



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Session #10
Meeting Location:	McConnell Center Media Center
Meeting Date:	Monday, November 28, 2011
Meeting Time:	6:30 P.M.

A. ROLL CALL: Present were Beth Setear, Carolyn Mebert, Audra Lurvey, Doris Grady, Kenneth Appel, and Robert McCrory. Matt Mayberry arrived at 6:55 pm.

Also present were; Superintendent Jean Briggs Badger; Pupil Personnel Services Director Sandie Crosson; Business Administrator Michael Limanni, Provider representatives Katie and Garrett Scholes. School Board member-elect Paul Butler.

B. PLEDGE OF ALLEGIANCE: Dr. Appel led the Board in the Pledge of Allegiance.

C. CITIZEN'S FORUM (LIMITED TO AGENDA ITEMS ONLY): No one addressed the Board.

D. NEW BUSINESS:

1. Provider Contract: Superintendent Jean Briggs Badger discussed the amended Provider Bus contract. She read the changes in the contract which included:

- Monitors placed on all preschool buses for 2011-2012 school year (at vendor's cost).
- Expand monitors to all buses in the 2012-2013 school year through duration of agreement (at cost not to exceed \$15.50 per hour/monitor).
- Two digital recording cameras on each bus.
- Vendor shall randomly screen all bus film on a monthly basis.
- District may monitor bus film on demand.
- Mandatory reporting of all parental complaints to District.
- District has in-house capability to independently track buses in real time by GPS.
- Weekly communications with business manager on issues relating to the quality of service delivered.
- Quarterly "big picture" meetings with vendor to discuss performance.
- Route books containing all vital student information.
- Student check-in and check-out procedure.
- District may request the replacement of any bus driver.
- "Three strikes" and contract may be terminated for minor infractions.
- District may terminate agreement for any material breach of agreement including, but not limited to, inappropriate driver-student interactions.
- Mandatory reporting of all delayed drop offs or pick ups.
- Mandatory reporting of all student discipline issues.
- Electronic devices which alerts driver if student is on the bus but out of sight.
- Mandatory bus driver and monitor training.
- Enhanced documentation/reporting requirements for Medicaid Billing or other reimbursement
- District has the express right to use idle buses to deliver students to related service providers.



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Ms. Briggs Badger stated that she is confident that this contract is in the school district's best interest. She thanked the Provider for helping with the process.

Doris Grady moved, Beth Setear seconded to insert, "after discussion with the School Board", into section 1-5, after the word "right". An oral **VOTE FAILED 2/4** (Mebert, Appel, Setear, Lurvey opposed).

This motion was discussed and general thought was that this was a minor issue and it hasn't been included in the past. Mrs. Grady stated that she was trying to protect the district with this wording.

Doris Grady moved, Beth Setear seconded to insert, "and authorized by the School Board", into section 1-7, after the word "amended". An oral **VOTE FAILED 2/4** (Mebert, Appel, Setear, Lurvey opposed).

Dr. Appel stated that in Section 1-1, the contract specifically states that the contract is between the Provider Enterprises and the Dover School District, which includes the School Board.

Dr. Mebert asked if the Board usually is involved at that level in contracts similar to this one. Mr. Limanni responded that the Board is involved typically only when funding is involved.

Mrs. Grady commented that she had other similar changes to make, but would not be doing so since they would most likely have a similar vote.

Mrs. Grady pointed out that there would be an additional cost to this contract since monitors will be used. There will be a cap of \$200 per day for the cost of monitors.

Ms. Crosson stated that monitors are usually added when they are required by an IEP. They would be needed for the safety of all students.

Doris Grady moved, Robert McCrory seconded to insert, "who will forward to the Superintendent" into section 5-7 at the end of the paragraph. An oral **VOTE PASSED 6/0**.

Mrs. Grady noted that she is trying to protect the Provider Bus also. She has done business with them for a long time and doesn't want problems later. She added that any major problems found by a parent should be issued in writing. If she votes against this contract, it will be because of lack of protection.

Mrs. Grady stated that she would like to add a section that states that, "any major complaint against the contractor and Dover School District shall be presented in writing to the Dover School District and contractor."

Dr. Mebert stated that she doesn't think that the district can regulate parental complaints. The contract is between the contractor and the District.



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Ms. Crosson added that she will share her communication logs with the Business Administrator who will discuss with the Provider.

Mrs. Grady stated that this wouldn't be sufficient. Dr. Mebert suggested making an incident form. She asked Ms. Crosson how many complaints we typically receive. Ms. Crosson stated that there are not many and most are about the length of the ride.

Mr. Limanni asked if this should be a policy rather than something within the contract. Dr. Mebert asked that this be researched.

Robert McCrory moved, Matt Mayberry seconded to that all parental complaints shall be routed to the Dover School District where an incident report shall be completed. An oral **VOTE FAILED 2/5** (Mayberry, Mebert, Lurvey, Setear, Appel opposed).

In discussion, Dr. Mebert stated that she would not support this motion because the district can't hold the Provider accountable for one of the district employee's behaviors.

Mr. Limanni added again that this should be a policy and not part of the contract.

Ms. Briggs Badger commented that it might be a bit much to include that every infraction be submitted in writing by a parent.

Ms. Crosson added that this is not part of the First Student contract and these incidences are more likely to happen on these busses.

Mr. Limanni stated that sometimes language is omitted to protect the district. It is left out for a reason.

Mr. Mayberry also stated that if we started adding certain language, many other questions arise.

Ms. Setear noted that in section 3-13, it is stated that complaints are not going to the Provider. They are routed to the Special Education office. They may not even know what the complaint may be. Garrett Scholes, of the Provider agreed that if they were given all complaints, it would be a conflict of interest.

Ms. Scholes commented that for many of the complaints, the district is not usually contacted. They are minor and deal with the tardiness of a bus. All of the serious issues and formal complaints are given to the district. He also added that they communicate mostly with email so most of the complaints are in writing already.

Mr. Scholes commented that the Dover School District's attorney wrote the contract and he feels that Dover is protected well with it.

Matt Mayberry moved, Audra Lurvey seconded to accept the contract with the changes voted on by the School Board. An oral **VOTE PASSED 5/2** (Grady, McCrory opposed).



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Mr. McCrory commented that he is concerned with a 60 minute bus ride for students. Ms. Crosson responded that the only way to shorten the ride is to add a bus. She has requested another bus in her proposed budget at a cost of \$34,500. High school and middle school students are allowed to be on a bus for 90 minutes and elementary students for 60 minutes. Special Education students from all grades are used on the same 4 busses.

- E. ADJOURNMENT:** Matt Mayberry moved, Audra Lurvey seconded a motion to adjourn the Special Session at 7:40 P.M. An oral **VOTE PASSED 7/0.**

Respectfully submitted,
Beth Setear, Secretary