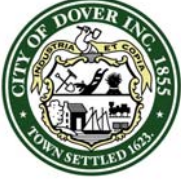


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 5, 2012**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The January meeting was called to order at 4:00pm by Chairperson Carol Boc. Attending were Susan Story Galt, Ann Schultz, Michael Egan, Library Director Cathleen Beaudoin, and Reference Librarian Denise LaFrance.
2. **MINUTES ---DECEMBER 1, 2011** Minutes of the December meeting were approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)** The Report of the Library Director for December was approved on a motion made by Ann Schultz and seconded by Michael Egan.
4. **CORRESPONDENCE--**The New Hampshire Trustees Association Newsletter was received by all in attendance.
5. **OLD BUSINESS**
 - A. Building issues & City Council tour—A meeting was held on Jan. 4 for all contractors wishing to bid on the skylight replacement which is to be completed by May. A new backpack vacuum was purchased, at a cost of \$389. The Library has been experienced heating issues & ballast problems. The City Council Tour last ½ an hour with most councilors in attendance. The tour focused on building and infrastructure problems. Some councilors expressed interest in a one on one meeting to discuss library services.
 - B. NHSL Interlibrary Loan Van Service—See New Hampshire Trustees Association Newsletter for article about the van service.
 - C. Library Board of Trustees appointee—A new Appointments Committee was appointed on Jan. 4 at the City Council meeting. Michael Egan's term ended in December, and he would like to serve another term. The Appointment Committee will vote on his reappointment and also fill the vacancy from May 2011.
 - D. Richard W. Lord Revocable Trust bequest—The City Attorney is working out the details of the Trust. The Library will receive 20% of the bequest at the rate of \$10,000 annually until funds are exhausted. The insurance company has stated the disbursement from the annuity should not begin until 2015 (based on the life expectancy of Richard Lord), but Lord heirs are disputing this claim in court.
 - E. Early Literacy Station (donated by Friends)—The Early Literacy Station has been extremely popular. The unit has over 50 software programs that include games, musical instruments, puzzles, etc. A 30 minute time limit has been instituted due to its popularity. A press release has been sent to Foster's Daily Democrat announcing this new learning tool along with a picture of the Station in use.
6. **NEW BUSINESS**
 - A. Book Clubs registry—The Library would like to create a list of local book clubs and has made a survey available to local book club organizers.



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- B. Eyeglasses donation spot for Lions Club—The Library has a new eyeglasses donation box that is located in the Reference Room.
- C. FY'13 Budget—The budget is due on Jan. 9, 2012. The library is asking for a 2% increase in the book budget (\$1,900). In all other areas we are looking to remain level –funded without any further cuts in services.

7. UPCOMING PROGRAMS

- Jan. 3: Storytime registration for Session III
- Jan. 7: Paws for Reading w/Goldie, Children's Rm., 10:30am
- Jan. 9-14: Children's Craft: Make a "Dancing Snow Pal" all week
- Jan. 11: Friends of the Library meeting, 1pm
- Jan. 16: Martin Luther King Jr. holiday---library closed
- Jan. 17: Friends program: Perceval & the Holy Grail, Diana Durham, 7pm
- Jan. 18: Dover history talk (CCB) at Langdon Place, 10am
- Jan. 7,14,21,28: Sat. matinees 2pm (Kung Fu Panda II; Glee: the Concert; Dolphin Tale; Real Steel)

8. ITEMS OF CONCERN-- none.

- 9. **ADJOURNMENT--** The meeting was adjourned at 4:39 on a motion made by Susan Story Galt and seconded by Ann Schultz.

NEXT MEETING DATE: THURSDAY, FEBRUARY 2, 2012 @ 4:00PM