



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers – 288 Central Avenue Dover NH 03820
Meeting Date: **Tuesday, April 12, 2011**
Meeting Time: **7:00 pm**

Members Present: Marcia Gasses (Chair), Frank Torr (Vice Chair), Linda Merullo, Tom Clark, Dean Trefethen, Lee Skinner (Alternate), Gary Green (Alternate), Dave White, and Don Andolina

Members Not Present: John Swartzendruber, Jake Forget (Alternate), Ron Cole

Staff Present: Bruce Woodruff (Planning Staff)

The Chair called the meeting to order at 7:01 pm.

1. **CITIZENS' FORUM**

The Chair opened the Citizens Forum

No one spoke.

The Chair closed the Citizens Forum

2. **APPROVAL OF THE PRIOR MINUTES**

- March 22, 2011 Minutes.

Motion: F.Torr motioned to approve the March 22, 2011. Change noted on page 2 of 9. D.Trefethen seconded as amended. Vote: U/A.

3. **OLD BUSINESS**

- A. Discussion and possible vote on Community Development Block Grant (CDBG) funding requests for Fiscal Year 2011/2012.

D.Trefethen motioned to remove from the table. T.Clark seconded. Vote: U/A

R.Jones presented two requests with explanation of funding status. The requests were (1) tip down project (2) the McConnell Center project. Requested the Board postpone the vote until April 26th Planning Board meeting because of the uncertainty of continued federal funding..

Board discussed funding requests. L.Merullo expressed she favors the tip down project.

G.Bannon, Recreation Director, spoke. He explained the need for the McConnell Center project. L.Merullo asked what is the scope of the project now. G.Bannon answered the three rooms needed would need \$132,000 in funding. Chair asked if the City can recoup from Dover Adult Learning Center on the new room they acquired. G.Bannon answered there is a long-term return on the investment.

B.Woodruff answered a tip down question.

G.Green expressed favor for the McConnell Center to be funded. D.Trefethan noted new media center is school department space, so need for new conference room exists, but expressed concern that this request could happen again when rental space is needed again. Questions of tip downs and ADA mandate ensued. Chair asked what the minimum project could be to get to the minimum funding number. G.Bannon replied \$132,000 or \$73,000 with air conditioning being costly.



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Chair open to tabling but requested straw vote.

Motion: L.Skinner motioned to table until April 26, 2011. D.White seconded. Vote: U/A.

4. NEW BUSINESS

Overview of extraction permits.

B.Woodruff explained that in 2002 a committee was formed of various stakeholders which led to a new zoning ordinance provisions in 2003 for extraction permits. The purpose of having the pit owners come before the Board is to ensure safety of operations, protecting natural resources and aesthetics to the city, and reasonable opportunity for pit owners to make money in mining the sites. An analysis of active and inactive mines is important to ensure groundwater and river protection, and ensuring operating standards and reclamation plans.

The pit entitled Tyra and Griffen has been abandoned officially. The bond was allowed to lapse, not at the fault of the City. That lot may be sold to an abutter in the future. There is a new pit operator, Severino. They have been following the direction of the Board. When permits come before board at the April 26th meeting Severino will present. B.Woodruff noted performance guarantees can be waived for good cause by Board. Filing must occur before April 1st. B.Woodruff has reviewed and provided written comments to all pit owners. Only issues are the blowing sand and groundwater protection. 96 feet is average groundwater elevation, and pit owners must stop at 100 feet according to 2004 study. He noted data is needed on groundwater table.

D.Andolina asked about Griffen and Tyra property and reclamation status. B.Woodruff noted no, it had not been reclaimed. D.Andolina asked if the City will pursue reclamation costs. B.Woodruff noted the owner continues to pay taxes every year on the property.

D.Andolina asked for clarification on what Pruven was paying compared to what Severino. B.Woodruff noted that Severino is on City land and Pruven owns their property. Severino are the authorized agent to operate pit but that they may in the near future purchase the land.

D.Andolino asked if the issues with blowing sand are affecting the new development across the streets. B.Woodruff noted the new development property owners will become part of stakeholder group. L.Skinner noted that developers had been warned about blowing sand issues with pits prior to development.

L.Skinner asked for clarification on permits. B.Woodruff clarified.

5. STAFF COMMENTS

B.Woodruff noted Christopher Parker, not present, is at APA conference. C.Parker will be presenting Planning Department budget at City Council meeting on April 20th.

6. COMMITTEE REPORTS

L.Skinner provided committee report on conservation land.

7. ADJOURNMENT

Motion: D.Trefethen motioned to adjourn the meeting at 8:03 pm. L.Skinner seconded. Vote: U/A