



CITY OF DOVER

## DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: 271 Mast Road, Dover, NH  
Meeting Date: **Monday, July 18, 2011**  
Meeting Time: **6:00 pm**

**Members Present:** Chairman Otis Perry, Vice Chair Jay Stephens, Dana Leggett, Mark Moeller

**Alternate Member Present:** Ted Mortner

**Members Absent:** Mike Earley, Marty Coyle

**Staff Present:** Douglas Steele, Community Services Director; William Boulanger, Superintendent PW & Utilities; Stacey Hager, Recording Secretary.

### 1. Call to Order

Meeting was called to order at 6:01pm

### 2. Approval of Agenda

Doug Steele stated under New Business, Budget Discussion was placed in error and should be removed.

### 3. Approval of Minutes of June 20, 2011

**Motion:** Mark Moeller made a motion to approve the Minutes. Jay Stephens seconded.

**Vote:** U/A

### 4. User's Forum

N/A

### 5. Abatement Requests

#### A. 13 Hamilton Street –

Kevin Dumont did not appear at the meeting. It was verified that staff put considerable effort into contacting him.

Dana Leggett asked, if they are denied, can they put in another request for abatement. Bill Boulanger responded, saying it would have to be something substantially different than the current request or a reconsideration of this abatement with different information.

**Motion:** Jay Stephens made a motion to deny the request. Mark Moeller seconded.

**Vote:** U/A

#### B. TayTav Partnerships –

Brad Benson appeared before the DUC stating that he took over Taytav at the end of 2008 after the other partners had financial difficulties. Benson is asking that the original fee structure be honored for water and sewer. There are seven lots left to finish.

Jay Stephens asked if this was the same project that they were in meetings about. Bill Boulanger responded, saying, no, this is a new subdivision that is off the Old Cornerstone.

Mark Moeller asked what the new fees would be under the new rates. Bill Boulanger said the new water and sewer investment fees just changed on July 1<sup>st</sup> 2011. Water will be \$1260 and Sewer will be \$3181.50 for a total of \$4441.50. Otis Perry commented that the fees were down from previous years. Fee has increased approximately \$2500 for this project.



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Jay Stephens asked what numbers we are using for Nicholas Circle. Bill Boulanger responded saying we would only be considering the sewer fee because they are already hooked into water. They would be charged the new rate if they started today.

Jay Stephens asked why TayTav should get a break if Nicholas Circle is not being offered the same break. The developer did bring the sewer up to the project from Alden Woods. The city is now utilizing the sewer for the Tolend Road Landfill. TayTav paid approximately \$800,000 for the sewer infrastructure.

Brad Benson states to date, he has only paid \$1900 for water and sewer charges on that homes that are built.

Jay Stephens prefaced the motion saying the development has already provided a considerable sum in the infrastructure which makes them different from the other developments. Like a "service in lieu of" type of thing.

All the lots in the TayTav partnership (26, 27, 28, 29, 30, 31, 32, 33, 34, 39, 40, 41, 42, 43, 44, 45, 46, and 47.) will pay the \$1900 investment fees for water and sewer.

**Motion:** Dana Leggett made a motion to allow the developer to continue to pay \$1900 per lot. Mark Moeller seconded.

**Vote:** U/A

### 6. Reports

#### A. Abatement Review Team Report - None

#### B. Utilities Report

Otis Perry asked about what was going on at Court Street. Bill Boulanger responded that it was a drainage issue.

General discussion about the 2" pipe on Thompson Lane.

General discussion about the I&I project.

#### C. Finance Report

The Finance Report was not complete due to the fact that we are at the end of a fiscal year.

### 7. New Business

#### Water & Sewer Rates

The increases were discussed. The reason for annual adjustments was discussed. There was a question about the capital asset base with the work that is going on at Willand Pond. It is going into the water base. The pipeline work and tank for the north end pressure system has gone out to bid. The pipe line work will be on the next council agenda. The Sixth Street portion to the tank will be included in the project.

Jay Stephens asked why there is a Calculated Minimum Investment Fee and why there is a Minimum Investment Fee on Appendix D.

The water and sewer rates need to be updated on Appendix A. And it would be helpful to put effective dates on each document.



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### **CIP Discussion**

Doug Steele presented the board with the current CIP list and staff will be reviewing the new CIP for the upcoming year.

Current water and sewer projects were discussed.

Odor abatement at the River Street Pumping Station was discussed.

Varney Brook Pump Station was discussed.

### **8. Old Business**

N/A

### **9. Areas of Concern**

### **10. Adjournment**

Meeting was adjourned at 7:02pm

**Motion:** Mark Moeller made a motion to adjourn. Dana Leggett seconded.

**Vote:** U/A