



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 27, 2011**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL ATTENDANCE

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

7. PUBLIC HEARINGS – None

**A. CHAPTER 166, VEHICLES AND TRAFFIC, NELSON STREET ONE WAY
SPONSORED BY COUNCILOR WESTON**

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

9. CITY MANAGER'S REPORT

10. APPROVAL OF MINUTES

A. July 13, 2011 – Regular Session

11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

**1. CHAPTER 166, VEHICLES AND TRAFFIC, NELSON STREET ONE-WAY
SPONSORED BY COUNCILOR WESTON**

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Florence Street Block Party**
2. **RESOLUTION: B11004B – ADDITIONAL SCOPE OF SERVICES FOR 2010 INFILTRATION AND INFLOW REDUCTION**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST
3. **RESOLUTION: ADDITIONAL SCOPE OF SERVICES FOR RIVER STREET PUMP STATION CONSTRUCTION OVERSIGHT**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST
4. **RESOLUTION: SENIOR CENTER TRIP TO RED SOX VS. ORIOLES**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST
5. **RESOLUTION: B11090 WIRELESS COMMUNICATIONS SERVICES AWARD OF BID**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission |
| 7. Solid Waste Advisory Commission | |

B. RESOLUTIONS

1. **RESOLUTION: B11052 – NORTH END PRESSURE ZONE CONTRACT 1 – WATER TRANSMISSION MAINS**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST
2. **PEDESTRIAN BRIDGE LOCATION**
SPONSORED BY COUNCILORS NEDELKA AND CHENEY
3. **PEDESTRIAN BRIDGE EXTENSION OF TIME**
SPONSORED BY COUNCILORS NEDELKA AND CHENEY

C. ORDINANCES IN 1ST READING – None



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14. COUNCIL CORRESPONDENCE
15. COUNCIL MATTERS OF INTEREST
16. ADJOURNMENT



CITY MANAGER'S REPORT



JULY 27, 2011

"The difference between try and triumph is just a little umph!"

Marvin Phillips

SUBMITTED BY:

J. MICHAEL JOYAL, JR.
CITY MANAGER

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Utilities:

Water

Due to the reconstruction of Henry Law Avenue, the Utilities Division lowered three water services in between Browning Avenue and Penny Lane and installed a 2" HDPE line on Thompson Lane. The 6" asbestos line had been abandoned and crews removed all of the improper sewer services out of the mains and manholes. Crews repaired a major water break on the 8" main near Thompson Lane, as the water service saddle rotted off, damaging the 8" main, which caused it to rupture while compaction was being done on the road. A new sidewalk is being installed on Washington Street between Arch Street and Fourth Street and the water curb boxes were replaced. Hydrants were installed on the dead end mains on Pearson Drive and Pineview Drive and water services and saddles are being replaced on both streets. Water leaks were repaired on Middlebrook Road (on the city side), Back Road (on the customer's side) and Tolend Road (on the customer's side). Crews performed a test pit on the 6" cast iron pipe, which crosses the Spaulding Turnpike by Silver Street Extension, to determine if it was inside a sleeve, but it was not. Engineering will have to use the northern sleeve above the pedestrian tunnel to relocate the 12" main inside the tunnel. Crews have continued to install a new main on Salem Avenue. A few homes are serviced by 1" line and a hydrant will need to be installed on the end of the main for flushing purposes. All water pipes have been moved out of Lowell Avenue for the new storm water stream that will be completed on that sight. Smith Waterwell experienced high pressure and the discharge main had to be unclogged due to a build-up of iron and manganese. This was temporary repair as new piping was ordered to be replaced inside the well house. Pigs were purchased to clean the raw main to Lowell Avenue and back to Smith Well. The water master plan has been finalized for the facilities and will be posted online.

Sewer

The sewer jet pump broke down and has been in Massachusetts being repaired for the past month. The Cities of Rochester and Portsmouth agreed to supply a jet in case of emergencies. The Cornerstone sewer work is in progress and is almost at County Farm Cross Road with the gravity sewer. SUR began the I&I (inflow and infiltration) work for Silver Street and should be completed by the end of August. The city added a change order to the contract to slip line the 24" gravity main on Mill Street due to its leaking into the drainage and discharging into the Bellamy River.

A manhole cover was repaired at Sixth Street and Cottonwood Drive. Mowing continued around all of the stations. The large # 1 pump at River Street was replaced after it was rebuilt and the # 4 pump is currently at the shop being repaired. Staff also pumped down the wet wells at River Street to confirm the operation of the new grit system. There were questions about the system not removing the grit but the pumping proved there was no grit in the wet well and the Wastewater Treatment Plant.

Streets: During the month of June, crews performed street sweeping operations in the areas of Applevale Drive, Back River Road, Dover Point Road, Broadway and Portland Avenue. Potholes continued to be filled throughout the city as needed.

The drainage on Court Street was repaired after a box culvert collapsed from below Union Street. Crews installed a new drain manhole, approximately 80 feet of 18" SDR35 piping, a new catch basin and tied in the Union Street drainage to the new basin. To reduce flooding, a clogged drainage swale in front of 403 Dover Point Road was cleared of debris and overgrown

brush. Debris was also removed from the side of the road on Oak Street since the obstructed catch basins caused the area to flood. Catch basins were repaired on Locust Street at Hale Street, Corbin Drive, and Pierce Street at Central Avenue.

A granite wall was repaired in front of 860 Central Avenue, which had fallen onto City property. Crews repaired the sidewalk on St. Thomas Street and raised the curbing to match the new paving. Brox Industries completed paving on St. Thomas Street, Locust Street and Church Street and shimmed the roads on Central Avenue, Grove Street and Chestnut Street. As a safety precaution, employees painted temporary crosswalks on all shimmed roads prior to the Fourth of July. Crews also oversaw all line painting, such as crosswalks, parking spaces, turn arrows, etc.

To assist with the completion of the Park Street Park project, crews transported granite and hauled loam and stone dust. Fill was also hauled to Shaw's Lane to help with building a new ball field.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of June, 2011, there were 2 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been overserved, a letter is sent from the Police Department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 14 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

The Maine State Police Merit and Citation Board selected the Dover, NH Police Department for recognition of "the critical assistance your agency rendered" and presented the department with a "Special Award of Commendation...for Outstanding Contribution and in Grateful Appreciation." Lieutenant Brant Dolleman, on behalf of the entire agency, accepted the award on June 9, 2011 at the Maine State Police's annual award ceremony. This award was based on the following:

In June of 2010 the Dover Police Department received a request for assistance from the Maine State Police, who were conducting an investigation into a triple homicide that occurred in Amity, Maine. One of the victims of that homicide was a ten year old boy. The Maine State Police had discovered a "Person of Interest" in the case had arrived in Dover. Maine detectives travelled to Dover and met with the detectives from the Dover Police Special Investigations Unit, who assisted in making contact with the subject. A few days later, after the subject was identified as the prime suspect, Maine State Police detectives returned to Dover, and, with the assistance of Dover Police detectives and patrol units, executed search warrants and a further interview of the suspect, which led to his arrest for the murder. He is currently awaiting trial.

Parking Bureau: The final phase parking meters were installed on 2nd and 4th Streets and in the southern end of downtown on June 20th.

Two of the meters closest to the Police Department will allow drivers to pay their parking ticket with a credit card during the times that the meters are operational. This was a frequent request and will be very valuable after the Police Department's Records Bureau, unable to process credit card payments, closes for the day.

Window stickers are being distributed to city employees and McConnell Center tenants to ensure they are parking in the appropriate locations behind the library in conjunction with the new time limit in the lot.

The new meter hours of operation transitioned well to 9 am to 7 pm. Lights will be installed, where needed, on the sign poles adjacent to the meters before the end of summer.

The City and iPark, the mobile parking meter company, are still working on some contractual details and hope to roll out the program soon.

Traffic Bureau: Sgt. Speidel, the Traffic Bureau Administrator, coordinated all traffic control particulars for the second annual Spirit of Recovery 5K Road Race on June 4. This included the advance deployment of directional signs, barricades and cones to facilitate road closures and traffic diversions, scheduling and assignment of police personnel, and coordinating with event organizers on other logistical matters. The starting and finish lines for this event were on the campus of Liberty Mutual. The event supports the efforts of the Triangle Club in Dover.

As coordinated by the Traffic Bureau, a Motorcycle Noise Enforcement Detail was performed on Friday, June 10 in a joint effort between Dover and New Hampshire State Police. The enforcement focused on the downtown area. A total of 21 motorcycles were stopped during the four-hour period, resulting in two citations and six warnings. All others tested below the threshold level.

The 68th annual New Hampshire Soap Box Derby was held on Sunday, June 12. Sgt. Speidel coordinated the advance posting of parking restrictions on several surrounding streets, management of a detour route for Central Avenue and Oak Street, and the scheduling and deployment of police personnel to manage traffic posts. The race was well attended by onlookers and competitors from both the local and extended area. The explorers provided traffic assistance along the race course to divert vehicle traffic

Sgt. Speidel coordinated all traffic control particulars for the second annual Avis Goodwin Father's Day 5K Road Race on June 19. This included the advance deployment of directional signs, barricades and cones to facilitate road closures and traffic diversions, scheduling and assignment of police personnel, and coordinating with event organizers on other logistical matters.

On June 10 and June 11, the Dover Police Department participated in a coordinated statewide effort to target impaired driving. Extra patrols were deployed between 8:00 PM and 2:00 AM with grant funding obtained through the NH Highway Safety Agency. Other grant-funded enhanced DWI patrols were scheduled throughout the month.

On Wednesday, June 15, Dover Police participated in another statewide coordinated effort entitled "Operation Safe Commute". Extra patrols were performed between 6 AM and 9 AM, during the morning commute, and between 3 PM and 7 PM during the evening commute. Targeted areas included many of Dover's primary arteries in the area of the Route 16 corridor.

Targeted violations included following too closely, failure to signal lane changes, speeding or distracted driving, and any other moving violation that might cause a collision.

Sgt. Speidel performed 10 child passenger seat inspections during the month of June. All checks were by appointment or walk-ins to the department. Each safety check involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Each safety check takes approximately 30 to 60 minutes. Sgt. Speidel is a nationally certified Child Passenger Safety technician, and the police department provides this service free of charge.

Patrol: On June 3, Dover Police Department employees and family members participated in a leg of the Law Enforcement Torch Run. These volunteers carried the Special Olympics "Flame of Hope" over a distance of five miles from the Somersworth border to the Madbury line. The Law Enforcement Torch Run is one of the largest Special Olympics fundraising events in New Hampshire. Other Dover officers volunteered at the Summer Games in various capacities.

On June 20, 2011 while conducting a burglary investigation, patrol officers confiscated in excess of seven ounces of marijuana, as well as Oxycodone tablets and Oxycontin tablets and 3 ounces of psilocybin mushrooms. Additionally \$3,000.00 in United States currency, the proceeds of drug sales, was seized. The investigation led to the arrest of two individuals for numerous charges to include Possession of Controlled Drugs with the Intent to Sell, Possession of a Controlled Drug, and Burglary.

On June 16, 2011, Captain Breault assisted the Dover Fire Department with promotional oral boards for the rank of Fire Captain.

Diversion Program: The Diversion Committee met on Thursday, June 16, 2011, to review two active cases and hear one new case.

The Diversion Committee also made the decision to deactivate one active participant and refer him back to the Police Department's juvenile detective due to non-compliance.

As of this report, there are three active members in the Dover Diversion program. The next meeting scheduled for Thursday, July 14, 2011.

At the time of this report, there was one new case awaiting the July 14, 2011 meeting. Any additional new cases will be next reviewed at that meeting date, or a date determined by the committee.

Dover Housing Authority: On June 11th, Officer Joslin and approximately twenty residents of the Dover Housing Authority worked on the baseball field on Hampshire Circle. The Dover Housing Authority Maintenance Facility supplied a truck to bring new stone dust to the field and tools to spread it around. At the completion of the day, the field was once again brought up to a playable condition for the residents and others looking for a place to play ball.

Officer Joslin also began talks with Burt Tuttle, Vice President of the Dover Little League about putting together a DHA team to compete in a summer baseball league at Maglaras Park during the months of July and August. He also checked around the neighborhood and was able to locate approximately twelve kids between the ages of 9 and 12 who indicated an interest in playing.

Officer Joslin has also begun the process of organizing the annual Bike Parade and Field Day to be held on August 4th with the overall theme being "HEROES". They are also trying to organize a softball game between DHA residents and staff on July 18th at the ball field on Hampshire Circle.

During the month of June the Seymour Osman Community Center concluded its afterschool programming session for the 2010-2011 school year.

The SOCC held an end of the year party on the last day of school. This party allowed the staff to pass out superlative awards to each student recognizing them for their individual personalities.

The SOCC also had its annual end of the year picnic at The Works Health and Fitness Center. All of the students from grades 1-12 are invited to attend with their families for a fun afternoon of swimming, outdoor games and food.

The end of the year field trip was initially scheduled for Thursday June 23rd, with a rain date of Friday June 24th, however both were rained out.

There was a community breakfast and dinner held on the 18th and 29th respectively. The community breakfast served 40 attendees, and the dinner saw a large number of attendees with approximately 110 community members showing up on Wednesday evening.

The attendance through the end of the year at the SOCC remained consistent with an average of 19 students per day participating in after-school activities. The SOCC summer programming session is set to begin on the second week of July and run through the middle of August.

Community Service Program: The Community Service program tracked 26 active participants in the month of June. Of the 26 juveniles in the program 11 participated during the month of June. A total of 57 hours of community service work was completed with one member of the CS program completing their obligation during the month of June. In 2011, 190 hours of community service has been completed and 5 members have finished their court ordered hours.

Most of the community service was completed in the form of trash pick-up in the downtown area.

Police Explorer Program: In the month of June the Explorer Post had two meetings. The first meeting was on Wednesday the 1st and was led by Officer Lilyestrom. It focused on public speaking and methods of effective communication. The explorers were led on a variety of speaking exercises that pushed them out of their comfort zones, challenging them to build their confidence when speaking in front of a group. One of the exercises required each explorer to draw a random topic from a hat and give a one minute presentation to the group about the topic they had selected.

The second meeting was on Wednesday the 15th and was led by Officer Lilyestrom. This meeting was the first part of the promotional process for explorers interested in holding one of the three post positions, Captain, Lieutenant or Sergeant. The explorers were interviewed, one at a time, about basic information concerning any position of interest within the post; self initiated study both on personal time and while in school and overall reasons why they felt they should hold such a position. In the coming months the explorers will be subject to an oral board which will have additional Dover Police Department members asking questions regarding information about the Dover Police Department and the Explorer Post as part of the promotional process.

The explorer post currently has seven explorers and there are three background checks in progress.

Dover Coalition for Youth: Dover Night Out planning is underway and is scheduled for Thursday July 21st. The details are coming together and over \$4,000 in sponsorship and vendor fees have been collected. The event will include 2 stages with live entertainment, police, fire and military displays, a health tent with community resources, inflatable bouncers for kids and fireworks over the river at 9pm.

Coalition member Dana Mitchell received confirmation that his application to become a Certified Prevention Specialist has passed the peer review committee. This was the last step in the process. The state of New Hampshire is moving in a direction where all grantees will be required to have someone on staff that is certified. Dana being certified puts the Police Department in a good position to apply for grants with this requirement being met.

On June 21st the Coalition collaborated with the New Hampshire Division of Liquor Enforcement and the Dover Police Department to host a forum for bar owners. Owners, managers and supervisors of licensed liquor establishments joined us in discussing ways we can work together to address underage drinking and other alcohol problems. The forum included presentations by the NH Liquor Commission and the Dover Police Department on strategies and policies to reduce liability and prevent alcohol problems.

On June 9, Coalition Coordinator Vicki Hebert traveled to Plymouth NH to meet with staff from Office of National Drug Control Policy's Drug Free Communities Support Program and other grantees from across the state. She had the opportunity to network and receive updates of what is happening with the DFC program at the national level.

Youth to Youth: In June, Dover Youth to Youth celebrated the conclusion of another successful year of advocacy and education in the community with their annual awards dinner at the Dover Elks Lodge. At the event, students performed skits and presented a video of the year's accomplishment to the parents. The evening also included various leadership awards presented to selected students. In addition, scholarships were provided to four seniors who were graduating from high school after having been in Youth to Youth for all 7 years (6th – 12th grade). Two graduates received \$800 scholarships from the Dover Police Charities and two others received \$1,000 scholarships. At the end of the evening, each Youth to Youth member also received a yearbook highlighting the accomplishments of the 2011-12 school year.

Also in June, six volunteer members of Youth to Youth began training with the City of Dover's Media Coordinator, Mike Gillis. The students are being trained in the use of the equipment and operation of Dover's new Media Center. The goal of this training program is to reach a point where the students can assist Mr. Gillis in the Media Center while expanding the student's knowledge of technology and increase their ability to use media to get their message about substance abuse or violence out to the public.

Teen Center: The Teen Center calendar for June 2011 consisted of educational and social programming for our youth participants.

The Teen Center saw a total of 925 participants during the month, on 22 days of programming, which yielded an average of just over 42 participants per day (the actual average was 42.1). This is the fourth straight month with a daily average over 40 participants.

Some program highlights for the month of June 2011 included, but were not limited to the following:

- TC Snack Special – “Root Beer Floats” (6/2)
- TC Sports Challenge – “Home Run Derby” (6/6)
- TC Music Event – “DoverPalooza – Summer Warm-Up Show” (6/10)
- TC Snack Special – “TACO MADNESS” (6/15)
- TC Movie Afternoon – “The Green Hornet” (6/17)
- TC Special Event – “School’s Out BBQ” (6/21)
- TC Trip – “York Beach – Short Sands” (6/28)
- TC Music Event – “DoverPalooza – Summer Kick-Off Show” (6/29)

The focus is now on July 2011, where we head directly into the TC Summer Zone program.

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the Community Trail. They took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

- 1 Arrest-Drug Possession
- 4 Motor Vehicle Crosswalk Warnings
- 1 Motor Vehicle Assistance Report
- 1 Motor Vehicle Inspection Warning
- 2 Motor Vehicle Suspended License Summons
- 1 Motor Vehicle Defective Equipment Warning
- 1 Motor Vehicle Suspended Registration Summons
- 2 Motor Vehicle One Way Warnings
- 1 Motor Vehicle Stop Sign Warning
- 3 Motor Vehicle Improper Turn Warnings
- 3 Motor Vehicle Accidents
- 1 Motor Vehicle Misuse of Power Warning
- 1 Domestic Disturbance
- 1 Suspicious Activity
- 1 Trespass Warning
- 4 Skateboard Warnings
- 3 Alarms
- 6 Bicycles on Sidewalk Warnings
- 15 Pedestrian Crosswalk Warnings
- 1 Voluntary Medical Evaluation
- 1 Welfare Check
- 1 Parking Ticket
- 1 Medical Aid Assistance Call
- 1 Found Property
- 1 Dead Animal
- 1 Dog Bite Quarantined
- 3 Missing Person Assistance
- 1 Removal Belongings
- 3 Subpoena Service

Animal Control: For the month of June there were at total of 129 animal calls. Of those, 48 were handled by the Animal Control Officer, 37 were handled by dispatch and 44 were

handled by Patrol Officers. The following is a breakdown of the 48 calls handled by the Animal Control Officer:

- 7 missing animals
- 11 found animals
- 10 wildlife calls
- 11 welfare calls
- 3 nuisance call (dog defecating on neighbor's property)
- 2 dog bites
- 4 loose dogs

During the month ACO Ladisheff received 110 voicemails messages from citizens

K-9: Officer Keefe searched the bags and provided officer presence with K9s Norman and Grinko at St Thomas High School for project graduation. No illegal items were located.

Officer Keefe searched an abandoned house with K9 Grinko at a residence on New York St. Neighbors reported lights turning on at night and an open door was located. No one was found in the house and there were no signs of suspicious activity. The light is believed to have been left on by realtors.

Officer Keefe searched the bags and provided officer presence with K9s Norman and Grinko at Dover High School for project graduation. No items were located.

Strafford County Regional Accident Reconstruction Team: Sgt. Speidel and other Dover officers attended the monthly meeting of the Strafford County Regional Accident Reconstruction Team on June 15. Agenda topics included ongoing familiarization of equipment, technical discussion and peer review of recent serious and fatal crash investigations throughout Strafford County.

There were no callouts during the month of June.

Communications: During the month of June, the dispatch center handled 10,842 phone calls, 407 emergency calls through the 911 line, and 10,574 radio transmissions. They also took care of 252 lobby visits.

Recreation Programs: The Recreation Department has prepared for the summer programs and has run staff training sessions and reviewed the program policies and registrations process.

Camp Kool at the Ice Arena is full to capacity with 50 campers per week. The Summer Playgrounds Program is seeing strong registration numbers as the month progressed. Recreation staff has approved a number of scholarships for needy families and more have been approved than in past years. Lessons and enrichment programs are also on schedule.

Registrations were ongoing for the summer programs, including tennis, theater and summer camps. On-Track accepted more registrations and continued practices, and there will be a team of 39 at the Hershey Track Regional Meet, held at the Spaulding High School Track on Wednesday, July 6th. The State Meet will be held on July 8th.

Playgrounds continued to accept registrations and began on June 27th. The program will continue for 7 weeks, and includes activities at the playgrounds, transportation to the Jenny Thompson Pool, and weekly field trips.

Fun on Stage is a theater and music camp that began on June 27th & will run through July 1st.

Music Theater will begin on July 11th for the older kids.

Adult fitness classes continued with BodySculpt beginning an early morning summer session on Tuesdays & Thursdays at 7:15am. Tai Chi, Yoga, and Zumba® all continued and have sessions planned to start in July.

Senior Center Programs: The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Crafts, Scrabble, Pay Me, and Whist. The Senior Book club meets 11am – Noon on the last Tuesday of the month. Our craft group meets in the activity room of the center every Monday from 9-11am. Spanish is now on hiatus and will return in the fall.

33 Self-Guided Day Trippers toured the Portsmouth Navy Yard in June. DCSC members traveled to Foxwoods on June 22nd.

DCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It has become a popular program.

74 seniors enjoyed the annual picnic on June 23rd at St. John's Methodist Church.

Monthly Social: 74
Mystery Lunches: 41

Indoor / Outdoor Pool: The Jenny Thompson Pool opened to the public on June 20th and has been very busy with camps such as Berwick Academy, St. Mary's and Tri-Star, Kittery Recreation, Eliot Recreation as well as the City of Dover summer camps.

During the month of June, the Jenny Thompson pool hosted two weekend long swim meets that were both well attended. On June 25th we also hosted the Jenny Thompson Swim Clinic, 88 competitive swimmers attended along with area coaches and Jenny herself for a day of competitive instruction. Along with the contribution from McDonalds, the JTP fundraising fund saw an amazing \$12,051 from the effort.

Swim teams such as Seacoast Swim Association, Oyster River, Exeter, Cannonball and the Pirates have been taking advantage of both facilities and practicing on a regular basis.

The indoor pool started their sessions of swim lessons on June 27th. Swim lessons are 93% full at the moment.

Hydrofitness has ceased for the summer and will begin again in September.

Adult Lap Swim-ID Pool: 75 swimmers daily
Adult Lap Swim-JT Pool: 20-30 swimmers daily
Rec Swim-JT Pool: 150 and 400 swimmers daily

Ice Arena: The arena had both sheets of ice out this month which allows for a variety of maintenance activities on equipment and the facility. As was the case for the past two years, equipment has been replaced or repaired, facilities and machinery have been maintained and most of the facility has a fresh coat of paint ready for a busy summer season.

Ice will be ready for the start of the summer programs on Tuesday, July 5th.

The summer line-up includes several weeks of hockey camps along with a full complement of skating and hockey programs each day.

Registrations have been ongoing for arena summer programs. The CO-ED adult hockey league – our largest program – is once again full, with a waiting list.

Camp Kool, which is our summer program for children, is off to a great start with all weeks full and there is a waiting list for most weeks.

Public Library: Attendance at 10 special programs (storytimes; Paws for Reading; tours and talks; author program with Paul Doiron) was 169.

Seacoast Firefighter Academy: The High School CTC - Seacoast Firefighter Academy concluded with planning for next year's programs. The considerable time that was spent in May educating legislative decision makers of the significance of the firefighting program (and other CTC programs, too) in hopes that state funding would be restored was successful! This held off further and painful cost shifting from the state in that area, which would have increased the budget pressures on both the School District and the City's budget.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

The Dover Public Library aided the school libraries on 3 occasions with Dovertnet automation system tasks.

Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Newington Dover bridge
- The Village at Thornwood Commons
- Gladiola Way
- Cedar Cove
- Cornerstone Crossing
- Bill Dube Ford/Toyota

The Planning Department continues to assist the legal office with preparing pleadings and background information regarding the rezoning of Arch Street. Staff also assisted the legal office with reviews relative to the annual Great Bay Music Festival off Bay view Drive that occurs in August.

Planning staff worked with the Economic Development Director to draft a Request for Proposals to develop four parking lots located in the urban core. Planning staff reviewed the historic uses of the lots as well as abutting uses. Finally, Planning staff reviewed the RFP and RFO used by the City for the River Street project to identify common elements and learn from the process to perfect the process for the infill RFP.

The Director of Planning and Community Development worked with the General Legal Counsel and the City Clerk to review and layout the process for reviewing the ward populations for proper distribution.

Planning staff worked with land owners of property at the following locations on development or redevelopment opportunities:

- Sixth Street, between Indian Brook Drive and Venture Drive
- Technical Review for intersection of Sixth Street and Indian Brook Drive
- 46 Arch Street
- Appaloosa Drive
- Basils Place
- Long Hill Road residential property
- The Village at Bellamy Commons
- Windbrook subdivision off Tolend Rd.
- Beacon Circle
- Pedestrian Bridge relocation
- 36 Dover Point Road

CITY GROUNDS – FACILITIES & PARKS

The public turf areas and ball fields were mowed and crews continued to groom and mark the athletic fields. Pine Hill Cemetery was cleaned up after Memorial Day, personal items and dead flowers were removed. Eight complaints were received regarding the removal of items from graves, as is typical at this time of year. Flags were installed on telephone poles on Central Avenue by volunteers from Main Street and the Chamber of Commerce. Three historical markers are still missing and crews are awaiting direction from the Main Street organization to discuss replacement.

Sign work continued in the posting of signs for new developments and the replacement of existing signs as needed. The last of the parking meter signs were installed for the last phase; the system went live on June 20th.

Emergency tree work was conducted as needed; trees were cut at 4 New Bellamy Lane, 129 Portland Avenue, 113 Cocheco Street, 177 Mount Vernon Street and along the Community Trail. The remaining two trees purchased last month were planted near 559 Central Avenue. Park Street Park improvements were completed on the City's part. Crews are now trying to maintain the facilities installed and keep growth down along the fence. Graffiti continued to be a problem there and around the City. Henry Law Park was cleaned up and repairs were made in the Rotary Pavilion for the scheduled summer events.

A request for proposal was received from ADI, which included the inventory of maintenance items to be covered under a service contract to be put out to bid. It was reviewed by City employees who deal with the equipment and City Attorney, Allan Krans.

The Park Street Park project moved ahead with landscaping work being done along with the installation of benches and picnic tables. More work will be done with signage planned to be completed in July.

The bid packages for the renovations of the Bathhouse at the Jenny Thompson Pool went out this month and are due in early July for a fall construction project.

GENERAL UPDATES

The Library Director “virtually” attended an ALA web seminar: “Building the Digital Branch Library”

The Library Director revamped the Assistant Library Director position (following a retirement) and reclassified it as Systems & Technology Librarian II. This eliminates the Assistant Director position and saves approximately \$20,000 in annual wages.

Fire & Rescue Shift Update:

Fire & Rescue shift trainings were held this month on workplace violence at the direction of the City joint-loss committee. The program was given by Amy Beaulieu from Health Resources in conjunction with the Local Government Center and is mandated to occur in all Departments City wide.

With the retirement of several shift Captains last month, and several firefighters in early June, this month’s focus has been hiring and training new firefighters to fill those vacancies. Additionally, promotional exams for the vacant Captain positions and Lieutenant positions were administered and several people earned promotions into those ranks. This is a time consuming process that guarantees competent people are placed in these important leadership positions. These exam processes includes a written component, tactical simulations at a real building, an in-box exercise, a personnel management exercise as well as a traditional oral interview by a board of stakeholders.

The retirements and subsequent promotions and hirings required a complicated balancing of the emergency response shifts with several transfers of personnel between the shifts. This balanced out seasoned fire officers with new fire officers, engineers (primary fire apparatus operators), Paramedics, and seasoned firefighters who mentor new hires. Preventing the occurrence of too many new people in new positions on any given day was the number one priority this month, to insure that when a citizen calls for service – competent and well trained people arrive promptly and effectively resolve the situation as swiftly and safely as possible.

The contractual yearly Engineer’s training was held this month. Each Engineer, or primary apparatus driver/operator, received 16 hours of training in vehicle operation, maintenance, rescue boat operation, rappelling and rope rescue system review. Community trends and needs influence what topics are relevant year to year. For example, the four-year long bridge construction process at the General Sullivan Bridge exponentially increases the chances of the need for a rope system rescue in the event a worker is injured on the bridge steel work or on a crane. This would necessitate firefighters establishing a rope system, much like mountain climbers do, to work their way out safely to the injured and then move the injured back to safe ground.

Next year’s contractual Engineer’s training is expected to occur early in the fiscal year, in August, and will focus primarily on learning to operate the new Engine that has been ordered and is coming off the assembly line as of this writing. The plan is for it to go in service as soon as possible, bumping the current Engine 5

into reserve status. Engine 5 currently has over 100,000 road miles and the equivalent of 300,000 miles in engine hours, so it is time to move it to reserve and trade off an older vehicle that is currently in reserve. The programmed life span of fire apparatus is 20 years, so much thought and effort goes into the custom design of those vehicles for our community and in the training and operation.

Due to the understandably tough economic/budgeting times the City is experiencing, the FY2012 Fire & Rescue budget requires our organization to change the minimum shift staffing from twelve to eleven personnel, around the clock. It is forecast that over 300 days per year, due to vacations, sick and military leave, shifts will be operating at eleven instead of the twelve personnel that was the minimum staffing during FY2011. What does that difference mean? The cost savings of approximately \$230,000 from the overtime line item that would normally assure that twelfth position is filled, is overshadowed by a reduced level of personnel to respond to emergencies. One less person means less ability to cross-staff the various vehicles at the stations at the appropriate safety levels. On the days the shift is at eleven instead of the normal twelve, the Ladder truck with its 100 foot high reach will not be staffed as a general rule. Normally both the North End Engine and that Ladder Truck are cross-staffed and normally with a twelve person staffing level, both vehicles are available when needed. The trade-off now is that some degree of time delay related to the reduction in staffing, will occur as three people will be jumping between four vehicles at the North End Station (the other personnel are deployed at the other stations). If the Engine is out with all three people, there is no one left to start a response with the Ladder, the ambulance, or the heavy rescue vehicle like before with previous twelve person minimum staffing level. An Engine is staffed with three people because that vehicle requires a driver/pump operator, and an officer and a firefighter to enter a burning building with the hose line. A hose line cannot be advanced by one person as it is too heavy and cumbersome, and it puts the sole employee at extreme risk during a fire. Simply put, if the North End Engine is out of the station, no other vehicle can respond in a timely fashion out of the North End.

In June, with a minimum staffing of twelve personnel, cross staffing of vehicles at the North End Station for emergency responses occurred approximately 118 times. It is some portion of those 118 requests for service where the eleven person staffing level will impact to some degree the time it takes to arrive at the request for service. Just how much impact on our citizens will be studied during the coming months. Currently, each month there are approximately 90 to 100 simultaneous emergency calls for service with 30 to 40 of those times per month when there are three or more emergency incidents at the same time. It is those 30 to 40 times per month, particularly when there are three or more emergencies simultaneously, where the eleven person staffing will impact response times the most - to what extent exactly is unknown. Once the impact on the response time is determined, then outcomes will be looked at to determine to what extent the extra time delay impacts the degree of injury or the degree of fire damage.

The Sustainability Coordinator has created a sustainability resource information webpage for Dover residents as part of the Sustainable Dover initiative. Residents seeking to reduce their personal environmental impact, and/or make home efficiency improvements can find a host of resources that cater specifically to action at the individual or residential level. The goal was to create a place for residents to find local and relevant sustainability information, for a user-friendly experience and to provide comprehensive information sources together on one web

page. The page offers links to information on energy efficiency, fossil fuel use reduction, local food, public transit and other green travel options including bike route information, the city recycling program, residential composting, zero waste, permaculture, and sustainable landscaping.

The Director of Planning and Community Development worked with the committee created by the City Council to review redistricting options created by the final numbers of the 2010 Census. The Director reviewed population by ward and developed recommended options for the Committee to review. Ultimately, the Committee presented its recommended ward redistricting to the City Council on June 22. The Council proceeded to authorize the City Manager to forward the proper materials to the State of New Hampshire for legal review prior to placing the redistricting plan on the November ballot for approval as a change to the Charter.

The Sustainability Coordinator worked with the legal department to draft a resolution that will go to Council this summer to endorse the Natural Step for Communities framework and designate Dover as a community striving to become an Eco-Municipality. This framework is utilized across the globe by communities to guide municipal and business organizations to utilize a triple bottom line approach- incorporating social, economic and financial considerations in decision-making and has been endorsed by the Dover Energy Advisory Committee.

CITY OUTREACH

Eighteen citizen surveys were mailed out in June from the Police Department and five of those were returned. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities. Specifically, ratings were as follows:

Dispatcher rating

Attitude and Helpfulness = 4 Excellent, 1 Good

Skills and Abilities = 4 Excellent, 1 Good

Officer ratings

Attitude and Helpfulness = 4 Excellent, 1 Good

Skills and Abilities = 4 Excellent, 1 Good

The respondents were asked to rate the overall performance of the Police Department. Four of the respondents rated this area as excellent and one rated it as good.

The Library Director was filmed for an upcoming NH Chronicle TV feature about Dover which aired on July 7th on WMUR Channel 9.

The Planning Director and Sustainability Coordinator co-organized and promoted a community open house for Dover residents to provide input on sustainable development in the City during a special U.S. Environmental Protection Agency (EPA) presentation on June 6. The presentation was the first phase of federally funded technical assistance the City of Dover received from the EPA through a Building Blocks grant, and was followed by a full-day work session involving City staff, including Department heads and the City cross-department Green Team members, and City volunteers from the Planning Board and Dover Energy Advisory Committee. A summary report from the EPA is expected within the next 1-2 month(s).

The Director of Planning and Community Development worked with the Media Access Coordinator to produce Video Dover Download segments for 5 topics relating to planning

issues in Dover. The topics were: Commute Green Week, land use regulation amendments, The Sustainable Dover initiative, an update on the Open Space master plan work.

ENERGY EFFICIENCY

The Department of Planning and Community Development hosted the EPA for a Day of Technical Assistance on June 7th, 2011. The EPA staff and consultants met with City staff and volunteers to perform the start of the energy audit of the City's code.

The Department of Planning met with the Strafford Regional Planning Commission (SRPC) regarding the federally funded Energy & Technical Assistance program. The Sustainability Coordinator reviewed an initial draft of the Master Plan review by SRPC to identify areas where sustainability improvements can be made.

The air conditioning units for the server room were commissioned in late May. The City is awaiting confirmation that Ewing Electric completed their punch list from the electrical inspector before the servers can be moved upstairs.

The Calgon system was delivered to the Waste Water Treatment Plant. Dean Peschel was informed by New Hampshire Department of Environmental Services that the Environmental Protection Agency is going to be monitoring our ARRA project at the Waste Water Treatment Plant for Federal compliance.

ACKNOWLEDGEMENTS & EVENTS

Friends of the Library contributed \$1200 to Summer Reading Programs (children's and teens) for printing costs, prizes, and performers' fees

Office of General Legal Counsel
Summary of Matters
Allan Krans

The Office of General Legal Counsel provides legal support to city staff and volunteers on the boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. Key services include legal advice regarding Matters (legal questions and issues raised by staff), review of legal documents (contracts, deeds etc.), preparation of resolutions, and responses to Right to Know requests. Tracking the timeliness of legal services has been initiated to achieve objective Key Intended Outcomes (KIO).

SELECTED MATTERS FOR THE MONTH: June, 2011

- ✓ Assistance to the City Council: drafting/review of resolutions and ordinance revisions; attendance at meetings; Robert's Rules; drafting two City Charter changes with follow up to Attorney General;
- ✓ Assistance to the Community Services Department: welfare question, tree cutting;
- ✓ Assistance to the Planning Department: zoning violation, bankruptcies, redistricting;
- ✓ Assistance to the Schools: JBC closing procedures, IRS nonprofit application;
- ✓ Assistance to the Finance Department: contract reviews and preparations; case review;
- ✓ Assistance to Fire and Rescue: lot line adjustment; enforcing city ordinances, violation of Housing Standard;
- ✓ Assistance to the City Manager: review of documents for signature; review of New Hampshire Supreme Court cases; review of litigation; redistricting; budget adoption;
- ✓ 203 Matters opened year to date;
- ✓ 94 Documents reviewed year to date; Key Intended Outcome (KIO) is review of documents within three (3) days;
- ✓ 22 requests pursuant to RSA 91-A year to date; Key Intended Outcome (KIO) is response to a request for information within five (5) days;

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of General Legal Counsel is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of General Legal Counsel is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters(Attorney Peltonen) and labor negotiations(Attorney Broth).There are a small number of other attorneys hired on a variety of smaller matters.

Dover Business & Industrial Development Authority Economic Development Overview

Dan Barufaldi

Sector Review:

Retail: Retail sales continued to decline this month, as gasoline prices have both curtailed shopping trips and removed shopping dollars from pocket books. Gasoline sales are off, but gasoline sales dollars have exploded. Gasoline prices have significantly receded off peak, but are still impinging on retail sales. Unemployment and fear of unemployment remain as spending deterrents. Unemployment rates hovered minimally above and below projected levels nationally although overall employment increased slightly. Dover unemployment decreased from 4.4% to 4.0% as national unemployment increased to 9.1% from 9.0% the previous month. .

Restaurants: Fast food sales are up moderately. Other breakfast and lunch sales remain flat. Dinner sales at higher end restaurants started to improve, but have since flattened as gasoline prices remain volatile. Some hours of restaurant opening have been cut.

Hotels/Motels: Sales activity is highly location sensitive, but continues off significantly overall. Weekend sales remain scarce as fuel costs deter travel. Our downtown hotel continues to record high occupancy levels, but at slim margins. Virtual meetings at Dover corporate locations are reducing hotel stays as travel costs rise and physical presence is not always required to hold a meeting.

Services: Financial services continue to improve. Services connected to project work are off markedly. Foreign travel has been hit by the rising fuel costs raising air fares and cruise prices as well as a weakening US Dollar. European travel to the US has improved slightly with the weak US Dollar. Cleaners and cleaning services sales remain soft, but are now stabilizing. Software sales are rising steeply. Educational and healthcare services continue to grow, but at reduced rates.

Construction: Some residential construction improvement is evident. Commercial activity exists, particularly in building rehab, but continues to be focused on bargain hunting. Lower rehab costs for existing commercial/ industrial buildings and lack of new-build financing availability continues to make new construction scarce. Construction financing is beginning to loosen up, but with higher down payment and balance sheet requirements, and slightly higher interest rates .

Manufacturing: Remains in decline nationally, even as inventories are depleted, but New Hampshire manufacturing is experiencing a slight strengthening in DOD and high tech sectors. Electronic assembly and plastics production is experiencing feast and famine cycles with rush delivery requests common. Food manufacturing and electronic recycling are showing tepid growth signs locally. New car sales have improved very slightly, except for Toyota (earthquake/tsunami related parts shortages) Low cost lease rates offered are beginning to move accumulated inventories. Some moderate bright spots exist at specific brand outlets like Hyundai, and VW with lower cost high fuel mileage models.

Healthcare: Still in a growth mode, but uninsured unemployed patients are slowing that growth. Medicare/ Medicaid rate and coverage uncertainty and the political/economic

quandary of healthcare reform/ insurance programs and resistance to rising medical care costs will delay some expansion. Doctor and hospital visits are off and emergency room activity is exploding as health insurance is often lost due to unemployment. Dentists are experiencing a marked slowdown in elective procedures as costs skyrocket.

Commercial Real Estate Space: A large unused office space inventory continues to drive prices downward. Lower cost mill space is doing better than higher cost mill office space currently. The WDH Exit 9 Medical Practice Building is now fully occupied, releasing office leased space near the WDH main campus that has not been filled. One of our major mill spaces is only 49% occupied and has lost two large tenants to another Dover location with door side parking. Lack of proximate parking remains a serious deterrent. We are working with the Cocheco Falls Mill to use COAST busses to reduce their parking lot shuttle costs as well as more permanent parking solutions.

2. Local Business Retention Contacts:

Real Estate Agents: Commercial agents contacted all have high inventories, but improving lease sales, and expect that commercial real estate, long in decline, is showing some occasional signs of improvement, following residential real estate by about 18 months on average. Recent flurry of interest in our Enterprise Park parcels by three firms has cooled. Other prospects have either postponed any move to conserve cash in a slow and uncertain economy or are looking for less expensive approaches through rehabbing existing older buildings or buying a foreclosed property. Two Crosby Rd properties are now for sale.

Developers/Builders: A lot of rehab of leasable office space, manufacturing, and warehouse space is underway, including the Goss Building, Moore Building, Collins & Aikman and Prime Leather. More new office/warehouse leases are being sold at this time, but space is being leased at reduced prices to gain long term commitments. A new 100,000 sq. ft. distribution center building on Rt. 155 is being contemplated by a current resident Dover company.

The Governor has announced interest in a Southern NH location by a Fortune 100 company. Working with the Department of Resources and Economic Development, Dover has submitted two potential property locations for this project. The company indicates it will employ 1,500 in manufacturing and warehouse positions. The identity of the company and other sites being considered is not known at this time. A site locator team is expected in NH in the next three months.

Mills: AT&T call center space is still not leased to a new tenant. Loss of two significant leased office space tenants to another Dover location has occurred. Lack of on-site parking is a continuing problem. Other mill space has been taken as a children's toy store on the ground floor opposite the Children's Museum. A new 30,000 sq. ft. tenant looks promising in a mill.

Another Mill now has less than 12,000 sq. ft open. This space will now be used as an event hall with a commercial kitchen to be installed.

Downtown: A bar owner with two locations in Massachusetts has now moved into the Barn Tavern in Dover for a third location. A farm/nursery store is looking at a move to leased space in Dover after a sale of currently owned property. Two downtown lease spaces are open and another is now newly occupied by an interior design firm. The new downtown metered parking deployment is freeing up curbside spots for business customers. Credit card companies and banks have cut or eliminated the credit lines traditionally used by small business people to bridge seasonal and/or receivable/payable time lags. Other SBA loan programs are being accessed, as these are now more available through local/ regional banks and are more likely to be able to respond in time. A new Fed stimulus program aimed at providing credit to small businesses through the SBA has been announced, and local banks finally have enough details

on the program to start lending at this time. Dialogue with the Dover Economic Loan Program Administrator has been ongoing. A few downtown businesses with limited resources, heavy debt loads, old business models and low adaptability have now closed. Small retail businesses that have been hanging on waiting for the economy to improve are in danger of running out of cash and credit reserves despite the slight lift in economic activity.

A partnership including The Dover Business and Industrial Development Authority, the Dover Parking Commission, Dover Main Street, and the Greater Dover Chamber of Commerce have combined resources and talents to implement a Downtown Dover Merchants Promotion Program that will kick off in July and include radio spots, a mailing insert to 43,000 regional households, a street banner, flags, and several individual merchant discounts and coupons, raffles, etc. over a 4-6 week period.

3. Unemployment:

Dover: Currently at 4.0%
Portsmouth: 3.9%
Rochester: 4.7%
Somersworth: 5.3%
Manchester: 5.1%
Concord: 4.3%

New Hampshire: 4.7%
Maine: 7.9%
Massachusetts: 7.4%
Rhode Island: 10.8%
Vermont: 5.9%
New England: 7.7%
U.S.: Currently at 9.1%.

4. Incentive Activity:

ERZ Districts (5) Progress: Four new businesses so far have moved into ERZ locations in Dover. ERZ District availability has positively influenced four move-in companies to date representing just under 200 jobs. Two new ERZ Districts on Sixth Street (including Enterprise Park) and Mast Road have passed all application requirements from the State and have been approved. Companies in Enterprise Park adding to their employment rosters are applying for the state BPT exemptions.

5. Outreach/Attraction:

Enterprise Park: One company formerly looking for a two year lease with a new build in that time frame at Enterprise Park has identified a building in Dover to buy for their permanent location. Dover ERZ benefits are being considered at the new location.

121 Broadway: A wind turbine assembly company (Goss) is scheduled to move into the Goss Building shortly. Employment numbers are not yet set, but 20-25 employees is the most recent estimate.

Industrial Park Drive: Leased space at 117 Industrial Park Dr. is being considered by a Massachusetts firm in the alternative energy field. 48,000 sq. ft. , 25 employees.

A Massachusetts company is currently looking for 10,000-12,000 sq. ft. of manufacturing/warehouse/office space in a stand-alone building in Dover.

Crosby Road Industrial Park: Three commercial condos (10-14 Crosby Rd.) are being considered by two small businesses. A paving company is looking to lease or sell their Crosby Rd. location building and property.

Capital Improvement Projects Update

Community Services Department

June 2011

SIDEWALK IMPROVEMENTS

Current: Santorelli has finished all sidewalk improvements on Washington St, and Union St.

Previous: Santorelli has started work on the sidewalks on Union Street.

NORTH END PRESSURE

Current: The bids for the water main portion of the project have been received. The water tank portion is currently out to bid and the bids will be received on July 26th.

Previous: The water main portion of the project is going out to bid in June.

COCHECHO RIVER DREDGING

Current: In order to close the dredge cell and retain a place to dewater catch basin spoils and dump snow from the downtown; the dredge cell closure plan will need to be modified and submitted to NHDES for review and approval. Geolnsight, the engineering firm that designed the dredge cell, has been asked to prepare a scope of work to accomplish this design modification task. A change order to Geolnsight's current agreement will be submitted to the City Council approval once it has been negotiated.

Previous: The dredge contractors completed river dredging on December 12th. The dredge cell has considerable capacity left over as a result of the dredge project scope reduction. The original project called for dredging the navigation channel to provide 7 feet of water at low tide. As a result of funding limitations the depth of water at low tide is 5.5 feet at completion.

NHDES has given preliminary approval of the concept to close the cell with the current volume of spoils and allowing the unused area for the City's snow dump during the winter and as a facility to de-water catch basin spoils in the spring summer and fall in preparation for reuse or disposal depending on the quality of the material.

HENRY LAW AVE RECONSTRUCTION

Current: SUR has finished the drainage and base paved Henry Law Ave.

Previous: SUR is continuing to install drainage on Henry Law Ave and has removed the trees needed for the project.

TOLEND LANDFILL REMEDIATION

Current: Both construction of the sewer conveyance line and the remediation system have begun and are processing on schedule.

Previous: The contract with SUR to construct the sewer conveyance line is in place. The preconstruction meeting for the sewer line took place on April 28th. Construction will begin in May and be completed by November. The contract with Sargent Corp to build the remediation system will be signed in early May, and a preconstruction meeting for the project is scheduled for May 11th with the contractor, EPA and NHDES.

RIVER ST PUMP STATION UPGRADE

Current: A resolution to the City Council for engineering oversight for the pump installation will be presented in July.

Previous: The change in scope for pump replacement has been approved by City Council and pumps have been ordered.

SEWER INFLOW / INFILTRATION MITIGATION

Current: DES approved the I&I project and SUR began the sewer replacement on Silver Street. The sewer line on Mill Street was discovered leaking into the drainage system in June. A change order to the I&I project has been reviewed and approved by NHDES. A resolution will be presented to the City Council for a change order to the I&I contract to reline the Mill Street sewer.

Previous: NHDES has been slow to authorizing the project to be awarded and consequently the construction schedule has been delayed. The work adjacent to Woodman Park School will now be completed after the school year is done.

ROUTE 9 RR BRIDGE WATERMAIN REPLACEMENT

Current: This project has started back up and the water main is near completion.

Previous: Shut down for the winter

WHITTIER BRIDGE

Current: Louis Berger has started the design phase of the project and started the surveying and borings on the project.

Previous: The City is currently reviewing a proposal for the design of the Whittier St Bridge

BERRY BROOK WATERSHED MANAGEMENT

Current: The rain garden and tree filter at Horne Street School were completed. A neighborhood meeting was held in inform and receive input from watershed residents for work proposed in 2011. Rain barrels and rain gardens are being offered to residents at a reduced cost to help alleviate water quantity and quality issues in Berry Brook. The rain barrels and rain gardens are a way for residents to participate in improving Berry Brook. Design of the stream restoration of Berry Brook is scheduled to begin this summer at the Lowell Avenue water treatment plant property.

Previous: The work in the Berry Brook watershed will begin in June. The design for the stream restoration on the City owned Lowell Ave property is in design and construction is scheduled for later in the summer. Horne St school rain garden will be completed in the next few weeks. A Neighborhood meeting will take place on June 7th at the Horne St. School. The UNH Stormwater Center is partnering with the City of Dover on the projects and grants

Total Permits Issued: June 2011

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
10-361	BAMFORD	488	CENTRAL AVENUE	REPAIR A ROOF	C	6	46	25000	275
11-128	BYRON	120	INDUSTRIAL PARK DRIVE	CONST. AN ENTRANCE STRUCTURE	I	G	4D	1000	35
11-160	16 INDUSTRIAL PARK DRIVE	16	INDUSTRIAL PARK DRIVE	RENO./REMOV. INT. FOR WHOLESALE/W	I	G	4	150000	1525
11-095	MARSHALL	24	MAPLEWOOD AVENUE	CONST. AN ATTACHED GARAGE	R	D	8M	20000	225
11-108	KOSKI	17	SUNNYBROOKE DRIVE	REMOV. FRNT STRWAY; CONST. A FRNT	R	I	30B-9	3000	55
11-114	WIXSON	28	ELLIOTT PARK	CONST. A FULL REAR SHED DORMER A	R	17	22	35300	378
11-116	TOLEND ROAD PROPERTIES, L	9	MELODY TERRACE	CONST. A SFD W/ATT. GARAGE	R	G	24J-20	129000	1315
11-118	JONES BRUCE	50	CUSHING STREET	INSTALL KITCHEN, RENO. BATHROOMS	R	10	87	58000	605
11-120	LEWIS	130	DURHAM ROAD	INSTALL A REAR PATIO DOOR	R	I	18	4000	60
11-121	LAMSON	33A	BOSTON HARBOR ROAD	DEMO AND REBUILD SINGLE FAMILY R	r	7	13B	86000	855
11-122	LARKEY	18	MONROE STREET	INT. RENO. OF A SINGLE FAMILY DWEL	R	15	99	35000	375
11-123	BARNETT	44	RUTLAND STREET	REPLACE FLOOR/SLAB OF DETACHED G	R	12	137	20000	225
11-124	PFEIFFER, RON	10	SUMMER STREET	CONST./CONVERT TWO RESIDENT RMS	R	12	22	4000	65
11-126	MUNSON	34	TOFTREE LANE	BREEZEWAY & GARAGE ADDITION	R	M	156	42000	445
11-130	GROEN	75	CENTRAL AVENUE	KITCHEN REMODEL	R	17	056	8000	105
11-134	KNOX	6	BRICKYARD DRIVE	KITCHEN REMODEL	R	M	90B	11900	145
11-138	HARTY	74	SIXTH STREET	RMV & RPLC / RE-CONSTRUCT THE SEC	R	31	101A	65800	685
11-139	WATSON	212	TOLEND ROAD	REPAIR/REPLACE DECK OF FRONT POR	R	F	3B	2400	55
11-140	BARRETTO	83	COUNTY FARM ROAD	CONST. AN ADDITION - AN ATT. GARA	R	B	23-D	45000	475
11-141	LISA BEAUDION REV. TRUST	316	OLD DOVER POINT ROAD	RPLCE/CONST. A RESIDENTIAL DOCK (P	R	L	113	23500	265
11-142	GIGUERE	26	DANIELLE LANE	RPR & EXTEND THE REAR DECK	R	I004	02800	2700	55
11-144	WHITE	21	OAK STREET	RMV & RPLCE SECTION OF BLOCK FOU	R	27	238	2300	55

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
11-146	TOLEND ROAD PROPERTIES	12	MELODY TERRACE	CONST. A SNGL FMLY DWLNG W/ATT. G R	G	24J12		129000	1315
11-151	LAPOINTE	110	BROADWAY	CONST. AN EGRESS BALCONY ADDITIO	R	27	185	1200	45
11-153	VANDASI, BILL	72	GLENWOOD AVENUE	DECK REPLACEMENT	R	E00	00000	4100	75
11-155	SPRAGO	7	WESTWOOD CIRCLE	CONST. A REAR DECK ADDITION	R	F	17T	7000	95
11-156	WHITTIER	306	DOVER POINT ROAD	CONST. A DETACHED GARAGE	R	L	111B	6200	95
11-159	PLUMMER	48	VARNEY ROAD	INSTALL INGROUND POOL	R	A	19B-2	25000	275

Total Permits Issued: 28

Total Construction Value: \$946,400.00

Total Fees Collected: \$10,178.00

Type of Permits Issued		Certificate of Occupancy's	
Apartment dwlg units	0	Apartment Units	22
Commercial	0	Commercial	0
Condo Units	0	Condo Units	0
Congregate Care Facility	0	Congregate Care Facility	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Duplex Unit	0	Duplex Unit	0
Industrial	0	Industrial	0
Multi Family	0	Renovations	0
Manufactured Dwlg	0	Manufactured Dwlg	0
Single Family Dwelling	2	Single Family Dwellings	7
		Total	0

City of Dover

Bid Solicitation Report

For June 2011

7/5/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Various Chemicals	
B11081	06/01/2011	06/14/2011			
Community Services				Chemical Aqueous Corrosion Inhibitor	
B11082	06/01/2011	06/22/2011			
Community Services				Overhead Door Repairs	
B11086	06/01/2011	06/20/2011			
Community Services				Ford Replacement Parts	
B11088	06/01/2011	06/16/2011			

City of Dover

Bid Solicitation Report

For June 2011

7/5/2011

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				North End Pressure Zone - Contract	
B11052	06/06/2011	06/30/2011		1: Water Transission Mains	
Community Services				Janitorial Supplies	
B11055	06/08/2011	06/29/2011			
Community Services				North End Pressure Zone - Contract	
B11092	06/21/2011	07/11/2011		2 Water Storage Tank	
Community Services WWTF				Sawdust	
B11080	06/30/2011	07/13/2011			

Total for

Grand Total All Departments

City of Dover

Expenditures of Major Funds

June 30, 2011

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 341,359	\$ 30,820	\$ 292,751	86.0%	\$ 48,608	\$ 35,728	\$ 12,880	3.8%
Executive	797,047	59,785	726,218	91.0	70,829	1,595	69,234	8.7
Finance	1,465,224	119,182	1,373,703	94.0	91,521	18,776	72,745	5.0
Planning	432,644	32,649	421,313	97.0	11,331	289	11,042	2.6
Misc General Government	2,023,041	1,018,266	1,540,287	76.0	482,754	4,710	478,044	23.6
Police	6,388,681	577,518	6,019,813	94.0	368,868	17,921	350,947	5.5
Fire & Rescue	6,370,282	583,796	6,545,456	103.0	(175,174)	10,537	(185,711)	(2.9)
Community Service Public Works	6,532,398	451,506	4,965,202	76.0	1,567,196	876,265	690,931	10.6
Recreation	2,325,368	157,309	1,994,730	86.0	330,638	11,745	318,893	13.7
Public Library	1,070,571	85,097	998,430	93.0	72,141	4,411	67,730	6.3
Human Services	705,317	74,701	769,131	109.0	(63,815)	13,970	(77,785)	(11.0)
Debt Service	10,133,408	5,307,892	10,053,753	99.0	79,655	-	79,655	0.8
Other Financing Sources/Uses	245,213	-	245,213	100.0	-	-	-	0.0
School	40,948,407	4,135,988	37,383,645	91.0	3,564,762	184,402	3,380,361	8.3
Intergovernmental	7,033,271	-	7,033,271	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 86,812,229	\$ 12,634,508	\$ 80,362,915	92.6%	\$ 6,449,314	\$ 1,180,349	\$ 5,268,965	6.1%
3320 Residential Solid Waste								
Charges for Services								
Community Service Public Works	\$ 1,106,321	\$ 65,241	\$ 750,823	68.0%	\$ 355,498	\$ 140,275	\$ 215,223	19.5%
Sub-total : 3320 Residential Solid Waste	\$ 1,106,321	\$ 65,241	\$ 750,823	67.9%	\$ 355,498	\$ 140,275	\$ 215,223	19.5%
3381 McConnell Center								
Community Service Public Works	\$ -	\$ -	\$ (177)	0.0%	\$ 177	\$ -	\$ 177	0.0%
Recreation	818,525	348,983	706,164	86.0%	112,361	7,452	104,909	12.8%
Sub-total : 3381 McConnell Center	\$ 818,525	\$ 348,983	\$ 705,988	86.3%	\$ 112,537	\$ 7,452	\$ 105,085	12.8%
5300 Water Fund								
Community Service Public Works	\$ 4,296,008	\$ 421,081	\$ 4,061,764	95.0%	\$ 234,244	\$ 12,578	\$ 221,666	5.2%
Sub-total : 5300 Water Fund	\$ 4,296,008	\$ 421,081	\$ 4,061,764	94.5%	\$ 234,244	\$ 12,578	\$ 221,666	5.2%
5320 Sewer Fund								
Community Service Public Works	\$ 5,996,950	\$ 415,017	\$ 5,441,017	91.0%	\$ 555,932	\$ 89,949	\$ 465,983	7.8%
Sub-total : 5320 Sewer Fund	\$ 5,996,950	\$ 415,017	\$ 5,441,017	90.7%	\$ 555,932	\$ 89,949	\$ 465,983	7.8%
Total : EXPENDITURES	\$ 99,030,033	\$ 13,884,831	\$ 91,322,507	92.2%	\$ 7,707,525	\$ 1,430,602	\$ 6,276,923	6.3%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
June 30, 2011

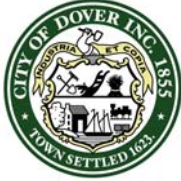
	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,446,367	62,978	1,248,913	86.4	197,454	0	197,454	13.7
Expenditures	1,102,267	53,901	885,132	80.3	217,135	5,735	211,401	19.2
Debt Service								
Principal	228,490	210,000	228,490	100.0	0	0	0	-
Interest	87,430	42,531	87,430	100.0	0	0	(0)	(0.0)
	28,180	(243,453)	47,861	169.8	(19,681)	(5,735)	(13,946)	-49.5%

City of Dover

Revenues of Major Funds June 30, 2011

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 61,445,202	\$ 21,987	\$ 60,845,667	99.0%	\$ 599,535	\$ -	\$ 599,535	(1.0)%
Licenses & Permits	4,094,410	283,460	4,356,949	106.0	(262,539)	-	(262,539)	(6.4)
Intergovernmental	2,013,349	1,792	1,987,315	99.0	26,034	-	26,034	1.3
Charges for Services	3,179,278	181,555	2,993,004	94.0	186,274	-	186,274	5.9
Miscellaneous Revenue	389,133	76,808	382,610	98.0	6,523	-	6,523	1.7
Education	13,211,005	24,959	11,844,026	90.0	1,366,979	-	1,366,979	10.3
Operating Transfers In	680,781	-	22,658	3.0	658,123	-	658,123	96.7
Sub-total : 1000 General Fund	\$ 85,013,158	\$ 590,561	\$ 82,432,231	97.0%	\$ 2,580,927	\$ -	\$ 2,580,927	3.0%
3320 Residential Solid Waste								
Charges for Services	\$ 978,526	\$ 101,620	\$ 915,889	94.0%	\$ 62,637	\$ -	\$ 62,637	6.4%
Miscellaneous Revenue	0	3	59	0.0	(59)	-	(59)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 978,526	\$ 101,623	\$ 915,948	94.0%	\$ 62,578	\$ -	\$ 62,578	6.4%
3381 McConnell Center								
Miscellaneous Revenue	\$ 732,602	\$ 22,824	\$ 633,195	86.0%	\$ 99,407	\$ -	\$ 99,407	13.6%
Operating Transfers In	84,238	0	134,045	159.0	(49,807)	-	(49,807)	(59.1)
Sub-total : 3381 McConnell Center	\$ 816,840	\$ 22,824	\$ 767,240	94.0%	\$ 49,600	\$ -	\$ 49,600	6.1%
5300 Water Fund								
Charges for Services	\$ 4,220,115	\$ 354	\$ 3,210,926	76.0%	\$ 1,009,189	\$ -	\$ 1,009,189	23.9%
Miscellaneous Revenue	21,000	5,657	49,399	235.0	(28,399)	-	(28,399)	(135.2)
Sub-total : 5300 Water Fund	\$ 4,241,115	\$ 6,011	\$ 3,260,325	77.0%	\$ 980,790	\$ -	\$ 980,790	23.1%
5320 Sewer Fund								
Intergovernmental	\$ 160,285	\$ 7,935	\$ 117,566	73.0%	\$ 42,719	\$ -	\$ 42,719	26.7%
Charges for Services	4,782,325	3,436	3,271,370	68.0	1,510,955	-	1,510,955	31.6
Miscellaneous Revenue	32,000	5,766	58,337	182.0	(26,337)	-	(26,337)	(82.3)
Other Financing Sources	984,919	0	1,019,374	103.0	(34,455)	-	(34,455)	(3.5)
Sub-total : 5320 Sewer Fund	\$ 5,959,529	\$ 17,137	\$ 4,466,647	75.0%	\$ 1,492,882	\$ -	\$ 1,492,882	25.1%
Total : REVENUES	\$ 97,009,168	\$ 738,156	\$ 91,842,391	95.0%	\$ 5,166,777	\$ -	\$ 5,166,777	5.3%



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Cruikshank, Councilor Garrison, Councilor Hooper, Councilor Nedelka and Councilor Weston.

Also present: City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Weston.

Vote: 8/0.

Deputy Mayor Trefethen said he will be discussing the vacancy of the Mayor position during Council Matters of Interest.

Deputy Mayor Trefethen asked for a vote on the Agenda as amended.

Vote: 8/0.

He asked for Council consensus Councilor Weston to fill in as Deputy Mayor.

There was consensus.

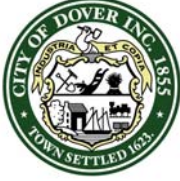
7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Montenegro, 55 Union Street: He spoke about his display in Downtown Dover being included in the area being requested by the Chamber of Commerce for Apple Harvest Day. He said it was fine with him as long as he can keep his display up and unobstructed. He said he would not be in favor of relocating his display, and considers that an unconstitutional abridgement of free speech. He spoke about the Council's rules for Citizen's Forum and the treatment of the Hebbard's at the last meeting.

Donald Medbery, 3 Covered Bridge Lane: He spoke about the 4-day work week, and changing the day off to Wednesdays.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
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Meeting Time: **7:00pm**

Suzanne Medbery, 3 Covered Bridge Lane: She spoke about electing an interim mayor. She spoke about future resolutions and her suggestions for future resolutions. She said there should be a resolution that the tax bills be mailed out 1 week before the November election instead of the day after. She spoke about reviewing the parking meters. She said the presentation to the public on next year's budget should be done in December instead of January. She said after the budget has been reviewed then the Capital Improvement Program should be presented. She spoke about the State's budget being 10% below the prior two years. She spoke about Dover's budget being \$1.4 million above the spending cap. She spoke about the City's Charter. She asked the Councilors to put their position on record.

Deputy Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he didn't submit anything in writing for this meeting, but will have a complete report for the next meeting on July 27, 2011. He discussed the changes in rates to the New Hampshire Retirement System. He said it will not be retroactive to July 1st, and until the State sets the rate the City will have to absorb the full costs of the Retirement System. He spoke about the Health and Human Services programs that the State has scaled back and downshifted to the City.

Councilor Cheney referred to Citizen's Forum comments and asked about sending the real estate tax bill out before the election.

City Manager Joyal said the City tries to get the tax bill mailed as early as possible, but the City cannot issue a tax bill until the State certifies the tax rate. He said the schedule is set by the State.

Councilor Cheney asked about getting the forecasted budget.

City Manager Joyal said the 5-year forecast will be presented in January.

Councilor Cheney asked about the spending cap wording being stricken from the Charter and then being added back in. She asked who the "Editor" was. She asked if the Council would have to have a vote that the City did go over the spending cap.

City Manager Joyal said there was no provision that it needed a separate vote. He said the Council made amendments to the budget that they were aware would exceed the tax cap. He said the final vote was more than two-thirds.

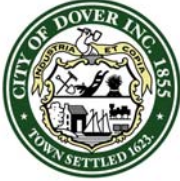
Councilor Cheney said it was two separate votes last year.

City Manager Joyal said last year there was an amendment to the budget to insert the words that the Council was overriding the tax cap. The final vote on the budget included the amendment and the vote was greater than two-thirds. He said there was not a separate vote to override the tax cap last year. He said he doesn't believe it's necessary. He said he did use the tax cap as a guide in preparing his proposed budget for this year.

Councilor Nedelka asked why Friday was chosen for the day to close the City Hall

City Manager Joyal said it was not chosen to have a 3-day weekend. He stated the reasons for choosing Friday: it was the only day of the week the City doesn't have night meetings, and it's the least busy day in City Hall. He said the savings included extending the hours.

Councilor Nedelka asked if the Governor and the Executive Council approved the Retirement Systems appointees.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
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Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

City Manager Joyal said he didn't know.

Councilor Nedelka referred to the budget being doubled for Human Services, and asked about the projected costs.

City Manager Joyal said they are working on figuring that out.

Councilor Garrison referred to the \$800,000 downshifting due to the New Hampshire Retirement System, and asked what the split was between the School and the City.

City Manager Joyal said it was 40/60.

Deputy Mayor Trefethen asked about the property tax bills, and asked if the City was doing everything they can to get everything ready to get an appointment with the State to set the rate.

City Manager Joyal said the staff was already putting everything together for the State.

Deputy Mayor Trefethen said it would be excellent if the bills could be sent out in early to middle October.

Councilor Weston moved to accept the City Manager's Report; seconded by Councilor Cruikshank.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. June 22, 2011 – Regular Session

Councilor Nedelka moved to accept the Minutes; seconded by Councilor Carrier.

Councilor Cheney moved to amend the Minutes with the updated changes provided to the Council; seconded by Councilor Hooper.

Vote: 8/0.

Councilor Weston moved to accept the Minutes as amended; seconded by Councilor Hooper.

Vote: 8/0.

11. MAYOR'S REPORT

Deputy Mayor Trefethen said the Cochecho Arts Festival has officially opened. He attended the Declaration of Independence reading on the steps of City Hall.

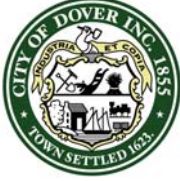
Councilor Weston moved to accept the Deputy Mayor's Report; seconded by Councilor Cheney.

Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

C. RESOLUTIONS

1. COVERED BRIDGE RESCISSION (TO BE REMOVED FROM THE TABLE) SPONSORED BY COUNCILOR NEDELKA

Councilor Nedelka moved to remove from the table; seconded by Councilor Cruikshank.
Vote: 8/0.

Councilor Nedelka moved for its adoption; seconded by Councilor Garrison.

Councilor Nedelka said this resolution was tabled for one month. He asked permission from the Council to allow Ray Bardwell to speak.

Mr. Bardwell discussed his handout with the Council.

Councilor Hooper asked if the deals have fallen through with the other communities.

City Manager Joyal said he hasn't heard from them.

Councilor Hooper asked for confirmation that no tax money will be used for this project.

Mr. Bardwell said that was what the City told them.

Councilor Nedelka said the Council cannot change the resolution that the Council approved. The Waterfront Developer is still working within their contract, and the issue has not been brought before the Council.

Councilor Bardwell said the Committee needs a vote for the location of the pedestrian bridge and the timeline.

Councilor Nedelka said he is excited with the volume of work. If the Council wants to keep the bridge until September 1st vote no on this resolution.

Deputy Mayor Trefethen asked the General Legal Counsel the process the Council should move forward.

General Legal Counsel said the cleanest way to proceed is that the Council vote this Resolution down, and then come back with another Resolution as soon as possible.

Councilor Cheney moved to add Mr. Bardwell's letter as background to this Resolution; seconded by Councilor Nedelka.

Councilor Garrison said he didn't support adding to Resolution, because it was two different issues. He felt the new information should be brought up in a new resolution.

Vote: 1/7; Failed. Councilor Cheney voted in favor.

Councilor Garrison said he supported the rescission. He said the developers need the bridge moved by Spring of 2012.

Deputy Mayor Trefethen asked for a consensus from the Council for One Washington Center as a possible location for the bridge.

There was a general consensus.

Deputy Mayor Trefethen said the Council will need a formal resolution.

Councilor Nedelka said he will sponsor the new resolution taking into account the location and the timeline.

Roll Call Vote: 1/7; Failed. Councilor Garrison voted in favor.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
 Meeting Date: **Wednesday, July 13, 2011**
 Meeting Time: **7:00pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – American Legion Auxiliary**
2. **ROAD TOLL – American Legion Auxiliary**
3. **RAFFLE & PARADE – Bethany Christian Services**
4. **BLOCK PARTY – Greater Dover Chamber of Commerce**
5. **RAFFLE – Greater Dover Chamber of Commerce**
6. **TAG – Paralyzed Veterans of America**
7. **RAFFLE – Seymour Osman Community Center**
8. **FIREWORKS – Dover Coalition for Youth/Dover Police Department**
9. **RAFFLE – Dover High School Football Boosters Club**
10. **RAFFLE – Dover High School Football Boosters Club**

11. **RESOLUTION: AWARD OF MAINTENANCE AGREEMENT TO SOUTHWORTH/MILTON CAT FOR GENERATOR MAINTENANCE**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

12. **RESOLUTION: MISCELLANEOUS HARDWARE SUPPLIES**
SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission |
| 7. Solid Waste Advisory Commission | |

Councilor Weston moved for the adoption of the Consent Calendar; seconded by Councilor Cheney.

Deputy Mayor Trefethen asked the Council if they had items they would like pulled for further discussion.

Councilor Garrison asked to pull Items 13.A.4. and 13.A.5.

Councilor Hooper asked to pull the School Board Report.

Deputy Mayor Trefethen asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

Councilor Garrison started a discussion on Items 13.A.4. and 13.A.5., the Block Party and Raffle being held by the Greater Dover Chamber of Commerce. He referred to Mr. Montenegro's comments during Citizen's Forum and asked if there was any truth to them.

Deputy Mayor Trefethen said the Greater Dover Chamber of Commerce takes over the downtown area for Apple Harvest Day. He said Mr. Montenegro's display is in the middle of that area. He said there is a site conflict and he wasn't sure how the City needs to resolve this issue.

City Manager Joyal said the Council has authority over the public's right of ways. He said he felt the City was within its rights to make this restriction.

General Legal Counsel said Mr. Montenegro has been exercising 1st amendment rights on the corner of Second Street and Central Avenue since October of 2008. He said Police Chief Colarusso sent Mr. Montenegro a letter with alternate sites on the day of the Apply Harvest Day. He said the City was within its rights. He said the Police has bent over backwards. He said the City is not trying to prohibit Mr. Montenegro's 1st amendment rights.

Deputy Mayor Trefethen asked for a vote on Item 13.A.4.

Vote: 8/0.

Councilor Garrison moved for the adoption of Item 13.A.5.; seconded by Councilor Cheney.

Vote: 8/0.

Councilor Hooper gave an overview on her School Board Report.

Councilor Weston moved to accept the School Board Report; seconded by Councilor Cheney.

Vote: 8/0.

B. RESOLUTIONS

1. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND DPFOA

SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

Councilor Weston moved for its adoption; seconded by Councilor Cruikshank.

Roll Call Vote: 8/0.

City Manager Joyal gave a summary of the changes in the contract to the Council.

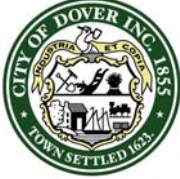
2. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND IAFF

SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

Councilor Weston moved for its adoption; seconded by Councilor Nedelka.

Roll Call Vote: 8/0.

City Manager Joyal gave a summary of the changes in the contract to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

3. MCCONNELL CENTER SUBLEASE HUB FAMILY RESOURCE CENTER SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

Councilor Weston moved for its adoption; seconded by Councilor Garrison.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING – None

1. CHAPTER 166, VEHICLES AND TRAFFIC, NELSON STREET ONE WAY (TO BE REFERRED TO A PUBLIC HEARING ON JULY 27, 2011) SPONSORED BY COUNCILOR WESTON

Councilor Weston moved to refer to a Public Hearing; seconded by Councilor Cheney.
Vote: 7/0. Councilor Hooper was out of the room.

2. FRESHET ROAD REZONING (TO BE REFERRED TO A PUBLIC HEARING ON JULY 27, 2011) SPONSORED BY DEPUTY MAYOR TREFETHEN BY REQUEST

Councilor Weston moved to change Public Hearing date to August 10, 2011; seconded by Councilor Nedelka.

Vote: 7/0. Councilor Hooper was out of the room.

Councilor Cheney moved to add the packet of information to the Resolution as background information; seconded by Councilor Cruikshank.

Vote: 7/0. Councilor Hooper was out of the room.

Councilor Weston moved to refer to a Public Hearing on August 10, 2011; seconded by Councilor Cheney.

Vote: 8/0.

14. COUNCIL CORRESPONDENCE

Councilor Cheney moved to add the letter from Mr. Bardwell; seconded by Councilor Cruikshank.

Vote: 8/0.

A. LETTER FROM SCOTT MYERS

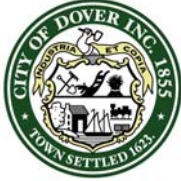
B. LETTER FROM RAY BARWELL

Councilor Weston moved to accept the letter from Mayor Scott Myers; seconded by Councilor Hooper.

Vote: 8/0.

Deputy Mayor Trefethen asked for a vote on the acceptance of the letter from Mr. Bardwell.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, July 13, 2011**
Meeting Time: **7:00pm**

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Trefethen discussed the process to address the Mayor vacancy.

Councilor Cheney made the Council aware that she would like to be appointed to the Appointments Committee.

Councilor Weston moved to declare the vacancy of Mayor; seconded by Councilor Cheney.

Vote: 8/0.

Councilor Weston moved to accept the outline for the process: Special Meeting at 6:30 pm on July 27, 2011; have a question and answer session of five minutes for each candidate; City Clerk Lavertu will call for a Roll Call Vote with the Councilor stating who they are voting for; start the Regular Session as close to 7:00 pm as possible with the swearing in ceremony for the appointed Mayor; and continue with the Agenda; seconded by Councilor Cheney.

Councilor Cheney asked if the process would start over again if someone from the Council is chosen.

Deputy Mayor Trefethen said it would.

Roll Call Vote: 8/0.

Deputy Mayor Trefethen said that he does intend to be a candidate for the Mayor position.

16. ADJOURNMENT

Councilor Weston moved to adjourn; seconded by Councilor Cheney.

Vote: 8/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2011.07.13 – 9**
Ordinance Title: **Nelson Street One Way**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by converting one block of Nelson Street, from Locust to Atkinson, to a one way roadway in a westerly direction.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-48, “Schedule A: One Way Roadways” as follows:

THE FOLLOWING IS ADDED:

STREET:

NELSON STREET

DIRECTION OF TRAVEL:

**WESTERLY FROM THE INTERSECTION OF
LOCUST STREET TO THE INTERSECTION
OF ATKINSON STREET**

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor Karen Weston At Large
Approved for Legal Compliance:	Allan B. Krans, Sr. General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2011.07.13 – 9**
Ordinance Title: **Nelson Street One Way**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers		
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2011.07.13 – 9**
Ordinance Title: **Nelson Street One Way**
Chapter: **Chapter 166, Vehicles and Traffic**

ORDINANCE BACKGROUND MATERIAL:

In recent years, traffic safety concerns have grown near the intersection of Nelson and Locust Street. Citizens have expressed concerns about limited sight distance for motorists pulling out of Nelson onto Locust, due to parked cars on the westerly side of Locust. At least one recent collision was attributed to this factor.

Nelson Street is very narrow in the block between Locust and Atkinson Streets, ranging from 22 feet at the Atkinson end to 31 feet at the Locust end. This block of Nelson is one of the only locations in the City requiring a seasonal parking restriction on this entire south side from December 1 to April 1.

With three child-care centers in the immediate vicinity (Bunnies and Blocks, My School, and St. Mary Academy Pre-K), the Greek Orthodox Church of the Annunciation, and other businesses and residences nearby, there is a consistent demand for on-street public parking in this area.

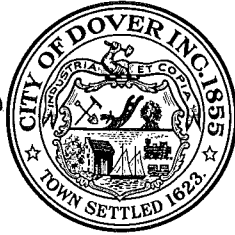
Potential alternatives included creating new or expanded parking restrictions on the westerly side of Locust Street to improve sight distance, further reducing the supply of public parking.

The City Engineer has instead proposed a traffic pattern change to improve safety; Nelson Street would become a one-way street westerly from Locust toward Atkinson (and remain two-way between Atkinson and Belknap). This alternative is supported by the Community Services, Planning, and Police Departments. This keeps the available on-street parking, and possibly allows more parking in the future with the removal of Nelson Street's seasonal parking restriction.

The Transportation Advisory Commission invited public comment on the preferred, one-way proposal at its May meeting. Resident notices were mailed and hand delivered, and comments were received in person at the committee meeting and by phone and email through city staff. Resident reaction to the proposal was mixed.

After extensive discussion and consideration of potential alternatives, the Transportation Advisory Commission voted to endorse this ordinance revision and recommends that the City Council adopt it.

CITY OF DOVER
11 JUL 19 PM 1:46



RECEIVED
DOVER CITY CLERK
DOVER NH

2011 JUL 12 A 9:14

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Florence Street Block Party

Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Mark Holt - Shannon Day Time Telephone: 970-0730

Address: 14 Florence St Email Address: holtshannon@mac.com

Purpose of Permit: Block Party - close street

Date of Event: 8/13/11 Specific Time: NOON - 8pm

Location of Event: Florence St., Broadway to Pearl

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 7/12/11

Licensing Board approval: [Signature] Date: 7/18/11
Revised 03/17/08

All set to approve.
DPD will provide Road Closed signs and barricades.
MEC



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2011.07.27 – 108**
Resolution Re: B11004B – Additional Scope of Services for 2010
Infiltration and Inflow Reduction

WHEREAS: Sealed Requests for Bid B11004B were issued and received for the 2010 Infiltration and Inflow on February 1, 2011 at 2:00 PM; and

WHEREAS: Three bid replies were received with low bid and bid deemed most advantageous to the city being received from SUR Construction of Rochester NH in the amount of \$157,255.00. The project consists of replacing approximately 200 LF of eight inch sewer, sewer manholes and relining of approximately 925 LF of 10 inch and 12 inch sewer pipes and associated work in the area of West Knox Marsh Rd, Silver St- Silver St Extension and Bellamy Rd; and

WHEREAS: NHDES has discovered that high counts of bacterial were emanating from a city drain into the Bellamy River near Mill St. The city has investigated and discovered the sewer line on Mill St to be an old clay pipe line and has been leaking into storm drain. Relining the sewer in place is less costly than digging up and replacing. SUR has supplied a cost of \$64,620.00 for this additional scope of services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to SUR Construction of Rochester NH given the additional amount of \$64,620.00 and corresponding rates provided July 2011. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4757.04570.11	Sewer I&I	250,000.00	220,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2011.07.27 – 108**
Resolution Re: B11004B – Additional Scope of Services for 2010
Infiltration and Inflow Reduction

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2011.07.27 – 108**
Resolution Re: B11004B – Additional Scope of Services for 2010
Infiltration and Inflow Reduction

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department hired Wright Pierce Engineers to conduct an Inflow and Infiltration Study of the sanitary sewer collection system between September 1999 and December 2000. Wright Pierce submitted a final report to the City that included a prioritized list of remedial actions. The list of actions included the removal of catch basins that currently discharge stormwater into the sanitary sewer system during precipitation events, and the repair or replacement of sewer manholes that are leaking and allow groundwater to enter the sanitary sewer.

The City Council appropriated funds to implement the recommendations of the Inflow and Infiltration study in the Capital Improvements Plan budget. This project consists of replacing approximately 200 LF of eight inch sewer, sewer manholes and relining of approximately 925 LF of 10 inch and 12 inch sewer pipes and associated work in the area of West Knox Marsh Rd, Silver St- Silver St Extension and Bellamy Rd.

NHDES has discovered that high counts of bacterial were emanating from a city drain into the Bellamy River near Mill St. The city has investigated and discovered the sewer line on Mill St to be an old clay pipe line and has been leaking into storm drain. Relineing the sewer in place is less costly than digging up and replacing. SUR has supplied a cost of \$64,620.00 for this additional scope of services

Per state of NHDES grant funding to the municipality, the City of Dover must follow all procedural requirements or risk loss of NHDES Grant money of 20% of project from the State Aid to Municipalities for Water Pollution Control Grant.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	225	Number of Responses:	3 bids
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	For contract term	Estimated Delivery:	2011
Recommended Award to:	SUR Construction	Fund:	Sewer I&I
Other Approvals Required:	Yes NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2011.07.27 - 109**
Resolution Re: Additional Scope of Services for River Street Pump Station
Construction Oversight

WHEREAS: Sealed Requests for Proposal (RFP's) were issued and received in August 2006 for Consulting Services for the River Street Pump Station upgrade. Recommendation to award to Wright Pierce by the city and NHDES was approved by City Council, and;

WHEREAS: Wright Pierce had submitted a contract for Professional Services for construction administration oversight in the amount of \$200,000.00. Amendment #1 was issued in the amount of \$6,000.00 making total of \$206,000. This agreement was forwarded to NHDES for review and approved on August 18, 2009 and;

WHEREAS: In May 2011 council approved an increase to T-Buck Construction to add additional pumps in the amount of \$486,516 and Wright Pierce has submitted Amendment #2 for construction oversight costs of an additional \$41,700.00 to their original contract of \$206,000 making a total of \$247,700.00

WHEREAS: SRF Loan Proceeds and ARRA Federal Grant monies have been approved and appropriated by council resolution 2009.04.22-61.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Wright Pierce in the amount of \$41,700.00 for construction administration services. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320-43250-4741-4594-10-30	ARRA River St Pump Station Upgrade	2,400,000.00	246,170.71

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2011.07.27 - 109**

Resolution Re: Additional Scope of Services for River Street Pump Station
Construction Oversight

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2011.07.27 - 109**
 Resolution Re: Additional Scope of Services for River Street Pump Station
 Construction Oversight

RESOLUTION BACKGROUND MATERIAL:

Sealed Requests for Proposal (RFP's) were issued and received in August 2006 for Consulting Services for the River Street Pump Station upgrade. Recommendation to award to Wright Pierce by the city and New Hampshire Department of Environmental Services was approved by City Council. The next phase was the engineering construction phase and Wright Pierce has submitted a contract for Professional Services for construction administration oversight. This agreement was forwarded to NHDES for review and approved for total of \$206,000.00

Amendment #2 requests additional \$41,700 for construction oversight of additional pumps as outlined below.

Construction Administration	\$142,000.00
Start Up and Operation	\$14,000.00
Preparation of Operational Manual	\$15,000.00
ARRA Funding Requirements during bidding phase	\$22,000.00
Record Drawings	<u>\$7,000.00</u>
Total Contract	\$200,000.00
ARRA Funding Requirements	<u>\$6,000.00 Amendment #1</u>
Revised Total	\$206,000.00
Construction Administration	\$27,200.00 Amendment #2
Start Up and Operation	\$8,500.00 Amendment #2
ARRA Funding Requirements	<u>\$6,000.00 Amendment #2</u>
Revised Total	\$247,700.00

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	Wright Pierce	Fund:	ARRA
Other Approvals Required:	YES NHDES ARRA funding	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.4.

Bid Number: **R -2011.07.27 – 110**
Bid Description: Senior Center Trip to Red Sox vs. Orioles

WHEREAS: The Senior Center travel supervisor obtained pricing information for a trip to see the Red Sox vs. the Orioles scheduled for July 18-20, 2011; and

WHEREAS: Revenue has been collected and deposited into the special revenue account and the Senior Center and Recreation Department is requesting payment to Fox Tours of Millbury, MA for this trip in the amount of \$10,716.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY MANAGER THAT:

Per 3-24.B. The competitive Bid Procedure may be waived by a majority Vote of the City Council. The Purchasing Agent is hereby authorized to issue a Purchase Order to Fox Tours for Travel Services in the amount of \$10,716.00 and corresponding rates provided 7/12/2011. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	BalanceFY12
3410.1.350.45126.4443.00000	McConnell Senior Programs	\$170,000.00	\$170,000.00

AUTHORIZATION

Approved as to Funding: Daniel R Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.4.

Bid Number: **R -2011.07.27 – 110**
Bid Description: Senior Center Trip to Red Sox vs. Orioles

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.4.

Bid Number: **R -2011.07.27 – 110**
Bid Description: Senior Center Trip to Red Sox vs. Orioles

BACKGROUND MATERIAL:

The Senior Center travel supervisor obtained pricing information for a trip for July 18-20, 2011. Revenue has been collected and deposited into special revenue account and the Senior Center Travel Supervisor and the Recreation Department is requesting payment to Fox Tours in the amount of \$10,716.00.

The Dover Senior Center has many trips that are run annually and have a consistent group of travelers and a set of travel and accommodation expectations that we strive to meet.

This trip has been planned for this season and has had a good number of people reserve spots. However, in order to maximize the size of the group we keep the registration open as long as the tour company allows as well as to address any last minute cancellations. Sometimes the end date of the registration period and determination of a final price falls after the deadline for the next City Council meeting agenda so we are not always able to get the resolution to the Council before the trip departs.

Since this trip and resolution cost is fully paid for by the fees charged to the travelers which are deposited in the Senior Center/Travel Special Revenue Fund and the travel company is agreeable to payment after the trip returns this approval in arrears is a workable plan even though it is not the typical procedure.

Purchasing Information:

Type:	Purchase order	Advertised:	no
Invitations Mailed:	None	Number of Responses:	
Warranty:	na	Terms:	Net 30,
Work Bonded:	No	Contract:	No
Prices will hold for:	Trip date	Estimated Delivery:	July
Recommended Award to:	Fox Tours	Fund:	3410
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for City Manager Approval:	Waive bidding procedure



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.07.27- 111**

Resolution Re: B11090 Wireless Communications Services Award of Bid

WHEREAS: Sealed bids B11090 were requested and received for Cellular Communications Services on June 7, 2011 at 2:30 pm for a two year agreement; and,

WHEREAS: Four replies were received for varying services and products. The replies were evaluated and the evaluating committee met on 7/6/11 to discuss. Of the four vendors one was deem non responsive as they did not meet the specifications of the RFP. Follow up questions were sent to the remaining three and the responses were received and reevaluated. After careful consideration it is the recommendation of the committee to award to Verizon Wireless given the rates provided in conjunction with bid B11090.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Verizon Wireless for the contract period at rates provided in conjunction with B11090. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.xxx.xxxxx.4531.xxxxxx	Telecommunications	\$408,926.00	\$373,781.04

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.07.27- 111**

Resolution Re: B11090 Wireless Communications Services Award of Bid

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.07.27- 111**

Resolution Re: B11090 Wireless Communications Services Award of Bid

RESOLUTION BACKGROUND MATERIAL:

Sealed bid B11090 was requested and received for Cellular Communications Services June 7, 2011 @ 2:30pm.

The City of Dover has been a Sprint wireless customer for several years. The City has experienced coverage issues in some areas of the municipality as well as in a couple municipal buildings. The City of Dover has had the opportunity to use Verizon wireless air cards in the municipality with success. The City of Dover has had the opportunity to test a Verizon demo cell phone within the Public Works Building with success.

Several neighboring communities have moved to Verizon Wireless as their cellular communications provider. The City of Dover will be able to join or create Push-To-Talk (PTT) groups with these neighboring communities.

Verizon entered into a State of NH pricing contract in the Fall 2010. The City of Dover will be able to take advantage of this pricing agreement.

As stated in the request for proposal, the City will continue to maintain 50% of its wireless air cards with an alternate communications provider for redundancy purposes.

Purchasing Information:

Type:	Purchase order	Advertised:	Yes
Invitations Mailed:	35	Number of Responses:	4
Warranty:	Meets Specifications	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	2 yrs from contract	Estimated Delivery:	As needed
Recommended Award to:	Verizon Wireless	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.07.27- 111**

Resolution Re: B11090 Wireless Communications Services Award of Bid

Vendor List

Accu-Tel Inc. 2299 Woodbury Ave. Suite 6 Newington,, N.H. 03801	EAST COAST SECURITY 68 STILES ROAD SUITE C SALEM, NH 03079	Jacobs Engineering Group 1 Sundial Avenue, Suite 410 Manchester, NH 03103
American Messaging Services 9 Shadblow Lane Andover, CT 06232	Emergency Response Comp po box 234 stratham, nh 03885	JJW Consulting PO Box 6184 Manchester, NH 03108
Anaptyx 236 Huntington Avenue #312 Boston, MA 02115	ePlus Technology 80 Hudson Rd. Canton, MA 02021	Little Bay Broadcast Services, 9 Brittany Lane Barrington, NH 03825
Axis Business Solutions 53 B Green Street Portsmouth, NH 03801	FairPoint Communications 900 Elm St. Floor 16 Manchester , NH 03101	New England Communication 480 Riverside Street Portland, Maine 04103
BayRing Communications 359 Corporate Drive Portsmouth, NH 03801	Fusion ConneX 20 N. Wentworth Ave Londonderry, NH 03053	Oak Point Associates 85 Middle Street Portsmouth, NH 03801
CMC Technology Group, Inc. 622 Maine Ave Farmingdale, Maine 04344	Tmobile USA 12920 SE 38 th st Bellevue WA 98006	One Communications 5 Wall Street Burlington, MA 01803
Comcast Business Services 180 Greenleaf Ave. Portsmouth, NH 03801	Greater Dover Chamber 550 Central Ave Dover, NH 03820	Rockport Technology Group 18 Keewaydin Drive Salem, NH 03079
Construction Summary Of NH 734 Chestnut Street Manchester, NH 03104	HowardSystems, LLC 10 Commerce Way Barrington, NH 03825	Ronco Comm & Electronics 25 Ray Ave Burlington, MA 01803
Corporate Data & Voice 59 Stiles Rd Salem, NH 03079	IDeACOM Integrated 223 Portsmouth Ave Stratham, NH 03885	Single Source Group 81 Technology Way Nashua, NH 03060
Current-Concepts Corp. PO Box 129 Lyme, NH 03768	Interstate Electrical Services 15 Cote Lane Bedford, NH 03234	Spaulding Hill Networks 39 Simon St unit 16 Nashua, NH 03063



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2011.07.27- 111**

Resolution Re: B11090 Wireless Communications Services Award of Bid

Verizon Wireless 1111 South Willow St Manchester, NH 03103	Telnet Dynamics International 2 Emery Street Somersworth, NH 03878	Superior Communication Svcs 19 Juniper Lane Framingham, MA 01701
Sprint 12502 Sunrise Valley Basking Ridge NJ 07920	AT&T 4 Bedford Farm Bedford Farms NH 03110	

Bid Results

B11090 Cellular Communications Services

<i>Vendor</i>	<i>\$</i>
T-Mobile USA 12920 SE 38 th St Bellevue WA 98006	\$24,424.20 City \$9,198.96 PD Annual total \$33,623.16
Sprint 12502 Sunrise Valley Dr Reston VA 20196	\$40,273.20 Annual
Verizon Wireless 1 Verizon Way Basking Ridge NJ 07920	\$26,618.40 City \$12,166.68 PD Annual total \$38,785.08
AT&T 4 Bedford Farms Bedford NH 03110	\$31,963.20 plus 1 time device cost of \$2268.57 total Annual yr 1 \$34,231.77

Revised Costs After Follow-Up Questions

<i>Vendor</i>	<i>\$</i>
T-Mobile USA 12920 SE 38 th St Bellevue WA 98006	No Push to talk provided by this vendor. Partnered with other to provide it.
Sprint 12502 Sunrise Valley Dr Reston VA 20196	\$44,741.52 Annual
Verizon Wireless 1 Verizon Way Basking Ridge NJ 07920	\$38,129.88 Annual
AT&T 4 Bedford Farms Bedford NH 03110	\$34,727.52 plus 1 time device cost of \$2,268.57 total Annual yr 1 \$36,996.09



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.07.27 - 112**
Resolution Re: B11052 –North End Pressure Zone Contract 1- Water
Transmission Mains

WHEREAS: Sealed Requests for Qualifications B11052 was issued and received March 10, 2011 at 2:00 with eight packages being received and evaluated. Four vendors were preapproved to receive the actual bid specifications and package. Bid B11052 was sent to these four vendors and three vendors replied with pricing for the construction portion on June 30, 2011 at 2:00 PM; and

WHEREAS: Three bid replies were received with low bid and bid deemed most advantageous to the city being received from Defelice Corporation of Dracut, MA in the base amount of \$1,249,163.00 with additional for Alternative one in the amount of \$537,546.00 for a total of \$1,786,709.00; and

WHEREAS: The work includes construction of water transmission mains and road re-construction. The project is located on Long Hill Road and Central Ave (base bid), Sixth St (additive Alternate), Horne St and Roosevelt Ave (additive Alternate). It is the recommendation to award to DeFelice Corp in the amount of \$1,786,709.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to DeFelice Corporation of Dracut, MA given the bid amount of \$1,786,709 and corresponding rates provided June 30, 2011 in conjunction with B11052. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4715.00000.90.	FY10 Streets	442,539.00	442,539.00
5300.1.300.43320.4757.03547.10	FY10 NEPZ Water Improvements	500,000.00	124,675.98
5300.1.300.43320.4757.03547.11	FY11 NEPZ Water Improvements	2,000,000.00	1,377,147.39

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Deputy Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.07.27 - 112**
Resolution Re: B11052 –North End Pressure Zone Contract 1- Water
Transmission Mains

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.07.27 - 112**
 Resolution Re: B11052 –North End Pressure Zone Contract 1- Water Transmission Mains

RESOLUTION BACKGROUND MATERIAL:

The City of Dover requested Sealed Bids for the construction of the North End Pressure Zone Contract #1 Water Transmission Mains. The work includes construction of water transmission mains and road re-construction. The project is located on Long Hill Road and Central Ave (base bid), Sixth St (additive Alternate), Horne St and Roosevelt Ave (additive Alternate).

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	155	Number of Responses:	8 Qualifications packets / 3 bids
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	For contract term	Estimated Delivery:	2011
Recommended Award to:	DeFelice Corp	Fund:	CIP
Other Approvals Required:	Yes state revolving loan fund.	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor List

Aggregate Recycling Corporation	E Guimond Construction, LLC	Landsite Corp
American flagging and Traffic Co	East Coast Excavating Inc.	lcg limited
Andrews Construction Co. Inc.	Fay, Spofford & Thorndike, LLC	Lewis Water Services
Arthur Hartford Construction	Federal Construction Corp.	Louis Berger Group, Inc.
Atlantic Excavating, LLC	Four Corners	Loureiro Engineering Associates
Aberthaw Construction C	FRANZOSO Land Stone	Maguire Group, Inc.
AECOM	Fulcrum Associates, Inc.	Malloy Interiors Inc.



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Ambit Engineering	Four Corners	Mark Carrier Construction
Annseal Inc.	Ganneston Construction Corp.	Martini Northern
Appledore Engineering, Inc.	Gemini Electric, Inc.	Matrix, Concrete, Inc.
ATC Associates Inc.	GeoInsight, Inc.	MacKinnon and Sons Excavate
Beals Associates PLLC	GM2 Associates, Inc.	MARK VIENS & SONS EXC
Berry Surveying & Engineering	Graybar	Mick Construction Corp
Busby Construction Co.,Inc.	GREEN ENVIRONMENTAL,	Millennium Granite
Barron Brothers Development	Greenman-Pedersen, Inc.	New England Environmental
Bell & Flynn, Inc.	GZA Geo Environmental, Inc.	NNEFS, LLC
Bob Sherwood Landscape Co	Gove Construction Services Co	nobis engineering
Brian Turgeon Excavating LLC	Greater Dover Chamber	North & South Custom Builders
Brown Industrial Group, Inc	Green Environmental Inc.	North Branch Construction, Inc.
Careno Construction Company	H.P. Fairfield, LLC	Northeast Civil Solutions, Inc.
Clean Venture, Inc.	hawkins construction corp	Northeast Masonry Corporation
Construction Summary Of NH	Harvey Construction Corporation	Northeast Restoration
CPM Constructors	Hissong Development Corp	Northway Builders, Inc.
Careno Construction Co.	Holden Engineering & Survey	N. Pandelena Construction
CDM	Horizons Engineering, Inc.	NNEFS, LLC
CHA, Inc.	Horne Construction	NorthEast Earth Mechanics, Inc.
Chris-Scott Construction Inc.	Horsley Witten Group, Inc	Piscataqua Landscaping Co
Christiansen & Sergi Inc.	Howard/Stein-Hudson Assoc	Randall Construction



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Civilworks, Inc.	Hoyle, Tanner & Associates, Inc.	S. W. Cole Engineering, Inc.
CLD Consulting Engineers, Inc.	Hutter Construction Corporation	Select Excavation & Landscape
CMA Engineers, Inc.	Interstate Glass	Spencer Trucking & Excavation
Comprehensive Environmental	J P Towle Construction Corp	SUR Construction, Inc.
Conneston Construction, Inc.	Jacobs Engineering Group, Inc.	Trimmers Landscaping
Construction Summary Of NH	Jamco Excavators, LLC	Verde Construction
Corporate Enviro Advisor	James J. Welch & Co., Inc.	Weston & Sampson CMR, Inc.
David R. Whitcher Builder, Inc.	JGE Enterprises, Inc.	Pathways Consulting, LLC
DeStefano & Associates, Inc.	JH Spain Commercial Services	Project Resource Group, LLC
DiMatteo Construction Mgt	JMMO Company,LLC	Provan & Lorber, Inc.
Dodge Report	John Turner Consulting, Inc.	R.G. Tombs Door Co., Inc.
Doucet Survey, Inc.	Johnson Controls,Inc.	R.H. White Construction
Dowling Corporation	Jones & Beach Engineers, Inc.	Ricci Construction, Inc.
DuBois & King, Inc.	Jungle Jim's Landscape & Garden	River Valley Dev. Corp.
Dale R. Sprague Construction Co	JGE Enterprises, Inc.	S E A Consultants Inc.
DBU Construction	Joel Clough & Son Excavation	S. W. Cole Engineering, Inc.
DS SABINE LLC	TFMoran Inc.	Seacoast Crane & Building Co
Trimmers Landscaping	The Louis Berger Group, Inc.	Select Excavation & Landscape
Turgeon's Construction Inc.	The Scott Lawson Group, Ltd.	Stone Waleryszak, LLC
TVL Builders	Thos. P. Egan, Inc	Tata & Howard, Inc



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Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.07.27 - 112**

Resolution Re: B11052 –North End Pressure Zone Contract 1- Water
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Vanasse Hangen Brustlin,	Tidewater Environmental Plan	Terracon Consultants, Inc.
Wayneslandscaping	Tighe & Bond	Woodard & Curran
Weston & Sampson	TRB Development Group Inc.	Wright-Pierce
YourSpace Home Improvement		Yates Electric Service, Inc.

Result of Prequalification

VENDER

Mick Construction Corp PO Box 160 82 Front Street Rollinsford, NH 03869
Northeast Earth Mechanics Inc Approved 159 Barnstead Road Pittsfield, NH 03263
JAMCO Excavators, LLC 84 Exeter Road South Hampton, NH 03827
Park Construction Corp Approved 138 NH Route 119 East PO Box 600 Fitzwilliam, NH 03447
S.U.R. Construction Inc Approved 233 Chestnut Hill Road PO Box 720 Rochester, NH 03866
Brown Industrial Group, Inc PO Box 638 Berwick, ME 03901
Joseph P Cardillo & Sons 1 Melvin Street Suite D Wakefield, MA 01880
DeFelice Corp Approved 386 Broadway Road Dracut, MA 01826



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Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.07.27 - 112**

Resolution Re: B11052 –North End Pressure Zone Contract 1- Water
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Pricing results

	DeFelice Corp	SUR	NE Earth Mechanic
Base	1,249,163.00	1,282,850.00	1,472,889.00
Alt 1	537,546.00	608,436.00	671,084.00
Total	1,786,709.00	1,891,286.00	2,143,973.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2011.07.27 – 113**
Resolution Re: Pedestrian Bridge Location Only

WHEREAS: The City of Dover owns a covered bridge, commonly referred to as the “pedestrian bridge” which was removed for the construction of the Mary and Tommy Makem vehicular bridge; and

WHEREAS: A citizen group (“Save Our Bridge”) has formed to solicit and organize voluntary donations of goods and in-kind services necessary to relocate the pedestrian bridge here in Dover; and

WHEREAS: Ray Bardwell, on behalf of interested citizens, recently reported to the City Council on the status of efforts to obtain donations of goods and services and requested of the City Council in endorsement of the final location of the bridge.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

Approves of the relocation of the pedestrian bridge spanning the river in the vicinity of the parking lot area near the Children’s Museum and One Washington Street as shown on the map attached to the background of this resolution.

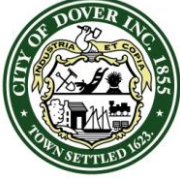
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Cheney
Councilor Nedelka

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

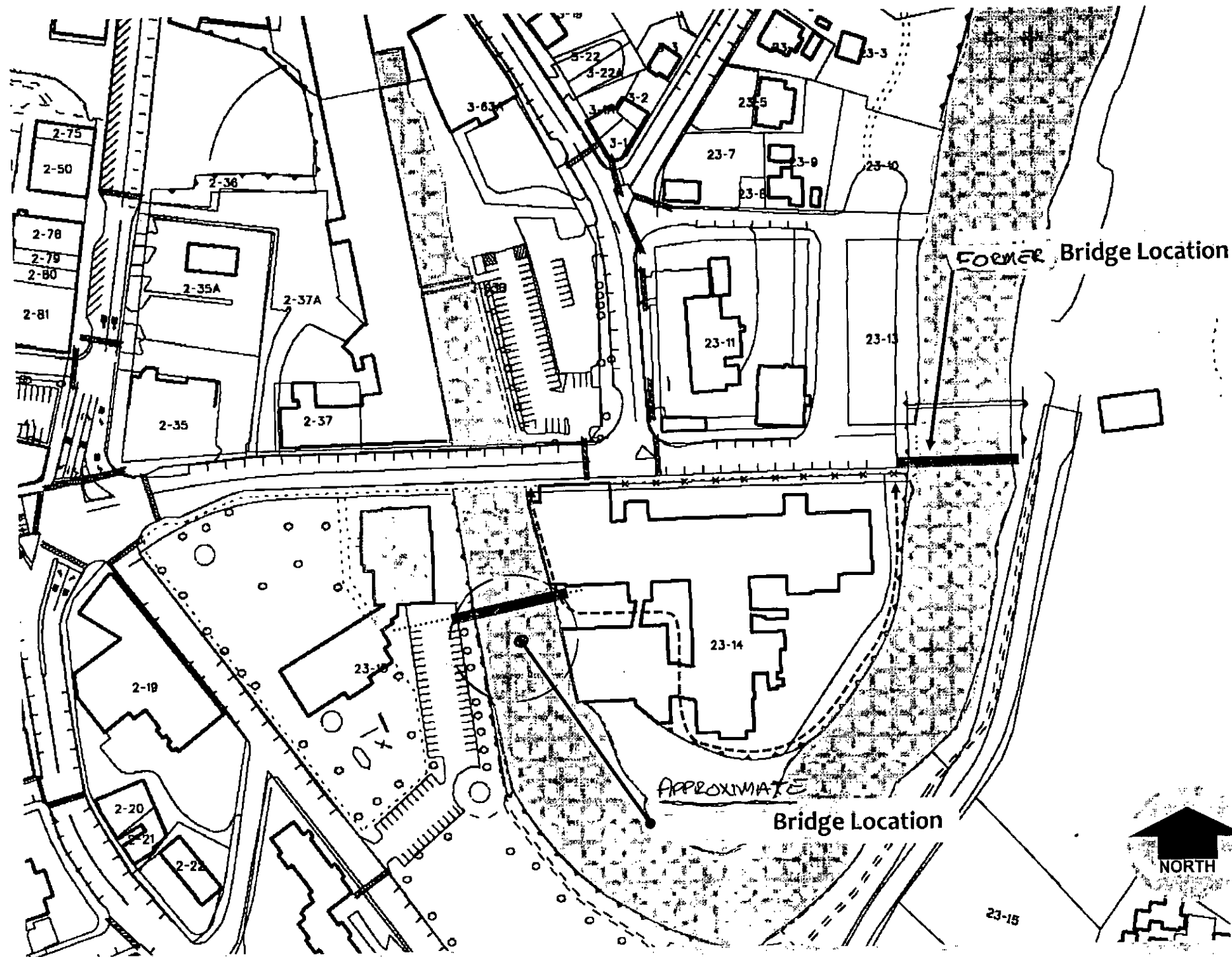
Resolution Number: **R – 2011.07.27 – 113**
Resolution Re: Pedestrian Bridge Location Only

RESOLUTION BACKGROUND MATERIAL:

The covered bridge was originally installed in 1996 using funding from multiple sources, including \$55,000 of Coastal Zone Management grants. These were federal funds from the National Oceanic and Atmospheric Administration's Office of Ocean and Coastal Resource Management. Per correspondence of January 11, 2011, the City of Dover is no longer obligated to return those funds.

This resolution selects a location for the pedestrian bridge.

See attached map.



Cochecho River Pedestrian Bridge Relocation Study
Washington Street Crossing



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.07.27 – 114**
Resolution Re: Pedestrian Bridge Extension of Time

- WHEREAS: The City of Dover owns a covered bridge, commonly referred to as the “pedestrian bridge” which was removed for the construction of the Mary and Tommy Makem vehicular bridge; and
- WHEREAS: A citizen group (“Save Our Bridge) has formed to solicit and organize voluntary donations of goods and in-kind services necessary to relocate the pedestrian bridge here in Dover; and
- WHEREAS: Ray Bardwell, on behalf of interested citizens, recently reported to the City Council on the status of efforts to obtain donations of goods and services and requested of the City Council to extend the time for solidifying the campaign to relocate the pedestrian bridge and to endorse the final location of the bridge;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The Save Our Bridge citizen committee shall file a written status report to the City Council by December 14, 2011, containing the following:

- All documentation regarding the various tasks and components of the relocation project including, but not limited to executed in-kind donation promises for surveying, design, engineering, construction, legal, moving of the bridge and all other in-kind donations;
- A detailed relocation project schedule with specific dates for completion of specific tasks;
- A detailed budget for the project indicating the raising of 40% of the cash funds necessary to complete the project. Proof of the deposit of the 40% of the cash needed for the project shall be supplied to the Council.

(This resolution amends the Resolution approved by the Council on May 11, 2011 and extends the time for fundraising/donation solicitation (40% requirement) and reporting. The May 11, 2011 resolution required the raising of 100% of the funds and donations for the project to be completed by May 1, 2012 with the actual relocation of the bridge occurring thereafter.)

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Cheney
Councilor Nedelka

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

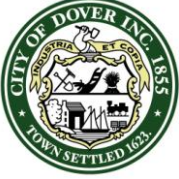
Resolution Number: **R – 2011.07.27 – 114**
Resolution Re: Pedestrian Bridge Extension of Time

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Deputy Mayor, Dean Trefethen, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.07.27 – 114**
Resolution Re: Pedestrian Bridge Extension of Time

RESOLUTION BACKGROUND MATERIAL:

The covered bridge was originally installed in 1996 using funding from multiple sources, including \$55,000 of Coastal Zone Management grants. These were federal funds from the National Oceanic and Atmospheric Administration's Office of Ocean and Coastal Resource Management. Per correspondence of January 11, 2011, the City of Dover is no longer obligated to return those funds.

This resolution sets a deadline for the raising of 40 % of the cash necessary for the project. In addition, this resolution requires a detailed financial, design and construction report. Both deadlines are December 14, 2011.