



**CITY OF DOVER**

## DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall Third Floor Conference Room  
288 Central Avenue, Dover, NH 03820  
Meeting Date: **Tuesday, September 6, 2011**  
Meeting Time: 8:30 AM

**Members Present:** Charles Reynolds, Jack Buckley, Anthony McManus, Otis Perry

**Others Present:** Bill Simons (Parking Manager), Molly Hodgson-Smith (Chamber of Commerce), Allan Krans (City Attorney)

**Members Not Present:** George Maglaras, Carrie Keech

Motion to approve the August 18, 2011 Parking Commission Minutes was made by Jack Buckley and seconded by Otis Perry. All members present were in favor.

### NEW BUSINESS

The Parking Commission was approached by Mr. Vincent Hall who owns and operates his own food truck about the possibility of relocating to the Third Street lot. Bill Simons stated that Mr. Hall could obtain parking permits for 4 spaces to accommodate his needs. After some discussion, the Parking Commission had no objection to Mr. Hall relocating to the Third Street lot as long as the proper monthly parking permits were obtained.

Bill Simons added that a second vendor is looking to bring his food truck to Central Avenue this fall. The sense of the commission was that on-street vendors were a different situation from ones using spaces in a permit parking lot and that while there was no rule against it as long as the fees were paid, the commission would monitor the situation over the next few months.

### STAFF UPDATES

Bill Simons reports that parking activity was very busy in August. There were approximately 34,400 transactions which generated over \$30,000 in revenue. This averages to approximately 1500 transactions a day. Bill Simons reported that some of the increases are due in part to the activities at the Henry Law band shell and Dover Children's Museum. A reduction in activity is anticipated now where the new school year has started.

Bill Simons reported that the iPark meter is on hold until November. The company has yet to file with the NH Secretary of State office so the city is unable to enter into a contract until that is completed.

### NOTES

Budget issues were discussed. Otis Perry inquired as to what was the electricity line for. Bill Simons indicated that we pay for the electricity for the lighting of the parking lots.

Bill Simons indicated that the iPark was not budgeted into this year's budget as it was expected to start up in FY 11. A \$3,000 line item will need to be added to pay for the web site development for the program.

### OLD BUSINESS



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Brian Slovenski of Atlantic Parking Service had approached the Parking Commission last month about starting a valet parking service within the area of downtown Dover. After much discussion between all parties, it was recommended by the Parking Commission that the Licensing Board regulate valet parking services offered within the City. City Attorney Allan Krans indicated he will recommend an ordinance change to go before the City Council to include valet services.

Next regular meeting is scheduled for October 4, 2011 at 8:30 A.M.