



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820  
Meeting Date: **Wednesday, January 11, 2012**  
Meeting Time: **7:00pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Crago led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

**Also Present:** City Manager Joyal, General Legal Counsel Krans, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Garrison.

Vote: 9/0.

Councilor Garrison moved to add the Legislative Liaison Report; seconded by Councilor Hooper.

Vote: 9/0.

Deputy Mayor Carrier made a motion to approve the agenda as amended; seconded by Councilor Garrison.

Vote: 9/0.

### 7. PUBLIC HEARINGS

#### A. CHAPTER 166, VEHICLES AND TRAFFIC, SMITH WELL PARKING RESTRICTION SPONSORED BY COUNCILOR WESTON

**Daniel Hughes, 9 Barry Street:** He spoke in favor of this Ordinance.

**James Lang, 8 Barry Street:** He spoke in support for this Ordinance.

Mayor Trefethen, seeing no one else wishing to speak, closed the Public Hearing.



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### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Douglas DeDe, 143 Locust Street:** He spoke about the budget and needs for the Recycling Center, and asked for a study on the overtime that has been spent over the past year. He spoke about the need for a crosswalk on the corner of Nelson Street. He spoke about the Legislative bulletin and urged the Council to look at this regularly, because the City's budget decisions were driven by what was happening in Concord.

**David Montenegro, 55 Union Street:** He warned the new Councilors about the echo responses from the City Manager, Mayor and General Legal Counsel to the Councilor's questions regarding issues they were dealing with.

**Donald Medbery, 3 Covered Bridge Lane:** He spoke about the negative comments regarding the appointment of Councilor Cheney to the Appointments Committee. He spoke about a mysterious document that he will be requesting by RSA 91:A, and said if it does exist he will be bringing it to Secretary of State. He spoke about the erroneous comments from former Councilor Nedelka that he isn't serving on the Save the Bridge Committee.

Mayor Trefethen, seeing no one else wishing to speak, closed The Citizen's Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing, and brought a few items to the Council's and public's attention. He referred the Council to Page 13 and 14, an update on the Energy Efficiency project, and went over the progress of the performance contract, which is doing better than projected. He spoke about the results of the National Citizens Survey and said he will be giving the Council a formal presentation on the scores that Dover received.

Deputy Mayor Carrier started a discussion the new water tower project, and Director of Community Services Steele gave an overview of the project to the Council.

Councilor Weston discussed to status of the waterfront development project, and City Manager Joyal gave an update to the Council. He has also asked Mr. Dickinson to send the Council a letter regarding the status of the waterfront project. He said if he hasn't started work on the project by August 2012 then he'll owe the City \$10,000/month. He explained the allowances in the contract with the Council, and the process to verify that they are met.

Councilor Hooper started a discussion regarding the National Citizens Survey and the need to improve the parks.

Councilor Cheney started another discussion regarding the waterfront project, and the City Manager went into further detail with the Council.

Councilor Cheney asked about the progress of the Jenny Thompson pool bathhouse.

City Manager Joyal said they are actually coming in under budget at the moment.

Councilor Weston started a discussion regarding the overtime at the Recycling Center, and the City Manager explained the issue and union restrictions he is dealing with to the Council.



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Mayor Trefethen asked the City Manager to work on the tax cap calculation and get it to the Council by the end of the month.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weeden.

Vote: 9/0.

### 10. APPROVAL OF MINUTES

- A. December 7, 2011 – Special Meeting
- B. December 7, 2011 – Workshop
- C. December 14, 2011 – Regular Session

Deputy Mayor Carrier moved to approve the Minutes as presented; seconded by Councilor Hooper.

Vote: 9/0.

### 11. MAYOR'S REPORT

Mayor Trefethen said he attended the COAST presentation regarding their revised FastTrans schedule. He attended the DBIDA meeting, which spoke about the proposed parking facilities that they opposed. He hosted a group of Dutch citizens that were here to observe the Presidential Primary. He said he appointed Josh Cote to the Strategic Regional Planning Board.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Crago.

Vote: 9/0.

### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>nd</sup> READING

##### 1. CHAPTER 166, VEHICLES AND TRAFFIC, SMITH WELL PARKING RESTRICTION SPONSORED BY COUNCILOR WESTON

Councilor Weston moved for its adoption; seconded by Councilor Weeden.

Councilor Weston gave an overview of this Ordinance change to the Council.

Roll Call Vote: 9/0.

#### B. ORDINANCES IN THE 3<sup>rd</sup> READING – None

#### C. RESOLUTIONS – None



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### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **RAFFLE – Greater Dover Chamber of Commerce**
2. **RESOLUTION: AWARD OF PURCHASE ORDER TO FISHER AUTOMOTIVE FOR AUTOMOTIVE PARTS AND SUPPLIES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
3. **RESOLUTION: AWARD OF PURCHASE ORDER TO SULLIVAN TIRE COMPANY FOR TIRES AND MISCELLANEOUS RELATED SUPPLIES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
4. **RESOLUTION: CONTINUATION OF AGREEMENT FOR WORK BOOTS/FOOTWEAR. SOLE SOURCE VENDOR REDS SHOE BARN**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. <b>School Board</b>                 | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board           | <b>11. Legislative Liaison</b>              |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |   |

Deputy Mayor Carrier moved to approve the Consent Calendar; seconded by Councilor Crago. Mayor Trefethen asked the Council if they had items they would like pulled for further discussion. Councilor Crago pulled Item #13.A.4.

Councilor Hooper pulled the School Board Report.

Councilor Garrison pulled the Legislative Liaison Report.

Mayor Trefethen asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.4.; seconded by Councilor Garrison. Councilor Crago started a discussion regarding the sole source status, and felt it should be solicited to other vendors.

City Manager Joyal they the actual meaning of the wording is that they were the sole bidder for work books and footwear. He said if the Council doesn't want to waive the bidding process he can do that, while still having authority to buy from Reds Shoe Barn.

Roll Call Vote: 9/0.



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Councilor Hooper gave an overview of the School Board Report to the Council.  
Councilor Garrison moved to accept the School Board Report; seconded by Councilor Weston.  
Vote: 9/0.

Councilor Garrison gave an overview of the Legislative Liaison Report to the Council.  
Councilor Weston started a discussion regarding the dog licensing bill, and City Clerk Lavertu gave an overview of the dog licensing process.  
Mayor Trefethen started a discussion on the bill to exempt taxes on utility poles.  
Councilor Hooper moved to accept the Legislative Liaison Report; seconded by Councilor Crago.  
Vote: 9/0.

### **B. RESOLUTIONS**

**1. B12034 AWARD OF BID FOR BROADCASTING EQUIPMENT FOR COUNCIL CHAMBERS AND SCHOOL**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.  
City Manager Joyal went over the bidding process with the Council.  
Media Access Director Gillis gave an overview of the project to the Council.  
Roll Call Vote: 9/0.

**2. NITROGEN REDUCTION IN THE GREAT BAY ESTUARY**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.  
City Manager Joyal and Environmental Project Consultant Peschel gave an overview to the Council regarding this project.  
Vote: 9/0.

**3. ACCEPTABLE USE POLICY**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney.  
Mayor Trefethen gave an overview of this Resolution to the Council.  
Vote: 9/0.



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**4. APPROPRIATION FOR FY2013 CAPITAL IMPROVEMENTS PROGRAM – WATER MAIN COURT STREET NON-DEBT FINANCED PROJECT (REQUIRES A 2/3 MAJORITY VOTE)  
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 25, 2012.)  
SPONSORED BY DEPUTY MAYOR CARRIER AND COUNCILOR GARRISON**

Deputy Mayor Carrier moved to refer this Resolution to a public hearing on January 25, 2012; seconded by Councilor Garrison.  
Vote: 9/0.

**C. ORDINANCES IN 1ST READING – None**

**14. COUNCIL CORRESPONDENCE**

**A. CORRECTION NOTICE FROM XFINITY**

Deputy Mayor Carrier moved to place on file; seconded by Councilor Spuler.  
Vote: 9/0.

**15. COUNCIL MATTERS OF INTEREST**

Councilor Crago started a discussion regarding the creation of a Council webpage. City Manager Joyal suggested a resolution be brought to the Council. Councilor Cheney said she will have a resolution to record orientation and organizational meetings. Councilor Weston referred to the Citizen's Forum comment regarding a crosswalk at the corner of Nelson Street. She said the Transportation Advisory Commission has looked at this intersection several times and decided against a crosswalk. She said there have been changes in the neighborhood and the street is now one-way, which they hope will make the area safer. Councilor Crago referred to the echo chamber comment during Citizen's Forum. He said he has found both the Mayor and City Manager to be very proactive and helpful.

**16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Crago.  
Vote: 9/0.