



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: **Monday, March 14, 2011**
 Meeting Time: **6:30 p.m.**

Present: Bob Walker, Gail Tanner, Jane Hamor, Tony McManus, Kim Schuman, Marybeth O' Sullivan, Rebecca Proctor (visitor)

Absent: Joyce El Kouarti

Called to order 6:40 p.m.

1. **Minutes from February 14, 2011** – *Motion to accept by Tony. Seconded by Gail. Passed.*
2. **Business cards** (Kim) – We need to use the same template that the city uses. (Kim provided a handout listing different options and pricing which ranged from a single-color, one-sided card to a two-sided card with a full color Arts Commission logo on the back.) If we go with just the standard city template (single-color, one-sided) it appears there may be money in the budget to cover the entire job. If we want to brand the cards with the Arts Commission logo there will be an additional cost that we would each have to pay part of. Would it be cheaper to print generic cards and use stamps or stickers for personal info? What if we use the standard city template for the first round (50 cards for each member), and then revisit at a later time whether there is a need to add our logo, etc. on the back? It was suggested that each member track the use of their first 50 cards. Kim will check with Colleen to clarify how much of the cost we will be responsible for (if any). *Tony moved that we do a run of the standard city cards (50 for each member). Gail seconded the motion. Motion passed unanimously.*
3. **Inventory of Dover Artwork** (Bob and Gail) – Bob sent a notice to CATA but has not heard back. We should move forward with another plan. Opportunity has been given. Rebecca Proctor (community member) has volunteered to work with Gail to undertake the inventory building by building. Do we find another group that may be able to tackle this project?
4. **Dover busking ordinance for street performers** (Bob) – Bob is still working on different interpretations of this. The word on the street is that busking is ok if there isn't an event. Bob will get clarification from Allan Krans regarding whether there is an ordinance in place, or if we need to create one, and then figure out how to publicize/post it.
5. **Artist database** (Marybeth) – Marybeth went through the database and noted active/inactive links and duplicate records. She provided an Excel handout with the results. Bob will clean-up the list. The next step is to take the database off the website and create a new database using this information and any business cards we have collected. Kim will contact Mike Gillis and cc Bob to find out about getting the data as a .xls or .csv file so we can maintain the information offline. Files will be given to Marybeth, who has agreed to keep the updated list. Changes to the hand out will be made.
6. **Web site update** (Joyce) – Tabled as Joyce was absent
7. **Outreach schedule and reports**

Tony reported that Dover Main Street was unaware of a craft fair that is supposed to be happening in conjunction with the Woodman Museum. However, the Woodman Museum is looking for events and sponsors, and there is a meeting on Thursday, so more information may be forthcoming.



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: **Monday, March 14, 2011**
 Meeting Time: **6:30 p.m.**

8. **Gail** finally tracked down the Dover School Department Art Exhibit. Contrary to the publicity, the exhibit is at the Superintendent's Office, not the individual elementary schools. Gail went with Rebecca Proctor and saw great artwork. We should write a note to the schools from the commission. The school work changes at the venue rather than the work switching the venues. Can we clarify the venue? Figure out who organized the project. Horne Street March 24 there will be art on display with a Math event. March 19 there is an Art event at Woodman Park. Post on Facebook page (Bob). Gail will contact Chamber and clarify.

Bob participated in an Education Forum held at Measured Progress. He was unable to attend the Council Meeting.

Kim attended the Dancing with the Dover Stars event and reported a great turnout.

9. **Council liaison** – Should we try again to find a liaison? Or would it be more feasible to try to get on the agenda quarterly and make a brief report to the Council? At last week's meeting, it was brought up that committee members get time to speak. The appropriate place would be during citizen's forum, or we could submit a report to the council and request that it be read at meeting. It was suggested that we write a summary of activities and then follow up with the mayor to request a liaison. Jane will contact the Mayor and then do a summary to submit for this month.
10. **Talking points/recruitment of new members** – Add information in the letter to the mayor and publicize within the council that we are looking for new members, specifically artists. As we send out summaries, we should use these as talking points to recruit.
11. **Dover Chamber directory of art venues** (Joyce) – *Tabled until new director is announced*
12. **City Council speaking schedule** – Instead of attending meetings every month (which has been hard to schedule), we will submit summaries quarterly and try to get on the agenda to present our report during Citizens' Forum.
13. **Joe B. Parks Riverwalk sculpture RFP** (Jane) – Jane met with the committee and said that the Arts Commission could not accept responsibility for the full scope of the project but would be happy to be a partner. The group discussed the pros and cons of permanent vs. temporary installments, noting that a temporary exhibits create more "repeat visitors" since there will always be something new to see. There will be conversations with Dover Main Street and DHS Art Dept regarding an (annual?) temporary exhibit of student sculpture. Jurors would select pieces and give awards. We felt this was a good idea and are waiting to hear back from Dover Main Street. (Connie Roy is supposed to be bringing the idea forward at the next Dover Main Street board meeting.) Kim mentioned that she had spoken with their board chair, Jeff Spires, who expressed enthusiasm for the idea and indicated that they were looking for some new projects. No firm commitment was made.
14. **New Business/matters of interest**
- Rebecca Proctor reported that she is considering submitting an application to serve on the Arts Commission.



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: **Monday, March 14, 2011**
 Meeting Time: **6:30 p.m.**

- Jane met artist David Random at an exhibit opening at the Children’s Museum and spoke with him briefly about the Arts Commission and becoming a member. Kim and Jane have a follow-up meeting to find out if he might be interested in being on the Commission and pick his brain about ways to reach out to the artists in the area.
- An opening reception for “Black and White” will take place at the Children’s Museum on March 15 from 5:30 p.m. to 7:00 p.m. Kim volunteered to attend.
- Jane reported that the Children’s Museum has announced its new Executive Director.
- Kim reported that Joe Hill (who runs the Dover Adult Learning Center film series) approached the Chamber and Dover Main Street about adding an outdoor film series to the Cochecho Arts Festival. It looks like it will not be part of the festival; however, plans are moving forward with Dover Main Street. There is a cost involved with this, and Tony will follow-up to try to get more details.
- 2011 Cochecho Arts Festival Schedule – Tony will follow-up to see if it is available
- State Arts Council – Budget is zeroed out. Jane will send out info about trying to restore funding for the arts.
- Next Agenda – Should we have state reps come if there is a budget? Do we want to invite Dan Barafaldi, the city’s Economic Development Director, to a meeting about arts and the economy? Should we plan another arts forum where artists speak and Dan is part of the audience?

15. **Adjourn** – *Motion to adjourn by Tony. Seconded by Gail. Unanimously approved.*
Meeting adjourned at 8:00 p.m.