



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 305
Meeting Date: Monday, May 23, 2011
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Otis Perry called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Marvin Brown; Doug DeDe; Otis Perry, Chairman; Patti Rawding-Anderson; Nick Skaltsis; Joe Tenuta, Rec Advisory Board; Judy Zalansky; Gary Bannon, Administrator

Members Absent: Gretchen Bean; Jan Nedelka, City Council Liaison;

APPROVAL OF MINUTES:

Marvin Brown made motion to accept the April 25, 2011 minutes. Motion seconded by Judy Zalansky. Motion accepted unanimously

CITIZENS FORUM:

None

COMMITTEE REPORTS:

None

STAFF REPORTS:

Administrator Report: Gary Bannon

Budget Report – Handed out copies of new format. The detail under the FY10 heading is the FY12 proposed budget detail

Income from JPPO is only figured until October 1, 2011 as lease is up and CAP is only figured in for 2 months.

Seasonally transitioning from Spring to Summer. Tomorrow the AC will be turned on in the building. Energy Management Company is working on upgrade of Siemen’s software to allow staff in the building to regulate the heat & air in the building.

Tenants Collaborative: Patti Rawding-Anderson

Tomorrow there is a meeting on the landscaping plan at 11:30am. Judy Zalansky to attend.

Nick Skaltsis made a motion to approve the reports. Motion seconded by Patti Rawding-Anderson. Motion accepted unanimously.



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OLD BUSINESS:

Plans for Replacement Meeting Rooms: Gary Bannon

The CDBG (Community Development Block Grant) did not release any funding for this capital project. Moving of room 220 activities have been redirected to room 305 and Senior Center activity room. School Department uses Room 305 during the day for meetings and trainings. Patti Rawding-Anderson stated HUB is looking at renting their Parent Room Space by other individuals at a cost. Empty space available to use is the Cafeteria and Room 346. The cost of Revenue lost by not having meeting Room 220 is approximately \$6000 per year. No plans at this time to refurbish room 236 as a comparable space for meetings.

Otis Perry suggested that the Non City Tenants Capital Reserve amount being paid which is going directly into the McConnell budget as a whole and not held for capital reserve should be used to outfit these rooms. Discussion will continue at the next McConnell Advisory Board meeting.

NEW BUSINESS:

Tenant Contract Status

Otis Perry motioned to go to executive session. So moved by Nick Skaltsis and seconded by Marvin Brown. Motion approved unanimously.

Back out of executive session. Minutes should reflect no votes taken in executive session except suppress the minutes.

Adjourn:

Otis Perry asked for motion to adjourn. Doug DeDe so moved and Marvin Brown seconded Unanimous. Time adjourned was 8:15pm