



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, May 11, 2011**  
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
  - A. **ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2012 CDBG ENTITLEMENT FUNDS**  
SPONSORED BY MAYOR MYERS BY REQUEST
8. **CITIZEN'S FORUM**

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
  - A. **April 20, 2011 – Workshop**
  - B. **April 27, 2011 – Regular Session**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
  - A. **ORDINANCES IN THE 2<sup>nd</sup> READING – None**
  - B. **ORDINANCES IN THE 3<sup>rd</sup> READING – None**
  - C. **RESOLUTIONS**
    1. **ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2012 CDBG ENTITLEMENT FUNDS**  
SPONSORED BY MAYOR MYERS BY REQUEST



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### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

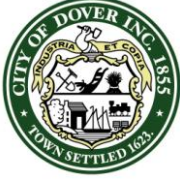
1. **RAFFLE – Great Bay Figure Skating Club**
2. **TAG – Saint Mary Academy**
3. **TAG – Susan G. Komen 3-day for the Cure – June 9, 2011**
  
4. **RESOLUTION: B09090 RIVER STREET PUMP STATION UPGRADE AWARD OF ADDITIONAL SCOPE OF WORK**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
5. **RESOLUTION: MARKETING AND PURCHASING AGREEMENT WITH COCA- COLA BOTTLING COMPANY OF NE**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
6. **RESOLUTION: AUTHORIZATION TO ACCEPT PROPOSAL FROM UNH FOR SCOPE OF WORK ON BERRY BROOK WATERSHED MANAGEMENT PLAN GRANT**  
SPONSORED BY MAYOR MYERS BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. School Board                        | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 1. Recreation Advisory Board           | 11. Legislative Liaison                     |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |   |

#### B. RESOLUTIONS

1. **CONTRACT FOR ECONOMIC DEVELOPMENT SERVICES WITH DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY**  
SPONSORED BY MAYOR MYERS
  
2. **DOVER EDUCATIONAL OFFICE PERSONNEL (DEOP)**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
3. **WARD BOUNDARIES EVALUATION**  
SPONSORED BY MAYOR MYERS BY REQUEST



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- 4. PLACEMENT OF FLAGS ON UTILITY POLES**  
SPONSORED BY MAYOR MYERS BY REQUEST
- 5. RELOCATION OF COVERED PEDESTRIAN BRIDGE**  
SPONSORED BY COUNCILOR NEDELKA
- 6. REMOVAL OF STREET LIGHTING**  
**(TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2011)**  
SPONSORED BY MAYOR MYERS BY REQUEST
- 7. THE DISPOSITION OF REVENUES FROM THE LAND USE CHANGE ACT**  
**(TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2011)**  
SPONSORED BY MAYOR MYERS BY REQUEST

### **C. ORDINANCES IN 1ST READING**

- 1. BAKER STREET PARKING**  
**(TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2011)**  
SPONSORED BY COUNCILOR WESTON

- 14. COUNCIL CORRESPONDENCE – None**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURNMENT**



# CITY MANAGER'S REPORT



**MAY 11, 2011**

*"When a team outgrows individual performance and learns team confidence, excellence becomes a reality."*

*Joe Paterno*

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.  
CITY MANAGER**

**CITY OF  
DOVER, NH**

AVAILABLE ONLINE:

**WWW.DOVER.NH.GOV**

## STREETS, WATER, SEWER UPDATES

**Utilities:** Water Division: City staff tested 4 models of Correlators to assist in locating leaks. The City has proceeded with the bid processes to purchase a correlating system which will include 8 pods to be placed on the gates, at night, to listen for leaks. Leaks have been detected at the following locations: Northway Circle (repaired by owner), Gerrish Road, Tuttle Lane and Sixth Street (repaired) all on the owner's sides. An old water service was cut off at 40 ½ Broadway. Water services were completed on the new main located on Winston Avenue. The City is adding 70 feet of water main and a new hydrant to the end of Federal Street. A curb box was dug at on Dover Point Road. City crews are working on a memo meter issue at Indian Brook Commons to be repaired by the end of the month.

Sewer Division: New valves were installed at Charles Street Pump Station to help prevent flooding due to high water. Staff is currently working on a septic problem on Dover Point Road involving the Department of Environmental Services. The Division is also working with DES on a sewer discharge problem in the drain line on Mill Street. The County Farm Pump Station experienced several plugged pumps during the month due to the high amount of debris coming from the County Farm complex. The Pretreatment Coordinator and City staff is working with the County Farm staff to resolve the plugged pump issues. Sewer cleaning and televising of lines occurred on the following streets: Mount Vernon St, Abbott St, Page St, Redden St, and Maple St. Heavy root concentration was discovered on lower Redden Street. The City will have a contractor who performs chemical root treatment resolve this issue. Two pumps were replaced at Brickyard Station due to their age. Ham St. was repaved with a permanent patch finishing the sewer main installation from last fall. The #1 pump at River Street is experiencing bearing trouble. The spare pump is being sent out for service to ensure proper working order prior to removing the damaged pump and replacing it with the spare.

**Streets:** Crews responded to an April 1<sup>st</sup> snow storm plowing, salting and sanding. Crews cleaned trucks and equipment used in winter operations to prepare for removal of plows and sanders. Daily repair of pot holes throughout the city took place. Street and sidewalk sweeping continues throughout the city. A curb box was repaired on Church Street. Catch basins were repaired on Cheyanne, Central Ave and Hubbard Street. The Division worked with contractor to coordinate and mark areas on roads to be repaired by the division's Cut and Patch Program for spring/summer/fall 2011. Crews repaired lawns damaged by plows during the winter months, cleaned loose asphalt from sides of roads to prepare for street sweeping and also cleaned various drains.

## PROGRAMS AT CITY CENTERS/BUREAUS

**Investigations/Legal Bureau:** During the month of April, 2011, there were 2 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 15 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

The Dover Police Department's Special Investigations Bureau, which includes the Crime Scene Unit, received the Police Department's Exceptional Service Award for "exceptional performance of duty during the past quarter." Specifically, SIB investigations resulted in a conviction in the Dianna Saunders murder trial and arrests in several recent robbery cases.

**Parking Bureau:** Parking Manager Bill Simons was the guest speaker at the April 6th Dover Rotary Club luncheon. He reviewed the City's comprehensive parking management strategy with specific emphasis on how the recent metering of downtown played a critical part in the long term success.

The Parking Manager has also been working with the downtown merchants on making adjustments to the metering program to best fit the program to our city. The meter software will be adjusted so that the credit card option will go from 75 cents for each increment; to 75 cents for the first increment and 25 cents for each additional increment.

The "advanced pay" option also will be deactivated from 7 pm to 9 pm Monday through Thursday night as well as from 7pm on Friday night until 9 pm on Sunday night. This will eliminate the possibility of drivers paying for time when the meters are not in operation. By going back on at 9 pm the meters will allow a purchase of time for the following morning starting at 9 am.

The discount token continues to be very popular with over 30,000 being sold. The Parking Bureau will also be rolling out a mobile parking meter program known as iPark in the coming weeks.

Lastly, the Dover Police Department's Awards Committee voted to award the Parking Bureau with the Exceptional Service Award for "exceptional performance of duty during the past quarter".

**Traffic Bureau:** Sgt. Speidel, the Traffic Bureau Administrator, performed 6 child passenger seat inspections during the month of April. All checks were by appointment or walk-ins to the department. Each safety check involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Each safety check takes approximately 30 to 60 minutes. Sgt. Speidel is a nationally certified Child Passenger Safety technician, and the police department provides this service free of charge.

Sgt. Speidel coordinated all traffic control particulars for the 2nd annual Helping Children Hear in NH 5K Road Race on April 2. This included advance deployment of cones, scheduling and assignment of police personnel, and working with event organizers on other particulars.

On April 4, Sgt. Speidel assisted the United States Secret Service, the New Hampshire State Police, and several other agencies in coordinating logistics for Vice-President Biden's visit to Durham and Portsmouth. The Vice-President travels with a full security detail which requires advance planning and assignment of police personnel to various intersections along the secure motorcade route. The motorcade traveled through the City of Dover twice.

Sgt. Speidel coordinated all traffic control particulars and police personnel assignments for the 30th annual Red's 5 Mile Road Race on April 10. This included advance deployment of cones, barricades, and signs to facilitate temporary parking restrictions and safe traffic flow. There were

a record number of participants this year, either running the 5 mile course or walking the shorter course.

Sgt. Speidel attended the New Hampshire Traffic Safety Conference on April 26 in Meredith. The conference involved law enforcement, childcare providers, school personnel, healthcare providers, business leaders, and highway safety advocates with the stated purpose of reducing the incidence of motor vehicle crashes and the resulting deaths and life-changing injuries. Various workshops were provided on a variety of topics. The conference was facilitated by the Injury Prevention Center of Dartmouth-Hitchcock Medical Center.

**Patrol:** Captain Michael W. Raiche, the Field Operations Division Commander has retired. Newly promoted Captain William M. Breault is the new division commander in charge of the Field Operations Division.

**Diversion Program:** The Diversion Committee met on Thursday, April 28, 2011 to review one current case. The Diversion Committee had (2) new releases.

As of this report, there remain two active members in the Dover Diversion program; with the next meeting scheduled for Thursday, May 19, 2011.

At the time of this report, there were no new cases awaiting the May 19, 2011 meeting. Any additional new cases will be next reviewed at that meeting date, or a date determined by the committee.

**Dover Housing Authority:** During the month of April, Officer Joslin participated in a meeting with May Glovinski, Deputy Director Dover Housing Authority and William Gregorkos, Maintenance Supervisor in an effort to inform and encourage residents to properly dispose of their rubbish and recyclables.

Officer Joslin will be coordinating a Bike Rodeo on May 14th at the Woodman Park School as part of the Safe Routes to School program. Through a separate federal grant, the Police Department received 25 bike helmets that will be donated to participants who cannot afford to purchase a helmet.

On April 23rd, Mark Leno and Officer Joslin held the first annual Dover Housing Authority Easter Egg Hunt on Pleasant View Circle and even with the cool rainy weather there were approximately 20 kids show up to participate.

Officer Joslin is also in the planning stages, along with a local resident, of starting a softball or baseball league to compete against the other Housing Authorities in the area. They hope to be playing by the end of May.

During the month of April the Seymour Osman Community Center began its fourth and final eight week session of after school programming. The softball program began practicing for its upcoming games against other area community centers.

Four students, Tyler Muscovitz; Caleb Libby; Anthony Rankine and Joey Bretton represented the SOCC at a regional chess tournament held at the Farmington Elementary School. The tournament was attended by the SOCC, Farmington 21st Century Program, Rochester Youth Safe Haven, and Somersworth Youth Safe Haven. Tyler Muscovitz advanced to the finals and finished second!

There was a community breakfast held on Saturday the 16th and was well attended by members of the community.

The SOCC was closed during the week of April 18th – April 22nd.

On April 30th the SOCC had its fourth annual yard sale to benefit SOCC programming.

**Community Service Program:** The Community Service program tracked 22 active participants in the month of April. Of the 22 juveniles in the program 7 participated during the month of April. A total of 22 hours of community service work was completed with no members of the CS program completing their obligation during the month of April. In 2011, 102 hours of community service has been completed and 2 members finished their court ordered hours.

Most of the community service was completed in the form of trash pick-up in the downtown area.

**Police Explorer Program:** In the month of April the explorer post had two meetings. During the first meeting, Detective Burt gave a power point presentation to the explorers on Crime Scene Investigation. The explorers were able to get an idea as to the job of a crime scene investigator, and the basic process of crime scene investigation.

The second meeting was led by Detective Burt and Officer Scott Petrin. This meeting was the practical portion of the Crime Scene Investigation unit. Det. Burt created a crime scene at the Oak Street Armory for the explorers to process. The explorers were assisted by Detective Burt and Officer Petrin as they processed the mock scene for evidence using various techniques. Each explorer had the opportunity to photograph evidence, collect and test blood samples, dust and lift fingerprints and collect items for further processing at the lab.

There were two outside events that the explorers participated in during the month of April. The first was the Reds Road Race on Sunday, April 10th. The explorers were stationed at secondary roads and provided traffic control for the runners and walkers. The second event was the DARE breakfast, at the Masonic Lodge, on Saturday, April 30th, where the Explorers fingerprinted children for families.

The explorer post currently has eight explorers and there are no background checks in progress.

**Dover Coalition for Youth:** On Saturday April 30th the Coalition worked with the Police Department and Drug Enforcement Administration to host the 2nd annual Rx Take Back Day. The event provided people the opportunity to dispose of their unneeded, unused or expired medications in as safe way. Free Rx Lock Boxes were given to the first 50 participants in an effort to further reduce youth access to these drugs. The event was heavily promoted and resulted in 4 full boxes totaling approximately 80 pounds of medications being collected.

Planning for Dover Night Out continues. The event is set for Thursday July 21st at Henry Law Park. Sponsorships have been solicited, entertainment is being lined up, health tent participants are signing up and logistics are coming together.

**Youth to Youth:** In the first week of April, Youth to Youth conducted a wide variety of activities for Kick Butts Week 2011. The main Youth to Youth event was held at the McConnell Center for hundreds of attendees that took part in several activities including the Gear Exchange and the Logo Lampoon Artwork Awards. The Gear Exchange is an opportunity to turn in any clothing, athletic gear, or other items that advertise tobacco products, alcohol or promote the use of other drugs. Youth to Youth received over 50 items in the exchange this year.

Y2Y, the Coalition for Youth and the Dover Middle School Art Departments also conducted an alcohol, prescription drug abuse and tobacco themed artwork competition called the Logo Lampoon Contest. Over 300 students created mock ups of a tobacco or alcohol company logo by making it tell the truth about what these substances can do to those who use it, particularly youthful users. Other students were challenged to create artwork that highlighted the risks of using prescription drugs without a doctor's direction. The fifty top finalists received a prize.

Also at this event Y2Y hosted the fourth graders that had recently completed the TRUTH about Tobacco program. This curriculum was taught by teams of 3 Y2Y students in all the 4th grade classrooms this winter. The fourth graders who completed a workbook and 2 homework assignments were given a T-shirt and allowed to go through the ice cream buffet. Almost 300 fourth graders received these classroom presentations this year.

**Teen Center:** For the month of April, the Teen Center saw a total of 771 participants, on 19 days of programming, which yielded an average of just under 41 participants per day. This is the second straight month with a daily average over 40 participants.

Some program highlights for the month of April 2011 included, but were not limited to the following:

- TC Snack Special – “Grilled Cheese Sandwiches w/Tomato Soup” (4/7)
- TC Movie Afternoon – “Despicable Me” (4/8)
- TC Music Event – “DoverPalooza – Assorted Flavors Show” (4/8)
- TC Special Event – “TC Make-Over Day w/ Mindy & Lauren” (4/12)
- TC Snack Special – “Steamed Hot Dogs” (4/14)
- TC Special Event – “April Vacation Week Programs (4/18-4/22)
- TC Music Event – “TC After Dark – Acoustic Show” (4/21)
- TC Outdoor Event – “Capture the Flag – Squirt Gun/Water Balloon Rules” (4/26)
- TC Annual Trip – “Outdoor Adventure Trip – Mt. Israel Hiking/Camping (4/29-4/30)

The May calendar will be full of fun events for participants, including the Spring Community Buck\$ Raffle and Intern Appreciation Days.

**Downtown Liaison Unit:** The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the community trail. They took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

8 Motor Vehicle Crosswalk Warnings  
1 Motor Vehicle Assistance Call  
2 Motor Vehicle One Way Warnings  
1 Motor Vehicle Inspection Warning  
1 Suspicious Activity  
1 Criminal Mischief

2 Trespass Warnings  
1 Skateboard Warning  
4 Bicycle Warnings  
21 Pedestrian Crosswalk Warnings  
1 Parking Ticket  
1 Vending Licensing/Bar Check  
1 Dog at Large Warning

In addition to the above enforcement action which took place over the various patrol shifts during the month, the Downtown Liaison Unit participated in the following:

- ❖ Officer Lilyestrom finished his DARE curriculum at the Dover Middle School.
- ❖ The Mounted Unit exercised the horses at New England Equine (NEE) located on Members Way in Dover. NEE donated the use of their covered round pen which has proven beneficial during bad weather.
- ❖ Officer Caproni attended Dover Community Trail meeting as the Police Liaison.
- ❖ Project 54 returned with the retrofitted handheld computers. The computers are being donated in collaboration with Project 54. These devices should allow the officer to maintain rein control and make the transfer of contact information safer and more efficient. The anticipated rollout for the devices is this summer.
- ❖ Officer Caproni and Officer Murch attended the Dover Little League Opening Ceremony. Prior to the start, however, the event was postponed due to rain.
- ❖ Officer Caproni attended the DARE Breakfast and patrolled downtown during Dover Pride Clean Up day.

**Animal Control:** During April there were 64 animal calls. Of those calls, 25 calls were handled by police officers, 20 were handled by the Animal control Officer and 19 were handled by dispatch. The following is the breakdown of the calls handled by the Animal Control Officer.

2 dogs at large  
1 lost animal  
5 found animals  
7 loose dog calls  
2 welfare checks  
1 dog bite  
2 fox calls

Animal Control Officer Ladisheff was also busy returning 87 voicemail messages from Dover citizens.

Two significant investigations during the month involved a rabid raccoon which led to a dog being put into the 90 day rabies quarantine and the Animal Cruelty case regarding the cat that was killed by the arrow.

This is also the time of year when ACO Ladisheff receives a lot of calls from Dover residents regarding wildlife. She educates the public on wildlife and lets them know this is the busy time of year when babies are being born. She is also available to educate the public on what is normal and abnormal behavior.

**Strafford County Regional Accident Reconstruction Team:** Several Dover officers attended the monthly meeting of the Strafford County Regional Accident Reconstruction Team on April 20 in Rochester. Agenda topics included ongoing familiarization of equipment, and discussion and peer review of recent serious and fatal crash investigations throughout Strafford County.

There were no callouts during the month.

**Communications:** During the month of April, the Dover Police Department's Dispatch Center handled a total of 9,621 Phone calls, 396 Emergency (911 Calls), 70 Alarms, and 254 people came to the lobby.

Communications Center Supervisor Barbara Wentworth has been working with a couple of vendors for estimates on a replacement phone system for dispatch. Since the City is also seeking bids for a new city-wide phone system, Supervisor Wentworth has provided the special requirements for dispatch in the RFP and will wait for the return of those bids to make a decision on how to proceed.

**Recreation Programs:** All adult fitness classes (Zumba®, yoga, tai chi, pilates and bodysculpt) are on-going. All are run in 6-week sessions, with Zumba® also offering a drop in option on Saturdays in the gym.

All field scheduling for youth leagues was completed and facilitated getting outdoor practices and games going once the fields were ready.

Registrations are currently being taken for the On-Track program, which prepares participants for the Hershey Regional and State meets. Registrations for Playgrounds and other summer programs have also begun.

**Senior Center Programs:** The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Crafts, Scrabble, Pay Me, and Whist. The Senior Book club meets on the last Tuesday of the month, the craft group meets in the activity room of the center every Monday and Spanish is held Friday mornings.

The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings.

The Senior Advisory Committee meets the first Friday of each month.

20 Self-Guided Day Trippers toured the House of Seven Gables and the Salem Maritime Museum on Wednesday April 27<sup>th</sup>, and DCSC members traveled to Mohegan Sun in April.

DCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It has become a popular program.

The monthly social was held Friday April 29th with Jeff Warner – American Traditions providing a music program “Banjos, Bones and Ballads” which was available through a grant from the New Hampshire Humanities Council.

Monthly Social: 48  
Mystery Lunches: 52

**Indoor / Outdoor Pool:** The month of April brought on two sessions of Spring Swim Lessons and the beginning of the season for Seacoast Swimming. Lessons have been successful with 94% of all classes being full.

The Special Olympics swim meet occurred at the Dover Indoor Pool on April 9th and was a huge success. Volunteers from the Seacoast Swimming Association really make this event possible with their hard work.

Pool attendance has been steady, lap swimming continues to be crowded on a daily basis and Rec swim has seen an increase in swimmers.

The Jenny Thompson Pool will open in May for Seacoast Swimming and other area teams; work is being currently being done to prep the pool for filling and the bath house for painting.

Adult Lap Swim: 75-100 swimmers daily  
Great Bay Masters: 30 swimmers  
Pool Rentals: 5  
Rec Swim: 10 swimmers daily

**Ice Arena:** The arena starts moving into the spring and summer mode as the weather turns. Off ice events have started in the Foster Arena including in April the Dover Home Show, Flyball Dog Competition and the Dover Chamber Auction.

Recreational skating and stick practices are still busy and the arena has many spring programs for youth and adults currently under way.

Adult and Youth Stick Practices: 474

**Public Library:** Attendance at special library programs was 704. (11 story times: 173; 6 movies: 196; Paws for Reading 5; Teddy Bear Sleepover 17; class visit 10; Nook contest entrants 177; Peeps Show entrants 85; College Financial Planning 7; Solar workshops 19; “Water Gardens program 15)

**Seacoast Firefighter Academy:** The High School CTC - Seacoast Firefighter Academy continues with planning in the works for next year’s programs. If funding exists in the School Department for 2011 - 2012, then in addition to the first year program, there will be a second year program focusing on advanced firefighting topics and the National Registry of EMT’s certification.

## DEPARTMENTAL COLLABORATION & ENHANCEMENTS

The Dover Public Library loaned 70 materials to Dover public schools and borrowed 78 volumes from the schools through Dovertnet Intraloan System.

Library Assistant Director/SysAdmin aided the school libraries on 2 occasions with Dovertnet automation system tasks.

The Department of Planning and Community Development continued to work with School Department staff on the development of future Safe Routes to School grant applications. This program would enhance crosswalks, sidewalks and signage as well as educate students and parents on the value of walking to school.

The Library Director participated in the new logo design and PR/branding campaign planning for Dover Main Street and also worked as a volunteer for Chamber of Commerce Sweeps event.

Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Newington Dover bridge
- The Village at Thornwood Commons
- Gladiola Way

Planning staff continues to work with Economic Development to review opportunities in Dover to be placed upon a list to request Economic Development Assistance monies from the federal government. This list was provided to the Strafford Regional Planning Commission, which is coordinating a regional request of projects.

Planning staff worked with land owners of property at the following locations on development or redevelopment opportunities:

- Sixth Street, between Indian Brook Drive and Venture Drive
- Technical Review for intersection of Sixth Street and Indian Brook Drive
- 46 Arch Street
- Appaloosa Drive
- 287 Gulf Road
- Technical Review for Basils Place
- Downtown property for a potential farmers market.
- Knox Marsh Road property for commercial development
- Brick Road
- 6 Grove Street
- UPS located on Industrial Park Drive
- Lilac Lane commercial project

## PLANNING & ZONING

### Downeaster Service – General Update for March 2011

- March, 2011 Ridership: Up 14.6% from March of 2010! (42,826 vs. 37,358)
- March, 2011 Revenue: Up 16% from March of 2010! (\$581,869 vs. \$501,679)
- On Time Performance: 84.84%

NNEPRA Executive Director Patricia Quinn said that the increasing cost of gas has brought more riders to the Downeaster. The first nine months of FY 2011 (July, 2010 through March, 2011) is the strongest ridership period since the Downeaster began service. During that first nine months of FY 2011, the Downeaster transported 373,643 passengers and generated more than \$5.2 million. Overall ridership was 7% greater than the same nine-month period of the last fiscal year. April will likely prove to be another strong month due, in part, to school vacation traffic which has already eclipsed the previous April.

NNEPRA petitioned the Brunswick Planning Board for a variance so that it could construct a 40,000 square foot maintenance facility in the town. The zoning had limited structures to 20,000 square feet. The variance was approved.

Construction along the Portland to Freeport/Brunswick expansion route continues to increase as the weather improves.

The Master Plan committee formed to update the Conservation and Open Space chapter of the plan has met three times since it was formed in March. Chaired by Lee Skinner of the Planning Board, the seven member committee is comprised of citizen volunteers as well as representatives of the Conservation Commission and Open Lands Committee. The existing chapter, which was last updated in 2000, has been analyzed by the committee and a plan for updating the various sections has been formulated. The committee has extensively utilized the conservation land data from the recently completed Conservation Lands Audit prepared for the City by Kane & Ingraham. The committee will be conducting a field trip in May to tour some of the existing conservation properties. The committee meets on the 3rd Thursday of the month in the first floor conference room at 5:30 PM. The public is welcome to attend these meetings and become involved in the master planning process.

The Department of Planning and Community Development prepared a simple trail easement document and some plans for Community Trail members to present to Downeast Energy to negotiate the needed trail easement for that portion (Fourth St along the river) of the trail. Staff applied for a grant for engineering work to finalize the design for this trailhead. A list of issues has been prepared as part of the negotiations and will be worked on by the trail subcommittee and staff.

A Request for Proposals to construct the under-Cochecho bridge portion of the trail across the Spaulding turnpike right of way has been sent out, a pre –bid meeting was held by staff where questions were answered and corrections to the bid docs were made. An on-site meeting was held right after the city hall meeting. Proposals are due on Monday May 9th, with staff performing the analysis of the bids and providing a recommendation by the end of the day on May 11th. The language issue with the agreements that are required for this work with the DOT has been resolved. The City Manager has signed both the maintenance agreement and the permit and they are now in Concord for the Commissioner's signature. Insurance with the LGC has been obtained. Paperwork to extend the grant money to pay for this construction is

being prepared to go out before May 5th.

A further Request for Proposals is being prepared by staff for the remainder of the lighting between the downtown bridge and Washington Street to get the best cost for installation. This should be completed by the middle of the month.

Planning staff continue to process the invoices and administer the financial decision aspects of the Signal Management Project. Staff worked on the procurement of an adequate computer asset to run the system. The signal control equipment located at Week's Crossing is on order and slated to arrive for installation and/or swap out so the coordination and management communications may be implemented in that corridor in the next two weeks. The project is on schedule with no delays.

A final focus for the Department of Planning and Community Development in April was the review and preparation of the annual extraction permit review and approval process. The Zoning Administrator received applications through the month of March and into April and formalized a presentation to the Planning Board giving an overview of the process and regulations associated with extraction permits. Staff toured the pits, met with owners and their engineers and will be presenting recommendations to the Planning Board at its May 10<sup>th</sup> meeting regarding extending approvals of the permits.

The Department of Planning and Community Development focused on finalizing the Community Development Block Grant Action plan. This plan outlines how the community intends to expend the block grant funds, which the City receives from the Federal government. These funds had been proposed at a seven (7) percent reduction by the President and a sixty-two (62) percent reduction by the US House of Representatives. Ultimately, Dover's funding level was fourteen (14) percent lower than the previous year. The Planning Board approved the plan submitted by staff on April 26.

## **CITY GROUNDS – FACILITIES & PARKS**

Dover Pride Cleanup Day was held at the end of the month and resulted in many parks receiving a much needed facelift.

With the warmer weather on the way the Park Street Park project will start up with cleanups and landscaping work. The Dog Park will also host a spring work day in the next month.

The preparations for the renovations of the Bathhouse at the Jenny Thompson Pool will begin with bid preparations in May.

The Long Hill Park tennis courts were cleaned and nets were hung, with the exception of Long Hill which was still snow covered with ice underneath. Clean up of the islands in the Orchard Street Parking Lot was ongoing. Flower beds around the downtown area were cleaned up and the old mulch removed to make it easier for Dover Pride Clean-Up day volunteers to get things spruced up for spring.

Employees continued working on refurbishing the historical markers that are placed around town, replacing ruined pictures, resealing Plexiglas, sanding and staining the frames and repainting the support posts. Some of them have been reinstalled.

The pool cover was removed from the outdoor pool and the process of cleaning the pool and getting the equipment ready for opening the pool has begun. The county community service workers assisted with this process.

Sign work also continued in the posting of signs for new developments, replacement of existing signs as needed.

Downtown décor streetlight bulbs were changed as needed. Facilities and Grounds employees conducted normal day to day maintenance, clean-up and ground maintenance of municipal buildings.

Emergency tree work was conducted as needed.

Carpets at the Public Library affected by the toilet flood were cleaned and sanitized. 150 damaged books were replaced and claims were filed with our insurer.

## **GENERAL UPDATES**

Inspection Services conducted two plumbing renewal seminars for licensed plumbing contractors.

The Public Library switched to the online version of a biography database, "Biography in Context", instead of a print subscription, saving \$ 1575.

339 people received federal income tax help at the Public Library by AARP Tax-Aide volunteers.

Fire & Rescue shift trainings were held this month on the Spaulding Turnpike Bridge Construction project. This project is unique in that the temporary bridges built close to the water to support the cranes and heavy equipment, also supports Dover Fire & Rescue's heavier vehicles. Planning was conducted preparing for incidents in the multi-year project at that location. The logistics of conducting this training was challenging as crews were rotated down to the construction site while always leaving response coverage in Dover's core to ensure that response times would not be excessive.

In April, all Dover Fire Officers attended leadership training by Fire Service Expert John Salka. John Salka was in Dover presenting full-day training for area fire service representatives and conducted this extra training as part of our monthly Officer's meeting. This training was jointly sponsored by the Seacoast Fire Chief's and Dover Fire & Rescue.

Due to the unusual and extremely high amount of disability leave that Fire & Rescue is currently experiencing, the Deputy Chief of Operations has moved to shift for the immediate future saving 42 hours per week of overtime costs.

This month, Fire Chief Perry Plummer retired after twenty five years at Dover Fire & Rescue. The entire organization wishes Chief Plummer well with his future endeavors.

With the retirement of Chief Plummer, the entire staff is currently shouldering an increased workload as the replacement process in picking a new individual to lead the organization is expected to take approximately two months.

The Inspection Division recently attended the NH Fire Prevention Society meeting, a Health Concepts class in Manchester, and a Food Inspection Class given by NH Dept. Health and Human Services.

In March, the Planning Department viewed three (3) web casts. The topics included encouraging public participation, ethics in planning, and what healthy communities need from a transportation network.

The Director of Planning and Community Development attended the American Planning Association's national planning conference. The conference had three themes. The first was sustainability in community planning, the second was redeveloping a planning department to be more economically sustainable, and the third was ways to increase communications.

The Director of Planning and Community Development was selected to present at the New Hampshire Planners Association annual conference on the City of Dover's sustainability efforts. This conference will occur in June.

Burial services for the cemetery were put out to bid this month and it was determined it is less costly to keep this service in house. The Cemetery Board has reviewed the bids and has made the recommendation not to contract out this service.

## CITY OUTREACH

- ✓ The Police Department mailed out fifteen citizen surveys in April, 2011. One survey was returned this month. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities. Specifically, ratings were as follows:  
  
Dispatcher rating: Attitude and Helpfulness-1 Good, Skills and Abilities - 1 Good  
Officer ratings: Attitude and Helpfulness-1 Good, Skills and Abilities - 1 Good  
The respondent rated the overall performance as good.
- ✓ The Library Director filmed a segment on the library's new technologies for Channel 22 DNTV.
- ✓ Library has 489 Facebook fans at [facebook.com/DoverPLNH](https://www.facebook.com/DoverPLNH) and 332 Twitter followers @DPLNH.
- ✓ There are already 172 subscribers to the library's new e-newsletters in their first month
- ✓ Inspection Services personnel conducted a fire safety talk at Maple Suites for elderly residents, attended a Girl Scout meeting to educate the girls on fire safety and fire services careers, and provided Cocheco Park residents with Stove Top Fire Stops for their kitchen stoves.
- ✓ The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. The Department of Planning and Community Development has 105 Facebook (City of Dover NH Planning) friends and 235 followers on Twitter @DoverNHPlanning).

- ✓ During the month of April, three (3) Planning blog posts were drafted, including two discussing the American Planning Association's national planning conference, which the Director of Planning and Community Development attended. The third entry summarized the March staff report.
- ✓ The Director of Planning and Community Development lead a group of volunteers to do planting, raking, mulching and other clean-up activities on the lawn of City Hall as part of Dover Pride Clean Up day on April 30<sup>th</sup>.
- ✓ The Department of Planning and Community Development, through the Sustainable Dover initiative, promoted the film **Yert (Your Environmental Road Trip)**, at the Media Access Center in the McConnell Center through flyers posted, blog posting, facebook posts, promotion on Dover Download, press release distributed and posting the flyer of information on Channel 22.
- ✓ The Department of Planning promoted the Dover Community Trail through the facebook fan page for the trail (with 241 fans), as well as a Sustainable Dover facebook fan page for the trail (with 85 fans). The Sustainability Coordinator led a group of volunteers cleaning up the trail as part of Dover Pride Clean Up day on April 30<sup>th</sup>.
- ✓ The Director of Planning and Community Development met with the Dover Listens group throughout the month to be part of the process in developing a more open and free discussion about issues and topics affecting the Dover community. While not a member of the Board, the Director does serve as an advisor for the group and hopes to attend their meetings to be a resource.
- ✓ The Department of Planning and Community Development met with local developers and business/property owners to discuss ways to create innovative and progressive regulations that do not discourage development or create a burden to economic growth
- ✓ In April, the Department of Planning and Community Development sent out 41 letters to new homeowners congratulating them on their purchase, as well as informing them of the current zoning for their property and alerting them to the various methods the department uses to inform and update the public.
- ✓ A neighborhood meeting was held on the 7<sup>th</sup> at the Public Works Facility for the Applevale reconstruction project. Plans for the project were available for residents to review and the design engineer was present to answer questions.
- ✓ Community Services participated in Dover Clean-Up Day on Saturday April 30<sup>th</sup>.

## ENERGY EFFICIENCY

Johnson Controls (JCI) work continued at the Ice Arena. The water tower was completed and is working well. The overflow tank for the old tower was removed from the chiller room and the transformers are scheduled for installation on May 31. Staff is still reviewing a requested change order for McConnell Center lighting. The City is asking for back up data from JCI.

The walk through inspection was conducted for the electrical sub-panel on the second floor for the server room electricity and air conditioning. The contractor has several changes to make on the system before all the server racks are brought upstairs due to power disruption in the room.

The Department of Planning and Community Development had its first meeting with the representatives for the EPA new sustainability initiatives grant, which the City received in March. This technical service grant, awarded to 32 out of over 350 applicants nationwide, will allow the City to review regulations to ensure that they are encouraging sustainable/green practices.

The Department of Planning and Community Development presented an opportunity to the City Council for the city to participate in CBS Broadcasting's EcoAds program. This program allows communities to be selected by advertisers on CBS' television stations. A portion of the advertising revenue is then used to fund sustainable capital projects in the community. Dover is the first community in New England to work with CBS on this innovative opportunity.

## **ACKNOWLEDGEMENTS & EVENTS**

The Friends of the Library contributed \$368 for 2500 new refrigerator magnets which list library hours/phone numbers. The Friends also voted to spend up to \$1300 for prizes, printing costs and live entertainment for the Summer Reading Programs and \$300 for Poetry Contest prizes.

# Capital Improvement Projects Update

## Community Services Department

### April 2011

#### **TOLEND LANDFILL REMEDIATION**

Current: The contract with SUR to construct the sewer conveyance line is in place. The preconstruction meeting for the sewer line took place on April 28th. Construction will begin in May and be completed by November. The contract with Sargent Corp to build the remediation system will be signed in early May, and a preconstruction meeting for the project is scheduled for May 11<sup>th</sup> with the contractor, EPA and NHDES.

Previous: Construction on Phase I is complete. Contracts are being negotiated with Sargent Corp. for the landfill remediation Phase II and with SUR for the construction of the sewer line conveyance. Construction should begin on both contracts in April or May.

#### **SEWER INFLOW / INFILTRATION MITIGATION**

Current: NHDES has been slow to authorizing the project to be awarded and consequently the construction schedule has been delayed. The work adjacent to Woodman Park school will now be completed after the school year is done.

Previous: SUR was the low bidder and awarded the project. The work is scheduled to take place in April during the school vacation so as not to conflict with school activities at Woodman Park School.

#### **BERRY BROOK WATERSHED MANAGEMENT**

Current: The work in the Berry Brook watershed will begin in June. The design for the stream restoration on the City owned Lowell Ave property is in design and construction is scheduled for later in the summer. Horne St school rain garden will be completed in the next few weeks. A Neighborhood meeting will take place in late May. The UNH Stormwater Center is partnering with the City of Dover on the projects and grants. A resolution to Sole source design and oversight with the UNH Stormwater Center experts will be presented to the Council in May.

Previous: Planning has begun on the work associated with the successful Berry Brook grant projects while the formal grant approvals work its way through the approval process at the State. We anticipate the design and permitting to be accomplished through the spring and summer with construction beginning in the fall of 2011. A resolution to accept the grant from NHDES will be on the Agenda for City Council approval on April 13th.

#### **RE-ESTABLISHMENT OF WILLAND POND WELL**

Current: An amendment to the Emery and Garrett contract was approved by the City Council and a Purchase Order has been issued. The new work scope includes four tasks.

- 1) Permit the existing well as a water supply by NHDES
- 2) Permit the new well as a water supply by NHDES
- 3) Monitor water levels during pumping of well this year
- 4) Perform pump test in Strafford Rd neighborhood to determine ability to lower water table by pumping existing well in neighborhood

Previous: Emery and Garrett the consultant for the project made a presentation to the City Council on March 30<sup>th</sup> of the results of the long term pump test. The recommendations included that the City should proceed to obtain permits to operate the former water supply well and a second proposed supply well which could produce 600 gallons per minute of additional public supply. The wells would also provide a means to control water levels in Willand Pond. The potential additional supply at Willand Pond is the last available sand and gravel aquifer deposit in the City capable of such productivity and will be an asset as Dover grows in the future. Emery and Garrett will submit a scope of work to permit the wells for City Council consideration.

#### **WASTEWATER TREATMENT PLANT FACILITIES PLAN**

Current: The facility plan is under way.

Previous: A presentation was made on February 2nd at City Council workshop which explained the dynamics at play in the NPDES wastewater permit process particularly relative to nutrients in Great Bay. The presentation included a description of the issues at hand, the WWTP facility planning process, the potential costs to meet nutrient limits, and question that remain unanswered relative to the nutrient criteria established by NHDES.

**BROADWAY/RR CULVERT (formerly NY St Drainage)**

Current: City Attorney is working on required easements.

Previous: The project was submitted to NHDES for stimulus funding, which, if awarded, funding is expected to begin construction during 2010. The City Attorney has come to a resolution with the railroad.

**STREET IMPROVEMENTS**

Current: Brox Industries has completed paving for this season and will resume in the spring.

Previous: Work has been ongoing throughout the city in preparation for paving. Projects such as drainage and water repairs have been completed for paving that will begin after Labor Day.

**SIDEWALK IMPROVEMENTS**

Current: Santorelli has shut down for the winter.

Previous: Santorelli has shut down for the winter. Curbing is planned to be installed on Union St and Woodman before snow.

**WALLINGFORD ST, PAUL ST, HENRY LAW AVE RECONSTRUCTION**

Current: SUR will begin Henry Law Construction the first week in May.

Previous: Shut down for the winter.

# Total Permits Issued: April 2011

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-309	FAST DOGS REALTY LLC	432	SIXTH STREET	DOG DAYCARE FACILITY	C	E	32	975000	9775
11-029	121 BROADWAY, LLC	121	BROADWAY	TENANT FIT-UP,SUITE 115 AMEDISYS	C	26	6	120000	225
11-037	MCDONALD'S USA, LLC	912	CENTRAL AVENUE	RAZE & REBUILD MCDONALD'S RESTA	C	38	21/23	725000	7275
11-040	FIRST CHURCH OF CHRIST SCI	604	CENTRAL AVENUE	2ND STORY SIDE ADDITION ONTO CHU	C	30	120	320000	3225
11-045	DOVER MILLS LP	383	CENTRAL AVENUE	INT. OFFICE RENOV. - SUITE 150	C	3	63	7500	105
11-047	MEMCARE, LLC	84	CENTRAL AVENUE	FOR INTRIOR RENOV. FOR MEDICAL OF	C	15	77	233000	2355
11-052	ROBBINS AUTO PARTS	110	WASHINGTON STREET	REMODEL/RENOV. A BATHROOM	C	2	6	5000	75
11-064	LIBERTY MUTUAL	100	LIBERTY WAY	INT. OFFICE RENOV. (1ST FLR., NORTH	C	E	24	40000	425
10-356	BYRON	120	INDUSTRIAL PARK DRIVE	INSTALL AN OVERHEAD GARAGE DOOR I	G		4D	2700	55
10-138	MUISE	21	ROBERTS ROAD	INSTALL ABOVE GROUND POOL	R	L	95R	6500	90
10-209	PRIOR	150	HENRY LAW AVENUE	DEMO. BARN & CNST. FNDATN 4 FUTUR	R	K	5	4000	65
11-049	VOLLNOGLE	10	JAMES STREET	INT. RENO. & CONST. A BRZWY ROOF &	R	J	76J	6000	85
11-053	KEENE	7	BAKER ST	REPLACE STAIRS SIX UNITS	R	27	201	4800	75
11-055	YEATON	236	DOVER POINT ROAD	ADD DORMER, ALTERATIONS	R	L	16	40000	425
11-056	SCHLOSSER	6	WINSTON AVENUE	DECK	R	K	30E	3000	55
11-057	JELLY	10	HEMLOCK CIRCLE	MINOR ALTERATIONS	R	I	82N	6500	95
11-059	SPEAR	2	MONROE STREET	INSTALL BATHROOM	R	15	91	20000	225
11-060	KYREAGES	7	CONCORD WAY	CONST./INSTALL A STORAGE SHED	R	F	174	2000	45
11-062	JENNISON	8	NORTHAM DRIVE	CONST. REAR 3 SEASON PRCH ON EXST	R	36	15K	10000	125
11-063	DODD	33	CARDINAL DRIVE	CONST. A SFD W/ATT. GARAGE	R	E	35-I	200000	2025
11-065	163 SPUR ROAD LLC	163	SPUR ROAD	RMV./RPLC/CONST. A RECREATIONAL DR	R	L	43	30000	325
11-066	NEDELKA	169	DOVER POINT ROAD	INT. RENOV. (BEAM INSTALLATION)	R	L14e	14E	5400	5400

<b>Permit #</b>	<b>Owner's Last Name</b>	<b>Street #</b>	<b>Street</b>	<b>Description</b>	<b>Type</b>	<b>Map</b>	<b>Lot</b>	<b>Construction Value</b>	<b>Fee</b>
11-068	ROWELL	24	FOURTH STREET	INSTALL BATH AND LAUNDRY ROOM	R	31	28	3500	65
11-070	HURLEY	53	CENTRAL AVENUE	INT. RENO. CONT. BTHRM TO LNDRY &	R	17	68	8000	105
11-071	KAREN THORPE	3	HUBBARD ROAD	INTERIOR RENOVATIONS, KITCHEN & B	R	K	18A-3	42000	445
11-072	OLGA MALLIN	24	WESTWOOD CIRCLE	DEMO GRGE; CONST. ATT. GARGE & RE	R	F	17N	83600	865
11-073	HANSON	1	CONCORD WAY	RENO./REMDL A BATHROOM	R	F	17X	9000	115
11-075	TOLAND ROAD PROPERTIES L	11	MELODY TERRACE	CONST. A SFD W/ATT. GARAGE	R	G	24J-21	145000	1475
11-076	PARADIS	2	NUTE ROAD	CNST./INSTALL A RECREA. DOCK (PIER,	R	L	3		75
11-079	163 SPUR ROAD, LLC	163	SPUR ROAD	CONST. SFD	R	L	43	100000	1025

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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**Total Permits Issued:** 30

**Total Construction Value:** \$3,157,500.00

**Total Fees Collected:** \$36,720.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	0
Commercial	3	Commercial	1
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	0	Renovations	2
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	2	Single Family Dwellings	1
		Total	0

**PLANNING BOARD APPROVED PROJECTS**

NAME	LOCATION		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
<b>Multi-Family:</b>														
Sherman School	School Street	C	48	0	48		10/26/2010	Site	P10-39	3	10		G	7.68
Paolini	54 Dover Point Road	C	12	12	0	10/6/2009	7/22/2008	Site	P08-15	K	20	10/6/2013	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
<b>Total: Multi-family</b>			<b>132</b>	<b>60</b>	<b>72</b>									<b>15</b>
<b>Subdivisions:</b>														
<b>Tidewater Farm</b>	<b>Winterberry Dr</b>	<b>H</b>	<b>7</b>	<b>0</b>	<b>7</b>		<b>4/26/2011</b>		<b>P10-51</b>	<b>N</b>	<b>8</b>		<b>H</b>	<b>2.59</b>
Olive Meadow	Sixth Street	H	6	0	6		3/23/2010		P10-50	A	45-A2		H	2.22
Labrador Woods	Long Hill Rd	H	9	0	9	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	0	10	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	14	0	14	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.18
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Upper Factory Rd	H	15	9	6	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	13	59	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2010	W	1.11
Emerald Woods III	Emerald Ln/Viridian Ln	H	37	0	37	1/31/2006	6/14/2005	2/1/2006	P05-10	F	15	1/31/2010	W	13.69
Narrows at Tidewater Farm	Wysteria Dr	H	5	4	1	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	8	3	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	23	9	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Watson Rd	H	10	5	5	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	6.29
White Tail	Picard Ln	H	17	10	7	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	18	7	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	12	6	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
<b>Total: Single Family</b>			<b>361</b>	<b>139</b>	<b>222</b>									<b>140</b>
<b>TOTAL APPROVED UNITS</b>			<b>493</b>	<b>199</b>	<b>294</b>									<b>155</b>
<b>Elderly:</b>														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	19	29	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	20	43	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
<b>Total: Elderly</b>			<b>111</b>	<b>39</b>	<b>72</b>									
<b>APPROVED + ELDERLY</b>			<b>604</b>	<b>238</b>	<b>366</b>									<b>155</b>

\* Built or permit issued and unit under construction

\*\* Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS  
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## FY11 Storm Management Summary Report

Date	Condition	Accumulation in "s	Total O/T hrs	Total O/T Cost	Contractor Cost	Salt Ton	Salt Cost	Sand Yard	Sand Cost	Salt Brine	Brine Cost	Total Storm Cost
11/27/2010	Icy Roads	0	20.75	\$ 644.02	\$ -	7.2	\$ 402.62	19.75	\$ 408.83	\$ -	\$ -	\$ 1,455.47
12/12/2010	Icy Roads; rain	0	37	\$ 1,150.24	\$ 330.00	11	\$ 615.12	56.5	\$ 1,169.55	\$ -	\$ -	\$ 3,264.91
12/20/2010	Dry snow	0.5	38.6	\$ 1,219.22	\$ 330.00	143.5	\$ 8,024.52	3	\$ 62.10	5000	\$ 365.00	\$ 10,000.84
12/23/2010	Wet snow	0.8	48.6	\$ 1,421.44	\$ 360.00	120	\$ 6,710.40	9	\$ 186.30	\$ -	\$ -	\$ 8,678.14
12/26/2010	Dry snow	8	423.2	\$ 13,217.55	\$ 685.00	130.5	\$ 7,297.56	176.5	\$ 3,653.55	\$ -	\$ -	\$ 24,853.66
12/28/2010	Downtown Cleanup	0	78.1	\$ 2,365.27	\$ 3,382.00	4	\$ 223.68	\$ -	\$ -	\$ -	\$ -	\$ 5,970.95
1/9/2011	Dry snow	0.5	48.3	\$ 1,441.63	\$ 165.00	134.5	\$ 7,521.24	31	\$ 641.70	3000	\$ 219.00	\$ 9,988.57
1/12/2011	Wet snow	17	391.85	\$ 11,839.50	\$ 5,356.50	260.5	\$ 14,567.16	144.5	\$ 2,991.15	\$ -	\$ -	\$ 34,754.31
1/13/2011	Downtown Cleanup	0	138.1	\$ 4,172.96	\$ 2,871.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,044.46
1/18/2011	Wet snow	7	347.65	\$ 10,582.72	\$ 3,339.00	232.5	\$ 13,001.40	348	\$ 7,203.60	\$ -	\$ -	\$ 34,126.72
1/19/2011	Wet snow/Icey Rds	1	116.9	\$ 3,620.17	\$ 615.00	205.5	\$ 11,491.56	36	\$ 745.20	\$ -	\$ -	\$ 16,471.93
1/21/2011	Dry snow	10	300.1	\$ 8,723.85	\$ 4,016.00	251	\$ 14,035.92	190	\$ 3,933.00	\$ -	\$ -	\$ 30,708.77
1/23/2011	Snow Removal	0	106.7	\$ 3,390.61	\$ 1,409.00	0	\$ -	21	\$ 434.70	\$ -	\$ -	\$ 5,234.31
1/16/2011	Wet snow	5	241.6	\$ 7,748.93	\$ 2,046.00	216	\$ 12,078.72	95	\$ 1,966.50	\$ -	\$ -	\$ 23,840.15
1/25/2011	Dry snow	2	60.2	\$ 1,874.28	\$ -	106	\$ 5,927.52	115.5	\$ 2,390.85	\$ -	\$ -	\$ 10,192.65
1/31/2011	Snow Removal	0	0	\$ -	\$ 1,600.00	0	\$ -	0	\$ -	\$ -	\$ -	\$ 1,600.00
2/1/2011	Dry snow	5	205.7	\$ 5,959.44	\$ 2,479.50	173.5	\$ 9,702.12	206.5	\$ 4,274.55	\$ -	\$ -	\$ 22,415.61
2/2/2011	Wet snow	8	317.4	\$ 9,732.07	\$ 3,487.50	203	\$ 11,351.76	260.5	\$ 5,392.35	\$ -	\$ -	\$ 29,963.68
2/3/2011	Downtown Cleanup	0	99.5	\$ 2,663.92	\$ 3,530.00	0	\$ -	35	\$ 724.50	\$ -	\$ -	\$ 6,918.42
2/5/2011	Sleet/freezing rain/icy roads	0.5	100.05	\$ 2,962.44	\$ 330.00	36	\$ 2,013.12	256.5	\$ 5,309.55	\$ -	\$ -	\$ 10,615.11
2/6/2011	Public Works Facility Roof	0	107.85	\$ 3,237.37	\$ 1,293.50	0	\$ -	0	\$ -	\$ -	\$ -	\$ 4,530.87
2/8/2011	Wet Snow	3	69.9	\$ 2,151.48	\$ 1,573.25	213.5	\$ 11,938.92	54.5	\$ 1,128.15	\$ -	\$ -	\$ 16,791.80
2/21/2011	Wet Snow	3	61.6	\$ 1,998.18	\$ 360.00	139.5	\$ 7,800.84	30.5	\$ 631.35	\$ -	\$ -	\$ 10,790.37
2/25/2011	Dry snow	4	260.95	\$ 7,882.31	\$ 4,158.50	254.5	\$ 14,231.64	217	\$ 4,491.90	\$ -	\$ -	\$ 30,764.35
2/27/2011	Snow	6	361.65	\$ 9,961.03	\$ 2,125.00	181	\$ 10,121.52	143.5	\$ 2,970.45	\$ -	\$ -	\$ 25,178.00
3/1/2011	Snow Removal	0	24.4	\$ 696.40	\$ 1,120.00	0	\$ -	0	\$ -	0	\$ -	\$ 1,816.40
3/1/2011	Icey Roads	0	105.1	\$ 3,431.12	\$ 755.00	0	\$ -	157.5	\$ 3,260.25	\$ -	\$ -	\$ 7,446.37
3/2/2011	Snow Removal	0	76.4	\$ 2,416.55	\$ 525.00	0	\$ -	4	\$ 82.80	\$ -	\$ -	\$ 3,024.35
3/21/2011	Wet Snow/Rain	1	66.04	\$ 1,990.56	\$ 330.00	132.5	\$ 7,409.40	3	\$ 62.10	\$ -	\$ -	\$ 9,792.06
3/25/2011	Icy Roads	0	40	\$ 1,287.28	\$ 165.00	92.5	\$ 5,172.60	6	\$ 124.20	0	\$ -	\$ 6,749.08
4/1/2011	Wet Snow	5	48.45	\$ 1,384.96	\$ 1,117.50	29.5	\$ 1,649.64	44.5	\$ 921.15	0	\$ -	\$ 5,073.25
		86.5	<b>4342.64</b>	<b>\$ 131,167.50</b>	<b>\$ 49,854.75</b>	<b>3277.7</b>	<b>\$ 183,288.98</b>	<b>1928</b>	<b>\$ 55,160.33</b>	<b>8000</b>	<b>\$ 584.00</b>	<b>\$ 414,982.31</b>
<b>Total FY11</b>											<b>\$</b>	<b>414,982.31</b>

# City of Dover

## Bid Solicitation Report

### For April 2011

4/29/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Asphalt Trench Patching Services	
B11062	04/01/2011	04/19/2011			
Community Services				Roof Replacement & General Carpentry Repairs to 4 Pump Stations	
B11065	04/06/2011	04/20/2011			
Community Services				Temporary Hire-Clerk Typist-Receptionist	
Q11-025	04/06/2011	04/15/2011			
Planning				Community Trail Spaulding Turnpike @ Coheco River Bridge	
B11069	04/06/2011	05/02/2011			

# City of Dover

## Bid Solicitation Report

### For April 2011

4/29/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Finance				City Property and Liability Insurance	
B11053	04/11/2011	05/03/2011			
Community Services				Enterprise park lawns and grounds mowing and maintenance services	
B11070	04/15/2011	04/28/2011			
Community Services				Catch Basin Cleaning Services	
B11074	04/18/2011	05/03/2011			
Community Services				Cemetery Flowers	
Q11-026	04/20/2011	05/03/2011			
Fire & Rescue				Medical Supplies	
B11051	04/20/2011	05/05/2011			

# City of Dover

## Bid Solicitation Report

### For April 2011

4/29/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Digital Correlating Radio Logger System	
B11068	04/20/2011	05/09/2011			
Recreation				2011 Summer Staff Uniforms Recreation Dept	
Q11-027	04/26/2011	05/10/2011			
Police				Social Norming Campaign	
B11076	04/28/2011	05/10/2011			

**Total for**

**Grand Total All Departments**

PO Date	PO No.	Vendor Name	Amount	DAC
4/4/2011	201109691	WEGOTSOCCER	\$5,250.00	Recreation
4/25/2011	201110367	JSI RESEARCH & TRAINING INSTITUTE, INC.	\$5,833.79	Police
4/18/2011	201110159	ASAP FIRE & SAFETY	\$6,605.00	Community Services Department
4/4/2011	201109693	C.N. WOOD CO., INC.	\$6,900.00	Community Services Department
4/20/2011	201110269	GRATWICK ENTERPRISES, INC.	\$6,919.00	Community Services Department
4/20/2011	201110265	BORDEN REMINGTON	\$7,274.55	Community Services Department
4/21/2011	201110297	ESRI CORP.	\$7,574.89	Executive
4/11/2011	201109916	STATE OF NH-DOT	\$7,696.24	Police
4/20/2011	201110267	PUBLIC SERVICE CO OF NH-CITY	\$8,933.60	City Finance Office
4/27/2011	201110456	TRAN BROTHERS CONSTRUCTION	\$8,975.00	Police
4/14/2011	201110108	HANSCOMS TRUCK STOP, INC.	\$9,175.53	Community Services Department
4/1/2011	201109673	PUBLIC SERVICE CO OF NH-CITY	\$9,400.18	City Finance Office
4/6/2011	201109790	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$9,802.98	Community Services Department
4/14/2011	201110109	STATE OF NH-DOT	\$10,288.52	Community Services Department
4/14/2011	201110106	BAYRING COMMUNICATIONS	\$11,936.52	City Finance Office
4/15/2011	201110145	SHEEHAN, PHINNEY, BASS & GREEN	\$13,097.04	Executive
4/6/2011	201109759	PUBLIC SERVICE CO OF NH-CITY	\$14,577.23	City Finance Office
4/11/2011	201109894	SANTA BUCKLEY ENERGY-CITY	\$17,600.55	City Finance Office
4/14/2011	201110118	SWEETSER FARMS, INC.	\$19,986.00	CS Facilities and Grounds
4/18/2011	201110158	LILAC CITY LAWCARE, LLC	\$25,573.21	Community Services Department
4/6/2011	201109760	PUBLIC SERVICE CO OF NH-CITY	\$27,150.60	City Finance Office
4/11/2011	201109917	WRIGHT-PIERCE	\$31,600.00	Community Services Department
4/21/2011	201110310	HI-WAY SAFETY SYSTEMS,INC	\$32,340.00	Community Services Department
4/15/2011	201110142	CCMSI	\$39,050.57	Executive
4/27/2011	201110470	PUBLIC SERVICE CO OF NH-CITY	\$40,064.69	City Finance Office
4/21/2011	201110309	HI-WAY SAFETY SYSTEMS,INC	\$52,403.00	Community Services Department
4/1/2011	201109671	FAST DOG REALTY, LLC	\$100,000.00	Planning
4/19/2011	201110242	DOVER LANDFILL REMEDIAL ACTION TRUST	\$1,254,792.00	Community Services Department

# City of Dover

## Expenditures of Major Funds

April 30, 2011

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
<b>EXPENDITURES</b>								
1000 General Fund								
City Council	\$ 345,454	\$ 13,429	\$ 248,384	72.0%	\$ 97,070	\$ 67,026	\$ 30,045	8.7%
Executive	792,952	52,669	632,196	80.0	160,756	63,530	97,226	12.3
Finance	1,465,224	111,003	1,178,261	80.0	286,962	178,192	108,770	7.4
Planning	435,244	38,642	365,094	84.0	70,150	50,598	19,552	4.5
Misc General Government	1,640,041	58,031	484,287	30.0	1,155,754	40,414	1,115,340	68.0
Police	6,389,698	543,774	5,120,062	80.0	1,269,636	662,134	607,502	9.5
Fire & Rescue	6,370,282	581,077	5,639,971	89.0	730,311	554,786	175,525	2.8
Community Service Public Works	6,548,882	326,093	4,243,116	65.0	2,305,766	846,560	1,459,207	22.3
Recreation	2,327,253	182,475	1,730,246	74.0	597,007	95,821	501,186	21.5
Public Library	1,070,571	88,151	860,257	80.0	210,314	114,364	95,950	9.0
Human Services	707,225	69,602	640,711	91.0	66,513	36,383	30,130	4.3
Debt Service	10,218,408	727,268	4,745,861	46.0	5,472,547	5,307,892	164,655	1.6
Other Financing Sources/Uses	245,213	-	245,213	100.0	-	-	-	0.0
School	40,885,176	3,759,380	29,463,353	72.0	11,421,824	10,426,714	995,110	2.4
Intergovernmental	7,033,271	-	7,033,271	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 86,474,893	\$ 6,551,593	\$ 62,630,283	72.4%	\$ 23,844,610	\$ 18,444,413	\$ 5,400,197	6.2%
3320 Residential Solid Waste								
Charges for Services								
Community Service Public Works	\$ 1,106,321	\$ 58,862	\$ 615,291	56.0%	\$ 491,030	\$ 270,082	\$ 220,948	20.0%
Sub-total : 3320 Residential Solid Waste	\$ 1,106,321	\$ 58,862	\$ 615,291	55.6%	\$ 491,030	\$ 270,082	\$ 220,948	20.0%
3381 McConnell Center								
Community Service Public Works	\$ -	\$ -	\$ 755	0.0%	\$ (755)	\$ -	\$ (755)	0.0%
Recreation	818,525	26,238	334,999	41.0%	483,526	342,497	141,029	17.2%
Sub-total : 3381 McConnell Center	\$ 818,525	\$ 26,238	\$ 335,754	41.0%	\$ 482,771	\$ 342,497	\$ 140,274	17.1%
5300 Water Fund								
Community Service Public Works	\$ 4,297,381	\$ 305,781	\$ 3,385,852	79.0%	\$ 911,529	\$ 391,298	\$ 520,231	12.1%
Sub-total : 5300 Water Fund	\$ 4,297,381	\$ 305,781	\$ 3,385,852	78.8%	\$ 911,529	\$ 391,298	\$ 520,231	12.1%
5320 Sewer Fund								
Community Service Public Works	\$ 5,999,235	\$ 471,431	\$ 4,664,093	78.0%	\$ 1,335,142	\$ 421,704	\$ 913,438	15.2%
Sub-total : 5320 Sewer Fund	\$ 5,999,235	\$ 471,431	\$ 4,664,093	77.7%	\$ 1,335,142	\$ 421,704	\$ 913,438	15.2%
<b>Total : EXPENDITURES</b>	<b>\$ 98,696,355</b>	<b>\$ 7,413,904</b>	<b>\$ 71,631,273</b>	<b>72.6%</b>	<b>\$ 27,065,082</b>	<b>\$ 19,869,994</b>	<b>\$ 7,195,089</b>	<b>7.3%</b>

# City of Dover

**Arena - General Fund**  
**Revenue & Expenditure Report**  
(Including Arena Debt Service attributed to the General Fund)  
**April 30, 2011**

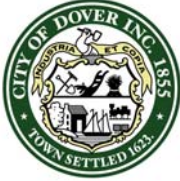
	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
<b>Revenue</b>	1,446,367	45,644	1,157,715	80.0	288,652	0	288,652	20.0
<b>Expenditures</b>	1,103,907	86,922	790,866	71.6	313,042	42,963	270,079	24.5
<b>Debt Service</b>								
Principal	228,490	0	0	-	228,490	0	228,490	100.0
Interest	109,065	43,892	43,892	40.2	65,174	0	65,174	59.8
	<b>4,904</b>	<b>(85,170)</b>	<b>322,958</b>	<b>6,585.2</b>	<b>(318,054)</b>	<b>(42,963)</b>	<b>(275,091)</b>	<b>-5609.1%</b>

# City of Dover

## Revenues of Major Funds April 30, 2011

(General Fund Includes Property Taxes and Education Revenues)

REVENUES	Budget	Range To Date	Year To Date	% Year To Date	Budget Balance	Encumbrance	Budget Available	% Uncollected
1000 General Fund								
Taxes	\$ 61,445,202	\$ 21,631	\$ 61,738,556	100.0%	\$ (293,354)	\$ -	\$ (293,354)	( 0.5)%
Licenses & Permits	4,094,410	349,629	3,671,281	90.0	423,129	-	423,129	10.3
Intergovernmental	2,013,349	113,561	1,962,175	97.0	51,174	-	51,174	2.5
Charges for Services	3,179,278	183,722	2,702,236	85.0	477,042	-	477,042	15.0
Miscellaneous Revenue	389,133	13,746	281,168	72.0	107,965	-	107,965	27.7
Education	13,211,005	2,354,929	10,631,581	80.0	2,579,424	-	2,579,424	19.5
Operating Transfers In	297,781	-	72,658	24.0	225,123	-	225,123	75.6
Sub-total : 1000 General Fund	\$ 84,630,158	\$ 3,037,217	\$ 81,059,655	96.0%	\$ 3,570,503	\$ -	\$ 3,570,503	4.2%
3320 Residential Solid Waste								
Charges for Services	\$ 978,526	\$ 67,898	\$ 739,257	76.0%	\$ 239,269	\$ -	\$ 239,269	24.5%
Miscellaneous Revenue	0	3	59	0.0	(59)	-	(59)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 978,526	\$ 67,901	\$ 739,316	76.0%	\$ 239,210	\$ -	\$ 239,210	24.4%
3381 McConnell Center								
Miscellaneous Revenue	\$ 732,602	\$ 56,001	\$ 554,120	76.0%	\$ 178,482	\$ -	\$ 178,482	24.4%
Operating Transfers In	84,238	10,862	123,183	146.0	(38,945)	-	(38,945)	(46.2)
Sub-total : 3381 McConnell Center	\$ 816,840	\$ 66,863	\$ 677,303	83.0%	\$ 139,537	\$ -	\$ 139,537	17.1%
5300 Water Fund								
Charges for Services	\$ 4,220,115	\$ 141,292	\$ 2,723,046	65.0%	\$ 1,497,069	\$ -	\$ 1,497,069	35.5%
Miscellaneous Revenue	21,000	13,813	39,150	186.0	(18,150)	-	(18,150)	(86.4)
Sub-total : 5300 Water Fund	\$ 4,241,115	\$ 155,106	\$ 2,762,196	65.0%	\$ 1,478,919	\$ -	\$ 1,478,919	34.9%
5320 Sewer Fund								
Intergovernmental	\$ 160,285	\$ -	\$ 109,631	68.0%	\$ 50,654	\$ -	\$ 50,654	31.6%
Charges for Services	4,782,325	157,230	2,769,032	58.0	2,013,293	-	2,013,293	42.1
Miscellaneous Revenue	32,000	14,076	40,043	125.0	(8,043)	-	(8,043)	(25.1)
Other Financing Sources	984,919	0	1,019,374	103.0	(34,455)	-	(34,455)	(3.5)
Sub-total : 5320 Sewer Fund	\$ 5,959,529	\$ 171,306	\$ 3,938,080	66.0%	\$ 2,021,449	\$ -	\$ 2,021,449	33.9%
<b>Total : REVENUES</b>	<b>\$ 96,626,168</b>	<b>\$ 3,498,393</b>	<b>\$ 89,176,550</b>	<b>92.0%</b>	<b>\$ 7,449,618</b>	<b>\$ -</b>	<b>\$ 7,449,618</b>	<b>7.7%</b>



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, April 20, 2011**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

**Also present:** City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

### 5. BUDGET PRESENTATIONS

Mayor Myers gave an overview of the budget process and schedule.

#### A. SCHOOL DEPARTMENT

Superintendent Jean Briggs-Badger gave a PowerPoint presentation to the Council regarding the School Department's budget.

Mayor Myers clarified to the citizens that the Council only has bottom line authority on the School Department's budget.

Deputy Mayor Trefethen asked about the adequacy grant staying the same.

Superintendent Briggs-Badger said the State is looking at the formula, but the amount is stable for the next two years.

Deputy Mayor Trefethen spoke about his concerns that .7% for repairs and maintenance is not enough. He said he would like to see the line item increased so some can be put in reserve.

Superintendent Briggs-Badger agreed. She said Unico contract covers a lot of maintenance and they do a great job.

Deputy Mayor Trefethen asked about the new line item for transportation services for homeless people.

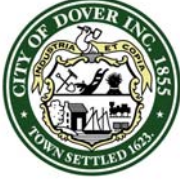
Superintendent Briggs-Badger spoke about the federal law that requires the school provide transportation to homeless students to their school of record if they are in a Dover shelter. She said there are currently 60 students that are using this service.

Councilor Nedelka referred to the \$170,000 in capital reserve funding put aside in the achievement level budget, and asked if it was dropped.

Superintendent Briggs-Badger said it had been dropped.

Councilor Nedelka asked if the Dover teachers have stepped forward to put their step increases back into the budget.

Superintendent Briggs-Badger said they have started discussions with the teachers' union.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, April 20, 2011**  
Meeting Time: **7:00 pm**

Councilor Weston referred to the \$182,000 the School will be receiving for the high performance school program at Horne Street School, and asked Superintendent Briggs-Badger for information on the breakdown, time periods, and how it will affect the School Department's budget.

Superintendent Briggs-Badger said they just found out that morning about the unanticipated revenue and she will be updating the budget.

Councilor Garrison asked about the retirement system and what percentage from the State was budgeted for in the School Department's budget.

Superintendent Briggs-Badger said the budget reflects 35% coming from the State for the retirement system.

Councilor Carrier asked about enrollments from Barrington and Nottingham.

Superintendent Briggs-Badger said students are opting to go to Oyster River and Coe Brown. She said they are down 40 students.

Mayor Myers asked what was driving the 8% increase in special programs.

Superintendent Briggs-Badger said it referred to special education and she will get specifics for the Council.

Mayor Myers referred to discussions regarding putting the \$170,000 debt service interest into a capital reserve account, because Garrison School renovations have been delayed and the money won't be spent, and asked if that has been established.

Superintendent Briggs-Badger said it hasn't been established. She used the analogy that food had to be put on the table and not saved for a rainy day.

Mayor Myers went on the record with his concerns, because it will only put the School behind next year.

Superintendent Briggs-Badger spoke about using the \$600,000 in School impact fees instead.

Mayor Myers said \$600,000 was a drop in the bucket, especially because they are also renovating the high school in a few years. He asked about the 9% increase in utility costs.

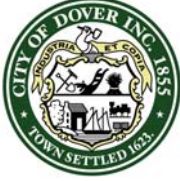
Superintendent Briggs-Badger said she would get that information for the Council.

Mayor Myers said he cannot support this increase.

### **B. CITY PERSONNEL OVERVIEW**

City Manager Joyal gave an overview on personnel changes to the Council.

Mayor Myers started a discussion on the proposed five furlough days for City workers and said the Council should find the money elsewhere in the budget. He asked the City Manager what the difference in full-time equivalents was from 2006 to this proposed budget. City Manager Joyal said in 2006 there were 306 full-time equivalents and the 2012 proposed budget has 286 full-time equivalents, averaging 3 to 4 full-time position reductions per year. He referred the Council to Page 32 of the Budget book and continued his presentation on personnel costs.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, April 20, 2011**  
Meeting Time: **7:00 pm**

### C. EXECUTIVE

City Manager Joyal gave an overview of the Executive Department's proposed budget. General Legal Counsel Krans gave an overview of the Legal Department's proposed budget.

Economic Development Director Barufaldi gave an overview on the Economic Development Department's proposed budget. He asked the Council to restore his budget back up to \$130,000.

Mayor Myers said he would like to see the budget for Economic Development restored, or the Council can consider changing the reduction amount to \$10,000 instead of \$30,000. Councilor Cheney said both Economic Development and Teen Center should be reevaluated.

### D. FINANCE

City Manager Joyal gave an overview of the Finance Department's proposed personnel budget.

Finance Director Lynch spoke about the personnel reduction in his department, which was paid for out of the sewer fund. He said it is predicated by the need to reduce the impact to the sewer rate. He said it will be putting pressure on personnel within the Finance Department to address those functions that still need to be completed. He spoke about the proposed furlough days and the affect on the City Clerk/Tax Collection office and the citizens' need for the office to be open.

Councilor Nedelka asked about the implementation of the new financial software.

Finance Director Lynch said they have had concerns and they are working on solving them.

Mayor Myers asked about the new Treasurer position and what their duties will include.

Finance Director Lynch they will be responsible for capital reserve trust funds, debt management and cash management.

Councilor Nedelka asked what it costs the City to process an auto registration when someone walks in, mails it in, or processes it online. He asked if there was a marketing opportunity to encourage people to mail in their renewal registrations, or process them online to reduce operational costs.

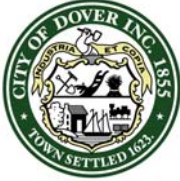
Finance Director Lynch said the department has saturated that opportunity, and felt the percentage they were getting through the mail and online was good.

City Manager Joyal said they have worked on dealing with peak times in the City Clerk/Tax Collection office. He said it has been difficult to get people to transition to using the mail or online system. He said they hope to have the new Treasurer address the possibility of accepting credit cards online, which he felt will make people more comfortable with using the online system.

City Clerk Lavertu said a lot people try to renew online, but because of State statutes any change to the registration requires proof, and therefore cannot be completed.

Finance Director Lynch spoke about the combination of the City Clerk and Tax Collection office functions, along with other functions that help other departments.

Councilor Garrison started a discussion regarding a Bill in the legislature that would allow New Hampshire Car Dealers to register new cars.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, April 20, 2011**  
Meeting Time: **7:00 pm**

Councilor Weston asked if stickers were available online.  
City Clerk Lavertu said they pay for the registration online, but they still have to be processed in the office, and then registration and stickers are mailed to the citizen.  
Councilor Weston asked when the Treasurer's position will be filled.  
Finance Director Lynch said he had hoped to say it was filled, but they plan to restart their search in May.

### E. PLANNING

City Manager Joyal gave an overview of the Planning Department's proposed personnel budget.  
Planning Director Parker gave an overview of the Planning Department's proposed budget.

### F. MISCELLANEOUS GENERAL GOVERNMENT

City Manager Joyal gave an overview on the Miscellaneous General Government proposed budget. He said part of this area consists of costs related to payouts for employee retirements or layoffs. He said this may need to be increased if more layoffs occur as they go through the budget process. He spoke about the General Government Contingency, and said the recommendations from the Financial Policy Review Committee have been implemented into the proposed budget. He referred to transfers out of the General Fund budget to other funds, and outline them to the Council.

## 6. CITIZEN'S FORUM

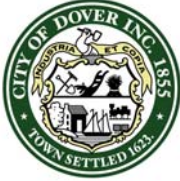
*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

**David Bamford, 296 Gulf Road:** He spoke about his properties in Dover and said they were 99.72% occupied because of what Dover is all about. He said his second largest expense is property taxes, but said if the City wasn't performing then his occupancy rate wouldn't be 99.72%. He considers his property taxes an investment, and said the City has to investment in education and economic development.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.

## 7. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.  
Vote: 9/0.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Hooper led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Myers, Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Garrison, Councilor Hooper, and Councilor Weston.

**Absent:** Councilor Cruikshank and Councilor Nedelka

**Also present:** City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Weston.

Vote: 7/0.

Deputy Mayor Trefethen moved to add Mr. Gary Green's letter to Council Correspondence; seconded by Councilor Hooper.

Vote: 7/0.

Councilor Carrier moved to add the Application for Tagging from the Dover Middle School PTA as Item 13.A.12 on the Consent Calendar; seconded by Councilor Garrison.

Vote: 7/0.

Councilor Weston moved to approve the amended Agenda; seconded by Councilor Garrison.

Vote: 7/0.

### 7. PUBLIC HEARINGS – None

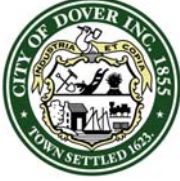
#### A. FISCAL YEAR 2012 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM (SCHOOL PORTION ONLY)

SPONSORED BY MAYOR MYERS BY REQUEST

**State Representative Marsha Pelletier, 94 Back River Road:** She said she would appreciate the Council's support of the School Department's budget. She said Career Tech will be getting some cuts in funding from the State.

**Martin Baker, 14 Gradys Lane:** He spoke in support of the School Department's budget.

**Anne Ross, 104 Boxwood Lane:** She referred to the ribbons that people in the audience were wearing, and said they represent the belief that education should be a priority in Dover.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

**School Board Chairperson Carolyn Mebert, 254 Dover Point Road:** She urged the Council to support the School Department's budget. She said more cuts would affect the students.

**Timothy Granfield, 4 Dean Drive:** He spoke in favor of the School Department's budget and the need to invest in education.

**Joy Koblenzer, 3 Emery Lane:** She asked the Council to support the School Department's budget.

**Carolyn Williams, 60 Tolend Road:** She spoke in favor of the School Department's budget, and the need to place more importance on education.

**Janis Hennessey, 55 Applevale Drive, Academic Administrator for the World Language Department at Dover High School:** She said she chose Dover because of the school system. She had three children graduate from Dover High School and continue on to excellent colleges. She asked the Council to support the School Department's budget.

**Linda Sibik, 25 Hubbard Road:** She spoke about the Firefighter program that her son is enrolled in and the research she did about Career Tech education.

**Donna Nicoll-Daniels, 7 Austin Drive:** She spoke in support of the School Department's budget.

**Frances Meffen, 16 Benjamin Way, Dover Middle School Counselor:** She spoke in support of the School Department's budget.

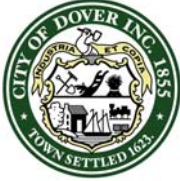
**Edward J. Bleiler, 28 Isaac Lucas Circle:** He read his handout to the Council.

**Ronald Huml, 199 Mast Road:** He explained his handouts to the Council.

**Donald Medbery, 3 Covered Bridge Lane:** He spoke in support of the Career Tech Education, and how it was more important than preparing students for college. He spoke about the 90+ children in 7<sup>th</sup> grade reading at the 4<sup>th</sup> grade level, and asked where the money went for them. He asked why the administration wasn't monitoring progress and let these students slip through the cracks.

**Thomas Lamy, 9 Deepwood Drive:** He spoke in agreement with the last three speakers.

**Becca Carter, 41 Bridle Path:** She spoke in support of the School Department's budget, and asked for the Council's support.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

**Amanda Russell, 20 Cranbrook Lane:** She said she understood the Council wasn't going to blindly accept the School Department's budget, but a 0% increase budget was unacceptable. She said the schools need money to function and it's a civic duty to fund the schools.

**Peter Wotton, 12 Apache Street:** He said he didn't want his taxes to go up, but he was willing to pay more taxes to support education.

**Jessica Richardson, 10 Lexington Street:** She said she likes the direction Dover is going. She asked the Council to support current budget for the School Department.

**Robert Kleiman, 36 Mathes Hill Road:** He urged the Council to support the School Department's budget as it is presented.

**Melissa Glidden, 26 Fisher Street:** She said the teachers do a great job with less, and they are just asking to keep the status quo.

**Margaret Carter, 210 Gulf Road, Realtor:** She spoke about Dover property values and her belief that they were better than surrounding communities because of the school system. She said she fully supports the School Department's budget.

**Stephanie DeMatteo, 6 Tennyson Avenue:** She said she agrees with Mr. Bleiler that the students needed to be motivated to learn. She asked the Council to show the students that we believe in them and vote in the School Department's budget as presented.

**Patricia Driscoll, 41 Arch Street:** She spoke in support of the School Department's budget.

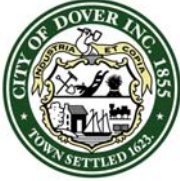
**William Tower, 29 Boxwood Lane:** He said he supported the budget as proposed.

**Elizabeth Andrews-Parker, 34 Gladiola Way:** She said she will continue to write the checks for the recorder lessons, the field trips, and glue sticks, but asked the Council how she was going to raise \$350,000 for a new math curriculum. She said it was the Council's responsibility to fund the Schools.

**Jacquelyn Silvani, 600 Sixth Street:** She urged the Council to pass the School Department's budget.

**Christine Sieks, 7 Florence Street:** She said the Budget Revealed session was excellent and gave a lot of credit to the City Manager. She said Dover needs to decide what kind of City it wants to be. She asked the Council to make education a priority in the budget process.

**Superintendent Jean Briggs-Badger:** She asked the Council to maintain the legacy of Dover. She said Dover is the fastest growing community in the State, and the lowest percentage of cost per student in the area. She said a strong educated community impacts the City.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

**Lisa Spurling, 10 Isaac Lucas Circle:** She spoke about her decision to move to Dover, her discussions with the Superintendent regarding the School department's budget, and urged the Council to approve it.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

**B. AMENDMENT OF FY2011 FEE SCHEDULE TO ESTABLISH MOBILE PARKING METER SYSTEM RATES (REQUIRES A 2/3 MAJORITY COUNCIL VOTE)  
SPONSORED BY MAYOR MYERS BY REQUEST**

**Gary Green, 18 Footbridge Lane:** He spoke about his letter to the Council.

**Anthony McManus, 39 Glen Hill Road:** He spoke in favor of the transponder, which he compared to the EZPass system. The same transponder can be used in Portsmouth and Manchester. He spoke about changing the parking times from 8:00-6:00 to 9:00-7:00.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

**C. ORDINANCE CHAPTER 166 - PARKING HOURS OF OPERATION  
SPONSORED BY MAYOR MYERS BY REQUEST**

**Gary Green, 18 Footbridge Lane:** He said the Parking Commission has done an excellent job with listening to the community and merchants.

Mayor Myers, seeing no one else wishing to speak, closed the Public Hearing.

### 8. CITIZEN'S FORUM

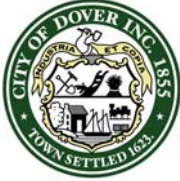
*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Cherie Bartlett, 14 Apache Street:** She asked the Council to support Item 13.A.7.

**C. Jean Hausman, 14 Strafford Road:** She spoke about the history and current problems with Willand Pond. She asked for the support of the Council.

**Elizabeth Michelle Holt-Shannon, 14 Florence Street:** She spoke about priorities in the budget, and she is expecting a reasonable increase in her property taxes.

Mayor Myers, seeing no one else wishing to speak, closed the Citizen's Forum.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

### 9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He asked Environmental Contractor Dean Peschel to explain to the Council the Resolution regarding Willand Pond.

Mr. Peschel spoke about the need to apply to Department of Environment Services (DES) for two wells. He said that may take a few years, and in the meantime they have received a permit to pump the water to keep the water levels down.

Councilor Weston asked if the City has investigated planting more trees in the Willand Pond area. City Manager Joyal said where they could put trees was private property.

Councilor Weston referred to the spending cap formula, and asked how much money the School could add to their budget.

City Manager Joyal said the School could add \$818,000. He explained the balancing act of reduced non-taxed revenues and needing to increase the tax levies. He said the School would need to reduce their proposed budget by \$1 million to stay consistent with the prior tax cap.

Deputy Mayor Trefethen moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 7/0.

### 10. APPROVAL OF MINUTES

**A. March 30, 2011 – Workshop**

**B. April 13, 2011 – Regular Meeting**

Deputy Mayor Trefethen moved to approve the Minutes; seconded by Councilor Garrison.

Vote: 6/1; Passed. Councilor Cheney was opposed.

### 11. MAYOR'S REPORT

Mayor Myers said he did six ribbon cuttings for the Greater Dover Chamber of Commerce. He attended Mildred Rand's 104<sup>th</sup> birthday party at Watson Fields. He attended Fire Chief Perry Plummer's retirement party. He attended the State of the State Breakfast where Governor Lynch spoke. He attended the Local Government Center (LGC) board meeting. He attended the Great Bay Estuary Committee meeting regarding new EPA requirements and spoke about the support from the legislature.

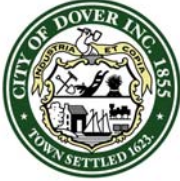
Councilor Cheney asked about the money that the LGC has that belongs to Dover.

Mayor Myers said the LGC has not made any commitments to return any money to the communities. He said it was a very complicated issue, and didn't want the Council to expect any sum of money.

City Manager Joyal said they were waiting for the final report from the Secretary of State.

Deputy Mayor Trefethen moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 7/0.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>nd</sup> READING

##### 1. ORDINANCE CHAPTER 166 - PARKING HOURS OF OPERATION SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Carrier.  
Roll Call Vote: 7/0.

#### B. ORDINANCES IN THE 3<sup>rd</sup> READING – None

#### C. RESOLUTIONS

##### 1. AMENDMENT OF FY2011 FEE SCHEDULE TO ESTABLISH MOBILE PARKING METER SYSTEM RATES (REQUIRES A 2/3 MAJORITY COUNCIL VOTE) SPONSORED BY MAYOR MYERS BY REQUEST

Deputy Mayor Trefethen moved for its approval; seconded by Councilor Weston.  
Deputy Mayor Trefethen referred to Public Hearing comments that the transponders can also be used in Portsmouth and Manchester. He asked how the City keeps track of time being used in Dover.

City Manager Joyal said his understanding was that the initial transponders were not multi-jurisdictional and were just specific to Dover. He said there will be a new model coming out this fall that will cover other communities. He explained how parking enforcement will know it's for Dover.

Deputy Mayor Trefethen asked about there not being a cost for the transponders to the City, and the purchaser will be taking on all the costs.

City Manager Joyal said that was correct. He explained the process to the Council. He said there will be a one-time start-up programming fee and fees for recharging the transponders that the Parking Commission will pay.

Councilor Weston asked where the transponders can be purchased.

Parking Manager Bill Simon said you can purchase the transponders from the Police Department for \$20.00, or directly from the company for an additional \$4.00 mailing fee.

Councilor Weston asked about the petitions going around the City to remove the parking meters, and asked about their legal position.

City Manager Joyal spoke about the Council's decisions to implement the parking meters, and discussed that any petitions going around should be making it clear that if the parking meters are removed that the expenses so far will have to be paid for by property taxes.

Mayor Myers said the petitions going around have not gone through the process with the Secretary of State with proper language.

Councilor Cheney said she would not support this Resolution.

Mayor Myers said this was enabling technology that made parking more convenient.

Councilor Garrison asked about reloading process.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
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Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

Parking Manager Simon explained the process.

Councilor Garrison made a motion to reinstate the reloading fees that were in the previous Resolution. This motion was not seconded.

Mayor Myers asked for a roll call vote on the Resolution, which required a 2/3 majority vote from the Council to pass.

Roll Call Vote: 7/0.

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **RAFFLE – Cocheco Arts and Technology Academy**
2. **RAFFLE & BLOCK PARTY – Dover Main Street**
3. **TAG – Susan G. Komen 3-day for the Cure – May 21, 2011**
4. **TAG – Susan G. Komen 3-day for the Cure – May 28, 2011**
5. **TAG – USA Lady Mavericks**
6. **PARADE – Triangle Club**
  
7. **RESOLUTION: B10004 AWARD OF ADDITIONAL SCOPE OF HYDROGEOLOGICAL SERVICES FOR THE WILLAND POND WELL**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
8. **RESOLUTION: B11057 WATER DRAIN SUPPLIES**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
9. **RESOLUTION: B11058 SEWER DRAIN SUPPLIES**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
10. **RESOLUTION: B11062 ASPHALT TRENCH PATCHING SERVICES**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
11. **RESOLUTION: B11063 TRAFFIC CONTROL FLAGGING**  
SPONSORED BY MAYOR MYERS BY REQUEST
  
12. **TAG – Dover Middle School PTA**

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. School Board                        | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board           | 11. Legislative Liaison                     |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |   |



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

Deputy Mayor Trefethen moved for the approval and acceptance of the Consent Calendar; seconded by Councilor Weston.

Mayor Myers asked the Council if they had items they would like pulled for further discussion.

Councilor Hooper asked to pull the School Board report.

Councilor Weston asked to pull Item 13.A.10.

Mayor Myers asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 7/0.

Deputy Mayor Trefethen moved to approve Item 13.A.10.; seconded by Councilor Weston.

Councilor Weston asked about the test areas that were done a few years ago.

Community Services Director Doug Steele explained the process and findings to the Council.

Roll Call Vote: 7/0.

Councilor Hooper discussed the School Board Report with the Council.

Councilor Weston moved to accept the School Board Report; seconded by Councilor Garrison.

Vote: 7/0.

### B. RESOLUTIONS

#### 1. **GOODWIN RECYCLING CENTER: MADBURY AGREEMENT** SPONSORED BY COUNCILOR GARRISON

Councilor Garrison moved for its adoption; seconded by Councilor Cheney.

Councilor Garrison went over the background materials for this Resolution.

Roll Call Vote: 7/0.

#### 2. **ADOPTION OF FINANCIAL POLICIES FOR THE MUNICIPAL CORPORATION** SPONSORED BY MAYOR MYERS

Mayor Myers moved for its adoption; seconded by Councilor Garrison.

Mayor Myers went over the background for the Resolution. He said the City Manager added the proposed financial policies to the City's proposed budget, but they are not in the School Department's budget.

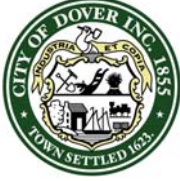
Councilor Cheney asked for a full vote of the Council on this Resolution after the Council has voted on the budget. She made a motion to table this Resolution until June 22<sup>nd</sup>; seconded by Councilor Weston.

Vote: 2/5; Failed. Councilors Cheney and Weston voted in favor.

Councilor Cheney said she looked at the City's bond rating report and said the City is not in jeopardy of the bond rating going down. She felt the City couldn't afford to raise the fund reserve balance \$810,000 during these economic times.

Mayor Myers said the Financial Policy Review Committee's #1 priority was raising the fund reserve balance to 8% over six years.

Councilor Weston said she agreed with Councilor Cheney, because they are making cuts in the Fire and Police Departments. She said she wouldn't support this Resolution tonight.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
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Meeting Time: **7:00pm**

Mayor Myers said the policy does give the Council the option not to fund this every year. City Manager Joyal said it was times like these when policies were necessary. He started a discussion regarding discipline and long-term consequences if the policies aren't followed.

Council Cheney referred to Page 35 of the Proposed Financial Policy and spoke about the importance of getting a forecast from the City Manager. She again mentioned the need to wait on adopting this policy to after budget deliberations, after LGC has made a decision to settle. She said the School Department's budget does not implement the policy changes.

Mayor Myers said the LGC is not doing anything and there isn't a magic bucket of money coming from them. He said the School Department was aware of the recommended changes in the policy and it was their choice on whether or not to implement the changes. He said the budget should be based on the policies, and not policies being changed by what the Council agreed to budget in a particular year. Councilor Weston started a discussion regarding the Council's option to not fund the fund reserve balance. She said as long as it isn't binding and the Council has an escape clause she was willing to support the Resolution.

Roll Call Vote: 6/1; Passed. Councilor Cheney was opposed.

### **3. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2012 CDBG ENTITLEMENT FUNDS (TO BE REFERRED TO A PUBLIC HEARING ON MAY 11, 2011) SPONSORED BY MAYOR MYERS BY REQUEST**

Deputy Mayor Trefethen moved to referred to a Public Hearing on May 11, 2011, and to substitute as a whole an amended version of the Resolution; seconded by Councilor Weston.

Vote: 7/0.

### **C. ORDINANCES IN 1ST READING – None**

### **14. COUNCIL CORRESPONDENCE – None**

**A. LETTER FROM ANTHONY McMANUS – received April 21, 2011**

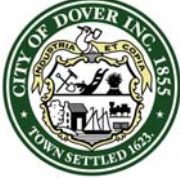
**B. LETTER FROM GARY GREEN – received April 27, 2011**

Deputy Mayor Trefethen moved to accept the correspondence and place on file; seconded by Councilor Weston.

Vote: 7/0.

### **15. COUNCIL MATTERS OF INTEREST**

Council Cheney commented on the Financial Policies and stated again that she felt the Council should have waited to vote on it until after the budget was adopted.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, April 27, 2011**  
Meeting Time: **7:00pm**

### 16. ADJOURNMENT

Deputy Mayor Trefethen moved to adjourn; seconded by Councilor Weston.  
Vote: 7/0.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 12.C.1.**

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

WHEREAS: The City of Dover will have available funds for appropriation from the 2012 CDBG Entitlement year, including program income; and

WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of C. D. funds in meeting the needs of low and moderate income residents of Dover; and

WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and

WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and

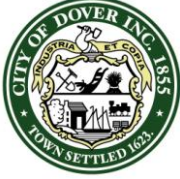
WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Consolidated Plan and attached Action Plan be adopted and the City Manager be authorized to enter into subrecipient contracts as part of this Annual Plan for expenditure of FFY11 Community Development Block Grant funds.

**Note: To be referred to public hearing and vote on May 11, 2011.**

<b>Financing</b>		
<b>Estimated Revenue</b>		
<b>Account</b>	<b>Description</b>	<b>Appropriation</b>
2100.1.180.46311.3311.06311.11.000.000.R30	Federal Grant	\$318,754.00
2100.1.180.46311.3421.06311.11.000.000.R40	Downtown Parking Income	\$10,000.00
2100.1.180.46311.3421.06311.11.000.000.R40	School Street Parking Income	\$3,500.00
2120.1.180.xxxxx.1715.xxxxx.00.000.000.A20	Housing Revolving Loan Income	\$4,200.00
2125.1.180.xxxxx.1715.xxxxx.00.000.000.A20	DELP Revolving Loan Income	\$44,080.00
2100.1.180.xxxxx.3311.06311.10.000.000.R30	Un-programmed Funds FFY10	\$18,689.00
2100.1.180.xxxxx.3311.06311.09.000.000.R30	Un-programmed Funds FFY09	\$4,990.00
<b>TOTAL</b>		<b>\$404,213.00</b>



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

<b>Financing</b>		
<b>Appropriations</b>		
<b>Account</b>	<b>Description</b>	<b>Appropriation</b>
2100.1.180.46348.4835.06360.12.000.000.800	Welfare Security Deposit Assistance	\$9,900.00
2100.1.180.46348.4835.06333.12.000.000.800	Community Partners Security Deposits	\$9,900.00
2100.1.180.46348.4835.06377.12.000.000.800	Cross Roads House	\$6,000.00
2100.1.180.46348.4835.06367.12.000.000.800	AIDS Response	\$8,400.00
2100.1.180.46348.4835.06361.12.000.000.800	A Safe Place	\$3,000.00
2100.1.180.46348.4835.06380.12.000.000.800	Homeless Center For Strafford County	\$8,400.00
2100.1.180.46348.4835.06342.12.000.000.800	My Friend's Place	\$7,500.00
2100.1.180.46348.4835.06334.12.000.000.800	My Friend's Place Transitional Housing	\$3,000.00
2100.1.180.46341.4835.06342.12.000.000.800	My Friend's Place	\$8,150.00
2100.1.180.46323.4835.06335.11.000.000.800	CAP Weatherization	\$25,000.00
2100.1.180.46348.4835.06341.11.000.000.800	Our House for Girls	\$8,194.00
2100.1.180.46348.4835.06343.11.000.000.800	Dover Children's Center	\$28,100.00
2100.1.180.46341.4835.xxxxx.12.000.000.800	Easter Seals	\$50,000.00
2100.1.180.46341.4835.xxxxx.12.000.000.800	Tip Downs- work and over site	\$45,355.00
2100.1.180.46311.6311.xxxxx.11.000.000.800	CDBG Administration	\$76,100.00
2120.1.180.00000.1715.xxxxx.11.000.000.800	Housing Rehab. loan pool income	\$4,200.00
2100.1.180.46323.6321.xxxxx.11.000.000.800	Housing Rehab. Admin	\$29,467.00
2125.1.180.00000.1715.xxxxx.11.000.000.800	DELP Income returned to loan pool	\$44,080.00
2100.1.180.46525.6621.xxxxx.11.000.000.800	DELP Administration	\$29,467.00
<b>TOTAL</b>		<b>\$404,213.00</b>

## AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved as to Legal Form: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

## DOCUMENT HISTORY:

Document Created by: Planning  
Document Posted on: May 6, 2011

2011.04.27\_cdbg\_acceptance\_of\_action\_plan\_and\_entitlement\_funds  
Page 2 of 6



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2011.04.27 – 57**  
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

First Reading Date: 2011.04.27  
Approved Date:

Public Hearing Date:  
Effective Date:

**DOCUMENT ACTIONS: Motion to refer to public hearing and substitute as whole by Deputy Mayor Trefethen; seconded by Councilor Weston**

**Vote: 7/0**

<b>VOTING RECORD</b>		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor Dean Trefethen		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 12.C.1.**

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

### **RESOLUTION BACKGROUND MATERIAL:**

Attached is a brief synopsis of the Federal Fiscal Year 2011, Community Development Block Grant Program available funds, Goals and Objectives of the C. D. Program and a description of the agencies, organizations and Planning Department's use of requested funds.

The City of Dover is an Entitlement Community, which means we receive funds directly from HUD, rather than going through the State. The Planning Board acts in a citizens' advisory capacity, in determining how the C.D. funds should be spent after listening to all the requests from local agencies and the Planning staff. All of these funds must go toward one of HUD's 3 national objectives: 1) Low income benefit, 2) Elimination of slums or blight, 3) Urgent need.

After the Planning Board recommends where the CDBG funds should be spent, the City Council holds a public hearing on the Action Plan (One year use of funds.) This provides citizen's and those effected by the funding decision the opportunity to comment on the proposed expenditures, before the Council votes on the Final Action Plan in April. Once approved by the Council, the Plan is forwarded to HUD for their final grant approval.

The FFY11 grant from HUD is anticipated to be decreased by \$62,988 over the current years grant. As always, the requests exceeded the available funds and tough decisions had to be made on which agencies would be recommended for funding under next years grant. The total funding requests from Public Service Agencies came in at \$114,766.00 while the maximum allowed under the grant is \$56,100.00, a difference of \$58,666.00. Each activity is rated for their priority in the Consolidated Plan and Action Plan as a high, medium, or low priority. The Planning Board used these priorities in determining their recommendations for next years Community Development Block Grant expenditures.

### **CDBG Program Description**

**Welfare Security Deposits: \$9,900.00**

Aids people who cannot afford the down payment for rental housing in Dover.

**Community Partners: \$9,900.00**

Funding for Homeless Assistance Program security deposits and rental assistance for Behavioral Health clientele who are mentally ill and cannot afford security deposits and rental housing.

**My Friend's Place: \$7,500.00**

Provides short term emergency shelter for homeless individuals and families.

**My Friend's Place Transitional Housing: \$3,000**

Provide improvements to the shelter and the transitional housing program.

**Cross Roads House: \$6,000.00**

Provides emergency and transitional shelter to homeless individuals and families.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 12.C.1.**

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

**AIDS Response: \$8,400.00**

Grant to assist in case management and support services of ARS. AIDS Response provides vital emotional and practical support for people living with AIDS, their families and friends.

**A Safe Place: \$3,000.00**

Grant for shelter and services of abused spouses and their children. The shelter is located in Portsmouth and serves the entire area.

**Homeless Center for Strafford County: \$8,400.00**

Funding for operations at the overflow shelter in Rochester for homeless families.

**Strafford County Community Action Weatherization (CAP): \$25,000**

Funding for CAP's Weatherization and property rehabilitation program serving very low income Dover residents with housing needs.

**My Friend's Place: \$8,150.00**

Facility repair funds for both the homeless center and transitional housing units.

**Dover Children's Center: \$28,100.00**

Funding for facility improvements and recreational items on Back River Road and the McConnell Center.

**Our House for Girls: \$8,194.00**

Funding for facility improvements for the girls shelter in Dover.

**Easter Seals: \$50,000**

Funding for facility improvements at 61 Locust Street.

**Tipdown ADA Repairs: \$45,355.00**

Performing needed sidewalk intersection repairs for disabled or impaired Dover residents. Includes funding for project over site.

### **ACTIVITIES NOT RECOMMENDED FOR FUNDING**

All activities not funded fall under the Public Service area of the budget and are subject to a 15% expenditure cap. This year, \$58,666 in requests had to be cut from the Public service budget due to the cap. The following agencies were not recommended for funding under the Block Grant Program.

**Court Appointed Special Advocates (Public Service)**

Funding to recruit, train and screen Dover volunteers who can act as Guardians ad Litem.

**Seymour Osman Community Center and Youth Safe Haven (Public Service)**

Funding for the drop out prevention program at the DHA.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2011.04.27 – 57**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2012 CDBG Entitlement Funds

**HUB Family Support Services: (Public Service)**

Provides parent support and skills, information and referrals and school readiness.

**Likewise Community Projects, Inc.: (Public Service)**

Provide trained volunteer mentors for Dover youth.

**Big Brothers/Big sisters: (Public Service)**

Support services for youth at risk.

**Sexual Assault Support Services: (Public Service)**

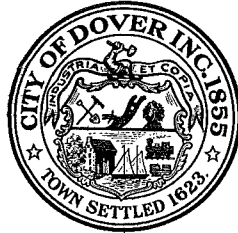
Funding for agency's client service and education programs, which provides support groups and prevention services to residents of Dover.

### COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GOAL STATEMENT

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

Specific objectives:

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.



RECEIVED  
DOVER CITY CLERK  
DOVER, NH

# APPLICATION CITY OF DOVER, NEW HAMPSHIRE

2011 APR 19 A 10:41

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Great Bay Figure Skating Club

Federal Tax ID number for Organization: 23-7430844

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Karen Benedetti Day Time Telephone: 603-422-7827

Address: 110 Portland Ave Email Address K.benedetti@comcast.net  
Dover NH

Purpose of Permit: Taxing

Date of Event: Sat, 5/21 and Sun 5/22 Specific Time: 12 noon - 6:30 pm

Location of Event: Newick's in Dover (approved by Newick's)

\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

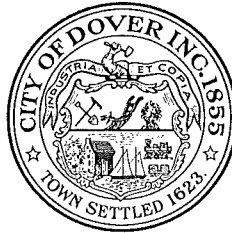
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Karen Benedetti, Secretary, Great Bay FSC Date: 4/18/11

Licensing Board approval [Signature] Date: 4/21/11  
Revised 03/17/08

CITY OF DOVER  
11 APR 27 PM 2:43



APPLICATION  
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\* 1 TAG\* ..... PARADE\*\* ..... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\* .....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: St. Mary Academy

Federal Tax ID number for Organization: \_\_\_\_\_

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Kristin St. Hilaire Day Time Telephone: 603-743-1882

Address: 222 Central Ave. Email Address: ~~ks+hilaire@stmaryacademy.org~~ ks+hilaire@stmaryacademy.org

Purpose of Permit: 50/50 raffle during drama production

Date of Event: May 12<sup>th</sup> Specific Time: 6:00 pm

Location of Event: St. Mary Academy

(Raffle Permit only)

Prize (s) To Be Awarded: 50/50

Amount of Donation: \_\_\_\_\_ Date of Drawing: May 12<sup>th</sup> Specific Time: 6:00 pm

Place of Drawing: St. Mary Academy

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

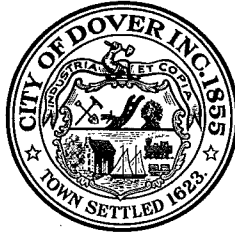
\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Kristin St. Hilaire Date: 4-27-11

Licensing Board approval: [Signature] Date: 4/29/11  
Revised 03/17/08



CITY OF DOVER  
17 APR 27 AM 11:10

# APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\* X TAG\* ..... PARADE\*\* ..... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\* .....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Susan G. Komen 3-Day for the Cure

Federal Tax ID number for Organization: 75-4835298

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Kathleen Allen Day Time Telephone: 743-3238

Address: 43 Old Rochester Rd Dover Email Address allenpk3@comcast.net

Purpose of Permit: raise funds necessary to participate in walk

Date of Event: June 9, 2011 Specific Time: 8PM

Location of Event: The Loft at Stratford Farms

\*\*\*\*\*

*(Raffle Permit only)*

Prize (s) To Be Awarded: gift certificates, gift baskets, donated items

Amount of Donation: \$5 each / \$5 for #20 Date of Drawing: June 9, 2011 Specific Time: 8PM

Place of Drawing: The Loft at Stratford Farms

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Kathleen Allen Date: 4/27/11

Licensing Board approval: [Signature] Date: 4/29/11

Revised 03/17/08



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.05.11 – 58**  
Resolution Re: B09090 River Street Pump Station Upgrade  
Award of Additional Scope of Work

**WHEREAS:** Sealed Request for Proposal # B09090 for construction services for the River Street Pump Station Upgrade was issued and received on July 21, 2009. Award to T-Buck Construction was approved by Council on R2009.08.26-116 in the amount of \$1,606,421.00, and;

**WHEREAS:** A review of the master plan identified the replacement of two 100 horse power pumps at the station as the most needed and beneficial upgrade to the station. This was proposed to NHDES and is eligible for ARRA funding. The additional scope of work and negotiated contract amendment in the amount of \$486,516.06 is being requested for approval by the Dover City Council; and

**WHEREAS:** In April 2009, the City Council approved via resolution # R-2009.04.22-61, the appropriation of \$2,400,000.00 for the SRF Loan Proceeds and ARRA Federal Grant monies.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to T-Buck Construction of Auburn ME given the amount of \$486,516.06. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Appropriation	Balance
5320-43250-4741-4594-10-30	ARRA River St Pump Station Upgrade	2,400,000	595,079

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.05.11 – 58**  
Resolution Re: B09090 River Street Pump Station Upgrade  
Award of Additional Scope of Work

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2011.05.11 – 58**  
Resolution Re: B09090 River Street Pump Station Upgrade  
Award of Additional Scope of Work

### RESOLUTION BACKGROUND MATERIAL:

Wright Pierce Engineers prepared a facilities upgrade Master Plan for the River Street Pump Station. The pump station is nearly 20 years old and is located adjacent to the former Dover Public Works Facility on River Street. The property is slated to be redeveloped into an upscale commercial and residential area. One of the important factors associated with the facility plan was concern for odors at the pump station potentially impacting the future development.

Wright Pierce Engineers was hired to prepare an initial upgrade design to address the odor and other essential equipment replacement. The engineers estimated cost was \$2.4 million.

The City Council authorized \$2.4 million through the Capital Improvement Plan. As preparations were underway to bid the project, ARRA funding which includes 50% principal forgiveness on SRF loans became available. The City successfully applied for the ARRA funding and bid the project. T-Buck, was the low qualified bidder at \$1.8 million and was awarded the contract to perform the construction upgrade.

A meeting was held shortly following the award of the contract to T-Buck at which the City staff and Wright Pierce discussed potential options to utilize the full amount of the ARRA funds that were available. A review of the Pump Station Master Plan identified the replacement of the two 100 horsepower pumps at the station as the most needed and beneficial upgrade at the pump station given the funds available. The pump replacement was proposed to NHDES for eligibility under the ARRA funding, and NHDES approved the addition of the pumps to the project scope utilizing the ARRA funds.

The original scope of work at the pump station needed to be completed prior to upgrading the pumps which provided time for Wright Pierce to develop additional design documents. The City Council approved a contract amendment to the Wright Pierce scope in October 2009 to design the pump upgrade.

Wright Pierce completed the design and negotiated a contract amendment of \$486,516.06 with T-Buck for the pump replacement. NHDES reviewed and approved the design and contract amendment to replace the pumps. Due to the timing involved with the manufacturer and delivery of the pumps, the pumps have been ordered however this authorization is necessary to ensure the final completion of the ARRA funded project.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.A.5.**

Resolution Number: **R - 2011.05.11 – 59**  
Resolution Re: Marketing and Purchasing Agreement with Coca Cola Bottling Company of NE

WHEREAS: The Recreation Department has negotiated an agreement with Coca Cola of Northern NE for a marketing and product purchasing agreement for a period of ten (10) years at the Dover Arena; and

WHEREAS: Coca Cola will install and maintain single serve merchandising equipment, pay \$15,000 to the city for marketing services, pay a minimum of \$3,000 rebate each year on packages goods purchased by the city (including a \$3 per case on purchased products and pay \$500 per year and 20 cases of products to support 2 annual events staged at the arena; and

WHEREAS: The City will purchase exclusively all beverages sold at the arena and allow the installation of two (2) banners on the arena I-beams. Annual increases shall not exceed the annual average inflation rate as determined by the National Consumer Price Index-urban

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to enter into an Agreement with Coca Cola of Northern New England to provide for a ten year funding commitment Marketing and Purchase of Coca Cola Beverages.

3-24 B of Purchasing Code states Competitive bidding may be waived by a majority of the City Council. The purchasing agent is hereby authorized to issue purchase order to Coca Cola of Northern New England. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Appropriation	Balance4/29/11
1000.1.350.45149.4897.00000	arena Cost of Sales	24,308.00	14,126.00

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.05.11 – 59**  
Resolution Re: Marketing and Purchasing Agreement with Coca Cola Bottling Company of NE

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.05.11 – 59**

Resolution Re: Marketing and Purchasing Agreement with Coca Cola Bottling Company of NE

### RESOLUTION BACKGROUND MATERIAL:

The City of Dover through the Recreation Department develops agreements and contracts for suppliers of goods for resale at the Dover Arena. These agreements at times are part of what we use to negotiate marketing tradeoffs for reduced priced products or financial incentives for volume purchases.

The Dover Arena just completed a ten (10) year agreement with Coca Cola Bottling Company of Northern New England in January 2011 for supply of beverages for resale. This agreement was very beneficial to the Arena as it included financial incentives to maintain the exclusivity for that period of time.

In order to determine that we would be getting the best deal for another ten year period if we continued with Coca Cola we requested a revised proposal from Coca Cola and their major competitor Pepsi Cola Bottling Group.

The proposals were received and compared and the Coca Cola bid came in with a minimum cash payment over 10 years of \$50,000 to the Arena with additional payments for case incentives if we exceed 1,000 cases sold per year. The Pepsi agreement offered a maximum payment of \$20,000 over the 10 years of the agreement with no further incentives for larger sales volume.

With this comparison we believe it is in the best interest of the City and the Arena budget to enter into an agreement with Coca Cola for this service.

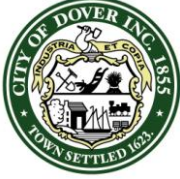
The purpose of this agreement is an exclusive marketing and beverage product purchase agreement for a period of ten (10) years at the Dover Arena located on Portland Avenue, Dover, New Hampshire.

**Responsibilities of the Vendor:** The Vendor shall perform and perform the following:

- a. Install, maintain and repair refrigerated single serve merchandising equipment in sufficient quantities and quality to meet the needs of the City at the Dover Ice Arena at no cost to the City of Dover;
- b. Pay \$15,000 to the City within thirty (30) days of the execution of this agreement for marketing services established at the discretion of the City of Dover;
- c. Pay a minimum of a \$3,000 rebate per year on package goods purchased by the City, said rebate calculated at the rate of \$3 per case on purchased product;
- d. Pay \$500 per year and twenty (20) cases of product per year to support two (2) annual events staged at the Dover Arena chosen by the City of Dover.

**Responsibilities of the City of Dover:** The City of Dover shall perform the following:

- a. Purchase on an exclusive basis all beverages sold at the Dover Ice Arena hereinafter listed from a Coca-Cola sales representative including all non-alcoholic beverages, carbonated or non-carbonated, naturally or artificially flavored including flavored and unflavored and /or



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.05.11 – 59**

Resolution Re: Marketing and Purchasing Agreement with Coca Cola  
Bottling Company of NE

sweetened and unsweetened mineral water, ready-to-drink iced tea and non-dairy chocolate based drinks, sport drinks, energy drinks, and bottled water in any package or container in which such projects are sold or served by the Vendor.

- b. Allow the installation of two (2) banners on the arena I-beams;
- c. Maintain a credit line in good standing.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2011.04.13 – 60**

Resolution Re: Authorization to accept Proposal from UNH for Scope of work on Berry Brook Watershed Management Plan Grant

**WHEREAS:** The City of Dover has completed the Berry Brook Watershed Assessment and Management Plan to restore flow and water quality in Berry Brook; and

**WHEREAS:** The City and the UNH Stormwater Center had partnered to submit additional grant funds from NHDES and other funding agencies including a Watershed Assistance grant from NHDES which was selected for funding. Authorization to accept the grant of \$55,000 was approved by council on 09-08-2011; and

**WHEREAS:** UNH has proposed phase I implementation for the project to assist the city with the design and installation of tree box filter and bioretention unit, evaluate pollutant load reductions as percent impervious cover reductions for stormwater treatment practices and develop and implement neighborhood outreach and stormwater treatment programs.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing agent is hereby authorized to issue a purchase order to UNH given the rates provided in the 4/6/2011 proposal for a total amount of \$55,000.00. The amount of this authorization shall be limited as to not exceed available funding.

### Financing

Account	Description	Appropriation	Balance
4005.1.300.43150.4757.03180.05.	PW Drainage	55,000.00	55,000.00

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2011.04.13 – 60**

Resolution Re: Authorization to accept Proposal from UNH for Scope of work on Berry Brook Watershed Management Plan Grant

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2011.04.13 – 60**

Resolution Re: Authorization to accept Proposal from UNH for Scope of work on Berry Brook Watershed Management Plan Grant

### RESOLUTION BACKGROUND MATERIAL:

The Berry Brook Watershed Management Plan was completed in 2008. Subsequently, the UNH Stormwater Center and the City develop a partnership to work cooperatively to implement the Watershed Plan recommendations.

The City and the Stormwater Center applied for several grants in 2008 and 2009 but were not selected for funding. In 2010 and 2011 the City was successful in two grant submittals and the Stormwater Center was successful on a third grant. Together more than \$700,000 in funding has been secured for work in the Berry Brook Watershed.

The first grant received by the City with a project budget of \$92,500 includes two storm water improvements at the Horne Street School, rain barrels for watershed residents, and perform outreach and education in the watershed. The UNH Stormwater Center will perform much of the work and City staff will support the project. A contract with UNH for personnel and materials is presented for City Council approval in the amount of \$55,000.

A second, larger grant was recently approved by the City Council and is currently making its way through the NH Governor and Council approval process. The Stormwater Center will be submitting a contract for work associated with the second grant for City Council approval in the coming months.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.1.**

Resolution Number: **R – 2011.05.11 – 61**  
Resolution Re: Contract for Economic Development Services with Dover  
Business and Industrial Development Authority

WHEREAS: The Dover Business and Industrial Development Authority (DBIDA) is a development corporation successfully engaged in economic development for the City of Dover for the past two years. DBIDA recently presented an addendum to the Land Use Chapter of the Dover Master Plan to the City Council to promote economic development for the city on behalf of the citizens of Dover; and

WHEREAS: DBIDA seeks a additional three-year commitment from the City Council to allow the continuation of the progress made in economic development in Dover over the past two years at the rates of FY'12 @ \$100,000, FY'13 @ \$110,000 and FY'14 @ \$120,000; and

WHEREAS: An additional three-year commitment will allow the economic provisions outlined in the amended master plan to be implemented.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to enter into an agreement with DBIDA to provide for a three year funding commitment for the provision of economic development services to the City of Dover at the rates of \$100,000 FY'12, \$130,000, for FY'13 and \$130,000 for FY'14.

### Financing

Account	Description	Appropriation	FY 12 Proposed
1000.1.130.46510.4835.00000	Business Asstistance Grants/Subsidies	120,000.00	100,000.00

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2011.05.11 – 61**  
Resolution Re: Contract for Economic Development Services with Dover  
Business and Industrial Development Authority

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2011.05.11 – 61**  
Resolution Re: Contract for Economic Development Services with Dover  
Business and Industrial Development Authority

### RESOLUTION BACKGROUND MATERIAL:

The three year Agreement between the City of Dover and the Dover Business and Industrial Development Authority to provide economic development services in the areas of business retention, business attraction, tourism development, special projects related to economic development, parking system consultation to the Parking Commission, and other economic development duties as assigned by the City Manager and/or the DBIDA Board of Directors, will expire unless renewed at the end of the current fiscal year. The Agreement provides for the provision of the services of a professional and competent Director of Economic Development.

The City Manager and DBIDA are satisfied the terms of the Agreement have been successfully met with the desired level of results and would like to ask the City Council to renew the Agreement for an additional three years. The City Manager's proposed FY2012 budget includes \$100,000 for the first year and this proposal seeks to reduce the funding commitment to \$100,000 for year 1 (FY2012) and return to \$130,000 (current FY2011 level) for years 2 and 3. This level of funding will further support the highly successful results achieved during the first three year period and to capitalize on and retain the investment made in the endeavor over the first three years.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.2.**

Resolution Number: **R – 2011.05.11 – 62**  
Resolution Re: Dover Educational Office Personnel (DEOP)

WHEREAS: The Dover School Board and representatives of the Dover Educational Office Personnel have been involved in negotiations for a collective bargaining agreement to supersede the Agreement which expired June 30, 2009; and

WHEREAS: That the Dover School Board and the Dover Educational Office Personnel reached a tentative agreement as to the terms and conditions of a successor bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Dover School Board is hereby authorized to execute a four (4) year Collective Bargaining Agreement with the Dover Educational Office commencing on July 1, 2009 through June 30, 2013.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.05.11 – 62**  
Resolution Re: Dover Educational Office Personnel (DEOP)

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.2.**

Resolution Number: **R – 2011.05.11 – 62**  
Resolution Re: Dover Educational Office Personnel (DEOP)

### **RESOLUTION BACKGROUND MATERIAL:**

The School District participated in negotiations with Dover Educational Office Personnel (DEOP). Discussions began on December 3, 2008 bringing the contract to this point.

The summary of costs is as follows:

Dover School District

Summary of Change—Dover Educational Office Personnel (DEOP) Tentative Agreement Cost Summary

**FY10 \$0**  
**FY11 \$0**  
**FY12 \$13,539**

This figure represents:

- \$1,193 for the cost of providing part time secretaries (under 6 hrs/day) for 5 holidays
- \$766 for the cost of providing school year secretaries with 10+ years of service for additional vacation days (1 day for each 5 year increment up to 20 years of service.)
- \$180 cost estimate for providing a flexible spending account, assuming 20% of members participate
- \$11,400 for the total cost of \$300 stipend for school year and \$600 stipend for full year members who are at top step. This is a one-time stipend.

**FY13 \$17,624**

This figure represents:

- \$1,230 for the cost of providing part time secretaries (under 6 hrs/day) for 5 holidays
- \$897 for the cost of providing school year secretaries with 10+ years of service for additional vacation days (1 day for each 5 year increment up to 20 years of service.)
- \$180 cost estimate for providing a flexible spending account, assuming 20% of members participate
- \$15,317 for the total cost of \$400 stipend for school year and \$700 stipend for full year members who are at top step. This is a one-time stipend.

Total cost for the additional items within the 4-year contract  
**\$31,163**



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.3.**

Resolution Number: **R – 2011.05.11 – 63**  
Resolution Re: Ward Boundaries Evaluation

WHEREAS: The Charter of the City of Dover requires an evaluation of the ward boundary lines every ten years starting with the results of the 10-year census in 2010 to achieve voting wards with equal population as close as practicable; and

WHEREAS: The 2010 Census results have recently become available;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

An ad-hoc Redistricting Committee is hereby created consisting of the Mayor, a City Councilor, a State Representative, the Planning Director and the City Clerk to evaluate the boundary lines of the wards in the City of Dover. The committee shall report back to the City Council by June 22, 2011 regarding the need for realigning the ward boundaries with a recommendation for any changes to the voting ward boundaries.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

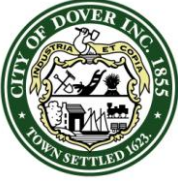
Resolution Number: **R – 2011.05.11 – 63**  
Resolution Re: Ward Boundaries Evaluation

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.3.**

Resolution Number: **R – 2011.05.11 – 63**  
Resolution Re: Ward Boundaries Evaluation

### **RESOLUTION BACKGROUND MATERIAL:**

Dover Charter provision C1-2 requires an evaluation of the population contained in the wards of the City of Dover every ten years starting with the results of the 2010 federal Census. The purpose of the evaluation of the population of the wards is to comply with constitutional requirements to achieve “one person—one vote”.

The 2005 Charter Commission recommended the current language in the Dover Charter based on the advice of the Office of the New Hampshire Attorney General and the Secretary of State.

Ward boundaries are required by state officials to appear in the Dover Charter.

If the ad-hoc Redistricting Committee recommends realignment of the ward boundaries, the changes in the ward boundaries requires placement of a Charter amendment on the November 2011 ballot for consideration by the voters. Any proposed Charter amendment requires a review by state officials (July) and a public hearing (August-early September). The deadline for the City Council to place a Charter amendment on the November ballot is September 7, 2011 (60 days prior to the election).



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.4.**

Resolution Number: **R – 2011.05.11 – 64**  
Resolution Re: Placement of flags on utility poles

WHEREAS: A group of Dover residents and business owners have expressed an interest in funding and maintaining the placement of United States flags on electric/telephone poles; and

WHEREAS: Public Service Company of NH allows communities to authorize the attachment of United States flags onto their poles subject to certain conditions; and,

WHEREAS: The placement of United States flags on utility poles along the main routes will provide a welcoming and patriotic entrance into the Dover community:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to allow the attachment of United States flags on utility poles located in the public right of way subject to conditions required by the utility company.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.05.11 – 64**  
Resolution Re: Placement of flags on utility poles

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

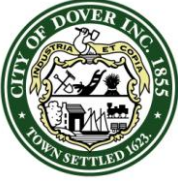
## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.4.**

Resolution Number: **R – 2011.05.11 – 64**  
Resolution Re: Placement of flags on utility poles

### **RESOLUTION BACKGROUND MATERIAL:**

A group of Dover residents and business owners have joined together to raise funds and coordinate the placement of decorative holiday lights in various locations throughout the downtown. This group has expressed an interest in expanding their activities to also include the placement of United States flags on utility poles. The group has committed to funding and maintaining the placement of the flags along the main routes entering the Dover community to provide a welcoming and patriotic display of both community and national pride. Public Service Company of NH allows communities to authorize the placement of the flags. This resolution authorizes the City Manager to communicate the City's authorization to the utility company.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.5.**

Resolution Number: **R – 2011.05.11 – 65**  
Resolution Re: Relocation of Covered Pedestrian Bridge

- WHEREAS: The City of Dover owns and possesses a covered bridge which was removed for the construction of the Mary and Tommy Makem Bridge; and
- WHEREAS: Relocation and reinstallation of the covered bridge is estimated at a minimum to cost \$220,000, and there has been no Council support to fund the relocation of the bridge with City dollars; and
- WHEREAS: Other communities have expressed an interest in acquiring the bridge at little or no payment to the City of Dover; and
- WHEREAS: Many citizens of Dover have expressed a desire to retain and relocate the covered bridge within the City of Dover for the benefit and enjoyment of the Dover community;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City of Dover shall retain ownership of the covered bridge and not consider conveyance to another community until at least September 1, 2011. Furthermore, the City of Dover shall retain ownership of the covered bridge and not consider conveyance to another community until at least May 1, 2012 if the following conditions are met:

A written, credible plan for relocation and future public use of the bridge within Dover is presented to the City Manager and City Council; this plan may come from an individual, or an organization recognized by the State of New Hampshire. In-kind contributions must be demonstrated by a letter of commitment from the donor.

-Forty percent of the cash portion of the cost of relocating and securely installing the bridge as outlined in the aforementioned plan is deposited with the City of Dover by September 1, 2011, to be held in escrow.

-The remaining 60% of funding necessary is deposited with the City of Dover by May 1, 2012.

-If the second round of funding does not become available, the City shall return the original forty percent payment to the payor.

Determination of credibility, selection of a plan, should multiple plans be presented and funded, and the general suitability of a plan for the benefit of Dover shall be determined by the City Council.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Councilor Nedelka

Approved for Legal Compliance: Allan B. Krans, Sr.



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2011.05.11 – 65**  
Resolution Re: Relocation of Covered Pedestrian Bridge

General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does	does not	pass.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.5.**

Resolution Number: **R – 2011.05.11 – 65**  
Resolution Re: Relocation of Covered Pedestrian Bridge

### **RESOLUTION BACKGROUND MATERIAL:**

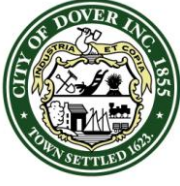
It has been the consensus of the Council to date that while the bridge is a nicety, the additional funding needed for its relocation cannot be reasonably secured in the current budget context. By selling the bridge to another community for a similar use - if even for \$1 - the City of Dover can ensure the bridge is returned to a productive public use.

Several Dover citizens have expressed an interest in either contributing to or working actively to retain the covered bridge. The intent of this resolution is both to provide an opportunity for the Dover community to organize and fundraise to retain the bridge and to also provide clear timelines to those other communities which have already expressed an interest in acquiring the bridge. Timeliness is pertinent as the current location of the bridge may not be used indefinitely. When development of the waterfront begins, the bridge will represent a physical impediment needing to be relocated or dismantled, and the physical well-being of the bridge will deteriorate the longer it remains, making it less palatable for use whether in Dover or in another community.

The covered bridge was originally installed in 1996 using funding from multiple sources, including \$55,000 of Coastal Zone Management grants. These were federal funds from the National Oceanic and Atmospheric Administration's Office of Ocean and Coastal Resource Management. Per correspondence of January 11, 2011, the City of Dover is no longer obligated to return those funds.

The intent of the 'Forty percent of the cash portion of the cost of relocating' language is to clarify that while in-kind contributions to the relocation and installation project are welcome, they do not constitute contributions for the purpose of fundraising. For example: A proposal is brought forward with an estimated cost of \$300,000. The proposal gathers in-kind support from heavy equipment operators worth \$100,000, bringing to total cash needed for the project to \$200,000. The 40% deposit to be provided to the City is then \$80,000.

SEE OTHER ATTACHMENTS FOR MORE BACKGROUND MATERIAL



**CITY OF DOVER**

**COCHECHO WATERFRONT DEVELOPMENT ADVISORY  
COMMITTEE - MINUTES**

Meeting Type: Regular Meeting  
Meeting Location: Council Conference Room, Dover City Hall  
Meeting Date: **Tuesday, November 17, 2009**  
Meeting Time: **5:30 pm**

**PRESENT:** Jack Mettee (Chair), Tom Dunnington, Steve Brewer, Art Corte, Frank Torr, Kim Schuman, Dean Trefethen, Dave Bamford, Thom Hindle

**EXOFFICIO MEMBERS:** Jack Buckley, Mike Joyal, Scott Myers

**STAFF:** Steve Bird, City Planner, Dan Barufaldi, Economic Development Director, Doug Steele, Community Services Director, Gary Bannon, Recreation Director

**OTHERS:** Tony McManus, Doug Dede, Kurt Schuman, Chris Wyskiel, Brint Shone, Ed Bleiler, Don Medbery, Suzanne Medbery, Mark Moueller, Karen Weston, John Dorr, Neil Session, Others.

**1. Meeting was called to order at 5:30 pm.**

**2. Minutes of May 21, 2009**

**Motion:** Torr made the motion to approve the minutes, Dunnington seconded. So voted.

**3. Citizens Forum**

McManus commented on a good job on the pedestrian bridge report, but would suggest another location opposite the overlook in Henry Law Park; he doesn't think the Washington Street Bridge site is a good location. He stated that his location would be a more attractive loop for pedestrians.

Goodwin gave a short presentation of this option for the bridge. He read from a letter from T-Buck saying the bridge would be very expensive to shorten and a letter from an engineer not in favor of shortening the bridge.

Bleiler: There is a limitation in the ability to pay for relocation by the City; Dickinson should pay for the cost.

Don Medbery: Same concerns as Bleiler and Dickinson should pay; need to get the money soon.

**4. Changes to the Agenda**

None

**5. Correspondence**

Mettee: We had received a status report from August 18, 2009 from Mark Dickinson which is in the file.

## 6. Old Business

### A. Update on River Street Pump Station and Washington Street Bridge

Doug Steele, Community Services Director was present to provide an update. He said the bridge project will shut down for the winter after Thanksgiving. They are a little behind schedule but the majority of the structure is complete. Still on target for the June 25, 2010 completion date. T-Buck was awarded the contract for the River Street pump station project. Timeframe for completion is August/September of 2010. The foundation for the building expansion is complete. The bids had come in under budget. The project cost is estimated to be \$2.4 million.

## 7. Presentation of Sub-Committee Report

Brewer: I am sitting in for Dana Lynch tonight.

CWDAC was asked to look at options for the bridge relocation.

He reviewed the evaluation matrix criteria.

He reviewed the pros and cons of each of the four options, particularly the recommended option; Washington St. location.

He discussed the estimated costs which are preliminary.

Mettee thanked the committee members for their efforts and asked for comments or question from committee members.

Trefethen: For Young St site, how short was the bridge?

Brewer: 30'-50' short.

Trefethen: Could a cantilevered abutment be used?

Brewer: Yes, it would be possible, but we would need an engineer to look at it.

Trefethen: Cove site would be good if Maglaras Park were redeveloped.

Dunnington: Washington St. site is too close to the existing bridge. A covered bridge may get lost due to the large buildings in the area.

Brewer: The Washington St. option is contingent on the mill owner granting an access easement.

Bird: The mill owner has expressed a willingness to consider an easement.

Torr: We should approach the mill owner for a contribution because it would provide an economic benefit to the private landowner.

Myers: Cost is going to be an issue. The bridge may block the view of Henry Law Park. He would not support an angled bridge. Young St would provide good pedestrian flow. The First St/Upper Basin option is interesting. I like that location.

Bamford: Young St and Upper Basin options would be good for economic development in the downtown. First St parking lot could be redeveloped with parking and a multi-story building.

Hindle: He prefers the Young St location. Upper basin would be more ornamental than functional. He disagrees that it would not be vandalized there. The Washington St site would discourage use of the river walk. It would benefit Mill mostly. It would be architecturally lost in that location. The Cove option depends on the UNH Boat project and the Maglaras Park redevelopment. Parking in Maglaras Park could be used for events in the waterfront. It would be photo worthy, will continue the river walk. Young St would be the first choice, then the Cove.

Corte: The pedestrian bridge adds a lot of character to Dover. Young St is ideal. The downtown sites are not good. Put the bridge in storage for now until a decision is made.

Mettee opened up the comments to the public.

Medbery: Aesthetics are not good for the two downtown locations.

Goodwin: Company that manufactured the bridge recommended against shortening the bridge.

Shone: Property owner is open to easement for public access. They do not have money to contribute to the bridge relocation. The owner is working on creating civil space in the mill. Children's Museum patrons would use the bridge a lot along with the gondalow. We don't need the bridge to survive.

Neil Sesson: Projects will likely become more costly as time goes on. The Cove option is likely to remain the simplest and least costly. Recreational benefit is more important than economic development.

Weston: Aesthetics is an important consideration. The Upper Basin and Washington St locations are not good from an aesthetics point of view. Cost estimates are too preliminary. Need engineering studies on a couple recommendations.

Mouller: Who pays for this project?

Joyal: I have the same question. There is a \$60,000 allocation in Washington St bridge budget. He would prefer to use the money more productively. The City has no money at this point. They need to look at funding sources. They should talk to UNH about a commitment for the boathouse and funding for pedestrian bridge relocation.

John Dorr: Cove is out of the way and not much community benefit. Washington St. site would block the sight of Henry Law Park but it would be nice to be able to walk across in that location. His first choice would be the Washington St location.

Shone: I do have a rendering of the bridge at that location.

S. Medbery: Asked about the timeframe and cost.

Mettee: Depends on how quickly a decision is made.

D. Medbery: Good time to get contractors to bid out the work.

Hindle: Modifying the bridge would ruin the aesthetics and making bridge ADA accessible would have an impact. Parking concerns related to the bridge at Washington St.

Mettee: We do not have a high degree of consensus about which bridge option is best.

Dunnington: Uncomfortable with the numbers we have in the report. It's irresponsible to make recommendations without more complete cost figures.

Torr: Look at the funding sources.

Brewer: Obviously not a consensus yet. Take another look at the report and narrow down the choices before we get detailed cost estimated from engineers.

Bamford: Where does the money come from?

Brewer: Doesn't look like we will have a recommendation by summer.

Mettee: Should we narrow down the choices tonight?

Joyal: Agree that something needs to be done in the direction and pass on to the City for further discussion. Ultimately it is the City Councils decision.

Buckley: Suggest getting rid of the Upper Basin option.

Torr: I would drop the Washington St option and add the McManus option.

Motion: Hindle moved to remove the Upper Basin option, Corte seconded. Unanimously in favor.

Brewer: One way to narrow the list is to consider the Washington St and McManus options as one option.

Mettee: Need to look at pedestrian and vehicle plan for the downtown. Look at costs, location and fitting into the larger plan. We don't have the capacity to do an engineering study.

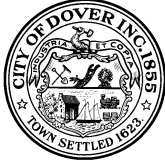
Myers: Maybe the sub-committee should take another look at the questions raised tonight and come back in early December to the full committee to narrow it to two choices.

Hindle: Need to factor in the Gundalow location.

Brewer made the motion to have the sub-committee take a look at the information discussed tonight and come back to the full committee with two options, Dunnington seconded. So voted.

Joyal: City Staff can help with permitting issues and cost estimates.

Torr motioned to adjourn at 7:15pm, Brewer seconded. So voted.



**CITY OF DOVER**

## COCHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **City Council Conference Room, 288 Central Ave., Dover, NH**  
Meeting Date: **Monday, April 26, 2010**  
Meeting Time: **5:30 PM**

**Present:** Jack Mettee, Chair; Dana Lynch, Frank Torr; Thom Hindle; Kim Schuman; Art Corte; James Schulte; Tom Dunnington

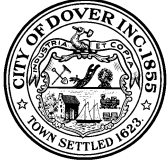
**Ex-Officio Members:**

**Staff:** Chris Parker, City of Dover Director of Planning and Community Development

**Others:** Chris Wyskiel; Karen Weston; Leslie Modica; May Glovinski

1. **Call to Order.** Chairman Mettee called the meeting to order at 5:30 p.m.
2. **Approval of Minutes.** The minutes of the meeting of November 17, 2009, were presented. Frank Torr moved, seconded by Thom Hindle to accept the minutes as presented. All were in favor.
3. **Citizens' Forum.** No members of the public spoke at the Citizens' Forum.
4. **Changes to the Agenda.** Frank Torr requested that discussion of Dickinson Development be added to the meeting agenda.
5. **Correspondence.** Chairman Mettee read a letter from Dean Trefethen stating his position on the relocation of the pedestrian bridge.
6. **Old Business.**

A. Presentation from Pedestrian Bridge Sub-committee. Dana Lynch, Chair of the Pedestrian Bridge Sub-committee, reported the results of the study on the bridge relocation. The 4 locations originally suggested were narrowed to 2--Young Street location and Cochecho Cove location. Mr. Lynch explained the scoring process for each of the locations and the estimated costs associated with relocating the bridge to those sites--ranging from \$165,000 (not including permits, security costs, etc.) to over \$350,000. Mr. Lynch stated the original cost of the bridge was \$150,000 almost 15 years ago and questioned whether the community wanted to pay for its relocation through fundraising or tax increases. Chairman Mettee thanked the subcommittee members--Dana Lynch, Kim Schuman, Art Corte and Steve Brewer--for all their work on this issue.



**CITY OF DOVER**

## COCHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **City Council Conference Room, 288 Central Ave., Dover, NH**  
 Meeting Date: **Monday, April 26, 2010**  
 Meeting Time: **5:30 PM**

B. Discussion of Recommendations from Pedestrian Bridge Sub-committee. A question was raised regarding the urgency of moving the bridge and why it couldn't remain in place until a satisfactory site was located. Chris Parker informed the members that although it is not necessarily unsafe, the bridge was "dragged" to that location temporarily to clear the way for the vehicular bridge construction and is only partially on abutments in its current location. Before excusing himself from the meeting Chris Parker informed the group that Steve Bird had been laid off and as a result CWDAC would no longer have City representation at its meetings; however, Mr. Parker did offer to answer questions or refer matters to appropriate City officials.

Discussion continued with most members in agreement that neither the Young Street nor Cochecho Cove site is an ideal location and that they do not want to be locked in to either site in the event another option becomes available or another community is interested in the bridge.

Chairman Mettee called for a motion from the Committee.

Attorney Schulte moved, seconded by Dana Lynch, that since no viable or acceptable alternative for the relocation of the Pedestrian Bridge has emerged, the Cochecho Waterfront Development Advisory Committee recommends the bridge be relocated to a temporary site on City property until such time as other options may present themselves or may be investigated.

Mr. Corte stated there was an acceptable alternative, that being the Young Street location, which he felt was ideal, but too costly. Others felt that with the "luxury of time" other options may arise. Ms. Schuman questioned whether the group would choose either of the locations "if money were no object"; and Dana Lynch stated that simply picking up the bridge and setting it down again in a temporary spot would save approximately \$160,000. Tom Dunnington asked what the life expectancy was of such a bridge and Dana Lynch responded that with proper maintenance it could last about 50 years.

On a roll call vote:

Aye

Nay

Jack Mettee

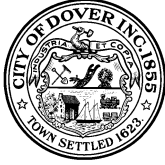
None

Dana Lynch

Frank Torr

Thom Hindle

Kim Schuman



**CITY OF DOVER**

## COCHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **City Council Conference Room, 288 Central Ave., Dover, NH**  
Meeting Date: **Monday, April 26, 2010**  
Meeting Time: **5:30 PM**

Art Corte  
James Schulte  
Tom Dunnington

**7. New Business.** Frank Torr asked if Dickinson Development had submitted any progress reports recently. Mr. Torr acknowledged that work on the waterfront development had slowed over the winter and as a result of the economic climate, but he requested that Dickinson Development provide more periodic reports to the Dover Housing Authority. Attorney Chris Wyskiel stated that his last discussion with Mr. Dickinson was in January.

Chairman Mettee recommended that the Dover Housing Authority maintain some degree of regular contact with Dickinson Development and report back periodically to CWDAC.

Under other discussion, Dana Lynch asked the status of the odor problem from the City's treatment plant in the waterfront area. Chairman Mettee agreed to communicate with the City Manager or Doug Steele to determine the status on that issue.

Dana Lynch also questioned if CWDAC should take on the role of getting the traffic pattern changed in the waterfront development area once the Washington Street vehicular bridge was complete.

The meeting was adjourned by Chairman Mettee at 6:30 p.m.



UNITED STATES DEPARTMENT OF COMMERCE  
National Oceanic and Atmospheric Administration  
OFFICE OF ACQUISITION AND GRANTS

GRANTS MANAGEMENT DIVISION  
1325 EAST-WEST HIGHWAY  
SSMC2 - OFA621 - ROOM 9344  
SILVER SPRING, MARYLAND 20910-3283

January 11, 2011

Mr. J. Michael Joyal, Jr.  
City Manager  
City of Dover, Hew Hampshire  
288 Central Avenue  
Dover NH 03820-4169

Reference: NOAA Award No. NA05OZ0320

Dear Mr. Joyal:

This is to inform you of the disposition of the pedestrian bridge purchased under the above referenced grant. Based on your letter of December 1, 2010. The NOAA Grants Officer has made the following determination.

The 154 foot bridge was constructed using federal funds which represented approximately 28% of the total cost. Your letter indicated that a committee was formed to study potential relocation sites and that public meeting were held and there were no suitable sites for the bridge. The letter also indicated that attempt were made to solicit other communities in the state but the cost of transporting the bridge was cost prohibitive.

Since the bridge was dismantled in three sections and is transportable it can be classified as personal property and thus would be included in the same federal classification as equipment under 15 CFR Part 24.

Since the cost associated with the bridge is not the bridge itself but the cost of transporting it and the labor to re-assemble the bridge, it is determined that the fair market value of the bridge itself is under \$5,000 thus under 15CFR Part 24.32(e)(1).

*(e) Disposition. When original or replacement equipment acquired under a grant or subgrant is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, disposition of the equipment will be made as follows:*

*(1) Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.*

It is determined that the bridge value is under \$5,000 dollars and thus you may dispose of it as you see fit without re-imbursement to NOAA.

If you have any questions, please feel free to contact me at 301-713-0922 x 134.

Sincerely,



Alan Conway  
Grants Officer

Cc: Grant File

COCHECO WATERFRONT DEVELOPMENT  
ADVISORY COMMITTEE  
PEDESTRIAN BRIDGE SUBCOMMITTEE



RELOCATION STUDY  
REPORT OF FINDINGS  
May, 2009

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- 5 – Upper Basin Crossing

## **STUDY PURPOSE**

At a regularly scheduled meeting of the Cochecho Waterfront Development Advisory Committee (CWDAC), a Subcommittee was appointed to review alternative sites for relocation of the existing Pedestrian Bridge from its current location at the present terminus of Washington Street. The Pedestrian Bridge will be removed as a result of the new Washington Street Bridge construction with completion anticipated in June, 2010.

The existing 154 foot wooden structure, according to contract, is to be lifted from its current location and set on suitable temporary abutments and surrounded by a suitable vandal resistant fence on City-owned land. This parcel is slated for the proposed Cochecho Waterfront Development by Dickinson Development under the conditions of the recently signed Land Development Agreement. This Report of Findings is intended to provide insight regarding the potential sites evaluated by the Subcommittee, the merits and constraints of each site, and the Subcommittee's recommendation based on the available information and the parameters considered.

## **BACKGROUND INFORMATION & MEETINGS**

The Subcommittee met on February 23, March 3 and March 23, 2009. A sitewalk of three (3) Of the four (4) alternatives was conducted prior to the March 3<sup>rd</sup> meeting.

Prior to the initial Subcommittee meeting, research of available information was completed. Generally, this data included:

Washington Street Bridge Replacement Engineering Study, dated January 20, 2006, prepared by The Louis Berger Group, Inc.

Dover Master Plan, Transportation Chapter, dated October, 2000

Downtown/Riverfront Redevelopment Traffic Circulation and Parking Plan (DRAFT), dated October 20, 2004, prepared by Rizzo Associates

Cochecho River Pedestrian Bridge Preliminary Report prepared for City of Dover, NH, dated September, 1995, prepared by H.E. Bergeron Civil Engineers, P.A.

Plans entitled “City of Dover, Conceptual Cochecho River Bank Restoration, Dover, New Hampshire”; dated 9/7/07; prepared by GeoInsight

Plans entitled “The Children’s Museum of New Hampshire, Butterfield Gym Renovation, Dover, NH; dated May 22, 2007; prepared by ARQ Architects

Aerial photos of the Downtown and Waterfront taken October 2005

The first meeting of the Subcommittee, on February 23<sup>rd</sup>, included a brief review and discussion of the above materials, a presentation by Brint Shone representing Great Mills Management, LLC, and discussion of a draft evaluation matrix. The evaluation matrix was developed initially with only two (2) options; however, based upon discussions, it was broadened to include the “Young Street Crossing” option (one of the original sites discussed for the pedestrian bridge in 1995) and any other locations within the Central Business District that were generally suitable to accommodate the current pedestrian bridge structure.

The Great Mills Management presentation included sketches and renderings of possible bridge orientations between Henry Law Park/Children’s Museum and One Washington Center. Further discussion of this option is presented in Section III of this report. Attendees included Earle Goodwin, interested citizen, and Gary Bannon, Recreation Department Director, as well as the Subcommittee members.

A second meeting was held on March 3<sup>rd</sup> at which time the Subcommittee met at the City-owned land on the easterly end of the current bridge location. The Subcommittee members toured two (2) of the bridge locations as permitted by the frozen snow conditions at that time. Immediately following the sitewalk the group reconvened at City Hall and Earle Goodwin made a presentation regarding the so-called “Cochecho Cove” option. A more complete description of this option is presented in Section III. The Subcommittee also discussed matrix parameters and the addition of a fourth option, the so-called “Upper Basin Crossing” (located west of the Central Avenue Bridge), based upon the river width and existing pedestrian bridge length. The Subcommittee also discussed available survey data provided by McEneaney Survey Associates as well as a telephone conversation with the pedestrian bridge design engineer Ed Bergeron regarding feasibility of bridge length modifications and estimated budgets. Attendees included Earle Goodwin, Gary Bannon, and Daniel Barufaldi as well as the Subcommittee members.

The March 23, 2009 Subcommittee meeting included a continuation of discussions relative to the Evaluation Matrix. Attendees included Earle Goodwin, Gary Bannon, Daniel Barufaldi, and the Subcommittee members.

The Subcommittee's deliberations were continued on March 30, 2009 with the majority of the discussion focused on the Evaluation Matrix and scoring of selected items.

## **OPTION OVERVIEWS**

The following section provides an overview of the four (4) options considered by the Subcommittee. The option names and general locations are as follows:

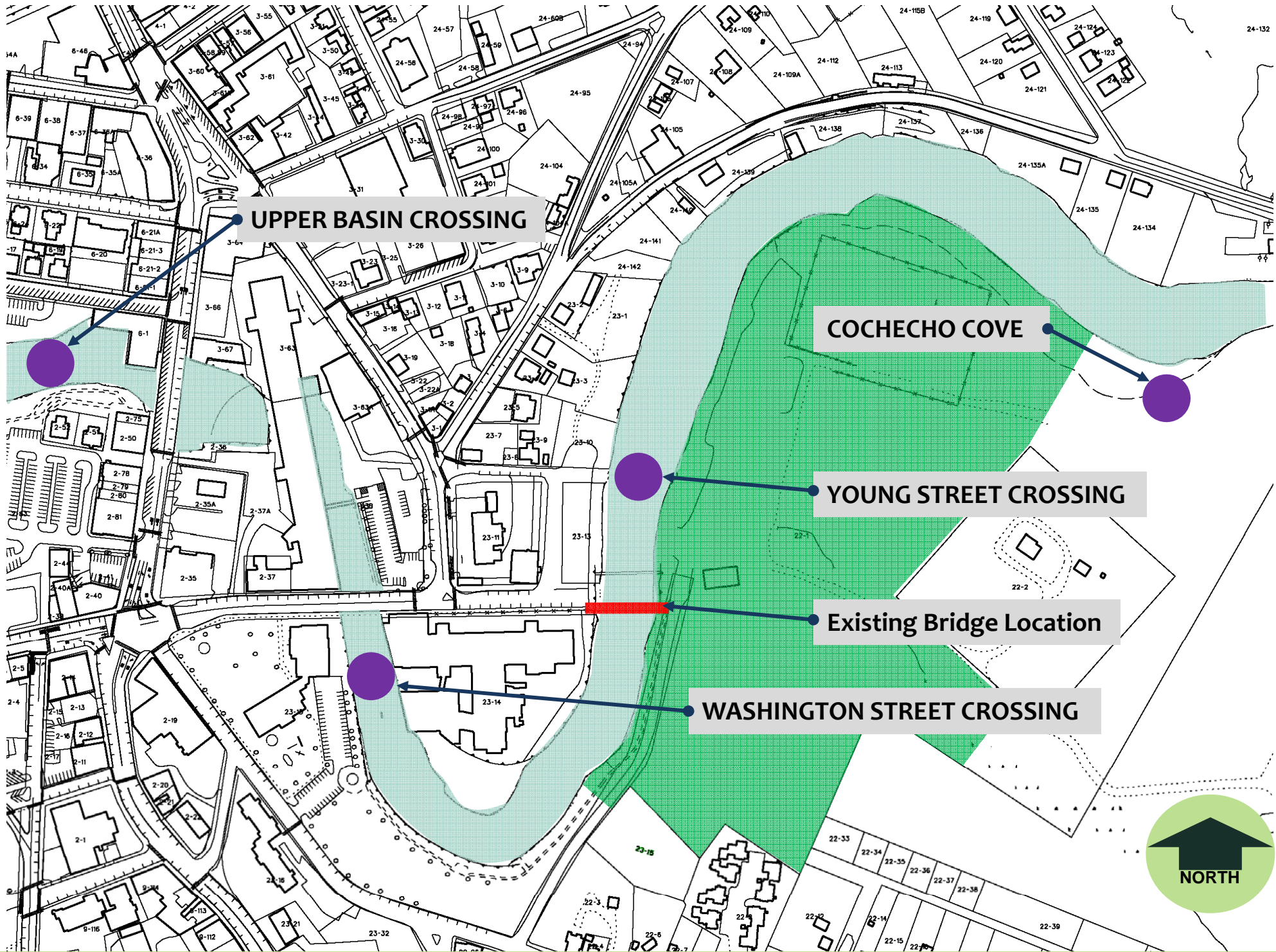
**Option 1 – Cochecho Cove** located at the far easterly side of the City-owned waterfront parcel adjacent to Maglaras Park

**Option 2 – Washington Street Crossing** spanning the Cochecho River between the Children’s Museum of New Hampshire and One Washington Center

**Option 3 – Young Street Crossing** located at the foot of Young Street, downstream of the current bridge location, and crossing to the City-owned waterfront parcel

**Option 4 – Upper Basin Crossing** located between the First Street parking lot and the upper portion of the Riverwalk near the southerly end of the Central Avenue bridge

An overview of the option locations within the Central Business District is attached as Figure 1



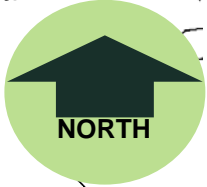
**UPPER BASIN CROSSING**

**COCHECHO COVE**

**YOUNG STREET CROSSING**

**Existing Bridge Location**

**WASHINGTON STREET CROSSING**



**Cochecho River Pedestrian Bridge Relocation Study  
Overview Map**

## **OPTION 1 – Cochecho Cove**

This option was originally presented to CWDAC by Earle Goodwin in 2007. Mr. Goodwin has prepared a considerable amount of background information and has taken an advocacy position with regard to this option.

As Figure 1 shows, the Cochecho Cove option is located to the east of the proposed Waterfront Development. This option is envisioned crossing an existing wetland area immediately adjacent to the southerly shoreline of the Cochecho River (see Figure 2). The area has recently been the site of river bank restoration efforts and is in close proximity of the area considered as a potential site for the UNH crew team boat house. If use by UNH should occur, a parallel vehicular access would most likely be required. The proposal put forth by Mr. Goodwin includes development of an additional park in the area surrounding the bridge.

This location will require construction of abutments and relocation of overhead utility wires to facilitate the vehicular transport of the bridge and final placement.

### Pros

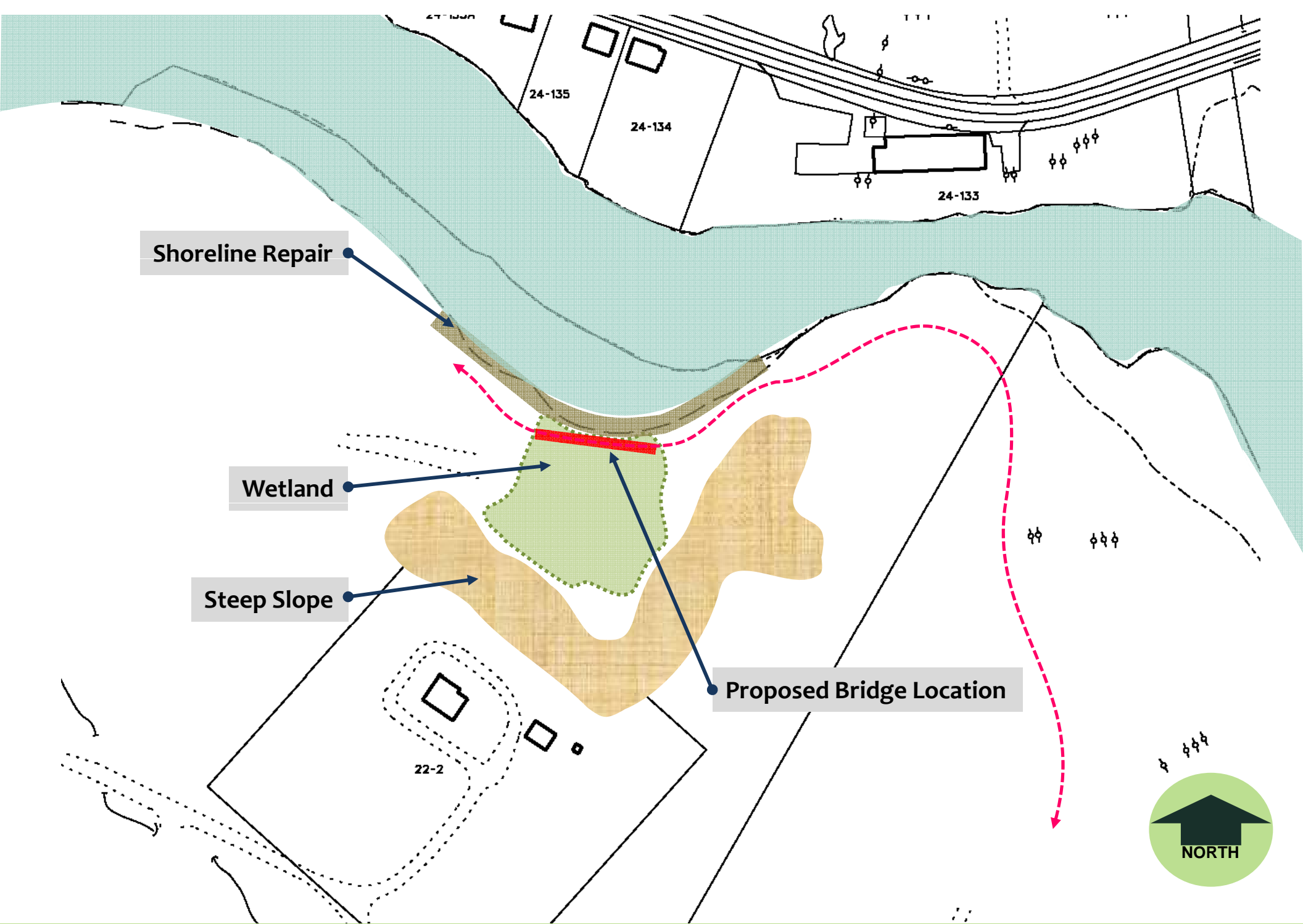
- Connection to future recreational areas
- Will not require accommodations by other property owners
- Long-term maintenance made easier as it is not over a water body
- “Accessibility” accommodations fairly easy

### Cons

- Location is not likely to experience a high volume of pedestrian traffic
- Low visibility, not likely to become a landmark element
- Exposed to likelihood of vandalism due to isolated location
- Limited opportunities for outside funding

# **FIGURES AND PHOTOS – OPTION 1**

## **Cochecho Cove**



Shoreline Repair

Wetland

Steep Slope

Proposed Bridge Location





## **OPTION 2 – Washington Street Crossing**

As shown in Figure 1, the Washington Street Crossing option connects the westerly shore of the Cochecho River, directly behind the Children’s Museum of New Hampshire and at the current terminus of the Riverwalk, to the easterly shore at One Washington Center. Generally, at this area of the river, the granite block bulkheads on each side are approximately 100 to 105 ft. apart. The shoreline on the easterly side is a paved area between Bidly Mulligan’s Pub and the Picker Building (offices and art studios at this time). The westerly shoreline is a sloping lawn area, 30-50 ft. wide, and is generally the northerly terminus of the brick Riverwalk in Henry Law Park.

This location can accommodate the full length of the pedestrian bridge if it is placed at an angle to the flow line of the river (see Figure 3). Shortening of the bridge, by removal of a panel from each end of the structure will allow a bridge alignment perpendicular to the flow line and more parallel to the existing Washington Street Bridge located about 150 ft. to the north. Provisions for bridge abutments and handicap accessibility are feasible on both ends of the pedestrian bridge.

### Pros

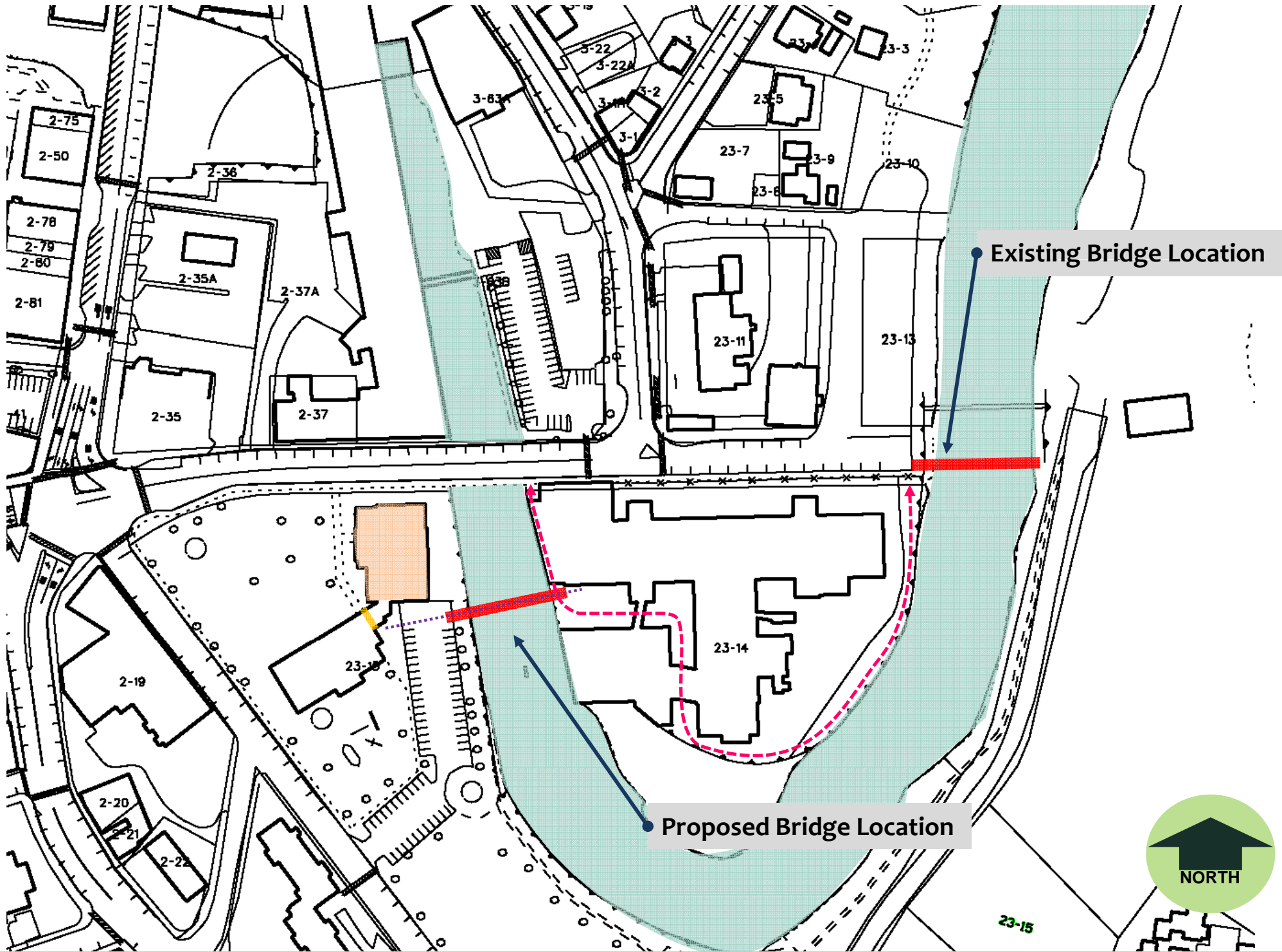
- Connection of areas of high pedestrian activity (Henry Law Park, Children’s Museum, Indoor Pool, and potential commercial development in urban center)
- Removal of a portion of heavy pedestrian traffic from narrow sidewalk on the existing Washington Street Bridge
- Bridge remains a landmark element in urban center
- High visibility makes the bridge less susceptible to vandalism
- Responsive to current Planning initiatives for pedestrian circulation and economic growth in the urban core

### Cons

- Easement for perpetual public circulation on private property required
- Long-term maintenance moderately difficult
- Handicap accessibility accommodations require ramp system

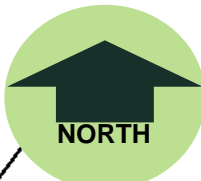
## **FIGURES AND PHOTOS – OPTION 2**

### **Washington Street Crossing**



Existing Bridge Location

Proposed Bridge Location







### **OPTION 3 – Young Street Crossing**

As shown on Figure 1, the Young Street Crossing option connects the westerly shore of the Cochecho River, at the terminus of Young Street, to the easterly shore at City-owned property planned for development as a public park area associated with the Cochecho Waterfront Redevelopment project.

At this crossing point, the river width exceeds the pedestrian bridge length (see Figure 4). To accommodate the bridge, a pier will need to be constructed in the river and a short “secondary” bridge segment will need to be installed between a shoreline abutment and the relocated pedestrian bridge. Handicap accessibility is readily accommodated.

#### Pros

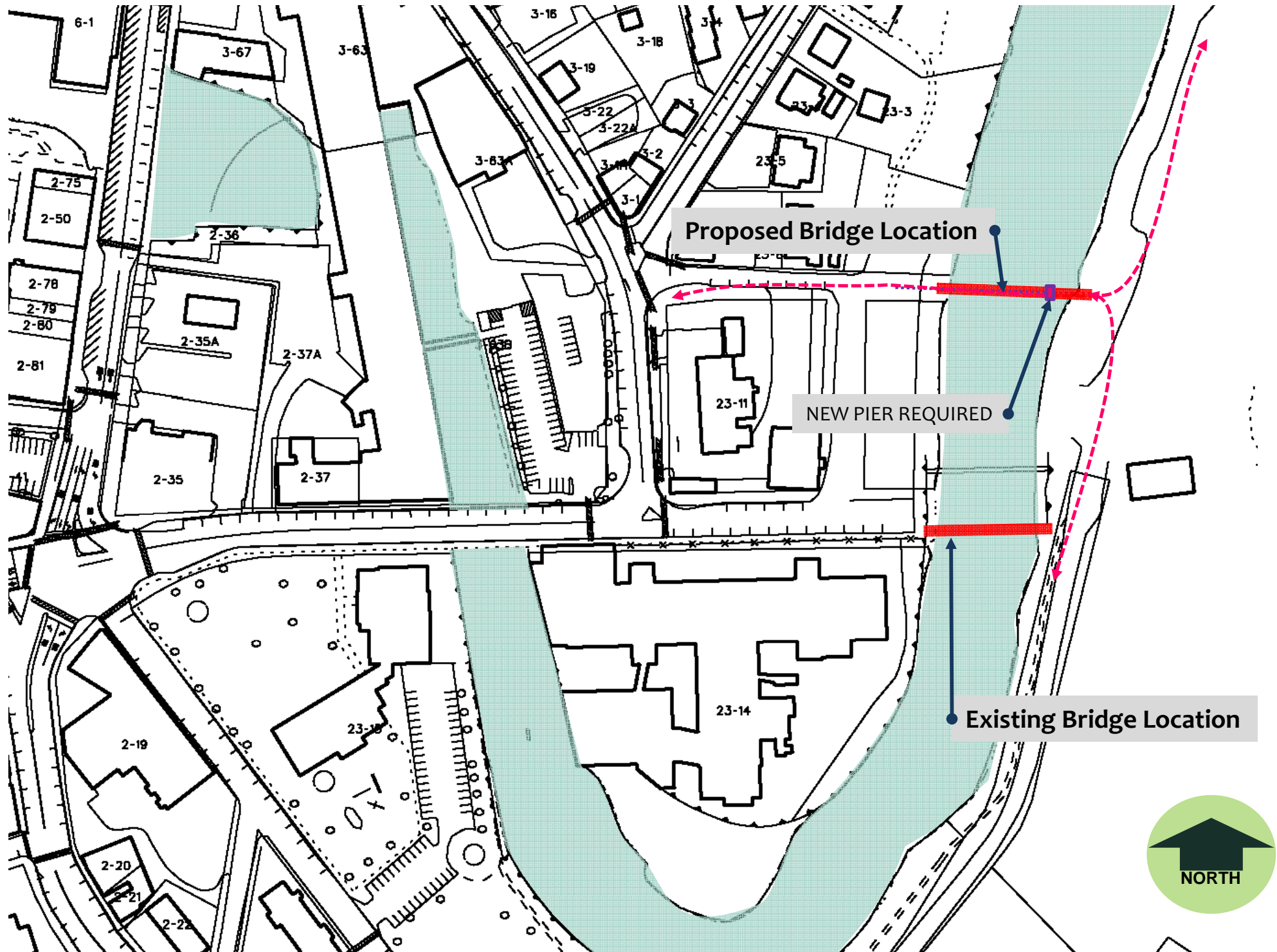
- Upon completion of initial phase of redevelopment efforts on City-owned land, the location is likely to experience relatively high pedestrian volumes
- The pedestrian bridge in this location will be highly visible and remain a landmark element in the urban center
- High visibility makes the bridge less susceptible to vandalism
- Subtlety of relocation retains “photo worthy” presence of pedestrian bridge

#### Cons

- Requires new pier in river and additional bridge structure and the costs and permitting requirements associated therewith
- Possible conflict with some larger vessel activity (proximity to turning basin)
- Long-term maintenance moderately difficult

## **FIGURES AND PHOTOS – OPTION 3**

### **Young Street Crossing**





## **OPTION 4 – Upper Basin Crossing**

As shown on Figure 1, the Upper Basin Crossing is named according to its location relative to the dam/falls adjacent to Central Avenue. The option is located to the west of the Central Avenue Bridge and would span the Cochecho River between the southeasterly corner of the First Street parking lot (public parking) and the upper reach of the Riverwalk (see Figure 5).

This location was selected as an option for consideration because the river width is essentially equal to the pedestrian bridge length. This would imply that the bridge could be positioned at this point with relatively simple construction of appropriate bridge abutments and access ramps.

### Pros

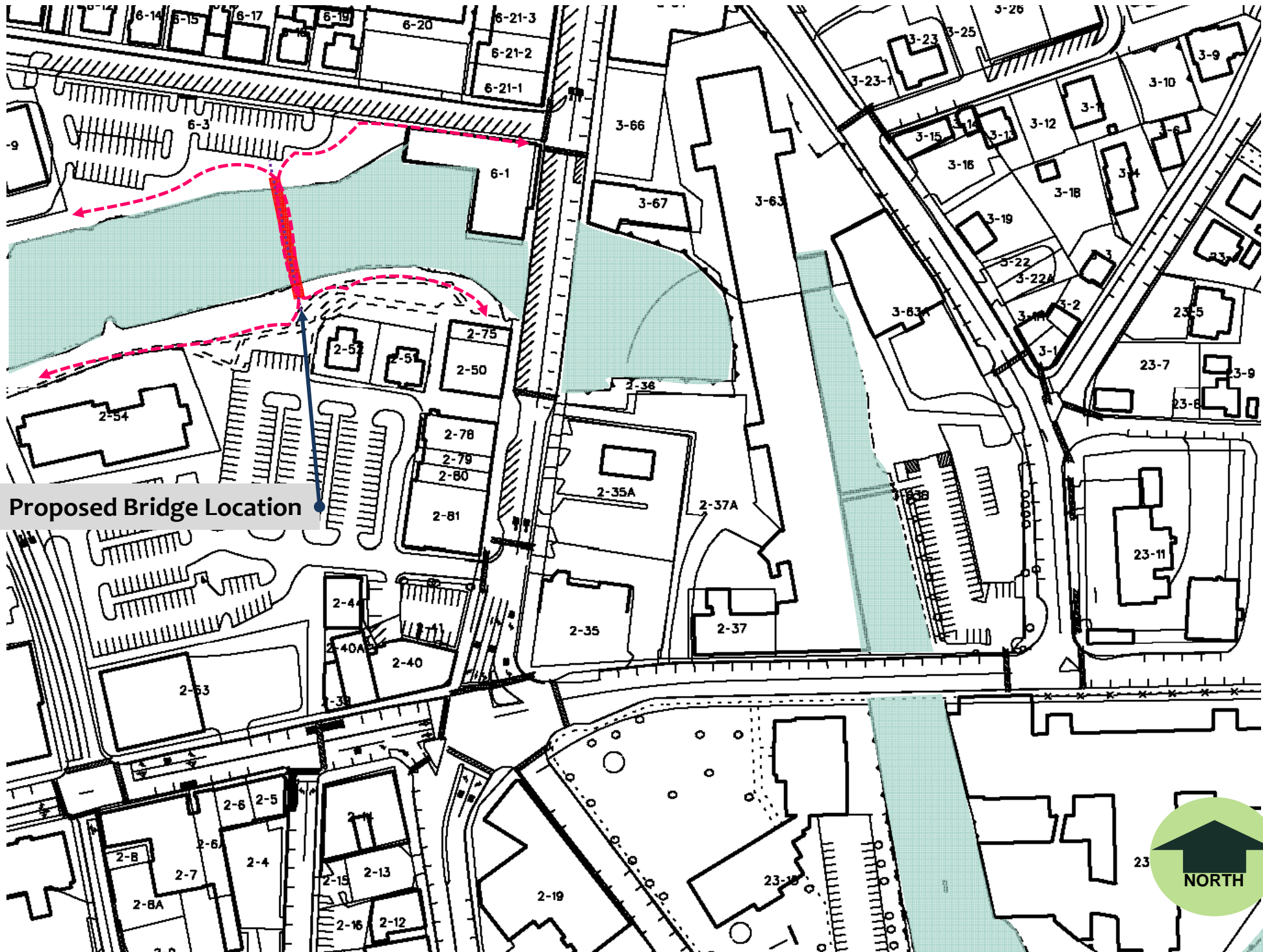
- Location is likely to experience considerable pedestrian traffic between public parking and points west (including the public transportation terminal on Chestnut Street) and the Lower Square area
- Highly visible location and certainty to remain a landmark element in the urban center
- Location is less susceptible to vandalism due to high visibility
- Responsive to current Planning initiatives for pedestrian circulation and economic growth in the urban core.
- Compliments surrounding built environment

### Cons

- Logistical issues and costs associated with overland transport of bridge
- Long-term maintenance moderately difficult
- Handicap accessibility accommodations require ramp system

## **FIGURES AND PHOTOS – OPTION 4**

### **Upper Basin Crossing**



Proposed Bridge Location





# EVALUATION MATRIX

## **EVALUATION MATRIX**

Discussions by the Subcommittee early in the data review and analysis process focused on a presentation format to compare the selected options based on various elements and issues of interest. The attached Evaluation Matrix includes both a ranking system, 1 (lowest) thru 4 (highest), where comparisons were readily drawn for certain elements and issues, as well as commentary for other concerns based on a consensus of the Subcommittee members.

The point totals represent the summation of the ranks given to select elements and issues mentioned above.

# Cochecho River Pedestrian Bridge Relocation Study

by: Cochecho Waterfront Advisory Committee

Saturday, March 07, 2009

Revised: October 8, 2009

## Evaluation Matrix

	Location Option 1 Cochecho Cove	Location Option 2 Washington Street Crossing	Location Option 3 Young Street Crossing	Location Option 4 Upper Basin Crossing
<b>Elements &amp; Issues Considered</b>				
1. The Bridge in this location is likely to experience a high volume of pedestrian traffic. (Rank scale 1-4).	1	4	2	3
2. The Bridge in this location will have great visibility and become a landmark element. (Rank scale 1-4)	1	3	2	4
3. The accommodations, including construction rigging and transportation logistics necessary to locate the Bridge in this location are (list):	Requires new bridge abutments, overland haul, crane lift and place, power lines	Requires new bridge abutments, water borne transport, shorten bridge, barge lift and place	Requires new bridge abutments, pier and approach extension, water borne transport, barge lift and place	Requires new bridge abutments, overland - roadway transport, possible dismantling & reassembly, crane lift and place
4. The anticipated cost of the above stated engineering accommodations are (estimated without benefit of engineering studies)	\$220,000	\$250,000	\$575,000	\$350,000
5. The regulatory permits necessary to move the Bridge to this location are: (ACOE, DES). Time frame	Local, State and Federal	Local, State and Federal	Local, State and Federal	Local, State and Federal
6. The acquisition of permits is expected to be difficult - easy. (Rank scale 1-4):	2	2	1	2
7. The Bridge placed in this location is (likely / not likely) to be exposed to vandalism. (Rank scale 1-4)	1	3	2	4
8. How is the Bridge in this location responsive to current Planning initiatives for pedestrian circulation and economic growth in the urban core? (Rank scale 1-4)	1	4	2	3
9. The Bridge in this location offers opportunities for outside funding ?	Unlikely - 1	Possible participation by One Washington as well as grant sources listed below - 4	Unlikely - 2	Possible grant sources listed below - 3

# Cochecho River Pedestrian Bridge Relocation Study

by: Cochecho Waterfront Advisory Committee

Saturday, March 07, 2009

Revised: March 31, 2009

## Evaluation Matrix

	Location Option 1 Cochecho Cove	Location Option 2 Washington Street Crossing	Location Option 3 Young Street Crossing	Location Option 4 Upper Basin Crossing
<b>Elements &amp; Issues Considered</b>				
10. The Bridge in this location offers special advantages and benefits not available at alternate sites. These advantages are:	Connection to recreational path.	Connection to area of high pedestrian activity - potential commercial development	Connection to future river front park and new neighborhood - photoworthy	Connection between two active neighborhoods/parking
11. The Bridge placed in this location will / or will not impede water based recreational activities?	Will not - location does not span water	Will not - Water depth not sufficient for motorized craft, clearance sufficient for small craft.	Will - May conflict with some motorized craft, clearance sufficient for small craft.	Will not - Motorized craft not found in this upper basin, clearance sufficient for small craft.
12. The Bridge in this location requires accommodation by other property owners for its permanent use?	No	Yes, easement for perpetual public circulation required	No	No
13. The long term maintenance of the Bridge in this location will be easy - difficult.	Easy	Moderately Difficult	Moderately Difficult	Moderately Difficult
14. From an aesthetic perspective, the Bridge in this location complements the surrounding built environment?	Remote location, naturalized setting, limited surrounding built environment	Complements surrounding built environment	Complements surrounding built environment	Complements surrounding built environment
15. The Bridge in this location will require additional "accessibility" accommodations to make it fully functional and compliant.	Unlikely	Yes, ramp system is likely	Not likely	Yes, ramp system is likely
<b>POINT TOTAL</b>	<b>11</b>	<b>23</b>	<b>12</b>	<b>21</b>

### Possible grant sources:

- 1) Transportation Enhancement Grant
- 2) CDBG Dover Economic Loan Pool (job creation)

## **RECOMMENDATION**

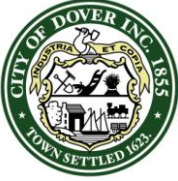
As a result of discussions during the Subcommittee meetings, site visits, and development of the Evaluation Matrix, the Pedestrian Bridge Subcommittee recommends selection of Option 2, Washington Street Crossing. This recommendation is based on the following significant factors:

- This location, between the Children’s Museum and Henry Law Park to the west and One Washington Center to the east, will most likely experience a high volume of pedestrian traffic;
- The bridge will remain highly visible;
- The location is responsive to current Planning initiatives for pedestrian circulation and economic growth in the urban core;
- This location offers opportunities for outside funding (i.e. Transportation Enhancement Grant);
- Per a telephone conversation with the original bridge design engineer, bridge alterations, if required, can be accomplished within the relocation and abutment/access construction process.
- Relatively low cost compared to other locations

## **NEXT STEPS**

The Evaluation Matrix indicates that this option received the highest point total from the Subcommittee. It should also be noted that perpetual public access easements will need to be obtained from the owners of One Washington Center. Other site preparation and funding arrangements should also be pursued. The Subcommittee recommends the following next steps:

1. Negotiate public access easements
2. Conduct studies, designs as required for abutments and access
3. Prepare designs and develop methodology for bridge alterations, if required, as well as the relocation process
4. Apply for funding opportunities



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.6.**

Resolution Number: **R – 2011.05.11 – 66**  
Resolution Re: Removal of Street Lighting

WHEREAS: The City seeks to reduce the cost of street lighting throughout the City on an equitable basis taking into consideration pedestrian usage and the main thoroughfares of the City; and

WHEREAS: The City seeks to reduce expenditures for street lighting.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to remove approximately 823 street lights to effect long-term savings of approximately \$126,700 per year at current rates. The City Manager shall assist any citizen groups who seek to adopt street lights where the citizens want to take direct responsibility for the cost of the operation of selected street lights. No street lights identified in the Background shall be removed pursuant to the authority of this resolution.

### REQUIRES A PUBLIC HEARING

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.05.11 – 66**  
Resolution Re: Removal of Street Lighting

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.05.11 – 66**  
Resolution Re: Removal of Street Lighting

### RESOLUTION BACKGROUND MATERIAL:

Public Service Company of New Hampshire owns and maintains all street light fixtures in the City. The City of Dover pays monthly for the electricity. Excluding all parking lot and other municipal off-street lighting, the City of Dover pays an average of **\$275,000** annually for street lights. As of May 2011, there were 1,779 street lights paid for by the City of Dover. The cost for each fixture varies depending on size and lumens value, but on average this amounts to an **annual cost of \$154 per light**.

In an effort to reduce long term municipal costs and, as a secondary benefit, to promote sustainability by reducing energy consumption, City staff undertook a comprehensive review of street lighting throughout the City with the stated goal of **reducing street light costs by at least 33%**. The review was performed jointly by representatives of the Engineering and Police Departments.

As part of the criteria for this review, staff excluded certain areas from consideration (no street lights are recommended for removal). Locations that were **excluded** were:

- 1) Certain primary corridors near the urban core. These corridors are:
  - a. Central Avenue (entire length, Back River Road to Weeks Crossing)
  - b. Stark Avenue
  - c. Locust Street
  - d. Chestnut Street
- 2) Streets within or in fairly close proximity to the downtown area, where a moderate amount of nighttime pedestrian traffic is known to exist. These are:
  - a. Washington Street east of Cushing
  - b. Silver Street east of Cushing
  - c. Belknap and Atkinson Street north of Silver
  - d. Spring, Summer, Monroe and Trakey Streets (between Locust and Central)
  - e. George, Hanson, River, Main and Young Streets
  - f. Henry Law Avenue north of Hanson
  - g. Portland Avenue west of Chapel
  - h. Cocheco Street west of Roger
  - i. Chapel, Saint John, Winter, and Durrell Streets
  - j. Broadway west of Hill Street
  - k. New York, Dover, East, Ham, Park, and Hill Streets
  - l. Pierce, Preble, and Twombly Streets
  - m. Fourth and Fifth Streets east of the Cocheco River
  - n. Lincoln Street, Grove Street south of Sixth
  - o. First, Second, and Third Streets
  - p. Fayette and Green Streets
- 3) Locations at, or in immediate proximity to, any roadway intersection. (example: Dover Point Road @ Tuttle Lane, Mt Vernon @ Ash, etc.)
- 4) Street lights located at or near marked crosswalks.
- 5) Street lights located on public streets within densely populated residential complexes (examples: Dover Housing Authority, Redden Gardens Apartments, Fairfield Gardens Apartments, etc.).



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.05.11 – 66**  
Resolution Re: Removal of Street Lighting

- 6) Other locations with roadway design considerations may exist. (example: sharp curves on moderate volume streets)

The scope of the review was **citywide**, in an effort to promote fairness across all six wards to the extent possible. It was noted that there is very little overall consistency in the current placement of street lights. Many neighborhoods currently have no street lighting at all, whereas other neighborhoods have street lights of varying types placed at various intervals.

Using the established criteria, City staff has identified a total of **829 street lights** citywide that are to be eliminated from the municipal inventory. This would represent an approximate **47% reduction** in street lights, saving the City approximately **\$101,900 per year**.

Of these 829 lights, 738 are standard overhead street light fixtures mounted on utility poles with spanning wires. The other 91 are best described as decorative post lamps. The post lamps are typically black in color, 15' or 20' in height and usually have underground wiring. The post lamps are billed by PSNH at a different rate and would also be more costly to remove.

City staff and PSNH representatives concur in recommending that if any street light is eliminated, the entire fixture should be removed to minimize the future potential for confusion. This represents an initial cost that may even exceed the first-year electricity savings. Accordingly, the realized savings would be over the long term.

Costs of removal include:

\$83,000 est. PSNH labor costs (approximately \$100 per light)

\$8,230 est. labor cost for traffic control provided by the City (1/2 hr per light at \$20 per hr)

PSNH representatives have stated that they are prepared to cooperate with the City of Dover in any kind of "Adopt a Light" initiative that allows for residents to assume direct responsibility for electricity costs. For example, the cost for the lights in many neighborhoods could be assumed by residential homeowners' associations (if existing) or by individual residents who opt to assume the cost as part of their monthly electric bill. This program would be best suited for neighborhoods with the decorative post lamps as described above, but could be applied anywhere else in the City. Residents or associations would be required to submit an affirmative statement to PSNH in order to assume the cost, and there would probably be a nominal one-time service charge to PSNH (currently \$14).

## The City of Dover - Unofficial Estimate \$ and Svgs for Removal of 829 Street Lights

<u>Size Code</u>	<u># Lights</u>	<u>Rate</u>	<u>Source</u>	<u>Wattage</u>	<u>Style</u>	<u>\$/Month</u>	<u>\$/Year/Size</u>
188	2	Rate 82	HPS	150	Roadway	\$ 18.15 \$	435.60
153	7	Rate 82	HPS	250	Roadway	\$ 22.92 \$	1,925.28
151	6	Rate 82	HPS	100	Roadway	\$ 14.64 \$	1,054.08
67	1	Rate 82	HPS	100	Post Top	\$ 14.64 \$	175.68
50	1	Rate 82	HPS	100	Roadway	\$ 14.64 \$	175.68
47	766	Rate 82	HPS	50	Roadway	\$ 10.06 \$	92,471.52
46	1	Rate 82	HPS	50	Suburban	\$ 10.06 \$	120.72
44	<u>45</u>	Rate 82	HPS	50	Post Top	\$ 10.06 \$	5,432.40
	<b>829</b>					<b>\$</b>	<b>101,790.96</b>

Note: The simple payback will be longer due to additonal \$ not shown

Cost that are not built in:

	Labor\$/Removal Assumptions	Estimated Labor \$	Simple Payback in Years:
Traffic Control			
Pole Removals	Option 1 \$100	\$82,900	0.81
Decorative Lights (Post Tops) Removals	Option 2 \$125	\$103,625	1.02
Storage	Option 3 \$150	\$124,350	1.22
Salvage			
Disposal			

If anyone has a more accurate \$/removal, replace one of the options above.

Ave \$/Yr	\$ 122.79
Ave\$/Mo/Removal	\$ 10.23

1LA82200  
 RUN DATE: 03/18/11  
 CYCLE MONTH: 02/11

PUBLIC SERVICE COMPANY  
 MUNICIPAL STREET LIGHTING  
 DOVER - CITY OF  
 DETAIL

INVENTORY LEDGER  
 8001064-01

RATE CLASS	SIZE CODE	S U M	STREET NAME	INSTALLATION DATE	POLE NUMBER	REPLACEI DATE	FIXTURE
82	47	M	ABBOTT ST	50787	1/51A	50609	1
82	47	M	ABBY SAWYER MEM HWY	103086	14/2	50609	1
82	47	M	ABBY SAWYER MEM HWY	103086	14/5	42909	1
82	47	M	ALLAN ST	100986	75/2C	51909	1
82	47	M	ALLAN ST	100986	75/2E	51309	1
82	47	M	APACHE ST	101086	77/4	51309	1
82	47	M	APACHE ST	101086	77/6	51309	1
82	47	M	APACHE ST (MOWHAWK DR)	101086	77/8	51309	1
82	47	M	APPLEVALE DR	81987	161/12	42409	1
82	47	M	APPLEVALE DR	81987	161/14	42409	1
82	47	M	APPLEVALE DR	81987	161/16	42409	1
82	47	M	APPLEVALE DR	81987	161/20	42409	1
82	47	M	APPLEVALE DR	81987	161/22	42409	1
82	47	M	ARBOR DR	111088	204/ 4	50409	1
82	47	M	ARCH ST	102588	404/ 3	51209	1
82	47	M	ARCH ST	102588	404/ 6	51209	1
82	47	M	ARCH ST	102588	404/11	51209	1
82	47	M	ARCOLA ST	20587	53/29B	51209	1
82	47	M	ASH ST	10887	603/12	50609	1
82	47	M	ASH ST	10887	608/12A	50609	1
82	47	M	ATLANTIC AVE	52887	120/ 2	51809	1
82	47	M	ATLANTIC AVE	60187	120/ 4S	51809	1
82	47	M	ATLANTIC AVE	60287	120/ 6	51809	1
82	47	M	ATLANTIC AVE	60287	120/11	51809	1
82	47	M	ATLANTIC AVE	60287	120/12S	51809	1
82	47	M	ATLANTIC AVE	60387	120/14	51809	1
82	47	M	AUBURN ST	101786	7/15A	51209	1
82	47	M	AUSTIN DR	111088	27/11	50409	1
82	47	M	AVON AVE	12287	4/79B	51209	1
82	47	M	AYERS LN	10106	171A/3	42409	1
82	47	M	BACK RD	111898	146/22	42409	1
82	47	M	BACK RIVER RD	110788	22/11	51007	1
82	47	M	BACK RIVER RD	110788	22/14	51007	1

82	47	M	BACK RIVER RD	110488	22/18	51007	1
82	47	M	BACK RIVER RD	110788	22/21	51007	1
82	47	M	BACK RIVER RD	110788	22/28	51007	1
82	47	M	BACK RIVER RD	110788	22/31	51007	1
82	47	M	BACK RIVER RD	110488	22/36	51007	1
82	47	M	BACK RIVER RD	110488	22/38	51007	1
82	47	M	BACK RIVER RD	30492	22/48	51007	1
82	47	M	BARRY ST	102086	65/3	43009	1
82	47	M	BARRY ST	102086	65/5	43009	1
82	47	M	BARRY ST	102086	65/7	43009	1
82	47	M	BARRY ST	102086	65/8A	43009	1
82	47	M	BAY VIEW RD	111588	213/ 3	43009	1
82	47	M	BAY VIEW RD	111588	213/ 6	43009	1
82	47	M	BAY VIEW RD	111588	213/13	43009	1
82	47	M	BEECH RD	73087	154/2	42709	1
82	47	M	BEECH RD	73087	154/4	42709	1
82	47	M	BELKNAP ST	102788	34/ 2	51309	1
82	47	M	BELKNAP ST	102788	34/11	51309	1
82	47	M	BELKNAP ST	102788	34/13	51309	1
82	47	M	BELLAMY RD	91988	302/ 3	43009	1
82	47	M	BELLAMY RD	91988	302/ 7	43009	1
82	47	M	BELLAMY RD	91988	302/05	43009	1
82	47	M	BELLAMY RD	91988	302/10	43009	1
82	47	M	BELLAMY RD	91988	302/12	43009	1
82	47	M	BELLAMY RD	91988	302/14	43009	1
82	47	M	BELLAMY RD	91988	302/16	43009	1
82	47	M	BELLAMY RD	91688	302/34	43009	1
82	47	M	BELLAMY RD	91688	302/39	43009	1
82	47	M	BELLAMY RD	91688	302/43	43009	1
82	47	M	BERKSHIRE LN	111088	209/2C	43009	1
82	47	M	BIRCH DR	110988	28/11	50409	1
82	47	M	BIRCH DR	110988	28/14	50409	1
82	47	M	BIRCH DR	110988	28/18	50409	1
82	47	M	BIRCH DR	110988	28/21	50409	1
82	47	M	BIRCHWOOD PL	110288	20/ 4	42409	1
82	47	M	BIRCHWOOD PL	110288	20/ 7	42409	1
82	47	M	BLACKWATER RD	100986	702/14	51409	1
82	47	M	BLACKWATER RD	100986	702/18	51409	1
82	151	M	BLACKWATER RD	62303	702/35	51409	1
82	151	M	BLACKWATER RD	70103	702/37	51409	1

82	47	M	BOSTON HARBOR RD	122887	173/ 3	42709	1
82	47	M	BOSTON HARBOR RD	122887	173/ 6	42709	1
82	47	M	BOSTON HARBOR RD	122887	173/ 7	42709	1
82	47	M	BOSTON HARBOR RD	122887	173/ 8	42709	1
82	47	M	BROOKLINE AVE	112309	53A/3	51209	1
82	47	M	BROWNING DR	71687	142A/10	83003	1
82	47	M	BROWNING DR	71687	142A/6	83003	1
82	47	M	BROWNING DR	71687	142A/8	83003	1
82	47	M	CATARACT AVE	92388	301/ 2	42909	1
82	47	M	CATARACT AVE	92388	301/ 4	42909	1
82	47	M	CATARACT AVE	92688	301/11	42909	1
82	47	M	CATARACT AVE	92688	301/15	42909	1
82	47	M	CEDARBROOK DR	20587	54/2	51209	1
82	47	M	CEDARBROOK DR	20587	54/5A	51209	1
82	47	M	CEDARBROOK DR	20587	54/8	51209	1
82	47	M	CHEROKEE ST	101086	77/3A-2	42309	1
82	47	M	CHEROKEE ST	101086	77/3A-4	42309	1
82	47	M	CHEROKEE ST	101086	77/3C	42309	1
82	47	M	CHESLEY ST	10887	602/26A	50609	1
82	47	M	CHEYENNE ST	100986	75/6C	51309	1
82	47	M	CLIFFORD ST	101988	38/1	51309	1
82	47	M	COCHECO ST	62387	119/24	50409	1
82	47	M	COCHECO ST	62387	119/28	50409	1
82	47	M	COCHECO ST	62387	119/33	50409	1
82	47	M	COLUMBUS AVE	81688	407/ 3	51109	1
82	47	M	COLUMBUS AVE	81888	407/ 8	51109	1
82	47	M	COLUMBUS AVE	81888	407/15	51109	1
82	47	M	COLUMBUS AVE	81888	407/17	51109	1
82	47	M	COMANCHE ST	101086	75/26	51309	1
82	47	M	COMANCHE ST	101086	75/29	51309	1
82	47	M	CONCORD WAY	90688	309/24C	51109	1
82	47	M	CONCORD WAY	90688	309/24E	51109	1
82	47	M	COOLIDGE AVE	41100	17/2	50509	1
82	47	M	COTE DR	121487	158/1	42709	1
82	47	M	COTE DR	121487	158/4	42709	1
82	47	M	COTE DR	121487	158/6	42709	1
82	47	M	COTE DR	121487	158/8	42709	1
82	47	M	COUNTRY CLUB ESTATES RD	62587	134/2	51809	1
82	47	M	COUNTRY CLUB ESTATES RD	80796	134/3	51809	1
82	47	M	COUNTRY CLUB ESTATES RD	82296	134/5	51809	1

82	47	M	COUNTRY CLUB ESTATES RD	62587	134/6	51809	1
82	47	M	COUNTRY CLUB ESTATES RD	61496	134/7	51809	1
82	47	M	COUNTRY CLUB ESTATES RD	80796	134/8	51809	1
82	47	M	COUNTY FARM CROSS RD	81688	59/13	42309	1
82	47	M	COUNTY FARM CROSS RD	81688	59/21	42309	1
82	47	M	COUNTY FARM CROSS RD	81288	59/25	42309	1
82	47	M	COUNTY FARM CROSS RD	81688	59/30	42309	1
82	47	M	COUNTY FARM CROSS RD	81688	59/34	42309	1
82	47	M	COUNTY FARM CROSS RD	81688	59/39	42309	1
82	47	M	COUNTY FARM RD	72988	5/85	42309	1
82	47	M	COUNTY FARM RD	72988	5/104	42309	1
82	47	M	COUNTY FARM RD	72988	5/124	42309	1
82	47	M	COURT ST	70987	142/ 5	42809	1
82	47	M	COURT ST	70987	142/11	42809	1
82	47	M	COURT ST	70987	142/14	42809	1
82	47	M	COURT ST	71087	142/17	42809	1
82	47	M	COURT ST	71487	142/22	42809	1
82	47	M	COURT ST	71487	142/28	42809	1
82	47	M	COURT ST	71487	142/31	42809	1
82	47	M	CRANBROOK LN	101386	711/ 2	51409	1
82	47	M	CRANBROOK LN	101386	711/ 7	51409	1
82	47	M	CRANBROOK LN	101386	711/ 9	51409	1
82	47	M	CRANBROOK LN	101386	711/11	51409	1
82	47	M	CRESCENT AVE	102086	61/2	50609	1
82	47	M	CRESCENT AVE	102086	61/5	50609	1
82	47	M	CRESCENT AVE	103001	61/9	50609	1
82	47	M	CRESTVIEW DR	102786	618/2	51209	1
82	47	M	CRESTVIEW DR	102786	618/4A	51209	1
82	47	M	CRESTVIEW DR	102786	618/6	51209	1
82	47	M	CROSBY RD	91488	3/100A	51109	1
82	47	M	CROSBY RD	91488	3/100C	51109	1
82	47	M	CROSBY RD	91488	3/100E	51109	1
82	153	M	CROSBY RD	91288	364A/4	51109	1
82	47	M	CUSHING RD (GERRISH RD)	121887	166/ 4	42809	1
82	47	M	CUSHING RD (GERRISH RD)	121887	166/ 8	42809	1
82	47	M	CUSHING RD (GERRISH RD)	121887	166/10	42809	1
82	47	M	CUSHING RD (GERRISH RD)	121887	166/12	42809	1
82	47	M	CUSHING ST	102788	48/ 2	51309	1
82	47	M	CUSHING ST	102788	48/ 7	51309	1
82	47	M	CUSHING ST	102788	48/10	51309	1

82	47	M	DANBURY LN	52787	120/8C	51809	1
82	47	M	DOVER NECK RD	72987	147/ 2	42409	1
82	47	M	DOVER NECK RD	72987	147/ 6	42409	1
82	47	M	DOVER NECK RD	72987	147/10	42409	1
82	47	M	DOVER NECK RD	72987	147/14	42409	1
82	47	M	DOVER NECK RD	72987	147/17	42409	1
82	47	M	DOVER NECK RD	72987	147/20	42409	1
82	47	M	DOVER NECK RD	72987	147/22	42409	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 3	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 10	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 16	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 20	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 23	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72387	146/ 26	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72487	146/ 29	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 37	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 42	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 46	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 51	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 55	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 63	61009	1
82	47	M	DOVER POINT BACK RD (BACK ROAD)	72787	146/ 70	61009	1
82	47	M	DOVER POINT BACK RD (MIDDLE ROAD)	72787	146/ 82	61009	1
82	47	M	DOVER POINT BACK RD (MIDDLE ROAD)	72787	146/ 89	61009	1
82	47	M	DOVER POINT BACK RD (MIDDLE ROAD)	72987	146/ 97	61009	1
82	47	M	DOVER PT RD	81987	1/182	51007	1
82	47	M	DOVER PT RD	82087	1/185	51007	1
82	47	M	DOVER PT RD	82087	1/187	51007	1
82	47	M	DOVER PT RD	82087	1/190	51007	1
82	47	M	DOVER PT RD	82087	1/193	51007	1
82	47	M	DOVER PT RD	122887	1/199	51007	1
82	47	M	DOVER PT RD	82087	1/204	51007	1
82	47	M	DOVER PT RD	82087	1/208	51007	1
82	47	M	DOVER PT RD	82087	1/224	51007	1
82	47	M	DOVER PT RD	82187	1/233	51007	1
82	47	M	DOVER PT RD	82187	1/243	51007	1
82	47	M	DOVER PT RD	82187	1/248	51007	1
82	47	M	DOVER PT RD	82187	1/251	51007	1
82	47	M	DOVER PT RD	82187	1/253	51007	1
82	47	M	DOVER PT RD	82187	1/256	51007	1

82	47	M	DOVER PT RD	82187	1/260	51007	1
82	47	M	DOVER PT RD	82187	1/263	51007	1
82	47	M	DOVER PT RD	10411	1/265		1
82	47	M	DOVER PT RD	83187	1/268	51007	1
82	47	M	DOVER PT RD	83187	1/271	51007	1
82	47	M	DOVER PT RD	90387	1/298	51007	1
82	47	M	DOVER PT RD	12407	1/301	51007	1
82	47	M	DOVER PT RD	90487	1/304	51007	1
82	47	M	DOVER PT RD	90487	1/321	51007	1
82	47	M	DOVER PT RD	90487	1/324	51007	1
82	47	M	DOVER PT RD	121587	1/330	51007	1
82	47	M	DOVER PT RD	121587	1/333	51007	1
82	188	M	DOVER PT RD	122287	1/336	51007	1
82	47	M	DOVER PT RD	121487	1/355	51007	1
82	151	M	DOVER PT RD	121487	1/364	51007	1
82	188	M	DOVER PT RD	122287	1/369	51007	1
82	47	M	DOVER PT RD	122287	1/374	51007	1
82	47	M	DOVER PT RD	122287	1/378	51007	1
82	47	M	DOVER PT RD	122287	1/384	51007	1
82	47	M	DREW RD	111488	211/ 4	50409	1
82	47	M	DREW RD	111488	211/ 7	50409	1
82	47	M	DREW RD	111488	211/ 9	50409	1
82	47	M	DREW RD	111488	211/11	50409	1
82	47	M	DURHAM RD	92788	2/21	52609	1
82	47	M	DURHAM RD	92788	2/23	52609	1
82	47	M	DURHAM RD	92788	2/29	52609	1
82	47	M	DURHAM RD	11201	2/33	52609	1
82	47	M	DURHAM RD	92888	2/39	52609	1
82	47	M	DURHAM RD	92888	2/41	52609	1
82	47	M	DURHAM RD	92888	2/43	52609	1
82	47	M	DURHAM RD	92888	2/53	52609	1
82	47	M	DURHAM RD	92788	2/59	52609	1
82	47	M	DURHAM RD	101488	2/62	52609	1
82	47	M	DURHAM RD	101488	2/65	52609	1
82	47	M	DURHAM RD	101788	2/68	52609	1
82	47	M	DURHAM RD	101788	2/71	52609	1
82	47	M	EARLE ST	111588	7/23B	51409	1
82	47	M	ELA ST	120986	103/9A	50509	1
82	47	M	ELLIOTT PK RD	81787	164/ 2	42309	1
82	188	M	ELLIOTT PK RD	10106	164/ 5	42309	1

82	47	M	ELLIOTT PK RD	81787	164/ 9	42309	1
82	47	M	ELM ST	110288	32/ 2	42909	1
82	47	M	ELM ST	110288	32/ 7	42909	1
82	47	M	ELM ST	110288	32/10	42909	1
82	47	M	ELMVIEW CIR	71487	143/2	42909	1
82	47	M	ELMVIEW CIR	71487	143/4	42909	1
82	47	M	ELMVIEW CIR	71487	143/6	42909	1
82	47	M	ELMVIEW CIR	71487	143/8	42909	1
82	47	M	ELMWOOD AVE	52887	131/6	50409	1
82	47	M	ELMWOOD AVE	52887	131/8	50409	1
82	151	M	ESSEX ST	51887	123/3	42309	1
82	47	M	EVANS DR	90287	1/278D	42409	1
82	47	M	FAIRFIELD DR	91988	300/2C	42909	1
82	47	M	FAIRVIEW AVE	52787	132/3	50409	1
82	47	M	FAIRWAY DR	32989	120/ 2	50409	1
82	47	M	FAIRWAY DR	110999	120/ 3	50409	1
82	47	M	FAIRWAY DR	110999	120/ 4	50409	1
82	47	M	FAIRWAY DR	32989	120/ 5	50409	1
82	47	M	FAIRWAY DR	32989	120/ 6	50409	1
82	47	M	FEDERAL ST	72087	149/7B	42809	1
82	47	M	FISHER ST	102888	37/ 2	42909	1
82	47	M	FISHER ST	103188	37/ 7	42909	1
82	47	M	FISHER ST	103188	37/13	42909	1
82	47	M	FISHER ST	103188	37/14	42909	1
82	47	M	FLORAL AVE	112486	18/2	50509	1
82	47	M	FLORENCE ST	120986	19/2	50509	1
82	48	M	FLORENCE ST	20106	19/5	50509	1
82	47	M	FLORENCE ST	120986	19/9	50509	1
82	47	M	FOREST ST	51587	121/ 5	51809	1
82	47	M	FOREST ST	51587	121/ 7	51809	1
82	47	M	FOREST ST	51887	121/11	51809	1
82	47	M	FOURTH ST	12787	53/21	51007	1
82	47	M	FOURTH ST	12787	53/23	51007	1
82	47	M	FOURTH ST	101095	53/25	51007	1
82	47	M	FOURTH ST	10106	53/31	51007	1
82	47	M	FRENCH CROSS RD	82388	410/ 4	51109	1
82	47	M	FRENCH CROSS RD	82388	410/ 7	51109	1
82	47	M	GAGE ST	101686	7/21B	51409	1
82	47	M	GARRISON RD	111088	24/ 1	50409	1
82	47	M	GARRISON RD	111088	24/ 4	50409	1

82	47	M	GARRISON RD	111088	24/12	50409	1
82	47	M	GARRISON RD	111088	24/23	50409	1
82	47	M	GARRISON RD	111088	24/25	50409	1
82	47	M	GILMAN ST	102386	12/4	50609	1
82	47	M	GILMAN ST	102386	12/5	50609	1
82	47	M	GLENCREST AVE	102186	63/1	51609	1
82	47	M	GLENCREST AVE	102186	63/4	51609	1
82	47	M	GLENCREST AVE	40999	63/7	51609	1
82	47	M	GLENWOOD AVE	102086	6/2	51109	1
82	47	M	GLENWOOD AVE	102086	6/13	51109	1
82	47	M	GLENWOOD AVE	102786	6/26	51109	1
82	47	M	GLENWOOD AVE	102786	6/32	51109	1
82	47	M	GLENWOOD AVE	102786	6/35	51109	1
82	47	M	GLENWOOD AVE	102786	6/40	51109	1
82	47	M	GROVE ST	12987	604/15	50609	1
82	47	M	GROVE ST	12987	604/18	50609	1
82	47	M	GROVE ST	12987	604/21	50609	1
82	47	M	GROVE ST	13087	604/23	50609	1
82	47	M	GROVE ST	13087	604/25	50609	1
82	47	M	GROVE ST	13087	604/28	50609	1
82	47	M	GROVE ST	13087	604/30	50609	1
82	47	M	GROVE ST	13087	604/32	50609	1
82	47	M	GULF RD	60387	120/20	51809	1
82	47	M	GULF RD	60387	120/28	51809	1
82	47	M	GULF RD	60387	120/31	51809	1
82	47	M	GULF RD	60387	120/34	51809	1
82	47	M	GULF RD	60387	120/48	51809	1
82	47	M	GULF RD	21191	120/56	51809	1
82	47	M	GULF RD	21191	120/59	51809	1
82	47	M	HALL ST	102386	11/5	50609	1
82	47	M	HAMILTON ST	102788	35/2	42409	1
82	47	M	HAMILTON ST	102788	35/4	42409	1
82	47	M	HANSON AVE (SAMUEL HANSON AVE)	71687	145/2	52109	1
82	47	M	HANSON AVE (SAMUEL HANSON AVE)	71687	145/4	52109	1
82	47	M	HANSON AVE (SAMUEL HANSON AVE)	71687	145/6	52109	1
82	47	M	HARTSWOOD RD	91988	300/ 5	42909	1
82	47	M	HAWTHORNE RD	22798	162/2	51007	1
82	47	M	HAWTHORNE RD	81787	162/5	51007	1
82	47	M	HAWTHORNE RD	81787	162/7	51007	1
82	47	M	HAYES LN	73087	170/12	42409	1

82	47	M	HAYES LN	73087	170/14	42409	1
82	47	M	HENRY LAW AVE	70887	138/16	42809	1
82	47	M	HENRY LAW AVE	70887	138/19	42809	1
82	47	M	HENRY LAW AVE	70987	138/32	42809	1
82	47	M	HENRY LAW AVE	70987	138/42	42809	1
82	47	M	HIGHLAND ST	20687	405/4	50509	1
82	47	M	HIGHLAND ST	20687	405/6	50509	1
82	47	M	HILLCREST DR	103186	609/ 2	50609	1
82	47	M	HILLCREST DR	103186	609/ 5B	50609	1
82	47	M	HILLCREST DR	103186	609/ 5C	50609	1
82	47	M	HILLCREST DR	103186	609/ 6	50609	1
82	47	M	HILLCREST DR	122286	609/ 9	50609	1
82	47	M	HILLCREST DR	111486	609/11	50609	1
82	47	M	HILTON RD	121487	1/350A	42709	1
82	47	M	HILTON RD	121487	1/350B	42709	1
82	47	M	HORNE ST	102286	608/ 7	51809	1
82	47	M	HORNE ST	102286	608/14	51809	1
82	47	M	HORNE ST	102386	608/18	51809	1
82	47	M	HORNE ST	102386	608/29	51809	1
82	47	M	HORNE ST	102386	608/32	51809	1
82	47	M	HOUGH ST	11287	605/ 5	42309	1
82	47	M	HOUGH ST	11287	605/12	42309	1
82	47	M	HOUGH ST	11087	605/17	42309	1
82	47	M	HUBBARD RD	70292	142/38A	42809	1
82	47	M	HULL AVE	112086	610/2	50609	1
82	47	M	HULL AVE	112086	610/4	50609	1
82	47	M	HULL AVE	112086	610/7	50609	1
82	47	M	INDUSTRIAL PARK RD	91488	305/ 2	51109	1
82	47	M	INDUSTRIAL PARK RD	91488	305/ 4X	51109	1
82	47	M	INDUSTRIAL PARK RD	91488	305/ 6	51109	1
82	47	M	INDUSTRIAL PARK RD	91488	305/ 8	51109	1
82	47	M	INDUSTRIAL PARK RD	91488	305/ 9	51109	1
82	47	M	INDUSTRIAL PARK RD	91488	305/10	51109	1
82	153	M	INDUSTRIAL PARK RD	10106	305/15BS	51109	1
82	47	M	JAMES ST	111088	22/44B	50409	1
82	47	M	JAMES ST	111088	22/46C	50409	1
82	47	M	KELLEY DR	110988	205/1	43009	1
82	47	M	KELLEY DR	110988	205/3	43009	1
82	47	M	KELLEY DR	110988	205/5	43009	1
82	47	M	KENNEDY CIR	12287	53/33B	51209	1

82	47	M	KENT AVE	110488	160/4	42409	1
82	47	M	KNOX MARSH RD	92188	303/ 8	52109	1
82	47	M	KNOX MARSH RD	10106	303/22	52109	1
82	47	M	KNOX MARSH RD	10106	303/26	52109	1
82	47	M	KNOX MARSH RD	92288	303/32	52109	1
82	47	M	KNOX MARSH RD	92288	303/47	52109	1
82	47	M	KNOX MARSH RD	50504	303/52	52109	1
82	47	M	KNOX MARSH RD	92288	303/64	52109	1
82	47	M	LAKE ST	111588	7/19A	42209	1
82	47	M	LEXINGTON ST	102588	400/ 2	51209	1
82	47	M	LEXINGTON ST	102688	400/ 8	51209	1
82	47	M	LEXINGTON ST	102688	400/11	51209	1
82	47	M	LINDA AVE	111088	27/4	50409	1
82	47	M	LITTLEWORTH RD (OLD)	91488	3/43	51909	1
82	47	M	LITTLEWORTH RD (OLD)	91488	3/48	51909	1
82	47	M	LITTLEWORTH RD (OLD)	91488	3/50	51909	1
82	188	M	LITTLEWORTH RD	31993	3/52	51909	1
82	47	M	LITTLEWORTH RD	91688	3/63	51909	1
82	47	M	LITTLEWORTH RD	91688	3/66	51909	1
82	47	M	LITTLEWORTH RD	91688	3/74	51909	1
82	47	M	LITTLEWORTH RD	91688	3/78	51909	1
82	47	M	LITTLEWORTH RD	91688	3/85	51909	1
82	47	M	LITTLEWORTH RD	91688	3/92	51909	1
82	47	M	LITTLEWORTH RD	90788	3/96	51909	1
82	47	M	LITTLEWORTH RD	90788	3/103	51909	1
82	47	M	LITTLEWORTH RD	90788	3/106	51909	1
82	47	M	LITTLEWORTH RD	90888	3/114	51909	1
82	47	M	LITTLEWORTH RD	90888	3/118	51909	1
82	47	M	LITTLEWORTH RD	10106	3/122	51909	1
82	47	M	LITTLEWORTH RD	90888	3/133	51909	1
82	47	M	LITTLEWORTH RD	90888	3/135	51909	1
82	47	M	LITTLEWORTH RD	90888	3/139	51909	1
82	47	M	LOCKE ST	71509	151/3	42809	1
82	47	M	LONG HILL RD	100886	73/ 4	51309	1
82	47	M	LONG HILL RD	100886	73/10	51309	1
82	47	M	LONG HILL RD	100886	73/19	51309	1
82	47	M	LONG HILL RD	100886	73/25	51309	1
82	47	M	LONG HILL RD	100886	73/27	51309	1
82	47	M	LONG HILL RD	100886	73/29	51309	1
82	47	M	LONG HILL RD	100886	73/36	51309	1

82	47	M	LONG HILL RD	100886	73/37X	51309	1
82	47	M	LONG HILL RD EXT (SANDY LN)	100886	74/2	51309	1
82	47	M	LONG HILL RD EXT (SANDY LN)	100886	74/4	51309	1
82	47	M	LONGMEADOW RD	73087	154/7	42409	1
82	47	M	LONGMEADOW RD	73087	154/9	42409	1
82	47	M	LOWELL AVE	10887	69/4	50409	1
82	47	M	MAPLE ST	11687	606/ 3	50609	1
82	47	M	MAPLE ST	101998	606/ 5	50609	1
82	47	M	MAPLE ST	112309	606/ 9	50609	1
82	47	M	MAPLE ST	11687	606/11	50609	1
82	47	M	MAPLE ST	11987	606/13	50609	1
82	47	M	MAPLEWOOD AVE	101386	712/3	51409	1
82	47	M	MAPLEWOOD AVE	101386	712/6	51409	1
82	47	M	MAST RD (LEATHERS LANE)	110788	23/ 3	43009	1
82	47	M	MAST RD	110788	23/ 7	43009	1
82	47	M	MAST RD	110788	23/ 9	43009	1
82	47	M	MAST RD	110788	23/13	43009	1
82	47	M	MAST RD	110101	23/18	43009	1
82	47	M	MAST RD	110788	23/26	43009	1
82	47	M	MAST RD	32101	23/29	43009	1
82	47	M	MAST RD	110788	23/32	43009	1
82	47	M	MAST RD	110788	23/35	43009	1
82	47	M	MAST RD	110788	23/37	43009	1
82	47	M	MCKENNA ST	111088	24/13A	50409	1
82	47	M	MCKENNA ST	111088	24/13C	50409	1
82	47	M	MERIDIAN DR	111088	202/6C	50409	1
82	47	M	MIDDLE RD	72287	142/41	42809	1
82	47	M	MIDDLE RD	101601	142/45	42809	1
82	47	M	MIDDLE RD	72287	142/50	42809	1
82	47	M	MIDDLE RD	12291	142/54	42809	1
82	47	M	MIDDLE RD	72287	142/58	42809	1
82	47	M	MIDDLE RD	72287	142/67	42809	1
82	47	M	MIDDLE RD	72287	142/72	42809	1
82	47	M	MIDDLE RD	72287	142/78	42809	1
82	47	M	MIDDLE RD	110488	146/104	42809	1
82	47	M	MIDDLE RD	110488	155/2	42809	1
82	47	M	MIDDLEBROOK RD	81787	161/ 2	42409	1
82	47	M	MIDDLEBROOK RD	80191	161/ 4	42409	1
82	47	M	MIDDLEBROOK RD	81787	161/ 9	42409	1
82	47	M	MILK ST	11387	1/88A	50609	1

82	47	M	MORIN ST	101786	1/18B	51809	1
82	47	M	MORIN ST	101786	1/18D	51809	1
82	47	M	MORNINGSIDE DR	111088	202/7	43009	1
82	47	M	MT VERNON ST	10587	602/ 2	50609	1
82	47	M	MT VERNON ST	10587	602/ 7	50609	1
82	47	M	MT VERNON ST	10587	602/11	50609	1
82	47	M	MT VERNON ST	10587	602/14	50609	1
82	47	M	MT VERNON ST	102199	602/22	50609	1
82	47	M	MT VERNON ST	20392	602/24	50609	1
82	47	M	MT VERNON ST	10887	602/28	50609	1
82	188	M	MT VERNON ST	20106	602/32	50609	1
82	47	M	NEW BELLAMY LN	101609	171/ 3	52609	1
82	47	M	NEW ROCHESTER RD	101786	7/27	52609	1
82	47	M	NEW ROCHESTER RD	101786	7/36	52609	1
82	47	M	NEWTON ST	101686	7/13B	51409	1
82	47	M	NILES ST	70187	138/21C	42809	1
82	47	M	NUTE RD	122187	169/3	42909	1
82	47	M	NUTE RD	122187	169/5	42909	1
82	47	M	NUTE RD	61291	169/7	42909	1
82	47	M	OAK HILL DR	111009	66/ 8	50609	1
82	47	M	OAK HILL DR	102186	66/10	50609	1
82	47	M	OAK HILL DR	102186	66/12	50609	1
82	47	M	OAK ST	72088	15/ 4	51909	1
82	47	M	OAK ST	72088	15/ 6	51909	1
82	47	M	OAK ST	72588	15/11A	51909	1
82	47	M	OAK ST	72588	15/14	51909	1
82	47	M	OAK ST	72688	709/151	51909	1
82	47	M	OAK ST	72888	709/154	51909	1
82	47	M	OLD COLONY RD	121887	166/2B	42709	1
82	47	M	OLD COLONY RD	121887	166/2D	42709	1
82	47	M	OLD DOVER POINT RD	121587	165/ 1	42709	1
82	47	M	OLD DOVER POINT RD	121587	165/ 7	42709	1
82	47	M	OLD DOVER POINT RD	121587	165/10	42709	1
82	47	M	OLD GARRISON RD	111588	212/7	43009	1
82	47	M	OLD ROCHESTER RD	101586	71/ 2	51909	1
82	47	M	OLD ROCHESTER RD	101586	71/11	51909	1
82	47	M	OLD ROCHESTER RD	101586	71/24	51909	1
82	47	M	OLD ROCHESTER RD	100686	72/11	51909	1
82	47	M	OLD ROCHESTER RD	70210	72/16		1
82	47	M	OLD STAGE RD	92388	306/ 2	51109	1

82	47	M	OLD STAGE RD	92388	306/ 5	51109	1
82	47	M	OX BOW LN	72088	71/15B	51409	1
82	47	M	PAGE AVE	72088	68/2	51609	1
82	47	M	PAGE AVE	72088	68/4	51609	1
82	47	M	PARKER ST	101988	36/10B	42909	1
82	47	M	PARTRIDGE LN	110888	206A/ 2	43009	1
82	47	M	PARTRIDGE LN	110888	206A/ 4	43009	1
82	47	M	PARTRIDGE LN	110888	206A/ 6	43009	1
82	47	M	PEARL ST	120986	103/ 6	50509	1
82	47	M	PEARL ST	111009	103/12	50509	1
82	47	M	PEARSON DR	121587	172/2	42409	1
82	47	M	PEARSON DR	121587	172/4	42409	1
82	47	U M	PENNY LN	92986	138/38-T19	42809	1
82	47	M	PHILIP ST	100986	73/7B	51309	1
82	47	M	PINECREST LN	101686	10/2	51409	1
82	47	M	PINEVIEW DR	121587	1/332B	42709	1
82	47	M	PINEVIEW DR	121587	1/332E	42709	1
82	47	M	PISCATAQUA RD	111488	22/ 65	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 68	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 75	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 78	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 82	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 87	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 90	50409	1
82	47	M	PISCATAQUA RD	32796	22/ 96	50409	1
82	47	M	PISCATAQUA RD	111488	22/ 99	50409	1
82	47	M	PISCATAQUA RD	111488	22/101	50409	1
82	47	M	PISCATAQUA RD	111488	22/104	50409	1
82	47	M	PISCATAQUA RD	111488	22/110	50409	1
82	47	M	PORTLAND AVE	52787	118/12	61009	1
82	47	M	PORTLAND AVE	52287	118/20	61009	1
82	47	M	PORTLAND AVE	52287	118/24	61009	1
82	47	M	PORTLAND AVE	52287	118/30	61009	1
82	47	M	PORTLAND AVE	52287	118/32	61009	1
82	47	M	PROGRESS DR	113009	303/43D	51909	1
82	47	M	PROGRESS DR	92388	303/43F	51909	1
82	47	M	PROSPECT ST	20587	406/ 2	51209	1
82	47	M	PROSPECT ST	20587	406/ 4	51209	1
82	47	M	PROSPECT ST	20387	406/ 6	51209	1
82	47	M	PROSPECT ST	20387	406/ 8	51209	1

82	47	M	PROSPECT ST	20387	406/10	51209	1
82	47	M	PROSPECT ST	20387	406/12B	51209	1
82	47	M	PROSPECT ST	20287	406/14	51209	1
82	47	M	RABBIT RD	111588	212/5	43009	1
82	47	M	RAINBOW DR	110888	206/24B	43009	1
82	47	M	REDDEN ST	102186	607/3	50609	1
82	47	M	REDDEN ST	102186	607/6	50609	1
82	47	M	REDDEN ST	102186	607/9	50609	1
82	47	M	REDDEN ST	102186	608/15B	50609	1
82	47	M	REDDEN ST EXT	102286	66/ 3	50609	1
82	47	M	REDDEN ST EXT	112601	66/16	50609	1
82	47	M	RENAUD AVE	73087	170/2	42409	1
82	47	M	RENAUD AVE	73087	170/4	42409	1
82	47	M	RICHARDSON DR	110488	307/2	51109	1
82	47	M	RICHARDSON DR	110488	307/5	51109	1
82	47	M	RICHARDSON DR	110488	307/7	51109	1
82	47	M	RICHARDSON DR	110488	307/9	51109	1
82	47	M	RICHMOND ST	102588	402/1	51209	1
82	47	M	RICHMOND ST	102588	402/3	51209	1
82	47	M	RIVERDALE AVE	111088	26/ 7	50409	1
82	47	M	RIVERDALE AVE	111088	26/11	50409	1
82	47	M	RIVERDALE AVE	111088	26/16	50409	1
82	47	M	RIVERDALE AVE	111088	26/18	50409	1
82	47	M	RIVERSIDE DR	31799	156/ 6	42409	1
82	47	M	RIVERSIDE DR	90710	156/ 8		1
82	47	M	RIVERSIDE DR	90287	156/12	42409	1
82	47	M	ROBERTA DR	30689	1/317D	42709	1
82	47	M	ROBERTA DR	30689	1/317E	42709	1
82	47	M	ROBERTS RD	90487	157/1	42709	1
82	47	M	ROBERTS RD	90487	157/2	42709	1
82	47	M	ROBERTS RD	90487	157/3	42709	1
82	47	M	ROBERTS RD	90487	157/4	42709	1
82	47	M	ROBERTS RD	90487	157/5	42709	1
82	47	M	ROBINWOOD AVE	110888	208/1	43009	1
82	47	M	ROBINWOOD AVE	110888	208/4	43009	1
82	47	M	ROGERS ST	52087	122/5	50409	1
82	47	M	ROGERS ST	52087	122/8	50409	1
82	47	M	ROOSEVELT AVE	102286	601/3	50609	1
82	47	M	ROOSEVELT AVE	102286	601/5	50609	1
82	47	M	ROOSEVELT AVE	102286	601/8	50609	1

82	47	M	RUTLAND ST	101788	36/ 2	42909	1
82	47	M	RUTLAND ST	101788	36/ 4	42909	1
82	47	M	RUTLAND ST	101888	36/ 8	42909	1
82	47	M	RUTLAND ST	101988	36/14	42909	1
82	47	M	RUTLAND ST	92688	36/25	42909	1
82	47	M	RUTLAND ST	92788	36/27	42909	1
82	47	M	S PINE ST	72087	150/5	42909	1
82	47	M	SALEM AVE	81987	161/19B	42409	1
82	47	M	SHADY LN	111088	201/3	50409	1
82	47	M	SHADY LN	111088	201/6	50409	1
82	47	M	SHAMROCK LN	62007	170/6B	42410	1
82	47	M	SHAMROCK LN	110488	20/9A	42410	1
82	47	M	SHAWNEE LN	101086	75/ 8	51309	1
82	47	M	SHAWNEE LN	101386	75/10	51309	1
82	47	M	SHAWNEE LN	101386	75/12	51309	1
82	47	M	SHAWNEE LN	101386	75/14	51309	1
82	47	M	SHAWNEE LN	101386	75/16	51309	1
82	47	M	SHERMAN ST	30188	7/17B	51509	1
82	188	M	SILVER ST	103188	3/19	52110	1
82	151	M	SILVER ST	102088	3/22	52110	1
82	151	M	SILVER ST	102188	3/28	52109	1
82	151	M	SILVER ST	102188	3/32	52109	1
82	188	M	SIXTH ST	11487	5/4	52709	1
82	47	M	SIXTH ST	80888	5/15	52709	1
82	47	M	SIXTH ST	80888	5/17	52709	1
82	47	M	SIXTH ST	80888	5/18	52709	1
82	47	M	SIXTH ST	80988	5/21	52709	1
82	47	M	SIXTH ST	80988	5/23	52709	1
82	47	M	SIXTH ST	80988	5/27	52709	1
82	47	M	SIXTH ST	80988	5/29	52709	1
82	47	M	SIXTH ST	80988	5/33	52709	1
82	47	M	SIXTH ST	80988	5/36	52709	1
82	47	M	SIXTH ST	81088	5/39	52709	1
82	47	M	SIXTH ST	81088	5/44	52709	1
82	47	M	SIXTH ST	81188	5/54	52709	1
82	47	M	SIXTH ST	81188	5/57	52709	1
82	47	M	SIXTH ST	81188	5/61	52709	1
82	47	M	SIXTH ST	81188	5/65	52709	1
82	47	M	SIXTH ST	81188	5/69	52709	1
82	47	M	SIXTH ST	81188	5/77	52709	1

82	47	M	SIXTH ST	81188	58/ 3	52709	1
82	47	M	SIXTH ST	81188	58/10	52709	1
82	47	M	SIXTH ST	81288	58/20	52709	1
82	47	M	SIXTH ST	81288	58/24	52709	1
82	47	M	SIXTH ST	81288	58/28	52709	1
82	47	M	SIXTH ST	81288	58/32	52709	1
82	47	M	SIXTH ST	81288	58/37	52709	1
82	47	M	SIXTH ST	81288	58/54	52709	1
82	47	M	SMITH RD (EMMET RD)	110488	20/2C	42409	1
82	47	M	SNOWS CT	20287	53/18B	51209	1
82	47	M	SNOWS CT	20287	53/18D	51209	1
82	47	M	SPRING ST	80587	1/141A	42909	1
82	47	M	SPRUCE DR	82809	218/6	43009	1
82	47	M	SPRUCE DR	110888	218/8	43009	1
82	47	M	SPRUCE LN	110888	206/ 2	43009	1
82	47	M	SPRUCE LN	110888	206/ 4	43009	1
82	47	M	SPRUCE LN	110888	206/ 7	43009	1
82	47	M	SPRUCE LN	110988	206/21	43009	1
82	47	M	SPRUCE LN	110988	206/26	43009	1
82	47	M	SPRUCE LN	110988	206/41	43009	1
82	47	M	SPRUCE LN	110988	206/46	43009	1
82	47	M	SPRUCE LN	110988	206/49	43009	1
82	47	M	SPRUCE LN	110988	206/51	43009	1
82	47	M	SPUR RD	122187	168/ 4B	51007	1
82	47	M	SPUR RD	122187	168/15	51007	1
82	47	M	SPUR RD	122187	168/18	51007	1
82	47	M	SPUR RD	122187	168/21	51007	1
82	47	M	SPUR RD	10106	168/29	51007	1
82	47	M	SPUR RD	122287	171/10	51007	1
82	47	M	SPUR RD	122287	171/15	51007	1
82	47	M	SPUR RD	122287	171/18	51007	1
82	47	M	SPUR RD	122187	171/22	51007	1
82	47	M	STRAFFORD RD	100786	713/ 1X	51409	1
82	47	M	STRAFFORD RD	100786	713/ 7	51409	1
82	47	M	STRAFFORD RD	100786	713/10	51409	1
82	47	M	STRAFFORD RD	100786	713/12	51409	1
82	47	M	SUMMER ST	102788	33/ 2	42909	1
82	47	M	SUMMER ST	102888	33/ 9	42909	1
82	47	M	SUMNER DR	92288	303/41B	51909	1
82	47	M	SUNSET DR	91988	325/ 4	42909	1

82	47	M	SUNSET DR	91988	325/ 6	42909	1
82	47	M	TANGLEWOOD DR	111088	209/ 4	43009	1
82	47	M	TANGLEWOOD DR	111088	209/ 6	43009	1
82	47	M	TANGLEWOOD DR	111088	209/ 8	43009	1
82	47	M	TENNYSON AVE	71487	142A/2	42809	1
82	47	M	TENNYSON AVE	71487	142A/4	42809	1
82	47	M	TENNYSON AVE	71487	142A/5A	42809	1
82	47	M	TENNYSON AVE	91396	142A/5B	42809	1
82	188	M	TOFTREE LN	82587	399/1A- 1	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 3	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 5	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 6	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 7	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 8	42409	1
82	47	M	TOFTREE LN	82587	399/1A- 9	42409	1
82	47	M	TOFTREE LN	82687	399/1A-10	42409	1
82	47	M	TOFTREE LN	82687	399/1A-11	42409	1
82	47	M	TOFTREE LN	82687	399/1A-12	42409	1
82	47	M	TOFTREE LN	82687	399/1A-13	42409	1
82	47	M	TOFTREE LN	82787	399/1A-14	42409	1
82	47	M	TOFTREE LN	82787	399/1A-15	42409	1
82	47	M	TOFTREE LN	82787	399/1A-17	42409	1
82	47	M	TOFTREE LN	83187	399/1A-18	42409	1
82	47	M	TOFTREE LN	83187	399/46	42409	1
82	47	M	TOLEND RD	81888	4/86	51007	1
82	47	M	TOLEND RD	81988	4/90	51007	1
82	47	M	TOLEND RD	81988	4/93	51007	1
82	47	M	TOLEND RD	81988	4/102	51007	1
82	47	M	TOLEND RD	82288	4/107	51007	1
82	47	M	TOLEND RD	82288	4/110	51007	1
82	47	M	TOLEND RD	82288	4/114	51007	1
82	47	M	TOLEND RD	82288	4/118	51007	1
82	47	M	TOLEND RD	82288	4/122	51007	1
82	47	M	TOLEND RD	82288	4/126	51007	1
82	47	M	TOLEND RD	82288	4/129	51007	1
82	47	M	TOLEND RD	82288	4/133	51007	1
82	47	M	TOLEND RD	82288	4/140	51007	1
82	47	M	TOLEND RD	82288	4/143S	51007	1
82	47	M	TOLEND RD	10510	4/148		1
82	47	M	TOLEND RD	112388	4/151	51007	1

82	47	M	TOLEND RD	82288	4/161	51007	1
82	47	M	TOLEND RD	82288	4/166	51007	1
82	47	M	TOLEND RD	82388	4/169	51007	1
82	47	M	TOWLE AVE	102188	3/25C	51309	1
82	47	M	TUTTLE LN	73087	148/ 3	42409	1
82	47	M	TUTTLE LN	72987	148/11	42409	1
82	47	M	UNION ST	71687	149/2	42809	1
82	47	M	UNION ST	71687	149/3	42809	1
82	47	M	UPPER FACTORY RD	81988	408/1	51809	1
82	47	M	UPPER FACTORY RD	81988	408/2X	51809	1
82	47	M	UPPER FACTORY RD	81988	408/4	51809	1
82	47	M	UPPER FACTORY RD	81988	408/6	51809	1
82	47	M	VARNEY RD	100686	704/ 4	51309	1
82	47	M	VARNEY RD	100786	704/ 8	51309	1
82	47	M	VARNEY RD	100786	704/14	51309	1
82	47	M	VARNEY RD	100786	704/18	51309	1
82	47	M	VARNEY RD	100786	704/21	51309	1
82	47	M	W CONCORD ST	102588	403/1A	51209	1
82	47	M	W CONCORD ST	102588	403/5	51209	1
82	47	M	WALLINGFORD ST	70187	137A/2	42809	1
82	151	M	WALLINGFORD ST	70187	137A/4	42809	1
82	151	M	WASHINGTON ST	122986	4/40	51007	1
82	151	M	WASHINGTON ST	20687	4/44A-1	51007	1
82	151	M	WASHINGTON ST	20387	4/48	51007	1
82	47	M	WASHINGTON ST	12287	4/54	51007	1
82	47	M	WASHINGTON ST	12187	4/57	51007	1
82	47	M	WASHINGTON ST	12287	4/61	51007	1
82	47	M	WASHINGTON ST	12187	4/67	51007	1
82	47	M	WASHINGTON ST	12187	4/72	51007	1
82	47	M	WATSON LN (SOUTH WATSON LN)	73187	153/3	42909	1
82	47	M	WATSON LN (SOUTH WATSON LN)	73187	153/6	42909	1
82	47	M	WATSON RD	81688	409/ 3	51109	1
82	47	M	WATSON RD	81688	409/ 8	51109	1
82	47	M	WATSON RD	81688	409/12	51109	1
82	47	M	WATSON RD	71408	409/16	51109	1
82	47	M	WATSON RD	81688	409/23	51109	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	151/5	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	152/2	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	152/4	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	152/6	51809	1

82	47	M	WATSON ST (EAST WATSON ST)	73187	153/ 9	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	153/11	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	153/13	51809	1
82	47	M	WATSON ST (EAST WATSON ST)	73187	153/15	51809	1
82	47	M	WEDGEWOOD RD	102886	67/3A	51209	1
82	47	M	WEDGEWOOD RD	102886	67/3C	51209	1
82	47	M	WELLINGTON AVE	100786	714/2	51409	1
82	47	M	WESTWOOD CIR	82388	309/ 2	51109	1
82	47	M	WESTWOOD CIR	82388	309/ 4	51109	1
82	47	M	WESTWOOD CIR	82388	309/ 9	51109	1
82	47	M	WESTWOOD CIR	82388	309/13	51109	1
82	47	M	WESTWOOD CIR	82388	309/16	51109	1
82	47	M	WESTWOOD CIR	82388	309/19	51109	1
82	47	M	WESTWOOD CIR	90688	309/22	51109	1
82	47	M	WESTWOOD CIR	90688	309/26	51109	1
82	47	M	WHITTIER ST	102786	67/ 2	51209	1
82	47	M	WHITTIER ST	113009	67/ 4	51209	1
82	47	M	WHITTIER ST	102886	67/ 5	51209	1
82	47	M	WHITTIER ST	102886	67/ 9	51209	1
82	47	M	WHITTIER ST	102986	67/25	51209	1
82	47	M	WILLAND AVE	101486	71/22B	51409	1
82	47	M	WILLARD RD	111588	705/4	51409	1
82	47	M	WILLARD RD	111588	705/7	51409	1
82	47	M	WINSTON AVE	81987	161/21B	42409	1
82	47	M	WOODMAN PARK DR	101988	38/4	42309	1
82	47	U M	BELANGER DR	10598	1G/T2J2L1	42709	1
82	47	M	BEVERLY LN	11290	302A/42A	42909	1
82	47	M	BEVERLY LN	11290	302A/42B	42909	1
82	44	U M	BOXWOOD LN	10104	5816/T13J	51809	1
82	44	U M	BRIARWOOD LN	80107	142B/T4	42809	1
82	44	U M	CANNEY LN	20205	1481/T3SL	42409	1
82	44	U M	CANNEY LN	20205	1482/T1S2	42409	1
82	44	U M	CHERRYWOOD DR	10104	5816/T3J1	42309	1
82	44	U M	CONIFER COMMONS	20106	637/T1L1	51209	1
82	44	U M	CONIFER COMMONS	20106	637/T2L2	51209	1
82	44	U M	CORDEIRO DR	10106	704A/T3J2	51309	1
82	44	U M	COTTONWOOD DR	10104	5816/T 6	42309	1
82	44	U M	COTTONWOOD DR	10104	5816/T10J	42309	1

82	44	U M	COTTONWOOD DR	10104	5816/T16J:	42309	1
82	44	U M	DEAN DR	20106	4/154AT2	51109	1
82	44	U M	DEAN DR	20106	4/154AT3	51109	1
82	151	U M	ERIK DR	81888	5/107A	42309	1
82	151	U M	ERIK DR	121090	5A/2	42309	1
82	151	U M	ERIK DR	81688	5A/3	42309	1
82	151	U M	ERIK DR	81688	5A/4	42309	1
82	44	U M	EVERGREEN DR	10106	717/T6J3		1
82	44	U M	FIELDSTONE DR	102198	730/1	51309	1
82	44	U M	FIELDSTONE DR	101695	730/2	51309	1
82	44	U M	FIELDSTONE DR	101695	730/3	51309	1
82	44	U M	FIELDSTONE DR	101695	730/4	51309	1
82	44	U M	FOXTAIL LN	20194	58B/T1	42309	1
82	44	U M	FOXTAIL LN	20194	58B/T2	42309	1
82	47	M	GERRY LN	81391	119/40B	50509	1
82	47	M	GERRY LN	81391	119/40C	50509	1
82	47	U M	GOLD POST RD	92986	211/12-A1L	50409	1
82	47	U M	GOVERNOR SAWYER LN	52391	1/173A-B1	42909	1
82	47	U M	GOVERNOR SAWYER LN	52391	1/173A-B2	42909	1
82	47	U M	GOVERNOR SAWYER LN	52391	1/173A-B3	42909	1
82	47	U M	GOVERNOR SAWYER LN	52391	1/173A-B4	42909	1
82	67	U M	GRADY LN	20196	23/16 T1-H	51007	1
82	44	U M	HANSON AVE (SAMUEL HANSON AVE)	120800	146/12T1	52109	1
82	44	U M	HANSON AVE (SAMUEL HANSON AVE)	121490	146/12T2	52109	1
82	44	U M	HANSON AVE (SAMUEL HANSON AVE)	121490	146/12T3	52109	1
82	44	U M	HANSON AVE (SAMUEL HANSON AVE)	30692	146/12T3	52109	1
82	46	U M	HARLANS WAY	10205	23/21-T2J4	43009	1
82	44	U M	HAWTHORNE RD	50597	142B/T6L2	51007	1
82	44	U M	HOMESTEAD LN	121791	1/335AT2	42709	1
82	47	U M	HOMESTEAD LN	121791	1/335AT3	42709	1
82	44	U M	HUBBARD RD	70292	142A/T1	42809	1
82	44	U M	HUBBARD RD	70292	142A/T2	42809	1
82	47	U M	ISAAC LUCAS CIR	90706	146B/ 1SL:	42409	1
82	47	U M	ISAAC LUCAS CIR	40389	146B/ 2SL:	42409	1
82	47	U M	ISAAC LUCAS CIR	40389	146B/ 3SL:	42409	1
82	47	U M	ISAAC LUCAS CIR	61593	146B/ 4SL:	42409	1
82	47	U M	ISAAC LUCAS CIR	40389	146B/ 6SL:	42409	1
82	44	U M	KARENS WAY	10106	704A/T4J2	51309	1
82	44	U M	KNOX MARSH RD	20106	303/52T1J	52109	1
82	44	U M	KNOX MARSH RD	20106	303/52T1J	52109	1

82	44	U M	LANDING WAY	20106	1/304T	42409	1
82	44	U M	LANDING WAY	20106	1/304T1L1	42409	1
82	44	U M	LANDING WAY	20106	3/304T2L1	42409	1
82	47	U M	LILLIANS LN	120299	1H/T2L3	51007	1
82	47	M	LISA BETH DR	93088	370/ 1	43009	1
82	47	M	LISA BETH DR	42596	370/ 2	43009	1
82	47	M	LISA BETH DR	112404	370/ 3	43009	1
82	47	M	LISA BETH DR	93088	370/ 4	43009	1
82	47	M	LISA BETH DR	93088	370/ 5	43009	1
82	47	M	LISA BETH DR	93088	370/ 6	43009	1
82	47	M	LISA BETH DR	93088	370/ 7	43009	1
82	44	M	LISA BETH DR	10111	370/ 8		1
82	47	M	LISA BETH DR	93088	370/ 9	43009	1
82	44	U M	MARTIN LN	12406	138/T2L1		1
82	47	U M	NORTHAM DR	53191	6A/SLS1	51209	1
82	44	U M	NYE LN	31210	408/6-1T3J1		1
82	44	U M	PARSONS LN	71497	7041/T1P1	51309	1
82	50	U M	PONDVIEW DR	12401	23B/T3H1	43009	1
82	153	U M	PRODUCTION DR	20106	58/SL1	42209	1
82	153	U M	PRODUCTION DR	20199	58/SL2	42209	1
82	44	U M	QUAKER LN	20205	1483/T3J2I	42409	1
82	188	U M	QUALITY WAY	11306	5C/SC8T1I	42209	1
82	188	U M	QUALITY WAY	11306	5C/SC8T1I	42209	1
82	47	U M	REYNER'S BROOK DR	123190	58/13SL1	42309	1
82	44	U M	REYNER'S BROOK DR	10510	58/13SL2	42309	1
82	47	U M	REYNER'S BROOK DR	123190	58/13SL3	42309	1
82	47	U M	REYNER'S BROOK DR	123190	58/13SL4	42309	1
82	44	U M	SANDPIPER DR	70106	409A/T2J1	51109	1
82	44	U M	STILES LN	71907	71/T1J1L1		1
82	44	U M	SULLIVAN DR	10106	717/T1J3	51409	1
82	44	U M	SULLIVAN DR	10106	717/T3J3	51409	1
82	153	U M	VENTURE DR	121492	5C/L 1	42209	1
82	153	U M	VENTURE DR	121492	5C/L 2	42209	1
82	153	U M	VENTURE DR	121492	5C/L 3	42209	1
82	153	U M	VENTURE DR	121492	5C/L 4	42209	1
82	153	U M	VENTURE DR	121492	5C/L 5	42209	1
82	44	U M	WALLACE DR	70106	407/SL1	51007	1
82	47	U M	WILDEWOOD LN	10104	58/16T11J:	42309	1



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.7.**

Resolution Number: **R – 2011.04.27 – 67**  
Resolution Re: The Disposition of Revenues From the Land Use Change Tax

WHEREAS: The Dover City Council adopted the provisions of RSA 79-A:25 II on November 10, 1999 to place the whole amount of Land Use Change Tax collected by the City into the Conservation Fund; and

WHEREAS: The Conservation Fund, as of March 31, 2011, has a fund balance of \$668,809; and

WHEREAS: The City's General Fund is experiencing declines in non-property tax revenues and is potentially facing additional reductions in State revenues provided to the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The provisions of RSA 79-A:25 II are rescind in accordance with RSA 79-A:25 IV, all future payments of Land Use Change Tax will be deposited to the City's General Fund.

**Resolution to be referred to a Public Hearing and vote on May 25, 2011.**

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Scott Myers  
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2011.04.27 – 67**  
Resolution Re: The Disposition of Revenues From the Land Use Change Tax

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.7.**

Resolution Number: **R – 2011.04.27 – 67**  
Resolution Re: The Disposition of Revenues From the Land Use Change Tax

### **RESOLUTION BACKGROUND MATERIAL:**

In November 1999 the City Council approved a resolution adopting the provisions of RSA 79-A:25 II which reads as follows:

The legislative body of the town or city may, by majority vote, elect to place the whole or a specified percentage, amount, or combination of percentage or amount, of the revenue of all future payments collected pursuant to this chapter in a conservation fund in accordance with RSA 36-A:5 III. The whole or specified percentage or amount, or percentage and amount, of such revenue shall be deposited in the conservation fund at the time of collection.

The City Council may rescind the action taken in November 1999 in accordance with RSA 79-A:25 IV which reads as follows:

In any town or city that has adopted the provisions of paragraph II (RSA 79-A:25 II), the legislative body may vote to rescind its action or change the percentage or amount, or percentage and amount, of revenues to be placed in the conservation fund.

A ten year history (FY 2000 –FY 2010) and Fiscal Year 2011 Year to Date Land Use Change Tax (Current Use) Activity is provided with this resolution.

The City's General Fund is experiencing declines in non-property tax revenues. Investment Income and Motor Vehicle Registration fees, these revenue items historically have represented two of the most significant non-property tax revenue sources, are experiencing multi-year declines. The City is potentially facing reductions in State revenues provided to the City such as \$600,243 in Revenue Sharing and \$ 674,338 in Education related aid.

Rescinding the action taken in November 1999 will result in Land Use Change Tax revenue being deposited into the City's General Fund.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2011.04.27 – 67**

Resolution Re: The Disposition of Revenues From the Land Use Change Tax

# TITLE V TAXATION

## CHAPTER 79-A CURRENT USE TAXATION

### Miscellaneous

#### Section 79-A:25

##### **79-A:25 Disposition of Revenues. –**

I. Except as provided in paragraph II, all money received by the tax collector pursuant to the provisions of this chapter shall be for the use of the town or city.

II. The legislative body of the town or city may, by majority vote, elect to place the whole or a specified percentage, amount, or any combination of percentage and amount, of the revenues of all future payments collected pursuant to this chapter in a conservation fund in accordance with RSA 36-A:5, III. The whole or specified percentage or amount, or percentage and amount, of such revenues shall be deposited in the conservation fund at the time of collection.

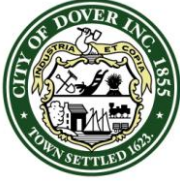
III. If adopted by a town or city, the provisions of RSA 79-A:25, II shall take effect in the tax year beginning on April 1 following the vote and shall remain in effect until altered or rescinded pursuant to RSA 79-A:25, IV.

IV. In any town or city that has adopted the provisions of paragraph II, the legislative body may vote to rescind its action or change the percentage or amount, or percentage and amount, of revenues to be placed in the conservation fund. Any such action to rescind or change the percentage or amount, or percentage and amount, shall not take effect before the tax year beginning April 1 following the vote.

**Source.** 1973, 372:1. 1988, 120:2. 1991, 281:19, 20, eff. Aug. 17, 1991.

**CONSERVATION FUND BALANCE****Current Use Activity - thru 3/31/2011**

	<i>FY 2000</i>	<i>FY 2001</i>	<i>FY2002</i>	<i>FY 2003</i>	<i>FY 2004</i>	<i>FY 2005</i>	<i>FY 2006</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2010</i>	<i>FY 2011 YTD</i>
<b>Beginning Balance</b>	1	229,846	476,542	644,453	775,516	774,110	936,140	814,116	370,303	182,257	492,275	700,541
Revenues	235,928	252,708	173,317	477,468	109,646	538,697	481,864	526,477	376,170	314,055	459,551	39,751
Expenditures	(6,083)	(6,012)	(5,405)	(346,405)	(111,053)	(376,667)	(603,888)	(970,290)	(564,217)	(4,037)	(251,285)	(23,173)
<b>Ending Balance</b>	<u>229,846</u>	<u>476,542</u>	<u>644,453</u>	<u>775,516</u>	<u>774,110</u>	<u>936,140</u>	<u>814,116</u>	<u>370,303</u>	<u>182,257</u>	<u>492,275</u>	<u>700,541</u>	<u>717,118</u>
Less Accounts Receivable Balance	(115,209)	(79,161)	(12,505)	(55,296)	(10,580)	(68,382)	(209,174)	(421,970)	(105,701)	(26,033)	(242,397)	(48,310)
Reserve for Encumbrance	0	0	(3,141)	(5,097)	(7,280)	0	(2,049)	(6,137)	0	(222)	0	0
<b>Available Balance</b>	<u>114,637</u>	<u>397,381</u>	<u>628,807</u>	<u>715,123</u>	<u>756,249</u>	<u>867,758</u>	<u>602,893</u>	<u>(57,804)</u>	<u>76,556</u>	<u>466,021</u>	<u>458,144</u>	<u>668,809</u>



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 13.C.1.**

Ordinance Number: **O – 2011.05.11 – 6**  
Ordinance Title: **Baker Street Parking**  
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by restricting parking on one side of a segment of Baker Street.

**2. AMENDMENT**

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-56, “Schedule I: No Parking at Any Time” as follows:

**THE FOLLOWING IS ADDED:**

**STREET:**

**BAKER STREET**

**LOCATION:**

**SOUTHERLY SIDE, FROM THE  
INTERSECTION OF EAST CONCORD  
STREET EASTERLY FOR A DISTANCE OF  
300 FEET**

**3. TAKES EFFECT**

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

### REQUIRES A PUBLIC HEARING

#### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Councilor Karen Weston  
At Large

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

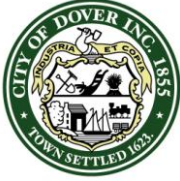
#### DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2011.05.11 – 6**  
Ordinance Title: **Baker Street Parking**  
Chapter: Chapter 166, Vehicles and Traffic

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 13.C.1.**

Ordinance Number: **O – 2011.05.11 – 6**  
Ordinance Title: **Baker Street Parking**  
Chapter: Chapter 166, Vehicles and Traffic

### **ORDINANCE BACKGROUND MATERIAL:**

Baker Street was resurfaced in 2007 and new curbs and sidewalks were installed. This resulted in a narrower overall roadway width. Residents have raised safety concerns arising when vehicles are parked on both sides in the area of the curve near East Concord Street. The consensus and City staff (Police, Planning and Engineering) recommendation is to restrict parking on the inside of the curve. The restricted segment is only about one-third of the entire length, and affects only one side of the street. Though the restriction extends for approximately 300', this will result in a net loss of only 3 on-street parking spaces due to the presence of several residential driveways.

This ordinance revision is endorsed by both the Transportation Advisory Commission and the Parking Commission. Each committee delivered notices door-to-door to solicit resident input on this proposal and discussed the matter in public forum at their respective meetings. Nearly all public comment favored this proposal.