIC, <i>CTS 200 psi, 100' roll</i>	1"	FT	800	NB	no bid	0.44	0.47	0.40	NO BID	0.55	0.42
124	PLASTIC, <i>CTS 200 psi, 100' roll</i>	1 1/2"	FT	0	NB	no bid	0.89	1.06	0.85	NO BID	0.90	0.89
125	PLASTIC, <i>CTS 200 psi, 100' roll</i>	2"	FT	200	NB	no bid	1.62	1.82	1.45	NO BID	1.20	1.44
126	PLUG, <i>brass</i>	1/2"	EA	6	NB	no bid	3.20	2.35	3.50	NO BID	1.44	2.94

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
127	PLUG, <i>brass</i>	3/4"	EA	6	NB	no bid	3.83	3.07	4.50	NO BID	1.65	3.70
128	PLUG, <i>brass</i>	1"	EA	12	NB	no bid	5.77	5.22	7.00	NO BID	2.17	5.91
129	PLUG, <i>brass</i>	1 1/2"	EA	4	NB	no bid	13.89	12.15	12.00	NO BID	4.12	10.35
130	PLUG, <i>brass</i>	2"	EA	6	NB	no bid	20.47	19.25	20.00	NO BID	6.50	16.98
131	REDUCING BUSHING, <i>brass</i>	3/4" x 1/2"	EA	48	NB	no bid	3.55	2.07	5.00	NO BID	1.51	4.10
132	REDUCING BUSHING, <i>brass</i>	1" x 1/2"	EA	24	NB	no bid	4.50	3.08	7.00	NO BID	2.28	5.19
133	REDUCING BUSHING, <i>brass</i>	1" x 3/4"	EA	24	NB	no bid	4.50	3.08	7.00	NO BID	2.28	5.19
134	REDUCING BUSHING, <i>brass</i>	1 1/4" x 3/4"	EA	2	NB	no bid	7.67	5.27	11.60	NO BID	3.88	8.85
135	REDUCING BUSHING, <i>brass</i>	1 1/4" x 1"	EA	4	NB	no bid	7.67	5.27	11.60	NO BID	3.88	8.85
136	REDUCING BUSHING, <i>brass</i>	1 1/2" x 3/4"	EA	2	NB	no bid	No Bid	8.25	15.00	NO BID	6.06	12.58
137	REDUCING BUSHING, <i>brass</i>	1 1/2" x 1"	EA	2	NB	no bid	10.89	6.73	15.00	NO BID	4.96	12.58
138	REDUCING BUSHING, <i>brass</i>	2" x 1"	EA	12	NB	no bid	No Bid	12.03	18.00	NO BID	8.85	15.52
139	REDUCING BUSHING, <i>brass</i>	2" x 1 1/4"	EA	4	NB	no bid	13.44	9.98	18.00	NO BID	7.35	15.52
140	REDUCING BUSHING, <i>brass</i>	2" x 1 1/2"	EA	6	NB	no bid	13.44	9.98	18.00	NO BID	7.35	15.52
141	REDUCING BUSHING, <i>brass</i>	2 1/2" x 2"	EA	2	NB	no bid	33.90	19.98	48.00	NO BID	14.69	39.16
142	REDUCING COUPLING, <i>brass</i>	3/4" x 1/2"	EA	12	NB	no bid	5.12	3.68	7.00	NO BID	2.74	5.91
143	REDUCING COUPLING, <i>brass</i>	1" x 1/2"	EA	12	NB	no bid	8.32	6.10	12.00	NO BID	4.55	9.61
144	REDUCING COUPLING, <i>brass</i>	1" x 3/4"	EA	12	NB	no bid	8.32	6.10	12.00	NO BID	4.55	9.61
145	REDUCING COUPLING, <i>brass</i>	1 1/4" x 1"	EA	4	NB	no bid	18.19	9.88	25.00	NO BID	7.35	21.02
146	REDUCING COUPLING, <i>brass</i>	1 1/2" x 3/4"	EA	2	NB	no bid	23.87	14.07	25.00	NO BID	10.45	27.58
147	REDUCING COUPLING, <i>brass</i>	1 1/2" x 1"	EA	2	NB	no bid	21.11	12.70	30.00	NO BID	9.28	24.39
148	REDUCING COUPLING, <i>brass</i>	1 1/2" x 1 1/4"	EA	2	NB	no bid	21.11	12.70	30.00	NO BID	9.28	24.39
149	REDUCING COUPLING, <i>brass</i>	2" x 1"	EA	6	NB	no bid	36.94	20.87	50.00	NO BID	15.55	42.68
150	REDUCING COUPLING, <i>brass</i>	2" x 1 1/2"	EA	2	NB	no bid	34.20	18.57	50.00	NO BID	13.80	39.51
151	STEEL INSERT, <i>copper tubing size, solid sleeve (not split)</i>	3/4"	EA	60	NB	no bid	1.09	1.13	2.00	1.40	no bid	1.83
152	STEEL INSERT, <i>copper tubing size, solid sleeve (not split)</i>	1"	EA	48	NB	no bid	1.16	1.20	2.10	1.49	no bid	1.96
153	STEEL INSERT, <i>copper tubing size, solid sleeve (not split)</i>	1 1/2"	EA	12	NB	no bid	1.59	1.65	3.50	2.04	no bid	3.83
154	STEEL INSERT, <i>copper tubing size, solid sleeve (not split)</i>	2"	EA	24	NB	no bid	1.59	1.65	5.60	2.04	no bid	6.66
155	STRAIGHT COUPLING, <i>brass</i>	1/2"	EA	6	NB	no bid	3.20	2.32	5.00	NO BID	1.73	3.70
156	STRAIGHT COUPLING, <i>brass</i>	3/4"	EA	24	NB	no bid	4.50	3.05	7.00	NO BID	2.28	5.19
157	STRAIGHT COUPLING, <i>brass</i>	1"	EA	24	NB	no bid	7.67	4.63	10.00	NO BID	3.46	8.85
158	STRAIGHT COUPLING, <i>brass</i>	1 1/4"	EA	2	NB	no bid	12.79	7.27	16.00	NO BID	5.41	14.78
159	STRAIGHT COUPLING, <i>brass</i>	1 1/2"	EA	2	NB	no bid	16.64	9.88	23.00	NO BID	7.35	19.22
160	STRAIGHT COUPLING, <i>brass</i>	2"	EA	6	NB	no bid	27.51	16.27	38.00	NO BID	12.09	31.78
161	TEE, <i>brass</i>	3/4"	EA	6	NB	no bid	6.39	4.67	24.00	NO BID	3.46	7.37
162	TEE, <i>brass</i>	1" x 3/4" outlet	EA	12	NB	no bid	No Bid	10.23	24.00	NO BID	7.57	20.12
163	TEE, <i>brass</i>	1"	EA	24	NB	no bid	11.52	8.32	35.00	NO BID	6.15	13.31
164	TEE, <i>brass</i>	1 1/4"	EA	2	NB	no bid	19.83	11.68	50.00	NO BID	8.62	22.91
165	TEE, <i>brass</i>	1 1/2" x 3/4" out	EA	2	NB	no bid	No Bid	19.83	46.00	NO BID	14.69	39.45
166	TEE, <i>brass</i>	1 1/2"	EA	2	NB	no bid	22.39	16.07	83.00	NO BID	11.86	39.45
167	TEE, <i>brass</i>	2" x 1" outlet	EA	4	NB	no bid	No Bid	32.47	75.00	NO BID	24.01	64.20
168	TEE, <i>brass</i>	2"	EA	2	NB	no bid	37.10	26.28	113.00	NO BID	19.44	42.87

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each	
169	TEE, <i>compression</i>	3/4" X 3/4" outle	EA	4	NB	no bid	26.34	23.68	25.00	24.46	29.29	26.02	
170	TEE, <i>compression</i>	1" x 3/4" outle	EA	4	NB	no bid	28.94	26.01	29.00	39.37	32.18	30.94	
171	TEE, <i>compression</i>	1" x 1" outle	EA	4	NB	no bid	28.19	25.33	34.00	26.18	31.34	36.08	
172	UNION, <i>3-piece, compression X compression</i>	3/4"	EA	60	NB	no bid	10.89	9.78	10.50	10.11	9.73	11.32	
173	UNION, <i>3-piece, compression X compression</i>	1"	EA	50	NB	no bid	12.45	11.20	11.50	11.56	11.13	12.35	
174	UNION, <i>3-piece, compression X compression</i>	1" x 3/4"	EA	50	NB	no bid	12.64	11.36	11.60	11.74	11.30	12.49	
175	UNION, <i>3-piece, compression X compression</i>	1 1/4"	EA	2	NB	no bid	19.66	17.66	30.00	18.25	17.58	32.10	
176	UNION, <i>3-piece, compression X compression</i>	1 1/2"	EA	2	NB	no bid	38.09	34.23	37.00	35.37	34.06	39.52	
177	UNION, <i>3-piece, compression X compression</i>	2"	EA	12	NB	no bid	51.42	46.23	50.00	47.76	45.99	53.38	
178	UNION, <i>compression x iron pipe</i>	3/4"	EA	6	NB	no bid	12.05	11.70	nb	11.19	10.77	12.25	
179	UNION, <i>compression x iron pipe</i>	1"	EA	6	NB	no bid	16.17	15.70	nb	15.29	14.75	16.50	
180	VALVE, <i>service, full port ball, CTS, compression X female iron pipe</i>	3/4"	EA	100	NB	no bid	34.66	31.16	nb	32.18		36.44	
181	VALVE, <i>service, full port ball, CTS, compression X female iron pipe</i>	1"	EA	50	NB	no bid	53.23	47.86	nb	49.43	47.60	55.91	
182	VALVE, <i>service, full port ball, CTS, compression X female iron pipe</i>	1 1/4"	EA	1	NB	no bid	78.52	61.21	nb	72.92	70.22	NB	
183	VALVE, <i>service, full port ball, CTS, compression X female iron pipe</i>	1 1/2"	EA	1	NB	no bid	106.00	95.29	nb	98.45	94.81	111.31	
184	VALVE, <i>service, full port ball, CTS, compression X female iron pipe</i>	2"	EA	20	NB	no bid	147.39	132.49	nb	136.89	131.82	154.95	
185	VALVE, <i>service, full port ball, iron pipe X iron pipe</i>	3/4"	EA	50	NB	no bid	30.68	27.58	nb	28.49	27.44	32.21	
186	VALVE, <i>service, full port ball, iron pipe X iron pipe</i>	1"	EA	25	NB	no bid	47.68	42.85	nb	44.28	42.64	50.05	
187	VALVE, <i>service, full port ball, iron pipe X iron pipe</i>	1 1/4"	EA	1	NB	no bid	71.03	63.86	nb	65.97	63.52	NB	
188	VALVE, <i>service, full port ball, iron pipe X iron pipe</i>	1 1/2"	EA	1	NB	no bid	89.26	80.24	nb	82.90	79.83	93.73	
189	VALVE, <i>service, full port ball, iron pipe X iron pipe</i>	2"	EA	12	NB	no bid	130.55	117.35	nb	121.25	116.76	137.16	
190	VALVE, <i>service, full port ball, CTS, swedge X iron pipe</i>	3/4"	EA	1	NB	no bid	36.27	32.60	nb	NO BID	32.44	NB	
191	VALVE, <i>stop & waste, compression X compression</i>	3/4"	EA	6	NB	no bid	49.55	44.54	nb	46.02	44.31	43.47	
192	VALVE, <i>stop & waste, compression X compression</i>	1"	EA	6	NB	no bid	69.42	62.42	nb	64.48	55.26	70.55	
193	VALVE, <i>stop & waste, iron pipe X iron pipe</i>	3/4"	EA	2	NB	no bid	40.76	36.64	nb	37.85	36.45	34.21	
194	VALVE, <i>stop & waste, iron pipe X iron pipe</i>	1"	EA	2	NB	no bid	57.75	51.93	nb	53.63	65.50	57.03	
195	VALVE HANDLE, <i>FORD, brass</i>	5/8"- 1"	EA	100	NB	no bid	3.39	2.99	nb	3.35	5.62	NB	
196	VALVE HANDLE, <i>FORD, brass</i>	1 1/2" - 2"	EA	12	NB	no bid	8.05	7.84	nb	7.96	10.62	NB	
	CLAMPS, COUPLINGS & SADDLES												
197	BELL JOINT LEAK CLAMP	6"	EA	3	NB	no bid	63.92	80.37	155.00	55.22	54.71	NB	
198	BELL JOINT LEAK CLAMP	8"	EA	3	NB	no bid	88.40	111.06	210.00	76.38	75.67	NB	
199	BELL JOINT LEAK CLAMP	10"	EA	0	NB	no bid	110.83	139.52	262.00	95.75	94.87	NB	
200	BELL JOINT LEAK CLAMP	12"	EA	2	NB	no bid	120.22	150.92	283.00	103.86	102.90	NB	
201	BELL JOINT LEAK CLAMP	14"	EA	0	NB	no bid	No Bid	454.71	965.00	NO BID	no bid	NB	
202	BELL JOINT LEAK CLAMP	16"	EA	1	NB	no bid	No Bid	649.42	475.00	NO BID	no bid	NB	
209	HYMAX COUPLING, <i>DRESSER STYLE 262</i>	3"	EA	4			103.68	no bid	No Bid	n/b	108.00	NO BID	110.75
210	HYMAX COUPLING, <i>DRESSER STYLE 262</i>	4"	EA	4			132.16	no bid	193.30	140.48	139.00	NO BID	141.00
211	HYMAX COUPLING, <i>DRESSER STYLE 262</i>	6"	EA	24			175.42	no bid	255.20	185.39	184.00	NO BID	187.00
212	HYMAX COUPLING, <i>DRESSER STYLE 262</i>	8"	EA	18			197.6	no bid	289.00	209.93	208.00	NO BID	212.00

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
213	HYMAX COUPLING, DRESSER STYLE 262	10" O.S.	EA	2	275.61	no bid	No Bid	289.83	290.00	NO BID		294.00
214	HYMAX COUPLING, DRESSER STYLE 262	12" O.S.	EA	6	366.12	no bid	No Bid	381.22	384.00	NO BID		390.00
215	HYMAX COUPLING, DRESSER STYLE 262	14"	EA	0	NB	no bid	No Bid	n/b	790.00	NO BID		845.00
216	HYMAX COUPLING, DRESSER STYLE 262	16"	EA	2	805.98	no bid	No Bid	n/b	846.00	NO BID		860.00
230	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	2"	EA	1	NB	no bid	36.79	32.97	65.00	30.00	31.49	NB
231	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	2 1/4"	EA	1	NB	no bid	39.10	32.97	67.00	31.85	33.47	NB
232	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	3"	EA	2	NB	no bid	43.47	35.98	72.00	35.10	37.20	NB
233	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	4"	EA	2	NB	no bid	47.65	40.58	81.00	39.92	40.79	NB
234	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	6"	EA	6	NB	no bid	50.98	48.56	95.00	48.04	43.63	NB
235	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	8"	EA	2	NB	no bid	59.79	56.89	112.00	49.29	51.18	NB
236	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, DI	12"	EA	2	NB	no bid	88.93	86.08	175.00	70.57	76.12	NB
237	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	2"	EA	1	NB	no bid	55.92	54.86	106.00	42.76	47.86	NB
238	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	2 1/4"	EA	0	NB	no bid	59.19	54.86	110.00	45.27	50.66	NB
239	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	3"	EA	0	NB	no bid	66.45	58.26	118.00	50.79	56.88	NB
240	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	4"	EA	2	NB	no bid	67.78	64.46	126.00	55.91	58.02	NB
241	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	6"	EA	4	NB	no bid	81.58	77.52	155.00	67.21	69.83	NB
242	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	8"	EA	2	NB	no bid	81.43	91.31	178.00	72.25	69.70	NB
243	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	10"	EA	1	NB	no bid	104.39	118.96	275.00	97.46	89.36	NB
244	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	12"	EA	1	NB	no bid	113.78	137.86	279.00	112.88	97.39	NB
245	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	14"	EA	1	NB	no bid	236.95	273.00	nb	188.37	141.07	NB
246	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, DI	16"	EA	1	NB	no bid	251.17	305.99	nb	203.04	149.28	NB
247	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	4"	EA	1	NB	no bid	73.73	71.66	nb	69.51	63.11	NB
248	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	6"	EA	1	NB	no bid	90.15	85.50	nb	74.33	77.17	NB
249	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	8"	EA	1	NB	no bid	109.52	104.34	nb	90.34	93.74	NB
250	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	10"	EA	0	NB	no bid	120.15	136.68	nb	112.15	102.85	NB
251	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	12"	EA	2	NB	no bid	136.68	155.88	nb	127.60	116.99	NB
252	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	14"	EA	1	NB	no bid	236.95	304.29	nb	206.09	202.83	NB
253	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, DI	16"	EA	2	NB	no bid	251.17	396.87	nb	215.81	215.00	NB
254	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, AC	3"	EA	1	NB	no bid	43.03	35.98	nb	35.10	36.83	NB
255	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, AC	4"	EA	1	NB	no bid	45.54	40.58	nb	39.92	38.98	NB
256	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, AC	6"	EA	1	NB	no bid	54.80	48.56	nb	48.04	46.91	NB
257	REPAIR CLAMP, stainless steel, full circle, single section, 8" length, AC	8"	EA	1	NB	no bid	65.75	56.89	nb	49.29	56.28	NB
258	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	3"	EA	1	NB	no bid	64.13	58.26	nb	54.92	54.89	NB
259	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	4"	EA	1	NB	no bid	72.87	64.46	nb	55.91	62.37	NB
260	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	6"	EA	1	NB	no bid	87.69	77.52	nb	67.21	75.06	NB
261	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	8"	EA	1	NB	no bid	105.38	91.31	nb	72.25	90.20	NB
262	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	10"	EA	1	NB	no bid	107.47	118.96	nb	97.46	91.99	NB
263	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	12"	EA	1	NB	no bid	131.09	137.86	nb	112.88	102.59	NB
264	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	14"	EA	1	NB	no bid	246.90	273.00	nb	188.37	141.07	NB
265	REPAIR CLAMP, stainless steel, full circle, single section, 12" length, AC	16"	EA	1	NB	no bid	264.64	305.99	nb	228.64	no bid	NB
266	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, AC	10"	EA	1	NB	no bid	127.22	136.68	nb	112.15	108.89	NB
267	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, AC	12"	EA	4	NB	no bid	132.09	155.88	nb	127.60	113.07	NB
268	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, AC	14"	EA	1	NB	no bid	246.90	304.29	nb	225.84	202.83	NB
269	REPAIR CLAMP, stainless steel, full circle, single section, 16" length, AC	16"	EA	2	NB	no bid	264.64	396.87	nb	271.21	215.00	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
270	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	4" x 3/4 cc	EA	1	NB	no bid	54.47	57.94	nb	54.38	46.62	NB
271	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	4" x 1 cc	EA	1	NB	no bid	54.47	57.94	nb	54.38	46.62	NB
272	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	4" x 1 1/2 cc	EA	1	NB	no bid	60.45	67.79	nb	60.03	51.75	NB
273	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	4" x 2 cc	EA	1	NB	no bid	66.83	73.90	nb	66.06	57.20	NB
274	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	6" x 3/4 cc	EA	6	NB	no bid	61.35	65.92	nb	61.48	52.52	NB
275	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	6" x 1 cc	EA	6	NB	no bid	61.35	65.92	nb	61.48	52.52	NB
276	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	6" x 1 1/2 cc	EA	1	NB	no bid	67.34	75.78	nb	67.13	57.64	NB
277	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	6" x 2 cc	EA	2	NB	no bid	73.73	81.88	nb	73.17	63.11	NB
278	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	8" x 3/4 cc	EA	2	NB	no bid	68.42	74.26	nb	62.85	58.56	NB
279	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	8" x 1 cc	EA	2	NB	no bid	68.42	74.26	nb	62.85	58.56	NB
280	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	8" x 1 1/2 cc	EA	0	NB	no bid	74.39	102.58	nb	68.02	63.68	NB
281	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, DI	8" x 2 cc	EA	1	NB	no bid	80.78	108.69	nb	73.54	69.14	NB
282	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	6" x 3/6 cc	EA	2	NB	no bid	85.84	94.90	nb	79.23	73.48	NB
283	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	6" x 1 cc	EA	2	NB	no bid	85.84	94.90	nb	79.23	73.48	NB
284	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	6" x 1 1/2 cc	EA	0	NB	no bid	91.82	104.74	nb	84.39	78.59	NB
285	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	6" x 2 cc	EA	1	NB	no bid	98.20	110.86	nb	89.91	84.06	NB
286	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	8" x 3/4 cc	EA	2	NB	no bid	97.22	108.68	nb	90.03	83.21	NB
287	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	8" x 1 cc	EA	2	NB	no bid	97.22	108.68	nb	90.03	83.21	NB
288	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	8" x 1 1/2 cc	EA	1	NB	no bid	103.19	118.53	nb	95.20	88.33	NB
289	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	8" x 2 cc	EA	1	NB	no bid	109.58	124.63	nb	100.72	93.80	NB
290	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	10" x 3/4 cc	EA	0	NB	no bid	118.83	136.32	nb	115.24	101.71	NB
291	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	10" x 1 cc	EA	0	NB	no bid	118.83	136.32	nb	115.24	101.71	NB
292	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	10" x 1 1/2 cc	EA	0	NB	no bid	124.82	146.18	nb	120.41	106.84	NB
293	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, DI	10" x 2 cc	EA	0	NB	no bid	131.20	152.28	nb	125.93	112.31	NB
294	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	10" x 3/4 cc	EA	0	NB	no bid	133.65	154.04	nb	129.92	114.40	NB
295	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	10" x 1 cc	EA	0	NB	no bid	133.65	154.04	nb	129.92	114.40	NB
296	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	10" x 1 1/2 cc	EA	0	NB	no bid	139.64	163.90	nb	135.10	119.53	NB
297	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	10" x 2 cc	EA	0	NB	no bid	146.03	169.68	nb	140.62	125.00	NB
298	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	12" x 3/4 cc	EA	1	NB	no bid	149.22	173.26	nb	130.66	127.73	NB
299	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	12" x 1 cc	EA	1	NB	no bid	149.22	173.26	nb	130.66	127.73	NB
300	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	12" x 1 1/2 cc	EA	0	NB	no bid	155.20	183.10	nb	135.82	132.85	NB
301	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	12" x 2 cc	EA	1	NB	no bid	161.58	189.21	nb	141.34	138.31	NB
302	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	14" x 3/4 cc	EA	0	NB	no bid	257.53	300.21	nb	NO BID	220.44	NB
303	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	14" x 1 cc	EA	0	NB	no bid	257.53	300.21	nb	NO BID	220.44	NB
304	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	14" x 1 1/2 cc	EA	0	NB	no bid	263.52	309.41	nb	NO BID	225.57	NB
305	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	14" x 2 cc	EA	0	NB	no bid	269.90	315.11	nb	NO BID	231.03	NB
306	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	16" x 3/4 cc	EA	1	NB	no bid	271.74	386.61	nb	NO BID	232.61	NB
307	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	16" x 1 cc	EA	1	NB	no bid	271.74	386.61	nb	NO BID	232.61	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
308	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	16" x 1 1/2 cc	EA	0	NB	no bid	277.73	395.81	nb	NO BID	237.73	NB
309	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, DI	16" x 2 cc	EA	1	NB	no bid	284.12	401.51	nb	NO BID	243.20	NB
310	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	4" x 3/4 cc	EA	2	NB	no bid	54.47	57.94	nb	54.38	46.62	NB
311	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	4" x 1 cc	EA	1	NB	no bid	54.47	57.94	nb	54.38	58.27	NB
312	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	4" x 1 1/2 cc	EA	0	NB	no bid	75.55	67.79	nb	68.60	64.67	NB
313	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	4" x 2 cc	EA	0	NB	no bid	83.54	73.90	nb	660.06	71.51	NB
314	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	6" x 3/4 cc	EA	2	NB	no bid	70.94	65.92	nb	61.48	60.72	NB
315	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	6" x 1 cc	EA	2	NB	no bid	70.94	65.92	nb	61.48	60.72	NB
316	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	6" x 1 1/2 cc	EA	1	NB	no bid	77.87	75.78	nb	67.13	66.65	NB
317	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	6" x 2 cc	EA	2	NB	no bid	96.77	81.88	nb	73.17	82.83	NB
318	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	8" x 3/4 cc	EA	2	NB	no bid	69.50	74.26	nb	62.85	59.49	NB
319	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	8" x 1 cc	EA	1	NB	no bid	69.50	74.26	nb	62.85	59.49	NB
320	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	8" x 1 1/2 cc	EA	0	NB	no bid	87.29	102.58	nb	67.39	74.72	NB
321	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	8" x 2 cc	EA	1	NB	no bid	94.67	108.69	nb	73.54	81.03	NB
322	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	10" x 3/4 cc	EA	0	NB	no bid	83.15	93.18	nb	79.87	71.18	NB
323	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	10" x 1 cc	EA	0	NB	no bid	83.15	93.18	nb	79.87	71.18	NB
324	REPAIR CLAMP, CC tap, stainless steel, single section, 8" length, AC	10" x 2 cc	EA	0	NB	no bid	95.52	133.06	nb	90.55	no bid	NB
325	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	6" x 3/4 cc	EA	2	NB	no bid	99.24	94.89	nb	79.23	84.95	NB
326	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	6" x 1 cc	EA	2	NB	no bid	99.24	94.89	nb	79.23	84.95	NB
327	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	6" x 2 cc	EA	2	NB	no bid	113.55	110.86	nb	89.91	97.20	NB
328	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	8" x 3/4 cc	EA	2	NB	no bid	114.47	108.68	nb	90.03	97.98	NB
329	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	8" x 1 cc	EA	1	NB	no bid	114.47	108.68	nb	90.03	97.98	NB
330	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	8" x 2 cc	EA	1	NB	no bid	111.37	124.63	nb	100.72	110.22	NB
331	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	10" x 3/4 cc	EA	0	NB	no bid	118.83	136.32	nb	115.24	101.71	NB
332	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	10" x 1 cc	EA	0	NB	no bid	118.83	136.32	nb	115.24	101.71	NB
333	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	10" x 2 cc	EA	0	NB	no bid	131.20	152.28	nb	125.93	112.31	NB
334	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	12" x 3/4 cc	EA	1	NB	no bid	140.43	155.22	nb	130.66	120.20	NB
335	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	12" x 1 cc	EA	1	NB	no bid	140.43	155.22	nb	130.66	120.20	NB
336	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	12" x 2 cc	EA	1	NB	no bid	152.79	171.18	nb	141.34	130.79	NB
337	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	16" x 3/4 cc	EA	0	NB	no bid	285.22	301.80	nb	220.82	236.02	NB
338	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	16" x 1 cc	EA	0	NB	no bid	285.22	301.80	nb	220.82	236.02	NB
339	REPAIR CLAMP, CC tap, stainless steel, single section, 12" length, AC	16" x 2 cc	EA	0	NB	no bid	297.58	316.70	nb	231.51	246.60	NB
340	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	8" x 3/4 cc	EA	0	NB	no bid	127.52	121.71	nb	100.38	109.15	NB
341	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	8" x 1 cc	EA	0	NB	no bid	127.52	121.71	nb	100.38	109.15	NB
342	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	8" x 2 cc	EA	0	NB	no bid	141.82	137.67	nb	111.06	121.39	NB
343	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	10" x 3/4 cc	EA	0	NB	no bid	133.65	154.04	nb	129.92	114.40	NB
344	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	10" x 1 cc	EA	0	NB	no bid	133.65	154.04	nb	129.92	114.40	NB
345	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	10" x 2 cc	EA	0	NB	no bid	146.03	170.00	nb	140.62	125.00	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
346	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	12" x 3/4 cc	EA	1	NB	no bid	152.67	173.24	nb	145.38	130.68	NB
347	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	12" x 1 cc	EA	1	NB	no bid	152.67	173.24	nb	145.38	130.68	NB
348	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	12" x 2 cc	EA	1	NB	no bid	165.03	189.21	nb	156.07	141.26	NB
349	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	16" x 3/4 cc	EA	0	NB	no bid	285.22	414.23	nb	NO BID	236.02	NB
350	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	16" x 1 cc	EA	0	NB	no bid	285.22	414.23	nb	NO BID	236.02	NB
351	REPAIR CLAMP, CC tap, stainless steel, single section, 16" length, AC	16" x 2 cc	EA	0	NB	no bid	297.58	430.19	nb	NO BID	246.60	NB
408	TAPPING SADDLE, stainless steel double strap, 4" DI or AC	4" x 3/4 cc	EA	1	NB	no bid	44.48	33.36	75.00	51.70	no bid	NB
409	TAPPING SADDLE, stainless steel double strap, 4" DI or AC	4" x 1 cc	EA	1	NB	no bid	44.48	33.36	75.00	51.70	no bid	NB
410	TAPPING SADDLE, stainless steel double strap, 4" DI or AC	4" x 1 1/2 cc	EA	0	NB	no bid	49.64	36.33	75.00	55.19	no bid	NB
411	TAPPING SADDLE, stainless steel double strap, 4" DI or AC	4" x 2 cc	EA	1	NB	no bid	49.64	36.33	75.00	55.19	no bid	NB
412	TAPPING SADDLE, stainless steel double strap, 6" DI or AC	6" x 3/4 cc	EA	6	NB	no bid	46.30	38.33	87.00	52.59	no bid	NB
413	TAPPING SADDLE, stainless steel double strap, 6" DI or AC	6" x 1 cc	EA	6	NB	no bid	46.30	38.33	87.00	52.59	no bid	NB
414	TAPPING SADDLE, stainless steel double strap, 6" DI or AC	6" x 1 1/2 cc	EA	0	NB	no bid	51.12	41.63	87.00	56.75	no bid	NB
415	TAPPING SADDLE, stainless steel double strap, 6" DI or AC	6" x 2 cc	EA	4	NB	no bid	51.12	41.63	87.00	56.75	no bid	NB
416	TAPPING SADDLE, stainless steel double strap, 8" DI or AC	8" x 3/4 cc	EA	6	NB	no bid	57.57	44.58	98.00	63.71	no bid	NB
417	TAPPING SADDLE, stainless steel double strap, 8" DI or AC	8" x 1 cc	EA	2	NB	no bid	57.57	44.58	98.00	63.71	no bid	NB
418	TAPPING SADDLE, stainless steel double strap, 8" DI or AC	8" x 1 1/2 cc	EA	0	NB	no bid	62.08	47.52	98.00	68.08	no bid	NB
419	TAPPING SADDLE, stainless steel double strap, 8" DI or AC	8" x 2 cc	EA	4	NB	no bid	62.08	47.52	98.00	68.08	no bid	NB
420	TAPPING SADDLE, stainless steel double strap, 10" DI or AC	10" x 3/4 cc	EA	0	NB	no bid	70.07	53.83	117.00	76.02	no bid	NB
421	TAPPING SADDLE, stainless steel double strap, 10" DI or AC	10" x 1 cc	EA	0	NB	no bid	70.07	53.83	117.00	76.02	no bid	NB
422	TAPPING SADDLE, stainless steel double strap, 10" DI or AC	10" x 1 1/2 cc	EA	0	NB	no bid	74.64	58.02	117.00	80.48	no bid	NB
423	TAPPING SADDLE, stainless steel double strap, 10" DI or AC	10" x 2 cc	EA	0	NB	no bid	74.64	58.02	117.00	80.48	no bid	NB
424	TAPPING SADDLE, stainless steel double strap, 12" DI or AC	12" x 3/4 cc	EA	6	NB	no bid	81.22	62.66	137.00	86.96	no bid	NB
425	TAPPING SADDLE, stainless steel double strap, 12" DI or AC	12" x 1 cc	EA	6	NB	no bid	81.22	62.66	137.00	86.96	no bid	NB
426	TAPPING SADDLE, stainless steel double strap, 12" DI or AC	12" x 1 1/2 cc	EA	0	NB	no bid	83.32	67.11	137.00	89.49	no bid	NB
427	TAPPING SADDLE, stainless steel double strap, 12" DI or AC	12" x 2 cc	EA	6	NB	no bid	83.32	67.11	137.00	89.49	no bid	NB
428	TAPPING SADDLE, stainless steel double strap, 14" DI or AC	14" x 3/4 cc	EA	0	NB	no bid	126.17	73.02	168.00	101.58	no bid	NB
429	TAPPING SADDLE, stainless steel double strap, 14" DI or AC	14" x 1 cc	EA	0	NB	no bid	126.17	73.02	168.00	101.58	no bid	NB
430	TAPPING SADDLE, stainless steel double strap, 14" DI or AC	14" x 1 1/2 cc	EA	0	NB	no bid	133.07	77.79	168.00	120.79	no bid	NB
431	TAPPING SADDLE, stainless steel double strap, 14" DI or AC	14" x 2 cc	EA	0	NB	no bid	133.07	77.79	168.00	120.79	no bid	NB
432	TAPPING SADDLE, stainless steel double strap, 16" DI or AC	16" x 3/4 cc	EA	2	NB	no bid	193.93	85.87	180.00	125.58	no bid	NB
433	TAPPING SADDLE, stainless steel double strap, 16" DI or AC	16" x 1 cc	EA	2	NB	no bid	193.93	85.87	180.00	125.58	no bid	NB
434	TAPPING SADDLE, stainless steel double strap, 16" DI or AC	16" x 1 1/2 cc	EA	0	NB	no bid	193.93	91.79	180.00	133.53	no bid	NB
435	TAPPING SADDLE, stainless steel double strap, 16" DI or AC	16" x 2 cc	EA	4	NB	no bid	193.93	91.79	180.00	133.53	no bid	NB
	PIPE											
464	PIPE, class 52, cement lined, mechanical joint, DI	4"	FT	0	NB	no bid	No Bid	17.89	25.00	18.50	no bid	NB
465	PIPE, class 52, cement lined, mechanical joint, DI	6"	FT	72	NB	no bid	No Bid	19.47	27.00	20.50	no bid	NB
466	PIPE, class 52, cement lined, mechanical joint, DI	8"	FT	72	NB	no bid	No Bid	27.89	33.00	28.50	no bid	NB
467	PIPE, class 52, cement lined, mechanical joint, DI	10"	FT	0	NB	no bid	No Bid	36.32	39.00	37.00	no bid	NB
468	PIPE, class 52, cement lined, mechanical joint, DI	12"	FT	0	NB	no bid	No Bid	45.26	49.00	46.50	no bid	NB
469	PIPE, class 52, cement lined, mechanical joint, DI	14"	FT	0	NB	no bid	No Bid	57.89	70.00	NO BID	no bid	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
470	PIPE, class 52, cement lined, mechanical joint, DI	16"	FT	0	NB	no bid	No Bid	67.89	84.00	NO BID	no bid	NB
471	PIPE, class 52, cement lined, tyton joint, DI	4"	FT	0	NB	no bid	No Bid	13.16	17.00	12.50	no bid	NB
472	PIPE, class 52, cement lined, tyton joint, DI	6"	FT	108	NB	no bid	No Bid	12.96	19.00	13.17	no bid	NB
473	PIPE, class 52, cement lined, tyton joint, DI	8"	FT	108	NB	no bid	No Bid	17.65	27.00	17.94	no bid	NB
474	PIPE, class 52, cement lined, tyton joint, DI	10"	FT	0	NB	no bid	No Bid	23.11	39.00	23.48	no bid	NB
475	PIPE, class 52, cement lined, tyton joint, DI	12"	FT	0	NB	no bid	No Bid	29.12	44.00	29.59	no bid	NB
476	PIPE, class 52, cement lined, tyton joint, DI	14"	FT	0	NB	no bid	No Bid	36.02	62.00	36.62	no bid	NB
477	PIPE, class 52, cement lined, tyton joint, DI	16"	FT	0	NB	no bid	No Bid	42.21	66.00	42.90	no bid	NB
	PIPE FITTINGS											
478	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	4"	EA	1	38.54	no bid	No Bid	38.75	39.80	NO BID	no bid	39.00
479	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	6"	EA	6	65.38	no bid	No Bid	65.73	68.00	NO BID	no bid	66.00
480	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	8"	EA	6	88.78	no bid	No Bid	89.25	92.00	NO BID	no bid	89.00
481	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	10"	EA	0	NB	no bid	No Bid	145.30	150.00	NO BID	no bid	146.00
482	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	12"	EA	4	200.26	no bid	No Bid	201.34	207.00	NO BID	no bid	242.00
483	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	14"	EA	0	NB	no bid	No Bid	460.80	594.00	NO BID	no bid	463.00
484	1/32 BEND, mechanical joint, class 350, ductile iron (11 1/4*)	16"	EA	2	527.83	no bid	No Bid	530.68	659.00	NO BID	no bid	530.00
485	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	4"	EA	2	44.73	no bid	No Bid	42.90	45.00	NO BID	no bid	43.00
486	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	6"	EA	12	69.51	no bid	No Bid	63.65	66.00	NO BID	no bid	64.00
487	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	8"	EA	8	99.1	no bid	No Bid	97.56	100.00	NO BID	no bid	98.00
488	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	10"	EA	0	NB	no bid	No Bid	139.76	145.00	NO BID	no bid	140.00
489	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	12"	EA	2	249.12	no bid	No Bid	212.41	218.00	NO BID	no bid	213.00
490	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	14"	EA	0	NB	no bid	No Bid	449.04	571.00	NO BID	no bid	450.00
491	1/16 BEND, mechanical joint, class 350, ductile iron (22 1/2*)	16"	EA	2	550.54	no bid	No Bid	530.68	668.00	NO BID	no bid	530.00
492	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	4"	EA	1	44.73	no bid	No Bid	44.97	47.00	NO BID	no bid	45.00
493	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	6"	EA	12	69.51	no bid	No Bid	69.88	73.00	NO BID	no bid	70.00
494	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	8"	EA	8	99.1	no bid	No Bid	99.63	103.00	NO BID	no bid	100.00
495	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	10"	EA	0	NB	no bid	No Bid	143.91	147.00	NO BID	no bid	144.00
496	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	12"	EA	2	249.12	no bid	No Bid	250.46	257.00	NO BID	no bid	250.00
497	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	14"	EA	0	NB	no bid	No Bid	443.50	676.00	NO BID	no bid	445.00
498	1/8 BEND, mechanical joint, class 350, ductile iron (45*)	16"	EA	1	550.54	no bid	No Bid	553.51	395.00	NO BID	no bid	555.00
499	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	4"	EA	1	53.68	no bid	No Bid	53.97	56.00	NO BID	no bid	54.00
500	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	6"	EA	2	84.65	no bid	No Bid	85.10	88.00	NO BID	no bid	85.00
501	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	8"	EA	2	124.56	no bid	No Bid	125.23	129.00	NO BID	no bid	125.00
502	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	10"	EA	0	NB	no bid	No Bid	217.25	224.00	NO BID	no bid	218.00
503	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	12"	EA	1	313.81	no bid	No Bid	315.50	325.00	NO BID	no bid	317.00
504	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	14"	EA	0	NB	no bid	No Bid	570.12	690.00	NO BID	no bid	573.00
505	1/4 BEND, mechanical joint, class 350, ductile iron (90*)	16"	EA	1	716.42	no bid	No Bid	720.26	845.00	NO BID	no bid	724.00
506	END CAP, mechanical joint, ductile iron	4"	EA	2	24.77	no bid	No Bid	24.91	26.00	NO BID	no bid	25.00
507	END CAP, mechanical joint, ductile iron	6"	EA	6	33.72	no bid	No Bid	33.90	36.00	NO BID	no bid	34.00
508	END CAP, mechanical joint, ductile iron	8"	EA	6	52.99	no bid	No Bid	53.28	55.00	NO BID	no bid	53.50
509	END CAP, mechanical joint, ductile iron	10"	EA	0	NB	no bid	No Bid	78.18	82.00	NO BID	no bid	78.50

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
510	END CAP, <i>mechanical joint, ductile iron</i>	12"	EA	2	99.1	no bid	No Bid	99.63	111.00	NO BID	no bid	100.00
511	END CAP, <i>mechanical joint, ductile iron</i>	14"	EA	0	NB	no bid	No Bid	206.88	366.00	NO BID	no bid	208.00
512	END CAP, <i>mechanical joint, ductile iron</i>	16"	EA	1	275.7	no bid	No Bid	276.76	394.00	NO BID	no bid	278.00
513	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	4" x 1 IP	EA	2	NB	no bid	No Bid	63.49	nb	NO BID	no bid	54.00
514	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	6" x 1 IP	EA	2	NB	no bid	No Bid	72.49	nb	NO BID	no bid	63.00
515	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	8" x 1 IP	EA	2	NB	no bid	No Bid	91.86	nb	NO BID	no bid	82.50
516	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	4" x 2 IP	EA	2	45.42	no bid	No Bid	45.66	48.00	NO BID	no bid	46.00
517	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	6" x 2 IP	EA	8	54.37	no bid	No Bid	54.66	57.00	NO BID	no bid	55.00
518	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	8" x 2 IP	EA	6	73.64	no bid	No Bid	74.03	77.00	NO BID	no bid	74.00
519	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	10" x 2 IP	EA	1	98.41	no bid	No Bid	98.94	103.00	NO BID	no bid	99.00
520	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	12" x 2 IP	EA	2	119.74	no bid	No Bid	120.39	125.00	NO BID	no bid	121.00
521	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	14" x 2 IP	EA	0	NB	no bid	No Bid	248.39	355.00	NO BID	no bid	249.00
522	END CAP, <i>mechanical joint, ductile iron, IPT tap</i>	16" x 2 IP	EA	1	316.56	no bid	No Bid	318.27	428.00	NO BID	no bid	320.00
523	END PLUG, <i>mechanical joint, ductile iron</i>	4"	EA	2	31.66	no bid	No Bid	31.83	33.00	NO BID	no bid	32.00
524	END PLUG, <i>mechanical joint, ductile iron</i>	6"	EA	8	50.93	no bid	No Bid	51.20	54.00	NO BID	no bid	52.00
525	END PLUG, <i>mechanical joint, ductile iron</i>	8"	EA	6	72.26	no bid	No Bid	72.65	74.00	NO BID	no bid	73.00
526	END PLUG, <i>mechanical joint, ductile iron</i>	10"	EA	0	NB	no bid	No Bid	93.41	96.00	NO BID	no bid	93.00
527	END PLUG, <i>mechanical joint, ductile iron</i>	12"	EA	1	111.48	no bid	No Bid	112.09	116.00	NO BID	no bid	112.00
528	END PLUG, <i>mechanical joint, ductile iron</i>	14"	EA	0	NB	no bid	No Bid	310.66	418.00	NO BID	no bid	312.00
529	END PLUG, <i>mechanical joint, ductile iron</i>	16"	EA	1	396.39	no bid	No Bid	398.53	510.00	NO BID	no bid	400.00
530	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	4" x 1 IP	EA	2	NB	no bid	No Bid	70.41	nb	NO BID	no bid	40.00
531	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	6" x 1 IP	EA	2	NB	no bid	No Bid	89.79	nb	NO BID	no bid	59.00
532	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	8" x 1 IP	EA	2	NB	no bid	No Bid	111.24	nb	NO BID	no bid	81.00
533	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	4" x 2 IP	EA	2	NB	no bid	No Bid	52.58	55.00	NO BID	no bid	53.00
534	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	6" x 2 IP	EA	6	NB	no bid	No Bid	71.96	75.00	NO BID	no bid	72.00
535	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	8" x 2 IP	EA	6	NB	no bid	No Bid	93.41	97.00	NO BID	no bid	94.00
536	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	10" x 2 IP	EA	0	NB	no bid	No Bid	114.16	118.00	NO BID	no bid	114.00
537	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	12" x 2 IP	EA	1	NB	no bid	No Bid	132.84	137.00	NO BID	no bid	133.00
538	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	14" x 2 IP	EA	0	NB	no bid	No Bid	352.17	463.00	NO BID	no bid	354.00
539	END PLUG, <i>mechanical joint, ductile iron, IPT tap</i>	16" x 2 IP	EA	1	NB	no bid	No Bid	440.04	586.00	NO BID	no bid	442.00
540	FOSTER ADAPTER, <i>w/acc</i>	6"	EA	8	NB	no bid	102.50	92.17	110.00	105.74	no bid	NB
541	FOSTER ADAPTER, <i>w/acc</i>	8"	EA	8	NB	no bid	149.00	133.28	148.00	148.29	no bid	NB
542	FOSTER ADAPTER, <i>w/acc</i>	10"	EA	1	NB	no bid	215.00	183.28	201.00	201.19	no bid	NB
543	FOSTER ADAPTER, <i>w/acc</i>	12"	EA	4	NB	no bid	233.00	199.94	238.00	220.74	no bid	NB
544	FOSTER ADAPTER, <i>w/acc</i>	16"	EA	2	NB	no bid	411.00	366.17	490.00	482.26	no bid	NB
545	GRADELOK, <i>fire hydrant, ductile iron, MJ</i>	6" x 6	EA	1	NB	no bid	No Bid	n/b	nb	275.52	no bid	NB
546	GRADELOK, <i>fire hydrant, ductile iron, MJ</i>	6" x 12	EA	1	NB	no bid	No Bid	n/b	nb	411.84	no bid	NB
547	GRADELOK, <i>fire hydrant, ductile iron, MJ</i>	6" x 18	EA	1	NB	no bid	No Bid	n/b	nb	492.48	no bid	NB
548	OFFSET, <i>ductile iron, MJ</i>	6" x 12	EA	2	432.19	no bid	No Bid	305.82	nb	NO BID	no bid	NB
549	OFFSET, <i>ductile iron, MJ</i>	8" x 12	EA	2	640	no bid	No Bid	452.50	nb	NO BID	no bid	NB
550	POLYWRAP	3" - 8"	RL	6	NB	no bid	No Bid	211.20	185.00	187.20	no bid	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
551	POLYWRAP	8"-12"	RL	6	NB	no bid	No Bid	519.20	240.00	252.00	no bid	NB
552	POLYWRAP TAPE		RL	36	NB	no bid	No Bid	9.87	7.48	5.64	no bid	NB
553	REDUCER, ductile iron, MJ	6" x 4	EA	1	48.86	no bid	No Bid	49.12	52.00	NO BID	no bid	49.00
554	REDUCER, ductile iron, MJ	8" x 4	EA	1	75.7	no bid	No Bid	76.11	79.00	NO BID	no bid	76.50
555	REDUCER, ductile iron, MJ	8" x 6	EA	4	81.21	no bid	No Bid	81.64	85.00	NO BID	no bid	82.00
556	REDUCER, ductile iron, MJ	12" x 6	EA	2	155.53	no bid	No Bid	156.37	162.00	NO BID	no bid	157.00
557	REDUCER, ductile iron, MJ	12" x 8	EA	2	159.66	no bid	No Bid	160.52	166.00	NO BID	no bid	161.00
558	REDUCER, ductile iron, MJ	12" x 10	EA	1	159.66	no bid	No Bid	153.60	159.00	NO BID	no bid	154.00
559	REDUCER, ductile iron, MJ	16" x 8	EA	1	392.95	no bid	No Bid	395.07	506.00	NO BID	no bid	397.00
560	REDUCER, ductile iron, MJ	16" x 12	EA	1	365.42	no bid	No Bid	367.39	549.00	NO BID	no bid	369.00
561	ROADWAY BOX, slide type, w /cover, 3' belled base section, 3' flanged top	6'	EA	36	NB	no bid	No Bid	110.86	156.00	110.50	no bid	NB
562	ROADWAY BOX, debris cap	6"	EA	0	NB	no bid	No Bid	28.04	nb	NO BID	no bid	NB
563	ROADWAY BOX EXT, slide type, flanged top	6"	EA	24	NB	no bid	No Bid	28.14	39.00	27.73	no bid	NB
564	ROADWAY BOX EXT, slide type, flanged top	12"	EA	12	NB	no bid	No Bid	35.17	46.00	34.66	no bid	NB
565	ROADWAY BOX EXT, slide type, flanged top	18"	EA	24	NB	no bid	No Bid	38.18	49.00	NO BID	no bid	NB
566	ROADWAY BOX EXT, slide type, flanged top	24"	EA	12	NB	no bid	No Bid	38.18	50.00	37.63	no bid	NB
567	ROADWAY BOX EXT, slide type, flanged top NARROW NECK	12"	EA	18	NB	no bid	No Bid	34.61	nb	NO BID	no bid	NB
568	ROADWAY BOX EXT, slide type, flanged top, NARROW NECK	18"	EA	18	NB	no bid	No Bid	49.54	nb	NO BID	no bid	NB
569	ANCHOR TEE, ductile iron, MJ	6" x 6	EA	4	141.08	no bid	No Bid	141.84	150.00	NO BID	no bid	142.00
570	ANCHOR TEE, ductile iron, MJ	8" x 6	EA	4	176.86	no bid	No Bid	177.82	190.00	NO BID	no bid	178.00
571	ANCHOR TEE, ductile iron, MJ	10" x 6	EA	0	NB	no bid	No Bid	278.83	303.00	NO BID	no bid	280.00
572	ANCHOR TEE, ductile iron, MJ	12" x 6	EA	2	322.07	no bid	No Bid	323.81	351.00	NO BID	no bid	325.00
573	ANCHOR TEE, ductile iron, MJ	14" x 6	EA	0	NB	no bid	No Bid	646.92	803.00	NO BID	no bid	650.00
574	ANCHOR TEE, ductile iron, MJ	16" x 6	EA	0	NB	no bid	No Bid	579.11	790.00	NO BID	no bid	580.00
575	TEE, ductile iron, MJ	6"	EA	2	122.5	no bid	No Bid	123.16	134.00	NO BID	no bid	124.00
576	TEE, ductile iron, MJ	8"	EA	2	183.06	no bid	No Bid	184.04	200.00	NO BID	no bid	185.00
577	TEE, ductile iron, MJ	10"	EA	0	NB	no bid	No Bid	321.73	350.00	NO BID	no bid	323.00
578	TEE, ductile iron, MJ	12"	EA	0	NB	no bid	No Bid	405.45	450.00	NO BID	no bid	407.00
579	TEE, ductile iron, MJ	8" x 4	EA	0	NB	no bid	No Bid	127.31	139.00	NO BID	no bid	128.00
580	TEE, ductile iron, MJ	8" x 6	EA	1	150.51	no bid	No Bid	154.29	168.00	NO BID	no bid	155.00
581	TEE, ductile iron, MJ	10" x 6	EA	0	NB	no bid	No Bid	240.78	262.00	NO BID	no bid	242.00
582	TEE, ductile iron, MJ	10" x 8	EA	0	NB	no bid	No Bid	282.98	310.00	NO BID	no bid	284.00

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
583	TEE, ductile iron, MJ	12" x 6	EA	1	289.03	no bid	No Bid	290.59	317.00	NO BID	no bid	292.00
584	TEE, ductile iron, MJ	12" x 8	EA	1	305.55	no bid	No Bid	307.20	336.00	NO BID	no bid	308.00
585	TEE, ductile iron, MJ	16" x 8	EA	0	NB	no bid	No Bid	720.26	884.00	NO BID	no bid	724.00
586	TEE, ductile iron, MJ	16" x 12	EA	0	NB	no bid	No Bid	861.41	1,010.00	NO BID	no bid	865.00
587	NUTS & BOLTS, tee head	3/4 X 3 1/2	EA	50	NB	no bid	1.31	2.53	2.10	1.68	no bid	NB
588	NUTS & BOLTS, tee head	3/4 X 4	EA	50	NB	no bid	1.96	1.85	2.10	1.79	no bid	NB
589	NUTS & BOLTS, tee head	3/4 X 4 1/2	EA	50	NB	no bid	No Bid	1.25	2.90	1.80	no bid	NB
590	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	4"	EA	0	NB	no bid	17.70	15.38	nb	15.29	no bid	NB
591	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	6"	EA	0	NB	no bid	20.82	18.27	nb	17.98	no bid	NB
592	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	8"	EA	0	NB	no bid	31.77	27.74	nb	27.44	no bid	NB
593	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	10"	EA	0	NB	no bid	47.03	41.00	nb	40.63	no bid	NB
594	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	12"	EA	0	NB	no bid	68.39	59.72	nb	59.09	no bid	NB
595	ROMAGRIP or MEGALUG, mechanical joint restraints for ductile iron pipe	16"	EA	0	NB	no bid	124.15	118.10	nb	107.27	no bid	NB
596	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	4"	EA	12	24.46	no bid	27.18	24.29	29.00	23.48	no bid	26.25
597	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	6"	EA	48	29.65	no bid	33.24	30.09	34.00	28.83	no bid	32.50
598	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	8"	EA	36	41.51	no bid	45.89	40.89	45.00	39.65	no bid	44.25
599	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	10"	EA	6	59.62	no bid	66.27	57.93	65.00	46.45	no bid	63.25
600	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	12"	EA	24	80.79	no bid	89.82	77.99	88.00	77.60	no bid	84.00
601	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	14"	EA	12	110.27	no bid	119.87	120.33	113.00	103.56	no bid	108.50
602	ROMAGRIP or MEGALUG PACKAGED ACCESSORIES, retainer, gasket	16"	EA	6	144.45	no bid	156.37	142.61	152.00	135.10	no bid	146.50
VALVES & TAPPING SLEEVES												
603	BUTTERFLY VALVES, w /acc, open left, SS nuts & bolts, MJ x MJ	10"	EA	0	NB	no bid	No Bid	1,414.07	1,530.00	1,136.15	no bid	NB
604	BUTTERFLY VALVES, w /acc, open left, SS nuts & bolts, MJ x MJ	12"	EA	2	1660.39	no bid	No Bid	1,678.43	1,817.00	1,202.69	no bid	NB
605	BUTTERFLY VALVES, w /acc, open left, SS nuts & bolts, MJ x MJ	14"	EA	0	NB	no bid	No Bid	2,827.83	3,500.00	1,872.41	no bid	NB
606	BUTTERFLY VALVES, w /acc, open left, SS nuts & bolts, MJ x MJ	16"	EA	0	NB	no bid	No Bid	3,317.22	4,300.00	2,239.93	no bid	NB
607	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	4"	EA	2	363.49	no bid	334.82	425.02	348.00	371.75	no bid	NB
608	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	6"	EA	12	470.32	no bid	427.97	549.95	439.00	481.22	no bid	NB
609	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	8"	EA	8	731.61	no bid	664.64	855.47	685.00	748.64	no bid	NB
610	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	10"	EA	0	NB	no bid	1,027.74	1,330.06	1,076.00	1,163.43	no bid	NB
611	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	12"	EA	2	1437.68	no bid	1,292.22	1,681.07	1,376.00	1,470.50	no bid	NB
612	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	14"	EA	0	NB	no bid	3,817.26	5,282.06	5,274.00	4,550.40	no bid	NB
613	GATE VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts, M	16"	EA	0	NB	no bid	4,057.99	5,730.91	5,637.00	4,937.36	no bid	NB
614	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	4"	EA	0	NB	no bid	402.22	522.04	435.00	395.46	no bid	NB
615	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	6"	EA	4	617.19	no bid	566.36	723.91	604.00	643.51	no bid	NB
616	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	8"	EA	2	915.82	no bid	834.46	1,074.16	896.00	954.33	no bid	NB
617	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	10"	EA	0	NB	no bid	1,254.40	1,607.56	1,342.00	1,428.82	no bid	NB
618	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	12"	EA	1	2094.92	no bid	1,908.12	2,457.12	2,051.00	2,183.73	no bid	NB
619	TAPPING VALVE, w /acc, open left, resilient seat / wedge, SS nuts & bolts	16"	EA	0	NB	no bid	5,518.34	6,299.20	5,960.00	5,598.19	no bid	NB

#	DESCRIPTION	SIZE	UNIT	EST QTY	cost each	cost each	cost each	cost each	cost each	cost each	cost each	cost each
620	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	6"	EA	1	NB	no bid	339.20	314.96	391.00	257.40	no bid	NB
621	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	8"	EA	1	NB	no bid	430.63	399.84	497.00	372.06	no bid	NB
622	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	10"	EA	0	NB	no bid	743.38	690.22	853.00	642.28	no bid	NB
623	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	12"	EA	1	NB	no bid	844.33	783.96	998.00	729.50	no bid	NB
624	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	16"	EA	0	NB	no bid	1,074.68	3,496.27	nb	2,697.71	no bid	NB
625	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	8" x 6	EA	2	NB	no bid	337.58	298.50	395.00	291.66	no bid	NB
626	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	12" x 6	EA	1	NB	no bid	419.64	370.44	456.00	362.57	no bid	NB
627	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	12" x 8	EA	2	NB	no bid	490.87	434.05	542.00	424.11	no bid	NB
628	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	16" x 8	EA	1	NB	no bid	730.69	767.15	999.00	631.31	no bid	NB
629	TAPPING SLEEVE, <i>stainless steel, DI pipe</i>	16" x 12	EA	1	NB	no bid	1,074.68	1,128.27	1,490.00	928.52	no bid	NB
630	TAPPING SLEEVE, <i>stainless steel, AC pipe</i>	8" x 6	EA	2	NB	no bid	361.69	298.50	nb	312.50	no bid	NB
631	TAPPING SLEEVE, <i>stainless steel, AC pipe</i>	12" x 6	EA	1	NB	no bid	449.62	370.44	nb	388.47	no bid	NB
632	TAPPING SLEEVE, <i>stainless steel, AC pipe</i>	12" x 8	EA	1	NB	no bid	525.93	434.05	nb	454.40	no bid	NB
633	TAPPING SLEEVE, <i>stainless steel, AC pipe</i>	16" x 8	EA	0	NB	no bid	730.69	767.15	nb	631.32	no bid	NB
634	TAPPING SLEEVE, <i>stainless steel, AC pipe</i>	16" x 12	EA	0	NB	no bid	1,074.68	1,128.27	nb	928.54	no bid	NB
635	CUT-IN SLEEVE, <i>ductile iron, MJ</i>	4"	EA	1	NB	no bid	No Bid	364.80	nb	NO BID	no bid	NB
636	CUT-IN SLEEVE, <i>ductile iron, MJ</i>	6"	EA	4	NB	no bid	No Bid	486.00	nb	NO BID	no bid	NB
637	CUT-IN SLEEVE, <i>ductile iron, MJ</i>	8"	EA	4	NB	no bid	No Bid	629.60	nb	NO BID	no bid	NB
638	CUT-IN SLEEVE, <i>ductile iron, MJ</i>	10"	EA	0	NB	no bid	No Bid	772.80	nb	NO BID	no bid	NB
639	CUT-IN SLEEVE, <i>ductile iron, MJ</i>	12"	EA	1	NB	no bid	No Bid	1,028.80	nb	NO BID	no bid	NB
	FUSION PIPE & FITTINGS											
640	PIPE, SDR 11, <i>copper tubing size, HDPE, 40 ft length</i>	2"	EA	6	NB	no bid	No Bid	25.60	nb	NO BID	no bid	NB
641	PIPE, SDR 11, <i>iron pipe size, HDPE, 40 ft length</i>	2"	EA	25	NB	no bid	No Bid	25.60	nb	NO BID	no bid	NB
642	PIPE, SDR 11, <i>ductile iron pipe size, HDPE, 40 ft length</i>	4"	EA	6	NB	no bid	No Bid	91.60	nb	NO BID	no bid	NB
643	PIPE, SDR 11, <i>ductile iron pipe size, HDPE, 40 ft length</i>	6"	EA	6	NB	no bid	No Bid	198.80	nb	NO BID	no bid	NB
644	PIPE, SDR 11, <i>ductile iron pipe size, HDPE, 40 ft length</i>	8"	EA	6	NB	no bid	No Bid	337.20	nb	NO BID	no bid	NB
645	INSERT, <i>stainless steel, for ductile iron pipe size, SDR 11, HDPE pipe</i>	4"	EA	4	NB	no bid	No Bid	n/b	nb	NO BID	no bid	NB
646	INSERT, <i>stainless steel, for ductile iron pipe size, SDR 11, HDPE pipe</i>	6"	EA	4	NB	no bid	No Bid	n/b	nb	NO BID	no bid	NB
647	INSERT, <i>stainless steel, for ductile iron pipe size, SDR 11, HDPE pipe</i>	8"	EA	4	NB	no bid	No Bid	n/b	nb	NO BID	no bid	NB
648	ADAPTER, <i>CTS tubing X BRASS, male ipt</i>	3/4"	EA	18	NB	no bid	8.95	16.49	nb	NO BID	no bid	NB
649	ADAPTER, <i>CTS tubing X BRASS, male ipt</i>	1"	EA	36	NB	no bid	10.59	20.66	nb	NO BID	no bid	NB
650	ADAPTER, <i>CTS tubing X BRASS, male ipt</i>	2"	EA	6	NB	no bid	38.63	53.29	nb	NO BID	no bid	NB
651	ADAPTER, <i>SDR 11 IPS X BRASS, male ipt</i>	3/4"	EA	0	NB	no bid	No Bid	16.49	nb	NO BID	no bid	NB
652	ADAPTER, <i>SDR 11 IPS X BRASS, male ipt</i>	1"	EA	0	NB	no bid	No Bid	20.66	nb	NO BID	no bid	NB
653	ADAPTER, <i>SDR 11 IPS X BRASS, male ipt</i>	2"	EA	36	NB	no bid	No Bid	42.59	nb	NO BID	no bid	NB
654	ADAPTER, <i>SDR 11 IPS X BRASS, female ipt</i>	2"	EA	12	NB	no bid	No Bid	82.40	nb	NO BID	no bid	NB
655	ADAPTER, <i>SDR 11 DIPS X MJ</i>	4"	EA	4	NB	no bid	No Bid	80.17	nb	NO BID	no bid	NB
656	ADAPTER, <i>SDR 11 DIPS X MJ</i>	6"	EA	4	NB	no bid	No Bid	111.51	nb	NO BID	no bid	NB
657	ADAPTER, <i>SDR 11 DIPS X MJ</i>	8"	EA	4	NB	no bid	No Bid	119.91	nb	NO BID	no bid	NB



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 – 52**
Resolution Re: **B11058 Sewer Drain Supplies**

WHEREAS: Sealed bids # B11057 were requested and received for Sewer Drain Supplies on April 4, 2011 at 2:30 PM EST.; and

WHEREAS: Rates will hold for one year unless noted by responding vendor and vendors providing low bid on the supply will be utilized, as needed, depending upon their different types of product. There are some items that must stay together such as Frames and Covers and these will be awarded to one vendor; and

WHEREAS: The bids meeting specifications were submitted for 202 different types of products with varying rates from five vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase orders to various vendors identified in back ground section, as needed, given the rates provided 4/4/2011. The amount of this authorization shall be limited so as not to exceed available funding

Financing

Account	Description	Appropriation	Bal as of 4/18/11
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg	324,615.00	112,735.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 – 52**
Resolution Re: **B11058 Sewer Drain Supplies**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 – 52**
Resolution Re: **B11058 Sewer Drain Supplies**

RESOLUTION BACKGROUND MATERIAL:

The bids were submitted in varying amounts for different products by the following vendors:

Ti-Sales	Sudbury MA
EJ Prescott	Concord NH
Vellano Bothers	Raymond NH
John Hoadley & Sons	Rockland MA
The Pipe Connection	Ashland MA

Bid Information:

Sealed bids # B11058 were requested and received for Sewer Drain Supplies on April 4, 2011 at 2:30 PM EST

Award Information:

Purchase Orders will be issued to various vendors' at lowest rates submitted on Bid #B11058 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	84	Number of Responses:	8 and 2 NB
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr unless otherwise noted by vendor	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 – 52**

Resolution Re: **B11058 Sewer Drain Supplies**

Vendor Solicitation List:

American Sign Brackets P.O. Box 690 Green Forest, AR 72638	Rocal, Inc 3186 CR 550 Frankfort, Ohio 45628	Phoenix Precast Products 77 Regional Drive Concord, NH 03301
ATTLANTIC BROOM CO. 345 JOHN QUINCY ADAMS TAUNTON, MA 02780	TAPCO 5100 W. Brown Deer Road Milwaukee, WI 53223	Pike Industries, Inc. 650 Peverly Hill Road Portsmouth, NH 03801
Centilla Corporation 37 Industrial Drive Exeter, NH 03833	The Pipe Connection, LLC. P.O. Box 472 Ashland, NH 03217	Plourde Sand & Gravel Co., PO Box 220 Suncook, NH 03275
Clow Valve Company 125 Main Street #61 Newmarket, NH 03857	Ti-SALES INC. 36 Hudson Road Sudbury, MA 01776	PMSI 259 Southwest Cutoff Millbury, MA 01527
Cohen Steel Supply 10 Basin Street Concord, NH 03302	WATER WORKS SUPPLY 71 ROCKINGHAM ROAD LONDONDERRY, NH 03053	Pool & Electrical Products, 1250 E. FRANCIS ST ONTARIO, CA 91761
E.J. Prescott, Inc. 210 Sheep Davis Road Concord, NH 03301	Aggregate Industries PO BOX 1448 Raymond, NH 03077	Protection One Technology Drive Londonderry, NH 03053
Fastenal 165 Industrial Park Drive Dover, NH 03820	AH Harris & Sons 255 West Road Portsmouth, NH 03801	R.G. Tombs Door Co., Inc. 38 West River Rd. Hooksett, NH 03106
Ferguson Waterworks 1 Chester Road Raymond, NH 03077	Arnold. T Clement Co Inc. P.O. Box 1575 Rochester, NH 03867	Reliable Equipment, LLC PO Box 5647 Manchester, NH 03108
Graybar 80 Pepsi Road Manchester, NH 03109	BC'S GENERAL 6 REUBENS DRIFTWAY HAMPTON, NH 03842	RICCI LUMBER 105 BARTLETT ST PORTSMOUTH, NH 03801
Greater Dover Chamber 550 Central Ave Dover, NH 03820	Brox Industries, Inc. 1471 Methuen St. Dracut, MA 01826	Royal Window & Door LLC 210 West Road, Suite 6 Portsmouth, NH 03801



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 – 52**

Resolution Re: **B11058 Sewer Drain Supplies**

H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275	CED 151 Portland Ave Dover, NH 03820	S.D. IRELAND CONCRETE 193 INDUSTRIAL AVE WILLISTON, Vt 05495
Hydraflo, Inc. 1030 Milam St. Beaumont, Texas 77701	D & L Thomas Equipment PO Box 200 Spofford, NH 03462	Salmon Falls Woodworks 38A Littleworth Rd Dover, NH 03820
Ibis Signs 496 Pittsburgh Rd Butler, PA 16002	Donovan Equipment 6 Enterprise Drive Londonderry, NH 03053	Seacoast Redimix Concrete PO Box 480 Winnisquam, NH 03289
Metalcraft, Inc. P.O. Box 1468 Mason City, Iowa 50401	Door Services, Inc. P.O. Box 8772 Portland, ME 04104	Sealex P.O. Box 238 Scarborough, maine 04070
New England Barricade Co. P.O. Box 372 Newmarket, NH 03857	EAST COAST LUMBER P O BOX 530 EAST HAMPSTEAD, NH	Shea NE Concrete Products PO Box 807 Amesbury, MA 01913
Perma-Line Corporation PO Box 4515 Brockton, ME 02303	Fastenal 165 Industrial Park Drive Dover, NH 03820	Spk Steel Fabrication P.O. box 608 Fitchburg, MA 01420
Ralph L Osgood Inc. 144 Grissom Lane Claremont , NH 03743	Ferguson Waterworks 1 Chester Road Raymond, NH 03077	Stiles Company, Inc. 922 Pleasant Street Norwood, MA 02062
NorthEast Electrical 36 Littleworth Rd Dover, NH 03820	Genest Precast 238 Country Club Rd Sanford , ME 04073	Super Floorz 19 Lafayette Rd Hampton, NH 03842
Northland Holder Inc. 284 Ricker Hill Road Turner, Maine 04282	George R. Roberts Co 192 Biddeford Rd Alfred, ME 04002	The Dirt Doctors 709 Keith Ave Pembroke, NH 03275
Oakwoods Lumber, Inc. 310 Oakwoods Rd. North Berwick, ME 03906	Hi-Way Safety Systems, Inc. 9 Rockview Way Rockland, MA 02370	The Pipe Connection, LLC. P.O. Box 472 Ashland, NH 03217
Otto Environmental Systems	Hydraflo, Inc.	Ti-SALES INC.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9

Resolution Number: **R - 2011.04.27 - 52**
Resolution Re: **B11058 Sewer Drain Supplies**

12700 General Drive Charlotte, NC 28273	1030 Milam St. Beaumont, Texas 77701	36 Hudson Road Sudbury, MA 01776
Overhead Door Co. 210 West Road #4 Portsmouth, NH 03801	Infinite Imaging 903 Central Avenue, Suite 4 Dover, NH 03820	Tri City Masonry Inc. 384 route 108 Somersworth, NH 03878
Parts Associates, Inc. 12 Moore Road Gilmanton Iron Works, NH	ISCO Industries LLC 49 Cobbler Drive Fitchburg, MA 01420	UNITED RENTALS 40 WILLOW STREET MANCHESTER, NH 03103
Perma-Line Corporation PO Box 4515 Brockton, ME 02303	John Hoadley and Sons Inc 672 Union Street Rockland, MA 02370	United Site Services Northeast PO Box 9131 Foxborough, MA 02035
Perry Supply 370 north washington North Attleboro, Ma 02760	KAMCO SUPPLY CORP 19 Independence Dr LONDONDERRY, NH 03053	VELLANO BROS INC. 309 ROUTE 27 RAYMOND, NH 03077
Phoenix Pecast Products 77 Regional Drive Concord, NH 03246	New England Positioning 58 Chenell Drive Concord, NH 03301	WATER WORKS SUPPLY 71 ROCKINGHAM ROAD LONDONDERRY, NH 03053
Michie Corp. P.O.Box 870 Henniker, N.H. 03242	MADONA AND MICHAEL 47 MAGNOLIA ST MALDEN, MA 02148	Winter Equipment Company 1900 Joseph Lloyd Parkway Willoughby, Ohio 44094
Middleton Building Supply 58 Old Rochetsre Rd Dover, NH 03820	LIDDELL BROTHERS INC 600 INDUSTRIAL DRIVE HALIFAX, MA 02338	lcg limited p.o.box 587 barrington, nh 03825

Bid results are contained in online agenda materials

SEWER DRAINAGE SYSTEMS MAINTENANCE ITEMS										CITY OF DOVER	1
#	DESCRIPTION	SIZE	UNITS	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea		
				NE Positioning	EJ Prescott	Vellano Bros.	Ti-Sales	Pipe Connection	John Hoadley Sons		
PVC GRAVITY SEWER FITTINGS											
1	BEND 22*, PVC, SDR 26	4"	EA	NB	68.66	NO BID	No Bid	11.89		13.5	
2	BEND 45*, PVC, SDR 26	4"	EA	NB	34.57	NO BID	37.90	8.96		10	
3	BEND 90*, PVC, SDR 26	4"	EA	NB	34.57	NO BID	37.90	15.91		18	
4	BEND 11 1/4", PVC, SDR 35, bell x bell	4"	EA	NB	12.33	18.00	13.48	NO BID		11.75	
5	BEND 11 1/4", PVC, SDR 35, bell x bell	6"	EA	NB	17.02	25.00	19.65	NO BID		18.5	
6	BEND 11 1/4", PVC, SDR 35, bell x bell	8"	EA	NB	41.17	43.00	35.56	NO BID		31	
7	BEND 11 1/4", PVC, SDR 35, bell x bell	12"	EA	NB	115.69	132.00	109.02	NO BID		NB	
8	BEND 22*, PVC, SDR 35, bell x bell	4"	EA	NB	4.54	4.60	4.87		4.66	4.6	
9	BEND 22*, PVC, SDR 35, bell x bell	6"	EA	NB	8.94	9.20	9.58		9.18	9.1	
10	BEND 22*, PVC, SDR 35, bell x bell	8"	EA	NB	26.04	27.59	27.91		26.72	26.5	
11	BEND 22*, PVC, SDR 35, bell x bell	10"	EA	NB	71.30	73.56	76.40		73.15	72.7	
12	BEND 22*, PVC, SDR 35, bell x bell	12"	EA	NB	92.99	96.55	99.63		93.32	95	
13	BEND 22*, PVC, SDR 35, bell x bell	15"	EA	NB	245.93	255.00	263.50		252.22	250	
14	BEND 22*, PVC, SDR 35, bell x spigot	4"	EA	NB	4.32	4.60	4.63		4.44	4.4	
15	BEND 22*, PVC, SDR 35, bell x spigot	6"	EA	NB	8.49	9.20	9.10		8.71	8.6	
16	BEND 22*, PVC, SDR 35, bell x spigot	8"	EA	NB	27.22	28.34	29.17		27.91	27.75	
17	BEND 22*, PVC, SDR 35, bell x spigot	10"	EA	NB	69.36	72.00	74.28		71.09	70.7	
18	BEND 22*, PVC, SDR 35, bell x spigot	12"	EA	NB	90.99	92.00	97.52		93.30	93	
19	BEND 22*, PVC, SDR 35, bell x spigot	15"	EA	NB	196.50	203.00	210.54		201.52	200	
20	BEND 45*, PVC, SDR 35, bell x bell	4"	EA	NB	4.54	4.60	4.87		4.67	4.6	
21	BEND 45*, PVC, SDR 35, bell x bell	6"	EA	NB	9.22	9.66	9.89		9.47	9.25	
22	BEND 45*, PVC, SDR 35, bell x bell	8"	EA	NB	25.82	26.00	27.67		26.48	26.2	
23	BEND 45*, PVC, SDR 35, bell x bell	10"	EA	NB	66.99	70.00	71.79		68.71	68.25	
24	BEND 45*, PVC, SDR 35, bell x bell	12"	EA	NB	97.29	101.00	104.25		99.78	99	
25	BEND 45*, PVC, SDR 35, bell x bell	15"	EA	NB	217.87	226.00	233.43		223.44	222	
26	BEND 45*, PVC, SDR 35, bell x spigot	4"	EA	NB	4.09	4.60	4.38		4.20	4.1	
27	BEND 45*, PVC, SDR 35, bell x spigot	6"	EA	NB	8.18	8.00	8.76		8.39	8.25	
28	BEND 45*, PVC, SDR 35, bell x spigot	8"	EA	NB	24.67	25.00	26.43		25.30	25	
29	BEND 45*, PVC, SDR 35, bell x spigot	10"	EA	NB	66.01	68.00	70.74		67.72	67	
30	BEND 45*, PVC, SDR 35, bell x spigot	12"	EA	NB	94.34	97.00	101.09		96.76	96	
31	BEND 45*, PVC, SDR 35, bell x spigot	15"	EA	NB	170.68	177.00	182.87		175.04	174	
32	BEND 90*, PVC, SDR 35, bell x bell	4"	EA	NB	5.72	6.90	6.13		5.87	5.8	
33	BEND 90*, PVC, SDR 35, bell x bell	6"	EA	NB	10.52	11.00	11.28		10.79	10.7	
34	BEND 90*, PVC, SDR 35, bell x bell	8"	EA	NB	29.10	31.00	31.18		29.84	29.5	
35	BEND 90*, PVC, SDR 35, bell x bell	10"	EA	NB	97.87	101.00	104.86		100.37	100	
36	BEND 90*, PVC, SDR 35, bell x bell	12"	EA	NB	126.64	132.00	135.68		129.88	129	
37	BEND 90*, PVC, SDR 35, bell x bell	15"	EA	NB	267.33	275.00	286.43		274.16	273	
38	BEND 90*, PVC, SDR 35, bell x spigot	4"	EA	NB	5.26	5.75	5.64		5.40	5.3	
39	BEND 90*, PVC, SDR 35, bell x spigot	6"	EA	NB	11.12	11.00	32.18		11.41	11.3	
40	BEND 90*, PVC, SDR 35, bell x spigot	8"	EA	NB	30.02	33.00	32.18		30.80	30.65	
41	BEND 90*, PVC, SDR 35, bell x spigot	10"	EA	NB	97.20	101.00	104.09		99.62	99.25	
42	BEND 90*, PVC, SDR 35, bell x spigot	12"	EA	NB	123.74	129.00	132.50		126.83	126	
43	BEND 90*, PVC, SDR 35, bell x spigot	15"	EA	NB	243.91	252.00	261.34		250.15	249	
44	END CAP, PVC, SDR 35	4"	EA	NB	3.06	3.50	3.15		3.01	3	
45	END CAP, PVC, SDR 35	6"	EA	NB	5.71	5.75	5.90		5.64	5.6	
46	END CAP, PVC, SDR 35	8"	EA	NB	15.44	16.00	15.91		15.23	15.15	
47	END CAP, PVC, SDR 35	10"	EA	NB	48.28	48.00	49.75		47.62	47.4	
48	END CAP, PVC, SDR 35	12"	EA	NB	72.53	73.00	74.73		71.53	71	
49	END PLUG, PVC, SDR 35	4"	EA	NB	2.21	2.50	2.38		2.28	2.25	
50	END PLUG, PVC, SDR 35	6"	EA	NB	3.40	3.50	3.64		3.48	3.45	
51	END PLUG, PVC, SDR 35	8"	EA	NB	12.04	12.50	12.91		12.35	12.25	

SEWER DRAINAGE SYSTEMS MAINTENANCE ITEMS										CITY OF DOVER 2	
#	DESCRIPTION	SIZE	UNITS	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	
				NE Positioning	EJ Prescott	Vellano Bros.	Ti-Sales	Pipe Connection	John Hoadley Sons		
52	END PLUG, PVC, SDR 35	10"	EA	NB	40.12	41.00	42.99	41.15	41		
53	END PLUG, PVC, SDR 35	12"	EA	NB	47.94	49.00	51.38	49.18	49		
54	GRIPPER PLUG, WING NUT TYPE	4"	EA	NB	4.60	NO BID	5.31	13.02	4.75		
55	GRIPPER PLUG, WING NUT TYPE	6"	EA	NB	12.46	NO BID	13.83	27.26	13.2		
56	GRIPPER PLUG, WING NUT TYPE	8"	EA	NB	23.62	NO BID	25.08	75.17	25		
57	ECCENTRIC REDUCER, PVC, SDR 35	6" X 4"	EA	NB	8.59	9.00	17.23	8.80	8.75		
58	ECCENTRIC REDUCER, PVC, SDR 35	8" X 6"	EA	NB	24.50	27.00	26.25	26.93	26.75		
59	TEE, PVC, SDR 35 (B/B/B)	4"	EA	NB	7.37	8.00	7.89	7.55	7.5		
60	TEE, PVC, SDR 35 (B/B/B)	6"	EA	NB	15.78	16.00	16.91	16.20	16.1		
61	TEE, PVC, SDR 35 (B/B/B)	8"	EA	NB	35.00	36.00	37.26	35.68	35.7		
62	TEE, PVC, SDR 35 (B/B/B)	10"	EA	NB	127.94	132.00	137.08	131.21	130.75		
63	TEE, PVC, SDR 35 (B/B/B)	12"	EA	NB	183.83	189.00	196.94	188.51	187		
64	WYE, PVC, SDR 35 (B/B/B)	4"	EA	NB	7.83	8.00	8.40	8.04	8		
65	WYE, PVC, SDR 35 (B/B/B)	6"	EA	NB	17.99	18.00	19.28	18.46	18.35		
66	WYE, PVC, SDR 35 (B/B/B)	8"	EA	NB	49.30	51.00	52.82	50.56	50.35		
67	WYE, PVC, SDR 35 (B/B/B)	10"	EA	NB	145.57	150.00	155.97	149.29	148.75		
68	WYE, PVC, SDR 35 (B/B/B)	12"	EA	NB	203.56	211.00	218.10	208.75	208		
69	WYE, PVC, SDR 35 (B/B/B)	8" X 6"	EA	NB	28.28	31.00	30.30	29.00	28.75		
70	WYE, PVC, SDR 35 (B/B/B)	6" X 4"	EA	NB	15.89	18.00	17.03	16.30	16.2		
SEWER COUPLINGS, REPAIR CLAMPS & SADDLES											
71	REPAIR COUPLING SDR 35	4"	EA	NB	5.61	6.00	6.02	5.76	5.98		
72	REPAIR COUPLING SDR 35	6"	EA	NB	11.21	12.00	12.03	11.52	11.95		
73	REPAIR COUPLING SDR 35	8"	EA	NB	19.04	20.00	20.41	19.54	20.29		
74	REPAIR COUPLING SDR 35	10"	EA	NB	42.31	44.00	45.29	43.34	45.03		
75	REPAIR COUPLING SDR 35	12"	EA	NB	61.41	64.00	65.77	62.99	65.42		
76	HYMAX COUPLING, DRESSER STYLE 262, PVC PIPE	3"	EA	NB	n/b	NO BID	No Bid	NO BID	116		
77	HYMAX COUPLING, DRESSER STYLE 262, PVC PIPE	4"	EA	NB	n/b	NO BID	206.16	NO BID	149		
78	HYMAX COUPLING, DRESSER STYLE 262, PVC PIPE	4-5"	EA	NB	n/b	NO BID	No Bid	NO BID	188		
79	HYMAX COUPLING, DRESSER STYLE 262, PVC PIPE	6"	EA	NB	n/b	NO BID	272.20	NO BID	198		
FLEXIBLE COUPLINGS											
80	CORE SEAL BOOT	4"	EA	NB	43.50	NO BID	No Bid	43.80	39.5		
81	CORE SEAL BOOT	6"	EA	NB	54.88	NO BID	No Bid	52.68	44.5		
82	CORE SEAL BOOT	8"	EA	NB	54.88	NO BID	No Bid	52.68	44.5		
83	CORE SEAL BOOT	10"	EA	NB	75.13	NO BID	No Bid	72.12	61.95		
84	CORE SEAL BOOT	12"	EA	NB	75.13	NO BID	No Bid	72.12	62.25		
85	4" AC X 4" P/CI	4"	EA	NB	4.47	5.00	4.14	3.01	3.09		
86	4" CLAY X 4" P/CI	4"	EA	NB	4.13	5.00	3.83	3.01	3.09		
87	4" P/CI X 4" P/CI	4"	EA	NB	4.13	5.00	3.83	3.01	3.09		
88	6" AC X 4" P/CI	6" X 4"	EA	NB	10.38	11.00	9.62	7.01	7.19		
89	6" AC X 6" P/CI	6"	EA	NB	9.55	10.50	8.85	6.46	6.63		
90	6" CLAY X 4" P/CI	6" X 4"	EA	NB	10.38	11.00	9.62	7.01	7.19		
91	6" CLAY X 6" P/CI	6"	EA	NB	9.55	10.00	8.19	6.46	6.63		
92	6" CON X 6" P/CI	6"	EA	NB	9.78	11.00	9.06	6.46	6.63		

SEWER DRAINAGE SYSTEMS MAINTENANCE ITEMS										CITY OF DOVER 3	
#	DESCRIPTION			SIZE	UNITS	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea
						NE Positioning	EJ Prescott	Vellano Bros.	Ti-Sales	Pipe Connection	John Hoadley Sons
93	6" P/CI	X 4" P/CI		6" X 4"	EA	NB	10.38	11.00	9.62	7.01	7.19
94	6" P/CI	X 6" P/CI		6"	EA	NB	8.85	10.00	8.19	6.46	6.63
95	8" AC	X 8" P/CI		8"	EA	NB	14.70	16.00	13.61	9.90	10.15
96	8" CLAY	X 6" P/CI		8" X 6"	EA	NB	16.43	19.00	15.21	11.05	11.33
97	8" CLAY	X 8" P/CI		8"	EA	NB	14.70	16.00	12.60	9.90	10.15
98	8" CON	X 6" P/CI		8" X 6"	EA	NB	18.07	67.00	50.83	NO BID	NB
99	8" CON	X 8" P/CI		8"	EA	NB	14.70	18.00	13.61	9.90	10.15
100	8" P/CI	X 6" P/CI		8" X 6"	EA	NB	16.43	19.00	15.21	11.50	11.33
101	8" P/CI	X 8" P/CI		8"	EA	NB	13.60	16.00	12.60	9.90	10.15
102	10" AC	X 10" P/CI		10"	EA	NB	20.42	23.00	18.92	13.41	13.76
103	10" CLAY	X 10" P/CI		10"	EA	NB	20.42	23.00	18.92	13.41	13.76
104	10" CON	X 10" P/CI		10"	EA	NB	20.42	26.00	18.92	13.41	13.76
105	10" P/CI	X 8" P/CI		10" X 8"	EA	NB	22.37	26.00	20.72	14.66	15.04
106	10" P/CI	X 10" P/CI		10"	EA	NB	20.42	24.00	18.92	13.41	13.76
107	12" AC	X 12" P/CI		12"	EA	NB	23.83	27.00	22.07	16.03	16.44
108	12" CLAY	X 12" P/CI		12"	EA	NB	23.83	27.00	67.09	16.03	16.44
109	12" CON	X 10" P/CI		12" X 10"	EA	NB	49.48	90.00	84.42	NO BID	NB
110	12" CON	X 12" P/CI		12"	EA	NB	23.83	27.00	22.07	16.03	16.44
111	12" P/CI	X 10" P/CI		12" X 10"	EA	NB	26.40	30.00	24.45	17.33	17.77
112	12" P/CI	X 12" P/CI		12"	EA	NB	23.83	27.00	22.07	16.03	16.44
113	15" AC	X 15" P/CI		15"	EA	NB	89.62	168.00	126.78	NO BID	39.33
114	15" CLAY	X 15" P/CI		15"	EA	NB	40.88	50.00	37.85	27.50	28.21
115	15" CON	X 15" P/CI		15"	EA	NB	89.62	300.00	253.10	38.35	39.33
116	15" P/CI	X 15" P/CI		15"	EA	NB	38.87	44.00	35.98	27.50	28.21
117	18" P/CI	X 18" P/CI		18"	EA	NB	83.85	98.00	77.65	60.86	62.42
REPAIR CLAMPS											
118	REPAIR CLAMP, FULL CIRCLE, STAINLESS STEEL, SINGLE SECTION, 8" LENGTH, SDR 26 PVC PIPE			3"	EA	NB	38.09	NO BID	43.93	40.41	49.81
119	REPAIR CLAMP, FULL CIRCLE, STAINLESS STEEL, SINGLE SECTION, 8" LENGTH, SDR 26 PVC PIPE			4"	EA	NB	42.96	NO BID	46.20	42.50	54.71
120	REPAIR CLAMP, FULL CIRCLE, STAINLESS STEEL, SINGLE SECTION, 8" LENGTH, SDR 26 PVC PIPE			6"	EA	NB	51.41	NO BID	55.60	51.15	65.4
SADDLES											
121	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			12" X 4"	EA	NB	29.88	NO BID	32.62	25.39	27
122	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			12" X 6"	EA	NB	39.48	NO BID	43.11	33.51	35.75
123	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			15" X 4"	EA	NB	29.88	NO BID	32.62	25.39	27
124	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			15" X 6"	EA	NB	39.48	NO BID	43.11	33.51	35.75
125	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			16" X 4"	EA	NB	29.88	NO BID	No Bid	29.94	35
126	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI			16" X 6"	EA	NB	39.48	NO BID	No Bid	38.99	43.75

SEWER DRAINAGE SYSTEMS MAINTENANCE ITEMS										CITY OF DOVER	4
#	DESCRIPTION	SIZE	UNITS	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	
				NE Positioning	EJ Prescott	Vellano Bros.	Ti-Sales	Pipe Connection	John Hoadley Sons		
127	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI	18" X 4"	EA	NB	29.88	NO BID	No Bid	NO BID	NO BID	35	
128	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI	18" X 6"	EA	NB	39.48	NO BID	No Bid	NO BID	NO BID	43.75	
129	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI	24" X 4"	EA	NB	29.88	NO BID	No Bid	NO BID	NO BID	37	
130	TEE SADDLE, SEWER, FLEXIBLE, DFW/HPI	24" X 6"	EA	NB	39.48	NO BID	No Bid	NO BID	NO BID	45.75	
121	WYE SADDLE, SEWER, FLEXIBLE, DFW/HPI	12" X 4"	EA	NB	29.88	NO BID	38.45	29.94		32	
132	WYE SADDLE, SEWER, FLEXIBLE, DFW/HPI	12" X 6"	EA	NB	39.48	NO BID	50.10	33.51		41.5	
133	QUICK SEAL SADDLE, SEWER INSERT	4"	EA	NB	47.26	NO BID	No Bid	NO BID	NO BID	58	
134	QUICK SEAL SADDLE, SEWER INSERT	6"	EA	NB	54.83	NO BID	No Bid	NO BID	NO BID	66	
SEWER & DRAIN PIPE											
135	DRAIN PIPE, CORRUGATED METAL, w / BANDS & COLLARS	12"	FT	NB	12.45	14.42	No Bid	NO BID		NB	
136	DRAIN PIPE, CORRUGATED METAL, w / BANDS & COLLARS	15"	FT	NB	15.95	18.26	No Bid	NO BID		NB	
137	DRAIN PIPE, CORRUGATED METAL, w / BANDS & COLLARS	18"	FT	NB	18.69	22.00	No Bid	NO BID		NB	
138	DRAIN PIPE, CORRUGATED METAL, w / BANDS & COLLARS	24"	FT	NB	29.89	29.67	No Bid	NO BID		NB	
139	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	12"	FT	NB	5.01	6.13	No Bid	5.50		6.41	
140	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	15"	FT	NB	6.44	8.00	No Bid	8.00		8.25	
141	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	18"	FT	NB	10.01	11.88	No Bid	10.00		12.75	
142	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	24"	FT	NB	15.03	17.69	No Bid	17.50		19.22	
143	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	36"	FT	NB	27.20	36.84	No Bid	35.50		37.19	
144	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	48"	FT	NB	42.00	63.69	No Bid	81.00		58.94	
145	DRAIN PIPE, HDPE W/ PUSH LOCK IN JOINTS, SMOOTH INT WALL, W/COLLARS (ADS N-12, SNAP-LOK, ETC.)	60"	FT	NB	56.50	NO BID	No Bid	141.00		79.38	
146	PIPE, PVC, SCHEDULE 40, 10' lengths	2"	FT	NB	1.21	NO BID	No Bid	NO BID		0.75	
147	PIPE, PVC, SCHEDULE 40, 10' lengths	4"	FT	NB	2.73	NO BID	No Bid	NO BID		2	
148	SEWER PIPE, PVC, SDR 26, 20' lengths	4"	FT	NB	1.54	NO BID	No Bid	NO BID		1.9	
149	SEWER PIPE, PVC, SDR 26, 20' lengths	3"	FT	NB	0.96	NO BID	No Bid	NO BID		1.15	
150	SEWER PIPE, PVC, SDR 26, 20' lengths	6"	FT	NB	3.32	NO BID	No Bid	NO BID		4.03	
151	SEWER PIPE, PVC, SDR 35, 13' lengths	4"	FT	NB	1.06	1.05	No Bid	NO BID		1.06	
152	SEWER PIPE, PVC, SDR 35, 13' lengths	6"	FT	NB	2.34	2.23	No Bid	NO BID		2.3	
153	SEWER PIPE, PVC, SDR 35, 13' lengths	8"	FT	NB	4.20	3.85	No Bid	NO BID		4.13	
154	SEWER PIPE, PVC, SDR 35, 13' lengths	10"	FT	NB	6.58	6.00	No Bid	NO BID		6.47	
155	SEWER PIPE, PVC, SDR 35, 13' lengths	12"	FT	NB	9.45	8.50	No Bid	NO BID		9.28	
156	SEWER PIPE, PVC, SDR 35, 13' lengths	15"	FT	NB	14.03	12.69	No Bid	NO BID		13.81	
157	SEWER PIPE, PVC, SDR 35, 13' lengths	18"	FT	NB	20.60	18.00	No Bid	NO BID		22.41	
158	SEWER PIPE, PVC, SDR 35, 13' lengths	24"	FT	NB	37.21	32.13	No Bid	NO BID		40.15	
159	PIPE LUBRICANT		EA	NB	3.86	6.00	No Bid	5.00		6	
MANHOLE CASTINGS & SUPPLIES											
160	CATCH BASIN FRAME, NH STANDARD, 24" X 4", 3 flange	24 X 4	EA		92.00	98.92	NO BID	No Bid	NO BID	NB	
161	CATCH BASIN FRAME, NH STANDARD, 24" X 8", 3 flange	24 X 8	EA		112.00	120.43	NO BID	No Bid	NO BID	NB	
162	CATCH BASIN FRAME, NH STANDARD, 24" X 4", 4 flange	24 X 4	EA		100.00	107.53	NO BID	No Bid	NO BID	NB	
163	CATCH BASIN FRAME, NH STANDARD, 24" X 8", 4 flange	24 X 8	EA		112.00	120.43	NO BID	No Bid	NO BID	NB	
164	CATCH BASIN GRATE, TYPE B, CAST IRON	24 X 24	EA		80.00	86.02	NO BID	No Bid	NO BID	NB	
165	CATCH BASIN GRATE, TYPE B, GALVANIZED	24 X 24	EA		nb	n/b	NO BID	No Bid	NO BID	NB	
166	MANHOLE COVER, DRAIN, 24"	24"	EA		97.00	104.30	NO BID	No Bid	NO BID	NB	
167	MANHOLE COVER, DRAIN, NH STANDARD, 30"	30"	EA		117.00	125.81	NO BID	No Bid	NO BID	NB	
168	MANHOLE COVER, SEWER, 24"	24"	EA		97.00	104.30	NO BID	No Bid	NO BID	NB	
169	MANHOLE COVER, SEWER, NH STANDARD, 30"	30"	EA		117.00	125.81	NO BID	No Bid	NO BID	NB	

#	DESCRIPTION	SIZE	UNITS	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea	Cost Ea
				NE Positioning	EJ Prescott	Vellano Bros.	Ti-Sales	Pipe Connection	John Hoadley Sons
170	MANHOLE FRAME, DRAIN, 24" x 6"	24"	EA	124.00	133.33	NO BID	No Bid	NO BID	NB
171	MANHOLE FRAME, DRAIN, NH STANDARD, 30" X 6"	30"	EA	109.00	117.20	NO BID	No Bid	NO BID	NB
172	M/H FRAME & COVER COMBO, ductile iron, hinged, drain, 24" x 4"	24" x 4"	EA	nb	346.51	NO BID	No Bid	NO BID	NB
173	M/H FRAME & COVER COMBO, ductile iron, hinged, drain, 30" x 4"	32" x 4"	EA	nb	756.34	NO BID	No Bid	NO BID	NB
174	MANHOLE FRAME, SEWER, 24" X 6"	24"	EA	124.00	133.33	NO BID	No Bid	NO BID	NB
175	MANHOLE FRAME, SEWER, NH STANDARD, 30" X 6"	30"	EA	109.00	117.20	NO BID	No Bid	NO BID	NB
176	LOCKDOWN FRAME & COVER, SEWER, 24"	24"	EA	nb	438.72	NO BID	No Bid	NO BID	NB
177	LOCKDOWN FRAME & COVER, SEWER, 30"	30"	EA	310.00	454.63	NO BID	No Bid	NO BID	NB
178	M/H FRAME & COVER COMBO, ductile iron, hinged, sewer, 24"x 4"	24" x 4"	EA		346.51	NO BID	No Bid	NO BID	NB
179	M/H FRAME & COVER COMBO, ductile iron, hinged, sewer, 30"x 4"	32" X 4"	EA		756.34	NO BID	No Bid	NO BID	NB
180	MAN HOLE GASKET RISER RING ADHESIVE		TUBE		6.34	NO BID		NO BID	NB
181	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, .5"	24 X 36 X .5	EA		39.82	NO BID	No Bid	NO BID	NB
182	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, 1"	24 X 36 X 1	EA		44.19	NO BID	No Bid	NO BID	NB
183	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, 1.5"	24 X 36 X 1.5	EA		63.88	NO BID	No Bid	NO BID	NB
184	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, 2"	24 X 36 X 2	EA		81.82	NO BID	No Bid	NO BID	NB
185	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, 2.5"	24 X 36 X 2.5	EA		102.82	NO BID	No Bid	NO BID	NB
186	MAN HOLE GASKET RISER RING, 24" - 36", FLAT, 3"	24 X 36 X 3	EA		122.07	NO BID	No Bid	NO BID	NB
187	MAN HOLE GASKET RISER RING, 30", FLAT, 1/2"	30 X .5	EA		42.00	NO BID	No Bid	NO BID	NB
188	MAN HOLE GASKET RISER RING, 30", FLAT, 1"	30 X 1	EA		46.38	NO BID	No Bid	NO BID	NB
189	MAN HOLE GASKET RISER RING, 30", FLAT, 1.5"	30 X 1.5	EA		66.07	NO BID	No Bid	NO BID	NB
190	MAN HOLE GASKET RISER RING, 30", FLAT, 2"	30 X 2	EA		84.00	NO BID	No Bid	NO BID	NB
191	MAN HOLE GASKET RISER RING, 30", FLAT, 2.5"	30 X 2.5	EA		111.13	NO BID	No Bid	NO BID	NB
192	MAN HOLE GASKET RISER RING, 30", FLAT, 3"	30 X 3	EA		128.19	NO BID	No Bid	NO BID	NB
193	MAN HOLE GASKET RISER RING, 24" X 36", TAPERED, .5" - 1"	24 X 36 X .5-1	EA		44.19	NO BID	No Bid	NO BID	NB
194	MAN HOLE GASKET RISER RING, 24" X 36", TAPERED, 1" - 1.5"	24 X 36 X 1-1.5	EA		50.32	NO BID	No Bid	NO BID	NB
195	MAN HOLE GASKET RISER RING, 24" X 36", TAPERED, 1.5" - 2"	24 X 36 X 1.5-2	EA		72.63	NO BID	No Bid	NO BID	NB
196	MAN HOLE GASKET RISER RING, 24" X 36", TAPERED, 2" - 2.5"	24 X 36 X 2-2.5	EA		94.50	NO BID	No Bid	NO BID	NB
197	MAN HOLE GASKET RISER RING, 24" X 36", TAPERED, 2.5" - 3"	24 X 36 X 2.5-3	EA		114.63	NO BID	No Bid	NO BID	NB
198	MAN HOLE GASKET RISER RING, 30", TAPERED, .5" - 1"	30 X .5-1	EA		39.82	NO BID	No Bid	NO BID	NB
199	MAN HOLE GASKET RISER RING, 30", TAPERED, 1" - 1.5"	30 X 1-1.5	EA		54.69	NO BID	No Bid	NO BID	NB
200	MAN HOLE GASKET RISER RING, 30", TAPERED, 1.5" - 2"	30 X 1.5-2	EA		72.63	NO BID	No Bid	NO BID	NB
201	MAN HOLE GASKET RISER RING, 30", TAPERED, 2" - 2.5"	30 X 2-2.5	EA		94.50	NO BID	No Bid	NO BID	NB
202	MAN HOLE GASKET RISER RING, 30", TAPERED, 2.5" - 3"	30 X 2.5-3	EA		118.57	NO BID	No Bid	NO BID	NB



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2011.04.27 – 53**
Resolution Re: **B11062 Asphalt Trench Patching Services**

- WHEREAS: Sealed bids # B11062 were requested and received for Asphalt Trench Patching Services on April 19, 2011 at 2:00 PM EST.; and
- WHEREAS: Eight (8) different types of construction-related situations were identified for which these trench patching service might be utilized in the upcoming construction season; and
- WHEREAS: The low responsive bid was received from Tri-State Sealing & Paving, Inc of Dover who is a vendor that the city has used since June 2005 with great success. Should the city utilize the Infrared Paving technique, the award would go to Patches Infrared Pavement Restoration LLC at pricing offered thru bid B11062

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Tri-State Sealing and Paving for Asphalt Trench Patching Services, as needed, given the rates provided April 19, 2011. This authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance 4/19/11
1000.1.300.43121.4715.00000.90	CS Streets Land Improv	879,700	424,234
1000.1.300.43121.4715.00000.99	CS Streets Land Improv	297,468	280,100

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2011.04.27 – 53**

Resolution Re: **B11062 Asphalt Trench Patching Services**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2011.04.27 – 53**

Resolution Re: **B11062 Asphalt Trench Patching Services**

RESOLUTION BACKGROUND MATERIAL:

Eight (8) different types of construction-related situations were identified for which trench patching service might be utilized in the upcoming construction season.

1. Per hour via hand PAVE application
2. Per hour via Hand PREP & Hand PAVE application
3. Per hour via Machine PREP & Hand PAVE application
4. Per hour via Machine PREP & Machine PAVE application
5. Per hour via Machine PAVE application
6. Per Foot Saw Cutting of trench in preparation for paving
7. Per LF Placement of Asphalt Curb
8. Per Sq Ft. Infrared Paving

The low responsive bid was submitted for a 5-6 man crew with various types of equipment for trench preparation and asphalt patching services on an “as needed” basis by Tristate Sealing & Paving, Inc, a vendor the city has used since June 2005 with great success.

Pavement Maintenance Systems not registered to do business in State NH.

Bid Information:

Sealed bids # B11062 were requested and received for Asphalt Trench Patching Services on April 19, 2011 at 2:00 PM EST

Award Information:

Purchase orders will be issued to vendor at rates submitted on Bid #B11062 to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	24	Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2011 construction season	Estimated Delivery:	As needed
Recommended Award to:	Tri-State Sealing and Paving Inc	Fund:	CIP Streets
Other Approvals Required:	No	References Checked:	Yes
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2011.04.27 – 53**

Resolution Re: **B11062 Asphalt Trench Patching Services**

Vendor Solicitation List:

Arthur Hartford Construction 103 Hayes road Madbury, NH 03823	Hissong Development Corp 9 Log Cabin Road Kennebunkport, Me 04046	Spencer Trucking & Excavation 279 Green Street somersworth , N.H. 03878
Bell & Flynn, Inc. 69 Bunker Hill Ave Stratham, NH 03885	JGE Enterprises, Inc. 24 Eastman Avenue, Suite C4 Bedford, NH 03110-6703	Trimmers Landscaping PO Box 1068 Londonderry, NH 03053
Construction Summary Of NH 734 Chestnut Street Manchester, NH 03104	MacKinnon & Sons P O Box 640 Somersworth, NH 03878	Tri-State Sealcoating & Paving P.O. Box 162 Dover, NH 03820
durell enterprises 211 north haverhill road kensington, nh 03833	Matrix, Concrete, Inc. 83 Central Street Farmington, NH 03835	Turgeon's Construction Inc. 39 Indigo Hill Rd. Somersworth, NH 03878
Durell Paving, Inc. 508 Sixth St. Dover, N.H. 03820	NNEFS, LLC S 711 Piper Hill Road Stewartstown, NH 03576	U.S. Pavement Services, Inc. 39 Industrial Parkway Woburn, MA 01801
Four Corners 33 High Street Gilmanton, NH 03237	Precision Paving LLC 31 Leeanna Drive Barrington, NH 03825	Waynes landscaping 124 oop rd Searsport, Maine 04974
Graybar 80 Pepsi Road Manchester, NH 03109	R.H. White Construction 6 Wright Ave Merrimack, NH 03054	Select Excavation & scaping 18 Windgate Rd Sandown, NH 03873
Greater Dover Chamber 550 Central Ave Dover, NH 03820	Sealex P.O. Box 238 Scarborough, Me 04070	H.P. Fairfield, LLC 94 Sheep Davis Road Pembroke, NH 03275



CITY OF DOVER

CITY OF DOVER - RESOLUTION

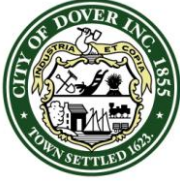
Agenda Item#: 13.A.10.

Resolution Number: **R - 2011.04.27 – 53**

Resolution Re: **B11062 Asphalt Trench Patching Services**

Bid Results

B11062 Results	Pavement Maintenance Systems Inc	Tri-State Sealcoating	Patches Infrared	Durell Paving
Hand Pave only per hr	148.00	275.00	nb	310.00
Hand Prep & hand pave per hr	148.00	275.00	nb	390.00
machine Prep & Hand pave per hr	nb	300.00	nb	390.00
Machine Prep & machine Pave per hr	nb	325.00	nb	475.00
Machine pave only per hr	nb	325.00	nb	390.00
saw cutting per foot	nb	2.00	nb	2.25
placement of asphalt curb per LF	nb	8.50	nb	11.00
Infrared paving per Sq ft	2.19	nb	2.75	nb
crew	2 for paving 3 for Infrared	5-6 man crew	2-3 man crew	4-6 man crew
equipment	Small list	large list	small list	large list
Location	Peabody MA	Dover NH	Dover NH	Dover NH



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2011.04.27 – 54**
Resolution Re: **B11063 Traffic Control Flagging**

WHEREAS: Sealed bids # B11063 were requested and received for Traffic Control Flagging Services on April 12, 2011 at 2:00 PM EST.; and

WHEREAS: Rates will hold for one year and low bid meeting specifications was submitted by American Flagging & Traffic Control of Salem NH with various rates depending upon when the services are rendered; and

WHEREAS: Depending on the magnitude of the City’s construction work schedule, there is often a need for a secondary vendor to supply back up traffic control services. For this, New England Traffic Control also offered a varying rate schedule depending on when services are to be rendered.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase orders to American Flagging and Traffic Control of Salem NH as primary vendor and New England Traffic Control of Manchester NH to as back up vendor “as needed” given the rates provided 04/12/11. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Bal 4/18/2011
1000.1.300.43121.4715.00000.90	CS Streets Land Improv	442,539.00	442,539.00
1000.1.300.43121.4715.00000.99	CS Streets Land Improv	297,468.00	280,100.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2011.04.27 – 54**
Resolution Re: **B11063 Traffic Control Flagging**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2011.04.27 – 54**
Resolution Re: **B11063 Traffic Control Flagging**

RESOLUTION BACKGROUND MATERIAL:

The low bids, meeting specifications, were submitted in varying amounts for different hourly rates by three companies.

Depending upon the specific need at a certain time and availability of the vendor, the City will call American Flagging and Traffic Control first and use New England Traffic Control as a backup vendor. Both firms identified have been used successfully in the past on an “as needed” basis. During 2010 construction season the city spent approximately \$38,767.00. It is possible the 2011 season could exceed \$25,000 threshold, therefore requiring city council approval.

Bid Information:

Sealed bids # B11063 were requested and received for Traffic Control Flagging Services on April 12, 2011 at 2:00 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	4	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2011 construction season	Estimated Delivery:	As needed
Recommended Award to:	American Flagging & Traffic Control and New England Traffic Control	Fund:	Various CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase may exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2011.04.27 – 54**

Resolution Re: **B11063 Traffic Control Flagging**

Vendor Solicitation List:

American Flagging and Traffic Control
11 industrial way
Salem NH 03079

Highway Safety Systems
9 Rockview Way
Rockland MA 02370

New England Traffic Control
1024 Suncook Valley Hwy D-2
Epsom, New Hampshire 03234

Green Mountain Flagging
67 Centers Rd
Essex Junction VT 05452

Results TRAFFIC CONTROL/FLAGGING SERVICES

Vendor must respond within 24 hrs of notification by city representative	Straight Time Hourly Rate	Time and ½ Hourly Rate	Double Time Hourly Rate	Emergency Call Outs Hourly Rate	Minimum Hours Charged
American Flagging & Traffic Control 11 Industrial Way Salem, NH 03079 (Primary Vendor)	\$17.95	\$26.93	\$35.90	\$26.93	4
New England Traffic Control 332 Kelley Street Manchester, NH 03102 (Back Up Vendor)	\$18.50	\$27.75	\$37.00	5:30pm-Midnight \$27.75 Midnight to 6:00am \$37.00	4
Green Mountain Flagging 67 Center Rd Essex Junction VT 05452	\$24.00	\$36.00	\$48.00	\$36.00	4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2011.04.27 – 55**

Resolution Re: Goodwin Recycling Center: Madbury Agreement

- WHEREAS: The citizens Solid Waste Advisory Commission recognized that the Goodwin Recycling Center has the ability to service more than City residents and that any fees assessed to other municipalities would provide the city with additional revenue; and
- WHEREAS: The Town of Madbury has a very limited recycling center; and
- WHEREAS: The City has a large recycling facility offering full services which can easily absorb the Town of Madbury's use; and
- WHEREAS: The Town of Madbury has agreed to continue their agreement with the City of Dover for its' citizens to use the recycling center for year 2010 at a rate of \$7.19 per person, based on the latest population count of 1,774 for a total of \$12,753.54 per year. For year 2011 at a rate of \$3.74 per person, based on the latest population count of 1,774 for a total of \$6,627.27

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

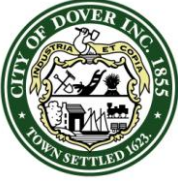
The City Manager is authorized to enter into a contract with the Town of Madbury to permit Madbury residents to utilize the Goodwin Recycling Center during this two year period, January 1, 2010 – December 31, 2011.

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor William Garrison

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2011.04.27 – 55**
Resolution Re: Goodwin Recycling Center: Madbury Agreement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2011.04.27 – 55**

Resolution Re: Goodwin Recycling Center: Madbury Agreement

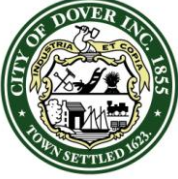
RESOLUTION BACKGROUND MATERIAL:

In an effort to increase revenue through the sale of recycling services, the City of Dover has recognized its' ability to service more than City residents at the Goodwin Recycling Center. Because the Town of Madbury has a very limited recycling center and the City of Dover has a large recycling facility offering full services which can easily absorb the Town of Madbury's use, the Town of Madbury has agreed to continue their agreement with the City of Dover for its' citizens to use the recycling center in 2010 at a rate of \$7.19 per person per year, based on the latest population count of 1,774 for a total of \$12,753.54 and for 2011 at a rate of \$3.74 per person per year, based on the latest population count of 1,774 for a total of \$6,627.27. Additionally, the population increase in Dover reduced the cost per resident in Dover.

Operational costs were reduced between 2010 and 2011 by reducing a position and hours of operation, hence the reduction in rates between 2010 and 2011.

Town of Madbury Calculation:

2010	Total Budget	\$ 708,273.00	2011	Total Budget	\$ 630,707.00
	Less Unrelated Expenses:			Less Unrelated Expenses:	
	Curbside Collection	\$ (413,000.00)		Curbside Collection	\$ (413,000.00)
	C&D	\$ (62,000.00)		C&D	\$ (70,210.00)
	Freon	\$ (10,000.00)		Freon	\$ (10,000.00)
	HHW	\$ (30,000.00)		HHW	\$ (30,000.00)
	Cost to Operate Rec. Center	\$ 193,273.00		Cost to Operate Rec. Center	\$ 107,497.00
	City of Dover Population	26,884		City of Dover Population	28,775
	Cost per person Dover	\$ 7.19		Cost per person Dover	\$ 3.74
	Madbury Population	1,774		Madbury Population	1,774
	Madbury cost 2010	\$ 12,753.54		Madbury cost 2011	\$ 6,627.27



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.04.27 – 56**

Resolution Re: Adoption of Financial Policies for the Municipal Corporation

WHEREAS: A committee of citizens with representatives from the City Council and School Board have thoroughly researched and compiled a series of financial policies to guide and lead the municipal corporation in achieving a continued solid foundation for the conduct of the financial affairs of the city and schools; and

WHEREAS: A series of public workshops have been conducted to explain the proposed financial policies to members of the public and comments have been received; and

WHEREAS; Sound financial policies are necessary to maintain and improve the financial condition of the city and school finances and to maintain strong municipal bond market ratings for the municipal corporation;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

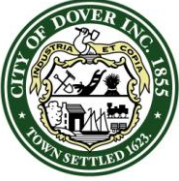
The Dover City Council adopts the attached Financial Policies regarding the financial affairs of the City of Dover as a municipal corporation

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.04.27 – 56**
Resolution Re: Adoption of Financial Policies for the Municipal Corporation

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.04.27 – 56**

Resolution Re: Adoption of Financial Policies for the Municipal Corporation

RESOLUTION BACKGROUND MATERIAL:

Representatives from the City Council and the School Board joined with citizen volunteers representing a cross section of the community to review the current Financial Policies of the municipal corporation adopted in 1996. After months of investigation and review, including consultation with expert consultants, the committee proposed a series of Financial Policies. Presentations were made to the City Council and members of the public in workshop format, including television broadcasts of the workshops for members of the public not able to attend the workshops in person.

The policies address a comprehensive set of financial issues, including but not limited to, debt, capital reserves, and financial stabilization measures. The policies present a structure and implementation schedule designed to continue and, in some cases, improve the financial health of the municipal corporation. The #1 goal of the financial policies is to raise the Fund Balance to 8% of the Operating Budget.



2010 Financial Policy Report and Recommendations*

City of Dover, NH
Ad-Hoc Financial Policy
Review Committee

Mayor Scott Myers, Chair
Councilor Catherine Cheney, Vice Chair*
Ken Appel, School Board Member
J. Michael Joyal, Jr., City Manager
Paul Kageleiry, Citizen Appointee
John Leggett, Citizen Appointee
Dan Lynch, Finance Director

February 10, 2011

* Report and Recommendations approved by vote of Committee with Councilor Cheney opposed

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Report and Recommendations of the Ad-Hoc Financial Policy Review Committee

An Introduction to Financial Policies:

Financial policies are a highly recommended component of any government financial management program. The Government Finance Officers Association (GFOA), through its recommended practices, endorsement of the National Advisory Council on State and Local Budgeting (NACSLB) recommended budget practices, and the GFOA distinguished Budget Presentation Awards program, recommends that all governments develop financial policies.

Financial policies are guidelines for operational and strategic decision making related to financial matters. Financial policies identify acceptable and unacceptable courses of action, establish parameters in which a government can operate, and provide a standard against which a government's fiscal performance can be judged.

The characteristics that define good financial policies are those that:

- Incorporate a long term perspective;
- Establish linkages to broad organizational goals;
- Focus budget decisions on results and outcomes;
- Involve and promote effective communications with stakeholders; and
- Provide incentives to government management and employees.

Elected officials and staff are wise to support the design and implementation of financial policies. Policies offer guidance to new board members and staff unfamiliar with a government's finances. Financial policies also serve as an ongoing context for policy making and management decisions, thereby providing consistency and quality control.

Financial policies strengthen a public organization during times of financial difficulty because guidelines are set to control debt, limit spending, and increase revenues. Formal policies codify the "rules of engagement" for enhancing and maintaining the overall financial health of a public organization.

The Initial Development and Adoption of Dover's Financial Policies:

In 1996, the then Mayor and City Council established an ad-hoc Financial Planning Committee consisting of two City Council members, three citizens experienced in strategic finance related matters and the Finance Director. Committee members were charged with developing and recommending to the City Council a financial plan for the City of Dover. The Committee held several meetings over the course of one year, reviewing financial information and meeting with the City's independent auditors to identify and consider sound financial practices and develop recommendations for financial policies.

On October 16, 1996, the Financial Planning Committee submitted their final report with recommended financial policies to the City Council. The report contained a series of recommendations addressing maintenance of fund reserves, capital improvements planning, debt issuance, cash flow, management of enterprise funds and the City's budget process. Following a subsequent workshop meeting to review the findings presented in the report, the Mayor and City Council adopted on December 11, 1996 twelve finance policy goals as recommended by the Committee. These policy goals have remained in place and unchanged since their formal adoption thereby constituting the City's continuing financial policies, providing several key parameters by which the City's finances have been guided to this day.

Benefits Resulting From the Adoption and Implementation of Financial Policies:

Since the formal adoption of Financial Policies in 1996, the City has proceeded with implementing the various recommendations. Although the policies have not been fully achieved in all regards, substantial progress has been made and the Financial Policies continue to provide guidance today in managing the fiscal affairs of the community.

As was anticipated by the 1996 Financial Planning Committee, several key benefits have resulted since the implementation of the policies and these benefits continue to be realized in various degrees today. These include:

- Better ability to address budgetary emergencies and withstand economic downturns
- Better long term planning
- Proper financing of capital acquisitions
- Smoothing the tax levy change from year to year in accommodating large purchases
- Timely replacement of capital assets through capital reserve funds
- Control debt growth
- Maintain aggressive debt retirement
- Improve cash flow and investment income opportunities
- Elimination of short term borrowing
- Maintain self sufficiency of the utility funds
- Avoid large year to year increases in user fees
- Improved budgeting process
- Upgrades and maintenance of the City's bond rating
- More flexibility and savings in debt financings

The Current Review and Update of Dover’s Financial Policies:

Recognizing the continued benefit with maintaining and adhering to sound financial policies and noting that the last formal review of the City’s financial policies had occurred more than a decade earlier, the current Mayor and City Council established an ad-hoc Financial Policy Review Committee on January 13, 2010. This Committee consisted of the Mayor, a City Councilor, a School Board member, two citizens with financial planning backgrounds, the City Manager and the City’s Finance Director. The Committee was charged with considering and recommending to the City Council revisions to the City’s existing financial policies as originally adopted in 1996.

The Finance Policy Review Committee began meeting on March 25, 2010 and since that time has met on several occasions. Meetings have included presentations and recommendations made by both the City’s independent auditor and Financial Advisor. The existing financial policies adopted in 1996 were reviewed along with the recommended practices established by the Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB). The Committee evaluated the basis for certain index levels established earlier in existing policies and the need for updating those levels based upon more current economic circumstances.

In completing its review, the current Finance Policy Review Committee has now developed an updated series of recommended financial policies building upon those first established in 1996. These recommendations include maintaining all of the existing policy statements with updates to several of the benchmark indices included therein. In addition, several new policy statements are also included in the recommendations reflecting the most current best practices identified by the GFOA and NACSLB.

The Recommended Update of Dover’s Financial Policies:

The revised Financial Policies with updates and additions as recommended by the Ad-Hoc Financial Policy Review Committee are as follows:

Stabilization Funds:

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
 - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 8% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund fund balance below the designated percentage. For purposes of this section the following shall apply:
 - i. Emergency purpose does not include the offsetting of property taxes.
 - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
 - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.

- b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
 - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
 - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
 - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
 - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
 - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing increments will be stopped once the accumulated net OPEB related liability is decreased.
3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City’s major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
 - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
 - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
 - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
 - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.

6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

Fees and Charges:

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.
8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
 - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
 - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
 - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

Debt Issuance and Management:

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
 - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
 - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
 - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
 - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
 - b. Projects must satisfy at least one of the following:

- i. Protect the health and safety of employees and/or the community at large.
- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
 - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City’s designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

Debt Level and Capacity:

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
 - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
- b. The School portion shall not exceed 28% of the State of NH legal limit.
- c. The Water portion shall not exceed 5% of the State of NH legal limit.
- d. The Sewer portion shall not exceed 1.5% of the City’s equalized assessed value for debt limits.

17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
 - a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
 - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
 - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
 - a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
 - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
 - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

Use of One-Time Revenues:

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.
 - a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.
21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

Use of Unpredictable Revenues:

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.
 - a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.
24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

Balancing the Operating Budget:

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).
26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.
27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

Revenue Diversification:

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
 - a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
 - a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

Contingency Planning:

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.

31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

Each of the overall financial policies listed above are further defined and substantiated with supporting background and explanation as provided in the following sections.

Accounting Basis and Concepts:

In order to understand many of the finance policy goals presented herein, it is important to understand a little about governmental accounting and the City's financial reporting. By necessity, there are key differences between governmental financial accounting and the accounting used for private-sector business enterprises. These differences reflect the special emphasis on demonstrating compliance with finance related legal and contractual provisions, as well as the desire to provide readily accessible information relevant for decision-making in a public sector environment.

The three key elements that distinguish governmental financial accounting from the private sector model are:

Fund Accounting – Governments establish separate funds to segregate financial resources that are subject to special regulations, restrictions, or limitations. These funds are categorized into Governmental, Proprietary, and Fiduciary type funds depending upon the nature of the activities for which they account. Governmental funds (General, Special Revenue and Capital Projects) are used to primarily account for tax-supported (governmental) activities. Proprietary funds (Enterprise and Internal Service) are used in connection with a government's business type (fee-supported) activities (i.e. Water and Sewer). Fiduciary funds (Trusts and Agency) are used to account for government-held resources that are not available to support the government's programs (i.e. cemetery perpetual care, student scholarships, etc.).

Accounting Basis - there are two basic methods of governmental accounting; modified accrual and full accrual.

The first method, modified accrual, is applied to Governmental Funds (General Fund, Special Revenue, Capital Projects), Expendable Trusts and Agency Funds. This method of accounting measures the financial position and changes of *current financial resources*, that is, current assets

and current liabilities. Fixed assets and long term liabilities are not reflected within the funds. Current assets are cash, receivables, inventories and other assets that are likely to be converted, exchanged or expensed within a year. Current liabilities are accounts payable or other debts that will be due within a year. Net current assets, or working capital, are arrived at by subtracting current liabilities from current assets.

The second method, full accrual, is applied to Proprietary Funds (Enterprise and Internal Service) and Nonexpendable Trusts. This method of accounting measures the financial position and performance of operations of all assets and liabilities, both current and long term, associated with the operations of the fund. Long term assets include land, property, plant and equipment used to generate revenue. Long term liabilities are debts payable beyond the next year including bonds used to finance long term assets.

Budget Statements – Although private sector businesses adopt budgets as financial plans, they generally do not officially report budget to actual comparisons in connection with their publicly available financial reports. For governments, the budget is much more than an internal financial plan. The budget is publicly reported and serves as a key control providing certain legal authority.

Also differentiating governmental accounting from private sector financial reporting are the controlling standards. The generally accepted accounting practices followed by governmental entities, the City included, are derived from the standards developed and published by the Governmental Accounting Standards Board (GASB). This body, through the issuance of statements and other written guidance, establishes the standardized practices and promotes improvement of accounting and financial reporting specific to governmental entities.

Traditional governmental financial reporting has always placed strong emphasis on legal budgetary compliance and as a result has been generally successful at providing a higher level of fiscal accountability albeit with a short-term year-to-year horizon. Recognizing a need to improve operational accountability with a longer term view beyond that which had often been lost in the detail of fund accounting, in 1999, GASB instituted Statement 34, *Basis Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. In conforming with the requirements of this new standard, governments across the country, including the City, instituted a number of significant financial reporting changes beginning in 2000 and continuing through 2004. These changes have resulted in a government wide financial report that unifies and captures all activities into a single comprehensive financial report reflecting both short and long term perspectives of financial resources. The City’s issuance of a Comprehensive Annual Financial Report (CAFR) in conjunction with the fiscal year-end independent audit not only ensures continuing compliance with this standard but provides a reporting mechanism by which adherence to the City’s financial policies can be checked for both past and future periods.

In further refining and improving upon governmental accounting practices, GASB continues to develop and institute additional accounting standards, of which two others, in particular, are noteworthy for purposes of the specific policies recommended in this report: GASB Statement 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions* instituted in 2004 and Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions* instituted in 2010.

Recognizing that the financing of post-employment benefits represents a substantial long-term expense for governmental entities, GASB Statement 45 requires that these continuing benefit costs be calculated in advance and reflected in ongoing financial reports. Other Postemployment Benefits (OPEB) are obligations payable to, or resulting when, former employees continue to access employer provided benefits such as insurances. These obligations can be in the form of explicit or implicit expenses incurred over the duration of having access to the benefit.

State of NH law requires public employers such as the City to allow retired employees to continue to access the employer's group insurance plan. As a result of this requirement, there is an implicit expense incurred by the City from higher risk retirees (often older and more prone to health problems) increasing the premiums paid for current employees. In addition to this implicit expense, for employees hired prior to 1999, the City had contractually agreed to provide various levels of paid insurances for the remaining life of the full-time employee following their retirement. The continuation of this insurance coverage for those eligible retirees results in a recurring explicit annual expense for the insurance premium being paid by the City.

The combination of the implicit and explicit expenses resulting from these OPEB's are projected forward using actuarial calculations and, as a result of GASB Statement 45, are now required to be reflected as a long term liability in governmental financial reports. The inclusion of these OPEB related amounts in financial reports contributes to a more objective and accurate measure of the government's long term financial obligations. The City has been completing these calculations and recording this liability in its CAFR since 2006.

Lastly, the most recent GASB related standard impacting governmental accounting and specific recommendations addressed in this report, Statement 54, seeks to improve the understanding of the components and terminology that make up various fund balances.

There is no single number in governmental accounting and financial reporting that attracts more interest and discussion than fund balance. GASB Statement 54, now requires that fund balances be reported using refined terminology that better reflects "the extent to which a government is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. In doing so, terminology such as "designated" and "undesignated" fund balances have been replaced and expanded into five components. These components include Non-spendable, Restricted, Committed, Assigned and Unassigned fund balance. For purposes of these financial policies, the unassigned fund balance component is addressed specifically and is comparable to the undesignated fund balance definition reflected in the 2006 Financial Policies.

Financial Condition and Bond Ratings:

The existing financial policies adopted in 1996 have provided a continuing framework for the City's financial management practices over the past fourteen years. The combination of having formally established financial policies and sound financial management practices has served to strengthen the City's financial condition during that time. The current review and updating of the City's financial policies in combination with ongoing managerial practices is essential to support a continued strengthening of the City's overall financial health going forward. This need is particularly evident in the

face of current and future fiscal challenges resulting from ongoing municipal obligations, mandates and increased downshifting of costs by other levels of government, and the impact of a prolonged economic recession throughout our region and the world.

The measure of any community's fiscal condition is primarily determined by its ability to appropriately finance services and related infrastructure on a continuing basis. More specifically, financial condition is reflected in the community's ability to sustain existing service levels, withstand both local and far-reaching economic disruptions and meet the demands that natural growth, decline and change create throughout the community.

The City's financial condition in the early 1990's, prior to the adoption of the original financial policies, was weakened significantly by deficits in the General Fund, high uncollected tax and utility receivables, and an increasing reliance on debt to address infrastructure maintenance needs. Dover, along with other communities, also suffered from the economic decline that occurred in the late 1980's and early 1990's impacting property values, slowing new construction and rising unemployment levels. At its lowest during that time period, the City experienced a deficit in its General Fund Undesignated Fund Balance approaching \$2.6 million and deferred tax revenues exceeding \$4.1 million. Property values and new construction activity declined sharply and unemployment approached 8%.

Following the adoption of the original financial policies, varying degrees of progress have been made in meeting the goals that were established. In recent years, the City's General Fund undesignated fund balance has consistently realized a surplus exceeding \$5.0 million, remaining slightly above the 6% of budget level established by current policy. Deferred tax revenues are slightly below \$2.3 million and unemployment has fallen to less than 6% despite the lingering effects of a world-wide financial crisis. Property values have declined as a result of the recession brought on by this wide spread crisis. In addition, new building has slowed after a near decade of record construction activity and property value appreciation.

A qualitative, yet more objective measure of a community's overall financial condition is derived from the periodic bond rating process conducted by independent credit rating firms. Prior to issuing municipal bonds for sale, the City seeks a formal review and rating of its financial condition to establish a comparative ranking of the financial risk involved in purchasing bonds from the City. This credit risk is determined by analysts reviewing the finances of the City, completing comparative year to year analyses, calculating ratios, detecting both economic and financial trends, considering any major liability issues and interviewing management regarding current and future policy related initiatives. The City has engaged Moody's Investor Services along with Standard & Poor's Rating Services consistently over the past several years to evaluate and establish its official bond rating.

There are seven major rating categories used by Moody's for municipal bonds. They are in order 'Aaa' (highest quality), 'Aa', 'A', 'Baa', 'Ba', 'B', 'C' (lowest quality). Except for 'Aaa' & 'C', each category has sub ratings of 1, 2 and 3 to indicate finer levels of quality within each category. 'Baa' is Moody's lowest investment grade rating.

There are nine major rating categories used by Standard & Poor's for municipal bond ratings. They are in order 'AAA' (highest quality), 'AA', 'A', 'BBB', 'BB', 'B', 'CCC', 'CC', 'C' (lowest quality). Ratings

from 'AA' to 'CCC' may be modified by a '+' or '-' to indicate the finer levels of quality within each category. 'BBB' is Standard & Poor's lowest investment grade rating.

From 1940 until 1990 the City of Dover held an 'A' rating as determined by Moody's. Prior to adoption of the current financial policies, the City received two downgrades in 1990 and 1991 based upon Moody's analysis of the City's declining financial condition and increasing credit risk. The City was downgraded initially to a 'Baa1' and then to a 'Baa', where 'Baa' reflected the lowest investment grade rating before falling into what was then commonly referred to as "junk bond" status. The reason for the downgrades was related to growing fund balance deficits, unbalanced budgets, lack of sufficient reserves, and substantially reduced tax collections brought on by the significant economic decline that occurred throughout the late 1980's and continuing into the 1990's.

Following adoption of the current financial policies in 1996 and with efforts underway to achieve the related goals, the City began to realize bond rating improvements beginning first in 1999 when upgraded by Moody's to 'Baa1'. This upgrade was primarily attributed to improved fund balances and tax collections resulting from an improving economic climate along with recognition of the initial progress made towards achieving the formal goals outlined in the financial policies.

In 2001, the City received a second bond rating upgrade by Moody's to 'A3'. In 2003, the City received a third upgrade from Moody's to 'A2' and was recognized with an initial rating by Standard & Poor's of 'A+'. In 2005, Standard & Poor's raised the City's rating a second time to 'AA-' and a third time, in 2008, to 'AA'. Most recently in 2010, Moody's recalibrated its U.S. Municipal Rating scale to coincide with the Global Scale for corporate and sovereign debt familiar to private investors, which resulted in the City's 'A1' rating converting to 'Aa2'.

At this time, the City maintains a bond rating by Moody's of 'Aa2' and by Standard & Poor's of 'AA'. The definitions associated with these current ratings relate directly to the assessment made of the City's overall financial condition:

Moody's 'Aa' Rating – "Obligations rated 'Aa' are judged to be of high quality and are subject to very low credit risk."

Standard & Poor's 'AA' Rating – "An obligor rated 'AA' has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors only to a small degree."

Issued in 2010, the Standard and Poor's report, assigning their current 'AA' rating, specifically noted that the City's financial condition benefits from a sound local economy, moderate debt burden with limited additional capital needs, overall income levels in the good to strong range, low unemployment consistently below state and national levels and maintenance of a good financial position as measured by the City's unreserved fund balance. While addressing strong income levels benefiting the City, the Standard and Poor's analysts noted that per capita income was high in comparison to both national and state-wide measures while household income was above national figures yet below state levels. Analysts also recognized "double-digit" growth in property values over the course of the last decade and, despite more recent declines, the City's per capita market value remained very strong above both national and state levels.

Also issued in 2010, the Moody's report, resulting in their current 'Aa2' rating, noted the City's moderately sized tax base with average wealth levels, satisfactory financial operations, above average debt burden and economic stability. The Moody's analysts noted that the City's continuing commitment to balance budgets without use of fund balance and adherence to adopted fund balance policies contributed to the satisfactory assessment.

The outlook for the City's financial condition as recently reported by both Moody's and Standard & Poor's was stable. This outlook is reflected in a sound local economy, a healthy and stable tax base, an above average but manageable debt burden and a satisfactory general fund financial position. Also considered were consistent efforts in managing the City's finances to maintain balanced budgets and minimum fund balances consistent with policy guidance.

For more details concerning the individual assessments made of the City's overall financial condition, the recent ratings reports provided by Moody's and Standard and Poor's are included in the appendices to this report.

In determining credit risk, the bond rating process provides an independent comparative measurement of the City's financial health and, as such, it is routinely referred to and made available to all interested parties. Aside from determining and reporting the City's overall financial condition, there are major implications to having a lower bond rating. Even if bonds are insured, the underlying credit of the municipality can affect the interest rate attained. Lower credit ratings generally mean higher interest rates, which for long term securities can mean significantly higher costs. Second, it can restrict the City from issuing its own long term debt. Although other avenues may be present, they may not have the structure or maturity dates the City desires. Lower ratings can also affect short term financings, either through higher interest costs or, even worse, the evaporation of investor interest. A good rating can increase flexibility in the market place by allowing the City to structure its bonds to its needs. Better ratings tend to draw more investors, which can save money through competition.

There are two major implications to having a lower bond rating. Lower ratings generally mean higher interest rates, which for long term securities can mean significantly higher costs. Generally, there is an exponential increase in cost for every quality level change in a bond, the spread widens as the quality level lowers. Using this rough guide, for ten million dollars bonded on its own over 20 years, the City would pay an added cost difference of \$1,250,000 in interest if its bond rating were to fall one level and \$3,100,000 if its bond rating were to fall two levels. Conversely, if the City were to improve its bond rating by one additional level and bond the same ten million dollars over 20 years it would realize a significantly smaller savings of \$228,000. Given the disparity in benefits associated with a rating increase versus a decrease it is imperative that the City continue to at least maintain its current bond rating and avoid both the stigma associated with a rating decrease and the sizeable increase in borrowing costs that would result.

Explanation of Policies Related to Stabilization Funds:

Following are the policy explanations that guide the creation, maintenance, and use of resources for financial stabilization purposes. In general, governments should maintain a prudent level of financial

resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.

These policies establish how and when the City builds up stabilization funds and the purposes for which they may be used.

Stabilization funds have been called by many names including rainy day funds, unreserved fund balance, undesignated fund balance, and/or contingency funds. These funds are to be used at the City Council’s discretion to address temporary cash flow shortages, emergencies, unanticipated economic downturns, and one-time opportunities. They provide flexibility to respond to unexpected opportunities that may help the local government achieve its goals. Policies on the use of these funds also address adverse changes in economic indicators (such as declining revenues or slowing tax collections) to ensure that the funds are not depleted before an emergency arises. The minimum amounts to be accumulated are based on the fund type, the level of uncertainty associated with revenues, the condition of capital assets, and the City’s level of security with its financial position.

1. **The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.**

General Fund

The General Fund is the primary fund of the City and its financial health affects the well-being of the whole municipal organization. Because the General Fund is a Governmental Fund, the fund reserves, or fund balance, represent net current assets or working capital. It is important to maintain a certain amount of fund balance in order to assist with cash flow, to deal with emergencies that may arise and/or help during economic downturns. How much fund balance to maintain is dependent on many factors. Each community has different needs, but some rules of thumb apply. Moody's Investors Service advises that a community of Dover’s size and character should have median fund balances approaching 28% of the operating budget. The N.H. Department of Revenue Administration recommends NH municipalities have a fund balance of upwards of 10% of the operating budget. The GFOA advises local governments to maintain fund balances in the range of 8% to 17% of operating expenditures. No municipality, company, nor individual should operate without a financial buffer. It is too risky to do so and the City's credit rating suffered prior to the establishment of the current 6% minimum as a result of not having consistently maintained this buffer.

After reviewing various percentage levels of fund balance and the impact to the budget of achieving that level, the Committee recommends an 8% level for the General Fund. The Committee believes the City needs to set a higher level than the 6% minimum recommended by the previous Finance Policy Committee, however, a 10% level seems excessive. The table below reflects achieving a target balance of 8% by budgeting an annual contribution to be apportioned between the City and School portions of the budget over the next six years.

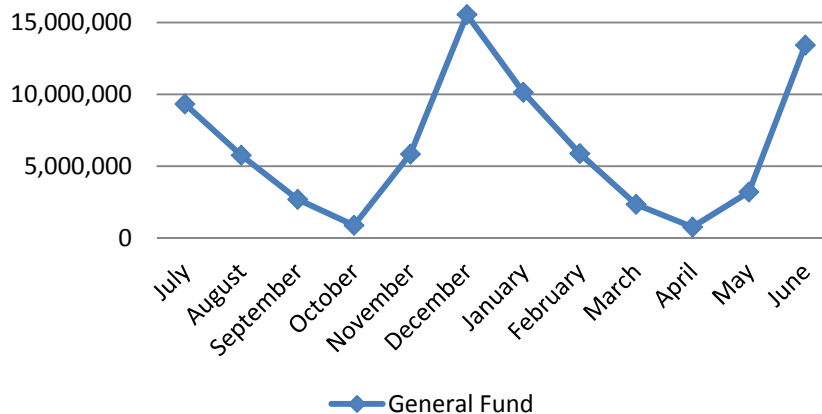
GF Fund Balance					Budget	Policy		Baseline	Policy
	Estimated				Increase	Change	Assessed	Tax Rate	Tax Rate
	Budget	Target	Est Balance	Change	Impact	Impact	Value	Impact	Impact
2011	84,710,539	6.00%	5,082,632				2,606,535.05		
2012	87,997,308	6.20%	5,455,833	373,201	197,206	175,995	2,632,600.40	0.07	0.07
2013	91,411,603	6.75%	6,170,283	714,450	204,858	509,592	2,658,926.40	0.00	0.12
2014	94,958,374	7.25%	6,884,482	714,199	212,806	501,393	2,685,515.67	0.00	0.12
2015	98,642,759	7.75%	7,644,814	760,332	221,063	539,269	2,712,370.83	0.01	0.13
2016	102,470,098	8.00%	8,197,608	552,794	229,640	323,154	2,739,494.53	0.01	0.05
2017	106,445,937	8.00%	8,515,675	318,067	238,550	79,517	2,766,889.48	0.01	(0.04)

The policy being recommended also addresses the use of Unassigned General Fund balance for emergency purposes. The City Council may appropriate unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the fund balance below the designated percentage. The policy clarifies that emergency purpose does not include the offsetting of property taxes. Once the target level is achieved the policy indicates that the budgeted contribution will be eliminated from future budgets.

The objective of maintaining an adequate unassigned fund balance is to provide the City with a stable financial base at all times. To insure financial stability, the City needs to maintain an Unassigned General Fund Balance sufficient to fund the cash flow needs of the City, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, and to provide funds for all existing General Fund encumbrances.

The graph below reflects the General Fund unrestricted cash balance as of month end for a typical fiscal year (based on FY09 and FY10). While maintaining a minimum fund balance level of 6% as specified in the existing financial policies, there are periods when cash on hand begins to fall to levels with little to no margin. General Fund cash balances in October and April have been nearing inadequate levels to safely meet cash flow disbursement requirements. This could generate the need for the City to obtain a TAN (Tax Anticipation Note), which would result in the City paying interest as part of the TAN. This additional cost to the community is easily avoided by maintaining an adequate General Fund Unassigned Fund Balance, increasing the minimum threshold over time from the current 6% level to 8%.

General Fund Unrestricted Cash Balance



Special Revenue Funds - Non-Grant

Many Special Revenue Funds consist of grants received from the Federal or State governments. These funds are self-supporting and as such the prior Finance Planning Committee did not develop fund balance policies. This position is also reflected in the current Financial Policy Review Committee’s recommendation.

The balance of the Special Revenue Funds are not grant related. These funds, such as the Residential Solid Waste Fund, are supported by specific revenue sources and limit their use to specific purposes. The current Financial Policy Review Committee recommends maintaining the current 5% fund balance for these funds.

Special Revenue Funds (Non-Grant)							
	Parking Activity	Residential Solid Waste	McConnell Center	Recreation Programs	School Cafeteria	School Tuition	Alternative Education
FY 2010 (Unaudited)							
Undesignated Fund Balance	117,436	(7,141)	(691,881)	337,499	105,990	(1,777)	98,269
FY 11 Adopted Budget	669,513	1,061,802	816,840	545,900	1,347,341	348,761	862,300
% of Budget Appropriations	17.5%	-0.7%	-84.7%	61.8%	7.9%	-0.5%	11.4%

At the end of FY2010, the Residential Solid Waste Fund, McConnell Center, and School Tuition Funds have Undesignated Fund Balances below the recommended 5% level. The current Financial Policy Review Committee recommends continuing to build these fund balances over the course of the next six years through the normal budget process and resulting surplus derived from gradually increasing revenues in combination with continuing expenditure controls.

Enterprise Funds

Accounting for Enterprise Funds differs from Governmental Funds. The major difference is that the fund balances of these funds (referred to as Retained Earnings) include equity in fixed assets. This is non-liquid and not able to be used for operations. As a result, using a percentage of budget for a target Retained Earnings will not supply a comparative amount to cushion operational needs similar to the Fund Balances available in Governmental Funds. One of the most important aspects to maintain within Enterprise Funds is sufficient net current assets, or working capital. By having sufficient working capital, an Enterprise Fund can cover its needs in between billing periods or protect itself from a change in its revenue stream. A relatively high percentage of working capital is necessary to be maintained at a minimum level or else the General Fund must cover the cash needs of the Enterprise Fund through an inter-fund transfer potentially resulting in additional cost associated with short term borrowing.

The previous Finance Planning Committee recommended that the minimum level of working capital to be maintained in Enterprise Funds be equal to 15% of the annual budget, inclusive of debt service and operating budget capital outlay requirements. This level of working capital appears sufficient to cover the current liabilities with cash and the balance remaining consisting mainly of average receivable balances. The current Financial Policy Review Committee recommends continuing at this level.

Enterprise Funds		Water Fund	Sewer Fund
FY 2010 (Unaudited)			
Working Capital		2,788,795	3,524,204
Adopted Budget		4,162,633	5,750,387
Working Capital % of Budget		67.0%	61.3%

The Water and Sewer Funds currently meet the minimum 15% minimum target level. Should the working capital amounts fall below the recommended level in any given year, an adjustment to the rate should be made to return to the minimum target level in the following year.

Internal Service Funds

The accounting method for Internal Service Funds is the same as Enterprise Funds. The major difference is the customer base and thus the revenue source. Internal Service Funds have the various city departments as their customers. For this reason there is no need to have a net current asset base to cover accounts receivable. The one item the funds need to cover is cash for replenishing inventory. As a result, the prior Finance Planning Committee recommended working capital to be maintained at levels equal to 100% of the inventory levels to avoid impacting General Fund cash reserves. The current Financial Policy Review Committee recommends continuation of this target level.

The City's self-insured Workers Compensation Fund is an exception to the rule for internal service funds. This fund carries no inventory, however, it does carry a significant liability related to incurred workers compensation claims. The claims liability is an estimate of the city's ultimate payout of claims incurred through the end of the fiscal year based on expected levels determined by actuarial calculations.

Confidence Level is a measure of probability of not exceeding the claims liability amount after all claims are finally settled. The expected level of ultimate incurred losses represents a confidence level of 56%. The minimum recommended confidence level suggested for funding a self-insured workers compensation program as calculated by an actuary is 50%. A more commonly funded level is 75%. The prior Finance Planning Committee recommended a middle of the road approach to use a 65% confidence level for funding of the claims liability. The current Financial Policy Review Committee recommends continuation of this target level.

The workers compensation claims liability at the end of FY2010 was \$326,324, and was fully funded.

2. **The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.**

GASB Statement 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go (PAYG) basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their postemployment benefit. To the extent that an entity does not fund their actuarially required contribution, a postemployment benefit liability is recognized on the Statement of Net Assets over time.

The City currently pays toward the cost of health care benefits for certain qualified retirees. The City is also obligated to pay in the future toward the cost of health care benefits for certain current employees upon their leaving employment with the City (generally limited to those hired on or before 1999 and achieving 20 years of full-time service with the City prior to retiring). The benefits, benefit levels, employee contributions and employer contributions are governed by NH RSA 100-A:50 and provisions contained in prior collective bargaining agreements.

Currently, retirees contribute various percentages of the cost of their health plan, as determined by provisions established in prior and current collective bargaining agreements. The City contributes the remainder of the health plan costs on a PAYG basis. The retiree health care benefit cost to the City is lessened by subsidies received by retirees from the New Hampshire Retirement System (NHRS). Health care benefit costs are reduced significantly upon a retiree or their dependents attaining the age of 65, at which time they become eligible for Medicare and are changed to a Medicare supplement plan.

For purposes of complying with GASB Statement 45, the City's annual OPEB expense is actuarially calculated and designated as the annual required contribution of the employer (ARC). The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost necessary per year to amortize the OPEB expense over a period of thirty years and thereby avoid an increasing cumulative liability.

The following table shows the City's actuarially calculated and projected OPEB ARC, the current annual pay-as-you-go OPEB cost obligation and the accumulating OPEB liability (the net of ARC and PAYG) through June 30, 2017.

		PAYG = Pay-as-You-Go Cost for the City			
		NOO = Net OPEB Obligation (Difference of ARC minus PAYG)			
Fiscal Year	Actuary/or Projected	ARC	PAYG	NOO	Cumulative OPEB Liability
2009	Actuary	3,982,897	1,144,571	2,838,326	2,838,326
2010	Actuary	3,831,195	1,264,860	2,566,335	5,404,661
2011	Projected	3,877,066	1,378,697	2,498,369	7,903,030
2012	Projected	3,877,066	1,612,234	2,264,832	10,167,862
2013	Projected	3,877,066	1,803,148	2,073,918	12,241,780
2014	Projected	3,877,066	2,003,857	1,873,209	14,114,989
2015	Projected	3,877,066	2,223,033	1,654,033	15,769,022
2016	Projected	3,877,066	2,469,868	1,407,198	17,176,220
2017	Projected	3,877,066	2,744,605	1,132,461	18,308,681
2018	Projected	3,877,066	2,842,970	1,034,096	19,342,777
2019	Projected	3,877,066	3,130,514	746,552	20,089,329

In order to minimize and eventually assist with reducing the accumulating OPEB expense, the City previously grandfathered and eliminated the availability of paid retiree health insurance through prior collective bargaining negotiations. However, the remaining OPEB obligation continues to be addressed on a PAYG basis and, as a result of the accrual accounting requirements established by GASB Statement 45, an accumulating liability results.

The FY2010 present value of the City's actuarially calculated OPEB obligation over the next 30 years is currently \$42,171,618, a slight reduction from the \$42,669,587 present value calculated previously for FY2009. These actuarial calculations reflect no prefunding of the obligation and a 5% discount rate for liabilities and return for assets. This long term OPEB liability amount is able to be significantly reduced if pre-funding of the obligation is addressed by making the minimum ARC. The reduction results not only from the offset of accumulating ARC funding that is retained beyond the

annual PAYG amount necessary each year but also the higher 8% investment rate of return that is allowed in determining the present value of the OPEB obligation. To illustrate, if fully funding the ARC amount each year, the FY2010 present value of the OPEB accrued liability would fall to \$28,595,086.

To address the OPEB liability being recorded in the City’s annual financial statements, an amount beyond the minimum PAYG cost obligation must be achieved, eventually reaching the levels of an actuarially calculated ARC. The Financial Policy Review Committee recommends that this amount be achieved by supplementing the annual PAYG contribution by an amount equivalent to 5% of the ARC amount and increasing this calculation in increments of 5% each year until the accumulated net OPEB related liability is decreased, at which point the annual 5% escalator will no longer be necessary. As the OPEB liability is associated with each of the major funds, this contribution is to be apportioned accordingly.

Other Post Employment Benefits (OPEB) Contribution						
			Supplement	PAYG	Cumulative	Supplemented
Fiscal Year	ARC	PAYG	% of ARC	Supplement	NOO	Cumulative NOO
2011	3,877,066	1,378,697	-	0	15,848,618	15,848,618
2012	3,877,066	1,612,234	5%	193,853	18,113,450	17,919,597
2013	3,877,066	1,803,148	10%	387,707	20,187,368	19,605,808
2014	3,877,066	2,003,857	15%	581,560	22,060,577	20,897,457
2015	3,877,066	2,223,033	20%	775,413	23,714,610	21,776,077
2016	3,877,066	2,469,868	25%	969,267	25,121,808	22,214,009
2017	3,877,066	2,744,605	30%	1,163,120	26,254,269	22,183,350

3. **The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City’s major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).**

The use of capital reserve financing allows for level contributions to be budgeted from year to year in order to save and eventually fund future planned capital expenditures. By utilizing this financing mechanism, large swings in budgeted amounts and resulting rate changes are avoided. Additionally, as funds accumulate towards a savings goal, investment returns help to mitigate the expense. To fund the same capital acquisitions utilizing debt financing would result in driving the cost for the item upwards by 150% when interest expenses are factored in.

The previous Financial Planning Committee recommended that 10 year target levels for funding capital reserves in the Water and Sewer Fund be attained. General Fund capital reserve target levels were not specified. The water and sewer related ten year capital reserve targets were originally recommended to be \$500,000 for water and \$3,500,000 for sewer. As planned capital improvement projects have been adopted in subsequent CIP’s, the actual budgeted capital reserve ten year targets have increased and currently are equivalent to \$4,500,000 for water and \$4,000,000 for sewer. Recognizing that the 10 year target level will change over time based upon the adopted CIP, the Finance Policy Review Committee recommends that the policy be updated to set the 10 year capital

reserve funding targets at an amount which will provide for level annual budget contributions to support funding of reserve financed projects planned over the forthcoming 10 year window. The forthcoming 10 year window requires funding 10 year target amounts at \$5,000,000 each for the Water and Sewer Funds.

Although the prior Financial Planning Committee did not recommend a similar capital reserve funding policy for the General Fund, the Financial Policy Review Committee recommends a similar approach be utilized to reserve finance future planned General Fund related capital projects. The same benefits associated with leveling budget impacts, avoiding additional interest expense and benefiting from offsetting investment income will be realized. The forthcoming 10 year window of capital reserve financed projects in the General Fund also requires funding a 10 year target amounts at \$5,000,000.

The Financial Policy Review Committee further recommends that contributions for capital reserve funds in the General, Water and Sewer Funds be phased to increase to 10-year target levels for each fund over the course of the next several years. The following chart illustrates the recommended phasing of contributions:

Capital Reserve Funding Contributions				
		General	Water	Sewer
Fiscal Year		Fund	Fund	Fund
2011		265,000	450,000	400,000
2012		500,000	475,000	420,000
2013		500,000	500,000	440,000
2014		500,000	500,000	460,000
2015		500,000	500,000	480,000
2016		500,000	500,000	500,000
2017		500,000	500,000	500,000

4. **The City shall establish and maintain regular contributions into a health insurance stabilization fund to be used to offset fluctuations in actual benefit premium expenses from year to year.**

The City incurs significant expense each year for employee health insurance. Rate increases have the potential to be volatile from year to year and as a result introduce widely varying increases in annual budgets and corresponding tax and utility rate adjustments. To help absorb and stabilize extreme tax and utility rate fluctuations from year to year, the Finance Policy Review Committee recommends that a health insurance stabilization fund be created from which funds may be drawn to offset budgetary spikes that result from health premium cost fluctuations in any given year.

Health Insurance Premium Percentage Change				
Example of Stabilization Fund Calculation for Source/Use			Annual	Annual
	Actual	Ten Year Average	Contribution	Offset to be
	Premium Cost	Increase to be	Made To	Used From
Fiscal Year	Increase	Budgeted*	Stabilization Fund	Stabilization Fund*
2002	9.7%	10.0%	0.3%	
2003	11.7%	8.1%		3.7%
2004	27.8%	9.1%		18.7%
2005	9.9%	11.4%	1.5%	
2006	8.5%	11.4%	2.9%	
2007	13.4%	11.4%		2.0%
2008	0.3%	11.4%	11.1%	
2009	1.6%	10.7%	9.1%	
2010	3.0%	10.7%	7.7%	
2011	15.8%	10.2%		5.6%
Ten Year Average	10.2%	10.4%		
Min/Max Spread	27.5%	3.4%		

note: assumes sufficient balance accumulated for Use from Stabilization Fund

In stabilizing the adjustment of tax and utility rates from year to year, the amount to be budgeted each year for health insurance premiums is set based upon the average change in the cost of health insurance premiums over the prior 10 years. In years when the actual premium costs paid are less than the amount budgeted, the savings are contributed into the health insurance stabilization. Conversely, in years when the actual premium costs paid are in excess of the amount budgeted, funds are utilized.

It is also recommended that the utilization of this stabilization fund be limited so as not to withdraw an amount in any given year greater than 25% of its balance.

5. **The City shall utilize year-end surplus funds to build stabilization funds to the minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then health insurance.**

At the conclusion of each fiscal year, surplus funds resulting from revenues in excess of expenditures are desirable and should be allocated based upon the priorities established for the various stabilization funds of the City. In order from highest priority for directing year-end surplus allocations to lower are making contributions to unassigned fund balances, OPEB funding obligations, capital reserves and then insurance stabilization funds.

6. **Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.**

Over the course of ten years, sufficient funds are expected to be accumulated in the various stabilization funds of the City to achieve and likely exceed the minimum target levels. Should funds be drawn from these stabilization funds causing them to fall below the minimum amounts established by policy, prompt attention should be given to replenishing the stabilization funds by budgeting contributions in following years until such time as the minimum threshold amounts are again exceeded.

Explanation of Policies Related to Fees and Charges:

Following are the policy explanations that guide the manner in which fees and charges are set and the extent to which they cover the cost of services provided. In general, governments should require identification of both the cost of programs and the portion of the cost that will be recovered through fees and charges.

These policies establish a requirement to review all fees and charges and the level of cost recovery to be established for certain types of programs and services.

By ensuring a regular review of fees and charges, stakeholders may develop a better understanding of the cost of services and consider the appropriateness of established fees and charges. Annual review in conjunction with the annual budget process ensures that stakeholders are given an opportunity to provide input into the formulation of fees and charges for publicly provided services and programs. Such a review also ensures fees and charges are publicly available and summarized in materials used in budget preparation.

The costs incurred in delivering governmental programs and services include direct and indirect costs such as operating and maintenance costs, overhead, and charges for use of capital (depreciation and debt service).

7. **The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.**

To ensure that a review of fees is conducted routinely with the inclusion of input from associated stakeholders, the various boards and commissions that advise the City Council and City Manager regarding various functions of the City shall review fees annually prior to the preparation of the annual budget. The review shall include considering the appropriateness of the fee for the service or program, its cost recovery associated with the service or program and the competitiveness of the fee with other similar programs and services.

The recommendations assembled by the various boards and commissions shall be communicated to the City Council and City Manager and considered during the annual review of budgets prior to final adoption.

8. **It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.**

The most basic element of a user fee policy is to determine what costs user fees will be designed to recover. One necessary distinction is between public good/service, and a more specific service provided to a particular individual or group.

Public goods/services are those from which particular constituents cannot choose to be excluded and/or a good/service that delivers benefit to the public, in general. Public goods/services are not usually subject to a user fee, partially because of the social nature of the benefits, and partially because of the difficulty of pricing the service and collecting the fee (e.g. how would police patrols be priced and collected?). On the other hand, certain specific programs and services allow an individual or group to choose to be included or likewise excluded and are appropriate to be subjected to a user fee or charge (i.e. enrollment in swim lessons).

The Financial Policy Review Committee recommends that those services and/or programs that can be readily distinguished from public goods/services be subject to user fees and charges. The user fees and charges should be set at levels which allow for cost recovery based upon the resident status of the user/participant. Fees and charges for non-residents are to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program. Fees and charges for residents are to cover, at a minimum, the direct costs associated with the service or program.

9. **The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.**

Enterprise Funds represent funds operated, financed and accounted for in a manner similar to private business, primarily supported by user fees. The City currently has two major Enterprise Funds; the Water and Sewer Funds. Both base their user fees on the amount of consumption of water used by a customer.

In formulating their Financial Policy Recommendations, the prior Financial Planning Committee noted that the lack of consistent rate setting for water and sewer utility use negatively impacted the financial health of the Water and Sewer Funds. Following a study of the situation, it had been recognized that rates needed to be adjusted regularly to support the final adopted budgets for each year of operation. The City Council in 1992 adopted a new rate structure and streamlined the rate setting process so it would be accomplished each year as part of the annual budget process. This change made it more equitable for users and ultimately improved the long term financial health of the utility funds.

The rate structure implemented in 1992 was based on straight line calculation of amounts to be raised (cash needed for operations, debt and capital reserve) divided by the billable volume of water measured in one hundred cubic feet. With no minimum, each customer was billed for actual usage and paid the same per unit price. This billing methodology remains in effect today. Each year the budget is prepared and adopted, new rates are calculated to support the cash needs of the respective utilities. The Financial Policy Review Committee recommends continuation of this rate setting policy.

Prior to 2009, the City also maintained a third major Enterprise Fund for the Arena. In 2009, the Arena operations and related finances were incorporated into the General Fund in recognition of the Arena's public recreation function supported by an ongoing General Fund subsidy. Although the absorption of the Arena's finances and the budget for the Arena operations within the General Fund

eliminated the Arena Fund entirely, the revenues, expenses and associated debt continue to be monitored for evaluating cost recovery as a distinct cost center within the General Fund.

10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

The adoption of a Fee Schedule in conjunction with the annual budget adoption not only formally establishes the fees and charges to be levied during the year, but also articulates important characteristics including the legal justifications for individual items. The Fee Schedule provides documentation for the annual review of fees, noting changes in fees and the establishment of new fees.

Explanation of Policies Related to Debt Issuance and Management:

Following are the policy explanations that guide the manner in which debt is issued and managed by the City. In general, issuing debt commits a government's revenues years into the future, and may limit the government's flexibility to respond to changing service priorities, revenue inflows, or cost structures. Adherence to debt related policies helps ensure that debt is issued and managed prudently in order to maintain a sound fiscal position and protect credit ratings.

These policies define purposes for which debt may be issued; matching of the useful life of an asset with the maturity of the debt; and, refunding of debt.

Debt policies should be made available to the public and other stakeholders. Because these policies are also essential to budget decision making, particularly capital budgets, they are to be reviewed by City Council and staff members during the annual CIP and budget processes. To facilitate this review, these policies will be summarized in the respective documents.

The debt policies below are to be integrated with other financial policies, particularly operating and capital budget policies contained herein. These policies coincide with statutory and legal requirements as well as the City's financial condition and philosophy.

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.

The City formulates a six-year Capital Improvements Program (CIP) each year. The CIP is submitted to the Planning Board for advisory comment regarding Master Plan related projects and to the City Council for overall review, adjustment and approval. The CIP document is ultimately amended and adopted by the City Council establishing a six year plan for capital improvements.

Following adoption of the CIP, the first year planned projects are funded via authorization of a debt resolution along with a separate resolution for the appropriation of reserves and other existing funds. The operating budget financed portion of the CIP's first year are then incorporated into and considered as part of the annual operating budget. In the instance where a year 1 project also extends

into subsequent years, the City Council may authorize the full amount of financing for the project, understanding that the actual issuance of bonds and/or expenditure of funds will not occur until project cash flows are required.

By revisiting the six year CIP on an annual basis, in the subsequent year, minor adjustments and addition of a new sixth year of proposed projects constitutes the newly proposed six year CIP. The prior Finance Planning Committee recommended this approach and it was adopted and has generally been followed by the City Council. The Financial Policy Review Committee recommends continuation of this practice.

12. **The City shall maintain formal criteria for inclusion of a project in the CIP:**

The prior Finance Planning Committee reviewed and recommended criteria to be used for including projects within the six-year Capital Improvements Program (CIP). The City Council adopted and has continued to follow this guidance. The Financial Policy Review Committee supports continuing these criteria with adjustments to the minimum amount for a project to be included in the CIP from \$10,000 to \$25,000.

In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater. Although items from \$1,000 to \$24,999 and with a useful life of three years or more qualify as capital outlays, these are routinely included within the operating budgets and therefore are immaterial to the nature and size of the projects represented in the CIP. Projects to be included in the CIP must also satisfy at least one of the following purposes:

- Protect the health and safety of employees and/or the community at large;
- Significantly improve the efficiency of the existing services;
- Preserve a previous capital investment made by the City;
- Significantly reduce future operating costs or increase future operating revenues.

13. **The City shall finance qualifying CIP projects using established criteria.**

The prior Finance Planning Committee reviewed and recommended financing criteria to be used for projects included within the six-year Capital Improvements Program (CIP). The City Council adopted and has continued to follow this guidance. The Financial Policy Review Committee supports continuing these criteria with adjustments to the minimum amount for a project to be operating financed in the CIP from \$100,000 to \$250,000.

Debt Financed - Purchases financed by the issuance of bonds or capital leases. The City issues debt (generally tax exempt) to finance projects and the principal and interest are paid over the useful life of the asset. The structuring of debt issuance is done with consideration of interest rates, debt profile and future debt financing requirements. The purpose of debt financing is to make an outright purchase of an asset where the impact would be too great for one budget period allowing payments to be distributed over multiple budget periods. Just as an individual would normally take out a mortgage to finance a home, the City purchases its big ticket items with credit so it can make payments out of

future "earnings." A general rule of thumb is every \$100,000 bonded will cost \$50,000 to \$55,000 in interest expense over the life of the bond. The question becomes, at what level should a city issue debt for a purchase versus purchasing outright? A \$250,000 General Fund purchase funded through the operating budget (no debt) will have approximately a \$0.10 rate impact. This impact is consistent with the prior impact criteria and allows the City to establish criteria that limits the size of projects financed by debt to the larger projects, helping to mitigate debt growth with multiple smaller projects. The Financial Policy Review Committee recommends the purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more be debt financed. This includes design costs for projects even when the costs occur in an earlier year. In conjunction with capital reserve, financing projects under \$250,000 would be financed through the operating budgets.

Capital Reserve Financed - Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000, recurring or not. Capital Reserves can be established for a specific item or a type of item. The City currently has Capital Reserves for the General, Water and Sewer Funds. Individuals may save for a purchase they don't want to buy outright and also don't want to take a loan on. Similarly, the City purchases items either outright or through debt financing. This causes sharp one year budget increases or the incurring of interest expense respectively. These midsize, recurring, predictable purchases are best financed by saving for the item. With a Capital Reserve, a smaller flat amount is added to the annual budget, smoothing rate impacts and saving on interest. The Financial Policy Review Committee recommends the continuation of capital reserves for infrastructure and equipment needs for the General, Water and Sewer Funds. This includes addressing utility facility upgrades, recreation facility rehabilitation, heavy equipment replacement as well as fire apparatus purchases.

Grant Financed - Purchase of assets over \$25,000, partially or wholly funded by grants from the State or Federal government. The Financial Policy Review Committee recommends the City continues efforts to seek out Federal and State aid for projects, remaining cognizant of continuing grant requirements and ongoing expenses.

Existing Funds Financed - The Financial Policy Review Committee recommends continuing the practice that after the CIP projects are submitted and compiled, any items that can be financed with existing funds should be. Existing funds could be any funds available from savings from another project or other source of funds. If unexpended and unused bond proceeds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.

Operating Budget Financed - The Financial Policy Review Committee recommends that purchase of assets of less than \$250,000 or recurring in nature, be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program. Ongoing programs that are continually financed with debt end up costing more through annual debt service than if paid directly.

14. **In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.**

The amortization of debt associated with capital purchases is often set at or reasonably below the expected useful life of the asset being financed. This helps to insure intergenerational equity in debt financing by matching the benefits of the debt funded project with repayment of that debt. Likewise it would not make sense for the community to continue to pay debt for an asset that is no longer in service and available for use.

15. **In consultation with the City’s designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.**

Refunding is a procedure whereby the City refinances an outstanding bond issue by issuing new bonds. The advantages for refunding include reducing the City’s interest expense and/or restructuring terms that may benefit the City. To determine the feasibility and cost effectiveness for undertaking a refunding the City consults regularly with its designated financial advisor. In instances where a sizeable savings or other significant benefit is identified, bond refunding is recommended to the City Council for authorization.

Explanation of Policies Related to Debt Level and Capacity:

Following are the policy explanations that established the maximum amount of debt and debt service that should be outstanding at any one time. In general, the policies guiding the amount of debt that may be issued by a government help ensure that outstanding and planned debt levels do not exceed an amount that can be supported by the existing and projected tax and revenue base.

These policies define acceptable debt levels and capacity. Factors that influence the recommended debt capacity include current financial capacity, projected future capacity, statutory and constitutional limitations, and bond covenants.

As noted previously, debt related policies should be made available to the public and other stakeholders. Because these policies are also essential to budget decision making, particularly capital budgets, they are to be reviewed by the City Council and staff members during the annual CIP and budget processes. To facilitate this review, these policies will be summarized in the respective documents.

The debt policies below are also to be integrated with other financial policies, particularly operating and capital budget policies contained herein. These policies coincide with statutory and legal requirements as well as the City’s financial condition and philosophy.

16. **The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year.**

Equalized assessed value (EAV) remains the basis for the legal debt limits set by NH state statute. EAV is representative of a community’s ability to tax, and thus repay its debts. The statutes establish the percentages of EAV for the debt limits of the City at 3.0%, the School at 7.0% and the Water at 10%. There are no statutory limits for Sewer.

The prior Financial Planning Committee and the current Financial Policy Review Committee used the statutory debt limit as a basis to evaluate an appropriate policy goal more in line with maximum debt limits they perceived as realistic. The current Financial Policy Review Committee recommends the City portion remain at 65% (exempting debt associated with the Tolend Landfill Closure), the School portion increase from 15% to 28%, and the Water remain at 5%, of the statutory debt limit. Additionally the Financial Policy Review Committee concurs with the prior recommendation that the Sewer, although no statutory limit exists, remain at 1.5% of EAV.

The more conservative debt limit levels being recommended reflect an intent to retain legal bonding capacity well below the full amount allowed by NH state statute. In addition, the lower limits are recommended to be adjusted and set to assure the community maintains a reasonable ability to pay any debt obligations it currently has and may assume in the future.

City Estimated Legal Debt Limits			School Estimated Legal Debt Limits			
FY End	Statutory 3.0% EAV	Policy 65% of State	FY End	Statutory 7.0% EAV	Prior Policy 7% of State	New Policy 28% of State
2011	83,067,093	53,993,610	2011	193,823,217	13,567,625	54,270,501
2012	84,963,420	55,226,223	2012	198,247,979	13,877,359	55,509,434
2013	85,803,399	55,772,209	2013	200,207,931	14,014,555	56,058,221
2014	86,651,777	56,323,655	2014	202,187,480	14,153,124	56,612,494
2015	87,508,640	56,880,616	2015	204,186,827	14,293,078	57,172,312
2016	88,374,071	57,443,146	2016	206,206,165	14,434,432	57,737,726
2017	89,248,154	58,011,300	2017	208,245,692	14,577,198	58,308,794

Water Estimated Legal Debt Limits			Net Sewer Estimated Legal Debt Limits		
FY End	Statutory 10% EAV	Policy 5% of State	FY End	Statutory Exempt	Policy 1.5% EAV
2011	276,890,310	13,844,516	2011	None	41,533,546
2012	283,211,399	14,160,570	2012	None	42,481,710
2013	286,011,331	14,300,567	2013	None	42,901,700
2014	288,839,257	14,441,963	2014	None	43,325,889
2015	291,695,467	14,584,773	2015	None	43,754,320
2016	294,580,236	14,729,012	2016	None	44,187,035
2017	297,493,846	14,874,692	2017	None	44,624,077

17. The City’s net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:

An important aspect of establishing a debt level and capacity policy is setting a net debt service ceiling. This is the maximum that the City should want to payout in principal and interest in a year less any reimbursements to be received. In general, 10% to 15% is seen as the high end to credit rating analysts evaluating General Fund debt service levels.

Debt Service as a Percentage of Budget is the typical measure used to evaluate debt service ceilings and represents the percentage of the overall budget that goes toward debt payments. The prior Financial Planning Committee recommendation was 8% for the General Fund and 40% for the Water and Sewer Funds. The Financial Policy Review Committee recommends that this ceiling be set at

10% for the General Fund and 40% for the Enterprise and Special Revenue Funds, which incorporates the Water and Sewer Funds.

For the General Fund, the debt service ceiling is calculated by dividing the annual property tax supported debt payments (principal and interest) by the total General Fund budget less any reimbursements. For the Water and Sewer Funds, this is calculated by performing the same calculation but instead using the annual utility rate supported debt payments (principal and interest) divided by the respective total utility fund's budget.

For purposes of the debt limit and net debt service ceiling of the General Fund, the prior Finance Planning Committee had recommended any debt related to the Tolend Road Landfill Closure be exempted from the calculations. As Tolend Road Landfill Closure was a unique cost obligation imposed by the federal government, it was deemed inappropriate to preclude any future city-wide capital improvements through debt issuances for an extended period. The Financial Policy Review Committee recommends continuing this exemption.

Debt Service as % of Appropriations:				
FY2012 Estimate				
		General	Water	Sewer
		Fund	Fund	Fund
City Existing General Fund Debt Service		5,591,864	1,350,394	1,241,998
School Existing General Fund Debt Service		4,075,514		
Less: Tolend Landfill Debt Service		820,302		
Less: State School Building Aid		614,891		
	Subtotal	8,232,185	1,350,394	1,241,998
Appropriations (Indexed Estimate)		87,997,308	4,518,484	6,146,658
Debt Service as % of Appropriations		9.36%	29.89%	20.21%
	Policy for Debt Service Percent	10.0%	40.0%	40.0%
	Debt Service allowed per % Appropriation	8,799,731	1,807,394	2,458,663
	Less Existing Debt Service Obligations	(8,232,185)	(1,350,394)	(1,241,998)
	Additional Debt Service Available for Proposed CIP	567,546	457,000	1,216,665

18. **The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.**

Another important aspect of debt maintenance is how fast the debt is paid off. Generally, credit rating agencies like to see debt aggressively paid off. In credit rating reports for the City, the rating agencies positively noted the rapid pay down associated with the City's debt obligations. The City generally structures its debt to favor shorter amortization schedules with fixed principal and interest payments. 10, 15 and 20 year amortization schedules are commonly used depending on the project type and asset life expectancy. The prior Finance Planning Committee recommended a pay down rate of 75% or better over ten years. The Financial Policy Review Committee recommends continuing this policy.

Debt Pay Down FY2011-FY2021				
		General Fund	Water Fund	Sewer Fund
Outstanding Debt Balance as of FY2011		68,447,325	10,334,000	8,957,500
Principal Payments through FY2021		52,073,825	7,969,000	8,066,000
	Percent Paid	76.1%	77.1%	90.0%

19. **To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community’s existing and future infrastructure and equipment.**

The City has a sizeable investment in public infrastructure including schools, parks, streets, water lines, utility equipment, rolling stock and more. These assets require continuing maintenance and periodically require major rehabilitation and/or eventual replacement. Recognizing that a minimum level of capital outlay is necessary to adequately maintain the community’s stock of capital assets, the Financial Policy Review Committee has considered the existing level of effort maintained in current budgets in relation to the value of net assets recorded in the General, Water and Sewer Funds. Target levels recommended for capital outlay based upon a percentage of total fund appropriations are 7.5% for the General Fund, 13% for the Water Fund and 11% for the Sewer Fund. These levels are recommended in recognition of the need to fund ongoing maintenance and replacement needs of existing capital assets at reasonable levels. These levels of annual recurring funding are expected to reduce future needs for major rehabilitation expenses and avoid significant year to year budget fluctuations.

City General Fund

	City Budget (Indexed Estimate)	Actual/ Target %	Actual/Target Capital Outlay	Actual/Target Change
2011	30,694,146	4.65%	1,427,682	165,005
2012	31,885,079	5.00%	1,594,254	166,572
2013	33,122,220	5.50%	1,821,722	227,468
2014	34,407,362	6.00%	2,064,442	242,720
2015	35,742,368	6.50%	2,323,254	258,812
2016	37,129,172	7.00%	2,599,042	275,788
2017	38,569,783	7.50%	2,892,734	293,692

Water Fund

	Water Budget (Indexed Estimate)	Actual/ Target %	Actual/Target Capital Outlay	Actual/Target Change
2011	4,241,115	12.55%	532,400	7,630
2012	4,518,484	13.00%	587,403	55,003
2013	4,813,993	13.00%	625,819	38,416
2014	5,128,828	13.00%	666,748	40,929
2015	5,464,253	13.00%	710,353	43,605
2016	5,821,615	13.00%	756,810	46,457
2017	6,202,349	13.00%	806,305	49,495

Sewer Fund

	Sewer Budget (Indexed Estimate)	Actual/ Target %	Actual/Target Capital Outlay	Actual/Target Change
2011	5,959,529	8.60%	512,400	37,400
2012	6,146,658	9.00%	553,199	40,799
2013	6,339,663	9.50%	602,268	49,069
2014	6,538,729	10.00%	653,873	51,605
2015	6,744,045	10.50%	708,125	54,252
2016	6,955,808	11.00%	765,139	57,014
2017	7,174,220	11.00%	789,164	24,025

Explanation of Policies Related to Use of One-time Revenues:

Following are the policy explanations that limit the use of one-time revenues for ongoing expenditures. By definition, one-time revenues cannot be relied on in future budget periods. Policies on the use of one-time revenues provide guidance to minimize disruptive effects on services due to non-recurrence of these sources.

20. **The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.**
21. **Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.**

Explanation of Policies Related to the Use of Unpredictable Revenues:

Following are the policy explanations that guide the requirement for identifying major revenue sources and uses for those that are unpredictable. Unpredictable revenue sources cannot be relied on as to the level of revenue they will generate. Particularly with major revenue sources, it is important to consider how significant variation in revenue receipts will affect the government's financial outlook and ability to operate programs in the current and future budget periods.

Many of the most important revenue sources relied on by governments are unpredictable to some degree. Examples may include intergovernmental revenues, investment income, and revenues subject to future judicial rulings. To a certain extent, even property tax collections may be considered unpredictable as the timing of their receipt may be influenced not only by poor economic conditions but also the ability for taxpayers to time payments to federal or state tax incentives.

To ensure that a government can meet its cash flow requirements supporting operations, unpredictable revenue fluctuations need to be understood and countered to the extent possible. Specific allocation and contingency plans do not have to be developed for all unpredictable revenues, but become increasingly necessary as the size or unpredictability of the revenue source increases. To counter the unpredictability of certain major revenue sources, shifting the timing of payments from arrears to beforehand may facilitate better operational and cash flow controls.

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

In 1982, the City converted its accounting year from a January/December to a July/June year. The reason for converting to a fiscal year was to collect taxes twice a year versus just once in December. The normal method of converting was to enter an eighteen month accounting period, issue 12 months of taxes in 2 billings and bond 6 months of taxes, thus beginning a July and December tax billing method. In 1982, the City did not wish to bond for the 6 months as this would mean increasing debt by over 50%. As an alternative, the City pursued special legislation to allow the City to convert its year with an eighteen month accounting period and issue 18 months of taxes in three billings. This placed the City in a situation of a July/June fiscal year with tax collections occurring in arrears during December and June. Although this change helped cash flow by cutting short term borrowing in half, it still kept the City dependent on the short term debt market.

During the recession of the late 1980's and early 1990's, it was apparent that the current collection method left the City exposed to short term cash flow shortages. As a result, the City sought options for how to improve its cash flow by changing tax due dates. Legislation exists to allow this by billing 13 months of taxes over a six year period and to escrow the funds for the last year when a conversion would occur. This changes the budgeting process and the escrow funds are potentially targeted for other funding purposes.

The City explored its own option of simply moving the tax due dates ahead one month each year for six years until they are aligned with July and December. This method does not require any special budgeting or escrow of funds. No additional money is received by the City it is just received approximately 30 days earlier each year. By moving to July-December due dates, the City would strengthen its cash flow and improve its investment income. The potential need for short-term borrowing to sustain operations is virtually eliminated as cash receipts are recognized ahead of expenditures allowing for operational adjustments to be made in advance of realizing cash shortfalls.

Although there is no change to the City's budget and assessment processes, taxpayers would be paying 12 months of taxes every 11 months. For taxpayers with mortgage escrow accounts, this would require a one-time adjustment to accounts that would remain in place during the conversion period. After the conversion period, the escrow accounts could be adjusted back to a normal level.

Another option is the bonding option usually used in the accounting conversion year. This requires six months of a fiscal year to be bonded in order to move the dates forward. The conversion would occur in one year.

The prior Finance Planning Committee recommended the adoption of legislation to move the property tax due dates ahead by one month each year for six years. The current Financial Policy Review Committee recommends that an educational effort with the taxpayers be undertaken to show the benefits that will be returned through elimination of costs and increasing of nontax revenue by moving tax collections from being paid twice per year in December and June to instead being due twice per year during January and July. This is a major change that will assist the City significantly in managing and responding proactively to changing fiscal circumstances.

23. **The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.**
24. **The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.**

Explanation of Policies Related to Balancing the Operating Budget:

Following are the policy explanations that define a balanced operating budget, encourage commitment to a balanced budget going forward, and provide for disclosure and adjustment when a deviation from a balanced operating budget may occur. In general, a balanced budget is a basic budgetary constraint intended to ensure that a government does not spend beyond its means.

These policies define how budgetary balance is to be achieved and maintained. In short, all sources of funds must equal or exceed uses of funds budgeted so that the City may achieve and maintain structural balance. All funds are included. All statutory and other legal "balanced" budget requirements will be met.

At a minimum, a budget balance is defined to ensure that a government's use of resources for operating purposes does not exceed available resources over a defined budget period. More specifically, a balanced operating budget requires a balance between operating expenditures and operating revenues over the long term, not just during the current operating period. This latter definition of balance is referred to as structural balance, and is the goal of these policies.

25. **In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).**
26. **Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Manager will provide a five (5) year budget forecast model by budget function or key cost components. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year**
27. **Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.**

Explanation of Policies Related to Revenue Diversification:

Following are the policy explanations that guide establishing a diversity of revenue sources. In general, all revenue sources have particular characteristics in terms of stability, growth, sensitivity to inflation or business cycle effects, and impact on tax and rate payers. A diversity of revenue sources can improve a government's ability to handle fluctuations in revenues and potentially help to better distribute the cost of providing services.

These policies identify approaches that will be used to improve revenue diversification and lessen the impact of development on existing residents and business owners.

Over time a government should strive to improve its revenue diversity to the extent feasible. When a government is statutorily or otherwise limited as to the types of revenues it may raise, it should consider options to enhance flexibility within the constraints of available revenue sources. For example, where the City relies heavily on property taxes it seeks to diversify the tax base on which the property tax is levied.

28. **The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.**
29. **The City shall periodically review and maintain impact fees to offset the local impact of private development.**

Explanation of Policies Related to Contingency Planning:

Following are the policy explanations that guide the financial actions to take in the event of emergencies, natural disasters, or other unexpected events. When emergencies or unexpected events occur, these policies will be applied, or at least serve as a starting point, for financial decisions and actions that improve the ability of the City to take timely action and manage such situations. The contingency planning policies also recognize that instances may arise where deviations from existing policies may be justified and therefore allowed.

These policies identify types of emergencies or unexpected events and the way in which these situations will be handled from a financial management perspective benefitting the community. They are to be used as a general guide when an emergency or unexpected event occurs. They allow for operational and management impacts to be appropriately addressed while ensuring the continuing ability of the community to meet its ongoing fiscal obligations.

The establishment of these policies are intended to expedite relief efforts when an emergency does occur and allow the City to recover funds more quickly or more effectively in the event of a natural disaster. Additionally, these policies ensure the City is able to respond and is not unduly hampered when situations arise that have significant benefit or other positive attributes for the community.

30. **The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.**

The City recognizes that despite the best budget forecasting efforts, unanticipated expenses and minor emergencies will occur throughout the fiscal year. To address such contingencies and avoid creating a funding crisis, an appropriate amount tied to the overall budget of each fund should be appropriated at the time of budget setting. The Finance Policy Review Committee recommends that this contingency amount be equivalent to 0.5% of the expenditures budgeted for each fund.

Contingency Funding

General Fund

	General Fund Budget (Indexed Estimate)	Target %	Target Contingency	Target Change
2011 (Actual)	84,710,539	0.12%	100,000	
2012	87,997,308	0.15%	131,996	31,996
2013	91,411,603	0.25%	228,529	96,533
2014	94,958,374	0.34%	322,858	94,329
2015	98,642,759	0.38%	374,842	51,984
2016	102,470,098	0.50%	512,350	137,508
2017	106,445,937	0.50%	532,230	19,879

Water Fund

	Water Budget (Indexed Estimate)	Target %	Target Contingency	Target Change
2011 (Actual)	4,241,115	0.00%	0	
2012	4,518,484	0.20%	9,037	9,037
2013	4,813,993	0.28%	13,479	4,442
2014	5,128,828	0.36%	18,464	4,985
2015	5,464,253	0.44%	24,043	5,579
2016	5,821,615	0.50%	29,108	5,065
2017	6,202,349	0.50%	31,012	1,904

Sewer Fund

	Sewer Budget (Indexed Estimate)	Target %	Target Contingency	Target Change
2011 (Actual)	5,959,529	0.00%	0	
2012	6,146,658	0.20%	12,293	12,293
2013	6,339,663	0.28%	17,751	5,458
2014	6,538,729	0.36%	23,539	5,788
2015	6,744,045	0.44%	29,674	6,134
2016	6,955,808	0.50%	34,779	5,105
2017	7,174,220	0.50%	35,871	1,092

31. **In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City’s contractual and other obligatory financial commitments along with addressing the need that has arisen.**

32. **Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.**

Implementation of Recommended Updates to Financial Policies:

As was recognized in the original 1996 Financial Planning Committee report to the City Council, the most important aspect associated with implementing Financial Policies for the City, then and now, is not the development and formal adoption, but instead the commitment by the community through the actions of its elected and appointed officials to proceed with achieving and upholding the policies on an ongoing and consistent basis.

Following a presentation and review with the City Council of the recommendations above, the Ad-Hoc Financial Policy Review Committee looks forward to working with the City Council to craft a formal resolution for adoption. With adoption of such a resolution, it will remain incumbent upon the City's elected officials and staff to strive to achieve the goals outlined therein in the course of managing the overall affairs of the community going forward. Further, a continuing effort to routinely familiarize the public, along with newly elected officials and appointed staff with the Financial Policies is to be undertaken.

Lastly, to ensure the Financial Policies remain current and therefore relevant, their periodic review and updating is recommended to be initiated by the City Council and City Manager at least once every five years. A significant change in budgeting and/or accounting practices will also require a review and updating of the policies.

Appendices

Recommended Financial Policies Impact Analysis

2010 Moody's Investor Services Dover, NH Rating Information

2010 Standard & Poor's Rating Services Dover, NH Rating Information

City of Dover								
Recommended City Financial Policies								
Summary of Impacts								
(Assumes full and continuing implementation beginning 2012)								
GENERAL FUND:	Impact To	2012	2013	2014	2015	2016	2017	Totals
Fund Balance Minimum	Budget	175,995	509,592	501,393	539,269	323,154	79,517	2,128,919
	Tax Rate	0.067	0.125	0.120	0.132	0.051	(0.038)	0.456
Capital Reserve Funding	Budget	255,000	0	0	0	0	0	255,000
	Tax Rate	0.097	0.000	0.000	0.000	0.000	0.000	0.097
Benefit Stabilization Fund	Budget	Impact will be positive pending accumulation of funds						
	Tax Rate							
Operating Budget Capital Outlay	Budget	166,572	227,468	242,720	258,812	275,788	293,692	1,465,052
	Tax Rate	0.063	0.086	0.090	0.095	0.101	0.106	0.541
OPEB Contribution	Budget	181,156	181,156	181,156	181,156	181,156	181,156	1,086,935
	Tax Rate	0.069	0.068	0.067	0.067	0.066	0.065	0.403
Contingency Funding	Budget	31,996	96,533	94,329	51,984	137,508	19,879	432,230
	Tax Rate	0.012	0.036	0.035	0.019	0.050	0.007	0.160
Debt Financed Threshold Change (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Tax Rate							
Debt Service as % of Budget (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Tax Rate							
GENERAL FUND TOTALS:	Budget	810,718	1,014,750	1,019,598	1,031,221	917,606	574,244	5,368,136
	Tax Rate	0.31	0.31	0.31	0.31	0.27	0.14	1.66

City of Dover								
Recommended City Financial Policies								
Summary of Impacts								
(Assumes full and continuing implementation beginning 2012)								
WATER FUND:	Impact To	2012	2013	2014	2015	2016	2017	Totals
Capital Reserve Funding	Budget	25,000	25,000	0	0	0	0	50,000
	Rate	0.026	0.025	0.000	0.000	0.000	0.000	0.051
Operating Budget Capital Outlay	Budget	55,003	38,416	40,929	43,605	46,457	49,495	273,905
	Rate	0.056	0.039	0.041	0.043	0.046	0.048	0.274
Benefit Stabilization Fund	Budget	Impact will be positive pending accumulation of funds						
	Rate							
OPEB Contribution	Budget	7,269	7,269	7,269	7,269	7,269	7,269	43,617
	Rate	0.007	0.007	0.007	0.007	0.007	0.007	0.044
Contingency Funding	Budget	9,037	4,442	7,036	5,713	2,880	1,904	31,012
	Rate	0.009	0.005	0.007	0.006	0.003	0.002	0.031
Debt Financed Threshold Change (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Rate							
Debt Service as % of Budget (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Rate							
WATER FUND TOTALS:	Budget	96,309	125,128	55,234	256,588	56,606	158,669	748,534
	Rate	0.10	0.08	0.06	0.06	0.06	0.06	0.40

City of Dover								
Recommended City Financial Policies								
Summary of Impacts								
(Assumes full and continuing implementation beginning 2012)								
SEWER FUND:	Impact To	2012	2013	2014	2015	2016	2017	Totals
Capital Reserve Funding	Budget	20,000	20,000	20,000	20,000	20,000	0	100,000
	Rate	0.022	0.022	0.022	0.022	0.022	0.000	0.110
Operating Budget Capital Outlay	Budget	40,799	49,069	51,605	54,252	57,014	24,025	276,764
	Rate	0.046	0.054	0.057	0.059	0.061	0.000	0.277
Benefit Stabilization Fund	Budget	Impact will be positive pending accumulation of funds						
	Rate							
OPEB Contribution	Budget	5,428	5,428	5,428	5,428	5,428	5,428	32,567
	Rate	0.006	0.006	0.006	0.006	0.006	0.006	0.036
Contingency Funding	Budget	12,293	5,458	5,788	6,134	5,105	1,092	35,871
	Rate	0.014	0.006	0.006	0.007	0.005	0.001	0.039
Debt Financed Threshold Change (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Rate							
Debt Service as % of Budget (Per Proposed CIP 2012-2017)	Budget	Impact offset by adjustments to adopted CIP						
	Rate							
SEWER FUND TOTALS:	Budget	78,520	129,954	282,821	235,814	262,547	30,545	1,020,203
	Rate	0.09	0.09	0.09	0.09	0.09	0.01	0.46
Combined Utility Rate		0.19	0.16	0.15	0.15	0.15	0.06	0.86

CALCULATION ASSUMPTIONS:										
GENERAL FUND:										
	Estimated	Assessed	Fund Balance	Capital	Debt				Capital	
	Budget	Value	Target	Reserve	Debt	Service	Contingency	Estimated	Outlay	
				Contribution	Threshold	Percent	Target	City Budget	Target	
2011	84,710,539	2,606,535.05	6.00%	245,000	100,000	10%	0.12%	30,694,146	4.65%	
2012	87,997,308	2,632,600.40	6.20%	500,000	250,000	10%	0.15%	31,885,079	5.00%	
2013	91,411,603	2,658,926.40	6.75%	500,000	250,000	10%	0.25%	33,122,220	5.50%	
2014	94,958,374	2,685,515.67	7.25%	500,000	250,000	10%	0.34%	34,407,362	6.00%	
2015	98,642,759	2,712,370.83	7.75%	500,000	250,000	10%	0.38%	35,742,368	6.50%	
2016	102,470,098	2,739,494.53	8.00%	500,000	250,000	10%	0.50%	37,129,172	7.00%	
2017	106,445,937	2,766,889.48	8.00%	500,000	250,000	10%	0.50%	38,569,783	7.50%	
Assumed										
Annual Increase	3.88%	1.00%						3.88%		

WATER FUND:								
	Estimated	Capital			Debt		Capital	
	Billable	Reserve	Debt	Estimated	Service	Contingency	Outlay	
	Useage	Contribution	Threshold	Budget	Percent	Target	Target	
2011	999,253	450,000	100,000	4,241,115	40%	0.00%	12.55%	
2012	975,000	475,000	250,000	4,518,484	40%	0.20%	13.00%	
2013	984,750	500,000	250,000	4,813,993	40%	0.28%	13.00%	
2014	994,598	500,000	250,000	5,128,828	40%	0.40%	13.00%	
2015	1,004,543	500,000	250,000	5,464,253	40%	0.48%	13.00%	
2016	1,014,589	500,000	250,000	5,821,615	40%	0.50%	13.00%	
2017	1,024,735	500,000	250,000	6,202,349	40%	0.50%	13.00%	
Assumed								
Annual Increase	1.00%			6.54%				

CALCULATION ASSUMPTIONS:							
SEWER FUND:							
	Estimated	Capital			Debt		
	Billable	Reserve	Debt	Estimated	Service	Contingency	
	Useage	Contribution	Threshold	Budget	Percent	Target	
2011	933,000	400,000	100,000	5,959,529	40%	0.00%	
2012	893,000	420,000	250,000	6,146,658	40%	0.20%	
2013	901,930	440,000	250,000	6,339,663	40%	0.28%	
2014	910,949	460,000	250,000	6,538,729	40%	0.36%	
2015	920,059	480,000	250,000	6,744,045	40%	0.44%	
2016	929,259	500,000	250,000	6,955,808	40%	0.50%	
2017	938,552	500,000	250,000	7,174,220	40%	0.50%	
Assumed							
Annual Increase	1.00%			3.14%			

MOODY'S

INVESTORS SERVICE

New Issue: MOODY'S ASSIGNS A1 RATING AND STABLE OUTLOOK TO THE CITY OF DOVER'S (NH) \$12.79 MILLION G.O. BONDS

Global Credit Research - 07 Apr 2010

A1 AND STABLE OUTLOOK AFFECT \$112.8 MILLION OF OUTSTANDING G.O. DEBT INCLUDING CURRENT OFFERING

Municipality
NH

Moody's Rating ISSUE

RATING

General Obligation Municipal Purpose Loan of 2010 Bonds	A1
Sale Amount	\$12,799,000
Expected Sale Date	04/06/10
Rating Description	General Obligation

Opinion

NEW YORK, Apr 7, 2010 — Moody's Investors Service has assigned an A1 rating with stable outlook to the City of Dover's (NH) \$12.79 million General Obligation Bonds. Concurrently, Moody's has affirmed the A1 rating on the city's \$100 million of outstanding parity debt. The rating outlook remains stable. The current issue is secured by the city's general obligation, unlimited tax pledge. The affirmation of the A1 rating reflects the city's moderately-sized tax base with average wealth levels, satisfactory financial position and above average debt burden. The stable outlook reflects the city's consistent General Fund operations and stable economy, despite recent declines in assessed valuations, which are in line with regional and national housing market trends. Proceeds of the current issue will fund various municipal and school capital projects as well as water and sewer system improvements.

FINANCIAL OPERATIONS REMAINS ADEQUATE; LOCAL PROPERTY TAX LIMIT EXPECTED TO CONSTRAIN REVENUE GROWTH IN FISCAL 2011

Moody's expects the city's financial operations to remain satisfactory given the city's commitment to balance its budget without the use of fund balance and adherence to adopted fund balance policies. In fiscal 2009, after four consecutive operating surpluses, the city recorded its first General Fund balance reduction of \$2.1, due to lower than budgeted revenues and the planned transfer of Arena Fund operations into the General Fund. The Arena Fund carried a negative \$1.16 million net asset position prior to the transfer that was absorbed with a General Fund balance designation established years prior to offset the Arena Fund's accumulated deficit. At-year end the city's total General Fund balance declined to \$7.4 million (9% of revenues) from \$9.5 million (12.3% of revenues) in 2008. The undesignated portion was also reduced by \$471,000 to \$5.1 million (6.2% of revenues), a level in line with the city's policy of maintaining a minimum undesignated fund balance of 6% of operations. Additionally, as anticipated, the General Fund saw its inter-fund loan due from the McConnell Center, a recreational and social services facility, grow to \$640,000 in 2009. The facility, which maintains a negative \$634,000 fund balance position, is expected to become self supporting and payback the General Fund over a multi-year period.

Also of note, fiscal 2009 was the first budget to be affected by Dover's self-imposed property tax limit, approved by city-wide referendum in fiscal 2008, which caps annual property tax levy increases to the Consumer Price Index at the prior calendar year-end plus taxes related to any new construction. While no category of expenses, including debt service, is exempted from the limitation, it may be overridden by a two-thirds vote of city council or six of the nine members. Importantly, bond counsel has opined that these bonds carry the city's unlimited ad valorem tax pledge despite the local limit.

The city's 2010 adopted budget included a 4.5% appropriation increase and did not require an override of the levy limit nor did the city appropriate any fund balance to offset the tax levy. The budget is balanced with cost reductions including wage increase deferrals and incorporates a \$600,000 cut to general revenue sharing and a \$300,000 increase in pension costs. Year-to-date projections indicate the city ending balanced with General Fund balance levels remaining stable. The fiscal 2011 budget is expected to include additional expenditure cuts as revenue growth is

expected to be constrained by the tax cap, which is projected to allow \$300,000 of levy growth next fiscal year.

STABILITY EXPECTED FOR SOUTHERN NEW HAMPSHIRE COMMUNITY

Moody's expects Dover's \$3 billion tax base to continue to derive stability from its convenient location within close proximity to I-95 and employment opportunities in southeastern New Hampshire (G.O. rated Aa2/stable outlook) and southern Maine (G.O. rated Aa3/stable outlook). However, new tax base growth is expected to remain modest over the near-term given continued weakness in the regional housing market and recessionary economic conditions. After several years of rapid assessed value growth, which averaged 11.9% annually from 2002 to 2007, the city's has experienced consecutive declines in assessed values including reductions of 2.4% and 6.3% in fiscal years 2009 and 2010, respectively, primarily reflecting the lower residential valuations. Favorably, management reports that the city's commercial sector, which comprised 25% of 2010 assessments, remains stable. The city's largest employer and taxpayer, Liberty Mutual (senior unsecured debt rated Baa2/negative outlook), employs over 2,500 people (14% of city employment) and represents 2.7% of total assessed value. The city's tax base does not exhibit a high degree of concentration with the top ten taxpayers comprising an average 7.3% of assessed value. Additionally, redevelopment efforts along the city's waterfront area continue. The 30-acre parcel is slated for a large mixed use development and public infrastructure improvements are currently underway.

Located in Strafford County (G.O. rated Ba2 on Watchlist for downgrade), within commuting distance of Portsmouth (G.O. rated Aa2) and Portland, ME (G.O. rated Aa2), Dover's proximity to various employment centers contributes to the relatively low 6.1% unemployment rate as of December 2009, which is below state and national levels. Wealth and income levels approximate state and exceed national medians, and equalized value per capita is healthy at \$105,211.

ABOVE-AVERAGE BUT MANAGEABLE DEBT BURDEN

Moody's believes the city's debt burden will remain above average given additional capital needs but should continue to be manageable with the expected ongoing self-support of water and sewer enterprise operations. The city's net direct debt burden is an above average 3.0% of equalized value and increases to 3.2% when incorporating overlapping county obligations. Of note, \$21.8 million of projects relate to self-supporting water and sewer enterprise operations. Amortization of principal is satisfactory with 75% of principal retired in 10 years and debt service represented a slightly above average 11.3% of expenditures. The city's rate of principal amortization is in line with its policy of paying down 75% of debt within ten years however debt service levels remain above the city's 8% target. In an effort to reduce future borrowing the city has been working to annually increase pay-as-you-go capital expenditures with an ultimate goal of including \$3.3 million of capital expenditures in the operating budget over the next several years. The city's existing debt consists entirely of fixed-rate obligations and Dover has no exposure to derivative products.

Further, the city's unfunded actuarial accrued liability for other post-employment benefits (OPEB) was \$42.6 million as of June 30, 2009. The city's annual required contribution (ARC) for fiscal 2009 was \$4.1 million towards which the city paid out approximately \$1.14 (29% of ARC). At present, New Hampshire municipalities are not allowed to establish irrevocable trusts to pre-fund OPEB liabilities. The city's proposed fiscal 2011 budget calls for the creation of an OPEB special revenue fund to more clearly track pay-as-you-go OPEB expenses.

Outlook

The stable outlook incorporates the city's satisfactory general fund position as well as management's plans to maintain balances consistent with policy guidelines. The outlook further reflects the city's healthy and stable tax base and above-average debt burden.

WHAT COULD MAKE THE RATING GO - UP?

- Significant tax base growth and diversification
- Substantial improvement in reserve levels
- Considerable decrease in the city's debt burden while continuing to meet capital needs

WHAT COULD MAKE THE RATING GO - DOWN?

- Tax base stagnation or contraction
- Declining general fund reserve levels
- Substantial increase in city debt levels

KEY STATISTICS

2008 Estimated population: 28,609 (+6.4% since 2000)

2009 Equalized valuation: \$3.0 billion

2009 Equalized value per capita: \$105,211

1999 Per Capita Income (as % of state and US): \$23,459 (98.4% and 108.7%)

1999 Median Family Income (as % of state and US): \$57,050 (99.1% and 114.0%)

Overall debt burden: 3.2%

Direct debt burden: 3.0%

Payout of principal (10 years): 75%

FY09 General Fund balance: \$7.4 million (9.0% of General Fund revenues)

FY09 Undesignated General Fund balance: \$5.1 million (6.2% of General Fund revenues)

Post-sale G.O. debt outstanding: \$112.8 million

RECALIBRATION OF RATING TO THE GLOBAL RATING SCALE; PRINCIPAL METHODOLOGY

The rating assigned to this transaction was issued on Moody's municipal rating scale. Moody's has announced its plans to recalibrate all U.S. municipal ratings to its global scale and therefore, upon implementation of the methodology published in conjunction with this initiative, the rating will be recalibrated to a global scale rating comparable to other credits with a similar risk profile. Market participants should not view the recalibration of municipal ratings as rating upgrades, but rather as a recalibration of the ratings to a different rating scale. This recalibration does not reflect an improvement in credit quality or a change in our credit opinion for rated municipal debt issuers. For further details regarding the recalibration please visit www.moody.com/gsr.

The principal methodology used in assigning the rating was "General Obligation Bonds Issued by U.S. Local Governments," published in October 2009, and available on www.moody.com in the Rating Methodologies sub-directory under the Research & Ratings tab. Other methodologies and factors that may have been considered in the process of rating this issuer can also be found in the Rating Methodologies sub-directory on Moody's website.

The last rating action with respect to the City of Dover (NH) was on September 17, 2008 when its A1 rating and stable outlook was affirmed.

Analysts

Conor McEachern
Analyst
Public Finance Group
Moody's Investors Service

Neene Owate
Backup Analyst
Public Finance Group
Moody's Investors Service

Patrick Mispagel
Senior Credit Officer
Public Finance Group
Moody's Investors Service

Contacts

Journalists: (212) 553-0376
Research Clients: (212) 553-1653

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In our opinion, Dover's income levels are in the good-to-strong range compared with national levels, with household income at 109% of the national level and per capita income at 119%; these figures, however, are 95% and 104%, respectively, of state levels. City unemployment has been below state and national rates since at least 1990; unemployment was 6.1% for 2009, again lower than the state's 6.8% rate and the nation's 9.8% rate.

After multiple years of double-digit growth, the city's assessed value (AV) declined in fiscals 2008 through 2010. The declines were 2.5% in fiscal 2009 and 6.3% in fiscal 2010, which brought AV to \$2.82 billion for fiscal 2009. Despite that decline, per capita market value remained at a level we consider to be very strong, at \$95,900. Dover revalues property annually. The property tax base is diverse: The 10 leading taxpayers accounted for less than 8% of fiscal 2008 AV. Liberty Mutual accounted for less than 3% of total AV.

In our opinion, Dover maintains a good financial position. The unreserved fund balance decreased by \$470,000 in fiscal 2009, and ended the year at \$5.1 million, or 6.8% of expenditures. This level of fund balance is just above the city's policy to maintain a minimum level of 6%. Officials incorporated the city's arena fund, which has an accumulated deficit financial position, into the general fund in fiscal 2009; this reduced a general fund receivable from the fund along with a portion of reserved general fund balance that was reserved against this receivable, but this did not have an effect on unreserved fund balance. Management projects that the arena's annual deficit will be reduced to approximately \$10,000 per year after recent fee increases, and that these deficits will be built into future budgets.

Management projects at least break-even operations for fiscal 2010 and expects the 2011 budget to be balanced also. The city recently settled two expired collective bargaining contracts and the school department settled one expired contract, with the retroactive payments not to be paid until fiscal 2011. The school department is negotiating the teacher's collective bargaining contract, but the amount of funds available to the department is limited by the department's appropriation in the city's budget.

In November 2007, Dover's electorate approved a charter amendment that limits annual budget increases to the sum of the change in the national consumer price index plus the levy growth from new construction in the previous year. A vote of six of the nine city councilors—only one more vote than the five-vote majority required to approve the budget—can override this levy limit.

Standard & Poor's considers Dover's financial management practices "good" under its Financial Management Assessment (FMA) methodology, indicating financial practices exist in most areas but that governance officials might not formalize or regularly monitor all of them.

After offsetting for state debt aid and self-supporting water and sewer debt, Dover's debt burden is, in our opinion, moderate with overall net debt at \$3,000 per capita, or 3.1% of market value. After this issuance, the city will have \$2.0 million of authorized, but unissued, debt remaining. As of June 30, 2008, Dover's other postemployment benefits evaluation indicated a \$42.7 million unfunded liability and a \$3.8 million annual required contribution.

Outlook

The stable outlook reflects what we view as the sound local economy, which we believe should result in continued sound tax collections, allowing Dover to maintain its good financial position. In addition, we expect that recent arena fee increases should eliminate the financial strain that that arena fund produced in previous years.

Related Criteria And Research

USPF Criteria: GO Debt, Oct. 12, 2006

Ratings Detail (As Of 19-Apr-2010)

Dover GO (AGM)

Unenhanced Rating	AA(SPUR)/Stable	Affirmed
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Dover GO

Unenhanced Rating	AA(SPUR)/Stable	Affirmed
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Many issues are enhanced by bond insurance.

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

WHEREAS: The City of Dover will have available funds for appropriation from the 2012 CDBG Entitlement year, including program income; and

WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of C. D. funds in meeting the needs of low and moderate income residents of Dover; and

WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and

WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and

WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Consolidated Plan and attached Action Plan be adopted and the City Manager be authorized to enter into subrecipient contracts as part of this Annual Plan for expenditure of FFY11 Community Development Block Grant funds.

Note: To be referred to public hearing and vote on May 11, 2011.

Financing		
Estimated Revenue		
Account	Description	Appropriation
2100.1.180.46311.3311.06311.11.000.000.R30	Federal Grant	\$318,754.00
2100.1.180.46311.3421.06311.11.000.000.R40	Downtown Parking Income	\$10,000.00
2100.1.180.46311.3421.06311.11.000.000.R40	School Street Parking Income	\$3,500.00
2120.1.180.xxxxx.1715.xxxxx.00.000.000.A20	Housing Revolving Loan Income	\$4,200.00
2125.1.180.xxxxx.1715.xxxxx.00.000.000.A20	DELP Revolving Loan Income	\$44,080.00
2100.1.180.xxxxx.3311.06311.10.000.000.R30	Un-programmed Funds FFY10	\$18,689.00
2100.1.180.xxxxx.3311.06311.09.000.000.R30	Un-programmed Funds FFY09	\$4,990.00
TOTAL		\$404,213.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

Financing		
Appropriations		
Account	Description	Appropriation
2100.1.180.46348.4835.06360.12.000.000.800	Welfare Security Deposit Assistance	\$9,900.00
2100.1.180.46348.4835.06333.12.000.000.800	Community Partners Security Deposits	\$9,900.00
2100.1.180.46348.4835.06377.12.000.000.800	Cross Roads House	\$6,000.00
2100.1.180.46348.4835.06367.12.000.000.800	AIDS Response	\$8,400.00
2100.1.180.46348.4835.06361.12.000.000.800	A Safe Place	\$3,000.00
2100.1.180.46348.4835.06380.12.000.000.800	Homeless Center For Strafford County	\$8,400.00
2100.1.180.46348.4835.06342.12.000.000.800	My Friend's Place	\$7,500.00
2100.1.180.46348.4835.06334.12.000.000.800	My Friend's Place Transitional Housing	\$3,000.00
2100.1.180.46341.4835.06342.12.000.000.800	My Friend's Place	\$8,150.00
2100.1.180.46323.4835.06335.11.000.000.800	CAP Weatherization	\$25,000.00
2100.1.180.46348.4835.06341.11.000.000.800	Our House for Girls	\$8,194.00
2100.1.180.46348.4835.06343.11.000.000.800	Dover Children's Center	\$28,100.00
2100.1.180.46341.4835.xxxxx.12.000.000.800	Easter Seals	\$50,000.00
2100.1.180.46341.4835.xxxxx.12.000.000.800	Tip Downs- work and over site	\$45,355.00
2100.1.180.46311.6311.xxxxx.11.000.000.800	CDBG Administration	\$76,100.00
2120.1.180.00000.1715.xxxxx.11.000.000.800	Housing Rehab. loan pool income	\$4,200.00
2100.1.180.46323.6321.xxxxx.11.000.000.800	Housing Rehab. Admin	\$29,467.00
2125.1.180.00000.1715.xxxxx.11.000.000.800	DELP Income returned to loan pool	\$44,080.00
2100.1.180.46525.6621.xxxxx.11.000.000.800	DELP Administration	\$29,467.00
TOTAL		\$404,213.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Scott Myers
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

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Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

RESOLUTION BACKGROUND MATERIAL:

Attached is a brief synopsis of the Federal Fiscal Year 2011, Community Development Block Grant Program available funds, Goals and Objectives of the C. D. Program and a description of the agencies, organizations and Planning Department's use of requested funds.

The City of Dover is an Entitlement Community, which means we receive funds directly from HUD, rather than going through the State. The Planning Board acts in a citizens' advisory capacity, in determining how the C.D. funds should be spent after listening to all the requests from local agencies and the Planning staff. All of these funds must go toward one of HUD's 3 national objectives: 1) Low income benefit, 2) Elimination of slums or blight, 3) Urgent need.

After the Planning Board recommends where the CDBG funds should be spent, the City Council holds a public hearing on the Action Plan (One year use of funds.) This provides citizen's and those effected by the funding decision the opportunity to comment on the proposed expenditures, before the Council votes on the Final Action Plan in April. Once approved by the Council, the Plan is forwarded to HUD for their final grant approval.

The FFY11 grant from HUD is anticipated to be decreased by \$62,988 over the current years grant. As always, the requests exceeded the available funds and tough decisions had to be made on which agencies would be recommended for funding under next years grant. The total funding requests from Public Service Agencies came in at \$114,766.00 while the maximum allowed under the grant is \$56,100.00, a difference of \$58,666.00. Each activity is rated for their priority in the Consolidated Plan and Action Plan as a high, medium, or low priority. The Planning Board used these priorities in determining their recommendations for next years Community Development Block Grant expenditures.

CDBG Program Description

Welfare Security Deposits: \$9,900.00

Aids people who cannot afford the down payment for rental housing in Dover.

Community Partners: \$9,900.00

Funding for Homeless Assistance Program security deposits and rental assistance for Behavioral Health clientele who are mentally ill and cannot afford security deposits and rental housing.

My Friend's Place: \$7,500.00

Provides short term emergency shelter for homeless individuals and families.

My Friend's Place Transitional Housing: \$3,000

Provide improvements to the shelter and the transitional housing program.

Cross Roads House: \$6,000.00

Provides emergency and transitional shelter to homeless individuals and families.



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AIDS Response: \$8,400.00

Grant to assist in case management and support services of ARS. AIDS Response provides vital emotional and practical support for people living with AIDS, their families and friends.

A Safe Place: \$3,000.00

Grant for shelter and services of abused spouses and their children. The shelter is located in Portsmouth and serves the entire area.

Homeless Center for Strafford County: \$8,400.00

Funding for operations at the overflow shelter in Rochester for homeless families.

Strafford County Community Action Weatherization (CAP): \$25,000

Funding for CAP's Weatherization and property rehabilitation program serving very low income Dover residents with housing needs.

My Friend's Place: \$8,150.00

Facility repair funds for both the homeless center and transitional housing units.

Dover Children's Center: \$28,100.00

Funding for facility improvements and recreational items on Back River Road and the McConnell Center.

Our House for Girls: \$8,194.00

Funding for facility improvements for the girls shelter in Dover.

Easter Seals: \$50,000

Funding for facility improvements at 61 Locust Street.

Tipdown ADA Repairs: \$45,355.00

Performing needed sidewalk intersection repairs for disabled or impaired Dover residents. Includes funding for project over site.

ACTIVITIES NOT RECOMMENDED FOR FUNDING

All activities not funded fall under the Public Service area of the budget and are subject to a 15% expenditure cap. This year, \$58,666 in requests had to be cut from the Public service budget due to the cap. The following agencies were not recommended for funding under the Block Grant Program.

Court Appointed Special Advocates (Public Service)

Funding to recruit, train and screen Dover volunteers who can act as Guardians ad Litem.

Seymour Osman Community Center and Youth Safe Haven (Public Service)

Funding for the drop out prevention program at the DHA.



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HUB Family Support Services: (Public Service)

Provides parent support and skills, information and referrals and school readiness.

Likewise Community Projects, Inc.: (Public Service)

Provide trained volunteer mentors for Dover youth.

Big Brothers/Big sisters: (Public Service)

Support services for youth at risk.

Sexual Assault Support Services: (Public Service)

Funding for agency's client service and education programs, which provides support groups and prevention services to residents of Dover.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GOAL STATEMENT

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

Specific objectives:

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.

To the Editor:

At a recent meeting of the Parking Commission someone suggested that it would be helpful if we provided some background to the decision to create the new parking system. Let me give it a try.

Over the past ten years or so Dover has had at least two studies relating to traffic, parking, and the impact on the downtown. The idea was to look at existing problems and possible solutions, but also to plan for future development. There were a number of public hearings, merchant surveys, planning board and city council review.

All of the recommendations included a proposal for some kind of parking facility--some time in the future---to meet the anticipated needs of a growing and vibrant community.

To follow up on this a citizens committee was appointed to see what options were available. Again, there were a number of meetings, public hearings, and discussions with downtown merchants (some of whom served on the committee). The group looked at the experience of other communities. One recommendation was that some time in the future the city would benefit from having a parking garage. Several locations were discussed (this had also been the subject of at least one of the earlier studies).

We all remember when parking in the downtown was a real problem. There were hundreds of people working in the mill and many of them filled available on-street parking spots, moving from place to place at 2-hour intervals. Many employees from downtown stores did the same, creating a problem for potential customers and other visitors to the city. Even if there were some spaces available there was a perceived problem---“if you go to Dover there is no place to park”---and that directly impacted existing businesses and the potential for added growth. There was general agreement among merchants, the Chamber, and other groups that something needed to be done, and a number of store owners appeared before the council to speak in favor of the committee’s recommendations.

The city council responded favorably to the proposal---but only if a parking facility could be built without using tax money. Given that limitation the committee came up with a plan: that was to make the parking system in Dover self-sustaining by bringing the parking fees more in line with actual costs, build a reserve fund, and several years down the road use this fund to underwrite the first few years of a construction bond; no taxpayer money. With proper planning and management the idea was that the entire parking system----on-street and parking lots as well as a parking garage---would pay for itself.

Keep in mind that all of this was done when the mill still had a high occupancy rate, the NH Children’s Museum was about to open, and the waterfront project was likely to get underway in the not too distant future. At the time there was almost universal support from downtown merchants for some kind of parking “solution”.

All of this led to the creation of the Parking Commission. It’s role is to offer recommendations for the implementation of the previous traffic and parking studies and the citizen’s committee. We first found that there was a disparity in the market rates for

many long-term and overnight spaces, and there were different rates for basically similar spaces throughout the city. So one of the first recommendations was that the cost of parking---permit fees as well as on-street----be made more uniform..

To meet the earlier decision to create a reserve fund the Commission looked at programs to install metered parking throughout the downtown area. We looked at the experience of Manchester, Concord, and Portsmouth and other communities to see what has worked and what has not. All of these cities have parking garages which are part of a self-sustaining parking system. All of the recommendations made by the Commission to date have been publicized and have been the subject of council review, with regular public hearings on any of the changes that have been made, and with regular contact with downtown merchants.

Is there a need for additional parking in the downtown? Maybe not in April of 2011 when occupancy at the mill is down and business in general has been affected by the recession. But that doesn't mean that planning should stop, or that Dover will stop growing. (The new census figures show Dover to be the fastest growing city in the state)

The Commission is working with the following considerations:

1. Some tenants have left the mill and potential tenants may go elsewhere because there is no guaranteed parking close to that location.
2. Downtown Dover would benefit from increased residential development, but again, there is limited available parking.
3. People go to Portsmouth to shop, for shows and dining because they know there is going to be parking available. If we want to encourage people to come to Dover to visit our shops, restaurants, etc. we have to prepare to offer adequate parking.
4. Dover's plan is to sell some of the existing municipal parking lots---such as Third and First St ---for private development of retail and residential use. These areas could become attractive, useful, tax-producing properties, but if that happens these parking spaces will have to be replaced...ideally within the immediate downtown area (there are other private lots that could be developed in the same way).
5. If the waterfront development ever comes to fruition it will likely spur other downtown development. There has been some discussion of a hotel, and a convention center---even if we were to have an expanded riverwalk---we would need to provide additional off-street parking in the downtown.
6. All of this has to be done without using tax dollars. (current critics of the plan are incorrect when they refer to the use of "taxpayer money".)

I can foresee, in a year or so, some or all of the following: an upturn in the economy, new tenants in the mill, development of one or more of the downtown parking lots, the start of the waterfront, etc and the same people who are objecting to the well-researched, step-by-step program we've been following to make Dover competitive with other communities in terms of downtown activity will be before the city council complaining long and loud that we don't have enough parking and business is going elsewhere.

The facts are, as best we can tell after careful study (for over ten years, remember) that adequate parking is key to a city's commercial success. Anyone who wants to see proof of that---and proof that the system we've proposed will be successful in the long run---need only look at the experience of Manchester and Portsmouth. In each case there

was resistance to the implementation of the program, but the overall benefit has been enormous.

For Dover to take a step backward at this point would be a strong vote against the future of our city.

Yours truly,

A handwritten signature in black ink, appearing to read 'AM', with a long horizontal flourish extending to the right.

Anthony McManus