



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: Special Meeting  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, December 7, 2011**  
Meeting Time: **7:00 pm**

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PUBLIC HEARINGS
  - A. **RESOLUTION: ADOPTION OF FY2013-2018 CAPITAL IMPROVEMENTS PROGRAM (TO BE VOTED ON DECEMBER 14, 2011)**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  - B. **RESOLUTION: APPROPRIATION FOR FY2013 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING (TO BE VOTED ON DECEMBER 14, 2011)**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  - C. **RESOLUTION: APPROPRIATION FOR FY2013 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS (TO BE VOTED ON DECEMBER 14, 2011)**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
6. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.*
7. UNFINISHED BUSINESS – None
8. NEW BUSINESS – None
9. ADJOURNMENT



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 5.A.**

Resolution Number: **R – 2011.11.09 – 157**

Resolution Re: Adoption of FY2013-2018 Capital Improvements Program

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2013-2018 reflected in the attached document is hereby adopted.

**NOTE: This resolution requires a duly advertised public hearing.**

### AUTHORIZATION

Document Created by: Finance  
Document Posted on: December 1, 2011

2011.11.09\_adoption\_of\_fy2013\_2018\_cip\_resolution  
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**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 5.A.

Resolution Number: **R – 2011.11.09 – 157**

Resolution Re: Adoption of FY2013-2018 Capital Improvements Program

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved as to Legal Form: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

First Reading Date: 11/09/2011	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Karen Weston, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Dennis Ciotti, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 5.A.**

Resolution Number: **R – 2011.11.09 – 157**

Resolution Re: Adoption of FY2013-2018 Capital Improvements Program

### **RESOLUTION BACKGROUND MATERIAL:**

This resolution establishes the attached FY2013 through FY2018 Capital Improvements Program. This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure over the course of the next six years and does NOT authorize funding for projects. The FY2013 – FY2018 CIP projects and their anticipated schedule for funding are reflected in the attached document.

**Capital Improvements Program - FY2013-2018**

PROPOSED

**All Projects**

BOLD = New Project  
 UNDERLINED = Change in Schedule

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method
	2013	2014	2015	2016	2017	2018		
<b>GENERAL GOVERNMENT</b>								
Capital Reserve - Infrastructure & Equip	575,000	575,000	575,000	575,000	575,000	575,000	3,450,000	OB
<b>City Hall Finance HVAC Repair</b>	80,000						80,000	OB
Cemetery Improvements	25,000			550,000			575,000	RF/DF
Cemetery Chapel Restoration					150,000		150,000	OB
City Hall Elevator Atrium					50,000		50,000	RF
City Hall Tower Maintenance					100,000		100,000	OB
<b>TOTAL GENERAL GOVT.</b>	<b>680,000</b>	<b>575,000</b>	<b>575,000</b>	<b>1,125,000</b>	<b>875,000</b>	<b>575,000</b>	<b>4,405,000</b>	
<b>POLICE</b>								
Police Vehicle Replacement	126,000	126,000	126,000	126,000	126,000	126,000	756,000	RF
Dispatch Radio Replacement	115,000						115,000	OB
Police Facility - Design & Construction		11,600,000					11,600,000	DF
<b>TOTAL POLICE</b>	<b>241,000</b>	<b>11,726,000</b>	<b>126,000</b>	<b>126,000</b>	<b>126,000</b>	<b>126,000</b>	<b>12,471,000</b>	
<b>FIRE &amp; RESCUE</b>								
Hydraulic Extrication Equipment Replacement	35,000						35,000	RF
South End Station Generator Replacement	52,000						52,000	RF
Fire Pumper Replacement		468,000				468,000	936,000	RF
Breathing Apparatus Replacement			259,584				259,584	RF
Bunker Gear Replacement			135,200				135,200	RF
Cardiac Monitor & Defibrillators Replacement				84,228			84,228	RF
South End Station Ramp Replacement				46,232			46,232	RF
Staff Vehicle Replacement				42,000			42,000	RF
Ambulance Replacement					176,603		176,603	RF
Central & South End Station Roof Replacements					60,000		60,000	RF
Command Vehicle Replacement					50,000		50,000	RF
<b>Central Station Improvements</b>						80,000	80,000	RF
<b>TOTAL FIRE &amp; RESCUE</b>	<b>87,000</b>	<b>468,000</b>	<b>394,784</b>	<b>172,460</b>	<b>286,603</b>	<b>548,000</b>	<b>1,956,847</b>	
<b>COMMUNITY SERVICES - PUBLIC WORKS</b>								
PW Heavy Equipment	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000	RF
General Streets & Sidewalk Improvements	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
TIP - FasTrans - Dover Public Transit	100,000	100,000	140,000	145,000	145,000	145,000	775,000	RF
Drainage - Old Colony Road	75,000						75,000	OB
<u>Street Impr &amp; Sidewalk - Mast Rd/Spruce Ln</u>	200,000	350,000	300,000				850,000	DF
<b>Street Reconstruction - Applevale Area</b>	300,000						300,000	DF
<u>Street Reconstruction - Nelson Street</u>	50,000			425,000			475,000	DF
<u>Street Reconstruction - Silver Street</u>	400,000		3,000,000				3,400,000	DF
Street Reconstruction - Tolend Road	2,500,000	2,500,000					5,000,000	DF
<u>Traffic Calming Devices - Belknap, Cushing</u>	10,000	75,000					85,000	OB
<b>Traffic Signal Upgrades</b>	187,000			160,000			347,000	OB
<u>Downtown Traffic Efficiency Improvements</u>		50,000	75,000	75,000		750,000	950,000	DF
Street Reconstruction - Lisa Beth Drive & Circle		675,000					675,000	DF
Street Reconstruction - Union Street		30,000		225,000			255,000	DF
<u>Street Reconstruction - Atlantic Avenue</u>			1,800,000				1,800,000	DF
Bridge Replacement - Route 108				200,000			200,000	OB
<u>Street Reconstruction - Richardson Drive</u>				500,000			500,000	DF
<u>Street Reconstruction - Tanglewood Drive</u>				50,000	335,000		385,000	DF
<u>Street Reconstruction - Oak/Ham/Ela Area</u>				500,000			500,000	DF
Street Reconstruction - Broadway				300,000			300,000	DF
Street Reconstruction - Floral Avenue				50,000			50,000	DF
<u>Street Resonstruction - Roberts Road</u>				65,000		500,000	565,000	DF
TIP - Replace Oak Street Railroad Bridge				350,960	2,433,305		2,784,265	RF/GR
Central Ave Corridor Long Hill Signalization					115,000		115,000	DF
EMS Computer Software Upgrade					25,000		25,000	OB
<b>Street Extension - Washington Street</b>					150,000		150,000	DF
<u>Street Recon - Piscataqua/Rabbit Road</u>					200,000		200,000	DF
<b>Street Reconstruction - Watson Road</b>					1,500,000		1,500,000	DF
<u>Bridge Replacement - County Farm</u>						250,000	250,000	DF
<b>Sidewalk - Upper Whittier Street</b>						75,000	75,000	OB
<b>Street Realignment - Court/Central/Silver</b>						150,000	150,000	OB
<b>Street Reconstruction - Keating/Birchwood</b>						100,000	100,000	OB
<b>TOTAL COMM SERV - PW</b>	<b>6,072,000</b>	<b>6,030,000</b>	<b>7,565,000</b>	<b>5,295,960</b>	<b>7,153,305</b>	<b>4,220,000</b>	<b>36,336,265</b>	
<b>CULTURE &amp; RECREATION</b>								
Capital Reserve - Park/Playground Improvements	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
<b>McConnell Center Stained Glass Replacement</b>	60,000						60,000	OB
Park Improvements - Henry Law Park	125,000						125,000	RF
<b>McConnell Center Remaining Fitout</b>		70,000	132,000				202,000	GR

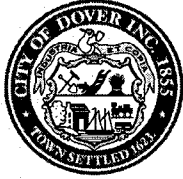
**Capital Improvements Program - FY2013-2018**

PROPOSED

**All Projects**

BOLD = New Project  
 UNDERLINED = Change in Schedule

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method
	2013	2014	2015	2016	2017	2018		
<b>Park Infrastructure Replace - Maintenance</b>		100,000					100,000	RF
Park Improvements - Amanda Howard			130,000				130,000	RF
<u>Indoor Pool Roof Replacement</u>				110,000			110,000	RF
<u>Park Improvements - Maglaras Park</u>				327,000	352,000	321,000	1,000,000	DF
<u>Indoor Pool Lighting</u>					150,000		150,000	RF
Arena Locker Room & Foster Rink Improvements					185,000		185,000	OB
<u>Dunaway Field Turf Replacement (split City/School)</u>						500,000	500,000	DF
<b>Park Improvements - Riverwalk</b>						112,500	112,500	RF
<b>TOTAL CULTURE &amp; RECREATION</b>	297,500	282,500	374,500	549,500	799,500	1,046,000	3,349,500	
<b>PUBLIC LIBRARY</b>								
Books and Collections	131,707	134,758	137,901	141,138	144,472	148,806	838,782	OB
Library Automation System/Check Out (split City/School)		40,000					40,000	OB
Air Conditioning System					118,500		118,500	OB
<b>TOTAL PUBLIC LIBRARY</b>	131,707	174,758	137,901	141,138	262,972	148,806	997,282	
<b>TOTAL CITY DEPARTMENTS</b>	7,509,207	19,256,258	9,173,185	7,410,058	9,503,380	6,663,806	59,515,894	
<b>EDUCATION</b>								
<b>Auditorium Renovations</b>	1,900,000						1,900,000	DF
<b>Horne Street School Upper Parking Lot</b>	125,000						125,000	OB
<b>Media Center Equipment</b>	80,000						80,000	RF
Garrison Elementary School Improvements		3,300,000	3,600,000				6,900,000	DF
Library Automation System (split City/School)		16,000					16,000	OB
<u>High School &amp; Dunaway Field Improvements</u>				4,000,000	8,000,000	8,500,000	20,500,000	DF
<b>Regional Career Tech Improvements</b>				8,000,000	4,000,000		12,000,000	DF
<b>TOTAL EDUCATION</b>	2,105,000	3,316,000	3,600,000	12,000,000	12,000,000	8,500,000	41,521,000	
<b>TOTAL GENERAL FUND</b>	9,614,207	22,572,258	12,773,185	19,410,058	21,503,380	15,163,806	101,036,894	
<b>SPECIAL REVENUE FUNDS</b>								
Downtown Parking Facility			10,000,000				10,000,000	DF
Parking Deck - School St.			300,000		2,100,000		2,400,000	DF
<b>TOTAL SPECIAL REVENUE FUNDS</b>	0	0	10,300,000	0	2,100,000	0	12,400,000	
<b>COMMUNITY SERVICES - WATER FUND</b>								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Meter Replacement	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<b>Water Main - Sixth Street Loop</b>	500,000						500,000	DF
Water Main Replacement - Nelson St	50,000		200,000				250,000	DF
<u>Water Main Replacement - Silver Street</u>	150,000		850,000				1,000,000	DF
<b>Water System Facilities Upgrade</b>	200,000		1,500,000				1,700,000	DF
<b>Water Main - Willand Pond</b>		300,000		1,200,000			1,500,000	DF
Water Main Replacement - Oak/Ham/Ela Area				125,000			125,000	DF
Water Main Replacement - Main St/Washington St					100,000		100,000	DF
<b>Water Main Replacement - Keating/Birchwood</b>						50,000	50,000	RF
<b>TOTAL WATER FUND</b>	1,750,000	1,150,000	3,400,000	2,175,000	950,000	900,000	10,325,000	
<b>COMMUNITY SERVICES - SEWER FUND</b>								
Transfer to Capital Reserve	440,000	460,000	480,000	500,000	500,000	500,000	2,880,000	OB
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
WWTP - Facility Upgrade	3,000,000	3,000,000	3,000,000	3,000,000			12,000,000	DF
Sewer Main - Nelson Street	50,000		150,000				200,000	RF
Leighton Way Pump Station Replacement		30,000		325,000			355,000	DF
Sewer Main - Henry Law Avenue		200,000					200,000	RF
<u>Force Main Charles St. Pump Station</u>			75,000				75,000	RF
General Sewer Replacements			500,000				500,000	RF
Pump Station Upgrade - Varney Brook				100,000			100,000	RF
<u>Sewer Main - Oak/Ham/Ela Area</u>				75,000			75,000	RF
Sewer Main - Floral Avenue				75,000			75,000	DF
<b>Sewer Main Replacement - Keating/Birchwood</b>						50,000	50,000	RF
<b>TOTAL SEWER FUND</b>	3,865,000	4,065,000	4,580,000	4,450,000	875,000	925,000	18,760,000	
<b>TOTAL OTHER FUNDS</b>	5,615,000	5,215,000	7,980,000	6,625,000	1,825,000	1,825,000	29,085,000	
<b>TOTAL ALL PROJECTS</b>	15,229,207	27,787,258	31,053,185	26,035,058	25,428,380	16,988,806	142,521,894	



**CITY OF DOVER**

# CERTIFICATE OF ADOPTION

**Agenda Item#: 3A**

Adopting: FY2013 – FY2018 Capital Improvements Program

- WHEREAS: The Dover Planning Board has the duty under the provisions of RSA 674: 1 to prepare and amend a Master Plan to guide the development of the community; and
- WHEREAS: The Dover Planning Board voted on November 13, 2007 to adopt the Land Use Chapter; and
- WHEREAS: The Dover Planning Board may under the provisions of RSA 674: 1 II recommend programs for the development of the municipality, programs for the erection of public structures, and programs for municipal improvements, each of which shall include recommendations for its financing; and
- WHEREAS: The Dover Planning Board, having adopted a Master Plan, is authorized under RSA 674:5 and City Ordinances to prepare and recommend a recommended program of municipal capital improvement projects projected over a period of at least 6 years; and
- WHEREAS: The Dover City Manager submitted to the Planning Board and City Council, on October 19, 2011, a proposed six (6) year Capital Improvements Program containing equipment and infrastructure improvements; and
- WHEREAS: The Dover Planning Board held a public hearing on October 25, 2011 on the proposed plan; and
- WHEREAS: On November 8, 2011, the Dover Planning Board amended the Program to reduce FY2013 Water Exploration monies to \$50,000 and add \$50,000 for design of a waterline replacement on Court Street in FY2013, in the Water fund.

NOW, THEREFORE, BE IT RESOLVED BY DOVER PLANNING BOARD THAT:

- 1) The document entitled "Capital Improvement Program, FY 2013 - FY 2018," as amended, be and hereby is adopted as the Board's recommended program of municipal capital improvement projects for the City of Dover, New Hampshire,
- 2) Once approved by the City Council, the Planning Department is authorized to forward a certified copy of the adopted Program to the Office of Energy and Planning, as required by RSA 675:9.

## AUTHORIZATION

Approved as to Legal Form:

Allan B. Krans, Sr.  
City Attorney

Maria Gasses  
Planning Board Chair

Date of Adoption:

Nov 8 2011

Members in Favor:

UA

Members Opposed:

0



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 5.B.

Resolution Number: **R – 2011.11.09 – 158**  
Resolution Re: **Appropriation For FY2013 Capital Improvements Program and Authorization for Bonding**

WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The following capital projects are appropriated with estimated useful lives in excess of the length indicated:

Item #	Description	Proposed Appropriations	Life/Yrs	Department	Fund
1	Street Impr & Sidewalk - Mast Rd/Spruce Ln	200,000	20	Comm Serv - PW	General
2	Street Reconstruction - Applevale Area	300,000	20	Comm Serv - PW	General
3	Street Reconstruction - Nelson Street	50,000	20	Comm Serv - PW	General
4	Street Reconstruction - Silver Street	400,000	20	Comm Serv - PW	General
5	Street Reconstruction - Tolend Road	2,500,000	20	Comm Serv - PW	General
6	High School Auditorium Renovations	1,900,000	20	Education	General
7	Water Main - Sixth Street Loop	500,000	15	CS - Water	Water
8	Water Main Replacement - Nelson Street	50,000	15	CS - Water	Water
9	Water Main Replacement - Silver Street	150,000	15	CS - Water	Water
10	Water Systems Facilities Upgrade	200,000	20	CS - Water	Water
11	WWTP - Facility Upgrade	3,000,000	20	CS - Sewer	Sewer
	Total	<u>\$9,250,000</u>			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

**NOTE:** This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing. This resolution is to be referred to public hearing on December 7, 2011. This resolution is to be scheduled for vote on December 14, 2011.

## AUTHORIZATION



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.B.

Resolution Number: **R – 2011.11.09 – 158**  
Resolution Re: **Appropriation For FY2013 Capital Improvements Program and Authorization for Bonding**

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved as to Legal Form: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

First Reading Date: 11/09/2011	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Karen Weston, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Dennis Ciotti, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.B.

Resolution Number: **R – 2011.11.09 – 158**  
 Resolution Re: **Appropriation For FY2013 Capital Improvements Program and Authorization for Bonding**

**RESOLUTION BACKGROUND MATERIAL:**

This resolution makes appropriations for the projects of the FY2013 Capital Improvements Program financed by debt and authorizes the sale of bonds.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

**Debt Authorization versus Debt Retirement**

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

Description	General					Total
	City	School	Fund	Water	Net Sewer	
FY2013 Authorization	3,450,000	1,900,000	5,350,000	900,000	3,000,000	9,250,000
FY2013 Retirement	3,863,155	2,437,245	6,300,400	925,000	872,500	8,339,390
Net Change	(413,155)	(537,245)	(950,400)	(25,000)	2,127,500	910,610

**Legal Debt Limits**

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2011 and this authorization, against the legal debt limits.

Description	City	School	Water	DBIDA-IP	DBIDA-IB	Exempt	Total
Debt Outstanding	36,998,240	28,640,814	10,334,000	100,000	1,694,773	15,960,771	93,728,598
Authorized - Unissued	6,800,000	56	4,000,000	0	0	6,929,157	17,729,213
Total Issued & Unissued	43,798,240	28,640,870	14,334,000	100,000	1,694,773	22,889,928	111,457,811
This Authorization	3,450,000	1,900,000	900,000	0	0	3,000,000	9,250,000
Grand Total	47,248,240	30,540,870	15,234,000	100,000	1,694,773	25,889,928	120,707,811
Legal Debt Limit	83,225,334	194,192,446	277,417,780	4,000,000	NA	NA	
Unused Capacity	35,977,094	163,651,576	262,183,780	3,900,000			
Percent Unused	43.2%	84.3%	94.5%	97.5%			

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.  
 DBIDA limits are set by special legislation.  
 IP = Industrial Park projects  
 IB = Industrial Building projects  
 Exempt includes Sewer, Special Revenue Funds and Tolend Road Landfill debt.



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.B.

Resolution Number: **R – 2011.11.09 – 158**  
 Resolution Re: **Appropriation For FY2013 Capital Improvements Program and Authorization for Bonding**

### Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to this FY13 authorization. The top table reflects the impact of the new CIP projects only; the second set reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

#### **CIP Only**

##### **Net Change in Property Tax Rates**

	<b>2013</b>	<b>2014</b>	<b>2015</b>
City	0.13	0.12	0.12
School	0.07	0.07	0.07
Total Change	0.20	0.19	0.19
Est Tax Rate	<u>25.32</u>	<u>25.51</u>	<u>25.70</u>
% Change City	1.36%	1.24%	1.24%
% Change School	0.68%	0.68%	0.68%
% Change Total	0.80%	0.75%	0.75%

#### **Including Prior Year Authorizations**

##### **Net Change in Property Tax Rates**

	<b>2013</b>	<b>2014</b>	<b>2015</b>
City	0.24	0.05	0.01
School	0.02	0.03	0.03
Total Change	0.26	0.08	0.04
Est Tax Rate	<u>25.38</u>	<u>25.46</u>	<u>25.50</u>
% Change City	2.52%	0.51%	0.10%
% Change School	0.19%	0.29%	0.29%
% Change Total	1.04%	0.32%	0.16%

Rate per \$1,000 of Assessed Value

#### **CIP Only**

##### **Net Change in Utility Rates**

	<b>2013</b>	<b>2014</b>	<b>2015</b>
Water	0.10	0.09	0.09
Sewer	0.32	0.30	0.29
Total Change	0.42	0.39	0.38
Est Utility Rate	<u>9.82</u>	<u>10.21</u>	<u>10.59</u>
% Change Water	2.52%	2.21%	2.22%
% Change Sewer	5.89%	5.22%	5.06%
% Change Total	4.47%	3.97%	3.88%

#### **Including Prior Year Authorizations**

##### **Net Change in Utility Rates**

	<b>2013</b>	<b>2014</b>	<b>2015</b>
Water	0.24	0.24	0.02
Sewer	0.55	0.25	0.21
Total Change	0.79	0.49	0.23
Est Utility Rate	<u>10.19</u>	<u>10.68</u>	<u>10.91</u>
% Change Water	6.05%	5.70%	0.48%
% Change Sewer	10.13%	4.18%	3.70%
% Change Total	8.40%	4.81%	2.33%

Rate per 100 Cubic Feet of Water Consumption



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.B.

Resolution Number: **R – 2011.11.09 – 158**

Resolution Re: **Appropriation For FY2013 Capital Improvements Program and Authorization for Bonding**

The table below reflects the net change from year to year, and the total change after 3 years, for an average single family home for taxes and user fees, based on the FY12 assessed value at \$249,800 with 75 HCF of average water usage.

### Impact to Average Single Family Home

<b>Description</b>	<b>Yr1</b>	<b>Yr2</b>	<b>Yr3</b>	<b>Change After 3 Years</b>
<b>CIP Only</b>				
Property Tax	50	47	47	145
Water Fees	8	7	7	21
Sewer Fees	24	23	22	68
<b>Total Avg SFH Impact</b>	<b>81</b>	<b>77</b>	<b>76</b>	<b>234</b>
<b>Including PY Authorizations</b>				
Property Tax	65	20	10	95
Water Fees	18	18	2	38
Sewer Fees	41	19	16	76
<b>Total Avg SFH Impact</b>	<b>124</b>	<b>57</b>	<b>27</b>	<b>208</b>



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.C.

Resolution Number: **R – 2011.11.09 – 159**  
Resolution Re: **Appropriation For FY2013 Capital Improvements Program – Non-Debt Financed Projects**

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Reserve Trust Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:

The following capital outlays are appropriated as part of the FY13 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	Police Vehicle Replacement	\$126,000	General Fund Capital Reserve	Trust
2	Hydraulic Extrication Equipment Replacement	35,000	General Fund Capital Reserve	Trust
3	South End Station Generator Replacement	52,000	General Fund Capital Reserve	Trust
4	Public Works Heavy Equipment	200,000	General Fund Capital Reserve	Trust
5	Cemetery Improvements	25,000	Cemetery Maintenance Reserve	Trust
6	TIP - FasTrans - Dover Public Transit	100,000	Transportation Reserve	Trust
7	Park Improvements - Henry Law Park	112,500	Park Improvements Reserve	Trust
8	Park Improvements - Henry Law Park	12,500	Recreation Facilities Reserve	Trust
9	Media Center Equipment	80,000	School Facilities Reserve	Trust
10	Water Exploration	100,000	Water Fund Capital Reserve	Trust
11	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
12	Inflow/Infiltration Mitigation	300,000	Sewer Fund Capital Reserve	Trust
13	Sewer Main - Nelson Street	50,000	Sewer Fund Capital Reserve	Trust
	Total	<u>\$1,293,000</u>		

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved as to Legal Form: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk

**Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter. This resolution is to be referred to public hearing on December 7, 2011. This resolution is to be scheduled for vote on December 14, 2011.**



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.C.

Resolution Number: **R – 2011.11.09 – 159**  
Resolution Re: **Appropriation For FY2013 Capital Improvements Program – Non-Debt Financed Projects**

### DOCUMENT HISTORY:

First Reading Date: 11/09/2011	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Karen Weston, At Large		
Councilor Robert Carrier, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Jan Nedelka, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Gina Cruikshank, Ward 6		
Councilor Dennis Ciotti, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 5.C.

Resolution Number: **R – 2011.11.09 – 159**  
Resolution Re: **Appropriation For FY2013 Capital Improvements Program – Non-Debt Financed Projects**

### RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates reserve trust funds and special revenue funds to finance a portion of the FY13 Capital Improvements Program. In addition, it authorizes the transfer of Reserve Trust Fund moneys.

The following table reflects the amount to be appropriated from the various funds and their projected balances as of 6/30/2012:

Description	Proposed Appropriation	Balance 6/30/2012
<b>Trust Reserve Funds CIP</b>		
General Fund Capital Reserve *	413,000	160,672
Cemetery Maintenance Reserve	25,000	57,336
Transportation Improvements	100,000	409,539
Parks Improvements Reserve **	112,500	282
Recreation Facilities Reserve	12,500	37,577
School Facility Capital Reserve	80,000	633,020
Water Capital Reserve	200,000	2,469,644
Sewer Capital Reserve	350,000	628,433
Totals	<u>\$1,293,000</u>	

\* The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$575,000 into the reserve is proposed in the CIP FY 2013-2018 to be budgeted during FY2013.

\*\* The Parks Improvements Capital Reserve will have sufficient funds for the appropriation as a transfer from the Recreation Field Construction (Sand & Gravel) Fund of \$112,500 into the reserve is proposed in the CIP FY 2013-2018 to be budgeted during FY2013.