



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Organizational Meeting  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, January 4, 2012**  
Meeting Time: **7:00 pm**

### MEETING CONTINUED FROM JANUARY 2, 2012

**Present:** Mayor Trefethen, Councilor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

**Also present:** City Manager Joyal, General Legal Council Krans, and City Clerk Lavertu

#### ~~1. OATH OF OFFICE~~

#### ~~2. ELECTION OF DEPUTY MAYOR~~

#### 3. ADOPTION OF 2012-2013 COUNCIL PROCEDURAL RULES

1. Motion by Councilor Weeden to eliminate Pages 16-21; seconded by Councilor Cheney. Discussion centered again on redundancy since it's already in Roberts Rules or whether it should remain so that everyone is aware of these rules since not everyone reads Roberts Rules. Failed 4/5 with Councilors Cheney, Crago, Weeden and Weston in favor.
2. Motion by Councilor Cheney to change Page 9, Section 6 vi to add guidelines established by City Clerk and approved by City Council. No second.
3. Motion by Councilor Cheney to add to Page 12, Section XIV that this shall include submissions by Councilors; seconded by Councilor Weeden. Motion Changed to Submissions from Councilors shall be considered Council Correspondence. Discussion centered on the issue that Councilors are residents as well. However the correspondence is not actually read into the record, just placed on file. Passed 9/0.
4. Motion by Councilor Cheney to add additional posting requirements to Page 13; seconded by Councilor Hooper. It was discussed that this material is lengthy and there is not room at City Hall. However, the documents are available for review. Withdrawn.
5. Motion by Councilor Cheney to change language on Page 14, Section IX ii to read for removal or appointment as appropriate; seconded by Councilor Weeden. Discussion centered on the removal of someone from a Board or Commission for non-ethical reasons and the best way to address this type of scenario. Passed 9/0.
6. Motion by Councilor Weston that the agenda for Appointments Committee, as well as a list of known persons being considered be sent to City Council; seconded by Councilor Cheney. Discussion centered around the need for Councilors to know who is being considered for positions without hindering the Appointments Committee from acting on last minute applications. Passed 9/0.



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7. Motion by Mayor Trefethen that the 11<sup>th</sup> Edition of Roberts Rules be used; seconded by Councilor Cheney. Passed 9/0.
8. Motions were made by Mayor Trefethen to determine temporary replacement of Deputy Mayor if Mayor is away. However, these were withdrawn as current rules appear to address this already.
9. Motion by Mayor Trefethen to change order of roll call vote so that the mayor will always vote last; seconded by Councilor Cheney. Discussion centered on the practice that some cities do this. However, in some cities the mayor only votes if there is a tie. In Dover, the Mayor is considered closer to an At-Large Council position. Failed 1/8 with Mayor Trefethen in favor.
10. Motion by Mayor Trefethen to amend City Attorney to General Legal Counsel throughout the rules; seconded by Councilor Weston. Passed 8/1 with Councilor Cheney opposed.
11. Motion by Councilor Weston to change the adoption of new rules to a simple majority; seconded by Councilor Cheney. Passed 7/2 with Councilors Garrison and Hooper opposed.

Adoption of 2010-2011 rules as amended was unanimously approved and changed to 2012-2013 procedural rules and decorum guidelines adopted January 4, 2012.

#### 4. COMMITTEE APPOINTMENTS

**The Mayor presented a sheet outlining the recommended appointments for the 2012-2013 term.**

**Appointments Committee:** Deputy Mayor Carrier (Chair), Councilor Hooper, Mayor Trefethen  
Vote: 5/4 with Councilors Cheney, Crago, Spuler, and Weeden opposed

**Arts Commission:** Councilor Spuler  
Vote: 9/0.

**Joint Building Committee:** Horne Street School: Deputy Mayor Carrier and Councilor Weston;  
Media Access: Mayor Trefethen  
Vote: 8/0 with Councilor Cheney abstaining.

**McConnell Center Committee:** Councilor Crago  
Vote: 9/0.

**Planning Board:** Mayor Trefethen and Councilor Weeden as alternate



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**Recreation Advisory Board:** Deputy Mayor Carrier  
Vote: 9/0.

**School Board Liaison:** Councilor Hooper  
Vote: 9/0.

**Solid Waste Advisory Commission:** Councilor Garrison  
Vote: 9/0.

**Transportation Advisory Commission:** Councilor Weston  
Vote: 9/0.

**Pool Advisory Committee:** Councilor Weeden  
Vote: 9/0.

**Legislative liaison:** Councilor Garrison  
Vote: 9/0.

Motion by Councilor Weeden to reconsider Appointments Committee vote; seconded by Councilor Crago. Discussion centered on how the recommendations were decided and criteria used. Passed 7/3 with Deputy Mayor Carrier, and Councilors Garrison and Hooper opposed. Motion for a new recommendation of Deputy Mayor Carrier, Council Cheney, and Mayor Trefethen by Councilor Weeden; seconded by Councilor Crago.  
Vote: 8/1 with Councilor Garrison opposed.

### 5. ADJOURN