



DOVER SCHOOL DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #6
 Meeting Location: Media Ctr. (Room 306) McConnell Center
 Meeting Date: **Monday, June 13, 2011**
 Meeting Time: **7:00 pm**

Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, June 13, 2011, at 7:10 p.m. in the McConnell Center Media Center.

A. ROLL CALL: Present were Carolyn Mebert, Beth Setear, Doris Grady, Audra Lurvey, Robert McCrory, Matt Mayberry and Ken Appel.

Also present were; Superintendent Jean Briggs Badger; Woodman Park School Principal Patrick Boodey; DMS Co-Principals Christine Boston and Kim Lyndes, GES Principal Dustin Gray, CAI Director Gary Tirone, Pupil Personnel Services Director, Sandie Crosson, DHS Dean of Students Kim Stephens, CTC Director Jim Amara, DTU President, Deb Hackett; parents and members of the Dover High School Lacrosse Team, Foster’s reporter, and citizen’s of Dover.

B. PLEDGE OF ALLEGIANCE: Doris Grady led the Pledge of Allegiance.

Matt Mayberry moved, Audra Lurvey seconded to suspend the rules and bring L.1 Recognition: DHS Boys Lacrosse Team, N.1 NHSBA Scholarship awarded to Kyle McCrory from Ted Comstock, N.8 Award Bid for Out of District Special Education Transportation. An oral **VOTE PASSED 7/0.**

L. RESOLUTIONS:

1. Recognition: DHS Boys’ Lacrosse Team

Audra Lurvey read the resolution into record.

Boys’ Lacrosse

Resolution of Recognition

WHEREAS the Dover High School Boys’ Lacrosse Team, a group of 33 players, 5 coaches, and 2 managers joined together in late November with high expectations for the season, and

WHEREAS the Dover High School Boys’ Lacrosse Team previously won the Division II State Championship during the 2004-2005 season, and

WHEREAS the Dover High School Boys’ Lacrosse Team finished the regular season in second place with a regular season record of 13 wins and 2 losses, and

WHEREAS the Dover High School Boys’ Lacrosse Team defeated tournament opponents Portsmouth High School and Bow High School, and

WHEREAS the Dover High School Boys’ Lacrosse Team was led by seniors Marshall Thompson, Justin Loring, Nicholas Corain, Alvaro Inza, Eric Groleau, Dalton Kay,



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Johnathan Malia, Joseph Zammit, Ian Duffy, Gordon Roberts, Samuel Gaskn, Corey MacKoul, William Smith, Dylan Stohrer, John Photiou, Brandon Fall, Cameron Rafford, Tyler Sappochetti and underclassmen, Jared Mancuso, Riley Driscoll, Ethan Schoenbucher, Elijah Cobb, Zachary Puopolo, Maxwell Rewucki, Jarrett Hudson, Cameron Rewucki, William Nocholson, Andrew Nesman, Tyler Briand, Matthew Dow, Liam Murphy, Matthew Brown, Tyler Foley and Managers, Molly Martinelli & Julie Wise, and Coaches Sean Houlahan, Jeremy Small, Dylan Call, Craig Hadley and Matt Tetreault, and

WHEREAS the Dover High School Boys' Lacrosse Team, on June 7th, 2011 at Exeter High School in Exeter, New Hampshire, defeated Souhegan High School 8 to 7 in the NHIAA State Championship game, and

WHEREAS the Dover High School Boys' Lacrosse Team has brought great pride, recognition, enthusiasm, and honor to themselves, to their parents and families, to Dover High School, and to the City of Dover,

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board applauds, honors, and recognizes the many achievements of the Dover High School Boys' Lacrosse Team and their coaches.

SUBMITTED BY:

- _____
- Carolyn J. Mebert, Chairperson
- _____
- Audra Lurvey, Vice Chairperson
- _____
- Beth Setear, Secretary
- _____
- Doris F. Grady
- _____
- Kenneth Appel
- _____
- Matt Mayberry
- _____
- Robert McCrory

N. NEW BUSINESS:

1. NHSBA Scholarship awarded to Kyle McCrory from Ted Comstock

New Hampshire School Board Association Executive Director Ted Comstock and Rochester School Board member Dr. Anthony Pastelis presented Kyle McCrory, son of Dover School Board member Robert McCrory with a \$1,000 scholarship that is given each



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year to a child or grandchild of a current school board member in New Hampshire. Kyle accepted the award and made a brief speech summarizing the content of the essay that he wrote when he submitted his application to the NHSBA.

8. Award Bid for Out of District Special Education Transportation

Superintendent Jean Briggs Badger presented the bid results for Out of District Special Education Transportation bid. She recommended that the low bidder, The Provider from Fremont, NH be awarded the bid for \$34,740 for Route #1, \$34,740 for Route #2, 3, 4, & 5 and \$34,740 for an additional bus. There is no increase in year 2, a 1.5% increase in year 3, and no increase in year 4. The District has worked with The Provider since 2003 and look forward to continuing the relationship.

Audra Lurvey moved, Matt Mayberry seconded to award the bid for out of district special education transportation to The Provider. A roll call **VOTE PASSED 7/0.**

C. CITIZENS' FORUM: The following people addressed the Board:

NJROTC Commander Bill Tower, 29 Boxwood Lane addressed the Board in support of NJROTC.

Marsha Sinclair, 29 Shawnee Lane, addressed the Board in support of NJROTC.

Chris Taylor, 1 Mill St, NJROTC student, addressed the Board in support of NJROTC.

Ryan Torr, 217 Durham Rd, NJROTC student addressed the Board in support of NJROTC.

Christina Gibbons, East Concord St, NHROTC student, addressed the Board in support of NJROTC.

Shawn Dawley, Back Rd, NJROTC student, addressed the Board in support of NJROTC.

Angelica Perry, 67 Rosemary Lane, Barrington, NJROTC student, addressed the Board in support of NJROTC.

Jack Setelle, 14 Centennial Dr, NJROTC student, addressed the Board in support of NJROTC.

Matthew Chitister, 2 Browning Dr, NJROTC student, addressed the Board in support of NJROTC.

Victoria Harrison, 1 Westwood Circle, NJROTC student, addressed the Board in support of NJROTC.

Sean Gile, Barrington, NJROTC student, addressed the Board in support of NJROTC.

Doug Setelle, Cornerstone Dr, addressed the Board in support of NJROTC.

Karen Dawley, Back Rd, addressed the Board in support of NJROTC. She read a letter from her daughter Katie Dawley, who is currently ranked 9th out of 1000 in her class at the Naval Academy, supporting the program also.

James Sinclair, Shawnee Lane, NJROTC student, addressed the Board in support of NJROTC.

Robert Taylor, 1 Mill St., addressed the Board in support of NJROTC.

Amy Setelle, 14 Centennial Dr, addressed the Board in support NJROTC.

Dallas Codrubby, Hillcrest Dr, NJROTC student, addressed the Board in support of NJROTC.

Glen Perry, 67 Rosemary Lane, Barrington, addressed the Board in support of NJROTC.

Beth St.Hillare, 1 Westwood Circle, addressed the Board in support of NJROTC.



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Chris Kelleher, Barrington, parent of an 8th grade student who will be entering DHS, addressed the Board in support of NJROTC.

Alice Perry, 67 Rosemary Lane, Barrington, addressed the Board in support of NJROTC.

Tracy Shafora, Dover, addressed the Board in support of NJROTC.

Jim Sinclair, 29 Shawnee Lane, addressed the Board in support of NJROTC.

Amanda Russell, 20 Cranbrook Lane, addressed the Board in support of music and homework help.

Timothea Smith, 206 Silver St, addressed the Board in support of Math in Focus.

Laura Chandler, 22 Stark Ave, addressed the Board in support of Math in Focus.

Kim Taylor, Middle St., addressed the Board in support of Math in Focus and NJROTC.

Cody Gile, 279 Smoke St, brother of a cadet, addressed the Board in support of NJROTC.

Kristina Dube, 279 Smoke St, addressed the Board in support of NJROTC.

Heather Carrigan, Wallace St, addressed the Board in support of NJROTC.

Bonnie McGovern, 65 Grandview Dr, addressed the Board in support of lower classroom size.

Wants all students to be as empowered as NJROTC students.

Mr. McCrory asked Cmdr. Tower about the future of NJROTC. Cmdr. Tower responded that Dover's program would be eliminated next year, if enrollment didn't increase. The navy likes to see a goal of 100 students in each program. Cmdr. Tower did not know how many students select Dover High School based on the availability of the NJROTC program.

Mrs. Grady stated that the reason NJROTC is always at risk is because of the low enrollment. The cadets need to encourage other students to enroll.

Terry Nelson, 18 Overlook Dr, addressed the Board in support of lower classroom size. She is hopeful that all students receive an education that make them want to attend school.

D. APPROVAL OF MINUTES: Audra Lurvey, moved, Matt Mayberry seconded, to approve the following minutes:

1. NONPUBLIC SESSION #12, MAY 9, 2011
2. REGULAR SESSION #5, MAY 9, 2011
3. NONPUBLIC DISCIPLINE HEARING SESSION #13, MAY 11, 2011
4. SPECIAL SESSION SCHOOL BOARD RETREAT #3, MAY 16, 2011

An oral **VOTE PASSED 7/0.**

Doris Grady moved, Audra Lurvey seconded, to remove items 2.a-2.h. from the Consent Agenda for discussion and separate vote. An oral **VOTE PASSED 7/0.**

E. CONSENT AGENDA

1. **Correspondence:**
 - a. Dover Parents Music Club Request for Waiver of Time for Rental



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2. **Resignations/Retirements:**
 - a. Dale Hickman, DHS Automotive Instructor
 - b. Geraldine Bresnahan, DHS Speech & Language Pathologist
 - c. Jane Forbes, GES Grade 1
 - d. Elizabeth Franceschini, DMS Grade 7 Science
 - e. Elizabeth Goodwin, WPS Grade 2
 - f. Renee Goljan Fifield, DHS Spanish
 - g. Kirsten Keach, DHS Business
 - h. Deborah Migneault, DHS Principal
3. **Leaves of Absence:**
 - a. Joyce Nystedt, DMS Grade 5
4. **Nominations:**

Sheet 1: Nomination and Election of an Aide and Food Service Worker (Bezanker)

Sheet 2: Nomination and Election of Summer School Paraprofessionals and Teachers (Aquilina – Zucaro)

Sheet 3: Nomination and Election of Summer Positions (Nasberg – Mulqueen)

Sheet 4: Nomination and Election of Staff Recalled (Clark – Wood)

Sheet 5: Nomination and Election of Teachers (Clough – Withka)
5. **Extended Travel (Student Trips): None**

Audra Lurvey moved, Matt Mayberry seconded to accept the balance of the consent agenda. An oral **VOTE PASSED 7/0**.

Mrs. Grady addressed the Board about the teachers who had submitted resignations or retirements effective at the end of this year. She stated, "This evening we again have a long list of teachers having made a decision to either retire or resign. The reasons are for many reasons. They include. Dale Hickman, DHS Automotive Instructor; Geraldine Bresnahan, DHS Speech and Language Pathologist; Jane Forbes, Garrison, Grade 1; Elizabeth Franceschini, DMS Grade 7 Science; Elizabeth Goodwin, WPS Grade 2; Renee Fifield, DHS Spanish; Kirsten Keach, DHS Business; 7 in all. It is very difficult to have this many people leave our system because over the years they have grown to receive the respect of the community.

The years of experience range from 3 years to 40 years. Certainly, the new changes in retirement caused by the State decision have a great impact on our losses. The Board does respect and thank you for the time and effort you all have given to the children of this community. For those moving on to other states, this will be our loss and their gain. We all wish you well in the goals you now wish to achieve as life does not end with a retirement but just gives each of you a new beginning. There will be new stars out there as you reach for them and the Board hopes that the one you pick will be the gold one. Best wishes to all of you.



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As was recently announced, we will be losing a person who has been very instrumental in bringing Dover High School to new heights. Deborah Migneault will be leaving us as of June 30 and going to Portland High School in Maine. It did not take long for them to scoop up her talents. You recall, Debi that I would not cast a vote for someone I did not know or I had seen. Said that evening, that when the time came, I would tell you if I thought you were meeting the standards of our high school. Well, this is the evening to say it in public, but I have indicated that before. You have been successful and we are appreciative of your efforts to make DHS the best school that we can.

In another area that I feel you should be commended is the area of producing a graduation of your people that is done with dignity and solemnity. You have done that as at each graduation and have succeeded in keeping as many as 400 students in control and include the dignity of the staff and administration in the performance. It certainly proved that you could work with this large number of your people and control what had in the past been more of an evening of one without pride and circumstance that it should have been. You made that evening one of great importance to the students, to the parents, the Staff, the Board and the Community.

Good luck as you approach this new position and whereas it is a city situated along the coastline, may your ships sails fly high and lead you to another success. The full Board wishes you the best this evening.

Audra Lurvey moved, Matt Mayberry seconded to accept items 2.a.-2.h. of the consent agenda. An oral **VOTE PASSED 7/0**.

F. SUPERINTENDENT'S REPORT: Ms. Briggs Badger addressed the following items:

- City Councilor Karen Weston is here this evening in her capacity as Chair of the Horne St. School Joint Building Committee to present an award from the "Edies" held in Manchester on June 4th. This prestigious award was given to Horne St. School in recognition of their "green" renovation that earned the school the CHIPS points necessary for a high energy and efficiency award. Serving on this Joint Building Committee are: Councilor Weston, Doris Grady, Carolyn Mebert, Ray Bardwell, Bob Carrier, and Mark Geuther. The school district is extremely grateful for their countless hours of service to this project. Dr. Forsman and I would like to say a public thank you to them all!

City Councilor and Chairman of the JBC Karen Weston presented the award for High Performance School to the School Board. At the next JBC meeting, a location where it will be hung will be determined. Horne Street School is the 6th school to receive "Go Green"

- NH DOE Commissioner Virginia Barry has approved Dover's request for a waiver of the 180 day requirement for DMS due to an inoperable fire alarm system in May.



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- Olivia Loos is not here this evening as she is at Senior Awards at DHS tonight. However, I want to take this opportunity to thank Olivia for serving as Dover High School's student representative for the past two years.
- I also want to thank Jan Hennessey and the World Language Dept. for forwarding to me their highlights for the 2010-11 school year listing all the achievements the students and teachers have accomplished. A copy of these highlights will be forwarded to the School Board in their Wednesday "Items" packets.
- Last day of school will be on Tuesday, June 21st with a half day for students and a full day for faculty and staff. We wish everyone a happy and safe summer vacation – and don't forget to READ!
- Faculty art work is now on display through September at the district SAU office and is extremely impressive. If you have an opportunity, please stop by to view the art work.

GARRISON SCHOOL

Garrison Field Day is Thursday, June 16th.

4th grade graduation – Moving Up Ceremony scheduled for Fri., June 17th at 8:30 am.

Monday, June 20th from 9 – 10:30 am is Garrison's Talent Show

Tuesday, June 21st is Step up Day (all grade K – 3 students).

WOODMAN PARK SCHOOL

WPS Volunteer Recognition Dinner is on Tuesday June 14th, from 5:30 to 6:30. All of the time and effort from our volunteers are greatly appreciated.

Friday, June 17th will be WPS Fun Day with artist Nathan Walker visiting and working with all of the WPS students. Special thanks to the WPS Parent Teacher Organization for putting on this great event for Woodman Park.

Fourth Grade Commencement will be on Monday, June 20th at 11:30 in the Woodman Park Gym.

The WPS Talent Show will be in the school gym at 8:30 AM on Tuesday June 21st. Parents are more than welcome to attend.

Students are strongly encouraged to return all library books and pay any fines that they might have before the end of the year. Please contact the WPS Main Office with any questions or concerns.



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WPS Summer School will be from July 5th to August 12th. Federal funding is providing this opportunity.

The WPS Staff would like to thank the students and parents for a wonderful school year and look forward to seeing the returning students next school year! School will start for students on August 31st!

DOVER MIDDLE SCHOOL

8th Grade Dinner Dance Friday, June 17th at 7 pm

8th Grade Commencement/Awards Night June 20th at 7 pm.

The Dover Middle School DI Team, the Dover Imagineers (Stephanie Pixley, Grace Roy, Samantha Baker, Ryan Fitzgerald, Davis Lynch, Connor Blomstrom and Sam Faasen) placed 13th out of 79 teams at the Destination Imagination Global Finals tournament held last week at the University of Tennessee. The 79 teams that competed were the top teams from the United States and the world. The structure design was made from balsa wood, glue and foil weighed 20.8 grams (the weight of four #2 pencils) and held 930 pounds of weight and did not break!

DOVER HIGH SCHOOL

Just a reminder that graduation is Wednesday night at 7:00 at Lundholm Gym at UNH

Underclassman exams are scheduled for Friday and Monday June 17 and 20 – students are dismissed at 12:00 noon.

Audra Lurvey moved, Beth Setear seconded to approve the Superintendent's Report. An oral **VOTE PASSED 7/0.**

G. STUDENT REPRESENTATIVE REPORT: Student representative Olivia Loos was absent due to award assembly at DHS. Superintendent Briggs Badger offered her thanks to Ms. Loos for her two years of service to the School Board. A new representative would begin attending in September.

H. COMMITTEE REPORTS:

1. PROFESSIONAL DEVELOPMENT COMMITTEE of May 18—Ken Appel Reporting: Dr.

Appel gave the following report:

Most of the PDC meeting was devoted to planning for the afternoon meeting of May 25th which will be a teacher workshop with the title "Picture the Graduate/Picture the Teacher" (which will be history when this report is presented). The workshop will consist of an hour of presentations to the entire group including discussion of new technology that is now purchasable for classroom use and an hour of small group discussions intended to draw out ideas on what will change in each content area and at each grade level.



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The second hour which has, as one of its purposes, identifying potential first responders who will have the enthusiasm and ability to be the first teachers to use, in their classrooms, those changes that the District decides to implement. Each small group will be asked to provide its responses to questions about its picture of what the schools will be doing six to twelve years hence and the professional development needed to make the desired changes possible. The feedback will provide help in deciding how to move forward.

The subsequent discussion by PDC members included concerns about the difficulty of providing answers to such deep and important questions from a single hour of discussion and the problems of factoring budget constraints into such answers. By the time this report is presented, the workshop will have taken place and the next meeting of the PDC will have taken place and I will be able to present the results of the discussions, but it seems to me that the workshop will certainly be valuable if it does nothing more than require the teachers to think seriously about these important and difficult subjects.

2. PROFESSIONAL DEVELOPMENT COMMITTEE OF JUNE 8—Ken Appel Reporting: Dr. Appel gave the following report:

The Professional Development Committee began with a discussion of the responses to the questions posed for the May 25th early release day. A large part of the expected change in schooling in the next several years revolved around the impact of technology and the needed professional development for teachers to make best use of that technology. A thoughtful summary of the topics brought up can be found in the report entitled 'May 25th Early Release Day Reflections'.

There was some further discussion of the plans for the creation of a separate committee for the creation of the Professional Development Master Plan which must be submitted to the State next year. Although that committee will meet twice monthly to accomplish its goal by March, Mr. Tirone pointed out that the previous master plan effectively discussed many of the topics that need to be addressed and that material, could be used as a basis for part of the expected much more concise plan.

The remainder of the meeting was devoted to a thoughtful discussion of how to use the early release and workshop time to best effect in enabling teachers to achieve personal and district goals of more effective teaching. The use of technology, including blogs and wikis, could be used for communication and discussion of topics raised at each session during the period between each session and the next in order to facilitate more meaningful discussion at released time meetings. Methods of helping to assure that all members of each professional learning community would profit from these meetings were discussed.

3. CURRICULUM PLANNING COMMITTEE—Ken Appel Reporting: Dr. Appel gave the following report on the meeting that took place on June 2:

The Curriculum Planning Committee meeting was largely devoted to an explanation of the current status of the fine arts curriculum in the Dover schools by Christopher Strickland. Since no changes were made at the elementary or middle school levels, much of the discussion centered on the high school curriculum changes. At the high school level, art courses include an array of courses for students planning to prepare for professional careers in the arts and



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course new course, 'Creative Arts & Community', for non-artists which explores fine/creative arts.

Mr. Strickland discussed the many venues where student art was exhibited, and a pair of fundraisers for charities selling student artwork. He explained the competencies that students in the arts courses were expected to satisfy and the advanced courses that provided dual credit at the high school and college levels.

He also explained items that would need to be added to the arts budget in order to permit the program to permit students to take full advantage of their courses. Unfortunately, he made his pitch the day after the City Council passed its budget.

I. POLICY -- CHANGES – PROPOSALS:

a. KF Use of School Facilities

Ms. Lurvey stated that she worked on the committee and this policy has been approved by the City Attorney.

Mr. Mayberry asked Ms. Lurvey if the superintendent still had flexibility regarding visits by political visitors. She responded that the superintendent would, but the main issue is that the school does not want any negative impact in the school day. The ultimate decision would be of the superintendent though.

Mr. McCrory asked if there were any major changes and Ms. Lurvey responded that it was a similar policy, with only items added for clarification and for protection of the school district.

Audra Lurvey moved, Matt Mayberry seconded to table this policy until the July 11 School Board meeting. An oral **VOTE PASSED 7/0**.

b. EDCA Employee Use of Electronic Communication Devices

Audra Lurvey moved, Matt Mayberry seconded to table this policy until the July 11 School Board meeting. An oral **VOTE PASSED 7/0**.

J. POLICY ADOPTIONS: none

K. SUBMISSION AND PAYMENT OF BILLS: Audra Lurvey moved, Matt Mayberry seconded to direct the payment of manifest #11-J in the amount of \$3,962,857.22 from 5/10/11 to 6/13/11. A roll call **VOTE PASSED 7/0**.

L. RESOLUTIONS:

1. Recognition: DHS Boys' Lacrosse Team: See Above

2. Retiree Recognition: School Board Chairperson Carolyn Mebert read the resolution honoring this year's retirees for a combined total of 211 years of service to the Dover School



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District. Dr. Mebert noted that there had been a reception for the retirees at the DHS Gourmet's Table on the previous Thursday evening with refreshments provided by the culinary program.

RESOLUTION OF RECOGNITION

RE: Dover School District Staff Retirements 2011

WHEREAS the Dover School District relies upon dedicated individuals to work with our students, and

WHEREAS those dedicated teachers, administrators, and staff members can have a life-long impact in the life of a child, and

WHEREAS this level of dedication demonstrates a sense of compassion, caring, and love for students, and

WHEREAS one measure of dedication is their many years of service to the community, and

WHEREAS those individuals worked tirelessly for many years and each day arrived at work with one goal in mind: to make the Dover School District a safe and exciting place for children, and

WHEREAS the following individuals have worked selflessly for a total of 211 combined years for the Dover School District:

- Sandra Allen*
- Geraldine Bresnahan*
- Nancy Brown*
- Martin Castle*
- Maria Faskianos*
- Jane Forbes*
- Dale Hickman*
- Elizabeth Lynch*
- Deborah Migneault*
- John McKernan*
- Susan Overbey*

NOW THEREFORE BE IT RESOLVED that the Dover School Board and the Dover School community acknowledge the contribution and thank these



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most important individuals for many years of dedicated service and devotion to the children and community of the Dover School District.

SUBMITTED BY:

- Carolyn Mebert, Chairperson
Audra Lurvey, Vice Chairperson
Beth Setear, Secretary
Doris Grady
Kenneth Appel
Matt Mayberry
Robert McCrory

3. Federal Funds 2011-2012—Ms. Briggs Badger presented the report for federal funds for the 2011-2012 school year, even though the grant has not been finalized. Matt Mayberry moved, Audra Lurvey seconded approval of the federal funds for 2011-2012. An oral VOTE PASSED 7/0.

RE: Federal Funds 2011-12

WHEREAS Federal funds allocations for Titles I, I, Part D, II, and III, have not yet been finalized, districts have been advised to use last year's allocation figures for planning purposes, and

WHEREAS If allocations remain stable for FY12 Dover will receive:
\$899,723 for Title I (Elementary and Secondary Education Act) – preliminary allocation May 2011
\$ 89,429 for Title I, Part D (Neglected and Delinquent Funds)
\$358,362 for Title II (Highly Qualified Teachers)
\$ 15,115 for Title III (English Speakers of Other Languages)

with, per State and Federal directive, a proportional amount being allocated for the qualifying and participating private schools and

WHEREAS The Title I Project Manager and the Director of Curriculum, Instruction and Assessment after consultation with public and private school staff



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and administration at local and state level, recommends the following utilization of the Federal funds for FY12:

WHEREAS

For Title I:

Woodman Park – Part time Enrichment Coordinator, 11 full time and 2 part time tutors, one full time Family Outreach Coordinator, one part time RTI coordinator, project administration, benefits, professional development, supplies and related materials.

Dover Middle School - 3 full time Title I/intervention tutors, supplies and related materials for at-risk students grades 5-8.

St. Mary Academy - One full time literacy tutor, benefits, related supplies and materials

WHEREAS

For Title I, Part D:

Dover Group Home - 1 full time education coordinator, benefits, supplies, books.

Dover Children's Home - Independent Living Counselor, 1 part time evening tutor, 1 part time out of school suspension coordinator, benefits, supplies, books.

Dover Middle School - 1 part time social worker, benefits and supplies.

Dover High School - 1 full time classroom aide for the learning lab, part time after school tutor, part time drug and alcohol counselor, benefits, and supplies.

WHEREAS

For Title II:

For the three elementary schools - three .5 literacy facilitators for the district, project administration, benefits, professional development activities and related materials

Private schools - professional development.

WHEREAS

For Title III:

Professional development activities, supplies and related materials.

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of Federal Titles I, I, Part D, II, and III, funds for FY12 as recommended above.

**SUBMITTED BY: Carolyn Mebert, Chairperson
Dover School Board
BY REQUEST**

4. Career Technical Education Carl Perkins Federal Funds 2011-2012—Ms. Briggs Badger presented the Carl Perkins Federal Fund report for 2011-2012 year, even though the grant has



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not been finalized. Matt Mayberry moved, Audra Lurvey seconded approval of the federal funds for 2011-2012. An oral **VOTE PASSED 7/0.**

RE: Career & Technical Education Carl Perkins Federal Funds

WHEREAS Carl Perkins Program Improvement grant allocations for the coming year (FY 2012) have not been finalized, and

WHEREAS the Career and Technical Education Director, after collaboration with teachers, program advisory committees, and New Hampshire Department of Education staff, recommends the following utilization of federal career and technical education funds as designated by the New Hampshire Department of Education for FY 2012:

continued funding for the improvement of academic skills, strengthening connections with postsecondary education, preparing students for occupations in demand that pay family supporting wages, and investing in effective, high quality programs, professional development, equipment, supplies and other related supporting materials.;

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal program improvement funds for FY 2012 as recommended above.

**SUBMITTED BY: Carolyn Mebert, Chairperson
Dover School Board**

**At-Large
BY REQUEST**

5. Special Education Federal Funds 2011-2012—Ms. Briggs Badger presented the Special Education Federal Funding including IDEA-B and IDEA Preschool grants. The amount is not known, but is expected to be the same as last year. Matt Mayberry moved, Audra Lurvey seconded, to approve utilization of the special education federal funds for 2011-2012. An oral **VOTE PASSED 7/0.**

RE: Special Education Federal Funds

WHEREAS the IDEA Part B and IDEA Preschool allocations for next year have been finalized, and



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WHEREAS Dover expects to receive federal funds of \$801,543.14 for IDEA Part B, and \$15,473.48 IDEA Preschool funds, and

WHEREAS the Pupil Personnel Services Director, after consultation with staff of both public and private schools, and with parent input at team meetings, recommends the following utilization of federal special education funds for FY 12:

Continued funding of previously established positions to include a Speech Assistant to supplement programs at Horne Street School; two full time school psychologists; a part time reading specialist for Dover High School; a family services facilitator; a preschool teacher for students with Autism; teachers, paraprofessionals, and related service providers for extended year services during the summer break; and additional special education and related services for all students, both District wide and in private schools;

WHEREAS contracted services will now be provided by employees including a full time Occupational Therapist, full time School Psychologist, and a reading tutor; and

WHEREAS it is recommended that funds continue to be utilized for consultation from an Autism specialist; staff development and training for both public and private school staff in legal requirements in special education, programming for students with disabilities, transition, drop-out prevention; and the purchase of materials, computers, software, and equipment related to the instruction of special needs students; and

WHEREAS it is recommended that Preschool funds be used to fund extended year services during the summer break; additional support services and materials and supplies for preschool students with educational disabilities

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal IDEA Part B and Preschool funds for FY12 as recommended above.

SUBMITTED BY: **Carolyn Mebert, Chairperson**
Dover School Board

At Large
BY REQUEST

Mrs. Grady asked if anything had been done regarding the Special Education consulting report from a few months ago. Ms. Briggs Badger stated that she has been meeting with Ms. Crosson, Ms. Glynn and Mr. Tirone about the report and the suggestion the consulting company made regarding an RTI (response to intervention) model. She is hopeful a program will be adopted



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next year. Ms. Briggs Badger felt this was the primary recommendation of the consulting group. Mrs. Grady asked if there would be any savings from this program.

Ms. Crosson stated there will be a detailed report from Boothby Therapy Services from a survey that was just completed with use of federal funds and she will have that available to them soon.

This report is in disagreement with the previous consultation from American Educational Consultants. They looked at similar data, but came up with different information. Their recommendation is not to cut any positions.

Ms. Crosson also discussed the coordinator positions and the need for them in the Dover School District, which is not in agreement with the American Educational Consultants.

Ms. Briggs Badger summarized that the consultants believed the budget of special education is lean and operating effectively.

Ms. Crosson added that Dover spends less than many of the neighboring communities, but provides quality services to its students.

Mr. McCrory asked what the total special education budget is. Ms. Briggs Badger responded that it was between \$3-\$4 million.

The main criticism that Ms. Crosson had with the American Education Consults was that it did not follow ASHA guidelines. They used an outdated policy.

Mrs. Grady asked how much of the Special Education budget is paid locally. Ms. Crosson thought that it was approximately \$6.8 million.

Mrs. Grady also inquired how much of the Preschool costs is covered by the local budget. Ms. Crosson stated she was unsure of the cost.

Mr. Mayberry asked if there is a gap between unfunded mandates from the government. Ms. Crosson responded that the state has additional requirements that have a fiscal impact for the local government.

M. OLD BUSINESS:

N. NEW BUSINESS:

1. NHSBA Scholarship awarded to Kyle McCrory from Ted Comstock –See Above

Audra Lurvey moved, Matt Mayberry seconded to move items N.3-N.7 up in the agenda. An oral **VOTE PASSED 7/0**



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Audra Lurvey moved, Matt Mayberry seconded to recess for 4 minutes before budget discussions. An oral **VOTE PASSED 7/0**

2. 2011-2012 School Board Budget: Prioritizing Reductions—Ms. Briggs Badger summarized the City Council’s vote on the school budget. They added \$254,455 to the School Board request of \$1,394,978. The budget was increased over last year by \$1 million. Ms. Briggs Badger and the administrators reviewed the budget to see where the best place to cut. There is still uncertainty with the state budget, but it is known that the District will need to cut \$394,978 from the budget based on the city council’s vote. There are 3 columns with different scenarios depending on what happens with Retirement reform. The first column is with only the budget cut specified by the city council. The second column takes into account a change from 35% state retirement funding to a downsized 25%. This represents another reduction of \$254,455. If the state’s retirement contribution decreases to 0%, there will be the need to reduce another \$601,545. This is also further complicated because if retirement reform is signed by the governor, teacher retirement contributions will increase from 5% to 7%. If this happens, the increase could help cities and schools to pay their portion. This could mean a credit of approximately \$300,000.

Proposed Budget Reductions	Cut by CC from SB Adopted FY12 Budget	Retirement Cost Downshift by State from 35% to 25%	Add'l Retirement Costs Downshift by State from 35% to 0%
Desktop Technology		\$50,000	\$50,000
Sub-Varsity/DMS Athletics			\$32,100
Homework Help-DMS	\$50,000		
Open Position-DHS-PE	\$77,091		
ROTC-DHS-Tower	\$66,031		
Music Position-DMS		\$73,220	
.33 Pre-Exploratory Teacher-DHS(Perkins)	\$18,684		
Athletic Transportation		\$50,000	
Spanish Teacher-DHS	\$51,239		
Math in Focus (124,325 in FY12)*	\$77,325		\$124,325
.20 Music Teacher-DMS		\$8,174	
.25 Music Teacher-DHS		\$10,290	
Elementary Teachers (2)		\$62,771	\$45,120
Secretarial Position			\$50,000
Art Teacher-DHS	\$54,608		
Social Studies Teacher-DMS (2)**			
Science Teacher-DMS (2)**			
Math Teacher-DMS (2)**			
Language Arts Teacher-DMS (2)**			\$300,000
Total	\$394,978	\$254,455	\$601,545
		\$649,433	\$1,250,978



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Other needs:

Health Teacher-Elem shared (\$50,000-\$60,000)

*Cost of Math in Focus has been reduced and we have been given the option to pay over a two year period.

**DMS grade 7 & 8 change from 6 teams of 4 teachers to 4 teams of 5 teachers - savings of 4 teachers. This is the approx. net cost.

The "green sheet" had shown other items that were considered for budget reductions including Firefighter Academy, .5 Art Teacher, Equine Teacher, core teachers at DHS, additional elementary teachers, special education aides, literacy interventionists, and a Dean of Instruction at DHS. These reductions were not feasible due to high class enrollments, revenue received from program, or high need area of instruction.

Administrators prioritized cuts that could be made and are listed below. She highlighted items including NJROTC, stating this program will be shut down by the navy if an enrollment of 100 is not achieved. Dr. Mebert asked what the enrollment is at this time. Ms. Briggs Badger stated that there are 54 cadets at this time, with a potential total of 50 for next year.

Ms. Briggs Badger commented that the new Math in Focus program cost has been reduced by the company and agreed to let the district spread the cost over two years. Ms. Lurvey asked if this deferral would be legal since there could be a new Board next year. Can they obligate a future Board for this item?

Dr. Mebert stated that this wouldn't be really different than other programs. All programs are determined by different Boards.

Mr. Mayberry stated that if there are larger items on the agenda, such as the budget, he would prefer to clear agenda so that there is more time devoted to the item.

He also stated that he would like the parents and teachers involved. It needs community involvement. He would like to have a conversation with the teacher's union to see if they might take a furlough day or offer something else to the district so that positions and programs can be saved. Comp time might be offered in exchange for a furlough day.

His goal is to keep every job that we have. He would like to reduce administrators so that student programs can be saved. Maybe overhead can be reduced. At this time, he is not ready to adopt the cuts proposed.

Mrs. Grady is seeing the student suffering with these cuts. They should be receiving the best possible education.



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Mr. Mayberry also asked if the numbers of students from Barrington and Nottingham who take NJROTC has been calculated. Their tuition could help to pay for the program.

Mrs. Grady asked to consider reducing the DMS teams from 3 teams per grade in 7 and 8 to 2 teams. She felt this savings of approximately \$300,000 would be one of the first cuts made in the budget. She continued to say that she has difficulty with losing \$100,000 in technology and with music cuts. She had heard of a compromise dealing with music in the middle school and would like to know about the compromises. Mrs. Grady is also concerned with the loss of two elementary school teachers.

Mrs. Grady stated that she is appreciative of the company that distributes Math in Focus. They seem to be helping us a great deal to obtain this program.

She stressed that programs for students should be saved. She commented that another savings might be from the elimination of administration travel and conferences, along with courses for a year.

Mrs. Grady discussed repercussions from NH Retirement reform. She mentioned there is a possibility that \$300,000 might be received from extra NH Retirement contributions. She agreed with Matt that other items should be reviewed. She is also in favor of NJROTC and athletics, along with DMS music, technology.

Ms. Briggs Badger distributed a table that outlined class size with different scenarios of the number of reduced elementary teachers. She supported administrative decisions and stated that the students are always the priority. Ms. Briggs Badger commented that losing professional development for teachers and administrators is short sighted and ultimately affects students negatively. The decisions were not easy and she would prefer not to cut anything.

Ms. Briggs Badger noted that it might be difficult to ask teachers to take a furlough or reduce benefits due to the impact of an extra 2% being taken from their salaries for NH retirement. Everyone is sacrificing and the district is struggling to keep up standards.

She also supported keeping the administrative position of Curriculum Director for grades 7-12. Administrative positions have been cut from 22 to 14 over the past few years and after a while it creates an unsafe atmosphere. This position is crucial at DHS since it deals with curriculum, scheduling, handbook, etc.

Mr. Mayberry asked if the high school can live without the position for one more year. Ms. Setear stated that the position has been there and is just vacant at this time. It is changing from grades 9-12 to grades 7-12.

Dr. Mebert commented that our district already is lower in administrators than neighboring communities.



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Audra Lurvey moved, Beth Setear seconded to suspend rules in order to continue discussion.
An oral **VOTE PASSED 6/1 (McCrary opposed)**

Dr. Appel asked how much large class size would be with reduced teams. Ms. Boston responded that team sizes would increase from 92 to 140. Reduction of a team would also impact related arts schedules and lab sizes. There would be other challenges also with this change. Teachers would need to grade many more assignments due to the increased number of students. Turnaround time for returning assignments to students would be much greater.

Dr. Appel commented that he is not prepared to make a final decision tonight and would recommend changing the next Workshop session to a regular meeting so that changes can be considered.

Dr. Mebert asked Ms. Hackett, DTU president if she thought teachers would consider some of the suggestions made at this meeting in order to save money and possibly save positions that would affect students. Ms. Hackett responded by saying that a furlough day would range from \$187 to \$368 depending on salaries. This is a large amount considering the possibility of increased NH retirement contributions. There are too many unknowns and she feels that they have given a great deal already. She will bring the subject up at the annual meeting to be held on Tuesday, June 14, although she is not optimistic.

Mr. Mayberry apologized that a meeting had not occurred earlier and would like to work together so that layoffs don't occur. There should be communication and collaboration. Many people do not have jobs and this could help for some to keep positions. All parties need to be engaged as to how the pain can be shared together. Singularly, it will be very painful.

Mrs. Grady added that the cost for all teachers retirement is between \$7,000-\$8,000 for each employee that is paid by the school district. Some people do not realize how high the cost is.

Ms. Briggs Badger suggested voting on the first layer of cuts and hold off until more is known about the retirement reform. Other cuts can be determined at the June 27 meeting if needed.

Dr. Mebert asked how the schools would be affected if \$6,000 was cut from the supply budgets of each school. She also asked if any contracts, such as Natural Gas, have been renegotiated. In addition, she is still concerned with the high cost of phone service at the middle school. Chris Roberge stated there will be a savings of \$20,000 from the middle school and the overall bill should be reduced by \$30,000. The middle school has a higher cost due to phones in each room.

Mr. Mayberry also agreed with others stating that he would like to wait for more details to vote in support of cuts.

Ms. Lurvey stated she would be away for the next meeting, but her opinion is that the administrators know their budget best and would support their choices.



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Mr. McCrory explained that his motion included primarily vacant positions and did not include elementary positions.

Ms. Setear agreed with his motion and suggested adding athletic transportation to the cuts to offset NJROTC.

Robert McCrory moved, Beth Setear seconded to approve cuts provided by the administrators in the first column, with the exception of NJROTC for a total of \$328,947. An oral **VOTE PASSED 5/2 (Mayberry, Mebert opposed).**

3. Summer Food Service Program at WPS Information—This program will provide breakfast and lunch to summer school students at no cost. Matt Mayberry moved, Audra Lurvey seconded to adopt as advisory information. **An oral VOTE PASSED 7/0.**

4. Policy DD—State and Federal Funds Update—Ms. Briggs Badger read into record the Project Activity for 2010-2011 Federal and State projects as of March 31, 2011. Some grants rollover into the next fiscal year. Matt Mayberry moved, Audra Lurvey seconded to adopt, pending a final audit of the funds. **An oral VOTE PASSED 7/0.**

5. Policy DFC—Special Funds Update—Ms. Briggs Badger read into record the fund balance activity for Food Service, Alt School and Facilities Funds. These are updated as of March 31, 2011. Audra Lurvey moved, Matt Mayberry seconded to adopt, pending a final audit of the funds at the end of the year. **An oral VOTE PASSED 7/0.**

6. Quarterly Scholarship and Trust Update—Ms. Briggs Badger stated this update is maintained by the City Treasurer. This is a reporting of the different scholarships and trust funds. It includes their name, purpose, and estimated ending balance as of 12/31/10. There is an annual audit on these funds also. Mrs. Grady asked why the Hildred Berwick scholarship has such a large balance. Ms. Briggs Badger stated she would look into the balances. Mr. McCrory asked if the Board could find out how much the typical scholarships are. DHS Dean of Students Kim Stephens addressed the Board and stated she would find out the value of different scholarships and how many students receive them from the guidance office. She can get the historical information for the Board at some time during the future.

7. Award Bid for Milk-- Superintendent Jean Briggs Badger presented the bid results for the Milk bid. She recommended that the low bidder, Garelick Farms, LLC be awarded the bid for milk products.

Audra Lurvey moved, Matt Mayberry seconded to award the bid for milk to. A roll call **VOTE PASSED 7/0.**

8. Award Bid for Out of District Special Education Transportation—See Above



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O. SCHOOL BOARD MATTERS OF INTEREST: Matt Mayberry moved, Audra Lurvey seconded, to change the workshop meeting scheduled for June 27 to a regular meeting with the budget as the only agenda item. An oral **VOTE PASSED 7/0.**

P. ADJOURNMENT: Matt Mayberry moved, Audra Lurvey seconded, to adjourn at 10:30 P.M. An oral **VOTE PASSED 7/0.**

Respectfully Submitted,
Beth Setear, Secretary
BS/ral

DRAFT