



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, December 1, 2011**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The November meeting was called to order at 4:02pm by Chairperson Carol Boc. Attending were Susan Story Galt, Ann Schultz, Library Director Cathleen Beaudoin, and Reference Librarian Denise LaFrance.
2. **MINUTES ---NOVEMBER 3, 2011--** Minutes of the November meeting were approved on a motion made by Ann Schultz and seconded by Susan Story Galt.
3. **REPORT OF THE LIBRARY DIRECTOR (NOVEMBER)--**The Report of the Library Director for November was approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
4. **CORRESPONDENCE—**The New Hampshire Library Trustee Association surveys were distributed.
5. **OLD BUSINESS**
 - A. Building issues—Painting was done to bathrooms and picnic table to cover the graffiti in the “tagging” incident.
 - B. Annual Booksale—The Friends of the Library booksale made \$500 more than last year’s sale.
 - C. Kindle eBooks available for download—There has been a considerable jump in Overdrive users due to the new compatibility with Kindles.
 - D. NHSL Interlibrary Loan Van Service—No further news on the van service.
 - E. Library Board of Trustees appointee—No further news.
6. **NEW BUSINESS**
 - A. Richard W. Lord Revocable Trust bequest—The Library will receive 20% of the estate, \$10,000 a year until it is exhausted. Further details will be coming from the City Attorney and Finance Director.
 - B. Early Literacy Station (donated by Friends)—The Early Literacy Station is a very kid friendly computer with over 50 software programs included. The Station has received high reviews from other libraries.
 - C. Festival of Trees & City Lights Ornament—The Festival of Trees will take place Friday, Dec. 2 from 6 to 8pm. This year the Library tree has a Mother Goose theme. The City Lights Ornament features the Dover Public Library, and is for sale at the Chamber of Commerce, Nicole’s Hallmark, and the Dover Public Library.
 - D. Personnel changes—Marilyn Gray is our new Morning Page and started on Dec. 1. Sara Smith, one of our afternoon pages, will be back from a semester away on Dec. 12. Joanne Riggio is still out on medical leave.
 - E. Council Facilities Tour Dec. 10—The new City Council will taking a tour of Dover facilities, including the Library, on Dec. 10.



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7. UPCOMING PROGRAMS

- Dec 1: Library holiday decorating
- Dec. 2: Festival of Trees @ City Hall ("Christmas with Mother Goose")
- Dec. 3 & 10: Sat. matinees 2pm (Smurfs; Mr. Popper's Penguins)
- Dec. 10: Council Facilities Tour (library ca. 10am)
- Dec. 15: Library Holiday Party (after closing, 5:30pm)
- Dec. 24 & 31: (Saturdays) open 9-1
- Dec. 25 & 26: closed for Christmas holiday

8. ITEMS OF CONCERN—none.

9. **ADJOURNMENT--** The meeting was adjourned at 4:36 on a motion made by Ann Schultz and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, JANUARY 5, 2012 @ 4:00PM