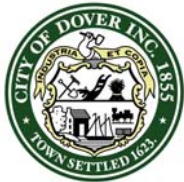


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 3, 2011**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The November meeting was called to order at 4:05pm by Chairperson Carol Boc. Attending were Michael Egan, Susan Story Galt, Ann Schultz, Library Director Cathleen Beaudoin, and Reference Librarian Denise LaFrance.
2. **MINUTES ---SEPTEMBER 1, 2011 (OCTOBER MEETING WAS CANCELLED)** Minutes of the September meeting were approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
3. **REPORT OF THE LIBRARY DIRECTOR (SEPTEMBER & OCTOBER)** The Reports of the Library Director for September & October were approved on a motion made by Ann Schultz and seconded by Michael Egan.
4. **CORRESPONDENCE:** New Hampshire Trustee manuals were distributed by the Library Director.
5. **OLD BUSINESS**
 - A. Building issues—The men’s restroom, and mezzanine area of the library were tagged with painted graffiti. Police are involved, and have a suspect. The water heater in the sprinkler room developed a leak, and was replaced. The Director reported that she will be setting up a meeting with the Community Services Director about the skylights in the addition of the library. Teen Center kids have been causing some problems in the library—running, being loud, and gathering on the computers. The Library Director will try to meet with the Teen Center Director to work on a solution. Ann Schultz suggested inviting the kids to the meeting to aid in the solution.
 - B. Timberland Servapalooza—Rain did not stop Timberland volunteers from planting numerous shrubs and bushes on the library front lawn, painting the bathrooms and hallway, power washing the walkways, and bringing in a new picnic table.
 - C. Library Board of Trustees appointee—There are 4 applicants for the Library Board of Trustees position. The Appointment Committee has not met to decide on a selection.
6. **NEW BUSINESS**
 - A. Annual Booksale—The booksale is on target with last year’s sale in terms of money raised and the amount of materials available.
 - B. Friends of the Library annual contributions FY’11—Jim Rock, Friends of the Library Treasurer, provided a detailed report of revenue and expenditures. The Friends spent \$15, 515.22 on the library this year, and the Library Director thanked them for all of their hard work and contributions.
 - C. Kindle eBooks available for download—Kindle users can now download ebooks from Overdrive.



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- D. NHSL Interlibrary Loan (ILL) Van Service—A Manchester representative in the NH State Legislature is requesting that Federal Funds used to pay for 4 ILL vans be reallocated to pay for other unspecified services. Dover Library is visited by the van 3 times per week. We lend 2,000 items per year and borrow 1,500. There has been discussion of using mail service for ILL but that would cost \$3.25 per item as opposed to the \$.44 per item cost presently being spent through van service. Users of the ILL service are urged to contact their representative to oppose this measure or to sign a petition sponsored by the NHLTA.

7. UPCOMING PROGRAMS

Sat. Nov. 5: Paws for Reading 10:30am
Wed. Nov. 9: Friends of the Library meeting, 1pm
Fri. Nov. 11: Library closed for Veterans Day holiday
Booksale runs through Saturday, November 12
Mon. Nov. 14: Booksale leftovers free!
Tue. Nov. 15: Friends program: Meredith Lineweber: China Journal, 7pm
Nov. 12, 19, 26: Sat. matinees 2pm (Cars 2; Winnie the Pooh; Spy Kids)
Thu. & Fri. Nov. 24-25: Library closed for Thanksgiving holiday
Art exhibit: paintings and assemblages by Lindsay Bezich

8. ITEMS OF CONCERN--The efforts of the staff were recognized in the Director's absence.
9. ADJOURNMENT --The meeting was adjourned at 4:47 on a motion made by Michael Egan and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, DECEMBER 1, 2011 @ 4:00PM