

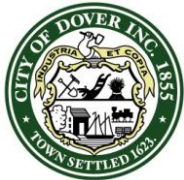


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, September 1, 2011**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**— The September meeting was called to order at 4:02pm by Chairperson Carol Boc. Attending were Michael Egan, Susan Story Galt, Library Director Cathleen Beaudoin, and Reference Librarian Denise LaFrance. Ann Schultz had an excused absence.
2. **MINUTES ---JUNE 2, 2011**—Minutes of the June meeting were approved on a motion made by Susan Story Galt and seconded by Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (JUNE, JULY & AUGUST)**—The Reports of the Library Director for June, July, and August were approved on a motion made by Michael Egan and seconded by Susan Story Galt.
4. **CORRESPONDENCE**—Information regarding a Trustees Workshop was presented.
5. **OLD BUSINESS**
 - A. Building issues—The skylights in the addition still have a few leaks. There has been no progress yet on long-term repairs. Timberland will be at the library on Sept. 8 for Servapalooza, more about this under New Business. The library received insurance money for damage done by the water leak in book stacks, and is currently receiving bids for ceiling repainting.
 - B. Library FY'12 budget—The budget passed with \$13,000 less than FY 2011.
 - C. Systems & Technology Librarian job: Peggy Thrasher, our new Systems and Technology Librarian, began work on Monday, August 29. She is training with Sandra Erdmann on Horizon/Dynix.
 - D. Summer Reading programs—our Summer Reading programs were very successful this year.
 - E. Friends of the Library contributions \$1,243.10—The Friends of the Library made contributions to the Summer Reading programs. The funds paid for prizes, printing, gift certificates, and entertainers at the beginning and end of the program.
 - F. Library Board of Trustees appointee—The appointment of a Library Trustee is on hold due to the Mayor leaving his position. There are four applicants for the position: Bonnie Labrack, Carol Van Loon, Dorothy Wagner, and Gloria Perrine.
6. **NEW BUSINESS**
 - A. Personnel/assignment changes—Due to Sandy Erdmann's retirement there have been some task reassignments. Carrie Tremblay will be approving Purchase Orders when Cathy Beaudoin is unavailable; Denise LaFrance will be recording and taking minutes at the Trustees Meetings; Cathy Beaudoin will be in charge of the yearly book sale; and the scheduling will be shared among Cathy Beaudoin, Barbara Winter, and Kathleen Thorner.



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- B. Timberland Servapalooza Sept. 8: Gary Bannon will be in charge of the logistics of Servapalooza, and coordinating with the volunteers. The library will have landscaping and painting done.
- C. DMEA Contract—A new contract was signed between the City and the DMEA for 2011-2014. Members not currently at their top step will be eligible for a step increase in the 2011-2012 fiscal year, and in the 2nd year of the contract there will be a \$1,200 bonus for those already at their top step.

7. UPCOMING PROGRAMS

Sept. 3-5: Library closed for Labor Day weekend; 9-5 Saturdays resume Sept 10
Sat. Sept. 10: "Paws for Reading" with Goldie the Therapy Dog, 10:30am
Sept. 10,17,24: Sat. matinees 2pm (Rio; Mars Needs Moms; Marley & Me: the Puppy Years)
Mon. Sept. 12: Storytime registrations (5 weekly + drop-in on Wednesdays)
Sept. 12-17: "Apple Memo Magnet" at craft table in Children's Room
Wed. Sept. 14: Friends of the Library meeting, 1pm
Mon. Sept 19—Oct 21: Session I storytimes (5 weeks)
Tue. Sept. 20: Friends program: History of Negro Leagues by Joe Caliro, 6pm exhibit; 7pm talk

- 8. **ITEMS OF CONCERN:** Due to Cathy Beaudoin being away, the next meeting date was changed to Oct. 13, 2011.

- 9. **ADJOURNMENT:** The meeting was adjourned at 4:40 on a motion made by Susan Story Galt and seconded by Michael Egan.

NEXT MEETING DATE: THURSDAY, OCTOBER 13, 2011 @ 4:00PM