



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Second Floor Conference Room, City Hall
288 Central Avenue, Dover, NH 03820
Meeting Date: **Thursday, July 14, 2011**
Meeting Time: **4:30 PM**

Members Present: Tim Dargan (Chair), Peter Hamblett (Vice Chair), Phil Rinaldi, Steve Wyrsh, Sam Haddadin

Ex Officio Members: Dan Barufaldi, Economic Development Director; Mike Joyal, City Manager

Members Not Present: Matthew Sylvia, Marc Weinstein, Robert Paolini, Jack Mettee

Others Present: David Choate

Chair called the meeting to order at 4:30 pm.

1. Call to Order.

The Chair called for a roll call attendance.

2. Review and approval of the June 2, 2011 Board meeting Minutes.

Motion: P.Rinaldi motioned to approve the June 2, 2011 minutes. P.Hamblett seconded. Vote: Unanimous approval.

3. Enter non-public session pursuant to RSA 91-A for the purpose of the acquisition, sale, or lease of real or personal property. **Roll Call Vote, simple majority needed to pass.**

Motion: S.Wyrsh motioned to enter non-public session. S.Haddadin seconded. The Chair called a roll call vote. Vote: Unanimous approval.

M.Joyal joined the meeting. D.Barufaldi left the room during part of the non-public session and returned when called.

4. Return to public session. Vote to seal the non-public session minutes because failure to do so would render the proposed action(s) ineffective. **Two third majority needed to pass.**

The Chair requested a motion to seal the minutes because divulgence would render the proposed action ineffective.

Motion: P.Hamblett motioned to seal the minutes. S.Haddadin seconded. Vote: Unanimous approval.

S.Wyrsh left the meeting and a quorum of voting members was no longer present. At this point only informational reports were given. No decisions were taken beyond this point.

Document Created by: DBIDA Secretary	DRAFT.2011.07.14_BusinessIndustrialDevAuth.Agenda.rev
Document Posted on: July 20 , 2011	Page 1 of 2



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Second Floor Conference Room, City Hall
288 Central Avenue, Dover, NH 03820
Meeting Date: **Thursday, July 14, 2011**
Meeting Time: **4:30 PM**

5. Old Business:

- D.Barufaldi provided the Tuttle Farm status.

6. New Business:

- D.Barufaldi stated that the RFP for the four City – owned parking lots (First St., Third St. Lot, Orchard St. School St. Lot) have been advertised today from purchasing. They went out to a list that was provided to 40 potential developers and people who expressed some interest in the project. If they want all of the data, test boring geotechnical analysis perimeter surveys, is available on the web site and those interested are directed towards the web site to view all documents.

T.Dargan asked about the process. M.Joyal said that he envisions going through the RFP process and DBIDA would continue to be the Board that would vet the proposals, have discussions and negotiations with potential developers and ultimately come up with a recommendation and go to City Council for approval. We are asking for a concept overview for the site. D.Barufaldi noted that the major portion of the RFP is to come back with a concept plan. Discussion ensued regarding the RFP.

- D.Barufaldi stated that the Quarter 3 Newspaper is on track.
- D.Braufaldi discussed that the Merchant Promotion is on the way. P.Rinaldi spoke about the signs and postcards that were sent out. D.Barufaldi added that he has requested copies of all documents of monies expended as that was a specific request of the parking commission.

7. ADJOURN

Motion: S.Haddadin made the motion to adjourn the meeting at 5:30 pm. P.Rinaldi seconded. Vote: Unanimous approval.

Document Created by: DBIDA Secretary	DRAFT.2011.07.14_BusinessIndustrialDevAuth.Agenda.rev
Document Posted on: July 20 , 2011	Page 2 of 2