



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall Second Floor Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: **Monday, April 4, 2011**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds, George Maglaras, Otis Perry, and Carrie Keech

Others Present: Bill Simons (Parking Manager), Dan Barufaldi (Economic Development Director)

Members Not Present: Jack Buckley, Anthony McManus

Motion was made to approve the March 14, 2011 minutes by Carrie Keech and was seconded by Otis Perry. All members were in favor.

Citizens Forum

Alfred Catalfo spoke against the meters and asked that they be removed.

Pam Simpson spoke in support the grace period that was instituted recently. She recommended that the hours of operation be adjusted to later in the day.

NOTES

Dan Barufaldi discussed the upcoming report on the geological surveys that were recently completed for four parking lots within the city. He informed the committee that the Orchard Street Lot survey will be available in greater detail as there was a wide variety of issues being addressed.

Bill Simons reviewed the current income and expenditures as of the end of February.

Larry Pilla, a Baker Street resident discussed the possibility of restricting parking on Baker Street to improve emergency vehicle access. He was concerned that when a fire truck needs to come down Baker Street they would have difficulty getting through. After much discussion a motion was made by Otis Perry to restrict parking on the south side of Baker Street from East Concord Street easterly to #28 and it was seconded by George Maglaras. All members present were in favor. The issue will now go before TAC.

Otis Perry reported on the outcome of the McConnell Center parking lot work group. After some discussion, Otis Perry recommended that an ordinance be added to reflect the requested parking changes to the McConnell Center lot. as follows:

Three hour parking limit

A system of permits for long term visitors for the McConnell Center/Library

Re-establish employee parking permit stickers instead of hanging placards

It was decided that Bill Simons and Gary Bannon would work on a written proposal for the Parking Committee outlining when permits will be issued for the McConnell Center lot.



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Bill Simons informed the committee that the city's cost for the iPark device will be \$20 per unit. After some discussion George Maglaras made a motion to approve the iPark program at a cost of \$20 per unit along with the incentive of \$10 worth of free minutes, with the city and consumer splitting the reload fees. The motion was seconded by Carrie Keech. All members were in favor.

Bill Simons informed the committee that he conducted survey of downtown merchants about the meter hours of operation. The current hours are from 8:00 AM to 6:00 PM. After discussion, George Maglaras made a motion to change the current hours of operation from 9:00 AM to 7:00 PM. All members were in favor.

Dan Barufaldi informed the Parking Commission about a program he was working on in partnership with area downtown merchants. The program would allow for four to six weeks of various media spots to help promote various activities within the downtown to support visits and patronage. After discussion, a motion was made by Carrie Keech to authorize \$3,000 in parking funds be used towards the program and it was seconded by Otis Perry. All members present were in favor.

George Maglaras inquired about creating 5 minute loading zones throughout the downtown that could be used by delivery vehicles and patrons. Chairman Reynolds will have that added to the next meeting's agenda.

Dan Barufaldi asked for permission to include parking issues in his submission to the Economic Action of Dover paper. Authorization was granted.

Motion was made by Carrie Keech to end the April 4, 2011 Parking Commission meeting and it was seconded by George Maglaras. All members present were in favor.

Next regular meeting is tentatively scheduled for Tuesday, May 3, 2011 at 8:30 A.M.