



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: Second Floor Conference Room
Meeting Date: **Monday, April 25, 2011**
Meeting Time: **6:00 pm**

1. ROLL CALL

The Chair called the meeting to order at 6:05 P.M.

Members Present: Karen Weston (Chair), Jack Flick, Dennis Munson, Maurice Olivier, Marn Speidel (Police), Bruce Woodruff (Planning), John Scruton (arrived at 6:23)

Members Absent: Ben Clark (Asst. City Engineer), Jeremy LaRose (COAST appointment pending)

Others Present: Peter Schmidt

2. OLD BUSINESS

A. Review/Approval of minutes from March 28, 2011

Woodruff suggested an amendment to the spelling of “Brox”. Woodruff moved, Clark seconded, to approve as drafted. Motion passed 6-0.

B. Safety concern at Locust Street at Nelson Street – sight distance vs. on street parking on Locust (citizen concern)

Woodruff and Speidel gave the staff recommendation, which is to make the first block of Nelson a one-way street as recommended by the City Engineer. Woodruff stated that the City will have to have a public discussion on the issue. Chair Weston suggested holding a few meetings so all individuals in area could attend; holding a public forum May 23 and to invite Mr. Steele to the June meeting. Speidel stated that the police and planning departments would ensure that notices were mailed and hand delivered to property owners and residents in the vicinity. Olivier stated that the TAC Committee must be prepared with data for questions at these meetings. Speidel stated that the police department’s traffic counter equipment was not currently operational but he would try to get counts prior to the May meeting.

Discussion. Consensus was to table the matter to the May 23 meeting to allow for public comment.

C. Discussion on policy formation for special event permits requiring road closures and/or traffic control

Speidel stated that the staff has considered this matter further, as recommended by the committee at last month’s meeting, and of the several possible alternatives the staff recommendation is to take no action at this time. The Police Department will continue to monitor the situation and the issue can be revisited at any time if a problem develops. Woodruff suggested that the Community Trail could be used for races as not to close roads during events. Flick suggested that the cost of police details to be paid by the event organizers. Speidel informed committee that this is mostly the case. Discussion. Olivier



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moved, Munson seconded, to accept Speidel's recommendation to take no further action at this time. Motion passed 7-0.

3. NEW BUSINESS

A. Baker Street parking/safety concern – staff update

Speidel explained that the TAC had heard an issue in 2007 regarding the narrow street width and had recommended, for safety reasons, that a portion of the one side of the street be restricted. Despite the TAC recommendation at that time, no ordinance revision had been forwarded to the Council. Resident concerns were brought more recently to the Parking Commission, which voted at its recent meeting to impose a parking restriction on the inside of the curve, from East Concord Street for a distance of 300'. Speidel suggested that the TAC reaffirm its 2007 recommendation, which would then be forwarded to the City Council as a joint recommendation of the TAC and Parking Commission. Speidel moved, seconded by Munson, to reaffirm its 2007 vote in favor of a parking restriction on one side. Motion passed 7-0.

B. Glenwood Avenue safety concern – driveway parking vs. blocking sidewalk

Speidel referred to photographs depicting a resident's vehicle parked in a driveway, but physically blocking the thru passage along a sidewalk on the south side of Glenwood. This is an issue that does come up occasionally at many locations in the City, not just Glenwood. Speidel stated that the police department's position was that enforcement of this type of issue would be handled informally and diplomatically if possible, but ultimately a ticket could be issued because the sidewalk was blocked. The issue arises frequently in cases where road improvements, curbing and new sidewalks often reduce the number of cars that would fit in a typical driveway. Speidel asked whether the commission members concurred with the police department's stance. Discussion. Munson moved, Olivier seconded, to take no action and affirm the position of the police department regarding enforcement. Motion passed 7-0.

C. Adoption of Uniform Operating Rules for TAC – Legal Department request

Speidel referred to a draft of new rules as completed by the Legal Department, and explained the purpose behind the change. Comparing the document to the TAC's current by-laws, they read in almost identical fashion. Woodruff pointed out two new sections: E-mail accounts and Nonpublic meetings. Discussion. Woodruff noted that the TAC's current by-laws do stipulate that any alteration must allow for one month's notice per Article VIII Amendments. Munson moved, Flick seconded, to table this matter to the May meeting to allow for at least a full month's notice. Scruton asked why city staff can vote on motions. Woodruff responded. Motion passed 6-0 (Scruton abstained).



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D. Preliminary Discussion on TAC vs. Parking Commission purview

Weston explained that she wants to more clearly define the role of TAC and PC as they relate to issues affecting safety and located outside the downtown. She stated she had attended the Parking Commission where Baker Street was discussed and even PC members were questioning why their committee, not the TAC, was involved. Weston suggested that we invite members of the Parking Commission to a joint meeting to discuss these issues, but first to discuss them at TAC to ensure that any suggested ordinance language changes be worked out. Weston suggested this be tabled to the June meeting. Consensus was that the matter be tabled.

4. MEMBER COMMENTS

Scruton presented materials on ways in which to have residents do more walking.

5. SCHEDULE NEXT MEETING

May 23, 2011 @ 6:00 PM, to include public meeting on Nelson Street and to invite Community Services Director to discuss seasonal weight limits.

6. ADJOURN

Munson moved, Flick seconded, to adjourn. All in favor. Meeting was adjourned at 7:20.