



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, August 10, 2011**  
Meeting Time: **7:00pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE – to be held during the Special Meeting**
3. **PLEDGE OF ALLEGIANCE – to be held during the Special Meeting**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
  - A. **FRESHET ROAD REZONING**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
8. **CITIZEN'S FORUM**

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
  - A. **July 27, 2011 – Special Meeting**
  - B. **July 27, 2011 – Regular Session**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
  - A. **ORDINANCES IN THE 2<sup>nd</sup> READING – None**
    1. **FRESHET ROAD REZONING**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  - B. **ORDINANCES IN THE 3<sup>rd</sup> READING – None**
  - C. **RESOLUTIONS - None**



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, August 10, 2011**  
Meeting Time: **7:00pm**

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **PARADE – Loyal Order of Moose to benefit the Dover Children’s Home**
2. **RAFFLE – Dover Children’s Home**
3. **TAG – Dover Little Green Football, Inc.**
4. **BLOCK PARTY – Dover High School Homecoming Committee**
5. **PARADE – Dover Area Religious Leaders Association**
  
6. **RESOLUTION: B11089 SIDEWALK TIPDOWNS 2011 INCREASED SCOPE OF WORK**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
7. **RESOLUTION: B11091 JENNY THOMPSON POOL BATHHOUSE DESIGN BUILD RENOVATIONS AWARD OF BID**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
8. **RESOLUTION: AUTHORIZATION TO COMMIT ADDITIONAL FUNDS TO THE NUTRIENT CRITERIA, GREAT BAY ESTUARY COALITION**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. School Board                        | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board           | 11. Legislative Liaison                     |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |   |

#### B. RESOLUTIONS

1. **B11052 – NORTH END PRESSURE ZONE CONTRACT 1- WATER TRANSMISSION MAINS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
2. **B11092 – NORTH END PRESSURE ZONE CONTRACT 2- WATER STORAGE TANK**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
3. **FIRE CHIEF EMPLOYMENT AGREEMENT**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, August 10, 2011**  
Meeting Time: **7:00pm**

**4. ACCEPT COMMUNITY TRAIL IMPROVEMENTS**

SPONSORED BY MAYOR TREFETHEN BY REQUEST

**5. CHARTER AMENDMENT – TAX CAP**

**(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2011)**

SPONSORED BY MAYOR TREFETHEN BY REQUEST

**6. CHARTER AMENDMENT – REDISTRICTING OF WARD BOUNDARIES**

**(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2011)**

SPONSORED BY MAYOR TREFETHEN BY REQUEST

**C. ORDINANCES IN 1ST READING**

**1. CHAPTER 5, BOARDS, COMMISSIONS AND COMMITTEES - CREATING AN ENERGY COMMISSION**

**(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2011)**

SPONSORED BY MAYOR TREFETHEN BY REQUEST

**14. COUNCIL CORRESPONDENCE**

**15. COUNCIL MATTERS OF INTEREST**

**16. ADJOURNMENT**



# CITY MANAGER'S REPORT



**AUGUST 10, 2011**

*"If nothing ever changed, there'd be no butterflies."*

*~Author Unknown*

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.  
CITY MANAGER**

**CITY OF  
DOVER, NH**

AVAILABLE ONLINE:

**WWW.DOVER.NH.GOV**

## STREETS, WATER, SEWER UPDATES

### Utilities:

**Water** - Utility crews spent the month replacing water services on the City-side on Pearson Drive and Pineview Drive, which are both slated to be reclaimed and repaved. Crews are also installing a 6" main on Salem Avenue from the north to the south-side of Applevale Drive, connecting the loop. Reconstruction of the streets in the Applevale Drive area has been scheduled. The homes on Salem Avenue are currently being fed through an easement; this work would give each home a water service off Salem and loop the street.

The new correlators have been received and the leak survey has begun, with work starting in the north-end area heading south. So far staff has been able to locate a leak on a private service on Old Rochester Road. Leaks have been detected (not using the correlator) in the following areas: Westwood Circle, Tuttle Lane, Belknap Street, Dover Point Road, Gerrish Road, Fourth Street, and Tolend Road. All leaks have either been repaired or are scheduled for repairs. On July 16<sup>th</sup> crews responded to a water break on Whittier Street where a 12" line gate blew apart. Crews were able to repair the leak by replacing the gate on the street.

**Sewer** - The sewer jet is still down and repairs have begun. The large flow meter was changed out at the pump station on River Street. New roofs were installed at the Strafford, Cranbrook, Mill and Wentworth Terrace pump stations. These roofs were well over 20 years old and the stations on Strafford and Mill were leaking. SUR continued with I&I (Inflow and Infiltration) and slip lining work on the Silver Street, to be completed before the end of August.

The Tolend Road Landfill project continued with all gravity work completed. SUR is now in the process of installing a force main and pump station at the landfill.

**Streets:** During the month of July, the Highway Division continued to patch potholes as needed. Street sweeping was performed on trouble spots in the downtown areas on a couple different occasions. Crews began city-wide roadside brush cutting to improve area visibility. The company contracted to perform crack-sealing was asked to come back to perform touchup work on areas missed last year.

Crews assisted Brox with paving projects and delivered new frames as needed. A loop on Broadway by Central Avenue was repaired and the area repaved (cut and patched). Approximately 1,500 feet of roadway was wet-cut on Alumni Drive in preparation for upcoming reclamation work. Shoulder work was performed on Varney Road and crews reestablished an area which has washed away. Several sidewalks throughout the City were repaired where areas had deteriorated or caved in. Both gravel roads on Boston Harbor Road were graded.

Various catch basins were cleaned out throughout the City to improve with drainage; this has been an ongoing process. Yard and catch basin repairs were made on Evans Drive after recent paving had changed the elevation. Crews spread loam to keep water in the roadway and prevent the lawn from washing away. A berm on Prospect Street was also repaired to avert water from damaging the lawns. The drainage project on Court Street was completed. The area was loamed and seeded, a top coat of hot top was spread and repairs were made to the berm and sidewalks.

Crews assisted with the clean-up of debris, located on the Shaw's Lane ball field. The bins from Brox's of crushed gravel and stone were filled. Blocks were moved back into place at the end of the Community Trail on Washington Street after the tree work was completed to prevent

vehicles from entering. Employees spent a rain day cleaning up and organizing the building at the Public Works Facility.

## PROGRAMS AT CITY CENTERS/BUREAUS

**Investigations/Legal Bureau:** During the month of July, 2011, there were 5 letters generated by the Dover Police Special Investigations Unit that were sent to certain licensed liquor establishments in Dover. The letters were a result of analysis of police reports involving overly intoxicated persons. When it is determined where an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 9 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration. It can also include a change of address or other information that must be updated.

The Special Investigations Unit conducted seven active sexual assault investigations during the month of July. In addition to the active sexual assault investigations, detectives made seven notifications to DCYF (Division of Child Youth and Family Services). A DCYF notification is made any time the Police Department receives information about possible abuse or neglect of a child. Once the notification has been made, DCYF prioritizes the incident and assigns it to one of their case workers for review and possible investigation.

In May 2011, a man attempted to rob a man and a woman of drugs and money by threatening them with a BB gun. During the month of July members of the Special Investigations Bureau made an arrest in the case, the most recent reported robbery in Dover. It is the seventh straight robbery or attempted robbery cleared by arrest in Dover. The Dover Police Department, through the combined efforts of the Patrol Division, the Special Investigations Bureau, and the Crime Scene Unit, have now cleared by arrest 15 of 23 robberies or attempted robberies since the beginning of 2010, a clearance rate of 65 percent. The clearance rate for the crime of robbery in New Hampshire is 48 percent.

Also during the month of July, members of the Special Investigations Bureau investigated a shooting incident in which a male suspect shot another male in the leg. As a result of the investigation, detectives recovered the firearm used in the crime and arrested the suspect involved.

**Parking Bureau:** During the month of July, the Parking Bureau was notified that Cocheco Mills Partnership would no longer need the 73 monthly parking permits it had been purchasing for the past several months. Last October, the Mill's tenancy rate lowered to a point that it was more cost effective to end the shuttle service from the remote train station lot and to purchase permits from the City of Dover and other nearby property owners. On the plus side, the recent rise in occupancy at the Mill, which is good for all of downtown, instigated the return of the shuttle service and ended the purchase of the permits. The loss of \$39,420 in income is significant, but hopefully made up, in part, with private purchases by Mill employees who prefer not to use the remote parking lot.

Based on past experience, the use of the remote lot used to cause a significant number of Mill employees to park in customer and visitor parking spaces in the downtown and shuffle their vehicles throughout the day to avoid using the remote train station parking lot and shuttle

system. Since the city now has parking meters throughout the downtown, the number of employees taking up customer/visitor spaces has been dramatically reduced.

The parking regulations for the Library/McConnell Center lot went into effect in late July. It will take a few months to fully evaluate the changes but the early results look encouraging.

The Parking Manager and Finance Director worked with the city's financial institution to reduce the credit card fees for the parking meters. The amount of savings will be evaluated after the first full month that the changes have been in effect.

**Traffic Bureau:** Sgt. Speidel, the Traffic Bureau Administrator, helped coordinate all traffic control particulars for the opening night of the Greater Dover Chamber of Commerce's Cocheco Arts Festival concert series and Independence Day firework celebration on Monday, July 4.

On Tuesday, July 12, Dover officers participated in another of the statewide coordinated efforts entitled "Operation Safe Commute". Extra patrols were performed between 6:00 am and 9:00 am, during the morning commute, and between 4:00 pm and 7:00 pm during the evening commute. Targeted violations included following too closely, failure to signal lane changes, speeding or distracted driving, and any other moving violation that might cause a collision.

On July 22 and July 23, the Dover Police Department participated in the coordinated "Statewide DWI Hunter" effort to target impaired driving. In association with state and local law enforcement agencies throughout New Hampshire, extra patrols were deployed between 8:00 pm and 2:00 am with grant funding obtained through the NH Highway Safety Agency.

Sgt. Speidel conducted 5 child passenger seat inspections during the month of July. All checks were by appointment. Each safety check involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Each safety check takes approximately 30 to 60 minutes. Sgt. Speidel is a nationally certified Child Passenger Safety technician, and the Police Department provides this service free of charge.

Sgt. Speidel provided assistance to the Dover Northside Baseball organization, which was selected to host the Cal Ripken 12-year-old New England regional baseball tournament beginning the weekend of July 22, 2011. Sgt. Speidel posted temporary parking restrictions, event and handicapped parking signs, and helped delineate an efficient layout to maximize the number of cars allowable in the field's gravel parking area. Sgt. Speidel provided traffic control in the area of Sixth Street and Hillside Drive during the tournament's opening ceremonies.

On July 21, during the Dover Night Out event at Henry Law Park, Sgt. Speidel provided child passenger safety and bicycle safety information to attendees while also facilitating a static police cruiser display. During the event, Sgt. Speidel issued and fitted a total of 11 youth bicycle helmets at no charge. Sgt. Speidel also helped coordinate many of the parking and traffic logistics for this event.

During the month of July, the Traffic Bureau performed traffic counts on upper Whittier Street, Trakey Street, and Wedgewood Avenue. Deployment of traffic counter equipment helps the Police Department to assess potential problems and evaluate the best use of enforcement resources, if required, on local or collector roadways by measurement of traffic volume and speed for each direction of travel. Data from these counts will be provided to the Transportation Advisory Commission which has received and will be considering resident concerns in these areas.

The Traffic Bureau continues to coordinate an array of federally funded traffic enforcement grants. In addition to DWI enforcement patrols and Operation Safe Commute patrols, the Police Department is performing enhanced patrols in other areas, including speed, traffic control device, and pedestrian related enforcement. The specified project period for each of these grants will continue through mid-September.

**Patrol:** On July 8, the police departments of Rochester, Dover and Somersworth teamed up with the NH State Police and conducted regional DWI saturation patrols to apprehend drivers impaired by drugs and/or alcohol. Targeted areas included those roadways that are shared between the three cities, including Blackwater Road, Old and New Rochester Roads, Sixth Street, Indian Brook Drive, Glen Hill Road and the Spaulding Turnpike. The extra patrols were conducted between 9:00 pm and 3:00 am. This operation produced the following results in the three cities:

- 98 Traffic Stops
- 3 DWI Arrests
- 2 Drug Arrests (4 charges)
- 5 Summonses
- 86 Warnings

On July 17, 2011 patrol officers responded to the New Meadows Apartment complex on Lilac Lane for a reported shooting. One person was shot in the leg during an argument. This is the second shooting in as many months within the city. Through the combined efforts of patrol officers and detectives, a suspect has been arrested and charged in connection to the shooting.

During the month of July officers assigned to the Field Operations Division made 49 arrests. These charges are broken down below:

- DWI – 7
- Drug Possession – 9
- Assault – 4
- Theft related – 11
- Non Dover PD warrants – 7
- Other offenses – 11

**Diversion Program:** The Diversion Committee met on Thursday, July 14, 2011 to review three active cases and hear one new case. As of this report, there are four active members in the Dover Diversion program.

At the time of this report, there was one new case awaiting the August 25, 2011 meeting. Any additional new cases will be next reviewed at that meeting date or a date determined by the committee.

**Dover Housing Authority:** On Tuesday, July 19, 2011, Officer Joslin along with several members of the Dover Housing Authority Staff participated in the 1st annual resident vs. staff softball game held at the ball field on Hampshire Circle. The game drew approximately 75 staff and residents. The 1st "Jack's Cup" trophy went to the residents who defeated the staff by a score of 24-0. The Dover Police Charities donated hotdogs, chips and water for all participants and fans of the game. Plans are already underway for the 2nd annual game next year.

On Thursday, July 21, 2011, Officer Joslin participated in Dover Night Out held at Henry Law Park. Officer Joslin manned an informational booth in the health tent and he was available to speak about firearm safety. He also had free gun locks, stickers and coloring books for those that stopped by his booth. He also spoke to the participants about child safety and Amber

Sticks. Amber Sticks, which were available for sale, are memory sticks for computers which feature pre-loaded forms so that parents or teachers can load the memory stick with identifying information and photos of their children or their students. This information would be very valuable for the police in the event that a child was missing.

The summer program for the Seymour Osman Community Center (SOCC) boys group continued during July. The Boys group meets on Tuesday, Wednesday and Thursday focusing on different events each day. The SOCC boys group is designed to promote good choices by the participants and encourages positive behavior and interactions with the community. The activities include fishing in local rivers and ponds, bowling, watching movies and building the interpersonal skills of each of the boys.

There was a community dinner held on Wednesday July 27th, and it was well attended by numerous members of the community.

**Community Service Program:** The Community Service program tracked 25 active participants in the month of July. Of the 26 juveniles in the program, 7 participated during the month of July. A total of 28.5 hours of community service work was completed with nobody completing their obligation during the month of July. In 2011, 218.5 hours of community service has been completed and 5 members have finished their court ordered hours.

Most of the community service was completed in the form of trash pick-up in the downtown area.

**Police Explorer Program:** During the month of July the explorer post had one meeting. The meeting was on Wednesday the 20th and was led by Officer Lilyestrom. The meeting focused on fingerprinting, traffic direction and control and overall preparation for the upcoming events in the City of Dover.

The explorers were present for Dover Night Out and helped to set up of the event. The explorers also fingerprinted children during the event if the parents requested. The parents maintain a copy of the fingerprint cards for their records.

The explorer post currently has eight explorers and there are two background checks in progress. There are two new explorers who have been invited to recent meetings and have attended at least one so far.

**Dover Coalition for Youth:** On Thursday July 21<sup>st</sup> the Dover Coalition for Youth held Dover Night Out at Henry Law Park in downtown Dover from 4:00-9:30pm. The Coalition hosts this event to demonstrate the power and value of community partnerships in promoting healthy youth and families. The event was a free, fun-filled event for people of all ages in a tobacco, alcohol and drug free environment. By hosting this event, the Coalition hopes to increase awareness of substance abuse issues in the community, and inspire community members to help create a drug free community. Dover Night Out 2011 included police, fire and military displays, free inflatable bouncers for kids, a health tent with nearly 2 dozen local organizations, live entertainment on 2 stages and fireworks over the river.

On Tuesday July 26<sup>th</sup> the Coalition partnered with the NH Division of Liquor Enforcement to bring resources to liquor licenses. The Coalition hosted a "Director's Forum" that was held in Dover to make it easy for local licensees to attend. Director Eddie Edwards of the NH Liquor Commission provided information on legislative changes and answered questions.

**Youth to Youth:** In July, Dover Youth to Youth conducted its annual week-long summer training program for students that are thinking about joining the program in September. Twenty-three 6th graders who recently completed the DARE program in 5th grade participated in this intensive training conducted by the older Youth to Youth students. Participants received advanced classroom instruction on public speaking, creating media, planning projects and specific drug problems. They were also given the chance to apply those skills in actual projects. Examples of activities conducted during the week included:

- Theatrical presentations on medicine safety at 3 daycare centers.
- They recorded 3 radio public service announcements at WOKO.
- They conducted an information demonstration in downtown Dover on prescription drug abuse.
- They attached stickers warning about underage drinking to cases of beer in 2 local supermarkets.
- They gave a one hour presentation to parents on all that they learned during the week including a variety of skits.
- A variety of other recreational and prevention projects.

The intent of this program is to help the participants determine if they would like to join Youth to Youth and provide those that do with a solid foundation of information and skills.

**Teen Center:** The Dover Teen Center saw a total of 302 participants on 16 days of programming in July, which yielded an average of just under 19 participants per day.

Some program highlights for the month of July 2011 included, but were not limited to the following:

- TC Trip – “Ellacoya State Park” (7/7)
- TC Trip – “NH Fisher Cats Baseball - Day Game (7/11)
- TC Special Trip – “Chuckster’s Mini-Golf & Go-Karts (7/12)
- TC Special Event – “Pizza & Movie” (7/14)
- TC & Youth to Youth Joint Trip – “Canobie Lake Park” (7/15)
- TC Trip - “FUNSPOT ARCADE” (7/19)
- TC Special Event – “Dover Night Out 2010” (7/22)
- TC Trip – “Old Orchard Beach” (7/25)
- TC Trip – “NH Fisher Cats Baseball - Night Game” (7/28)

The Dover Teen Center is about halfway through the “TC SUMMER ZONE” program and it has been very successful so far.

**Downtown Liaison Unit:** The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the community trail. They took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

- 8 Motor Vehicle Crosswalk Warnings
- 3 Motor Vehicle Assistance calls
- 1 Motor Vehicle Stop Sign Warning
- 2 Motor Vehicle Improper Turn Warnings
- 1 Motor Vehicle Speed
- 5 Trespass Warning

- 5 Skateboard Warnings
- 3 Assistance calls
- 7 Bicycle Sidewalk Warnings
- 22 Pedestrian Crosswalk Warnings
- 1 Welfare Check
- 1 Parking Ticket
- 1 Found Property call
- 1 Disturbance call

In addition to the above enforcement action which took place over the various patrol shifts during the month, the Downtown Liaison Unit participated in the following:

- On July 4th, the Downtown Liaison unit attended the opening of the Cocheco Arts Fest and fireworks in Henry Law Park. They also attended the Cocheco Arts Fest on July 8th, July 15th, July 22nd, and July 29th. Additionally, they attended the Children's Concert Series in Henry Law Park on July 5th, July 12th, July 19th, and July 26th. The Downtown Liaison Unit also attended the Shark in the Park concerts in Henry Law Park on July 7th, July 14th, and July 28th. Officers Murch and Lilyestrom also attended Dover Night Out in Henry Law Park on July 21, 2011. In addition to organizing a display, they also put on a presentation to educate the crowd on the role of horses in law enforcement. On July 13th and July 20th, the Downtown Liaison Unit provided stable tours for community groups.

**Animal Control:** For the month of July there were a total of 108 animal calls. Of those, 31 were handled by the Animal Control Officer, 35 were handled by dispatch and 42 were handled by patrol officers. The following is a breakdown of the 31 calls handled by the Animal Control Officer:

- 2 deceased cats
- 1 cat bite
- 13 welfare checks
- 6 found animals
- 2 lost animals
- 1 loose dog
- 1 injured cat
- 1 complaint regarding CVHS not accepting a Strafford County resident's dog
- 1 barking dog
- 3 wildlife calls (injured squirrel, porcupine in a yard and a resident complaint regarding a woodchuck problem)

One of the wildlife calls was from a resident with concerns about a porcupine. The Animal Control Officer educated the resident about the natural history of the porcupine and explained to him that the animal was not a danger to him. The resident who called about the woodchuck problem was referred to a nuisance wildlife control operator.

During the month ACO Ladisheff received 72 voicemail messages from people requesting information or assistance.

**K-9:** The Dover Police K9 Unit was used 8 times during the month of July. The following are the list of deployments:

- On 7-3-11, K9 Grinko was used to track a "peeping tom" back to his residence. The person was then identified through a photo display and subsequently arrested for prowling.

- Later on 7-3-11, Grinko was used for a building search at Dover High School. An open door was located and Grinko checked the gym and athletic room for any possible suspects. None were located.
- Also on 7-3-11, Officer Keefe and Grinko responded to Berwick, ME to assist with a home invasion investigation. Grinko tracked from the victim's house to a suspect's house down at the end of the street. Suspects were located at the house and subsequently arrested.
- On 7-9-11, Grinko was used for a building search. An alarm was received from a business on Chestnut St. and an open window was located. Grinko entered through the window and he checked the business making it safe before officers entered. No one was located and nothing had been taken.
- Also on 7-9-11, Grinko was used to attempt to track people that were hiding from an officer on Arch St at Washington St. The track did not locate any suspects.
- On 7-11-11, Grinko was used to track subjects who had been going through cars off Dover Point Rd. Grinko tracked successfully for over a mile (crossing through back yards and side streets off Dover Point Rd). Grinko located a suspect however no stolen items were located. The subject that the dog located, believed to be involved in the possible thefts, had also been reported as a runaway for several weeks.
- Later on 7-11-11, Grinko was used to check a business on Portland Ave. The alarm had activated and an open basement door was located. Grinko searched the business but no one was located.
- On 7-15-11, Grinko responded to Regent Drive for an article search. Grinko was used to search the woods for a possible handgun that was used in a criminal threatening case. No handgun was located.
- On 7-17-11, Grinko was used to track a male who hit a vehicle then fled the area. Grinko successfully tracked the male from his car back to his house.
- On 7-21-11, Officer Keefe and both K9s Norman and Grinko put on a demonstration for the public during Dover Night Out. The demonstration featured Norman finding drugs stashed in the area and Grinko demonstrating his ability to chase and take down a "suspect". The "suspect" was another officer wearing a bite sleeve.

**Strafford County Regional Accident Reconstruction Team:** Several Dover officers attended the monthly meeting of the Strafford County Regional Accident Reconstruction Team on July 20 in Rollinsford. Agenda topics included ongoing familiarization with equipment, technical discussion and peer review of recent serious and fatal crash investigations in Farmington, Rochester and Milton.

There were no callouts during the month of July.

**Communications Bureau:** On July 16, 2011, the Communications Bureau handled the dispatching of a structure fire on Osprey Drive. On July 27, 2011, the Communications Bureau handled the dispatching for a shooting that occurred on Lilac Lane. These types of incidents are taxing on the dispatchers that are working at the time because there is a lot of radio and telephone traffic specific to the incident. This is in addition to the standard business of the Communications Bureau.

At the time of this report (July 27th), the Communications Bureau had handled 9,561 radio transmissions, 9,191 phone calls, 339 calls on the emergency line. Additionally, they handled 78 police alarms and 204 people entered the lobby to request assistance.

**Recreation Programs:** The Recreation Department is working on promotion for fall programs and an expanded travel program run through the Senior Center. The playgrounds program has been ongoing with daily trips to the Jenny Thompson Pool and weekly field trips to state parks. Tennis camps and programs continue. Work was done on publicity for recreation facilities and

programs. Hershey Track regional and state meets went well with 39 athletes at the regional meet and 14 at the state meet. Theater camps with Jeff Leaf were full and ran at the City Hall Auditorium. Fall field scheduling is ongoing.

**Senior Center Programs:** The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, Crafts, Scrabble, Pay Me, and Whist, and many more. The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings. They have regularly scheduled free performances at many local assisted living facilities.

The Dover Community Senior Center hosted a booth at the Dover Fourth of July celebration with popcorn, bottled water and t-shirts for sale and lots of information to hand out.

The Senior Advisory Committee meets the first Friday of each month. The July meeting was cancelled due to low availability of committee members. The next meeting will be August 12th.

DCSC Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month, with three groups attending on Saturdays. It remains a popular program.

42 seniors boarded a bus to Washington DC and to a Red Sox / Orioles game in July.

Mystery Lunches: 46

**Indoor / Outdoor Pool:** The Swim teams continued to practice at the Outdoor Pool during the month of July. Seacoast Swimming, Oyster River, Seacoast Pirates, Exeter Swim Team, Cannonball Swim and Great Bay Masters have been consistent all season due to the fantastic weather. Seacoast Swim Association hosted a major swim meet which ran smoothly and was well attended. The Jenny Thompson Invitational ran from July 15th through the 17th. The pool has been averaging around 300 swimmers per day at the Jenny Thompson Pool between all of the Dover City groups (Playgrounds and Camp Kool) Somersworth Recreation, York Recreation, Farmington Recreation, Tri-Star, St. Mary's, Portsmouth Christian Academy, Kittery Recreation and Eliot Recreation. Swim Lessons at the Indoor Pool have been very successful with 45 classes and most spots filled well in advance. Besides swim lessons, the Indoor Pool has seen its usual number of Adult Lap swimmers and therapy swimmers on a daily basis, averaging nearly 90 people every day.

Adult Lap Swim-ID Pool: 90 swimmers daily

Rec Swim-JT Pool: 300 swimmers daily

**Ice Arena:** After a six week maintenance shutdown of the Holt Rink, there was a re-opening on July 5th with a full complement of programs, leagues and public skating events. Public skating events are listed below and include; stick practices (men, woman and youth), Public Skating, (flex skating, instructional skating and recreational skating); and Rock Night.

Several Youth Hockey camps have started and are run by Leach Brothers Hockey, Turcotte Hockey and Spencer Hockey. This summer will be busy with many additional hockey camps. Our summer day camp for kids, Camp Kool, is full every week with 50 children enjoying summer activities.

Stick Practice: 254

**Public Library:** Attendance at 13 special programs (storytimes, Paws for Reading, movies, puppet show, game class, craft class, CVHS program) was 584.

604 children and teens joined the Summer Reading programs.

Children made 874 craft projects at the "Make-It, Take-It" Table.

## **DEPARTMENTAL COLLABORATION & ENHANCEMENTS**

Dover Public Library loaned 2 materials to Dover public schools and borrowed 36 volumes from the schools through the Dovertnet Intraloon System.

The Director of Planning updated the CIP schedule and submitted it, as well as project request forms to the various Departments. In addition, the Director of Planning met with the Media Services Coordinator to review the FY 2012 CIP presentation and coordinate the FY2013 presentation materials.

## **PLANNING & ZONING**

In June, EPA consultants met with community members and staff to review the land use chapters of the code and in July, Planning staff received a detailed report of the suggested areas in the code that should be reviewed for consistency with the promotion of sustainability. The Director of Planning and Community Development is developing a timeline to implement the suggested land use changes and will work with the Planning Board to evaluate options.

Planning staff began the process of retaining an organization to conduct a survey of residents to assist in setting the tone and vision for the next Master Plan chapter updates. Additionally, staff reviewed the costs associated and resources required to conduct the Speak Out sessions. Staff also began to identify names of residents to approach to be on the steering committee for the Land Use Chapter of the Master Plan.

As part of the Master Plan update process, the Steering Committee for the Conservation and Open Space chapter has been soliciting input from various groups. On July 19, 2011, the Steering Committee held a joint meeting with members of the Conservation Commission and Open Lands Committee. During the meeting, the 15 to 18 people in attendance enthusiastically discussed the future goals for conservation efforts in the City. The Steering Committee will review the input received and incorporate it into the goals of the chapter. This updated chapter is intended to be a blueprint to guide the conservation work for both the Conservation Commission and Open Lands Committee over the next ten years.

Planning staff gathered the current standard operating procedures to begin the review of current practices for the Community Development Block Grant program.

## **CITY GROUNDS – FACILITIES & PARKS**

The Park Street Park project is nearing completion with work being done this month along with the installation of benches and picnic tables. More work will be done with signage and a dedication ceremony planned for August 20th.

The bids for the renovations of the Bathhouse at the Jenny Thompson Pool were reviewed this month and the City is on schedule to award the bid in early August so construction can begin in the fall.

During the month of July, the Facilities & Grounds Division continued to handle daily requests for service at the City Hall and Police Department offices. Custodial duties were performed at the PW Facility, Train Station and City Hall, as well as filling in at the Library and McConnell Center as needed. Employees conducted normal day-to-day maintenance, clean-up and ground maintenance of municipal buildings. Preparation and clean-up of the July 4th activities kept crews busy early in the month.

Downtown décor streetlight bulbs were changed as needed. Sign work also continued in the posting of signs for new developments and the replacement of existing signs as needed. Graffiti has been a big issue and multiple signs have been “tagged” throughout the City. Painting commenced on the Garrison Hill tower after being covered with graffiti. The idea of closing the fence after park hours has been suggested to keep night time visitors out, as that seems to be when much of it occurs. Repairs were made again in the Rotary Pavilion as a result of vandalism.

Crews have been trying to maintain the facilities installed and keep growth down along the fence at Park Street Park, putting effort on watering to try to get the grass to grow. Grass was planted during the last week of June but the hot and dry weather has made it difficult. The public turf areas and ball fields were mowed and crews continued to groom and mark the athletic fields. Three historical markers are still missing and crews continue to await direction from the Main Street organization to discuss replacement.

## **GENERAL UPDATES**

This month, both the Assistant Chief and the Deputy Chief competed in the extensive assessment process to pick a new Fire Chief, replacing retired Chief Perry Plummer. Both individuals scored at the top of the pack, outdistancing the competition that participated from as far away as Austin, Texas. The City of Dover is pleased to announce Richard Driscoll as its new leader of Dover Fire & Rescue and Inspection Services.

Dover Fire personnel began the adjustment process to an eleven person response plan. This required movement of vehicles, transfer of shift personnel and a learning curve at both fire and dispatch levels of response. This reduces their ability to respond to sequential calls in a timely fashion and has required some vehicles to return to the station with lights and sirens to man a different vehicle to respond to the second rescue call in the City.

Fire & Rescue also attended the Friday Night concerts of the 25th Annual Cochecho Arts Festival. On-duty personnel provided a presence in the event medical emergencies occur, while off-duty personnel support the event with their popcorn maker and soft drink and water sales.

In mid-July, the Fire & Rescue Mechanic, Deputy Chief, and Captain in charge of coordinating the build of the new Engine 8, visited the factory where it just came off of the Smeal Fire Apparatus Company assembly line. The custom designed for Dover, NH fire engine took approximately 300 days to build and Smeal Fire Apparatus was the low bidder. Those three individuals inspected the vehicle and compared it to the bid specifications, creating a punch list of finish items needed before delivery. Those items have been finished at the factory and it is scheduled to travel to the dealer in Connecticut with departure from Nebraska on Monday, August 1st. After review by the dealer, Engine 8 will make its way to Dover during the second week of August. After that, Dover specific equipment will be mounted with training on the vehicle by Fire & Rescue personnel also occurring with the goal of it being in service running out of the Central Station around September 1st.

Engine 8 will replace Engine 5, which will move to reserve status, eventually replacing Engine 3, which is 20 years old. Engine 3 will be kept for a time as a couple of other vehicles are rotated out for some restorative body work where they could be gone during that process for up to two months. Reserve engines are used by called-back personnel during major or simultaneous incidents and or when a vehicle is out of service for maintenance or long term repair. This practice is a cost-effective method of maintaining surge capacity when combined with the use of off-duty personnel who are called back during emergency situations.

Dover Fire & Rescue also participated in the Dover Coalition for Youth's "Dover Night Out" on July 21st. Displays including Fire Apparatus and the SAFE trailer were on hand for children and families to view and a cooling station was set up to cool all that needed a break from the near 100 degree temperature that day. On-duty personnel, as well as off-duty personnel from the firefighter and fire officer unions, were present answering questions, cooking hot dogs and hamburgers and being present in the event of any medical emergencies or injuries. All in all, a great Dover Night Out for all who attended this Dover Coalition for Youth event!

## CITY OUTREACH

Seventeen citizen surveys were mailed out in July, 2011, with two surveys being returned. The respondents were asked to rate the officers and dispatchers in terms of attitude, helpfulness, skills and abilities.

The Children's Puppet Program at the Public Library was filmed for Channel 22 rebroadcast

The Public Library has 527 Facebook fans at [facebook.com/DoverPLNH](https://www.facebook.com/DoverPLNH), 371 Twitter followers @DPLNH, and 335 e-Newsletter subscribers used to announce various information.

The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. The Department of Planning and Community Development has 123 Facebook (City of Dover NH Planning) friends and 239 followers on Twitter @DoverNHPlanning.

This month the Department of Planning and Community Development sent out 71 letters to new homeowners congratulating them on their purchase, as well as informing them of the current zoning for their property and alerting them to the various methods the department uses to inform and update the public.

## **ENERGY EFFICIENCY**

During the month of July, the last of the energy retrofit work was completed at the Ice Arena. The blowers were shipped and delivered to the Waste Water Treatment Plant. The Calgon system, which is an activated carbon and innovative treatment system for waste water effluent, was installed and the prep work and blower installation was started.

Johnson Controls is hoping to close out some of the Facility Improvements and start the monitoring portion of their contract and is waiting for the City to sign off on the completed work.

## **ACKNOWLEDGEMENTS & EVENTS**

Friends of the Library renewed passes to NH Farm Museum (\$75) and the Strawberry Banke Museum (\$250).

The Public Library received a \$ 100 donation from Woodman Park School as thanks for the downtown walking tours for 3rd graders conducted in June.

# Capital Improvement Projects Update Community Services Department July 2011

## **STREET IMPROVEMENTS**

Current: Brox has started completing the remaining streets on the FY2011 purchase order.

Previous: Prepare remaining streets to be paved in FY11.

## **SIDEWALK IMPROVEMENTS - Downtown tip downs**

Current: Lyman has started installing ADA compliant tip downs in the downtown area.

## **MAST ROAD SIDEWALK DESIGN:**

Current: TriTech Engineering has started the survey for the project.

## **TOLEND RECONSTRUCTION**

Currently in design process.

## **APPLEVALE RECONSTRUCTION**

Currently in design process.

## **NORTH END PRESSURE**

Current: The bids for the water tank have been received. Both will be awarded on the next council agenda.

Previous: The bids for the water main portion of the project have been received. The water tank portion is currently out to bid and the bids will be received on July 26<sup>th</sup>.

## **HENRY LAW AVE RECONSTRUCTION**

Current: SUR is finishing the sidewalk installation.

Previous: SUR has finished the drainage and base paved Henry Law Ave.

## **DOWNTOWN TRAFFIC IMPROVEMENTS**

Current: The City is currently reviewing the project priorities and needs.

Previous: Need to prepare an RFP for a consultant to design the signal improvements for Third/Central/Broadway and Chestnut/Central intersections.

## **WASHINGTON ST BRIDGE TO RIVER ST**

Current: The project is complete and final paperwork is being generated.

Previous: The bridge is substantially complete and open and the contractor is working on punch list items.

## **SEWER INFLOW / INFILTRATION MITIGATION**

Current: SUR completed the sewer replacement on Silver Street and Woodman Park School. The sewer line on Mill Street was discovered leaking into the drainage system in June. A change order to the I&I project was approved by the City Council to reline the Mill Street sewer as part of the I&I project. The sewer relining is scheduled to begin in August and continue into September.

Previous: DES approved the I&I project and SUR began the sewer replacement on Silver Street. The sewer line on Mill Street was discovered leaking into the drainage system in June. A change order to the I&I project has been reviewed and approved by NHDES. A resolution will be presented to the City Council for a change order to the I&I contract to reline the Mill Street sewer.

### **COCHECO RIVER SHORELINE STABILIZATION PROJECT**

Current: NHDES has requested another site visit with staff from Concord to assist in resolving objections lodged by NH Fish and Game with respect to the width of the structure that has been constructed. We expect the meeting will take place in May 2010.

Previous: A site walk was conducted in mid-June at which NHDES Wetlands Bureau, NH Fish and Game, NH Heritage Inventory, and US Marine Fisheries attended in addition to the city staff, city engineering consultants and construction contractor. At the meeting NH Fish and Game representatives objected to the magnitude of the impact to the shoreline and requested modifications to the work despite the City having received an emergency permit from NHDES to construct the work based on an approved plan. We are awaiting a letter from the NHDES Wetlands Bureau summarizing the findings of the meeting.

### **RE-ESTABLISHMENT OF WILLAND POND WELL**

Current: Pumping of the Willand Pond well was halted for a four week period as the NHDES treated the milfoil weed that had established itself in the pond. An herbicide treatment was done by a contractor to NHDES. The well was turned off prior to the treatment application to avoid drawing the herbicide into the underlying aquifer. The well was turned on again at the end of July and both the pond and the groundwater are being sampled for the presence of residual herbicide.

Previous: An amendment to the Emery and Garrett contract was approved by the City Council and a Purchase Order has been issued. The new work scope includes four tasks.

- 1) Permit the existing well as a water supply by NHDES
- 2) Permit the new well as a water supply by NHDES
- 3) Monitor water levels during pumping of well this year
- 4) Perform pump test in Strafford Rd neighborhood to determine ability to lower water table by pumping existing well in neighborhood

### **STORMWATER UTILITY FEASIBILITY STUDY**

Current: The City Council voted to not establish a Stormwater Utility contrary to the Ad Hoc Committee's recommendation. The Council after receiving public testimony concluded that establishing a Stormwater Utility at this juncture was premature.

Previous: The Stormwater Ad Hoc Committee completed its work at the meeting on December 13<sup>th</sup> making final edits to the Committee's Final Report. The Final report and recommendations will be presented at a City Council workshop scheduled for January 5<sup>th</sup>.

### **WASTEWATER TREATMENT PLANT FACILITIES PLAN**

Current: The facility plan is under way. The City Council passed a Resolution on May 25th to sign the Memoranda of Agreement between the NHDES and the Great Bay Coalition of which Dover is a member. The MOA provides a cooperative path to more fully understand the nutrient issues before NPDES permits are issued for the WWTP's.

Previous: The facility plan is under way.

# Total Permits Issued: July 2011

| Permit # | Owner's Last Name         | Street # | Street                 | Description                        | Type | Map  | Lot   | Construction Value | Fee  |
|----------|---------------------------|----------|------------------------|------------------------------------|------|------|-------|--------------------|------|
| 11-147   | PERRI                     | 827      | CENTRAL AVENUE         | INT. RENO. OF AN OFFICE/RETAIL USE | C    | 37   | 23    | 35000              | 375  |
| 11-158   | IWORX REAL ESTATE, LLC    | 62       | LITTLEWORTH ROAD       | INT. RENOV. OF A COMMERCIAL/OFFIC  | C    | G3   | D2    | 42000              | 445  |
| 11-165   | PETERSON                  | 240      | LOCUST STREET          | SIDE ADDITION FOR ADD. OPERATORIE  | C    | 15   | 113A  | 61000              | 635  |
| 11-169   | HANSCOM                   | 20.5     | BELKNAP STREET         | REPAIR FRONT SHED ROOF AREA        | C    | 9    | 23    | 8000               | 105  |
| 11-189   | PLANET FITNESS            | 898      | CENTRAL AVENUE         | INT. RENO. TO EXISTING OCCUPANCY   | C    | 38   | 23B   | 15000              | 175  |
| 09-132   | ESTES                     | 81       | BOXWOOD LANE           | CONST. A SFD W/ATT. GARAGE         | R    | B    | 21-6  | 345000             | 3475 |
| 11-054   | HERON BAY PARTNERS        | 1        | CIELO DRIVE            | COMMUNITY BLDG INGORUND POOL       | R    | H    | 4     | 33000              | 355  |
| 11-101   | DOVER POINT PROPERTIES DE | 200      | DOVER POINT ROAD       | CONVRT. A SINGLE TO A 2 FAMILY DWE | R    | L    | 89    | 40000              | 425  |
| 11-105   | HERON BAY PARTNERS        | 23       | CIELO DRIVE            | CONST. A SFD W/ATT. GARAGE         | R    | H    | 4-23  | 120000             | 1225 |
| 11-106   | HERON BAY PARTNERS        | 10       | CIELO DRIVE            | CONST. A SFD W/ATT. GARAGE         | R    | H    | 4-0   | 120000             | 1225 |
| 11-107   | HERON BAY PARTNERS        | 28       | CIELO DRIVE            | CONST. A SFD W/ATT. GARAGE         | R    | H    | 4-028 | 120000             | 1225 |
| 11-125   | DESILET                   | 25       | DURELL STREET          | RMOV. EXT. DOOR & INSTALL NEW PAT  | R    | 24   | 28    | 2500               | 55   |
| 11-127   | MCPHERSON                 | 36       | MOUNT VERNON STREET    | CONST. A STORAGE SHED              | R    | 30   | 102   | 4000               | 65   |
| 11-129   | HOWARD                    | 45       | BELLAMY ROAD           | CONST. AN ADD. TO & RENO. OF A SFD | R    | H    | 42A   | 201000             | 2035 |
| 11-131   | RIVER VALLEY DEV. CORP.   | 137      | BACK ROAD              | CONST. A SFD W/ATT. GARAGE         | R    | K    | 6B    | 142000             | 1445 |
| 11-137   | BARTON                    | 62.5     | BELKNAP STREET         | CONST./INSTALL A 2ND FLR BATHROO   | R    | 9    | 7     | 11000              | 135  |
| 11-148   | BENSON                    | 139      | VARNEY ROAD            | CONST. 1-STORY SIDE ADDTION FOR A  | R    | A    | 36G   | 91000              | 935  |
| 11-149   | TORR                      | 42       | POLLY ANN TRAILER PARK | CONST./INSTALL A CONCRETE SLAB FO  | R    | M-4  | C-42  | 2000               | 45   |
| 11-150   | VANLOON                   | 42       | OAK STREET             | REAR DECK ADDITION                 | R    | 2802 | A     | 2000               | 45   |
| 11-152   | CHILD                     | 9        | HAMILTON STREET        | RPR/RPLC FOUNDATIONS               | R    | 12   | 92    | 7600               | 105  |
| 11-157   | KIRK                      | 67       | WATSON ROAD            | CONST. AN FREE STANDING DECK       | R    | E    | 38    | 2000               | 45   |
| 11-162   | SPILLER                   | 60       | STARK AVENUE           | CONST./INSTALL AN ABOVE GROUND P   | R    | 17   | 104   | 6000               | 85   |

| Permit # | Owner's Last Name         | Street # | Street               | Description                         | Type | Map | Lot   | Construction Value | Fee  |
|----------|---------------------------|----------|----------------------|-------------------------------------|------|-----|-------|--------------------|------|
| 11-163   | WILLIAM MURRAY            | 137      | LOCUST STREET        | INSTALL A METAL CHIMNEY TO VENT     | R    | 12  | 38    | 6500               | 90   |
| 11-164   | AMICANGIOLI               | 14       | PONDVIEW DRIVE       | CONST. A STORAGE SHED               | R    | I   | 51-A9 | 5200               | 85   |
| 11-166   | HANNON                    | 145      | HENRY LAW AVENUE     | ADD. TO SFD & INT. REMDL OF KITCHEN | R    | 20  | 1     | 55000              | 575  |
| 11-167   | BARTON                    | 93       | OLD DOVER POINT ROAD | RPR/RENO. FIRE DAMAGE TO A 4 UNIT   | R    | M   | 50    | 12000              | 145  |
| 11-168   | ANDERSON                  | 22       | ELMVIEW CIRCLE       | INSTALL AN ABOVE GROUND POOL        | R    | 21  | 37    | 1000               | 35   |
| 11-170   | TAYTAV PARTERSHIP LLC     | 4        | MEETINGHOUSE WAY     | CONST. A SFE W/ATT. GARAGE          | R    | B   | 18-31 | 123000             | 1255 |
| 11-171   | TAYTAV PARTNERSHIP LLC    | 8        | MEETINGHOUSE WAY     | CONST. A SFD W/GARAGE UNDER         | R    | B   | 18-28 | 139000             | 1415 |
| 11-172   | 163 SPUR ROAD, LLC        | 163      | SPUR ROAD            | FIN. A BASEMENT FOR ADD. LIVING SPA | R    | L   | 43    | 10000              | 125  |
| 11-173   | THE WOODMAN CONDOS        | 282      | CENTRAL AVENUE       | RMV. MASONRY COLUMNS & INSTALL      | R    | 9   | 114   | 48700              | 515  |
| 11-177   | PARSONS                   | 3        | BACK ROAD            | INT/EXT. RNO.T O A SFD              | R    | K   | 13    | 69000              | 715  |
| 11-179   | NAEF                      | 16       | CASSILY LANE         | CONV. UNFINSHD BSMNT TO LIVING AR   | R    | E   | 67-8  | 22000              | 245  |
| 11-180   | GREENE                    | 90       | GLENWOOD AVENUE      | GARAGE & FARMERS PORCH ADDITION     | R    | E   | 19E   | 38000              | 405  |
| 11-181   | FREEMAN                   | 47       | APPLEVALE DRIVE      | CONST./INSTALL A TEMP WHLCHR ACC    | R    | K   | 17X   | 2000               | 45   |
| 11-182   | MITTS                     | 37       | TOFTREE LANE         | INSTALL AN ABOVE GROUND POOL        | R    | M   | 124   | 2000               | 45   |
| 11-185   | TOLEND ROAD PROPERTIES, L | 28       | MELODY TERRACE       | CONST. A SFD W/ATT. GARAGE          | R    | G   | 24J   | 140000             | 1425 |
| 11-187   | BOOKER                    | 70       | BELLAMY ROAD         | INSTALL AN 24' ROUND ABOVE GROUN    | R    | H   | 6N    | 4400               | 65   |
| 11-190   | TIDEWATER FARM, LLC       | 277      | GULF ROAD            | DEMO. BARN SHELL & CONCRETE POO     | R    | N   | 8     | 0                  | 50   |
| 11-195   | CHANDRASHEKARA            | 34       | QUAKER LANE          | CONST. A NEW TWO LEVEL REAR DECK    | R    | M   | 83-12 | 7000               | 95   |
| 11-197   | DOMINQUEZ                 | 159      | LITTLEWORTH ROAD     | INSTALL A POOL DECK                 | R    | F   | 16A-1 | 3500               | 75   |
| 11-207   | HARDIMAN                  | 5        | LOCKE STREET         | EXTEND EXISTING THREE SEASON POR    | R    | 19  | 6A    | 15000              | 175  |
| 11-210   | NADEAU                    | 4        | HOUGH STREET         | CONST. A NEW REAR DECK, UNDER EXI   | R    | 30  | 119A  | 2000               | 45   |

**Permit #   Owner's Last Name   Street #   Street   Description   Type   Map Lot   Construction Value Fee**

**Total Permits Issued:**      43

**Total Construction Value:**      \$2,115,400.00

**Total Fees Collected:**      \$22,285.00

| Type of Permits Issued   |   | Certificate of Occupancy's |          |
|--------------------------|---|----------------------------|----------|
| Apartment dwlg units     | 0 | Apartment Units            | 0        |
| Commercial               | 0 | Commercial                 | 2        |
| Condo Units              | 0 | Condo Units                | 0        |
| Congregate Care Facility | 0 | Congregate Care Facility   | 0        |
| Convert 1 to 2 Fmly Dwlg | 1 | Convert 1 to 2 Fmly Dwlg   | 0        |
| Duplex Unit              | 0 | Duplex Unit                | 0        |
| Industrial               | 0 | Industrial                 | 0        |
| Multi Family             | 0 | Renovations                | 3        |
| Manufactured Dwlg        | 0 | Manufactured Dwlg          | 0        |
| Single Family Dwelling   | 8 | Single Family Dwellings    | 2        |
|                          |   | <b>Total</b>               | <b>7</b> |

**PLANNING BOARD APPROVED PROJECTS**

| NAME                        | LOCATION               |           | Total Units | Units Built* | Units left | DATE OF PB SIGNATURE | DATE OF PB APPROVAL | SCRD DATE  | PLANNING FILE # | MAP      | L0T      | EXPIRATION DATE | SCHOOL   | Students**  |
|-----------------------------|------------------------|-----------|-------------|--------------|------------|----------------------|---------------------|------------|-----------------|----------|----------|-----------------|----------|-------------|
| Code                        | H = Homes              | A = Apts. | C = Condos  |              |            |                      |                     |            |                 |          |          |                 |          |             |
| <b>Multi-Family:</b>        |                        |           |             |              |            |                      |                     |            |                 |          |          |                 |          |             |
| Sherman School              | School Street          | C         | 48          | 0            | 48         |                      |                     | Site       | P10-39          | 3        | 10       |                 | G        | 7.68        |
| Paolini                     | 54 Dover Point Road    | C         | 12          | 12           | 0          | 10/6/2009            | 7/22/2008           | Site       | P08-15          | K        | 20       | 10/6/2013       | G        | 1.92        |
| New Meadows Inc             | Knox Marsh Rd          | A         | 120         | 48           | 72         | 9/27/2005            | 9/27/2005           | Site       | P04-04          | H        | 35C      | 9/27/2009       | W        | 13.2        |
| <b>Total: Multi-family</b>  |                        |           | <b>132</b>  | <b>60</b>    | <b>72</b>  |                      |                     |            |                 |          |          |                 |          | <b>15</b>   |
| <b>Subdivisions:</b>        |                        |           |             |              |            |                      |                     |            |                 |          |          |                 |          |             |
| <b>Tidewater Farm</b>       | <b>Winterberry Dr</b>  | <b>H</b>  | <b>7</b>    | <b>0</b>     | <b>7</b>   |                      | <b>4/26/2011</b>    |            | <b>P10-51</b>   | <b>N</b> | <b>8</b> |                 | <b>H</b> | <b>2.59</b> |
| Olive Meadow                | Sixth Street           | H         | 6           | 0            | 6          |                      | 3/23/2010           |            | P10-50          | A        | 45-A2    |                 | H        | 2.22        |
| Labrador Woods              | Long Hill Rd           | H         | 9           | 0            | 9          | 7/19/2010            | 5/25/2010           | 7/19/2010  | P10-19          | A        | 51-9     | 7/19/2014       | H        | 3.33        |
| Hidden Valley Drive         | Hidden Valley Dr       | H         | 10          | 0            | 10         | 7/30/2009            | 3/24/2009           | 8/4/2009   | P09-03          | I        | 94C      | 7/30/2013       | G        | 3.7         |
| Harbor Hills                | Shore Rd               | H         | 14          | 0            | 14         | 8/10/2010            | 3/23/2010           | 8/11/2010  | P07-39          | L        | 89G      | 8/10/2014       | G        | 5.18        |
| Paddocks/Tidewater Farms    | Saddle Trail Dr        | H         | 9           | 3            | 6          | 2/21/2008            | 10/23/2007          | 2/21/2008  | P07-43          | N        | 8        | 2/21/2012       | G        | 7.4         |
| Long Meadow                 | Gladiola Way           | H         | 20          | 20           | 0          | 1/30/2008            | 8/28/2007           | 2/6/2008   | P06-40          | A        | 28       | 1/30/2012       | H        | 7.4         |
| Picnic Rock                 | Back River Rd          | H         | 21          | 6            | 15         | 10/31/2007           | 7/10/2007           | 11/6/2007  | P07-32          | 16       | 20       | 10/31/2011      | G        | 7.77        |
| Schooner Landing            | Schooner Dr            | H         | 10          | 2            | 8          | 7/19/2007            | 4/10/2007           | 7/25/2007  | P06-54          | M        | 96A      | 7/19/2011       | G        | 3.7         |
| Pacific Landing             | Upper Factory Rd       | H         | 15          | 10           | 5          | 2/8/2007             | 7/25/2006           | 2/8/2007   | P05-72          | E        | 49       | 2/18/2011       | W        | 5.55        |
| Goldberg/Tolend Rd Prop.    | Stocklan Dr, etc       | H         | 72          | 18           | 54         | 10/5/2006            | 7/14/2005           | 11/2/2006  | P03-36          | G        | 24       | 10/5/2010       | W        | 26.64       |
| Stern Subdivision           | Lika Dr                | H         | 3           | 0            | 3          | 3/23/2006            | 2/28/2006           | 3/23/2006  | P05-71          | E        | 45       | 3/23/2010       | W        | 1.11        |
| Emerald Woods III           | Emerald Ln/Viridian Ln | H         | 37          | 0            | 37         | 1/31/2006            | 6/14/2005           | 2/1/2006   | P05-10          | F        | 15       | 1/31/2010       | W        | 13.69       |
| Narrows at Tidewater Farm   | Wysteria Dr            | H         | 5           | 4            | 1          | 12/16/2005           | 8/9/2005            | 12/21/2005 | P05-38          | N        | 8-3      | 12/16/2009      | G        | 1.85        |
| StoneCroft                  | Carriage Hill Ln       | H         | 11          | 8            | 3          | 8/9/2005             | 5/24/2005           | 8/9/2005   | P05-18          | A        | 16       | 8/9/2009        | H        | 4.07        |
| Havenwood Farm at Alden     | Boxwood/Wildewood      | H         | 32          | 23           | 9          | 6/6/2005             | 5/10/2005           | 6/7/2005   | P04-42          | B        | 21       | 6/6/2009        | H        | 11.84       |
| Waldron Falls               | Watson Rd              | H         | 10          | 5            | 5          | 5/10/2005            | 1/11/2005           | 5/17/2005  | P04-54          | E        | 35       | 5/10/2009       | W        | 6.29        |
| White Tail                  | Picard Ln              | H         | 17          | 10           | 7          | 1/10/2005            | 11/10/2004          | 1/10/2005  | P04-47          | A        | 19       | 1/10/2010       | H        | 6.29        |
| Emerald Woods I & II        | Emerald Ln             | H         | 25          | 18           | 7          | 12/6/2004            | 9/28/2004           | 12/10/2004 | P02-01          | F        | 27       | 12/6/2008       | W        | 9.25        |
| Weeden                      | Garrison Rd            | H         | 4           | 3            | 1          | 9/28/2004            | 6/22/2004           | 10/4/2004  | P04-25          | I        | 1P       | 9/24/2008       | G        | 1.48        |
| Cornerstone Crossing III    | Conerstone Dr          | H         | 18          | 14           | 4          | 7/28/2005            | 4/12/2005           | 8/1/2005   | P05-13          | B        | 18       | 7/28/2011       | H        | 6.66        |
| Lionheart                   | Littleworth Rd.        | H         | 4           | 2            | 2          | 2/24/2004            | 2/24/2004           | 3/8/2004   | P03-66          | G        | 28-1     | 2/24/2008       | W        | 1.48        |
| Ayer                        | McKone Ln              | H         | 2           | 1            | 1          | 6/5/2003             | 6/5/2003            | 6/5/2003   | P02-67          | N        | 18       | 6/5/2007        | G        | 0.74        |
| <b>Total: Single Family</b> |                        |           | <b>361</b>  | <b>147</b>   | <b>214</b> |                      |                     |            |                 |          |          |                 |          | <b>140</b>  |
| <b>TOTAL APPROVED UNITS</b> |                        |           | <b>493</b>  | <b>207</b>   | <b>286</b> |                      |                     |            |                 |          |          |                 |          | <b>155</b>  |
| <b>Elderly:</b>             |                        |           |             |              |            |                      |                     |            |                 |          |          |                 |          |             |
| The Village at Thornwood    | Jacqueline Dr/Sonia Dr | H         | 48          | 19           | 29         | 7/2/2008             | 3/13/2007           |            | P06-55          | M        | 4        | 7/2/2011        | G        |             |
| Arbor Woods                 | Cielo Dr               | H         | 63          | 26           | 37         | 2/20/2007            | 1/9/2007            | 2/20/2007  | P06-25          | H        | 4        | 2/20/2011       | W        |             |
| <b>Total: Elderly</b>       |                        |           | <b>111</b>  | <b>45</b>    | <b>66</b>  |                      |                     |            |                 |          |          |                 |          |             |
| <b>APPROVED + ELDERLY</b>   |                        |           | <b>604</b>  | <b>252</b>   | <b>352</b> |                      |                     |            |                 |          |          |                 |          | <b>155</b>  |

\*\* Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS

\* Built or permit issued and unit under construction

C:\Documents and Settings\bessettec\Local Settings\Temporary Internet Files\Content.Outlook\K74J5R4B\July 2011 - Subdivisions.xls

| PO Date   | PO No.    | Vendor Name                              | Amount         | DAC                           |
|-----------|-----------|--|----------------|-------------------------------|
| 7/26/2011 | 201200675 | PUBLIC SERVICE CO OF NH-CITY             | \$5,141.12     | City Finance Office           |
| 7/20/2011 | 201200538 | PUBLIC SERVICE CO OF NH-CITY             | \$5,289.34     | City Finance Office           |
| 7/11/2011 | 201200074 | STILES COMPANY INC.                      | \$5,641.94     | Community Services Department |
| 7/25/2011 | 201200609 | COMCAST                                  | \$5,849.28     | Executive                     |
| 7/18/2011 | 201200333 | COCHECO FALLS JANITORIAL SERVICES, LLC   | \$5,979.96     | Executive                     |
| 7/26/2011 | 201200642 | IKON FINANCIAL SERVICES                  | \$6,255.92     | City Finance Office           |
| 7/11/2011 | 201200070 | EJ PRESCOTT, INC                         | \$6,628.86     | Community Services Department |
| 7/19/2011 | 201200421 | DANLEY DEMOLITION, INC.                  | \$6,700.00     | Community Services Department |
| 7/11/2011 | 201200072 | STILES COMPANY INC.                      | \$6,799.80     | Community Services Department |
| 7/19/2011 | 201200416 | ELECTRIC LIGHT CO, INC.                  | \$7,175.00     | Community Services Department |
| 7/13/2011 | 201200125 | MUNICIPAL PEST MANAGEMENT SERVICES, INC. | \$7,572.00     | Community Services Department |
| 7/11/2011 | 201200063 | SEACOAST CHIEF FIRE OFFICERS             | \$7,610.90     | Fire and Rescue               |
| 7/13/2011 | 201200128 | SOUTHERN COMPUTER WAREHOUSE              | \$7,730.40     | Executive                     |
| 7/11/2011 | 201200065 | TYLER TECHNOLOGIES, INC.                 | \$8,200.00     | Tax Assessment                |
| 7/28/2011 | 201200818 | QUEUES ENFORTH DEVELOPMENT, INC.         | \$8,700.00     | Police                        |
| 7/27/2011 | 201200704 | BUSCH SYSTEMS INTERNATIONAL INC.         | \$9,195.00     | Community Services Department |
| 7/26/2011 | 201200646 | SOUTHWORTH-MILTON INC                    | \$9,952.00     | Community Services Department |
| 7/11/2011 | 201200076 | VELLANO BROS., INC.                      | \$10,014.00    | Community Services Department |
| 7/27/2011 | 201200706 | JP TOWLE CONSTRUCTION CORP               | \$10,480.00    | Community Services Department |
| 7/18/2011 | 201200335 | FOX TOURS                                | \$10,716.00    | Recreation                    |
| 7/27/2011 | 201200783 | SPRINT COMMUNICATIONS                    | \$10,830.54    | Police                        |
| 7/11/2011 | 201200062 | NATIONAL RESEARCH CENTER, INC            | \$11,450.00    | Executive                     |
| 7/7/2011  | 201200033 | EJ PRESCOTT, INC                         | \$11,845.02    | Community Services Department |
| 7/20/2011 | 201200537 | BAYRING COMMUNICATIONS                   | \$12,008.00    | City Finance Office           |
| 7/25/2011 | 201200607 | COMCAST                                  | \$16,004.88    | Executive                     |
| 7/25/2011 | 201200615 | WOODARD & CURRAN INC.                    | \$20,000.00    | Community Services Department |
| 7/19/2011 | 201200495 | URBAN TREE SERVICE                       | \$24,999.00    | Community Services Department |
| 7/26/2011 | 201200674 | PUBLIC SERVICE CO OF NH-CITY             | \$36,408.75    | City Finance Office           |
| 7/27/2011 | 201200708 | FELIX SEPTIC SERVICE, INC.               | \$60,000.00    | Community Services Department |
| 7/26/2011 | 201200648 | NEW ENGLAND ORGANICS                     | \$70,000.00    | Community Services Department |
| 7/12/2011 | 201200117 | BADGER METER INC                         | \$75,000.00    | Community Services Department |
| 7/13/2011 | 201200126 | WASTEZERO, INC.                          | \$100,000.00   | Community Services Department |
| 7/26/2011 | 201200641 | CORCORAN CONSULTING ASSOCIATES, INC      | \$135,815.00   | Tax Assessment                |
| 7/13/2011 | 201200122 | INTERNATIONAL SALT CO                    | \$192,924.00   | Community Services Department |
| 7/26/2011 | 201200645 | PINARD WASTE SYSTEMS, INC.               | \$315,000.00   | Community Services Department |
| 7/26/2011 | 201200643 | PINARD WASTE SYSTEMS, INC.               | \$350,500.00   | Community Services Department |
| 7/13/2011 | 201200124 | LGC PROPERTY-LIABILITY TRUST, LLC.       | \$372,742.79   | City Finance Office           |
| 7/26/2011 | 201200644 | PINARD WASTE SYSTEMS, INC.               | \$407,000.00   | Community Services Department |
| 7/13/2011 | 201200121 | AECOM TECHNICAL SERVICES, INC.           | \$428,870.00   | Community Services Department |
| 7/13/2011 | 201200123 | KEYMONT CONSTRUCTION, INC.               | \$1,933,100.00 | Community Services Department |

# City of Dover

## Bid Solicitation Report

### For July 2011

8/3/2011

| Department         | PO Date     | PO No      | Vendor     | Description   | PO Amount |
|--------------------|-------------|------------|------------|---|-----------|
| Bid Number         | Bid Date    | Bid Due    | CC Meeting | Item No   | PO Notes  |
|                    | Approved By | Fund       |            | Function/Division                                     |           |
| Finance            |             |            |            | Natural Gas Supplier                                  |           |
| B12004             | 07/13/2011  | 07/26/2011 |            |   |           |
| Planning           |             |            |            | Mixed use development of four city owned parking lots |           |
| B12002             | 07/14/2011  | 08/31/2011 |            |   |           |
| Community Services |             |            |            | Liquid mannich Polymere                               |           |
| B12005             | 07/18/2011  | 08/01/2011 |            |   |           |
| Welfare            |             |            |            | Temporary Hire clerk typist-Receptionist              |           |
| Q12-004            | 07/27/2011  | 08/03/2011 |            |   |           |

# City of Dover

## Bid Solicitation Report

### For July 2011

8/3/2011

| Department         | PO Date     | PO No      | Vendor     | Description                                 | PO Amount |
|--------------------|-------------|------------|------------|---|-----------|
| Bid Number         | Bid Date    | Bid Due    | CC Meeting | Item No                                     | PO Notes  |
|                    | Approved By | Fund       |            | Function/Division                           |           |
| Community Services |             |            |            | Highway Signs and Posts                     |           |
| Q12-001            | 07/27/2011  | 08/15/2011 |            |   |           |
| Community Services |             |            |            | Stand by generator Maintenance              |           |
| Q12-002            | 07/27/2011  | 08/11/2011 |            |   |           |
| Community Services |             |            |            | Non-Fibered Asphalt emulsion<br>Damproofing |           |
| Q12-003            | 07/27/2011  | 08/10/2011 |            |   |           |

**Total for**

**Grand Total All Departments**

# City of Dover

## Expenditures of Major Funds

July 31, 2011

(General Fund Includes County, School and Debt Service)

|  | <u>Budget</u>         | <u>Range To Date</u> | <u>Year To Date</u> | <u>%<br/>Year To Date</u> | <u>Budget<br/>Balance</u> | <u>Encumbrance</u>   | <u>Budget<br/>Available</u> | <u>%<br/>Available</u> |
|--|-----------------------|----------------------|---------------------|---------------------------|---------------------------|----------------------|-----------------------------|------------------------|
| <b>EXPENDITURES</b>                      |                       |                      |                     |                           |                           |                      |                             |                        |
| 1000 General Fund                        |                       |                      |                     |                           |                           |                      |                             |                        |
| City Council                             | \$ 386,770            | \$ 14,889            | \$ 14,889           | 4.0%                      | \$ 371,881                | \$ 40,783            | \$ 331,098                  | 85.6%                  |
| Executive                                | 772,143               | 43,490               | 43,490              | 6.0                       | 728,653                   | 352,976              | 375,677                     | 48.7                   |
| Finance                                  | 1,597,374             | 108,447              | 108,447             | 7.0                       | 1,488,926                 | 974,763              | 514,163                     | 32.2                   |
| Planning                                 | 451,089               | 32,565               | 32,565              | 7.0                       | 418,524                   | 261,498              | 157,026                     | 34.8                   |
| Misc General Government                  | 787,583               | 47,425               | 47,425              | 6.0                       | 740,157                   | 126,176              | 613,981                     | 78.0                   |
| Police                                   | 6,565,866             | 600,836              | 600,836             | 9.0                       | 5,965,031                 | 3,563,500            | 2,401,531                   | 36.6                   |
| Fire & Rescue                            | 6,362,081             | 576,256              | 576,256             | 9.0                       | 5,785,825                 | 3,257,005            | 2,528,819                   | 39.7                   |
| Community Service Public Works           | 6,191,968             | 247,962              | 247,962             | 4.0                       | 5,944,006                 | 2,619,835            | 3,324,171                   | 53.7                   |
| Recreation                               | 2,205,618             | 162,304              | 162,304             | 7.0                       | 2,043,315                 | 473,049              | 1,570,265                   | 71.2                   |
| Public Library                           | 1,059,494             | 76,408               | 76,408              | 7.0                       | 983,086                   | 552,901              | 430,185                     | 40.6                   |
| Human Services                           | 716,708               | 46,569               | 46,569              | 6.0                       | 670,140                   | 147,081              | 523,059                     | 73.0                   |
| Debt Service                             | 9,904,177             | 1,732                | 1,732               | 0.0                       | 9,902,445                 | -                    | 9,902,445                   | 100.0                  |
| Other Financing Sources/Uses             | 1,975,493             | -                    | -                   | 0.0                       | 1,975,493                 | -                    | 1,975,493                   | 100.0                  |
| School                                   | 41,809,911            | 1,086,760            | 1,086,760           | 3.0                       | 40,723,151                | 9,929,637            | 30,793,514                  | 73.7                   |
| Intergovernmental                        | 7,051,080             | -                    | -                   | 0.0                       | 7,051,080                 | -                    | 7,051,080                   | 100.0                  |
| Sub-total : 1000 General Fund            | \$ 87,837,355         | \$ 3,045,644         | \$ 3,045,644        | 3.5%                      | \$ 84,791,711             | \$ 22,299,205        | \$ 62,492,507               | 71.1%                  |
| 3213 Parking Activity Fund               |                       |                      |                     |                           |                           |                      |                             |                        |
| Police                                   | \$ 578,238            | \$ 22,908            | \$ 22,908           | 4.0%                      | \$ 555,330                | \$ 168,253           | \$ 387,077                  | 66.9%                  |
| Sub-total : 3213 Parking Activity Fund   | \$ 578,238            | \$ 22,908            | \$ 22,908           | 4.0%                      | \$ 555,330                | \$ 168,253           | \$ 387,077                  | 66.9%                  |
| 3320 Residential Solid Waste             |                       |                      |                     |                           |                           |                      |                             |                        |
| Community Service Public Works           | \$ 999,374            | \$ 9,130             | \$ 9,130            | 1.0%                      | \$ 990,244                | \$ 885,530           | \$ 104,713                  | 10.5%                  |
| Sub-total : 3320 Residential Solid Waste | \$ 999,374            | \$ 9,130             | \$ 9,130            | 0.9%                      | \$ 990,244                | \$ 885,530           | \$ 104,713                  | 10.5%                  |
| 3381 McConnell Center                    |                       |                      |                     |                           |                           |                      |                             |                        |
| Recreation                               | \$ 775,270            | \$ 21,340            | \$ 21,340           | 3.0%                      | \$ 753,930                | \$ 47,399            | \$ 706,532                  | 91.1%                  |
| Sub-total : 3381 McConnell Center        | \$ 775,270            | \$ 21,340            | \$ 21,340           | 2.8%                      | \$ 753,930                | \$ 47,399            | \$ 706,532                  | 91.1%                  |
| 5300 Water Fund                          |                       |                      |                     |                           |                           |                      |                             |                        |
| Community Service Public Works           | \$ 4,341,185          | \$ 260,978           | \$ 260,979          | 6.0%                      | \$ 4,080,206              | \$ 861,735           | \$ 3,218,470                | 74.1%                  |
| Sub-total : 5300 Water Fund              | \$ 4,341,185          | \$ 260,978           | \$ 260,979          | 6.0%                      | \$ 4,080,206              | \$ 861,735           | \$ 3,218,470                | 74.1%                  |
| 5320 Sewer Fund                          |                       |                      |                     |                           |                           |                      |                             |                        |
| Community Service Public Works           | \$ 6,168,332          | \$ 382,765           | \$ 382,765          | 6.0%                      | \$ 5,785,567              | \$ 925,279           | \$ 4,860,288                | 78.8%                  |
| Sub-total : 5320 Sewer Fund              | \$ 6,168,332          | \$ 382,765           | \$ 382,765          | 6.2%                      | \$ 5,785,567              | \$ 925,279           | \$ 4,860,288                | 78.8%                  |
| <b>Total : EXPENDITURES</b>              | <b>\$ 100,699,754</b> | <b>\$ 3,742,765</b>  | <b>\$ 3,742,766</b> | <b>3.7%</b>               | <b>\$ 96,956,988</b>      | <b>\$ 25,187,401</b> | <b>\$ 71,769,587</b>        | <b>71.3%</b>           |

# City of Dover

**Arena - General Fund**  
**Revenue & Expenditure Report**  
(Including Arena Debt Service attributed to the General Fund)  
**July 31, 2011**

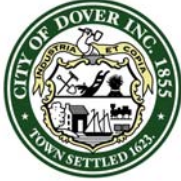
|                     | <u>Budget</u> | <u>Range To Date</u> | <u>Year To Date</u> | <u>%<br/>Year To Date</u> | <u>Budget<br/>Balance</u> | <u>Encumbrance</u> | <u>Budget<br/>Available</u> | <u>%<br/>Available</u> |
|---------------------|---------------|----------------------|---------------------|---------------------------|---------------------------|--------------------|-----------------------------|------------------------|
| <b>Revenue</b>      | 1,317,715     | 34,202               | 34,202              | 2.6                       | 1,283,513                 | 0                  | 1,283,513                   | 97.4                   |
| <b>Expenditures</b> | 993,165       | 62,792               | 62,792              | 6.3                       | 930,374                   | 186,435            | 743,939                     | 74.9                   |
| <b>Debt Service</b> |               |                      |                     |                           |                           |                    |                             |                        |
| Principal           | 233,490       | 0                    | 0                   | -                         | 233,490                   | 0                  | 233,490                     | 100.0                  |
| Interest            | 75,256        | 0                    | 0                   | -                         | 75,256                    | 0                  | 75,256                      | 100.0                  |
|                     | <b>15,804</b> | <b>(28,589)</b>      | <b>(28,589)</b>     | <b>(180.9)</b>            | <b>44,393</b>             | <b>(186,435)</b>   | <b>230,828</b>              | <b>1460.6%</b>         |

# City of Dover

## Revenues of Major Funds July 31, 2011

(General Fund Includes Property Taxes and Education Revenues)

|  | <u>Budget</u>        | <u>Range To Date</u> | <u>Year To Date</u> | <u>%<br/>Year To Date</u> | <u>Budget<br/>Balance</u> | <u>Encumbrance</u> | <u>Budget<br/>Available</u> | <u>%<br/>Uncollected</u> |
|--|----------------------|----------------------|---------------------|---------------------------|---------------------------|--------------------|-----------------------------|--------------------------|
| <b>REVENUES</b>                          |                      |                      |                     |                           |                           |                    |                             |                          |
| 1000 General Fund                        |                      |                      |                     |                           |                           |                    |                             |                          |
| Taxes                                    | \$ 63,682,937        | \$ 20,442            | \$ 20,442           | 0.0%                      | \$ 63,662,495             | \$ -               | \$ 63,662,495               | (100.0)%                 |
| Licenses & Permits                       | 4,149,130            | 217,886              | 217,886             | 5.0                       | 3,931,244                 | -                  | 3,931,244                   | 94.7                     |
| Intergovernmental                        | 2,588,824            | 31,563               | 31,563              | 1.0                       | 2,557,261                 | -                  | 2,557,261                   | 98.8                     |
| Charges for Services                     | 3,026,600            | 130,013              | 130,013             | 4.0                       | 2,896,587                 | -                  | 2,896,587                   | 95.7                     |
| Miscellaneous Revenue                    | 502,297              | 4,357                | 4,357               | 1.0                       | 497,940                   | -                  | 497,940                     | 99.1                     |
| Education                                | 12,800,610           | 32,640               | 32,640              | 0.0                       | 12,767,970                | (2,427)            | 12,770,396                  | 99.8                     |
| Operating Transfers In                   | 168,725              | -                    | -                   | 0.0                       | 168,725                   | -                  | 168,725                     | 100.0                    |
| Sub-total : 1000 General Fund            | \$ 86,919,123        | \$ 436,900           | \$ 436,900          | 1.0%                      | \$ 86,482,223             | \$ (2,427)         | \$ 86,484,649               | 99.5%                    |
| 3213 Parking Activity Fund               |                      |                      |                     |                           |                           |                    |                             |                          |
| Parking Income                           | \$ 450,725           | \$ 7,569             | \$ 7,569            | 2.0%                      | \$ 443,156                | \$ -               | \$ 443,156                  | 98.3%                    |
| Parking Fines                            | 125,000              | -                    | -                   | 0.0                       | 125,000                   | -                  | 125,000                     | 100.0                    |
| Sub-total : 3320 Residential Solid Waste | \$ 575,725           | \$ 7,569             | \$ 7,569            | 1.0%                      | \$ 568,156                | \$ -               | \$ 568,156                  | 98.7%                    |
| 3320 Residential Solid Waste             |                      |                      |                     |                           |                           |                    |                             |                          |
| Charges for Services                     | \$ 950,663           | \$ 57,690            | \$ 57,690           | 6.0%                      | \$ 892,974                | \$ -               | \$ 892,974                  | 93.9%                    |
| Miscellaneous Revenue                    | 0                    | 19                   | 19                  | 0.0                       | (19)                      | -                  | (19)                        | 0.0                      |
| Sub-total : 3320 Residential Solid Waste | \$ 950,663           | \$ 57,709            | \$ 57,709           | 6.0%                      | \$ 892,954                | \$ -               | \$ 892,954                  | 93.9%                    |
| 3381 McConnell Center                    |                      |                      |                     |                           |                           |                    |                             |                          |
| Miscellaneous Revenue                    | \$ 679,301           | \$ 59,168            | \$ 59,168           | 9.0%                      | \$ 620,133                | \$ -               | \$ 620,133                  | 91.3%                    |
| Operating Transfers In                   | 91,859               | 21,007               | 21,007              | 23.0                      | 70,852                    | -                  | 70,852                      | 77.1                     |
| Sub-total : 3381 McConnell Center        | \$ 771,160           | \$ 80,175            | \$ 80,175           | 10.0%                     | \$ 690,985                | \$ -               | \$ 690,985                  | 89.6%                    |
| 5300 Water Fund                          |                      |                      |                     |                           |                           |                    |                             |                          |
| Charges for Services                     | \$ 4,315,199         | \$ 37,856            | \$ 37,856           | 1.0%                      | \$ 4,277,343              | \$ -               | \$ 4,277,343                | 99.1%                    |
| Miscellaneous Revenue                    | 21,000               | 2,036                | 2,036               | 10.0                      | 18,964                    | -                  | 18,964                      | 90.3                     |
| Sub-total : 5300 Water Fund              | \$ 4,336,199         | \$ 39,892            | \$ 39,892           | 1.0%                      | \$ 4,296,307              | \$ -               | \$ 4,296,307                | 99.1%                    |
| 5320 Sewer Fund                          |                      |                      |                     |                           |                           |                    |                             |                          |
| Intergovernmental                        | \$ 46,742            | \$ -                 | \$ -                | 0.0%                      | \$ 46,742                 | \$ -               | \$ 46,742                   | 100.0%                   |
| Charges for Services                     | 5,048,527            | 46,628               | 46,628              | 1.0                       | 5,001,899                 | -                  | 5,001,899                   | 99.1                     |
| Miscellaneous Revenue                    | 31,000               | 1,600                | 1,600               | 5.0                       | 29,401                    | -                  | 29,401                      | 94.8                     |
| Other Financing Sources                  | 1,013,139            | -                    | -                   | 0.0                       | 1,013,139                 | -                  | 1,013,139                   | 100.0                    |
| Sub-total : 5320 Sewer Fund              | \$ 6,139,408         | \$ 48,227            | \$ 48,227           | 1.0%                      | \$ 6,091,181              | \$ -               | \$ 6,091,181                | 99.2%                    |
| <b>Total : REVENUES</b>                  | <b>\$ 99,692,278</b> | <b>\$ 670,472</b>    | <b>\$ 670,472</b>   | <b>1.0%</b>               | <b>\$ 99,021,806</b>      | <b>\$ (2,427)</b>  | <b>\$ 99,024,232</b>        | <b>99.3%</b>             |



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **6:00 pm**

### 1. CALL TO ORDER

### 2. ROLL CALL ATTENDANCE

**Present:** Deputy Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Garrison, Councilor Hooper, and Councilor Weston. Councilor Cruikshank arrived at 6:20.

**Absent:** Councilor Nedelka

**Also present:** City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

### 3. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.*

**David Scott, 220 Back Road:** He thanked Deputy Mayor Trefethen for his service on the Council. He felt the Council needed a change, discussed future agenda topics, and spoke in support of Mr. Buck.

**Representative Peter Schmidt, 53A Fourth Street:** He warned the citizens to notice what the legislature was up to, because it was the most ideological legislature he has seen in recent memory. He said he would not vote for anything that would downshift to the citizens of Dover, and that he and his fellow Democrats voted against the State's budget. He said he had no doubt that the Council will do the only reasonable thing and appoint the Acting Mayor as Mayor for the remainder of the term. He said he would also support Deputy Mayor Trefethen in the fall if he chose to run for Mayor at that time.

**Linda Merullo, 21 Sandy Lane:** She spoke in support of Deputy Mayor Trefethen being appointed Mayor. She referred to Jason Hindle's letter to Foster's Daily Democrat regarding the Charter and appointing from within the Council, and said it made a lot of sense to her.

Deputy Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

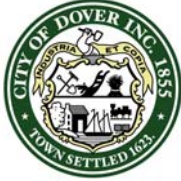
### 4. INTERVIEW CANDIDATES FOR MAYOR

Deputy Mayor Trefethen recused himself from the proceedings, and asked acting Deputy Mayor Weston to take over the proceedings.

Councilor Weston said the candidates will be allowed five minutes to speak and in the order that they filed. She invited Mr. Chris Buck to speak to the Council.

Mr. Buck requested more than five minutes, and asked the Council to suspend the rules. Mr. Carrier moved to suspend the rules to allow each candidate 10 minutes; seconded by Councilor Cheney.

Vote: 4/1; Passed. Councilor Hooper was opposed.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **6:00 pm**

Mr. Buck spoke about his candidacy and his hopes for the City. He withdrew his name from consideration as mayor, because he has accepted the position as NH coordinator for a Republican Candidate. He spoke in favor of Deputy Mayor Trefethen as the next Mayor of Dover.

Deputy Mayor Trefethen spoke about his candidacy, his experience on the Council and his service to the City of Dover.

### 5. VOTE FOR MAYOR

Roll Call Vote: Councilor Garrison – Deputy Mayor Trefethen  
Councilor Hooper – Deputy Mayor Trefethen  
Councilor Weston – Deputy Mayor Trefethen  
Councilor Carrier – Deputy Mayor Trefethen  
Councilor Cheney – Deputy Mayor Trefethen  
Councilor Cruikshank – Deputy Mayor Trefethen

### 6. SWEARING IN OF MAYOR

City Clerk Lavertu swore in Mayor Trefethen.

### 7. ADJOURNMENT

Councilor Cheney moved to adjourn until 7:00 pm and the Regular Session; seconded by Councilor Cruikshank.

Vote: 7/0.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **7:00pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Cruikshank led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Weston, Councilor Carrier, Councilor Cruikshank, Councilor Garrison, and Councilor Hooper.

**Absent:** Councilor Cheney and Councilor Nedelka

**Also present:** City Manager Joyal, General Legal Counsel, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Mayor Trefethen said they will discuss the Councilor-At-Large vacancy during Councilor Matters of Interest.

Councilor Weston moved to pull Item 13.B.1 from the Agenda; seconded by Councilor Carrier.  
Vote: 6/0.

Councilor Hooper moved to add the School Board Report to the Agenda; seconded by Councilor Carrier.

Vote: 6/0.

Councilor Carrier moved to add the Recreation Advisory Board Report to the Agenda; seconded by Councilor Garrison.

Vote: 6/0.

Councilor Garrison moved to accept the Agenda as amended; seconded by Councilor Hooper.  
Vote: 6/0.

### 7. PUBLIC HEARINGS – None

#### A. CHAPTER 166, VEHICLES AND TRAFFIC, NELSON STREET ONE WAY SPONSORED BY DEPUTY MAYOR WESTON

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **7:00pm**

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Marilyn Follansbee, 25 Dover Point Road:** She referred to Mr. Montenegro's comments at the last meeting, and said she felt it was very petty of him not to give up one Saturday for a City event. She said he should have to get a weekly permit again. She said the City employees deserved their thanks. She spoke in favor of the 4-day work week and keeping it Friday that the City Hall is closed. She spoke about the State burden being passed down to the cities and towns. She said she worked at the polls when the tax cap was passed in 2007, and felt people did not understand it. She did not think the Council did anything wrong in overriding the tax cap this year. She again thanked the City workers who were working on the roads in the heat.

**Ronald Huml, 199 Mast Road:** He congratulated the Mayor. He spoke about the 4-day work week equaling 59 fewer days open to the public, and said that wasn't acceptable. He said the School Board, City, Mayor and City Council were in violation of the tax cap. He read the Charter to explain his reasoning. He spoke about the proposed Charter Amendment on the tax cap, and said he preferred the tax cap the City has now. He spoke about selling City property and it coming back to the taxpayer.

**Edward Bleiler, 28 Isaac Lucas Circle:** He spoke about saving the pedestrian covered bridge.

**Raymond Bardwell, 199 Spur Road:** He submitted an updated report on the pedestrian covered bridge project.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

Councilor Hooper moved to suspend the rules to elect a Deputy Mayor; seconded by Councilor Cruikshank.

Roll Call Vote: 6/0.

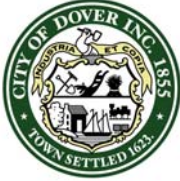
Mayor Trefethen nominated Councilor-At-Large Weston to be Deputy Mayor for the remainder of the term; seconded by Councilor Cruikshank.

Vote: 6/0.

### 9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing to the Council. He spoke about the paving activities in the City. He said earlier in the day he appointed Richard Driscoll as Dover's Fire Chief.

Councilor Cruikshank asked about the tax cap being illegal based on the Supreme Court decision.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **7:00pm**

City Manager Joyal said the language has rendered it not enforceable, but the Secretary of State clarified that while it wasn't enforceable it does remain in the Charter. He said he submitted a budget that reflected the tax cap. He said the mechanics of the vote on the budget was in conformance; 2/3 of the Council voted to exceed tax cap.

Councilor Carrier commended the Community Services Department and the job being done with the paving.

Councilor Garrison referred to the recent unveiling of Budget Revealed, and said it shows the City's transparency. He asked who would be filling Mr. Driscoll's former position as the City's Deputy Fire Chief.

City Manager Joyal said Chief Driscoll will have to make that assessment. He suspects there will be some promotions within the department.

Deputy Mayor Weston moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 6/0.

### 10. APPROVAL OF MINUTES

#### A. July 13, 2011 – Regular Session

Deputy Mayor Weston moved to approve the Minutes; seconded by Councilor Garrison.

Vote: 6/0.

### 11. MAYOR'S REPORT

Mayor Trefethen said he attended the 30<sup>th</sup> Anniversary for Jewelry Creations. He said the Cochecho Arts Festival is continuing and encourages people to attend all events. He spoke about the opening on the Appointments Committee and said he will be addressing this during Council Matters of Interest.

Deputy Mayor Weston moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 6/0.

### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>nd</sup> READING

##### 1. CHAPTER 166, VEHICLES AND TRAFFIC, NELSON STREET ONE-WAY SPONSORED BY DEPUTY MAYOR WESTON

Deputy Mayor Weston moved for its adoption; seconded by Councilor Garrison. Deputy Mayor Weston gave the background information and the Transportation Advisory Commission's recommendation to the Council.

Roll Call Vote: 6/0.

#### B. ORDINANCES IN THE 3<sup>rd</sup> READING – None



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
 Meeting Date: **Wednesday, July 27, 2011**  
 Meeting Time: **7:00pm**

### C. RESOLUTIONS – None

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **BLOCK PARTY – Florence Street Block Party**
2. **RESOLUTION: B11004B – ADDITIONAL SCOPE OF SERVICES FOR 2010 INFILTRATION AND INFLOW REDUCTION**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
3. **RESOLUTION: ADDITIONAL SCOPE OF SERVICES FOR RIVER STREET PUMP STATION CONSTRUCTION OVERSIGHT**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
4. **RESOLUTION: SENIOR CENTER TRIP TO RED SOX VS. ORIOLES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
5. **RESOLUTION: B11090 WIRELESS COMMUNICATIONS SERVICES AWARD OF BID**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. <b>School Board</b>                 | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 4. <b>Recreation Advisory Board</b>    | 11. Legislative Liaison                     |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |   |

Deputy Mayor Weston moved for the adoption of the Consent Calendar; seconded by Councilor Garrison.

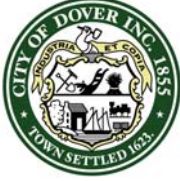
Mayor Trefethen asked if there were any items the Council would like pulled for further discussion.

Councilor Hooper asked to pull the School Board Report.

Councilor Carrier asked to pull the Recreation Advisory Board Report.

Mayor Trefethen asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 6/0.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **7:00pm**

Councilor Hooper gave an overview of her School Board Report.  
Councilor Cruikshank moved to accept the School Board Report; seconded by Councilor Carrier.  
Vote: 6/0.

Councilor Carrier gave an overview of his Recreation Advisory Board Report.  
Deputy Mayor Weston moved to accept the Recreation Advisory Board Report; seconded by Councilor Hooper.  
Vote: 6/0.

### B. RESOLUTIONS

**1. RESOLUTION: B11052 – NORTH END PRESSURE ZONE CONTRACT 1 – WATER TRANSMISSION MAINS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

This item was pulled during Approval of Agenda.

**2. PEDESTRIAN BRIDGE LOCATION**  
SPONSORED BY COUNCILORS NEDELKA AND CHENEY

Deputy Mayor Weston moved for its adoption; seconded by Councilor Cruikshank.  
Mayor Trefethen gave an overview on this resolution to the Council.  
Vote: 6/0.

**3. PEDESTRIAN BRIDGE EXTENSION OF TIME**  
SPONSORED BY COUNCILORS NEDELKA AND CHENEY

Deputy Mayor Weston moved for its adoption and to substitute as a whole the version on the Councilor's desk; seconded by Councilor Garrison.  
Deputy Mayor Weston said the difference with the substitution is the wording: "the funds shall be held in escrow by the City."  
Mayor Trefethen said this changes the deadline from September 1<sup>st</sup> to December 14<sup>th</sup>.  
Councilor Cruikshank asked if this change interferes with Dickinson Development.  
Mayor Trefethen said December was fine, but Dickinson intends to start in April of 2012.  
City Manager Joyal said he wasn't concerned with the May ending date in this resolution.  
Councilor Cruikshank asked if the project doesn't happen if the funds can be used to get rid of the bridge.  
City Manager Joyal said he felt it was the expectation that if the project didn't happen then the funds would be returned to the donors.  
Councilor Garrison said he couldn't support extending the time.  
Roll Call Vote: 5/1; Passed. Councilor Garrison was opposed.



CITY OF DOVER

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, July 27, 2011**  
Meeting Time: **7:00pm**

### **C. ORDINANCES IN 1ST READING – None**

#### **14. COUNCIL CORRESPONDENCE – None**

#### **15. COUNCIL MATTERS OF INTEREST**

Councilor Hooper referred to the Council not being able to respond to Citizen's Forum comments, and asked citizens to wait and listen to Mayor and City Manager to respond.

Mayor Trefethen spoke about the vacancy on the Appointments Committee. He said both Councilor Cheney and Councilor Carrier have expressed an interest to be appointed. He said Councilor Cheney applied first and nominated Councilor Cheney.

Deputy Mayor Weston spoke in support of Councilor Cheney.

Vote: 2/4; Failed. Mayor Trefethen and Deputy Mayor Weston voted in favor.

Councilor Cruikshank nominated Councilor Carrier for the Appointments Committee; seconded by Councilors Hooper and Garrison.

Councilor Carrier said he was interested in serving on this committee because he felt he could relate to a lot of people coming to serve.

Vote: 6/0.

Deputy Mayor Weston made a motion to declare a At-Large Councilor seat vacant; seconded by Councilor Garrison.

Mayor Trefethen said they will follow the same procedure for filing as for the Mayor's vacancy.

City Clerk Lavertu said the filing period would start tomorrow, July 28, 2011 and end on August 9, 2011 at noon.

Mayor Trefethen said the Council will have a special meeting at 6:00 pm on August 10, 2011, allowing five minutes for each candidate to speak. Interviews will be in order of filing. He asked Deputy Mayor Weston to add the requirements to the motion.

Deputy Mayor Weston amended her motion to declare an At-Large Councilor seat vacant, and to allow 5 minutes for each candidate to speak at the Special Meeting on August 10, 2011, followed by a question and answer period; seconded by Councilor Garrison.

Vote: 6/0.

#### **16. ADJOURNMENT**

Deputy Mayor Weston moved to adjourn; seconded by Councilor Cruikshank.

Vote: 6/0.



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 12.A.1.**

Ordinance Number: **O – 2011.07.13 – 10**  
Ordinance Title: **Freshet Road Rezoning**  
Chapter: **Chapter 170 Rezoning**

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to amend Chapter 170 of the Code of Dover, entitled “Zoning”, by adjusting the existing boundaries of the B-4 and the I-4 districts to promote the existing character of land located on Freshet Road.

**2. AMENDMENT**

Chapter 170 of the Code of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing the zoning for Tax Map H, Lots 1A and 2A from B-4 (Hotel/Retail District) and I-4 (assembly and Office District) to R-40 (Rural Residential). Map H, Lots 1A and 2A contain approximately 10.65 acres, and are located primarily in Dover with a portion in Madbury.

**3. TAKES EFFECT**

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

**Requires a 2/3 vote of the City Council members present and voting to approve the Planning Board’s recommendation.**

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Trefethen  
By Request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

First Reading Date:  
Approved Date:

Public Hearing Date:  
Effective Date:



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2011.07.13 – 10**  
Ordinance Title: **Freshet Road Rezoning**  
Chapter: Chapter 170 Rezoning

### DOCUMENT ACTIONS:

| VOTING RECORD                          |      |     |
|--|------|-----|
| Date of Vote:                          | YEAH | NAY |
|  |      |     |
| Deputy Mayor, Dean Trefethen, At Large |      |     |
| Councilor Robert Carrier, Ward 1       |      |     |
| Councilor William Garrison, Ward 2     |      |     |
| Councilor Jan Nedelka, Ward 3          |      |     |
| Councilor Dorothea Hooper, Ward 4      |      |     |
| Councilor Catherine Cheney, Ward 5     |      |     |
| Councilor Gina Cruikshank, Ward 6      |      |     |
| Councilor Karen Weston, At Large       |      |     |
| Total Votes:                           |      |     |
| Resolution does   does not pass.       |      |     |



**CITY OF DOVER**

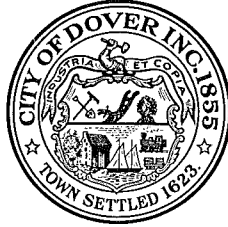
## CITY OF DOVER - ORDINANCE

**Agenda Item#: 12.A.1.**

Ordinance Number: **O – 2011.07.13 – 10**  
Ordinance Title: **Freshet Road Rezoning**  
Chapter: Chapter 170 Rezoning

### **ORDINANCE BACKGROUND MATERIAL:**

This rezoning request was initiated by a citizen request. The Planning Board held a public hearing and approves this request.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: LOYAL ORDER OF MOOSE

Federal Tax ID number for Organization: 02-0127284

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: DAN MOYNAHAN Day Time Telephone: 603-396-1852

Address: 45 Chestnut St. Dover NH, Email Address: DGMoy@aol.com

Purpose of Permit: 2nd Annual Motorcycle Poker Run Benefit the Dover childrens Home

Date of Event: 8/20/11 Specific Time:

Location of Event: 45 Chestnut St. Dover NH (10:AM TO 6:PM)

Prize (s) To Be Awarded: Donated g. Certificates from local business

Amount of Donation: Date of Drawing: 8/20/11 Specific Time: 3:15h

Place of Drawing: 45 Chestnut St. Dover NH. 03820

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

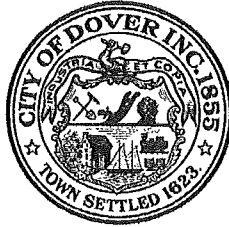
\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 7/21/11

Licensing Board approval [Signature] Date: 8/1/11 Revised 03/17/08

2011 JUL 27 P 3:08 DOVER CLERK



CITY OF DOVER  
11 JUL 20 AM 10:58

### APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Children's Home - Nonprofit

Federal Tax ID number for Organization: 02-0223323

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Bonnie Coleman Day Time Telephone: 603-833-3646

Address: 9D Floral Ave. Email Address Bonnie.Coleman@unh.edu

Purpose of Permit: Raffle

Date of Event: September 24, 2011 Specific Time: 10 pm

Location of Event: Dover Elks Club 282 Durham Rd. Dover NH

\*\*\*\*\*  
(Raffle Permit only)  
Prize (s) To Be Awarded: Portsmouth Sheraton Harborside overnight stay for two

\*  
Value  
Amount of Donation: \$ 189 Date of Drawing: 9/24/2011 Specific Time: 10 pm

Place of Drawing: Dover Elks Club 282 Durham Rd. Dover NH

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Bonnie Coleman Date: 7/20/11

Licensing Board approval (Signature) Date: 7/21/11  
Revised 03/17/08

\* - other side -



APPLICATION  
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Little Green Football, Inc

Federal Tax ID number for Organization: 20-418-2629

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: David Abridge Day Time Telephone: 603-781-4453

Address: 38 Watson Rd Email Address DAKridgeoh@aol.com

Purpose of Permit: Tag Permit

Date of Event: Aug 19-20 Specific Time: Aug 19th 4-8pm, Aug 20 8:00AM - 2:00PM

Location of Event: Various  
\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

**\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html)

**\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

**\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 7/11/11

Licensing Board approval [Signature] Date: 7/13/11  
Revised 03/17/08



RECEIVED  
DOVER CITY CLERK  
DEPT. 11

2011 AUG -3 P 2:43

## APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..xxx.. ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: DOVER HIGH SCHOOL HOMECOMING COMMITTEE

Federal Tax ID number for Organization: \_\_\_\_\_

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: ERNEST CLARK Day Time Telephone: 659-5444

Address: 32 GLENWOOD AVE., DOVER, NH Email Address DHS.HOMECOMING@gmail.com

Purpose of Permit: BLOCK PARTY (ALUMNI DR from BELLAMY RD to DHS FLAGPOLE

Date of Event: SAT 09/24/2011 Specific Time: 6 AM to 6 PM

Location of Event: DOVER HIGH SCHOOL 25 ALUMNI DRIVE

\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Ernest A. Clark, II Date: AUGUST 1, 2011

Licensing Board approval [Signature] Date: 8/3/11

Revised 03/17/08

Approved by PD.

To 1603) 516-6035

1 of 2



# APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Area Religious Leaders Association (DARLA)  
Federal Tax ID number for Organization: Church World Service (ROP Hunger Walk 13-408 0201  
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Maren Tirabassi Day Time Telephone: (603) 436-9352  
Union Church of Madbury  
Address: 20 Town Hall Road, Madbury NH Email Address mtirabassi@hotmail.com

Purpose of Permit: ROP Hunger Walk - raising funds for local, national & international concerns

Date of Event: October 23, 2011 Specific Time: 1:45 - 4:00

Location of Event: Depart from St. Thomas Episcopal Church - Route Attached

(Raffle Permit only)

Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

**\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

**\*\* NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

**\*\*\*NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of **RSA 287-A, RSA 31:91 and/or RSA 286** and I agree to abide by same.

Signature: Maren Tirabassi Date: 6/15/11

Licensing Board approval: (Signature) Date: 8/3/11  
Revised 03/17/08

2011 JUN 14 A 10:40  
RECEIVED  
DOV  
CITY CLERK

Route reviewed by  
DPD Traffic Bureau  
(MCS)

**Route for Greater Dover Crop Hunger Walk**

October 23, 2011

Registration 1:00 to 1:30

Groups walking on sidewalk and obeying all traffic signals 1:45 – 4:00

Congratulations and Food 2:45 – 4:15

Begin in front of St. Thomas Episcopal Church/Dover Public Library -- heading south on Locust

travel 0.4 mi and turn left onto Trakey Road

travel 0.1 mi and turn left onto Central Ave -- travel past Dover Friends Meeting, St. Joseph's and First Parish

travel 0.6 mi and turn right onto Washington Street -- in front of the Rotary Pavilion

travel 0.2 mi and turn left onto Main Street, which merges with Central Avenue once again at the top of the hill

travel 0.8 mi and turn left in front of Rite Aid Store, onto Reservoir St.

travel 0.2 mi and turn left onto Mt. Vernon

travel 0.4 mi and turn left onto Sixth St.

travel 0.1 mi and turn right onto Central Ave

travel 0.5 mi and turn right (right in front of City Hall) onto Hale Street

travel 0.1 mi and stop at the intersection of Hale and Locust

Bathroom / water / snacks at Dover Friends and Christian Science Church possibly one other.

Total mileage is 3.3 miles.

contact:

Maren C. Tirabassi (Pastor Union Congregational of Madbury)

(603) 436-9352

mctirabassi@hotmail.com



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.08.10 – 115**

Resolution Re: B11089 Sidewalk Tipdowns 2011 Increased Scope of Work

WHEREAS: Sealed bids B11089 were requested and received for Sidewalk Tipdowns on June 13, 2011 at 2:30 pm; and

WHEREAS: The project includes the furnishing of all labor, tools, skill, supervision equipment and materials for the construction of Portland Cement concrete sidewalks/islands.; and

WHEREAS: The sole bid reply was received from John H. Lyman and Sons Inc and council awarded to this vendor in the amount of \$86,150 on 6/22/11; and

WHEREAS: Additional funds have become available and a change order in the amount of \$34,140.00 based on the same rates provided in B11089 is being requested for additional locations throughout the city.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a revised purchase order to John H Lyman and Sons Inc for an increase in the amount of \$34,140 based on rates provided in conjunction with B11089. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

| Account                        | Description           | Appropriation | Balance   |
|--------------------------------|-----------------------|---------------|-----------|
| 2100.1.180.46341.4333.06331.12 | CDBG-ADA Improvements | 45,334.00     | 38,140.05 |

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.08.10 – 115**

Resolution Re: B11089 Sidewalk Tipdowns 2011 Increased Scope of Work

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| <b>VOTING RECORD</b>                 |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.08.10 – 115**

Resolution Re: B11089 Sidewalk Tipdowns 2011 Increased Scope of Work

### RESOLUTION BACKGROUND MATERIAL:

Sealed bids B11089 were requested and received for Sidewalk Tipdowns on June 13, 2011 at 2:30 pm. The project includes the furnishing of all labor, tools, skill, supervision equipment and materials for the construction of Portland cement concrete sidewalks/islands. The project will be funded using HUD money thereby requiring Federal Labor Standards, Davis bacon Wages and HUD Section 3 requirements. The sole bid reply was received from John H. Lyman and Sons Inc it is the recommendation to award to this vendor in the amount of \$86,150. Additional funds are available and a change order based on the same rates provided in B11089 has been submitted in the amount of \$34,140.00 for a total purchase order of \$120,290

### Award Information:

Purchase orders will be issued to John H Lyman & Sons, Inc to authorize this expenditure.

### Purchasing Information:

|                                    |                         |                                     |   |
|------------------------------------|-------------------------|-------------------------------------|---|
| <b>Type:</b>                       | Purchase order          | <b>Advertised:</b>                  | Yes   |
| <b>Invitations Mailed:</b>         | 136                     | <b>Number of Responses:</b>         | 1   |
| <b>Warranty:</b>                   | Meets Specifications    | <b>Terms:</b>                       | Net 30, FOB Dover                                     |
| <b>Work Bonded:</b>                | Yes                     | <b>Contract:</b>                    | No  |
| <b>Prices will hold for:</b>       | Until Completion        | <b>Estimated Delivery:</b>          | As needed   |
| <b>Recommended Award to:</b>       | John H Lyman & Sons Inc | <b>Fund:</b>                        | CDBG  |
| <b>Other Approvals Required:</b>   | Yes HUD requirements    | <b>References Checked:</b>          | Satisfactory  |
| <b>Previously Worked for City:</b> | Yes                     | <b>Reason for Council Approval:</b> | Cost estimated at \$25,000 or greater to some vendors |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2011.08.10 – 115**

Resolution Re: B11089 Sidewalk Tipdowns 2011 Increased Scope of Work

### RESULTS

| <b>B11089 Sidewalk Improvements</b> |  |                |             |             | John Lyman & Sons |  |
|-------------------------------------|--|----------------|-------------|-------------|-------------------|--|
| <b>No</b>                           | <b>Item</b>                                    | <b>Est Qty</b> | <b>Unit</b> | <b>Unit</b> | <b>Total</b>      |  |
| 1                                   | Construct and reconstruct 4" concrete sidewalk | 470            | SY          | 110         | 51,700.00         |  |
| 2                                   | Patch face of curb and misc. paving            | 55             | ton         | 150         | 8,250.00          |  |
| 3                                   | Reset granite curb                             | 828            | LF          | 15          | 12,420.00         |  |
| 4                                   | Detectable warning Panels                      | 376            | SF          | 30          | 11,280.00         |  |
| 5                                   | Crushed Gravel                                 | 125            | CY          | 20          | 2,500.00          |  |
|                                     |  |                |             |             | 86,150.00         |  |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**  
Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build Renovations Award of Bid

WHEREAS: Sealed bids B11091 were requested and received for the Jenny Thompson Pool Bathhouse design and Renovations on July 07, 2011 at 2:00 pm. A prebid meeting was conducted on 6/9/2011 with 25 vendors attending; and

WHEREAS: Three vendors replied with various designs that includes the furnishing of all labor, tools, skill, supervision equipment and materials for the design build renovations and construction of the existing bathhouse. The project will be funded using CIP Park Improvements reserve. All bids came in above the budget; and

WHEREAS: The low bid was deemed non-conforming as the bid bond was missing from the submission. The evaluating committee then began negotiations with next low bidder to reduce the scope of work to comply with available funding. It is the recommendation to award to DeStefano Architects / Pine Brook Corporation in the amount of \$185,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Pine Brook Corporation at rates provided in conjunction with B11091 in the amount of \$185,000. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

| Account                        | Description                | Appropriation | Balance    |
|--------------------------------|----------------------------|---------------|------------|
| 4012.1.350.45125.4757.05121.12 | Park Improvements cap resv | 185,000.00    | 185,000.00 |

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**  
Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build Renovations Award of Bid

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**  
Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build Renovations Award of Bid

### RESOLUTION BACKGROUND MATERIAL:

Sealed bids B11091 were requested and received for the Jenny Thompson Pool Bathhouse design and Renovations on July 07, 2011 at 2:00 pm. A prebid meeting was conducted on 6/9/2011 with 25 vendors attending. Three vendors replied and the project includes the furnishing of all labor, tools, skill, supervision equipment and materials for the design build renovations and construction of the existing bathhouse. The project will be funded using CIP Park Improvements reserve. All bids came in above budget. The low bid was deemed non-conforming as the bid bond was missing from the submission. The evaluating committee then began negotiations with next low bidder to reduce the scope of work to comply with available funding. It is the recommendation to award to DeStefano Architects/Pine Brook Corporation at the negotiated amount of \$185,000

### Award Information:

Purchase orders will be issued to Pine Brook Corporation to authorize this expenditure.

### Purchasing Information:

|                                    |   |                                     |   |
|------------------------------------|---|-------------------------------------|---|
| <b>Type:</b>                       | Purchase order                              | <b>Advertised:</b>                  | Yes   |
| <b>Invitations Mailed:</b>         | 194   | <b>Number of Responses:</b>         | 3   |
| <b>Warranty:</b>                   | Meets Specifications                        | <b>Terms:</b>                       | Net 30, FOB Dover                                     |
| <b>Work Bonded:</b>                | Yes   | <b>Contract:</b>                    | No  |
| <b>Prices will hold for:</b>       | Until Completion                            | <b>Estimated Delivery:</b>          | As needed   |
| <b>Recommended Award to:</b>       | DeStefano Architects/Pine Brook Corporation | <b>Fund:</b>                        | CIP   |
| <b>Other Approvals Required:</b>   | No  | <b>References Checked:</b>          | Satisfactory  |
| <b>Previously Worked for City:</b> | No  | <b>Reason for Council Approval:</b> | Cost estimated at \$25,000 or greater to some vendors |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**

Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build Renovations Award of Bid

### Vendor List

|   |  |   |
|---|--|---|
| <p>Aberthaw Construction Company<br/>AECOM<br/>Ambit Engineering<br/>Annseal Inc.<br/>Appledore Engineering<br/>ARTT Remodeling and Property Maintenance LLC<br/>ATC Associates Inc.<br/>Attar Engineering, Inc.<br/>Barrett Drilling and Blasting LLC<br/>Barron Brothers Development<br/>Beals Associates PLLC<br/>Berry Surveying &amp; Engineering<br/>Busby Construction Co.,Inc.<br/>Careno Construction Co.<br/>CDM<br/>CHA, Inc.<br/>Chris-Scott Construction Inc.<br/>Christiansen &amp; Sergi Inc.<br/>Civilworks, Inc.<br/>CLD Consulting Engineers, Inc.<br/>CMA Engineers, Inc.<br/>Comprehensive Environmental Inc<br/>Conneston Construction, Inc.<br/>Construction Summary Of NH<br/>Corporate Environmental Advisors<br/>CPM Constructors<br/>David R. Whitcher Builder, Inc.<br/>DeStefano &amp; Associates, Inc.<br/>DiMatteo Construction Management Services, LLC<br/>Dodge Report<br/>Doucet Survey, Inc.<br/>Dowling Corporation<br/>DuBois &amp; King, Inc.<br/>E. Guimond Construction LLC<br/>Fay, Spofford &amp; Thorndike, LLC<br/>Federal Construction Corp.<br/>Four Corners<br/>FRANZOSO Land Stone Snow &amp;</p> | <p>Pathways Consulting, LLC<br/>Provan &amp; Lorber, Inc.<br/>R.G. Tombs Door Co., Inc.<br/>River Valley Dev. Corp.<br/>S E A Consultants Inc.<br/>SHOem Sweeping<br/>Tata &amp; Howard, Inc<br/>Terracon Consultants, Inc.<br/>TFMoran Inc.<br/>The Louis Berger Group, Inc.<br/>The Scott Lawson Group, Ltd.<br/>Thos. P. Egan, Inc (Church Restorations)<br/>Tidewater Environmental Planning<br/>Tighe &amp; Bond<br/>TVL Builders<br/>VHB/Vanasse Hangen Brustlin, Inc.<br/>Wright-Pierce<br/>American Flagging and Traffic Co<br/>Arthur Hartford Construction<br/>Bell &amp; Flynn, Inc.<br/>Bowen's Furniture Enhnacement<br/>Brown Industrial Group, Inc<br/>Century Mechanical<br/>ck landmark construction company<br/>CSSI<br/>D.C.S. construction corp.<br/>Dale R. Sprague Construction Co<br/>DS SABINE LLC<br/>durell enterprises<br/>E.J. Prescott, Inc.<br/>EI Technologies, LLC<br/>Engelwood Construction Co, Inc<br/>EnviroVantage<br/>F. L. Merrill Construction, Inc<br/>Ganneston Construction Corp.<br/>Glen Builders Inc.<br/>Gove Construction Services Co<br/>Graybar<br/>GZA GeoEnvironmental, Inc.</p> | <p>Martinez Road Construction,<br/>Martini Northern<br/>Matrix, Concrete, Inc.<br/>McGowan Landscape, LLC<br/>Mick Construction Corporation<br/>Millennium Granite<br/>Mills Construction Inc.<br/>National Water Main Cleaning<br/>NH Blacktop Sealers, Inc.<br/>NICOM Coatings Corporation<br/>NNEFS, LLC<br/>Nobis Engineering, Inc.<br/>Norman R Gagnon<br/>Construction LLC<br/>North &amp; South Builders<br/>North and South LLC<br/>North Branch Construction, Inc.<br/>NorthEast Earth Mechanics,<br/>Northeast Masonry Corporation<br/>Northeast Restoration<br/>Northway Builders, Inc.<br/>Phipps Landscape LLC<br/>Pike<br/>Project Resource Group, LLC<br/>Quality Fire Protection<br/>R. D. Edmunds &amp; Sons, Inc.<br/>R.H. White Construction<br/>R.M. Piper, Inc.<br/>Raynor Door Authority of NE<br/>Rescon Construction Services<br/>Ricci Construction, Inc.<br/>Rodney Brown, Sr.,Masonry<br/>Rule Boston Camera<br/>S. W. Cole Engineering, Inc.<br/>Salmon Falls Woodworks<br/>Santorelli Construction Inc.<br/>Scherbon Consolidated Inc.<br/>Seacoast Crane &amp; Building Co<br/>Sealcoating, Inc.<br/>Sealex</p> |
|---|--|---|



**CITY OF DOVER**

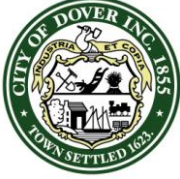
## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**

Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build Renovations Award of Bid

|  |  |  |
|--|--|--|
| <p>Ice<br/>Fulcrum Associates, Inc.<br/>Gemini Electric, Inc.<br/>GeoInsight, Inc.<br/>GM2 Associates, Inc.<br/>Greater Dover Chamber of Comm<br/>GREEN ENVIRONMENTAL, INC.<br/>Greenman-Pedersen, Inc.<br/>H.E. Bergeron Engineers, Inc.<br/>Holden Engineering and Surveying<br/>Horizons Engineering, Inc.<br/>Horsley Witten Group, Inc.<br/>Howard/Stein-Hudson Associates<br/>Hoyle, Tanner &amp; Associates, Inc.<br/>Interstate Glass<br/>Jacobs Engineering Group, Inc.<br/>JMMO Company, LLC<br/>Johnson Controls, Inc.<br/>Jones &amp; Beach Engineers, Inc<br/>Jungle Jim's Landscape &amp; Garden<br/>Loureiro Engineering Associates<br/>Maguire Group Inc.<br/>Malloy Interiors Inc.<br/>Murphy Pipeline Contractors,<br/>Inc./AJM Pipelines<br/>New England Environmental, Inc.<br/>Northeast Civil Solutions, Inc.<br/>Oak Point Associates<br/>Ocean and Coastal Consultants</p> | <p>Hannamith Contracting LLC<br/>Harvey Construction Corporation<br/>hawkins construction corp<br/>Hissong Development Corp<br/>Hi-Way Safety Systems, Inc.<br/>Horne Construction<br/>Hutter Construction Corporation<br/>Infinite Imaging<br/>J P Towle Construction Corp<br/>J&amp;B Granite and Stoneworks<br/>Jamco Excavators, LLC<br/>James J. Welch &amp; Co., Inc.<br/>JGE Enterprises, Inc.<br/>JH Spain Commercial Services<br/>John H. Lyman &amp; Sons, Inc.<br/>John Turner Consulting Inc.<br/>Just Right Awnings an Signs Inc<br/>JWP &amp; Sons Contracting, LLC<br/>Keymont Construction, Inc.<br/>Kingdom Contract Flooring<br/>Landsite Corp<br/>Lewis Water Services<br/>Lyndes Carpet &amp; Upholstery Clean<br/>MacDonald Survey &amp; Design<br/>MacKinnon and Sons Excavating<br/>Mark Carrier Construction, Inc<br/>Marshall Rental Center, Inc.</p> | <p>Sebastian Septic Service LLC<br/>Security Construction Services<br/>Select Excavation &amp;<br/>Landscaping LLC<br/>Shepherd Paint &amp; Restoration<br/>Spencer Trucking &amp; Excavation<br/>Steve Sarette &amp; Son<br/>Excavation, LLC<br/>Stone Waleryszak, LLC<br/>Sundance Sign Co.<br/>Super Floorz<br/>SUR Construction<br/>T. Buck Construction, Inc.<br/>The Dirt Doctors<br/>TRB Development Group Inc.<br/>Trimmers Landscaping<br/>Turgeon's Construction Inc.<br/>United Site Services Northeast<br/>Verde Environmental<br/>Contracting services<br/>Walker Specialties, Inc.<br/>Waterline Industries Corp.<br/>Waynes landscaping<br/>Weston &amp; Sampson CMR, Inc.<br/>Wooden Window Repair and<br/>Restoration<br/>Yates Electric Service, Inc.<br/>YourSpace Home Improvement</p> |
|--|--|--|



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2011.08.10 – 116**

Resolution Re: B11091 Jenny Thompson Pool Bathhouse Design Build  
Renovations Award of Bid

### RESULTS

| <i>Vendor</i>  | <i>\$</i>    | <i>Provided<br/>Bid Bond</i> |
|--|--------------|------------------------------|
| North & South<br>383 Central Ave Ste 150<br>Dover NH 03820<br><b>Must reject (no bid Bond)</b> | \$307,000.00 | No                           |
| DeStefano Architects/Pine Brook Corporation<br>23 High St<br>Portsmouth NH 03801               | \$316,757.00 | Yes                          |
| Careno Construction<br>270 West Rd<br>Portsmouth NH 03801                                      | \$456,546.50 | Yes                          |



# CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.08.10 – 117**  
Resolution Re: Authorization to Commit Additional Funds to the Nutrient Criteria, Great Bay Estuary Coalition

**WHEREAS:** In 2010 the cities of Dover, Portsmouth and Rochester as well as the towns of Exeter, Durham and Newmarket entered into an agreement to commit \$60,000 (\$10,000 each city-town) to assist with regulatory challenges as well as improve the NHDES numeric nutrient criteria for the states estuaries; and

**WHEREAS:** This initial phase has already reached \$97,000 total and as efforts have evolved and additional items such as the UNH sampling effort, DES Science meeting and Peer Review Efforts require funds beyond the initial commitment; and

**WHEREAS:** The Projected funding needed to complete the peer review efforts, comment on Exeter’s new NPDES permit, participation in the Southeast Watershed Science Symposium and continued efforts to challenge the regulatory requirements through September 2011 is approximately \$62,000 per city-town and council approved this amount on 6/22/2011. New estimates and changes in other town’s commitments require additional contributions from each participating town in the amount of \$58,000

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:**

The Purchasing Agent is hereby authorized to issue a revised purchase order to the City of Portsmouth NH for \$58,000 for the City of Dover share of estimated costs associated with the Nutrient Criteria, Great Bay Estuaries. The amount of this authorization shall be limited so as not to exceed available finding.

| <b>Financing</b>               |                       |                      |                     |
|--------------------------------|-----------------------|----------------------|---------------------|
| <b>Account</b>                 | <b>Description</b>    | <b>Appropriation</b> | <b>Balance FY12</b> |
| 5320.1.300.43256.4339.00000    | WWTP Sewer Consultant | 106,000.00           | 44,000.00           |
| 5320.1.300.43250.4741.04587.04 | WWTP Outfall          | 61,599.00            | 14,164.00           |

## **AUTHORIZATION**

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.08.10 – 117**  
Resolution Re: Authorization to Commit Additional Funds to the Nutrient Criteria, Great Bay Estuary Coalition

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.08.10 – 117**

Resolution Re: Authorization to Commit Additional Funds to the Nutrient Criteria, Great Bay Estuary Coalition

### RESOLUTION BACKGROUND MATERIAL:

The City of Dover owns and operates a waste water treatment plant which discharges to the Piscataqua River and is reliant on a NPDES permit issued by the US Environmental Protection Agency (EPA). Dover's permit is due to expire in October 2011. A new draft permit will be issued in the coming months

Nutrients have been identified as pollutants adversely impacting the water quality and natural habitat of the Great Bay Estuary, and that the NH Department of Environmental Services (NHDES) has published a Nutrient Criteria document which establishes water quality limits for nitrogen in the estuary that are believed to be necessary to protect the resource.

The communities of Dover Durham Exeter, Newmarket, Portsmouth, and Rochester all of which operate waste water treatment plants in the watershed, have formed a coalition to review the findings and conclusions of the Nutrient Criteria. The coalition communities' technical consultants have concluded that some of the methods of analysis and assumptions used in development of the Nutrient Criteria are inappropriate and introduce an element of uncertainty into the conclusions drawn in the report.

The EPA has issued a draft NPDES permit to the Town of Exeter which includes "limits of technology" nitrogen permit limits based on the NHDES Nutrient Criteria, and which will cost the Town of Exeter tens of millions of dollars in waste water plant upgrades. The remaining coalition communities including Dover will soon be receiving new NPDES permits from the EPA with nitrogen limits. In light of the concerns over the efficacy of the Nutrient Criteria findings and the extraordinary costs associated with upgrades to the waste water treatment plants, the coalition communities with their consultants have raised questions to NHDES about the Nutrient Criteria. The coalition communities want to be sure that the investments they will be required to make in nutrient reduction are warranted and will produce the desired benefits to the natural resources of the estuary. To that end the coalition communities have been meeting with NHDES to discuss the Nutrient Criteria and both parties agree that a calibrated hydrodynamic computer model of the estuary system would be a useful tool to better understand and predict the likely beneficial outcomes of nutrient reduction activities proposed in the watershed. The meetings have resulted in a proposed Memoranda of Agreement (MOA) between the coalition communities and NHDES to work collaboratively. The MOA lays out the objects of a study to be financed by the communities that will create a calibrated hydrodynamic model for the Squamscott River initially, which will be substantially completed by January 2012. The results of the model will be used to establish the appropriate site specific nitrogen limits.

The Dover City Council approved signing the MOA in May of 2011. The hydrodynamic modeling effort and associated field work needed to be undertaken to calibrate the model has been scoped. The total budget for the work is \$600,000. The modeling will be done by Hydroqual of New York, a nationally recognized leader in the surface water modeling arena. The



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2011.08.10 – 117**

Resolution Re: Authorization to Commit Additional Funds to the Nutrient Criteria, Great Bay Estuary Coalition

water sampling and analysis work will be conducted by researchers at the UNH Jackson lab. Hydroterra a local Dover firm will collect bathymetry data. The MOA was signed by NHDES and five Coalition communities. The cost of the study will be divided equally among the communities of Dover Exeter, Newmarket, Portsmouth, and Rochester.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**  
Resolution Re: B11052 –North End Pressure Zone Contract 1- Water  
Transmission Mains

WHEREAS: Sealed Requests for Qualifications B11052 was issued and received March 10, 2011 at 2:00 with eight packages being received and evaluated. Four vendors were preapproved to receive the actual bid specifications and package. Bid B11052 was sent to these four vendors and three vendors replied with pricing for the construction portion on June 30, 2011 at 2:00 PM; and

WHEREAS: Three bid replies were received with low bid and bid deemed most advantageous to the city being received from Defelice Corporation of Dracut, MA in the base amount of \$1,249,163.00 with additional for Alternative one in the amount of \$537,546.00 for a total offer of \$1,786,709.00; and

WHEREAS: The work includes construction of water transmission mains and road re-construction. The project is located on Long Hill Road and Central Ave (base bid) and Sixth St (additive Alternate), Horne St and Roosevelt Ave (additive Alternate). At this time, it is the recommendation to award to DeFelice Corp in the base amount of \$1,249,163.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to DeFelice Corporation of Dracut, MA given the bid amount of \$1,249,163 and corresponding rates provided June 30, 2011 in conjunction with B11052. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

| Account                         | Description                  | Appropriation | Balance      |
|---------------------------------|------------------------------|---------------|--------------|
| 1000.1.300.43121.4715.00000.90. | FY10 Streets                 | 442,539.00    | 442,539.00   |
| 5300.1.300.43320.4757.03547.10  | FY10 NEPZ Water Improvements | 500,000.00    | 124,675.98   |
| 5300.1.300.43320.4757.03547.11  | FY11 NEPZ Water Improvements | 2,000,000.00  | 1,377,147.39 |

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**  
Resolution Re: B11052 –North End Pressure Zone Contract 1- Water  
Transmission Mains

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**  
 Resolution Re: B11052 –North End Pressure Zone Contract 1- Water Transmission Mains

**RESOLUTION BACKGROUND MATERIAL:**

The City of Dover requested Sealed Bids for the construction of the North End Pressure Zone Contract #1 Water Transmission Mains. The work includes construction of water transmission mains and road re-construction. The project is located on Long Hill Road and Central Ave (base bid), Sixth St (additive Alternate), Horne St and Roosevelt Ave (additive Alternate).

**Purchasing Information:**

|                                    |                                |                                     |  |
|------------------------------------|--------------------------------|-------------------------------------|--|
| <b>Type:</b>                       | Purchase Order                 | <b>Advertised:</b>                  | Yes  |
| <b>Invitations Mailed:</b>         | 155                            | <b>Number of Responses:</b>         | 8 Qualifications packets / 3 bids  |
| <b>Warranty:</b>                   | na                             | <b>Terms:</b>                       | Net 30, FOB Dover  |
| <b>Work Bonded:</b>                | Yes                            | <b>Contract:</b>                    | Yes  |
| <b>Prices will hold for:</b>       | For contract term              | <b>Estimated Delivery:</b>          | 2011   |
| <b>Recommended Award to:</b>       | DeFelice Corp                  | <b>Fund:</b>                        | CIP  |
| <b>Other Approvals Required:</b>   | Yes state revolving loan fund. | <b>References Checked:</b>          | Satisfactory   |
| <b>Previously Worked for City:</b> | Yes                            | <b>Reason for Council Approval:</b> | Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation |

**Vendor List**

|                                  |                                |                                 |
|----------------------------------|--------------------------------|---------------------------------|
| Aggregate Recycling Corporation  | E Guimond Construction, LLC    | Landsite Corp                   |
| American flagging and Traffic Co | East Coast Excavating Inc.     | lcg limited                     |
| Andrews Construction Co. Inc.    | Fay, Spofford & Thorndike, LLC | Lewis Water Services            |
| Arthur Hartford Construction     | Federal Construction Corp.     | Louis Berger Group, Inc.        |
| Atlantic Excavating, LLC         | Four Corners                   | Loureiro Engineering Associates |
| Aberthaw Construction C          | FRANZOSO Land Stone            | Maguire Group, Inc.             |
| AECOM                            | Fulcrum Associates, Inc.       | Malloy Interiors Inc.           |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**

Resolution Re: B11052 –North End Pressure Zone Contract 1- Water  
Transmission Mains

|                               |                                 |                                 |
|-------------------------------|---------------------------------|---------------------------------|
| Ambit Engineering             | Four Corners                    | Mark Carrier Construction       |
| Annseal Inc.                  | Ganneston Construction Corp.    | Martini Northern                |
| Appledore Engineering, Inc.   | Gemini Electric, Inc.           | Matrix, Concrete, Inc.          |
| ATC Associates Inc.           | GeoInsight, Inc.                | MacKinnon and Sons Excavate     |
| Beals Associates PLLC         | GM2 Associates, Inc.            | MARK VIENS & SONS EXC           |
| Berry Surveying & Engineering | Graybar                         | Mick Construction Corp          |
| Busby Construction Co.,Inc.   | GREEN ENVIRONMENTAL,            | Millennium Granite              |
| Barron Brothers Development   | Greenman-Pedersen, Inc.         | New England Environmental       |
| Bell & Flynn, Inc.            | GZA Geo Environmental, Inc.     | NNEFS, LLC                      |
| Bob Sherwood Landscape Co     | Gove Construction Services Co   | Nobis engineering               |
| Brian Turgeon Excavating LLC  | Greater Dover Chamber           | North & South Custom Builders   |
| Brown Industrial Group, Inc   | Green Environmental Inc.        | North Branch Construction, Inc. |
| Careno Construction Company   | H.P. Fairfield, LLC             | Northeast Civil Solutions, Inc. |
| Clean Venture, Inc.           | Hawkins Construction Corp       | Northeast Masonry Corporation   |
| Construction Summary Of NH    | Harvey Construction Corporation | Northeast Restoration           |
| CPM Constructors              | Hissong Development Corp        | Northway Builders, Inc.         |
| Careno Construction Co.       | Holden Engineering & Survey     | N. Pandelena Construction       |
| CDM                           | Horizons Engineering, Inc.      | NNEFS, LLC                      |
| CHA, Inc.                     | Horne Construction              | NorthEast Earth Mechanics, Inc. |
| Chris-Scott Construction Inc. | Horsley Witten Group, Inc       | Piscataqua Landscaping Co       |
| Christiansen & Sergi Inc.     | Howard/Stein-Hudson Assoc       | Randall Construction            |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**

Resolution Re: B11052 –North End Pressure Zone Contract 1- Water Transmission Mains

|                                 |                                  |                               |
|---------------------------------|----------------------------------|-------------------------------|
| Civilworks, Inc.                | Hoyle, Tanner & Associates, Inc. | S. W. Cole Engineering, Inc.  |
| CLD Consulting Engineers, Inc.  | Hutter Construction Corporation  | Select Excavation & Landscape |
| CMA Engineers, Inc.             | Interstate Glass                 | Spencer Trucking & Excavation |
| Comprehensive Environmental     | J P Towle Construction Corp      | SUR Construction, Inc.        |
| Conneston Construction, Inc.    | Jacobs Engineering Group, Inc.   | Trimmers Landscaping          |
| Construction Summary Of NH      | Jamco Excavators, LLC            | Verde Construction            |
| Corporate Enviro Advisor        | James J. Welch & Co., Inc.       | Weston & Sampson CMR, Inc.    |
| David R. Whitcher Builder, Inc. | JGE Enterprises, Inc.            | Pathways Consulting, LLC      |
| DeStefano & Associates, Inc.    | JH Spain Commercial Services     | Project Resource Group, LLC   |
| DiMatteo Construction Mgt       | JMMO Company,LLC                 | Provan & Lorber, Inc.         |
| Dodge Report                    | John Turner Consulting, Inc.     | R.G. Tombs Door Co., Inc.     |
| Doucet Survey, Inc.             | Johnson Controls, Inc.           | R.H. White Construction       |
| Dowling Corporation             | Jones & Beach Engineers, Inc.    | Ricci Construction, Inc.      |
| DuBois & King, Inc.             | Jungle Jim's Landscape & Garden  | River Valley Dev. Corp.       |
| Dale R. Sprague Construction Co | JGE Enterprises, Inc.            | S E A Consultants Inc.        |
| DBU Construction                | Joel Clough & Son Excavation     | S. W. Cole Engineering, Inc.  |
| DS SABINE LLC                   | TFMoran Inc.                     | Seacoast Crane & Building Co  |
| Trimmers Landscaping            | The Louis Berger Group, Inc.     | Select Excavation & Landscape |
| Turgeon's Construction Inc.     | The Scott Lawson Group, Ltd.     | Stone Waleryszak, LLC         |
| TVL Builders                    | Thos. P. Egan, Inc               | Tata & Howard, Inc            |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**  
 Resolution Re: B11052 –North End Pressure Zone Contract 1- Water  
 Transmission Mains

|                            |                              |                              |
|----------------------------|------------------------------|------------------------------|
| Vanasse Hangen Brustlin,   | Tidewater Environmental Plan | Terracon Consultants, Inc.   |
| Waynes Landscaping         | Tighe & Bond                 | Woodard & Curran             |
| Weston & Sampson           | TRB Development Group Inc.   | Wright-Pierce                |
| YourSpace Home Improvement |                              | Yates Electric Service, Inc. |

### Result of Prequalification

| <b>VENDER</b>  |
|--|
| Mick Construction Corp<br>PO Box 160<br>82 Front Street<br>Rollinsford, NH 03869                       |
| Northeast Earth Mechanics Inc <b>Approved</b><br>159 Barnstead Road<br>Pittsfield, NH 03263            |
| JAMCO Excavators, LLC<br>84 Exeter Road<br>South Hampton, NH 03827                                     |
| Park Construction Corp <b>Approved</b><br>138 NH Route 119 East<br>PO Box 600<br>Fitzwilliam, NH 03447 |
| S.U.R. Construction Inc <b>Approved</b><br>233 Chestnut Hill Road<br>PO Box 720<br>Rochester, NH 03866 |
| Brown Industrial Group, Inc<br>PO Box 638<br>Berwick, ME 03901   |
| Joseph P Cardillo & Sons<br>1 Melvin Street Suite D<br>Wakefield, MA 01880                             |
| DeFelice Corp <b>Approved</b><br>386 Broadway Road<br>Dracut, MA 01826                                 |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2011.08.10 – 118**

Resolution Re: B11052 –North End Pressure Zone Contract 1- Water  
Transmission Mains

### Pricing results

|       | DeFelice Corp | SUR          | NE Earth Mechanic |
|-------|---------------|--------------|-------------------|
| Base  | 1,249,163.00  | 1,282,850.00 | 1,472,889.00      |
| Alt 1 | 537,546.00    | 608,436.00   | 671,084.00        |
| Total | 1,786,709.00  | 1,891,286.00 | 2,143,973.00      |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.2.**

Resolution Number: **R - 2011.08.10 – 119**  
Resolution Re: B11092 – North End Pressure Zone Contract 2 - Water Storage Tank

WHEREAS: Sealed Requests for bid B11092 was issued for the purchase and installation along with site work for the North End Pressure Zone Water Storage Tank and was received July 27, 2011 at 2:00 PM; and

WHEREAS: A prebid meeting was held 6/30/2011. Two bid replies were received with low bid and bid deemed most advantageous to the city being received from Preload Inc of Hauppauge NY in the amount of \$1,529,320.00; and

WHEREAS: The work includes design, furnish and install concrete water storage tank along with iron water mains and site work to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Preload Inc of Hauppauge NY given the bid amount of \$1,529,320 and corresponding rates provided in conjunction with B11092. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

| Account                        | Description                  | Appropriation | Balance      |
|--------------------------------|------------------------------|---------------|--------------|
| 5300.1.300.43320.4757.03547.11 | FY11 NEPZ Water Improvements | 2,000,000.00  | 252,660.37   |
| 5300.1.300.43320.4757.03547.12 | FY12 NEPZ Water Improvements | 2,000,000.00  | 2,000,000.00 |

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.2.**

Resolution Number: **R - 2011.08.10 – 119**

Resolution Re: B11092 – North End Pressure Zone Contract 2 - Water Storage Tank

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2011.08.10 – 119**  
 Resolution Re: B11092 – North End Pressure Zone Contract 2 - Water Storage Tank

**RESOLUTION BACKGROUND MATERIAL:**

The City of Dover requested Sealed Bids for the construction of the North End Pressure Zone Contract #2 Water Storage Tank. The work includes design, furnish and install a concrete water storage tank and site construction.

**Purchasing Information:**

|                                    |                                |                                     |  |
|------------------------------------|--------------------------------|-------------------------------------|--|
| <b>Type:</b>                       | Purchase Order                 | <b>Advertised:</b>                  | Yes  |
| <b>Invitations Mailed:</b>         | 171                            | <b>Number of Responses:</b>         | 2  |
| <b>Warranty:</b>                   |                                | <b>Terms:</b>                       | Net 30, FOB Dover  |
| <b>Work Bonded:</b>                | Yes                            | <b>Contract:</b>                    | Yes  |
| <b>Prices will hold for:</b>       | For contract term              | <b>Estimated Delivery:</b>          | 2011-2012  |
| <b>Recommended Award to:</b>       | Preload Inc                    | <b>Fund:</b>                        | CIP  |
| <b>Other Approvals Required:</b>   | Yes state revolving loan fund. | <b>References Checked:</b>          | Satisfactory   |
| <b>Previously Worked for City:</b> | no                             | <b>Reason for Council Approval:</b> | Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation |

**Vendor List**

|  |  |  |
|--|--|--|
| Aberthaw Construction CO, Inc<br>AECOM<br>Ambit Engineering<br>Annseal Inc.<br>Appledore Engineering<br>ARTT Remodeling and Property Maintenance LLC<br>ATC Associates Inc.<br>Attar Engineering, Inc.<br>Barrett Drilling and Blasting<br>Barron Brothers Development<br>Beals Associates PLLC<br>Berry Surveying & Engineering<br>Bread Loaf Corporation<br>Busby Construction Co.,Inc.<br>Careno Construction Company | Lewis Water Services<br>Louis Berger Group, Inc.<br>Loureiro Engineering Assoc<br>Maguire Group, Inc.<br>Malloy Interiors Inc.<br>Mark Carrier Construction, Inc<br>Martini Northern<br>Matrix, Concrete, Inc.<br>Mick Construction Corp.<br>Murphy Pipeline Contractors, Inc./AJM Pipelines<br>New England Environmental<br>NNEFS, LLC<br>Nobis Engineering, Inc.<br>North & South Custom Builders<br>North and South LLC | Aggregate Recycling Corporation<br>AHN Landscaping & Excavation<br>American Flagging and Traffic Control Inc<br>Andrews Construction Co. Inc.<br>Arthur Hartford Construction<br>Atlantic Excavating, LLC<br>Bell & Flynn, Inc.<br>Bob Sherwood Landscape Company, LLC<br>Brian Turgeon Excavating LLC<br>Brown Industrial Group, Inc<br>Clean Venture, Inc.<br>Dale R. Sprague Construction Co<br>DBU Construction<br>DS SABINE LLC |
|--|--|--|



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2011.08.10 – 119**

Resolution Re: B11092 – North End Pressure Zone Contract 2 - Water Storage Tank

|   |  |   |
|---|--|---|
| <p>CDM<br/>CHA, Inc.<br/>Charters Brothers Construction<br/>Chris-Scott Construction Inc.<br/>Christiansen &amp; Sergi Inc.<br/>Civilworks, Inc.<br/>CLD Consulting Engineers, Inc.<br/>CMA Engineers, Inc.<br/>Comprehensive Environ Inc<br/>Conneston Construction, Inc.<br/>Construction Summary Of NH<br/>Corporate Environmental<br/>Advisors, Inc.<br/>CPM Constructors<br/>David R. Whitcher Builder, Inc.<br/>DeStefano &amp; Associates, Inc.<br/>DiMatteo Construction<br/>Management Services, LLC<br/>Dodge Report<br/>Doucet Survey, Inc.<br/>Dowling Corporation<br/>DuBois &amp; King, Inc.<br/>E Guimond Construction, LLC<br/>Fay, Spofford &amp; Thorndike, LLC<br/>Federal Construction Corp.<br/>Four Corners<br/>FRANZOSO Land Stone-Snow-<br/>Ice<br/>Fulcrum Associates, Inc.<br/>Ganneston Construction Corp.<br/>Gemini Electric, Inc.<br/>GeoInsight, Inc.<br/>GM2 Associates, Inc.<br/>Graybar<br/>Greater Dover Chamber<br/>Greenman-Pedersen, Inc.<br/>GZA GeoEnvironmental<br/>H.E. Bergeron Engineers, Inc.<br/>Harvey Construction Corporation<br/>Holden Engineering and<br/>Surveying, Inc.</p> | <p>North Branch Construction<br/>Northeast Civil Solutions, Inc.<br/>Northeast Masonry Corporation<br/>Northeast Restoration<br/>Northway Builders, Inc.<br/>Oak Point Associates<br/>Ocean and Coastal Consultants<br/>Pathways Consulting, LLC<br/>project resource group, llc<br/>Provan &amp; Lorber, Inc.<br/>R.G. Tombs Door Co., Inc.<br/>R.H. White Construction<br/>Ricci Construction Co., Inc.<br/>River Valley Dev. Corp.<br/>S E A Consultants Inc.<br/>S. W. Cole Engineering, Inc.<br/>Seacoast Crane &amp; Building Co.<br/>Security Construction Services<br/>Select Excavation &amp;<br/>Landscaping<br/>SHOem Sweeping<br/>Stone Waleryszak, LLC<br/>Tata &amp; Howard, Inc<br/>Terracon Consultants, Inc.<br/>TFMoran Inc.<br/>The Louis Berger Group, Inc.<br/>The Scott Lawson Group, Ltd.<br/>Thos. P. Egan, Inc (Church<br/>Restorations)<br/>Tidewater Environmental<br/>Planning, LLC<br/>Tighe &amp; Bond<br/>TRB Development Group Inc.<br/>Trimmers Landscaping<br/>Turgeon's Construction Inc.<br/>TVL Builders<br/>Vanasse Hangen Brustlin, Inc.<br/>Verde Environmental<br/>Warrenstreet Architects, Inc<br/>Waynes landscaping<br/>WDB Construction</p> | <p>East Coast Excavating Inc.<br/>Felix Septic Service, Smith Felix<br/>Pipeline<br/>Gove Construction<br/>Green Environmental Inc.<br/>H.P. Fairfield, LLC<br/>hawkins construction corp<br/>Hissong Development Corporation<br/>J P Towle Construction Corp<br/>Jennifer M Cook Company Inc.<br/>JGE Enterprises, Inc.<br/>Joel Clough &amp; Son Excavation<br/>Jungle Jim's Landscape &amp; Garden<br/>JWB Trucking<br/>Landsite Corp<br/>lcg limited<br/>M. Bradsher Co. Inc.<br/>MacKinnon and Sons Excavating<br/>MARK VIENS &amp; SONS<br/>EXCAVATING<br/>Martini Northern<br/>Matrix, Concrete, Inc.<br/>Mick Construction Corporation<br/>Millennium Granite<br/>Murphy Pipeline Contractors,<br/>Inc./AJM Pipelines<br/>N. Pandelena Construction<br/>Nelson Communications Services,<br/>Inc.<br/>NNEFS, LLC<br/>NorthEast Earth Mechanics, Inc.<br/>Pichette Brothers Const<br/>Piscataqua Landscaping Company<br/>Randall Construction<br/>River Valley Dev. Corp.<br/>Rye Beach Landscaping LLC<br/>S. W. Cole Engineering, Inc.<br/>S.U.R. Construction<br/>Security Construction Services<br/>Select Excavation &amp; Landscaping<br/>Spencer Trucking &amp; Excavation</p> |
|---|--|---|



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2011.08.10 – 119**  
 Resolution Re: B11092 – North End Pressure Zone Contract 2 - Water Storage Tank

|   |   |  |
|---|---|--|
| Horizons Engineering, Inc.<br>Horne Construction<br>Horsley Witten Group, Inc.<br>Howard/Stein-Hudson Assoc<br>Hoyle, Tanner & Associates, Inc.<br>Hutter Construction Corp | Weston & Sampson<br>Woodard & Curran<br>Wright-Pierce<br>Yates Electric Service, Inc.<br>YourSpace Home Improvement | SUR Construction<br>WDB Construction<br>Weston & Sampson CMR, Inc. |
|---|---|--|

### Pricing results

| ITEM # | ITEM  | QTY  | UNIT | Preload Inc     |                        | Natgun Corp     |                        |
|--------|---|------|------|-----------------|------------------------|-----------------|------------------------|
|        |   |      |      | \$/UNIT         | \$                     | \$/UNIT         | \$                     |
| 1      | Design Furnish install AWWA D110 type 3 tank            | 1    | LS   | \$ 1,184,300.00 | \$ 1,184,300.00        | \$ 1,205,100.00 | \$ 1,205,100.00        |
| 2      | furnish install 2 12" class 52 ductile iron water mains | 1070 | LF   | \$ 123.00       | \$ 131,610.00          | \$ 156.00       | \$ 166,920.00          |
| 3      | excavate unsuitable material below tank-level & fill    | 80   | CY   | \$ 29.00        | \$ 2,320.00            | \$ 37.00        | \$ 2,960.00            |
| 4      | rock ledge excavations incl disposal                    | 10   | CY   | \$ 99.00        | \$ 990.00              | \$ 125.00       | \$ 1,250.00            |
| 5      | furnish and install bituminous cement                   | 520  | ton  | \$ 110.00       | \$ 57,200.00           | \$ 161.00       | \$ 83,720.00           |
| 6      | develop maintain SWPPP                                  | 1    | UNIT | \$ 1,400.00     | \$ 1,400.00            | \$ 1,765.00     | \$ 1,765.00            |
| 7      | allowance geotechnical testing in field                 | 1    | AL   | \$ 10,000.00    | \$ 10,000.00           | \$ 10,000.00    | \$ 10,000.00           |
| 8      | asphalt price adjustment allowance                      | 1    | AL   | \$ 1,500.00     | \$ 1,500.00            | \$ 1,500.00     | \$ 1,500.00            |
| 9      | Contingency Allowance                                   | 1    | AL   | \$ 140,000.00   | \$ 140,000.00          | \$ 140,000.00   | \$ 140,000.00          |
|        |   |      |      |                 | \$ -                   |                 | \$ -                   |
|        |   |      |      |                 | <b>\$ 1,529,320.00</b> |                 | <b>\$ 1,613,215.00</b> |

Error on #5  
Qty reads 450



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

- WHEREAS: Richard G. Driscoll has been appointed as Fire & Rescue Chief of the City of Dover by the City Manager; and,
- WHEREAS: It is the desire of the City Manager to ensure the commitment and full productivity of the Employee in providing service to the City as Fire & Rescue Chief; and,
- WHEREAS: Chief Driscoll has agreed to accept employment as Fire & Rescue Chief of said City subject to certain terms and conditions intended to be memorialized in an Employment Agreement; and,
- WHEREAS: In accordance with the Merit Plan, the Dover City Charter and the Laws of the State of New Hampshire, compensation, benefits, and other working conditions for the employment of Chief Driscoll may be established in the form of an Employment Agreement; and,
- WHEREAS: No additional appropriations beyond those presented in the annual budget and subsequently adopted by the City Council are necessary for funding the costs associated with such Employment Agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to enter into the attached Employment Agreement.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### RESOLUTION BACKGROUND MATERIAL:

This resolution shall ratify the employment agreement related to the employment of Richard G. Driscoll as Fire & Rescue Chief of the City of Dover. The agreement outlines wages, benefits and other conditions of employment as follows:

### EMPLOYMENT AGREEMENT BETWEEN THE CITY OF DOVER, NH AND RICHARD G. DRISCOLL

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2011 by and between the CITY OF DOVER, a municipal corporation within the County of Strafford and the State of New Hampshire (hereinafter called the “CITY”), as party of the first part and RICHARD G. DRISCOLL, of the City of Dover, County of Strafford, and State of New Hampshire (hereinafter called “EMPLOYEE”), as party of the second part;

#### WITNESETH:

WHEREAS, the City desires to employ the services of the Employee as Fire Chief of the City of Dover.

WHEREAS, it is the desire of the City Manager, in accordance with the Dover City Charter and the Laws of the State of New Hampshire, to establish compensation, benefits, and other working conditions for the employment of the Employee; and

WHEREAS, it is the desire of the City Manager to ensure the commitment and full productivity of the Employee in providing service to the City as Fire Chief; and

WHEREAS, it is the desire of the City Manager to provide inducement for the Employee to remain in service to the City while also ensuring a just means for the termination of employment at such time as may be required; and

WHEREAS, Employee agrees to accept employment as Fire Chief of said City.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the parties agree as follows:

#### SECTION 1 – DUTIES AND AUTHORITY

City hereby agrees to employ RICHARD G. DRISCOLL as Fire Chief of said City. Employee accepts such employment and agrees to perform the functions and duties specified in the City Ordinances, and the Laws of the State of New Hampshire, and to perform such other legally permissible and proper duties, and reasonable functions as the City Manager shall from time-to-time assign.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### SECTION 2 – TERM

This Agreement shall remain in full force and effect from July 29, 2011 until employment is terminated by the City or Employee as provided in Section 3 of this Agreement. Solely for the purposes of merit review and benefit eligibility, Employee's anniversary date of employment with the City shall remain as August 23, 1981.

### SECTION 3 – TERMINATION OF EMPLOYMENT AND SEVERANCE

- A. The City Manager, at any time, may terminate the employment of the Employee for cause after thirty (30) days written notice of the basis for the termination.
- B. In the event the Employee is terminated by the City Manager with cause, the City agrees that it shall pay to the Employee all unused, accrued vacation leave said amount to be paid to the Employee on or before the effective date of termination of his employment.
- C. In the event the City in any fiscal year intentionally reduces the base salary, compensation or any other financial benefit of the Employee in a percentage greater than is applied in an across the board reduction in the same fiscal year applicable to all other employees of the City, or in the event that the City refuses, following a thirty (30) day period after receipt of written notice delivered to the City Manager, to comply with any of the financial provisions benefiting the Employee set forth herein, or if the City abolishes the position of Fire Chief without establishment of the position under a different title with substantially similar duties and responsibilities or similar action, the Employee may, at his option, deem himself to have been terminated without cause as of the date of such reduction or refusal to comply with the provision herein claimed to have been violated.
- D. In the event the Employee is terminated without cause, the City agrees that it shall pay to the Employee all unused, accrued vacation leave, together with a lump sum severance payment equal to one (1) month aggregate salary for each year of completed service as Fire Chief, not to exceed six (6) months total, said amount to be paid to the Employee on or before the effective date of termination of his employment.
- E. In the event the Employee voluntarily resigns his position with the City, the Employee shall give the City thirty (30) days written notice in advance, unless the parties agree otherwise. Such notice of resignation shall be directed to the City Manager. If the Employee voluntarily resigns, he shall not be entitled to salary after the date of resignation or to the severance benefits specified in this Section except he shall be paid for all unused, accrued vacation leave not to exceed thirty (30) days.

### SECTION 4 – SALARY

- A. The City agrees to pay the Employee for services rendered under this Agreement, an annual base salary of \$94,480, subject to applicable withholdings and deductions, payable in installments at the same time as other employees in the City are paid.
- B. Effective the first full pay period following Employee's anniversary date, the City agrees the Employee shall be awarded a merit increase following completion of an evaluation of his performance as specified by Section 5 of this Agreement. Such increase is only to be applied to the Employee's base salary up to the maximum amount specified in the Class and Pay Plans attached to the City's Merit Plan. The amount of the merit increase shall be determined by the City Manager at his sole discretion, but shall not be more than 5% per annum subject to a satisfactory performance review.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### SECTION 5 – PERFORMANCE EVALUATION

- A. The City Manager shall review and evaluate the Employee's performance as Fire Chief at least once every year, provided, at a minimum, one performance evaluation occurs within forty-five (45) days of the Employee's anniversary date each year. Said review and evaluation shall be based on the goals and objectives developed by the City Manager and the Employee in accordance with paragraph B of this Section. Upon completing the evaluation, the City Manager shall provide the Employee with a written copy of the City Manager's remarks. There shall be an adequate opportunity for the Employee to discuss the evaluation with the City Manager.
- B. Annually during the month of July, or such other month as may be mutually agreed upon, the City Manager and the Employee shall define goals and objectives which they determine necessary for the proper operation of the City and the attainment of the City Manager's policy objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limits specified and within the annual operating and capital budgets and appropriations provided by the City and the events that have occurred during the year.

### SECTION 6 – HOURS OF WORK

- A. The Employee will devote full time and attention to the business of the City and will not engage in any other business during office hours, except with the approval of the City Manager.
- B. It is recognized that the Employee must devote a great deal of time outside the normal office hours to the business of the City, and to that end the Employee will be allowed to have flexibility in scheduling his time.

### SECTION 7 – PAID LEAVE AND HOLIDAYS

- A. The Employee shall accrue twenty (20) days paid vacation leave per year which shall be awarded annually on the Employee's anniversary date. To limit excessive accruals, up to thirty (30) days of accrued unused vacation leave may be carried over from year to year. Employee may opt to be paid for any portion of accrued and unused vacation leave not used during the year.
- B. The Employee will be eligible for ten (10) sick days per fiscal year prorated in the first year from the Employee's anniversary date to the end of the fiscal year. Sick days are only available to be utilized in the fiscal year awarded and shall not accrue or otherwise accumulate from year to year.
- C. The Employee shall be responsible for accurately recording leave usage which shall be verified and approved by the City Manager.
- D. The Employee is entitled to time off for the holidays currently recognized by the City on the day they are observed.
- E. All previously accrued and unused leave as of the signing date of this Agreement shall be grandfathered and remain available for use by the Employee. Employee may opt to be paid for any portion of unused grandfathered leave at the set rate of pay that was in effect prior to appointment as Fire Chief.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### SECTION 8 – INSURANCE BENEFITS

Insurance benefits, including health, dental, life and disability insurances provided to City employees as part of its Flexible Benefits Program will be made available to the Employee and paid by the City excepting the Employee shall pay twenty percent (20%) and the City will pay eighty percent (80%) of the applicable premiums for the Employee's chosen health insurance plan and, further, the City shall pay an amount up to and not exceeding the cost for two (2) person base dental coverage with Employee paying the difference for any higher cost plan and/or coverage levels. The Employee health contribution may be subject to change as applicable to other City Employees. The employee shall receive a buy back for health and/or dental insurance coverages not selected equal to fifty percent (50%) of the City's avoided costs provided Employee presents evidence of satisfactory coverage from another source.

### SECTION 9 – RETIREMENT BENEFITS

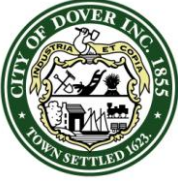
- A. The Employee shall be allowed to continue participation in the NH Retirement System per the requirements established by State of New Hampshire Retirement System.
- B. The Employee may enroll in the City's 457 Deferred Compensation Plan.
- C. The Employee shall remain eligible for the group retiree health benefit he was afforded in his prior position with the City. Upon his retirement with at least twenty (20) years employment with the City, the City shall provide at no cost to the Employee, the group health insurance benefit plan available to City employees. In the event no group health insurance is available to City employees, the City's sole obligation is to tender to the Employee an amount equal to the premium paid by the City when coverage was available.

### SECTION 10 – CITY BUSINESS RELATED EXPENSES

- A. The Employee shall be reimbursed for all reasonable business-related expenses incurred in the performance of his duties.
- B. The Employee shall be provided with a vehicle for business use including responding to and from home for emergency call backs, evening meetings and other employment related activities.

### SECTION 11 – PROFESSIONAL DEVELOPMENT

- A. The City shall pay for the Employee's individual membership dues and assessments by the New Hampshire Fire Chiefs Association and the International Association of Fire Chiefs.
- B. The City agrees to purchase subscriptions, books, training materials, course tuition and other professional association memberships for the Employee dependent upon budget availability.
- C. The City agrees to pay the expenses associated with the Employee's attendance at the annual conferences of the NH and International Association of Fire Chiefs.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

### SECTION 12 – INDEMNIFICATION/THIRD PARTY CLAIMS

- A. The City agrees to indemnify and hold harmless the Employee from any and all losses, including Employee's reasonable attorney's fees and other expenses of defense, in connection with any claim, demand, action, or suit, or judgment arising out of any act or omission of the Employee if at the time of the act or omission, the Employee was acting within the scope of his employment and without malice or bad faith.
- B. The City agrees to provide liability coverage for the Employee against third party claims through the City's public employee insurance coverage.

### SECTION 13 – BONDING

The City shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

### SECTION 14 – OTHER TERMS AND CONDITIONS

The City Manager may fix such other reasonable terms and conditions of employment, as he/she may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Merit Plan, the City Charter, or any other Federal or State law.

### SECTION 15 – RESIDENCY

The Employee shall maintain a permanent residence and reside within the City limits throughout the duration of employment as Fire Chief.

### SECTION 16 – SEVERABILITY

If any provisions, or provision thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement or portion thereof, shall be deemed severable and shall not be affected and shall remain in full force and effect.

### SECTION 16 – MERGER

The text of this written Agreement and any amendments approved and executed by the City Manager and the Employee constitute the entire understanding between the parties with respect to the employment of RICHARD G. DRISCOLL as the Fire Chief of the City of Dover.

### SECTION 17 – NOTICES

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

City: The City Manager  
City of Dover, NH  
288 Central Avenue  
Dover, NH 03820



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2011.08.10 – 120**  
Resolution Re: Fire Chief Employment Agreement

Employee: **RICHARD G. DRISCOLL, FIRE CHIEF**  
City of Dover, NH  
288 Central Avenue  
Dover, NH 03820

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

### SECTION 18 – GENERAL PROVISIONS

- A. This Agreement shall be binding upon the City and Employee, as well as their heirs, assigns, executors, personal representatives and successors in interest.
- B. This Agreement shall become effective upon execution.

IN WITNESS WHEREOF, the City of Dover has caused this Agreement to be signed and executed in its behalf by the City Manager, and the Employee has signed and executed this Agreement, all in duplicate, as of the day and year first above written.

Dated: \_\_\_\_\_

CITY OF DOVER, NEW HAMPSHIRE

By: \_\_\_\_\_  
City Manager, J. Michael Joyal

EMPLOYEE

By: \_\_\_\_\_  
RICHARD G. DRISCOLL



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.08.10 – 121**  
Resolution Re: Accept Community Trail Improvements

WHEREAS: The developer for the Olive Meadow subdivision seeks to substitute work on the Community Trail for the payment of the Recreation impact fee pursuant to local ordinance; and

WHEREAS: The Dover Planning Board recommends the substitution; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The donation in the amount of \$5,920 in facility improvements for the Community Trail from Changing Places LLC is accepted as a substitute for the payment of the Recreation Impact Fee in the amount of \$5,920 pursuant to the Dover Zoning Code.

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethan  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

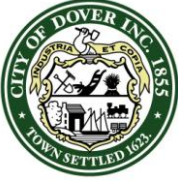
Resolution Number: **R – 2011.08.10 – 121**  
Resolution Re: Accept Community Trail Improvements

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2011.08.10 – 121**  
Resolution Re: Accept Community Trail Improvements

### RESOLUTION BACKGROUND MATERIAL:

Beginning in the early 2000s the City of Dover has undertaken a recreational trail project known as the Dover Community Trail. This trail follows the former railroad lines through Dover. A portion of this trail follows the railline that paralleled the Cochecho River along outer Sixth Street. At Watson Road there is a trail head proposed. This trailhead includes parking facilities and a gate to control motorized access and is located on an easement obtained from Measured Progress.

In 2003 the City of Dover amended its Zoning Ordinance, Chapter 170 of the City Code, to allow for the collection of impact fees. This ordinance governs collection of impact fees and has a clause for waiving the collection of fees. The Planning Board is authorized to waive the collection of the fee for the donation of real property. The City Council must accept the real property or facility improvement of equal value to the fee that would be collected.

In March of 2011, the Planning Board approved a major subdivision of land for Changing Places LLC. As part of the development the developer would have contributed sidewalks to the Olive Meadow Drive (currently the driveway entrance to Temple Israel). The developer proposed to contribute a facility improvement to the parking area and gate system of the Community Trail Watson Road Trailhead instead of the sidewalk and Recreation Impact Fee. A portion of this facility improvement would be credited towards the collection of the Recreation Impact Fee, valued at \$1,184 per single family house, or a total of \$5,920.

The remaining impact fees (School, Fire and Police) will still be collected from the developer at the time of the building permit.

As per 170-28.7-F of the City Code, the Planning Board has the authority to waive all or part of an impact fee assessment and accept a contribution of real property or facility improvements of equivalent value and utility to the public, provided that the City Council consents to accepting the donation.

Planning and Engineering staff have valued the contribution to be approximately \$30,000.

P10-50

CHRISTOPHER G. PARKER, AICP  
Director  
c.parker@dover.nh.gov



288 Central Avenue  
Dover, New Hampshire 03820-4169  
(603) 516-6008  
Fax: (603) 516-6007  
www.dover.nh.gov

# City of Dover, New Hampshire

## DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT Impact Fee Waiver Request Form

Land Owner's Name(s) Temple Israel of Dover, Inc. Telephone No. \_\_\_\_\_

Land Owner's Address(es) 515 Sixth Street, Dover, NH 03820

Address of Property Same

Assessor's Map A Lot (s) No. 45A-2

Type of Building Proposed (check one):

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Single Family Detached | <input type="checkbox"/> Single Family Attached            |
| <input type="checkbox"/> Duplex or 3-Unit Structure        | <input type="checkbox"/> Multi-family Structure (4+ Units) |
| <input type="checkbox"/> Manufactured Home                 | <input type="checkbox"/> Commercial Structure              |
| <input type="checkbox"/> Industrial Structure              | <input type="checkbox"/> Other (please specify) _____      |

Fee waiver requested for (circle appropriate fee(s)): School | Recreation | Fire | Police

Amount of impact fee invoiced by Planning Department: \$ 5 x 1,184 = \$5,920.00

Please use the space provided to explain why you feel that the impact fee assessed for your property should be waived by the Planning Board, per Chapter 170-28.7, F. (attach additional sheet if necessary):

The applicant, Changing Places LLC, is requesting a waiver of the Recreation Impact Fee. (See Attached for Continuation)

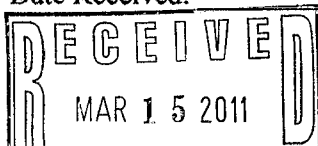
Christopher G. Parker  
Owner's Signature Date 3/15/11

\*\*\*\*\*

### FOR OFFICE USE ONLY:

Date Received: \_\_\_\_\_

Planning Board Meeting Date: \_\_\_\_\_



S:\Department\Planning\Planning\_Share\SteveB\ImpactFees\WaiverRequestForm.doc

By \_\_\_\_\_

**City of Dover, New Hampshire**  
Department of Planning and Community Development  
**Per Chapter 170-28.7,F**  
**Impact Fee Waiver Request (continued)**  
Tax Map A, Lot 45A-2  
Sixth Street  
Dover, New Hampshire  
Job No.10137

(Continued From Page 1 of 2)

The applicant has agreed to construct the majority of the Watson Road Trailhead for the City's trail system in lieu of constructing sidewalks for the Olive Meadow Subdivision. The waiving of these impact fees will allow for the balance of the Watson Road Trailhead and Gate System as shown on Plans entitled "Dover Community Trail, Watson Road Trailhead, Plans T-1, T-2, SP-1, SP-2, SP-3, XS-1, Revised 05/50/2010, by Trittech Engineering Corp to be constructed." The proposal to construct "the Watson Road Trailhead" will provide recreation and an overall benefit to the community. The cost to the applicant for the construction of the trailhead will exceed the cost of installing sidewalks and the cost of the normal recreational fee. The City will receive substantially greater benefit from the construction of the trailhead with the related parking and gates than would occur if a small recreation area were constructed within the subdivision or if the applicant made the standard contribution to the City's general recreational budget. There will be only five new homes constructed within this subdivision. The existing roadway has gravel shoulders, which are at grade with the pavement. Given the limited number of homes and the existence of the shoulders, sidewalks should not be required for this project.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2011.08.10 – 122**  
Resolution Re: Charter Amendment – Tax Cap

WHEREAS: A new state law enabling the adoption of a property tax levy increase limitation was recently enacted by the New Hampshire Legislature; and

WHEREAS: Officials from the offices of the New Hampshire Attorney General, the Secretary of State and the Department of Revenue Administration have reviewed the proposed amendment language to determine whether the proposed amendment is consistent with New Hampshire law and have posed no objections;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The Charter Question contained in the Background of this resolution regarding an amendment to the Dover Charter shall be placed on the ballot to be placed before the voters for adoption at the November 8, 2011 election.

### THIS RESOLUTION REQUIRES A PUBLIC HEARING

|                                |  |               |                                    |
|--------------------------------|--|---------------|------------------------------------|
| Approved as to Funding:        | Daniel R. Lynch<br>Finance Director          | Sponsored by: | Mayor Dean Trefethan<br>By request |
| Approved for Legal Compliance: | Allan B. Krans, Sr.<br>General Legal Counsel |               |                                    |
| Recorded by:                   | Karen Lavertu<br>City Clerk                  |               |                                    |

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2011.08.10 – 122**  
Resolution Re: Charter Amendment – Tax Cap

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2011.08.10 – 122**  
Resolution Re: Charter Amendment – Tax Cap

### RESOLUTION BACKGROUND MATERIAL:

QUESTION: SHALL THE DOVER CHARTER BE AMENDED AS FOLLOWS:

#### 6-3.1 Limitation on Property Tax Levy Increase

The City Council shall adopt the annual municipal budget for city and school purposes to limit the property tax levy on taxpayers to the property tax levy from the previous tax year increased by the amount of inflation calculated from the Consumer Price Index-Boston and the net increase in new construction. Enterprise funds, dedicated funds, capital reserve funds, grants, county tax, state property tax, and revenues from sources other than local taxes shall be excluded from the limitation on the property tax levy. Appropriations in the annual municipal budget shall not exceed the property tax levy increased by other revenues generated by the municipality.

- A. The "amount of inflation" means the average of the thirty-six (36) month changes for the calendar years immediately preceding the budget year as stated in the Consumer Price Index-Boston published by the United States Department of Labor.
- B. "Net increase in new construction" means the total value of building permits minus the total value of demolition permits for the previous calendar year based on information provided from city departments.
- C. The "property tax levy" means the amount sought to be collected from property taxes.
- D. The budget limit provisions on the total property tax levy may be overridden by a two-thirds (2/3) majority vote of all elected members of the City Council."
- E. If any provision of this section is invalidated in proceedings before a court of law, the remaining provisions consistent with the general law and constitution shall remain in full force and effect.

Background: This charter amendment changes the existing tax cap provisions by substituting in the whole and replaces with new substituted language. The new language is consistent with new state legislation. The amended language limits budget increases to a three year inflation formula with exclusions.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.08.10 – 123**

Resolution Re: Charter Amendment – Redistricting of Ward Boundaries

WHEREAS: The 2010 United States Census identified a need to redefine the boundaries of the six (6) voting wards in the City of Dover to achieve one person one vote status; and

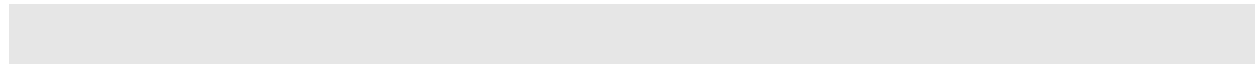
WHEREAS: A representative advisory committee of citizens and City Council members studied the ward boundaries and recommended changes to provide equity in voting in the City of Dover; and

WHEREAS: Officials from the offices of the New Hampshire Attorney General, the Secretary of State and the Department of Revenue Administration have reviewed the proposed amendment language to determine whether the proposed amendment is consistent with New Hampshire law and have posed no objections;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The Charter Question contained in the Background of this resolution regarding an amendment to the Dover Charter shall be placed on the ballot to be placed before the voters for adoption at the November 8, 2011 election.

### THIS RESOLUTION REQUIRES A PUBLIC HEARING



|                                |  |               |                                    |
|--------------------------------|--|---------------|------------------------------------|
| Approved as to Funding:        | Daniel R. Lynch<br>Finance Director          | Sponsored by: | Mayor Dean Trefethan<br>By request |
| Approved for Legal Compliance: | Allan B. Krans, Sr.<br>General Legal Counsel |               |                                    |
| Recorded by:                   | Karen Lavertu<br>City Clerk                  |               |                                    |

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.08.10 – 123**

Resolution Re: Charter Amendment – Redistricting of Ward Boundaries

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.08.10 – 123**  
Resolution Re: Charter Amendment – Redistricting of Ward Boundaries

### RESOLUTION BACKGROUND MATERIAL:

### QUESTION: SHALL THE DOVER CHARTER BE AMENDED AS FOLLOWS:

#### C1-3 Boundaries of Wards

**Ward One** begins at the Dover/Rollinsford boundary line at Hall Street; thence following southeasterly along the Dover/Rollinsford boundary to Broadway; thence southwesterly along the center line of Broadway to the intersection with the Boston and Maine Railroad; thence southeasterly along the railroad to Central Avenue; thence southerly along the center line of Central Avenue to Washington Street; thence westerly along the center line of Washington Street to Chestnut Street; thence northerly along the center line of Chestnut Street to the Cochecho River; thence northerly along the centerline of the Cochecho River to Spaulding Turnpike; thence following the centerline of the Spaulding Turnpike northerly to its intersection with Glenwood Avenue; thence following the center line of Glenwood Avenue in a northeasterly direction to Central Avenue; thence crossing Central Avenue to a block line established by the 2010 Census and following said block line in an easterly direction to the Dover/Rollinsford boundary line; thence following the Dover/Rollinsford boundary line a southeasterly direction to the point of beginning.

**Ward Two** begins at Broadway and the Rollinsford/Dover boundary; thence following the Dover/Rollinsford boundary in a southeasterly direction to the confluence of the Cochecho/Piscataqua River; thence following the center line of the confluence in a northwesterly direction to a block line established by the 2010 census; thence turning southwesterly to the intersection of Henry Law Avenue and Tennyson Avenue; thence following the center line of Tennyson Avenue in a southwesterly direction to Court Street; thence following the center line of Court Street in a northwesterly direction to Central Avenue; thence following center line of Central Avenue Street in a southwesterly direction to Silver Street; thence following the center line of Silver Street westerly to Elm Street; thence following the center line of Elm Street in a Southerly direction to Fisher Street; thence following the center line of Fisher Street in an easterly direction to Locust Street; thence following the center line of Locust Street southerly to Central Avenue; thence following the center line of Central Avenue westerly to the Spaulding Turnpike; thence following the center line of Spaulding Turnpike in a northwesterly direction to the intersection with the Boston and Maine Railroad; thence northeasterly along the railroad to centerline of the Washington Street; thence following the center line of Washington Street in an easterly direction to the Community Trail; thence following the center line of Community Trail northerly to the centerline of the Cochecho River; thence following the center line of the Cochecho River in an easterly direction to Chestnut Street; thence following along the center line of Chestnut Street northerly to Washington Street; thence following the center line of Washington Street easterly to Central Avenue; thence following the center line of Central Avenue northerly to the Boston and Maine Railroad line; thence following the Boston and Maine railroad line northeasterly to the intersection of Broadway; thence following the center line of Broadway in a northeasterly direction to the point of beginning.

**Ward Three** begins at the intersection of Spaulding Turnpike and Central Avenue; thence following the center line of Central Avenue in a northeasterly direction to Locust Street; thence following the center line of Locust Street northerly to Fisher Street; thence following the center line of Fisher Street in an westerly direction to Elm Street; thence following the centerline of Elm Street northerly to the intersection with Silver Street; thence following the centerline of Silver Street easterly to the intersection of Central Avenue; thence following the centerline of Central Avenue in a northeasterly direction to Court Street; thence following the center line of Court Street southeasterly to Tennyson Avenue; thence following the center line of Tennyson Avenue in a northeasterly direction to Henry Law



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2011.08.10 – 123**

Resolution Re: Charter Amendment – Redistricting of Ward Boundaries

Avenue; thence following a block line established by the 2000 census in a northeasterly direction to the Cochecho River; thence following the Cochecho River southeasterly to its confluence with the Piscataqua River and the exterior block line established by the 2000 census located in the center of said Piscataqua River; thence following the exterior block line established by the 2000 census located in the center of the Little Bay channel where it intersects the Spaulding Turnpike at the Little Bay Bridge; thence following the exterior block line established by the 2000 census located in the center of Little Bay in a northwesterly direction to a point of intersection at the common boundary corner between Dover and Madbury near the Scammel Bridge; thence following the center line of the Bellamy River in a northwesterly direction to Spur Road Extension; thence following the center line of the Spur Road extension southerly to the intersection Spur Road; thence following the center line of Spur Road northwesterly to the Spaulding Turnpike; thence following the center line of the Spaulding Turnpike in a northwesterly direction to the point of beginning.

**Ward Four** begins at the intersection of the Bellamy River and Central Avenue; thence following the center line of Central Avenue northeasterly to the intersection with the Spaulding Turnpike; thence following the center line of the Spaulding Turnpike in a southeasterly direction to Spur Road; thence following the center line of Spur Road southwesterly to Spur Road Extension; thence following the center line of Spur Road Extension in a northwesterly direction to a block line established by the 2000 Census and following said block line in a southwesterly direction to the Bellamy River; thence following the center line of the Bellamy River in a southwesterly direction to a point of intersection at the common boundary corner between Dover and Madbury near the Scammel Bridge thence following the common boundary line between Dover and Madbury in a northwesterly direction to the centerline of the Bellamy River; thence following the center line of the Bellamy River easterly to the point of beginning.

**Ward Five** begins at the Rochester/Dover line at the Cochecho River; thence following the Cochecho River southeasterly to the abandoned Railroad Bridge over the Cochecho River; thence following the abandoned railroad line southerly to Washington Street; thence following the center line of Washington Street westerly to the intersection with the Boston and Maine Railroad; thence following the center line of intersection with the Boston and Maine Railroad southerly to the Spaulding Turnpike; thence following the Spaulding Turnpike in a southerly direction to Central Avenue; thence following the center line of Central Avenue southerly to the Bellamy River Bridge; then following along the center line of the Bellamy River in a westerly direction to the Madbury/Dover/Barrington boundary; thence following the Madbury/Dover/Barrington boundary in a northwesterly direction to the point of beginning.

**Ward Six** begins at the point where the Dover-Somersworth-Rochester boundaries intersect with a block line established by the 2010 Census; thence proceeds westerly along the block line to the intersection with Glenwood Avenue; thence following the center line of Glenwood Avenue westerly to the Spaulding Turnpike; thence following the center line of the Spaulding Turnpike in a southerly direction to the Cochecho River; thence following the Cochecho River in a northerly direction to the Dover/Rochester boundary line; thence following the boundary line in a northeasterly direction to the point of beginning.

**Background:** This amendment would replace the existing descriptions of the ward boundaries based on the 2010 Census to achieve populations in each ward as equal as practicable.



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 13.C.1.**

Ordinance Number: **O – 2011.08.10 – 11**  
Ordinance Title: **Creating an Energy Commission**  
Chapter: Chapter 5 Boards, Commissions and Committees

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to amend Chapter 5 entitled “Boards, Commissions and Committees” of the Code of Dover 1983.

**2. AMENDMENT**

Chapter 5 entitled “Boards Commissions and Committees” is hereby amended by adding a new Section 5-23, to be entitled “Energy Commission”.

5-23 Energy Commission

- A. **MEMBERSHIP:** The Energy Commission shall consist of seven (7) members, and two (2) alternates.
- B. **TERMS OF MEMBERS:** Members shall be appointed to terms of three (3) years consistent with the provisions of RSA 38-D:3.
- C. **AUTHORITY AND DUTIES.** The Energy Commission shall have the powers and duties established by state law pursuant to RSA 38-D.

**3. TAKES EFFECT**

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

**REQUIRES A PUBLIC HEARING**



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2011.08.10 – 11**  
Ordinance Title: **Creating an Energy Commission**  
Chapter: Chapter 5 Boards, Commissions and Committees

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director  
Sponsored by: Dean Trefethen, Mayor  
By Request

Approved as to Legal Form: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

|                     |                      |
|---------------------|----------------------|
| First Reading Date: | Public Hearing Date: |
| Approved Date:      | Effective Date:      |

### DOCUMENT ACTIONS:

| VOTING RECORD                        |      |     |
|--------------------------------------|------|-----|
| Date of Vote:                        | YEAH | NAY |
| Mayor Dean Trefethen                 |      |     |
| Deputy Mayor, Karen Weston, At Large |      |     |
| Councilor Robert Carrier, Ward 1     |      |     |
| Councilor William Garrison, Ward 2   |      |     |
| Councilor Jan Nedelka, Ward 3        |      |     |
| Councilor Dorothea Hooper, Ward 4    |      |     |
| Councilor Catherine Cheney, Ward 5   |      |     |
| Councilor Gina Cruikshank, Ward 6    |      |     |
| Councilor – vacant - , At Large      |      |     |
| Total Votes:                         |      |     |
| Resolution does   does not pass.     |      |     |



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2011.08.10 – 11**  
Ordinance Title: **Creating an Energy Commission**  
Chapter: Chapter 5 Boards, Commissions and Committees

### ORDINANCE BACKGROUND MATERIAL:

In June 2006, the Dover City Council adopted the Cities for Climate Protection Campaign pledging to increase energy efficiency and reduce greenhouse gas emissions from municipal operations. In August 2008, the Dover City Council formalized the previous ad hoc energy committee creating the Dover Energy Advisory Committee (DEAC) through resolution R - 2008.07.23-117, to provide recommendations and educational outreach to support the goals of the Climate Protection Campaign and create and implement an Energy Action Plan.

Since January 2011 DEAC has served as the public advisory group to City Sustainability Planning to assist in determining the framework to guide future efficiency efforts and support the launch of “Sustainable Dover”. Resolution R -2008.07.23-117 had a three year timeline associated with it. This timeline terminates on July 23, 2011. In accordance, members of the committee would like to continue their work and expand it to include areas of sustainability and increase the group’s role in the community.

In 2009, the State of New Hampshire amended RSA 38, adding section D “Energy Commissions” this revised statute allows a municipality to create a local energy commission. This commission would advise other boards and committees pertaining to energy plans and sustainable practices such as energy conservation, energy efficiency, energy generation, and zoning practices.

In addition, the committee shall assist in reviewing the sustainability framework known as “The Natural Step” and advise on how the framework may be incorporated into planning, policy making, and municipal practices, and assist in creating recommendations for the City to strive to be a model EcoMunicipality.