



Meeting Type: Regular Meeting
Meeting Location: McConnell Center Cafeteria
Meeting Date: **Monday, May 9, 2011**
Meeting Time: **6:30 p.m.**

Present: Kim Schuman, Jane Hamor, Gail Tanner, Bob Walker, Tony McManus, Joyce El Kouarti,, Rebecca Proctor (guest), Christina VanBlake (guest)

Absent: Marybeth O'Sullivan

Meeting called to order at 6:33 p.m.

1. **Minutes from March and April meetings**

March – Motion to accept by Gail. Seconded by Tony. All in favor to accept minutes.

April – Tabled until June meeting

2. **Quarterly report** (Jane)

Miscommunication of when it was submitted. It should go with meeting minutes submission.

3. **Email access**

Kim sent an email with instructions on getting the city email. Each member needs to try it to see that it works and check regularly.

4. **Business cards** (Kim)

Should be all set with contact information once city emails are up. Kim will send out an email to double check the contact information before these go to print.

5. **Inventory of Dover artwork** (Gail and Rebecca)

Suggestion to use Open Office to create the database. It is free and works across platforms. Update discussion of how this project has been ongoing. Bob will ask CATA what database they used for the auction.

6. **Dover busking ordinance for street performers** (Bob)

Bob spoke with Alan Krans' assistant by phone. She was not aware of any law or ordinance for busking. Said she would speak to Alan to see what she can find out for us. Bob suggests that we move forward and request a policy next month in order to move forward. Schedule time to review policy with city attorney Alan Krans before submitting to the City Council.

7. **Artist database** (Marybeth)

Tabled. See website update section.



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8. Web site update (Joyce)

- Artist database needs to be taken off website. We should notify the artists first.
- Double-check with Marybeth about the status of Excel file.
- Notify the artists to sign up with Artspider.

9. Outreach schedule and reports

- Jane attended Autism Speaks opening at One Washington Center.
- Kim attended the art auction at Temple Israel
- Cocheco Arts and Technology Academy held their art auction from Art Around Town event that happened in connection with Apple Harvest Day
- Dan Barufaldi agreed to put something into the Economic Development Newsletter. The next issue is due out in a few months. We should invite him to a meeting.

10. Membership status/recruitment

- It was suggested that Jim Reagan might be a good addition to the committee. _____ volunteered to contact him.
- We should have an “elevator speech”/talking points to use for recruitment so we are all on the same page. Kim and Jane will begin to work on this.
- Question on the floor is if we have advertised openings and/or that we exist.
- Can we do press releases? Try Showcase and the Wire. Add to the agenda for June. Christina Van Blake expressed interested in possibly helping with this and other PR activities such as Facebook.

11. Apple Harvest Day (Tony)

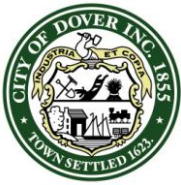
- Tony was asked to be on the planning committee at the Chamber
- Suggested a showing at the Picker Building and get musicians/info heading toward the mill. Can direction of tables be set up in front of Henry Law to lead toward the mill?
- Next planning committee meeting is May 31st

12. Dover Chamber directory of art venues

- Jane and Kim will set up a meeting with Molly to start working towards this and shoot for distribution at Apple Harvest Day.

13. New business/matters of interest

- Tony is the June Artist of the Month at the Library.
- Rebecca is working on an event with the Woodman Institute and Dover Main Street that will take place August 27 or 28.



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- Joe B. Parks update – Jane spoke with Catherine O'Brien at State Arts Council. They are not organizing any committee to review grants until they know if they will be funded. Once funds are secure, the disbursement will be made known. Hopefully there will be a budget by the end of summer.
- There is an Arts and Healthcare conference. There is interest in hosting this in the Seacoast area and information was shared regarding the Children's Museum and Rivermill as a possible venues. The commission would like to support this conference in Dover.
- Should we invite other town Arts Commission to get input on policies etc? Not sure how many associations are part of the City as we are.
- Who else can we bring in as guests? How do we want to set it up? Start with Molly Hodgson Smith from the Chamber, the new director at the Children's Museum, and possibly folks from Dover Main Street Film Festival.
- Follow-up on the acceptance of policy and acquire the council representative.

14. Adjourn

Motion to adjourn by Tony; seconded by Gail. All in favor.

Meeting adjourned at 7:36 p.m.